

PAHRUMP TOWN BOARD MEETING
TOWN ANNEX
270 N. HWY. 160
Tuesday – 7:00 P.M.
August 12, 2008

AGENDA

1. **Call to Order**, Pledge of Allegiance, and Welcome.
2. **Discussion and decision** regarding agenda items.
3. **Public Comment**. Action may not be taken on matters considered during this period until specifically included on an agenda as an action item (NRS241.020 (2) (C) (3)).
4. **Advisory Board Reports**
5. **Announcements and “Good News”**.
6. **Presentation** to the Town of Pahrump from the Kiwanis Club, a check for \$10,000 from previous fundraiser for the construction of the skate park at Honeysuckle Park. Town Manager/Ken Murphy, presenter
7. **Discussion and decision** regarding Resolution #2008-14, Formation of a General Improvement District under NRS Chapter 318 by Nye County providing certain details in connection for a Pahrump Regional Flood Control District. (tabled from previous meeting)
8. **Discussion and decision** regarding Board to decide use of format and style of Sample A or Sample B Town Board minutes. Don Rust
9. **Discussion and decision** regarding Request for Proposals for kitchen remodel for Fire Station #5. Town Manager
10. **Town Manager’s Report**
11. **Consent agenda items:**
 - a. Action – approval of Town vouchers
 - b. Action – approval of Town Board meeting minutes of July 22, 2008.
 - c. Action – approval of \$5,000 for Shadow Mountain Community Players to promote, produce and advertise, and \$1,000 for New Old West bucking Bulls for advertising from Tourism Room Tax funds.
12. **Future Meetings/Workshops: Date, Time and Location.**

13. **Discussion and decision** to close meeting pursuant to NRS 241.015 to meet with the Town Attorney regarding potential and existing litigation issues over which the Town Board has jurisdiction.
14. **Closed meeting** pursuant to NRS 241.015
15. **Discussion and possible decision** on issues presented in closed meeting.
16. **Adjournment.**

A quorum of Nye County Commissioners may be present at any Town Board meeting but they will not take any formal action.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.

POSTED IN THE PAHRUMP TOWN OFFICE, TOWN ANNEX, COMMUNITY CENTER, COUNTY COMPLEX, FLOYD'S ACE HARDWARE AND CHAMBER OF COMMERCE

AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **3:00 p.m. Monday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED _____

DATE OF DESIRED BOARD MEETING _____

8-12-08

CIRCLE ONE: Discussion, Action, Decision or Discussion Only

ITEM REQUESTED FOR CONSIDERATION:

Presentation by Ken Murphy of the
Kiwanis Club, a check for \$10,000 raised
for the skate park construction

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

This was from a fundraiser held by the
Kiwanis prior to the construction of the skate park
 earmarked for cement.

BACK UP ATTACHED: YES NO

SPONSORED BY: Town Manager
Town Board Member

NAME OF PRESENTER(S) OF ITEM: Ken Murphy

Print Name

Signature

Mailing Address

Telephone Number

Cookie Westphal

From: William Kohbarger [bkohbarger@pahrumnv.org]
Sent: Tuesday, August 05, 2008 2:26 PM
To: 'Cookie Westphal'
Subject: RE: Updated draft agenda

Cookie,

Please add this to the regular agenda. Thanks:

The Kiwanis Club is presenting a \$10,000 check to the Town for the cement for the skatepark. Mr. Ken Murphy, President of the Kiwanis Club will be present at the TB meeting to present the check. Stephanie @ 727-4526 called about this five minutes ago.

William A. Kohbarger
Pahrump Town Manager
775-727-5107

-----Original Message-----

From: Cookie Westphal [mailto:cwestphal@pahrumnv.org]
Sent: Tuesday, August 05, 2008 2:18 PM
To: Nicole Shupp; dsprouse154@gmail.com; Bill Dolan; Don Rust; Laurayne Murray ; 'Dan Sprouse'
Cc: Bill Kohbarger; msullivan@pahrumnv.org; slewis@pahrumnv.org
Subject: Updated draft agenda

C. Westphal
Town Staff
Town of Pahrump
400 N. Highway 160
Pahrump, NV 89060
775-727-5107 ext 301
775-727-0345 fax

Summary - a resolution consenting to formation of a district under NRS Chapter 318.

RESOLUTION NO.2008-14

A RESOLUTION CONSENTING TO FORMATION OF A GENERAL IMPROVEMENT DISTRICT UNDER NRS CHAPTER 318 BY NYE COUNTY, NEVADA; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF.

WHEREAS, the Board of County Commissioners of Nye County, Nevada (the "County Board" and the "County", respectively) has initiated the formation of a district under Nevada Revised Statutes ("NRS") Chapter 318, to be known as the Pahrump Regional Flood Control District (the "Proposed District"), in order to furnish in the unincorporated area of the County: facilities for storm drainage and flood control, as provided in NRS 318.135; facilities for water, as provided in NRS 318.144; streets and alleys, as provided in NRS 318.120; and recreational facilities, as provided in NRS 318.143; and

WHEREAS, pursuant to NRS 318.055(2), the organization of the Proposed District must be initiated by the adoption of an ordinance (the "Initiating Ordinance") by the County Board; and

WHEREAS, pursuant to NRS 318.055(2)(d), if the Proposed District is within 7 miles from the boundary of an incorporated city or unincorporated town, the Initiating Ordinance cannot be adopted by the County Board unless, inter alia, the governing body of the incorporated city or the town board of the unincorporated town, by resolution, consents to the formation of the Proposed District; and

WHEREAS, the Proposed District includes real property that is within 7 miles from the boundary of the Unincorporated Town of Pahrump, Nevada (the "Town"); and

WHEREAS, pursuant to NRS 318.055(2)(d), the County Board will be able to adopt the Initiating Ordinance if the Board of the Town (the "Town Board"), by resolution, consents to the formation of the Proposed District; and

WHEREAS, the County has filed the service plan for the Proposed District with the Clerk of the Town.

8/12
mtg

#7

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE UNINCORPORATED TOWN OF PAHRUMP, NEVADA:

Section 1. This resolution is hereby designated the “2008 Pahrump Regional Flood Control District Resolution” (the “Resolution”).

Section 2. The Town Board hereby consents, pursuant to NRS 318.055(2)(d), to the formation of the Proposed District.

Section 3. The Town Clerk is hereby directed to forward a copy of this Resolution to the County Board.

Section 4. All ordinances or resolutions, or parts thereof, in conflict with the provisions of this Resolution, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any ordinance or resolution, or part thereof, heretofore repealed.

Section 5. If any section, paragraph, clause or other provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or other provision shall not affect any of the remaining provisions of this Resolution.

Section 6. This Resolution shall become effective upon passage and approval.

PASSED AND ADOPTED: _____, 2008.

(SEAL)

Chairman, Town Board

Attest:

Town Clerk

STATE OF NEVADA)
)
 COUNTY OF NYE) ss.
)
 TOWN OF PAHRUMP)

I am the duly appointed, qualified and acting Town Clerk of the Unincorporated Town of Pahrump, and in the performance of my duties as Town Clerk do hereby certify:

1. The foregoing pages are a true, correct and compared copy of a resolution adopted by the Town Board at a regular meeting thereof held on _____, 2008.
2. All members of the Board were given due and proper notice of such meeting.
3. The members of the Board were present at such meeting and voted on the passage of the “2008 Pahrump Regional Flood Control District Consent Resolution” as follows:

Those Voting Aye:	John T. McDonald Laurayne C. Murray Don Rust Nicole Shupp Dan Sprouse
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Those Voting Nay:	_____
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Those Absent:	_____ _____ _____
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4. Public notice of such meeting was given and such meeting was held and conducted in full compliance with the provisions of NRS 241.020. A copy of the notice of meeting and excerpts from the agenda for the meeting relating to the resolutions, as posted at least 3 working days in advance of the meeting, on the Town’s website, and at:

- (i) Pahrump Town Office
Pahrump, Nevada
- (ii) Community Center
Pahrump, Nevada
- (iii) Nye County Complex
Pahrump, Nevada

- (iv) Floyds Ace Hardware Store
Pahrump, Nevada
- (v) Chamber of Commerce
Pahrump, Nevada

is attached as Exhibit A.

5. Prior to 9:00 a.m. at least 3 working days before such meetings, such notice was mailed to each person, if any, who has requested notices of meetings of the Board in compliance with NRS 241.020(3)(b) by United States Mail, or if feasible and agreed to by the requestor, by electronic mail.

IN WITNESS WHEREOF, I have hereunto set my hand this _____, 2008.

Town Clerk

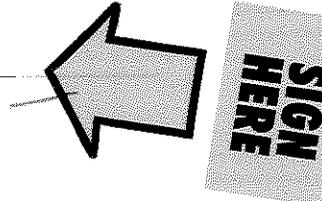


EXHIBIT A

(Attach Copy of Notice of Meeting)

PAHRUMP TOWN BOARD MEETING
Bob Ruud Community Center
150 N. HWY. 160
Tuesday – 7:00 P.M.
July 8, 2008

AGENDA

1. **Call to Order**, Pledge of Allegiance, and Welcome.
2. **Discussion and decision** regarding agenda items.
3. **Public Comment.** Action may not be taken on matters considered during this period until specifically included on an agenda as an action item (NRS241.020 (2) (C) (3)).
4. **Advisory Board Reports**
5. **Announcements and “Good News”.**
6. **Discussion and decision** regarding job description and requirements for Administrative Director (currently Office Manager). Dan Sprouse/Chief Scott Lewis
7. **Presentation, discussion and decision** regarding proposed formation of a General Improvement District (GID) for flood control; Resolution 2008-14 from the Town Board to the Board of County Commissioners regarding a GID formation. Town Manager/Samson Yao
8. **Town Manager’s Report: (verbal)**
9. **Consent agenda items:**
 - a. Action – approval of Town vouchers
 - b. Action – approval of Town Board meeting minutes of June 24, 2008.
10. **Future Meetings/Workshops: Date, Time and Location.**
11. **Adjournment.**

ITEM #7

Back up for this item was included in back up for July 8, 2008 meeting. No new information has been received at this time.

AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **3:00 p.m. Monday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED

DATE OF DESIRED BOARD MEETING

July 31, 2008

August 12, 2008

CIRCLE ONE: Discussion, Action, Decision or Discussion Only

ITEM REQUESTED FOR CONSIDERATION:

WANT BOARD TO INCLUDE USE OF FORMAT
IN STYLE OF SAMPLE A OR SAMPLE B
TOWN BOARD MINUTES

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STATE OF NEVADA REQUIRES ONLY THAT
MINUTES BE KEPT A COPY FILED W/STATE.
RECORDINGS OF ENTIRE ARE AVAILABLE

BACK UP ATTACHED: YES NO

SPONSORED BY:

Don Ralst
Town Board Member

NAME OF PRESENTER(S) OF ITEM:

Print Name

Mailing Address

Signature

Telephone Number

PAHRUMP TOWN BOARD MEETING
BOB RUUD COMMUNITY CENTER
March 13, 2007

SAMPLE A
7 pages

MINUTES

Present

Laurayne Murray
John McDonald
Don Rust
Nicole Shupp
Dan Sprouse

Absent

Call to Order, Pledge of Allegiance, and Welcome.

Chairperson Murray called the meeting to order at 7:00 p.m.

Discussion and decision regarding agenda items.

None

Public Comment. Action may not be taken on matters considered during this period until specifically included on an agenda as an action item (NRS241.020 (2) (C) (3).

Ginny Burquist, United Way Chairperson, and Bob Baker, former Chairperson offered recognition to Ryley Young for outstanding support to United Way Pioneer Territory from 1998 – 2007.

Vicky Parker invited senior citizens to Nathan Adelson Hospital's senior resource carnival.

Karen Spalding, United Way, invited all to attend the St. Patrick's Day celebration.

Advisory Board reports.

Chairperson Murray reported all Advisory Boards met with the Town Board in a special meeting on March 10, 2007 and established plans and goals.

Pahrump Town Board Meeting
March 13, 2007

Member McDonald reported attendance at the joint County/Town Management Board and stated his dissatisfaction with the change in status of the detention facility.

Presentations.

- **Certificate of appreciation to Ryley Young for outstanding contributions while serving as a member of the Pahrump Tourism Advisory Board.**
- **Tourism Development Award from the Governor's Conference on Tourism for Spring Mountain Advanced Driving School.**

Paula Glidden, Tourism Board Chairperson, presented the Tourism Development Award to Laura Steinbacher of Spring Mountain Advanced Driving School and Chairperson Murray presented a certificate of recognition.

Discussion and decision regarding funding for Silver State Rodeo from Pahrump Room Tax account for up to \$5,000.00 to help with Advertising.

Paula Glidden recommended providing funding up to \$5,000.00 for Silver State Rodeo.

Member Rust motioned to approve a budget up to \$5,000.00 for Silver State Rodeo advertising from the Room Tax Account.

Sprouse seconded.

Motion carried 5/0.

Discussion and decision regarding funding for re-design and printing of 20,000 Pahrump Museum tri-fold brochures up to \$3,130.00 from Room Tax account.

Paula Glidden requested funding for re-design and printing of the Pahrump Museum tri-fold brochures.

Member Shupp motioned to approve up to \$3,130.00 for the redesign and printing of the Pahrump Museum tri-fold brochures from the Room Tax account.

Motion carried 5/0.

Discussion and decision regarding funding for Pahrump Fall Festival Concert up to \$5,000.00 from State Tourism funds.

Pahrump Town Board Meeting
March 13, 2007

Paula Glidden stated the State Fund usually funds cultural events and would apply to the Fall Festival Concert thus deferring some of the cost.

Member Rust motioned to approve the use of State Tourism funds for \$5,000.00 for the Fall Festival Concert.

Member Sprouse seconded.

Motion carried 5/0.

Discussion and decision regarding funding for 5th Annual Earth Day at Honeysuckle Park up to \$1,000.00.

Dave Swanson, Chairperson Nuclear Waste and Environmental Advisory Board, requested funding for entertainment and prizes.

Member Sprouse motioned to allocate \$1000.00 to Annual Earth Day from the State Tourism Room Tax fund.

Member Shupp seconded.

Motion carried 5/0.

Discussion and decision regarding request to let bids for ambulances for PVFRS.

Chief Lewis stated two new ambulances were needed. He cited the problems with Ford motors and stated the solution was a Dodge chassis with a Cummings engine and a local dealership for service.

Member Sprouse motioned to approve to let bids for two ambulances for PVFRS.

Member Shupp seconded.

Jean Mace and John Kovick spoke in favor of the bid.

Motion carried 5/0.

Discussion and decision regarding creation of a new position in PVFRS of "Fire and Life Safety Inspector", and approval of a job description.

Chief Lewis stated there was a real need for the creation of the position of "Fire and Life Safety Inspector.

Pahrump Town Board Meeting
March 13, 2007

Member Sprouse motioned to create the new position of "Fire and Life Safety Inspector.

Member Shupp seconded.

Motion carried 5/0.

Discussion and decision regarding service agreement with Management Assistance Partnership (MAP) for update and printing of Pahrump Community Profile Directory.

The Town Manager stated the Pahrump Community Profile Directory was an essential item of economic development, the supply was depleted, and an update and printing was necessary. He added the funds were available in the Economic Development Room Tax fund.

Chairperson Murray stated items in print become quickly outdated; EDEN had a CD available with monthly, updated statistics and the cost to produce these was \$1.00 per CD. She added there were other options in newer technology, for less cost. Additionally, she requested a cost breakdown for the printing.

Mr. Balloqui stated the fee included the cost to update the information and in the future the Town would be given the ability to update on a print basis. He emphasized the need for this magazine with a CD as an accompaniment.

Max Gregorich stated he would provide a cost breakdown less the \$6,000.00 for research fees.

Member Rust motioned to table this issue for further consideration until March 27, 2007.

Member McDonald seconded.

Motion carried 5/0.

Discussion and decision regarding creation of a Pahrump Economic Development Authority and if necessary request to Nye BOCC to amend the Interlocal Agreement with EDEN to allow the Town of Pahrump to represent itself to other agencies in matters of Economic Development.

Member Shupp motioned to accept additional backup.

Member McDonald seconded.

Pahrump Town Board Meeting
March 13, 2007

Motion carried 5/0.

Al Balloqui stated the information provided was the bylaws and articles of Pahrump Authority Valley Economic Development (PAVED).

Chairperson Murray requested information regarding Tonopah and Beatty's economic development entities. Additionally she stated there was no Inter-local Agreement with EDEN; it was between Esmeralda County and Nye County.

Member Rust motioned to table this item until written legal clarification is provided by the Town's legal council.

Sprouse seconded.

Motion carried 5/0.

Meeting adjourned for a break at 8:32 p.m.

Meeting resumed at 8:44 p.m.

Discussion and decision regarding Amendment #2 of the service agreement with Aries Consultants LTD for the preparation of an airport master plan and environmental assessment for the Pahrump Valley Airport and to increase the total compensation by an amount not to exceed \$15,789.00.

The Town Manager stated this was the second amendment to the agreement and these funds must be allocated to Aires Consultants.

Member Rust motioned to approve Amendment #2 of the service agreement with Aires consultants LTD for the preparation of an airport master plan and environmental assessment for the Pahrump Valley Airport and to increase the total compensation by an amount not to exceed \$15,789.00.

Member McDonald seconded.

Motion carried 5/0.

Discussion and decision regarding Resolution 2007-04 designating Daniel C. McArthur LTD as the Town's external auditor for Fiscal year 2006-07 and approving the proposed audit engagement letter.

Pahrump Town Board Meeting
March 13, 2007

The Town Manager requested the Town Board approve Resolution 2007-04 designating Daniel C. McArthur LTD as the Town's external auditor for Fiscal year 2006-07 and approve the proposed audit engagement letter.

Member Shupp asked how long Mr. McArthur had been doing the auditing for the Town of Pahrump and the Town Manager responded that he had done the County and Town Audit for at least 12 years. She asked if there was any benefit in changing auditors and the Town Manager stated there was no benefit. Member McDonald added that a change would be costly.

Member Sprouse stated that Member McDonald was the resident expert in reference to auditing and asked his opinion of Mr. McArthur's audit. Member McDonald stated he had no problem with Mr. McArthur's work.

Member Sprouse motioned to accept Resolution 2007-04 appointing the auditor as Daniel C. McArthur LTD as the Town's external auditor for Fiscal year 2006-07 and approving the proposed audit engagement letter.

Member Shupp seconded.

Motion carried 5/0.

Town Manager's report.

The Town Manager delivered his report.

Future meetings/workshops; date, time and location.

Chairperson Murray stated the Budget Workshop was March 28 – 30, 2007 in the Town Annex at 7:00 p.m. She stated April 7, 2007 was a Special Town Board meeting at 9:00 a.m. in the Town Annex for Strategic Planning and 1:00 p.m. was discussion, action, and decision for the Beller and Associates report.

Consent Agenda Items

1. Action - approval of Town vouchers.
2. Action - approval of Town Board minutes of February 27, 2007.
3. Action - approval of 72 hour special event permits for the Knights of Columbus 2007 events.
4. Action - approval of membership actions for the Pahrump Tourism Advisory Board: resignation of Ryley Young, and appointment of Chuck N. Baker and Kelli Buffi as alternates.

Pahrump Town Board Meeting
March 13, 2007

Member McDonald motioned to approve item #1 excluding the Larry Beller and Associates invoice in the amount of \$1,812.50 until the completed project is reviewed by the Town Board.

Member Sprouse seconded.

Motion carried 5/0.

Member Sprouse motioned to approve items 2 – 4.

Member Shupp seconded.

Motion carried 5/0.

Adjournment

The meeting was adjourned at 9:08 p.m.

Respectfully submitted,

Don Rust
Town Clerk

CC: Town Board
Nye County Treasurer
Nye County Commissioners
Nye County Planning
Nye County Clerk
Dan McArthur

/al

PAHRUMP TOWN BOARD MEETING
BOB RUUD COMMUNITY CENTER
150 NORTH HIGHWAY 160
TUESDAY – 7:00 P.M.
MARCH 11, 2008

SAMPLE B
13 pages

MINUTES

PRESENT:

Laurayne Murray
John McDonald
Don Rust
Dan Sprouse
Carl Joerger, Attorney
Michael Sullivan, Interim Town Manager

ABSENT:

Nicole Shupp

Call to order, Pledge of Allegiance, and Welcome.

Chairman Laurayne Murray called the meeting to order and led in the pledge of allegiance. Mrs. Murray welcomed all present at this meeting.

Discussion and decision regarding agenda items

John McDonald asked that Item 14b (Consent Agenda – Approval of February 26, 2008 meeting minutes) be removed. Mr. McDonald did not receive a copy in his back up

Don Rust announced that he would not be present at the next meeting on March 25. He will be out of town.

Public Comment

Art Jones commented about signs stating that all truck loads must be covered. It does not specify small or large trucks. Mr. Jones had concerns about debris falling from small trucks. He feels that something should be done about this.

Vickie Parker announced that on Thursday from 10 a.m. until 2 p.m., Nathan Adelson Resource Carnival will be held at the Community Center for all to seek information.

Advisory Board Reports

John McDonald reported that the Arena Board met and at the request of the Town Board was asked to consider reserving the first three weekends in May of 2009 for the PBR in order to assure a site for this event. The Arena Board elected to postpone an action until the results of this year's PBR event is conducted. If the event is successful as the promoter promised, the Arena Board would consider the request. A decision should be available by May or June.

Pahrump Town Board Meeting
March 11, 2008

Don Rust reported that the Incorporation Advisory Board met. They have lost two members, but will be gaining one member, Al Balloqui. This will be on the next Town Board agenda for approval. There are still openings for one regular member and two alternate members. Mr. Rust noted that the Incorporation Advisory Board is in the process of meeting their timelines for Town meetings in April and May, a brochure which will be available by the end of April, and a feasibility study to the Town for action by mid-July.

Mr. McDonald noted that the Arena Advisory Board has received applications which will be coming before the Town Board, for one regular member and two applications for alternates.

Al Balloqui reporting for Pahrump Alliance for Valley Economic Development (PAVED) stated he had hoped to give a report on a convention that was attended in Anaheim, California which he noted was 21% under the budgeted amount for this trip. Mr. Balloqui will provide written back up for the next meeting.

Mr. Balloqui reported that the Public Lands Advisory Board is on track with a variety of projects. They are very active with the Last Chance Park and they are working out details with Bureau of Land Management (BLM) with regards to leasing and purchasing the land. Al Balloqui noted that they were also working with HUD on two sites for affordable housing on disposable BLM land. Mr. Balloqui reported they have also explored expanding the airport buffer zone with the BLM.

Al Balloqui explained that when a grant was received on the 427 acres for the fairgrounds, the Town also received 240 acres for a municipal golf course and recreational area. Something was to be done to the property within a 10 year period and there is a year left before it reverts back to the BLM. Mr. Balloqui reported that a company is interested in developing the property with regards to satisfying the BLM. What is being looked at is a possible RV park that would cater to a municipal golf course and convention area which would use the 240 acres. The Town would own the property and improvements and the developer would enter into a management agreement with the Town. Preliminary investigating is being done by the developer. Mr. Balloqui stated he would report as this venture progresses.

Laurayne Murray asked if the date of one year left is a completion date or a start date. Mr. Balloqui replied that the Town will have to give BLM something prior to that date. Al Balloqui suggested having a formal agreement by that date to the BLM. He also noted that there are challenges regarding the tortoise habitat situation. If we are required to comply it may cost an additional \$500,000 to \$600,000. It may be in the best interest of the Town to delay six months to see if this issue gets resolved. Laurayne Murray asked who was handling the tortoise mitigation issue. Al Balloqui responded that it would be the County Commissioners.

Pahrump Town Board Meeting
March 11, 2008

Laurayne Murray reported that the Tourism Advisory Board met and they are concluding the branding as previously approved by the Town Board. A workshop is being scheduled to present the issue. There will be other items on the next Town Board agenda. Mrs. Murray reported that with regard to the detention center, she and Mr. McDonald had an informational meeting with two of the contractors involved with the Request for Proposals. Information was gathered.

Discussion and decision closure of meeting pursuant to NRS 241.031(3a) to discuss labor settlement terms

John McDonald motioned to close the meeting pursuant to NRS 241.031(3a) to discuss labor settlement terms. Dan Sprouse seconded the motion.

Don Rust commented that the Chairman should recuse herself from this closed session and if she did not, he would not attend the closed meeting. Chairman Murray disclosed that she is related to the person making a presentation at the closed session. There is no resulting benefit or detriment to her interest or interest of the other to whom she has a commitment in a private capacity. She will be participating in the closed session.

Vote passed 3 – 1. Mr. Rust voted nay.

Closed meeting pursuant to NRS 241.031

Discussion and possible decision on issues presented in the Closed Meeting

John McDonald announced that there is no action to be taken at this time.

Discussion and decision regarding Independence Day Celebration contract with Zembelli contract for fireworks in the amount of \$25,000 to be held on July 5, 2008. Laurayne Murray

Laurayne Murray explained that a contract was received from Zembelli and it is identical to that which was received for 2007 with a date change to July 5, 2008. The contract was sent to the Town Attorney for review.

John McDonald stated that the backup provided does not indicate what kind of show or the length of the show. Laurayne Murray replied without John O'Brien in attendance to answer, she understands the show will be at least the length of the last show or longer. Mr. O'Brien contributes his crew which meets the requirements in the contract at no additional cost. Mr. McDonald asked if there is a contract with John O'Brien.

Michael Sullivan asked Mrs. Murray if the items in the contract were going to be additional costs. Chairman Murray replied that they were not available to do it on the

Pahrump Town Board Meeting
March 11, 2008

date requested. Mr. Sullivan asked if those items could be stricken from the Zembelli contract. He would prefer them removed or something that states the conditions do not apply. Laurayne Murray suggested tabling this time until Mr. O'Brien can attend as his portion of the proposal needs to be explained. Mr. Sullivan asked that his portion be put in writing. Mrs. Murray noted that the services listed in the contract will be performed by Mr. O'Brien's group.

Dan Sprouse motioned to table this item until the next Town Board meeting. John McDonald seconded the motion.

Vote passed 3 – 1. Don Rust voted nay.

Laurayne Murray suggested staff to contact Mr. O'Brien to supply back up material for the next meeting.

Discussion and decision regarding Independence Day Celebration Freedom Festival event, solicit bids or offers. Laurayne Murray

Michael Sullivan noted that Bob Irving, Fall Festival Chairman, could not attend the meeting. Mr. Sullivan reported that Mr. Irving queried the Vendor Committee of the Fall Festival and they declined handling this event.

Laurayne Murray stated that Petrack Park and the work involved in the Freedom Festival are still available for the Town to proceed. At this time there is no organization wanting to take on this event. Mrs. Murray suggested doing what the Fall Festival has done with regards to beer vendors. That being, putting out information to the community that if someone interested in taking this on as a fundraiser, they should step forward.

Dan Sprouse agreed that a non-profit organization could make some money from this event. The IAFF has offered assistance in the transition. Mr. Sprouse suggested the word be put out to the community.

John McDonald asked Mr. Sullivan to provide the additional costs to the Town for preparing for the Freedom Festival, but feels it would be unnecessary if someone else is going to do it. Michael Sullivan added that from a staff standpoint, the Town is not in the event management business and should not be. Mr. Sullivan added that there are many events hosted by private and non-profit organizations and this would be a unique opportunity for someone to take over. Michael Sullivan felt that staff time should be invested in providing logistical service, such as turning on power, and help logistically but not hosting the event. Mr. Sullivan agreed that it should be advertised, but is unclear as to what the Town is giving away other than its reservation for the park.

Pahrump Town Board Meeting
March 11, 2008

John McDonald suggested that he would bring it to the Veteran's Memorial Advisory Board to see if they would be interested.

Laurayne Murray noted her concerns about putting off the advertising limits the time that a decision can be made on this. Michael Sullivan suggested placing an ad and allowing any group that is interested submit requests. This would be held as lottery, like the beer vendors for Fall Festival were done.

Dan Sprouse motioned to solicit bids or offers in the local papers for the Independence Day celebration, Freedom Festival event. John McDonald seconded the motion.

Michael Sullivan suggested that the same ground rule apply; that it be a non-profit entity. The Board concurred.

Vote passed 3 – 0 – 1. Mr. Rust abstained.

Discussion and decision regarding award of website management agreement Dan Sprouse

Dan Sprouse explained that the contract with the previous webmaster was terminated and the Town solicited proposals. Mr. Sprouse noted that nine proposals were received and varied in price astronomically, by thousands of dollars. It was narrowed down to one management website company, Vivid Edge Designs. The portfolio was included in the backup. This company has created and hosted the website for Channel 41 and the Pahrump Chamber of Commerce. This company was highly recommended by Channel 41 owner and members of the Chamber of Commerce as well. They were extremely happy with the web hosting by Vivid Edge Designs. Dan Sprouse recommended that the Town utilize this company, Vivid Edge Designs, and award the contract to them. The agreement would be for one year with renewal option for up to four years. Michael Sullivan said because of the nature of the service, rather than contract for five years that the contract be a one year contract with an option to renew for four more. The vendor was agreeable to this change.

John McDonald asked how this proposal lies with respect to the other firms. Mr. Sprouse replied that this proposal was on the low end, but not the lowest. The range was from \$182,000 to one that was a bit less than Vivid Edge Designs. Dan Sprouse noted that the portfolio was not as extensive or impressive as this company. Mr. McDonald asked if the other firms were Pahrump firms. Mr. Sprouse replied that one other was a Pahrump firm; the other firms were not even from the State of Nevada.

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Laurayne Murray asked if the ownership of the website and the material remains with the Town of Pahrump. Mr. Sprouse agreed. This is found under "Ownership Rights" in the contract.

Carl Joerger noted that the contract contains a statement that the developer maintains the source code and only gives the Town the output codes and asked for an explanation.

Michelle Phillips, Vivid Edge Designs, explained when a website is put together it can consist of a considerable amount of code behind the scenes. This would include java script, XHTML, or CGI. It is code and what it outputs is what belongs to the Town. The programs she would use to create that code belongs to the company. Don Rust explained that if you do not own the source code, you cannot make changes to the system. Owning the source code controls the system, not the output. Ms. Phillips stated that what she proposed is a content management system which puts the Town in a position where they actually can add content to the website. Laurayne Murray confirmed that some information can be added to the website without having the webmaster come to add the information herself. Dan Sprouse explained that the code is actually on the inside and not seen through the website that actually creates a program such as the calendar which can be updated by Town personnel. The code would belong to Vivid Edge Designs as they are creating the calendar.

Michael Sullivan asked Ms. Phillips if she had a problem in providing the code to the Town. Ms. Phillips replied that the only thing she would hold back is something she paid for, such as software licensed through her company. Don Rust agreed that any code that she owns because she had to buy it to produce something for the Town, you would want to own it. What she pays for in order to produce what you get is a different issue. Mr. Sullivan confirmed that if the Town purchased the software to operate her code, the Town would own it. Michael Sullivan asked for the specific codes that would create the pages.

Laurayne Murray clarified that Vivid Edge Design would retain all rights to any licensed software that is the property of the company; the Town would have access to source codes to create it. Michelle Phillips agreed. Mrs. Murray suggested this be worked out with the attorney.

Carl Joerger pointed out some typographical errors in the website maintenance agreement with regard to hours per month and with "consultation" in paragraph 3. Mr. Joerger noted that in the contract under compensation, it says, "customers will compensate developer in cash". Ms. Phillips replied that she would accept checks. Mr. Joerger pointed out that there is a limited warranty and asked if something was placed on the website that could hurt the Town; the Town's only recourse is to sue for what the Town paid her. If she damaged the Town by placing something on the website to be sued by

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someone else the only recourse is to sue for what she was paid. Don Rust noted that this type of warranty on software is a generally accepted way to do business.

Mr. Sullivan asked if Mr. Joerger was suggesting that she have liability insurance. Carl Joerger stated that the policy is out of his realm and was explaining what the limits are. Mr. Joerger suggested that the paragraph could be removed and then there would be no limitation on liability. Michael Sullivan asked Ms. Phillips if she would like to discuss this with her counsel as his recommendation is in agreement with limiting damages to whatever we paid her is a pretty low amount. She may need to substitute that she has liability insurance. Mr. Sullivan noted that he was not asking her to change her contract at this time and would leave it up to the Board. Michael Sullivan stated that he is not comfortable with that part of the contract as pointed out by Mr. Joerger.

Don Rust explained that you could go to several different developers and will get the same thing. They are not liable for anything except what you paid for. The Town would not get any source code from them. Microsoft is a good example. There was more discussion regarding suits and liability coverage. Mr. Sprouse noted that with all of the bids received, they all contained an almost identical paragraph in their proposals.

Mr. Sullivan stated that they would work out an agreement with Ms. Phillips. If an impasse occurs the Board will be notified. The questions brought forward by Mr. Joerger will be looked at as well.

Dan Sprouse stated that if some sort of catastrophic event should happen within Southern Nevada, that the server be rated where it is being backed up continuously or that it be hosted so the files for the website are not here. Ms. Phillips stated it is backed up nightly and the Town will get copies as well as the hosting company doing back ups nightly. The hosting company is in Arizona.

Laurayne Murray asked if the Board wanted to continue this item until the next regular meeting, until the attorney has the final language in the proposal and accept that. Michael Sullivan asked if the Board could accept the company at this time and direct him to arrive at a satisfactory agreement to be brought back to the Board for approval at a later date. Mrs. Murray stated that it would not have to come back for approval if the Board was going to approve it. Mr. Sullivan suggested that the Board award and accept the bid to Vivid Edge Design subject to completion of a negotiated agreement. The changes would include typographical errors and provide some optional language on liability or warranty. Chairman Murray explained that the Board does not have the optional language, so it would have to leave the paragraph in or take it out, or make the adjustments to the language so the Board can approve the content as discussed. If there is to be continued negotiation between the two parties, there is no contract to approve.

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Mr. Sullivan asked if the Board could award the contract to Vivid Edge Design and come back with a final contract. Mrs. Murray replied no. Mr. Joerger stated that he felt that Mr. Sullivan needed some direction from the Board by way of a vote. Chairman Murray explained options to the Board.

John McDonald motioned to accept the recommendation of Town Board Member Sprouse and approve the award of the website design and maintenance services RFP #2008-01 to Vivid Edge Designs per the terms and conditions contained in their proposal for an initial period of one year term with the option to renew for an additional term of four years under the same terms and conditions and that the only changes that are required are the typographical errors identified by Mr. Joerger. Dan Sprouse seconded the motion.

Don Rust suggested adding to the motion that Ms. Phillips will provide all software other than what she had to pay for to do the development work.

Laurayne Murray asked staff if corrections needed to be specified individually. Mrs. Murray stated the changes would include the pass code access, the numbers changed in the paragraphs so the alpha would agree with the numeric and paragraph 3.

Dan Sprouse amended the motion to include the developer would include the source code and that the user names and passwords be provided to Town officials as well as the other corrections. Ms. Murray noted that the corrections to the Maintenance Agreement in paragraph 3, Consultation, the company will provide up to 4 (four) and in paragraph 2, Maintenance and Charges, shall not exceed ten (10).

John McDonald amended his motion. Dan Sprouse amended his second as stated above.

Chairman Murray summarized that the Town will have access to the codes, user name and password, the developer will retain ownership of any software licensed in their possession.

Vickie Parker commented that the Board should approve this agreement; that the Town will not be disappointed.

Dwight Lilly commented that it appears all the details are not properly worked out for any vote from the Town Board. Mr. Lilly commented that there are reasons to look at why the bid is what it is. Dwight Lilly suggested that the Town Attorney be included in more discussion on this issue.

Pahrump Town Board Meeting
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Dan Sprouse commented that much review went into the choosing and with regard to the mentioned portfolio; they were actually websites that were provided from each of the proposals designed by the companies bidding.

Vote passed 4 – 0.

Discussion and decision to purchase two (2) acre feet of water rights for an amount not to exceed \$30,000 Michael Sullivan

Michael Sullivan explained that Matt Luis was approached by a citizen stating he had 4 shares of water rights that he would like to split off and sell two shares to the Town. If agreeable to the Board, Mr. Sullivan said he would start the process through Mr. Campbell to secure the shares through the State Engineers Office. Mr. Sullivan noted that Matt Luis has requested that those shares be dedicated to the Kellogg well where some help is needed if there is to be an expansion at that site.

John McDonald noted that it has been recommended that the purchase come from the Town Improvements Fund. Mr. McDonald suggested using the Park Room Tax Fund if it is going to be used at a park. John McDonald noted that the balance is much larger than that in the Capital Improvements Fund. Mr. Sullivan explained that it may not be used for the park site as there is also a fire station at that location. No park has been developed there at this time and no decision has been made to have a park there. Michael Sullivan suggested that it would more likely be used for the fire department station at that location. Mr. Sullivan said he felt more comfortable with General Fund Capital Fund for this purchase. Laurayne Murray explained that it will be transferred to that location and used for various purposes. The long term plan for the location is to make it a park. Mr. Sullivan commented that if using the funds from another source he would suggest the Parks Impact Fee Fund for an expansion of the park service. John McDonald felt it could not be justified for new construction in his opinion. Michael Sullivan replied that the Impact Fee is for new parks and there is no park there at this time. Mr. McDonald said he had no problem taking it from the General Fund, but he does have a problem with taking it from the Impact Fee Fund. He cannot relate this expenditure to new development. There was further discussion regarding creation of new parks especially in the area of large growth and the demand is in that area.

Laurayne Murray asked Matt Luis what the demand is at this time at Kellogg area. Matt Luis replied that there is 1 acre foot of water there. Mr. Luis explained that there has been talk about developing a dog park in that area, and low water usage facilities just to get things started there. Mr. Luis noted that the concern is that the fire station is there and restricting the water to a park may hinder the fire station.

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Don Rust asked what the current status is on previously approved water rights acquisitions. Mr. Sullivan replied that several are in escrow and the process is through the State Engineer's office.

Dan Sprouse motioned to purchase two acre feet of water rights not to exceed \$30,000 to come from the General Capital Fund. John McDonald seconded the motion.

Dave Stevens commented that he agreed with Mr. Sullivan and is fully in favor of parks. Mr. Stevens stated that if they do not get it now, the price may jump up to \$60,000 next year.

Vote passed 4 – 0.

Discussion and decision regarding approval of Fiscal Year 2008/09 PETT Grant Requests
Michael Sullivan

Michael Sullivan explained that this is the period of time that requests are submitted to the County for review, and they prioritize the requests for grants through the County Commissioners for PETT funds. Mr. Sullivan has provided a list for approval. He explained that the first two items on the list are carryovers, prior grants which have not been fully dispersed yet. There has been some struggle with the engineering firm to get projects completed. The other items are items submitted by Buildings & Grounds and the Fire Department. The Town Board was solicited and one request was received. Michael Sullivan noted that the deadline was last week. He said he asked for an extension until this meeting to get approval and input from the Board and allow Mr. Balloqui to present his request to the Board.

Dan Sprouse asked if there was a list of grant funded items from last year that were not given. Mr. Sullivan replied that the bulk of the requests are those items not approved last year which include the carryover of the first two items. The other three received were for two fire engines and pick up truck for the hazmat. All three have been ordered. Of the five requests from last year are the two carryovers and three were executed and two are moving forward on for completion by July.

Laurayne Murray asked if the park lighting project were requested last year and not approved. Mr. Sullivan agreed.

John McDonald motioned that the Town Board approve the Town's PETT grant request as outlined in the attachment and direct the Town Manager to submit them to the Board of County Commissioners for favorable consideration and award in Fiscal Year 2008/09. Dan Sprouse seconded the motion.

Pahrump Town Board Meeting
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Al Balloqui came to the Board regarding the issue of PETT funds pertaining to the Pahrump Arts and Recreational Complex. Mr. Balloqui asked the Board to amend their motion to allow this request for the fairgrounds. He stated that he would like to add an amount to continue the piping for fluent water that has been negotiated with Mountain Falls to the park property. The estimated cost is approximately \$300,000. This would continue the piping from Fox Road to the fairgrounds. Mr. Balloqui offered to go before the County and explain the justification for the request as this would enhance the economic development for Pahrump and all of Nye County in the usage of the gray water. A retention pond is also in the master plan which should be received within the next 30 days. The water will accumulate for distribution to the green belt at the park.

Dan Sprouse confirmed that the money being asked for is for the pipe, not the retention pond. Mr. Sprouse asked if the pipe were in place, would the water sit in the pipes until the pond is created. Mr. Balloqui explained that Mountain Falls has a line in for gray water on Fox Road to their property line. Al Balloqui would like to extend that line on to the fairgrounds property line, approximately ½ mile. This amount is based on current pricing. This should be done as soon as the tortoise habitat situation is resolved. This is a key component to the fairgrounds future. Mr. Balloqui noted that Tim Hafen is favorable to considering providing the park with the gray water. There is cost in dispersing the gray water. This will save acre feet of water on the green area. It would be less expensive at this time to put the piping in prior to anymore development in that area.

John McDonald asked if Mr. Balloqui had a dollar figure available. Al Balloqui said he projected \$300,000 based on construction costs dropping and material costs are not dropping. Michael Sullivan suggesting amending the amount to \$400,000 as there may be some engineering and legal costs involved. Mr. Sullivan noted that this is only one phase of a multi phase project at the fairgrounds. This would be a request for assistance with costs without bearing the full cost by the County.

Dan Sprouse amended his second to allow, in addition to what has been recommended, to include an additional \$400,000 for the request from Mr. Balloqui to provide legal costs and piping for the park project.

John McDonald amended his motion as stated by Mr. Sprouse.

Vote passed 4 – 0.

Future meetings/workshops; date, time and location

Chairman Murray noted that the budget hearings are scheduled for March 26, 27, and 28, at the Town Annex. Laurayne Murray stated that Mr. Sprouse would not be able to attend. Mr. Rust said he would not be available for the budget or Board meeting that week. He could be at the March 28 meeting if was necessary for that meeting. Michael

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Sullivan explained that in the past, the Board has been able to move through the material, depending on the experience of the Board, in one meeting and in some cases, three meetings. Three meetings are scheduled.

Mrs. Murray explained that Mr. Rust and Mr. Sprouse would not be available. She will check with Mrs. Shupp to make sure there will be quorum for the meetings. The time will be determined based on availability of a quorum.

Consent Agenda Items:

- a. Action – approval of Town Vouchers.
- b. Action – approval of Town Board meeting minutes of February 26, 2008.
- c. Action – approval of PVFRS Ambulance Write Offs, December 2007-February 2008.
- d. Action – Parks and Recreation Advisory Board recommendation regarding accepting resignation of Toby Anderson and appointment of Steve Jersic.
- e. Action – request for 72-Hour Liquor Permit for Knights of Columbus for various fundraisers April 11 and 12, April 19, May 3, June 6, July 12 and August 1, 2008.
- f. Action – request for 72-Hour Liquor Permit for Pahrump Valley Lions Club at the Pahrump Senior Center on April 17, 2008.
- g. Action – request for 72-Hour Liquor Permit for the Pahrump Senior Center fundraiser dinner on April 26, 2008.

Chairman Murray noted that Item #14 b would be removed due to lack of back up.

John McDonald asked for discussion of Item #14 c regarding ambulance write offs. Mr. McDonald noted concerns that the Auditor pointed out in his management letter Mr. McArthur felt we were not following state law with this respect and Mr. McDonald feels that state law may not be being followed. Mr. McArthur had detailed his concerns in the management letter and explained steps that should be taken. There is presumption that the District Attorney is the Town collection agent, which is not the case. John McDonald suggested that Carl Joerger review state law on writing off accounts receivable and advise.

John McDonald motioned to approve all consent agenda items with the exception of approving the minutes, consent items a through g except for item b. Dan Sprouse seconded the motion.

Vote passed 4 – 0.

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Adjournment

Chairman Murray adjourned the meeting at 9:30 p.m.

Respectfully submitted,

Don Rust,
Town Board Clerk

/cw

AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **3:00 p.m. Monday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING

_____ 8-12-08 _____

CIRCLE ONE: Discussion, Action, Decision or Discussion Only

ITEM REQUESTED FOR CONSIDERATION:

RFP for kitchen remodel for
Fire Station #5

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACK UP ATTACHED: YES NO

SPONSORED BY: Town Manager
Town Board Member

NAME OF PRESENTER(S) OF ITEM: _____

Print Name

Signature

Mailing Address

Telephone Number

RFP #0000-00
Kitchen remodel for Pahrump, NV
Station # 5

INSTRUCTIONS TO BIDDERS

1. PREPARATION OF BID FOR KITCHEN REMODEL

- A). Bidders are expected to examine the specifications and all instruments of the Invitation to Bid. Failure to do so will be at the Bidder's risk.
- B). Any irregularities or lack of clarity in the Invitation and Bid should be brought to the attention of the Town of Pahrump or clarification. Unless ambiguities or irregularities existing in the Invitation and Bid are brought to the attention of the Town of Pahrump, they shall be construed in favor of the Town of Pahrump.
- C). Any addendum issued shall become a part of the bid. Bidder is required to acknowledge the addendum by signing and returning it with the original bid documents.
- D). A duly authorized representative of the bidder shall sign each sheet of the Invitation and Bid. The representative must print or type the bidding firm's name on each sheet of the Invitation and Bid.
- E). Bidder must furnish the required information typed or written in ink on this form.
- F). Erasures and/or corrections shall be initialed (in ink) by the person signing the bid.
- G). Failure on the part of the bidder to submit specifications or technical information as requested may result in bid disqualification.
- H). In the event of an error in extension, project price will prevail.
- I). Bidder shall state a realistic completion date excluding Saturdays, Sundays and holidays. Completion may be considered in bid award.
- J). Specifications set forth in this Invitation and Bid are provided as a guide and standard of quality desired. It is not the intent of the Town of Pahrump to restrict any bidder. However, a bidder deviating from the specifications must denote any and all exceptions on each item of the bid. Otherwise, it will be assumed that the bidder meets the specifications in all areas.

K). All materials or supplies shall be new, currently in production, and of the manufacturer's latest design, unless otherwise stated.

L). Alternate bid proposals will be considered, provided the alternate is fully described and illustrated by brochures, photographs, drawings, written specifications, or any combination thereof, and accompanying bidder's response. The Town of Pahrump decision with respect to equality shall be final.

2. SUBMISSION OF BIDS

- A. Bids and addenda must be enclosed in a sealed envelope addressed to the Town of Pahrump at the address provided in the Invitation to Bid Announcement. All bids and addenda must be received by the Town of Pahrump prior to the receiving time specified: to be considered. All envelopes containing bids must have the name and address of the bidder, date of opening, and the invitation title on the face of the envelope.
- B. Telephone or telegraph bids will not be accepted.
- C. A 10% bid surety is required; such surety will be acceptable only in the form of a bid bond, certified check, or cashier's check in the amount prescribed. The surety must accompany the bid. After an award has been made (by the Pahrump Town Board) the surety of the unsuccessful bidders shall be returned. The surety of the successful bidder shall be retained until satisfactory performance has been rendered.
- D. Unsigned bids will be rejected.
- E. At the time specified, the bids will be opened in the presence of a town official and made available for review.
- F. Bids received late will be rejected.
- G. Bids must be prepared on the forms provided, signed as an acceptance of terms and conditions of the Bid by an officer of the firm authorized to sign bids, with all requested information clearly indicated for each line item quoted.

3. NO BIDS

- A. In the event that the addressee chooses not to bid on this invitation, but wishes to receive future invitations in this category, mark "NO BID" on the face of the envelope, affix your first name and address thereto and return it to the Town of Pahrump.
- B. Three (3) "No Responses" may remove your name from the bidder's mailing list in this category.

4. WITHDRAWAL OF BIDS

- A. Bids may be withdrawn by written or telegraphic notice received prior to the bid opening time.
- B. Withdrawal requests received after the bid opening time cannot be considered.

5. ADDENDA

- A. Any irregularities or lack of clarity in the Invitation and Bid must be brought to the attention of the Town of Pahrump in writing no less than five business days prior to the bid opening. Unless so noted, subject matters shall be interpreted to favor the Town of Pahrump.
- B. If deemed necessary, written addenda shall be issued to all holders of bid documents, with the original bid documents considered modified by addenda. All addenda must be acknowledged by signature where provided and returned, either with the bid submission or under separate cover, clearly marked with the bid title and date of opening prior to close of the bid receiving period. Verbal interpretations are not to be relied upon.

6. ALTERNATE BIDS

- A. Quotations for project deviating from specifications will be entertained as an alternate only if submitted as provided in the bid with decision as to equivalence to rest with the Town of Pahrump. Unless the bid is "Brand Name or Equal", bidders are to respond to the primary specifications if they intend to also submit an alternate bid. All submissions of alternate products must include the technical specifications.
- B. Samples are to be made available by bidder at the request of the Town of Pahrump within 7 days of the request. Project drawing is merely to guide the bidder and do not constitute an intent to purchase brand of quantity unless to stated in the bid.

7. BID EVALUATION

- A. The project bid shall be of new and of current materials unless otherwise stated in the bid.
- B. Bids will be evaluated for price, conformance to the specifications, instructions to bidders, special conditions, suitability for intended use, and other factors as appropriate, with the award to the bidder deemed to greatest advantage to the Town of Pahrump.
- C. The Town of Pahrump reserves the right to accept or to reject any and all or any part of a bid received, to waive irregularities, and to hold bids for sixty days prior to the award.

Initials _____

8. AWARD OF CONTRACT

- A. Award shall be made on the basis that is most advantageous to the Town of Pahrump. In all instances, the decision rendered by the Town of Pahrump shall be final.
- B. The Town of Pahrump reserves the right to reject any or all bids, to waive any informalities in the bid form, and to hold the bids for a maximum of sixty (60) days from the opening before awarding or rejecting a bid.
- C. Severability exists with regard to acceptance or rejection of any item or group of items bid unless the bidder has qualified his bid by specific limitations.
- D. A purchase order and/or contract issued to the successful bidder shall be considered sufficient notification of the award of bid.
- E. No contract awarded may be assigned to any other person.
- F. If the acceptable low bids received are for the same total amount of unit price, the Town of Pahrump may award the contract to one of the bidders by drawing lots in public, or negotiating between the lowest bidders.
- G. The bid award recommendation will be made in a public meeting.
- H. In no event, shall this Invitation and Bid be construed as an obligation on the part of the Town of Pahrump to issue an award.
- I. Bid surety, if required, will be returned after receipt of any required performance bonds and certificates of insurance from the awarded bidder.

9. DEFAULT

- A. Failure of the awarded bidder to perform either as bid or mutually agreed subsequent to the award shall constitute default, with remedies on the part of the Town of Pahrump including (but not limited to);
- B. The procurement of like service or goods from another firm, with the defaulting contractor liable for any excess costs; or
- C. Refusal by the Town of Pahrump to entertain bids by the defaulting contractor for a period of not less than one (1) year; or
- D. Recovery of any actual damages or losses from the defaulting contractor resulting from the default.

10. AWARD LIMITATION

While the intent of this Invitation and Bid is to select a sole contractor for the item(s) contained in this bid that is most advantageous to the Town of Pahrump, the Town of Pahrump reserves the right to purchase from another supplier for particular applications where it is determined that the awarded vendor does not offer a product appropriate for a particular or unique application, without recourse by the awarded vendor.

Initials _____

11. COLLUSION

Any agreement or collusion among bidders or prospective bidders to bid a fixed price or restrict the competitive bid process in any way shall render the bids of such bidders void.

12. SAMPLES REQUIRED

- A. Bidders may be *required* to submit with the completed bid documents, samples of each item being offered if they are not of the specific manufacturer's product(s) specified. These samples shall be used for bid evaluation.

13. APPEALS BY UNSUCCESSFUL BIDDERS

Any unsuccessful bidder may appeal a pending bid award prior to award by the Town of Pahrump. The appellant must:

- A. Submit a written protest to the Town of Pahrump within five (5) workdays after the bid opening.
- B. Describe, in the written protest, the issues to be addressed on appeal.
- C. Post, with the written protest, a bond with good and solvent surety authorized to do business in this state or submit other security in the amount of 25% of the total dollar value of appellant's bid, up to a maximum bond or other security amount of \$250,000.
- D. Not seek any type of judicial intervention until the Town of Pahrump has rendered its final decision on the protest.

The Town of Pahrump will stay any award actions until after the department has responded in writing to the protest. If an appeal is granted, the full amount of the posted bond will be returned to the appellant.

If the appeal is denied or not upheld, a claim may be made against the bond for expenses suffered by the Town of Pahrump because of the unsuccessful appeal.

The Town of Pahrump is not liable for any costs, expenses, attorney's fees, loss of income or other damages sustained by the appellant in a bid process.

14. FAMILIARITY WITH LAWS

Bidders for this work must be qualified and properly licensed for this particular work by the Nevada State Contractor's Board, and licensed to do business in the Town of Pahrump prior to the award of bid by Pahrump Town Board. Failure to comply will result in rejection of bid. Nevada Contractor's License classification, number and dollar limit must be indicated on Bid Proposal. Questions concerning license requirements shall be directed to the Nevada State Contractor's Board. Bidders and the successful Contractors and Subcontractors shall comply with all provisions of Nevada Revised Statutes (NRS) Chapter 624 and Nevada Administrative Code, Chapter 624.

Initials _____

15. TAXES

The bid price shall not include any local, State or Federal taxes.

Initials _____
Page 6

**PAHRUMP VALLEY
FIRE DEPARTMENT
STATION # 5**

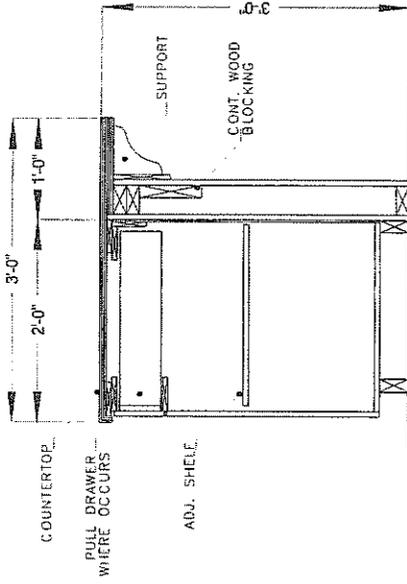
SCOPE OF WORK

NEW KITCHEN

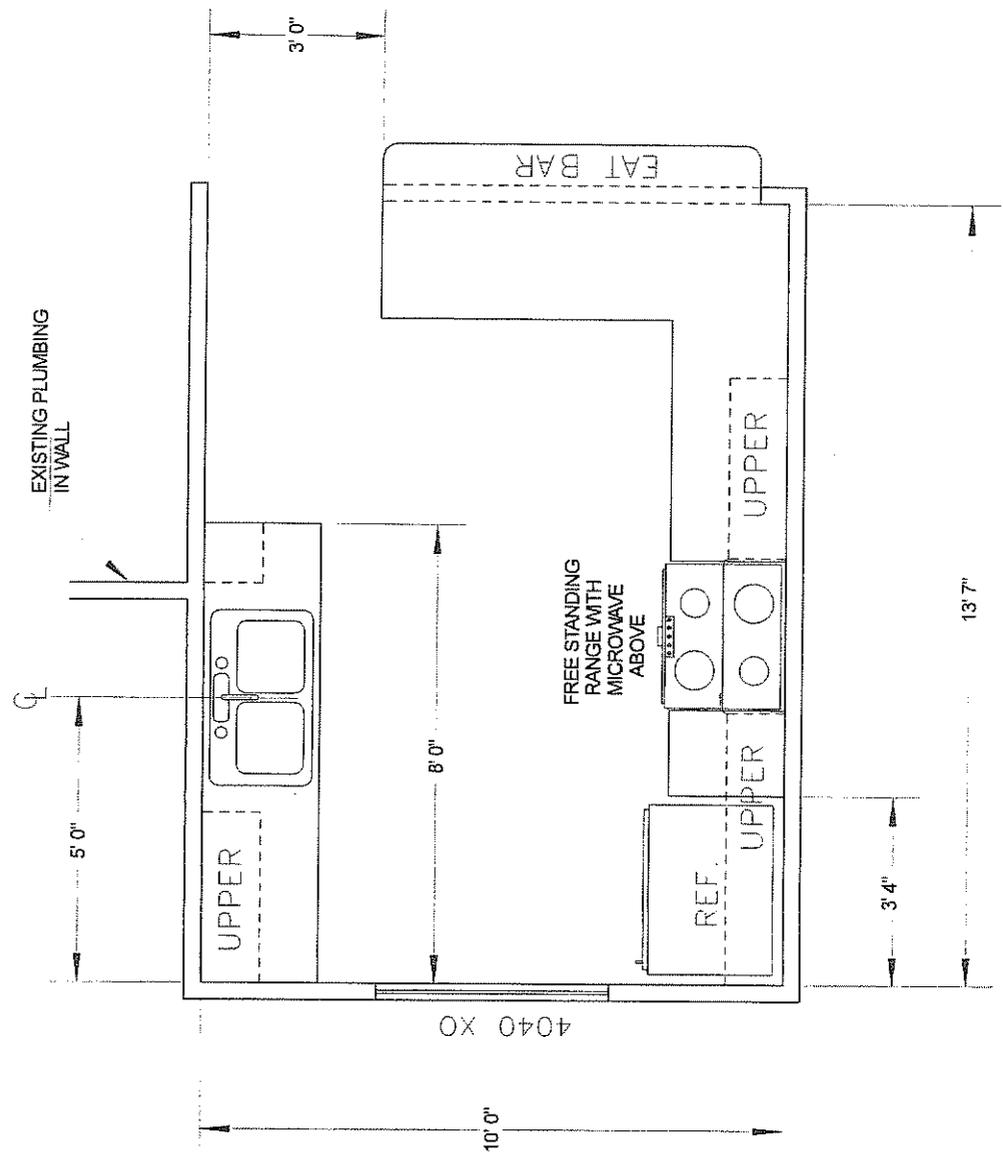
1. Remove existing wall
2. Replace with pony wall at base cabinets with dry wall soffit above
3. Provide and install commercial white melamine cabinets with 30 inch tall uppers per plan
4. Provide and install Plastic laminated fully form counter tops with a minimum of 4 1/4 inch back splash with a 36 inch eating bar
5. Provide and install white self rimming cast iron double kitchen sink (22inch X 33inch) with chrome plumbing fixtures
6. Provide and install all sink plumbing complete with dish washer
7. Provide and install 30 inch free standing range with ventless microwave (WHITE)
8. Electrical and fire notification installed per code and per plan
9. Replace water damaged ceiling tiles
10. Paint repaired and remodeled construction

DORM AREA

1. Install 2 X 4 privacy wall (approx 12ft long) to ceiling with insulation
2. Install two doors in existing wall. Provide and install one new door and reinstall one existing door
3. Provide and install one phone jack and one 110 wall outlet on each side of the new dorm room wall
4. Provide and install one new air supply and one new return air/ infield placement
5. Delete one ceiling light at new wall location
6. Paint repaired and remodeled construction



COUNTER DETAIL
 N.T.S.



- NOTES:
1. SELF RIMMING CAST IRON 2 CELL WHITE KITCHEN SINK & GARBAGE DISPOSAL.
 2. CHROME PLUMBING FIXTURES.
 3. VENTLESS MICROWAVE ABOVE FREE STANDING WHITE ELECTRIC RANGE WITH COIL TOP?
 4. MELAMINE COMMERCIAL GRADE WHITE CABINETS.
 5. FORMICA COUNTERTOPS with MOLDED ONE PIECE ROLLED BACKSPLASH.
 6. MELAMINE 30" TALL UPPER CABINETS.
 7. REFRIGERATOR NOT INCLUDED.
 8. ELECTRICAL & FIRE NOTIFICATION INSTALLED PER CODE AND PER PLAN.
 9. DORM AREA - INSTALL PRIVACY WALL (APPROX 12' LONG) 2 x 4 WITH INSULATION TO CEILING.
 10. INSTALL 2 DOORS IN EXISTING WALL, 1 NEW DOOR AND 1 EXISTING DOOR RE-INSTALLED.
 11. MECHANICAL - INSTALL 1 NEW AIR SUPPLY & 1 NEW RETURN AIR - IN FIELD PLACEMENT.
 12. DELETE 1 CEILING LIGHT AT NEW WALL LOCATION.

PAHRUMP TOWN BOARD MEETING
Bob Ruud Community Center
150 N. HWY. 160
Tuesday – 7:00 P.M.
July 22, 2008

MINUTES

PRESENT:

Laurayne Murray
Don Rust
Nicole Shupp
Dan Sprouse
Bill Kohbarger, Town Manager
Carl Joerger, Attorney

1. Call to Order, Pledge of Allegiance, and Welcome.

Chairman Laurayne Murray called the meeting to order and led in the pledge of allegiance.

2. Discussion and decision regarding agenda items.

Don Rust suggested that Items #8 and #20 could be dispensed. There was no agreement on this so items remain.

3. Public Comment.

Art Jones asked about the status of public transportation. Laurayne Murray replied that a PVCAT (Pahrump Valley Citizen Action Team) has a subcommittee working on this issue.

Mike Darby commented on agenda items #7 and 10. Mr. Darby said these items should not be there. Item #7 dealing with speed limits is a County issue. Item #10 regarding procedures, Mr. Darby quoted PTO 2-17, "that the board selects a minimum of three names to submit to the County Commissioners and the Commissioners thereby pick somebody to fill that void."

Bill Dolan introduced himself to the Board explaining that he has been selected by the Governor to replace the empty chair that was left.

4. Advisory Board Reports

Don Rust reported that the Incorporation Advisory Board is dormant until the Board decides what direction they plan to take.

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Laurayne Murray reported there had been an Airport Technical Board meeting in Las Vegas with FAA and BLM and was well attended. Mrs. Murray reported that the project is still under development

5. Announcements and "Good News".

Dave Stevens commented about the flood control plan.

Vicky Parker reported that the Blue Butterfly Coffee House fundraiser raised over \$8,000 for Nathan Adelson. Mrs. Parker thanked those that attended.

Laurayne Murray announced that July 26 at Seemore's II there will be a fundraiser for Quilts 4 Cancer.

6. Discussion only regarding Professional Bullriders' Rodeo event, past and future. Laurayne Murray/Steven Lee

Steven Lee reported on the PBR event that was held on May 3, 2008. Mr. Lee reported on his budget and his proposed budget for 2009. Steven Lee thanked many of the people involved and in the sponsorship of the event. Mr. Lee expressed his concerns about difficulties encountered while planning the event and the attributes as well. Steven Lee named top rated riders and bulls that participated in the event. Mr. Lee also reported on the attendance at the event being within 1500 to 1600 people plus or minus 300. Steven Lee noted that they did a lot of promotion, outside Pahrump. Mr. Lee stated that rooms were fully booked throughout Pahrump. Mr. Lee summarized his ticket sales and said there was a loss of revenue at the gate.

Laurayne Murray confirmed that the PBR is committed to return to Pahrump next year. Mr. Lee replied yes. Mrs. Murray asked if they were in the process of selecting a date. Steven Lee said they have a date pending on the support for the next event.

Steven Lee presented a "shoot marker" to the Town.

7. Discussion and decision regarding purposed speed limit changes for the block where there is a school bus stop. Dan Sprouse/Sean Brooks

Dan Sprouse stated that he was asked to have this on an agenda by Sean Brooks, and there is a Pahrump Town Ordinance for traffic (Chapter 24.20 Codes) and felt the issue should be heard by the Town Board members. If agreeable to the Board, Mr. Sprouse would like to propose changes to the PTO.

Sean Brooks thanked Mr. Sprouse for his support. Mr. Brooks provided some information and statistics on traffic accidents involving children and the dangers for children at school bus stops due to traffic speed violators and inattention by the children. Sean Brooks proposed a change of

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speed limits for the block where there is a school bus stop to 25 mph for the block that has a bus stop, including all streets except where the speed limits are 55 mph or higher. Lowering speed limit would give drivers more time to react if a child would step onto the road. Mr. Brooks pointed out that the police would have to patrol these areas heavily until drivers become aware of the changes. Sean Brooks also proposed that the bus stops on State Routes 160 and 372 be eliminated.

Don Rust stated that it was his understanding that speed limits were the responsibility of Nye County. Mr. Rust suggested sending something to the County Commissioners stating support for changes.

Mr. Brooks noted that he also believed it was a County Commissioner issue, therefore bringing it to the Board showing unity in the request. Sean Brooks added that he would also propose speed limits for a specified block where the bus stop is located for "when children are present."

Chairman Murray referred to NRS 269.185 that gives the Town power to regulate vehicular traffic through ordinances posting international signs or devices at school crossing zones and also indicates that the Town Board has the authority to establish vehicle use on Town owned streets and alleys to include regulating speeds, parking, stopping, and turning. Mrs. Murray noted that there is an existing Ordinance that covers traffic laws covering speed limits. It is in the purview for the Town to adjust speed limits.

Dan Sprouse proposed that it would need to be a joint venture with Nye County. Sean Brooks agreed and noted that this could be used County wide.

Laurayne Murray suggested that the Nye County School District should also be involved in this matter. Mrs. Murray expressed concerns regarding enforcement, and the changing of bus routes. Chairman Murray said she could see reducing the overall speed limit in town to 35 mph and 45mph on section line roads. Laurayne Murray noted that the County has discussed school bus stop shelters. She also stated that changes should be done so they are viable, enforceable and coordinated with all the departments involved. This issue is something the Board can consider.

Mrs. Murray said it could be directed to have staff work on a proposal and language for an Ordinance that would come to the Board for Public readings.

Sean Brooks agreed that the school district would be made aware of this if it concerns eliminating bus stops on Highway 160.

Dan Sprouse motioned to direct staff to coordinate with Mr. Brooks in drafting an amendment to the Pahrump Town Ordinance currently in effect with regards to speed limits in school zones. Mr. Sprouse amended his motion to amend Pahrump Town Ordinance for revised speed limits throughout the Town of Pahrump. Nicole Shupp seconded the motion.

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Carl Joerger suggested that more work needs to be done on this issue as there is no language for an ordinance. Mrs. Murray explained that there can still be discussion, vote and allow for public comment. Mr. Joerger said he would like to have the language before it is revised. Carl Joerger said he did not think a motion was necessary to have staff look into language and suggested tabling the item to give time to get some language, meet with the County officials. Once the language is established it can be put on a future agenda.

Mrs. Murray noted that there is a motion and a second. Laurayne Murray agreed that the recommended action would be instruct staff to begin investigating and compiling information and coordinate with various organizations and departments involved as opposed to proposing language at this time. Don Rust agreed and stated there is no need for a motion to direct staff to prepare for an ordinance change.

Dan Sprouse rescinded his motion but would like to receive public comment. Nicole Shupp withdrew her second.

Harley Kulkin commented that the speed limits are far too fast and feels that most streets should be 25 mph with exceptions of some streets. Mr. Kulkin stated that when his children's bus stop was on Highway 160, he contacted Nevada Department of Transportation who cleaned an area beside the road designated so the bus could exit the highway for the children to enter and exit the bus.

Deanna O'Donnell commented about children waiting for the bus in her area. She also commented that there is no supervision for the children at the bus stop in her area.

Darby O'Donnell commented about people speeding despite the speed limits.

John Koenig commented that at a County Commissioner meeting it was said that a speed limit could not be set without sending a resolution to the County Commissioners. Mr. Koenig stated that the Sheriff said he could not enforce speed limits because they are illegal.

Laurayne Murray stated that a good starting place would be communication and getting to know the NRS's and Ordinances.

Dave Stevens commented that he supports the speed limits but more police would be needed to enforce it.

Mr. Brooks noted that he has no special interest in this matter as his children are home schooled.

Dan Sprouse motioned to table this item to the second Town Board meeting in August (8/26) to allow staff and Mr. Brooks to get together to coordinate efforts with the School District, the Sheriff's office and County Commissioners. Don Rust seconded the motion.

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Laurayne Murray asked that comments from the Board and the public be considered.

Vote passed 4 – 0.

8. Discussion and decision regarding resignation of Town Board Member John McDonald.
Laurayne Murray

Chairman Murray noted that the resignation letter was covered in Public Comment at a previous meeting. Mrs. Murray suggested moving forward with this item as published.

Dan Sprouse motioned to accept the resignation of Board Member John McDonald. Don Rust seconded the motion.

Harley Kulkin asked if Item #10 was removed from this agenda. Mrs. Murray said it was not.

Vote passed 4 – 0.

9. Discussion and decision regarding election of Vice Chairman. Laurayne Murray.

Dan Rust motioned that Nicole Shupp become Vice Chairman. Laurayne Murray seconded for discussion.

Vote passed 3 – 0 – 1. Mrs. Shupp abstained.

10. Discussion and decision regarding procedures (advertising and review committee) to fill the Town Board vacancy. Laurayne Murray

Laurayne Murray noted that the Board has a Resolution and policy that is normally followed for advertising, review committee and selection for a recommendation to the Governor's Office. Mrs. Murray explained that this is the policy established since 1997. Laurayne Murray pointed out that the Governor's Office has already taken an action and official documents were received today. Mrs. Murray asked for discussion on the procedure or comments, but there would be no action from the Board regarding the vacancy.

Don Rust asked if Mr. Dolan would be sworn in tonight. Chairman Murray explained that it is usually arranged by the appointee.

Harley Kulkin commented that Gary Hollis lobbied for this to happen. Mr. Kulkin stated that if he were in the place of the Town Board members he would be highly offended. Harley Kulkin said he would suggest a motion to send a letter to the Governor that we do not appreciate him interfering in the Town's business and if he can appoint someone, he can un-appoint them. Mr. Kulkin said he knew of many people waiting for a procedure so they could apply. Harley Kulkin

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said a letter of protest should be sent to the Governor on behalf of the Town Board and the Town of Pahrump as a process was circumvented.

Butch Dole commented that he agreed with Harley Kulkin and believes the procedure has been circumvented. Mr. Dole asked that if the position of the vacancy is so important why are their names not on the ballot to be voted on.

Bill Kohbarger related to the Board about his communication with the Governor's Office and how he met Bill Dolan and the events which took place regarding the appointment. Mrs. Murray said she also talked to the Governor's Office and assured her that Gary Hollis was not involved in the selection and the decision by the Governor was made July 16th and what transpired from that point.

Chairman Murray stated that Mr. Dolan will be a welcome member of the Board and feels no concern regarding his performance as a member. Mrs. Murray suggested there has been strong communication to the Governor's Office that the Town Board feels the process followed was disrespectful to disregard the Town's policy. Chairman Murray related her conversation with the Governor's Office.

Dan Sprouse said he also agreed with Mr. Kulkin. Mr. Sprouse said he felt it was a "back door" deal and is not happy about it. Although the Governor has his choice, but the Governor does not live in this Town. The people of this community should have a say about who sits on the Town Board. Mr. Sprouse stated that he would like someone on the Board that will take care of the people of the community and cares. Dan Sprouse said he hopes Mr. Dolan is that person.

Dan Sprouse motioned to send a letter to the Governor's Office pertaining to this item with policy and procedures, so the next Town Board vacancy is followed. Don Rust seconded the motion.

Laurayne Murray explained the motion that a letter be drafted to the Governor's Office voicing the Town Board's concern about the failure to consider the Town Board involvement in the selection process and to request future appointments follow the policy that the Board established as stated in Resolution 1997-04, established by the Town Board and Gary Hollis.

Don Rust suggested that the letter be signed by all current Town Board members.

Dave Stevens commented that Town Board has done something right with this.

Vote passed 4 – 0.

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11. Discussion and decision regarding July 2009 fireworks. Laurayne Murray

Laurayne Murray explained that in 2009, July 4th will be on a weekend and would like to avoid the problem we had this year, and would like to guarantee a show like we had this year and commit to a date for 2009.

Mr. O'Brien declared that the Town has the choice of Friday, July 3rd or Sunday, July 5th for a fireworks show due to his having booked Nellis Air Force Base for July 4th already.

Don Sprouse said his informal poll suggested Friday for the fireworks show. Don Rust suggested staff contact the Pahrump Nugget to see if the Town can team with them. Mr. O'Brien explained that the Nugget likes to shoot their show on July 4th and teaming with the Nugget the Town would not get the show quality the Town usually gets. John O'Brien restated that he would not be available on July 4th. Mr. O'Brien noted that next year will be his 20th year of shooting the fireworks show and if he gets the contract with the Town he would do a 20th year "blow out" show. Nicole Shupp expressed her delight in the show this year.

Dan Sprouse motioned to set the dates for the fireworks in accordance with July 3rd, 2009. Nicole Shupp seconded the motion.

Vicky Parker suggested that the Board check with the Chamber as they did the Freedom Festival and make sure their dates fit with the fireworks schedule.

Carl Joerger confirmed that they were not entering in a contract at this time; just setting a date for the fireworks. Mrs. Murray responded they were setting a date. Contracts would be considered at a later date.

Vote passed 3 – 1. Don Rust voted nay.

12. Discussion and decision regarding Resolution 2008-15, approval to update Nevada State Bank signature cards. Town Manager

Don Rust read the Resolution #2008-05 title.

Don Rust motioned to approve Resolution #2008-15. Nicole Shupp seconded the motion.

Vote passed 4 – 0.

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13. Discussion and decision regarding creating 2008-2009 Town Manager Goals and Objectives.
Town Manager

Bill Kohbarger explained that he researched and found Goals and Objectives that were established for the previous Town Manager. Out of 19 only one has been completed. Mr. Kohbarger asked if the Board wanted to keep these or recreate, add or delete from this list. Mr. Kohbarger noted that #13 is unique and not sure why it was on the list and requested that it be removed if the decision is to keep the current list.

Laurayne Murray noted that the Board did a lot of thinking when making these goals. Mrs. Murray was not sure the priorities were the same. Chairman Murray felt there should be more discussion on this to discuss as goals may have changed from a year ago. There was more discussion and Mrs. Murray said she would like more discussion.

Dan Sprouse felt some changes were needed to the current list, especially the due dates.

Don Rust suggested a special meeting be held prior to the next Town Board meeting.

Chairman Murray suggested scheduling a meeting prior to the next Town Board meeting on August 12th. Don Rust agreed. Bill Kohbarger confirmed a meeting to be held at 6:00 p.m. before the next meeting on August 12th.

14. Town Manager's Report

Bill Kohbarger reported that for the past two weeks he has been meeting new people and attending meetings. He has set up several luncheons at area restaurants for the purpose of meeting new people in the community.

15. Consent agenda items:

- a. Action – approval of Town vouchers
- b. Action – approval of Town Board meeting minutes of July 8, 2008.
- c. Action – approval of 72 Hour Liquor License for Pahrump Valley Chamber of Commerce for a craft fair/car show, September 12-13, 2008 at the Artesia Community Center.

Dan Sprouse motioned to approve consent agenda items a, b and c. Nicole Shupp seconded the motion.

Vote passed 4 – 0.

Pahrump Town Board Meeting
July 22, 2008

16. Future Meetings/Workshops: Date, Time and Location.

Laurayne Murray noted that the next meeting, August 12, is primary election day. That meeting will be held at the Town Annex. A second meeting on that day will begin at 6:00 p.m. for Town Manager Goals and Objectives.

Mrs. Murray explained that the second meeting in September is in conflict with Fall Festival activities which would require a change of date or change of venue. November 11 is Veteran's Day, a legal holiday and November 25 is Thanksgiving week. A change of date or change of venue would be needed for November. It is normal that the second meeting in November and second meeting in December are no meeting weeks.

Don Rust motioned to not hold meetings on November 25, because of Thanksgiving and December 23 because of Christmas. Nicole Shupp seconded the motion.

Vote passed 4 -0.

17. Adjournment.

Meeting adjourned at 8:31 p.m.

Respectfully submitted,

Don Rust, Clerk
Pahrump Town Board

/cw

AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **3:00 p.m. Monday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED

7/28/08

DATE OF DESIRED BOARD MEETING

8-12-08

CIRCLE ONE: Discussion, Action, Decision or Discussion Only

ITEM REQUESTED FOR CONSIDERATION:

TOURISM GRANT FOR 5000.00 FOR SHADOW MT. COMMUNITY PLAYERS

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

TMC GRANT WILL PAY FOR PRESENTING TMC MELODRAMA AS PART OF OLD WEST EX AND FOR THE CHRISTMAS SHOW WHICH IS A FREE SHOW FOR THE HOLIDAY ALREADY APPROVED BY TOURISM BOARD

BACK UP ATTACHED: YES NO

SPONSORED BY: _____

Town Board Member

NAME OF PRESENTER(S) OF ITEM: SHADOW MT. COMMUNITY PLAYERS

CARLTON McCASLIN

Print Name

P.O. Box 4352 Pahrump

Mailing Address

89061

Carlton W. McCaslin

Signature

727-6145

Telephone Number

#11c

PAHRUMP TOURISM ADVISORY BOARD

To: Cookie Wesphal
Phone:
Fax #: 727-0345

Date: 7/23/08
Pages: 3

From: Kelly Buffi
Phone: 209-5801
Fax #: 866-444-3551

MESSAGE:

Included is two letters of recommendation for town board meetings.

- 1. Shadow Mountain Community Players**
- 2. New Old West Bucking Bulls**

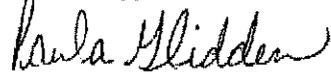
July 17, 2008

Memo To: Pahrump Town Board
Subject: Letter of Recommendation for Grant Funding

Dear Members of the Board:

The Pahrump Tourism Advisory Board voted (6-1) to recommend that the Town of Pahrump grant the Shadow Mountain Community Players \$5000 from the Town Room Tax Fund to help promote, produce and advertise four different productions during the 2008 year. Mr. McCaslin submitted the appropriate paperwork according to the Tourism Board Grant Guidelines.

Sincerely,



Paula Glidden
Chair – Tourism Advisory Board
Kelly Buffi
Alice Eychaner
Denise Fortin
Tim Lockinger
Marvin Minnick
Karen Spalding

July 17, 2008

Memo To: Pahrump Town Board
Subject: Letter of Recommendation for Grant Funding

Dear Members of the Board:

The Pahrump Tourism Advisory Board voted (7-0) to recommend that the Town of Pahrump grant the New Old West Bucking Bulls \$1000 from the Town Room Tax Fund for print advertising in the Humps and Horns newspaper and the Las Vegas Review Journal. Ms. Williams submitted the appropriate paperwork according to the Tourism Board Grant Guidelines.

Sincerely,



Paula Glidden
Chair – Tourism Advisory Board
Kelly Buffi
Alice Eychaner
Denise Fortin
Tim Lockinger
Marvin Minnick
Karen Spalding