Resolution #2005 – 09
PAHRUMP TOWN BOARD

A RESOLUTION TO ESTABLISH A POLICY AND GUIDELINES FOR RESERVATION AND USE OF THE BOB RUUD COMMUNITY CENTER

WHEREAS the Town of Pahrump desires to establish a policy and guidelines for reservation and use by the public of the Bob Ruud Community Center (Center), and to assist the Town staff in authorizing the use of the Center, proscribe fees, and set restrictions and rules for control, maintenance, and preservation of the Center; now

THEREFORE BE IT RESOLVED the Town policy and guidelines concerning the reservation and public use of the Bob Ruud Community Center shall be as follows:

Allowable Users

Governmental agencies

Non-profit organizations

Private parties and groups other than Town sponsored groups.

Town sponsored groups coming together for the purpose of public discussions, workshops, and/or hobbyist activities.

Reservations

All reservations for the Center shall be accepted on a "first come – first served" basis. An application shall be completed, all fees paid, and proof of insurance shall be provided prior to use of the Center.

With the exclusion of governmental agencies the Center may not be reserved for more than four (4) events in advance. However, another four (4) events may be scheduled six (6) weeks prior to the last event a group has reserved.

Deposits and Fees

A deposit and user fee shall be required of any Center user except governmental agencies, non-profit organizations, and Town sponsored groups, or when waived by the Town Board.

User fees will be combined when more than one room is reserved but only the highest deposit shall be charged. User fees are non-refundable.