

RESOLUTION NO. 2006 - 12
TOWN OF PAHRUMP, NEVADA

A RESOLUTION AUTHORIZING ADDING THE DUTIES OF "HUMAN RESOURCES COORDINATOR" TO THE POSITION OF ADMINISTRATIVE ASSISTANT AND PROVIDING FOR AN INCREASE IN WAGES

WHEREAS, there is a need in the Administration for a point of contact to allow employees to discuss confidential Human Resource issues; and

WHEREAS, the position of Administrative Assistant has undertaken additional Human Resource training and increasingly handles Human Resource issues in addition to the regular duties of the Administrative Assistant; and

WHEREAS, the duties of the Administrative Assistant combined with the additional duties of "Human Resources Coordinator" warrant a commensurate increase in wages of \$3.25 an hour; now

THEREFORE BE IT RESOLVED, the Town Board of Pahrump authorizes adding the duties of "Human Resources Coordinator" to the position of Administrative Assistant and an increase in wages of \$3.25 an hour.

Approved and adopted this 28th day of March, 2006

Motion proposed by Town Board Member: Laurayne Murray

Motion seconded by Town Board Member: Paul Willis

VOTE: 4-0

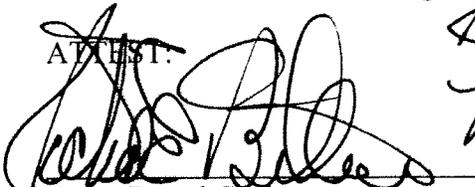
YES:

NAYS:

ABSENT:

ED BISHOP

ATTEST:


Town Board Chairperson

