Resolution #2006 – 23
PAHRUMP TOWN BOARD

A RESOLUTION ESTABLISHING A DEPARTMENT HEAD SPENDING LIMIT

WHEREAS there is an historic administrative spending limit of $250.00 placed on purchases made by the Buildings and Grounds Manager, Finance Director, and Fire Chief, but no official spending limit has been established by the Town Board; and

WHEREAS while the Town Manager has a spending limit of $5,000.00 and the majority of purchases made by the aforementioned department heads routinely involve operational expenditures of up to $2,000.00; and

WHEREAS sufficient budget controls are in place to monitor department head expenditures, and any expenditure over $2,000.00 but less than $5,000.00 shall require approval of the Finance Director and the Town Manager; now

THEREFORE BE IT RESOLVED the Town policy concerning department head expenditure limits shall be to allow department head purchases not to exceed $2,000.00 without prior written approval from the Finance Director and Town Manager.

Approved on the 22nd day of August, 2006.

Motion proposed by Town Board Member: Michael Muraglia

Motion seconded by Town Board Member: Richard Billman

VOTE: AYES: NAYS:

ATTEST:

Town Board Chairperson