



---

Town of Pahrump 2100 E. Walt Williams Drive, Suite 100 Pahrump, NV 89048 Phone: 775.727.5107

**If you are non-local business** and would like to update your information, please send an email to [townoffice@pahrumpnv.org](mailto:townoffice@pahrumpnv.org). Make sure to include your Pahrump business license number, the current information on the account and the information that you would like to update.

***Pahrump Businesses please see below  
to update your physical address.***

- You must file a Business License Review Online Application through the Pahrump Regional Planning Department. Once approved (this process may take ONE WEEK), you will then need submit your confirmation of approval to the Town of Pahrump office.
- If this location will be open to customers/employees then The Pahrump Valley Fire Inspection form will also need to be completed and submitted to the Town of Pahrump office, NOT to the fire department, accompanied by the \$50 fee.
- If you would like a new Pahrump Business License printed with the updated information the fee is \$5.

*Once all the documents have been received by the Town of Pahrump office, processing will take 3 to 5 business days. If you have any additional questions, please contact the Town of Pahrump at 775-727-5107 or visit us in person at 2100 E Walt Williams Dr Ste #100 Pahrump, NV 89048.*

**PAHRUMP VALLEY FIRE-RESCUE**

2100 E. Walt Williams Dr. #100 Pahrump, NV 89048

**-Fire Inspections - Certificate Of Occupancy/Life Safety -  
Inspection Application**

BUSINESS NAME: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ ALTERNATE PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONTACT PERSON'S EMAIL: \_\_\_\_\_

TYPE OF BUSINESS: \_\_\_\_\_

MOVE IN DATE: \_\_\_\_\_ OPENING DATE: \_\_\_\_\_

BUSINESS HOURS: \_\_\_\_\_

LICENSED AS HEALTH CARE: \_\_\_\_\_ LIQUOR LICENSE REQUIRED: \_\_\_\_\_

HOME BASED BUSINESS: \_\_\_\_\_ # OF EMPLOYEES: \_\_\_\_\_

LIST CHEMICALS STORED & QUANTITY \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DO NOT RETURN TO FIRE DEPARTMENT.**

**PLEASE RETURN TO: TOWN OF PAHRUMP 2100 E. Walt Williams Dr #100 Pahrump, NV 89048.**

**MAKE CHECKS PAYABLE TO TOWN OF PAHRUMP**

- FEES: \$50.00 = Certificate of Occupancy (initial fee for new business or change of ownership)
- \$50.00 Life Safety Inspection (annually after initial inspection)
- \$50.00 Hazardous Materials (annually, if applicable)
- \$10.00 Temporary Permit (covers special events)
- \$50.00 Re-inspections (determined by Inspector)

	DATE	INITIALS	COMPLETED
APP SUBMITTED	_____	_____	Y / N
FEE PAID	_____	_____	Y / N

CASH \_\_\_\_\_ CK \_\_\_\_\_ CREDIT CARD \_\_\_\_\_

Inspection fee covers the Initial Inspection and one (1) Follow-Up Inspection, if needed. Re-Inspections are subject to additional fees.

**DO NOT WRITE BELOW THIS LINE FOR INSPECTORS USE ONLY**

1<sup>st</sup> Inspection \_\_\_\_\_ Y / N      2<sup>nd</sup> Inspection \_\_\_\_\_ Y / N

Occupancy \_\_\_\_\_ Y / N

Certificate # \_\_\_\_\_

Line Safety \_\_\_\_\_ Y / N

No. \_\_\_\_\_

**Application Fees:**

Business License \$20.00

Mobile Food Vendor \$50.00

**Business License Review Online Application,**

from the Nye County Planning Department.

**!THIS PROCESS MAY TAKE ONE WEEK TO COMPLETE!**

\*Please visit [www.opengov.com](http://www.opengov.com) and create an account under Citizen Services for processing and approval. Once approved please take your online confirmation of approval into the Town Office.

**The Nye County Planning and Zoning Department at 250 N. Hwy 160**

**Pahrump, NV 89060.**

**For questions please call (775) 751-4249.**

***The approval process takes (one week). Once your online application has been approved, please return your confirmation of approval to the Town of Pahrump office, with all the other requested documents, to obtain your Pahrump Business License.***

<u>Applications Submitted on:</u>	<u>Will be ready on: The Following Week.</u>
Monday	Monday
Tuesday	Tuesday
Wednesday	Wednesday
Thursday	Thursday
<b>CLOSED FRIDAYS</b>	