

**PAHRUMP TOWN BOARD MEETING**  
**Bob Ruud Community Center**  
**150 N. HWY. 160**  
**Thursday – 7:00 P.M.**  
**June 24, 2008**

**AGENDA**

1. **Call to Order**, Pledge of Allegiance, and Welcome.
2. **Discussion and decision** regarding agenda items.
3. **Public Comment**. Action may not be taken on matters considered during this period until specifically included on an agenda as an action item (NRS241.020 (2) (C) (3)).
4. **Advisory Board Reports**
5. **Announcements and “Good News”**.
6. **Presentation, discussion and decision** regarding the Incorporation Advisory Board request to the Town Board to proceed with incorporating the Town of Pahrump and putting the item to vote on the November ballot. Don Rust/Presenters: Bill Verbeck/Darce Wilson
7. **Discussion and decision** regarding approval of Fiscal Year 2009 Non-Union Staff Cost of Living Allowance (COLA). Michael Sullivan
8. **Discussion and decision** regarding approval of Fiscal Year 2008 augmentation. Michael Sullivan
9. **Consent agenda items:**
  - a. Action – approval of Town vouchers
  - b. Action – approval of Special Town Board Meeting minutes of January 12, 2008.
  - c. Action – approval of Special Town Board meeting minutes of June 14, 2008.
  - d. Action – approval of \$5,000 Tourism Room Tax grant for Wild West Extravaganza for various advertisements.
  - e. Action – approval of a grant request from the Parks and Recreation Advisory Board in an amount not to exceed \$4,000 to sponsor a summer family movie night series to be funded from the Parks Room Tax Fund.
  - f. Action – approval of a grant request from the Parks and Recreation Advisory Board in an amount not to exceed \$2,000 to co-sponsor the ThreadzFest 2008 event on July 12<sup>th</sup> at Honeysuckle Park to be funded from the Parks Room Tax Fund.
  - g. Action – approval of Nick Moore to the Parks & Recreation Advisory Board.

10. **Future Meetings/Workshops: Date, Time and Location.**
11. **Adjournment.**

A quorum of Nye County Commissioners may be present at any Town Board meeting but they will not take any formal action.

*Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.*

POSTED IN THE PAHRUMP TOWN OFFICE, COMMUNITY CENTER,  
COUNTY COMPLEX, FLOYD'S ACE HARDWARE AND CHAMBER OF  
COMMERCE

# AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **3:00 p.m. Monday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED  
6/10/08

DATE OF DESIRED BOARD MEETING

JUNE 24<sup>TH</sup> 2008

CIRCLE ONE: Discussion, Action, Decision or Discussion Only

ITEM REQUESTED FOR CONSIDERATION:

The IAB Requests that the Town Board Proceed with incorporating the Town of Pahrump, & Putting the ITEM TO VOTE on the November Ballot.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

The IAB will present the Feasibility Study to the Town Board. Along with its findings & Recommendations.

BACK UP ATTACHED: YES  NO  Backup will be delivered to the Town Hall by June 16<sup>th</sup>, 2008.

SPONSORED BY: Don Rust  
Town Board Member

NAME OF PRESENTER(S) OF ITEM: Bill Verbeck / Darce Wilson

Print Name

R. D. Wilson

Signature

R. D. Wilson

Mailing Address

Telephone Number

775-727-1824

**MEMO  
TOWN OF PAHRUMP  
AGENDA ITEM UPDATE  
MEETING DATE: 06-24-08**

**TO:** Town Board

**FROM:** Darce Wilson, Chair of the Incorporation Advisory Board  
Don Rust, Town Board Liaison  
Michael Sullivan, Interim Town Manager

**DATE:** June 24, 2008

**RE:** Town Board Presentation of Pahrump Valley Incorporation Feasibility Study by the Incorporation Advisory Board

**1.) Background**

The Town Board formed an Incorporation Advisory Board to research and assemble information needed to make a decision regarding incorporation of the existing Town of Pahrump. The IAB has been meeting for over nine months, and will be presenting their Feasibility Study to the Town Board tonight. Copies of the Pahrump Valley Incorporation Feasibility Study are provided.

**2.) Fiscal Impact**

No additional Town funds are anticipated at this time. The only funding provided to date has been the printing of the informational brochure used at the public forums which were hosted by the IAB in May and June.

**3.) Town Manager Recommendation and Board Action Requested**

Town Manager recommends that the Town Board approve accepting the findings and recommendations provided by the Incorporation Advisory Board per the attached Resolution 2008-13, as amended.

If you have any additional questions, I am sure the representatives from IAB or Don Rust, the Town Board Liaison would be happy to answer.

**TOWN OF PAHRUMP**

**RESOLUTION NO. 2008- 13**

**A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF PAHRUMP REQUESTING THAT THE NYE BOARD OF COUNTY COMMISSIONERS INCLUDE AN ADVISORY QUESTION ON THE NOVEMBER GENERAL ELECTION BALLOT REQUESTING A VOTE FROM THE REGISTERED VOTERS OF THE TOWN OF PAHRUMP REGARDING WHETHER THE TOWN SHOULD OR SHOULD NOT INCORPORATE.**

**WHEREAS**, the Pahrump Town Board of the County of Nye has determined that it is necessary and advisable that the Town, pursuant to NRS 293.482, ask the advice of the registered voters of the Town regarding a question that the Town Board has under consideration; and

**WHEREAS**, the Pahrump Town Board created the Incorporation Advisory Board on or about May, 2007, to conduct a feasibility study for the Incorporation of the Town of Pahrump.

**WHEREAS**, the mission statement of this advisory board “was to act in an advisory capacity to the Pahrump Town Board and Town citizens to develop all information needed to make a decision as to remaining unincorporated or to incorporate the existing Town of Pahrump.”

**WHEREAS**, in the judgment of the Town Board, it is necessary and advisable that an advisory question be placed on the ballot at the general election to be held on Tuesday, November 4, 2008, to submit to the electors of the Town of Pahrump the question in the form set forth by the NRS;

**NOW, THEREFOR, BE IT RESOLVED BY THE PAHRUMP TOWN BOARD OF THE COUNTY OF NYE, STATE OF NEVADA REQUESTS THAT THE NYE BOARD OF COUNTY COMMISSIONERS INCLUDE AN ADVISORY QUESTION ON THE NOVEMBER 4<sup>TH</sup>, 2008 GENERAL ELECTION BALLOT REQUESTING A VOTE FROM THE REGISTERED VOTERS OF THE TOWN OF PAHRUMP REGARDING WHETHER THE TOWN SHOULD OR SHOULD NOT INCORPORATE.**

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

Motion proposed by Town Board Member: \_\_\_\_\_

Motion seconded by Town Board Member: \_\_\_\_\_

VOTE:

AYES

NAYS

ATTEST:

\_\_\_\_\_

# **PAHRUMP VALLEY INCORPORATION FEASIBILITY STUDY**

presented to the  
**Town Board**  
of  
**Pahrump, Nevada**

on  
June 24, 2008

prepared by  
**The Incorporation Advisory Board**

**Our Mission** is to act in an advisory capacity to the Pahrump Town Board and community citizens to develop all information needed to make a decision to remain as an unincorporated town or to pursue city incorporation of the Pahrump Valley.

## Executive Summary

The Town of Pahrump is no longer a small city, yet to be materialized. Nor is the 320 square mile Pahrump Valley a sleepy hollow. Within the last ten years, Pahrump's population had more than doubled. Its proximity to Las Vegas and its rural open spaces with relatively inexpensive land surrounded by beautiful mountain ranges makes it an attractive place to live. Land developers, construction contractors, and a host of service industries will follow the growing population. For this very reason Home Depot has come to the valley, and other businesses will be soon to follow. There are reasons why nearly 20,000 residential home sites have been zoned and approved. Whether incorporated or not, Pahrump Valley will continue to grow.

Many citizens truly believe that incorporation has already become a question of when, and not if. Recently in a Town Hall meeting the question was asked, "Are we ready for this?" He was referring to processes of incorporation and the change it will bring to the valley. Another citizen replied later stating "by incorporating we can have a voice in our destiny...rather than having our destiny determined by developers and investors living outside of our community." After nine months of study and after listening to those who live in the valley, both for and against incorporation, the Incorporation Advisory Board members believe that the community is indeed ready for incorporation.

Incorporation, properly implemented, brings local control of municipal services. A city charter custom designed for the community becomes the citizens' constitution. Qualified and passionately committed elected officials become the city's consensus voice destined to lead on behalf of the incorporated community, thus reflecting the needs and voices of the community they serve. Under a city charter, an elected mayor and elected city council replace the Town Board. Properly written, the charter will contain provisions that require the consolidation of duplicated county and town municipal services, it will also call for merging town and county financial and physical resources. Nye County-City of Pahrump Valley memorandums of understanding will make this happen.

The disadvantages of incorporation fall in the realm of fears of the unknown. By studying the feasibility of incorporation, these fears diminish. Information received from the Nevada incorporated towns of Fernley, Elko and Mesquite greatly assisted in understanding charter content, budgets, and policy. The administrative manuals of well organized and managed incorporated cities have also been a great help as well. The incorporated city of Marysville, Ohio, places emphasis in charter city commissions, in lieu of advisory boards. These commissions are empowered to leadership roles in high priority areas such as planning and zoning, police protection, public works, *et cetera*. The Legal and Economic Considerations for Incorporation of Nevada Towns (2000: Borden and Harris) comprehensively covers the Nevada Revised Statutes that are specific to city incorporation preparation. Advisory board members gained invaluable incorporation information from these and other documents accumulated during nine months of work.

Should incorporation be pursued and successfully supported by the citizens, demonstrated by an affirmative vote of 50% of resident voters or more, this study will aid in the eventual drafting of a city charter and the preparation of documents requiring cooperative county/town intervention. If the decision is made to pursue incorporation, the Town Board and Nye County Commissioners will need to work cooperatively on strategic planning initiatives aimed at consolidating and merging resources.

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## II. History and Background Information

Robert D. McCracken's book, *Pahrump, A Valley Waiting to Become a City*, leads the reader to a well known conclusion that the days of ranching and farming has ended, and Pahrump Valley's transformation from small rural town to becoming a city has arrived. For McCracken Pahrump, "is to be a small city, yet to be materialized."

An abundance of artesian water and large quantities of cheap land from 1948 to 1970 was the era now known as the golden agriculture period of Pahrump. During this time, cotton, alfalfa, grapes, and dairy farming prospered. In earlier years, the Pahrump Trading Post, established in 1947, provided a predominately farming community access to merchandise. In 1954, State Route 160 from Las Vegas to Pahrump was paved jump starting the golden era of farming and ranching. Telephone and electricity finally arrived in 1963 and 1965, respectively. Among the better known ranches for dairy and farming was the Manse and Hafen Ranches. In the 1960's the depletion of underground water, coupled with a drop in cotton prices brought this agricultural era to an end.

Community leadership comprised mostly of those owning land and ranches in the valley, awoke to a realization that the valley's future was still in the land, but not in raising crops. Paved roads, linking the valley to Las Vegas and other destinations, coupled with an abundance of land, water, clean air, and a pollution-free environment, set the stage for Pahrump to fulfill its destiny of becoming a city. In 1970, Preferred Equities purchase of the 10,000 acre Pahrump Ranch lead the charge of plotting acreages and lots for residential housing. Since that time, other ranch owners and landholders followed suit. These community leaders were the visionaries in what Pahrump Valley should and will become. Some represented the community by serving on Nevada's General Assembly, serving as County Commissioners, as well as on the Town Board, while others demonstrated a commitment toward improving the education system and Township-Nye County services. It appears that the name of McCracken's book was based on the premise that most community leaders were and are committed to the notion that Pahrump's future lies in its ability to move from an isolated rural outpost to a prosperous city.

The population growth experienced in recent years demonstrated that the vision of the early movers in the Valley was not wrong and now that transition from farming and ranching to residential living is well underway, and it has been a very successful movement. If history serves as a lesson, then today's leaders and community residents need to reflect on the past while still focusing on the future. Certainly to incorporate or not becomes a subject worthy of study, particularly in light of population projections, economic development endeavors, and the need to identify and provide improved community services.

### A. Nye County

Nye County, founded in 1864, was named after James W. Nye, who served as governor of the Nevada Territory and later as a U.S. Senator from the state. The city of Tonopah,

Pahrump is served by an active elected town board, an appointed professional town manager and a well-staffed town office.

In the modern era local governance of Pahrump can be traced to Nye County Commissioners' Resolution dated July 18, 1962, and it is this resolution that clearly identified the powers conferred to a governing board of an unincorporated town. It states that the governing board has the power to:

- 1) hold, manage, use and dispose of real and personal belonging to the city;
- 2) grant franchises for the construction, maintenance and operation of television systems;
- 3) condemn property for town use;
- 4) institute and maintain actions in court;
- 5) enact ordinances, rules and regulations;
- 6) license and regulated professions, trades and businesses, and to suppress certain other businesses;
- 7) regulate vehicular traffic by ordinance;
- 8) regulate public health and safety by ordinances, including the abatement of nuisances regulation and storage of explosives and combustible materials, and control of animals running at large;
- 9) create a police department;
- 10) create fire companies and fire departments;
- 11) levy sewer, sidewalk, street light, and other types of similar assessments;
- 12) construct municipal buildings;
- 13) issue bonds for sewer systems

In order to fund services bestowed to the unincorporated town of Pahrump, the county commissioners are empowered the town board to finance services and operations "by assessing and collecting a tax not exceeding 1.5 percent per annum of all of the assessed valuation of the town." Most residents are unaware of the powers already bestowed to the Town Board, and many tend to believe these powers come only through incorporation. By this resolution, the Town of Pahrump can be referred to as a "quasi-incorporated" city. It can be argued that the Pahrump Town Board is in a legal position to exercise its power to expand local level duties as well as collect taxes to support such expansions.

**Findings:**

1. Nye County with the county seat in Tonopah, about 165 miles north of Pahrump, seats elected Commissioners that represents districts across the county; all commissioners have a portion of Pahrump Valley within their respective districts. To this day, county commissioners serve as the primary governing board for many of the local level governmental agency services provided to Pahrump Valley community residents.
2. July 18, 1962, by resolution the Board of Nye County Commissioners conferred governing board powers to the Town of Pahrump; by doing so, officially, Pahrump

population throughout the county with Pahrump still retaining about 83% of the population.

### **Findings:**

1. Whether regulated or unregulated community planning, Pahrump Valley will continue to attract people. In part because of its rural open spaces surrounded by scenic beautiful mountains, but also because of an abundance of water. The rural character of the Valley is also attractive to newcomers as well. A well designed community master plan well regulated could sustain quality of life, without impeding population growth.
2. Population growth probably attributed to the Town Board's decision to study the feasibility of incorporation. Logically thinking, maintaining a "local control" voice in all facets of the valley's governance makes political and social sense; properly implemented and managed, city incorporation would bring community involvement and consistency into practice. It is all about having local control of the communities' destiny and resources.

### **D. Economic Development**

The wild card of future economic growth, bringing with it employment opportunities for valley residents, could change the number of residents as well as age demographics, and foster a greater need for responsive local level community services.

Even with new housing development at a slowdown in 2007, which may continue well into 2008, Pahrump is destined to grow economically. Home Depot coming to the valley along with a federal detention center and the planning of a new high school bode well for economic growth. Home Depot may bring about 150 well paying jobs to the community. The federal retention center housing from 1,220 to 5,000 inmates, will be hiring 200-250 employees with minimum wages starting at \$17.45 hourly rate. It was just announced officially that a Super Wall Mart is on its way to town.

With a new elementary school coming on line this fall and a new high school site being planned, employment will increase for teachers and paraprofessionals.

Great Basin College's commitment to the community is evident in their leasing of facilities and increasing workforce development and degree course offering for residents. Future plans are in motion to build a full service campus on south State Route 160. The local community college is a branch campus affiliated with Great Basin College, which has its main campus located in Elko, Nevada. Great Basin College offers both Associates' as well as Bachelors' degrees at the Pahrump Valley Campus. The College has three full-time faculty members now resident in the Valley. Previously, there were no full-time faculty members at the Pahrump Valley Campus.

As focus groups study location for the new high school as well as program and course alignments for two high schools, and condor economic and workforce development

incorporated city government. This non-profit association was funded through private donations. It had no affiliation whatsoever with the Pahrump Town Board. The Association felt that a larger voter turnout would enhance the opportunity to get a favorable vote count for incorporation. There was a sense that the people would favor incorporation. The leaders wanted to establish Pahrump as a general law city, mainly because they felt city charter opposition had been the primary reason that the incorporation vote failed in 1995.

A town hall meeting was held on January 31, 2000. It tended to address the specifics of incorporation rather than allowing participants to voice for or against opinions. Three committees were established:

- 1) study the financing of incorporation;
- 2) study general law form of government;
- 3) study and research becoming a charter city

The outcomes from these committees lead to the *Incorporation Information Package, Pahrump Cityhood Association, October, 2000*<sup>2</sup> document. This document provided an incorporation overview of city organization, finances and property taxes, a financial viability study, Nevada Revised Statutes (NRS) regarding transfer of county assets and budgets, limits on city taxes, and road project funding. Another document, *Incorporation Finances and the Nevada Statutes, 1999-2000*<sup>3</sup>, addressed the transfer of assets from the Township of Pahrump and Nye County to a proposed incorporated City of Pahrump. Both documents should be of value to those contemplating future incorporation efforts. However, equally of importance is a draft document, *Charter, City of Pahrump Valley, Nevada*.<sup>4</sup> This document serves as an excellent reference to a multitude of complexities confronting the birth of an incorporated city.

With a strategic timeline of less than two years (03/ 2000-11/2001), the Cityhood Association accomplishments fell short of incorporating the Town of Pahrump. Although extensive planning occurred, public relations and information responses specifically honing in on questions aired by both opponents and proponents probably was the shortcoming leading to this failed attempt. Voter opposition resulted by those perceiving the following:

- 1) another layer of government paid for by the citizens through increased taxation;
- 2) city ordinances infringing on homeowner rights, e.g., visual appearance, commercial and residential zoning, city mandated water and sewer systems;
- 3) and incorporation means more developers leading to more outsiders moving into the valley

## **2. Incorporation of Sunrise City, 2004**

Sunrise City Hood Association was a non-profit organization composed of community private citizens sharing a common mission and goals for annexing and incorporating a

- 2) felt Pahrump did not receive its fair share of revenues and services from Nye County;
- 3) would support incorporation if CC&Rs and wells and septic systems would remain as is;
- 4) overwhelming chose to retain the name “Pahrump” over “Sun Rise City”

This news release concluding that, “Poll results, incomplete financial plans and feasibility study...the movement toward partial incorporation has been dropped...our elected officials have taken note and are beginning to develop plans...points about the quality of life issues that are critical importance to Pahrump as it continues to grow needs to be effectively addressed.”

**Findings:**

1. Although both movements failed to attract a majority of proponents supporting incorporation, each resulted in providing future planners with a reservoir of information. Documentations from both of these city incorporation attempts need further review and study.
2. Both incorporation attempts surfaced the need to fully study, address and explain honestly and openly, the advantages and disadvantages of incorporation, particularly the issues on taxation, sewer and water systems, ordinances, revenue streams above and beyond taxation, and economic growth.
3. Both incorporation attempts were lead by community leaders, with no involvement with the Town Hall Board, County Commissioners, or from employees representing these governmental agencies; in part, this study is a product derived from this oversight.
4. Both incorporation attempts provide insight into a myriad of social issues that need to be understood by citizens as well as by those promoting incorporation; these attempts also allude to the technical and legal issues that community leaders need to know prior to town hall meetings.

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**F. Incorporated City Studies: Elko, Fernley and Mesquite**

**1. Elko**

Elko is located in northeastern Nevada in Elko County. In March of 1869, Elko County became the fourth largest county in the continental United States. With the arrival of the Central Pacific Railroad in 1886, Elko, Carlin and Wells were established. Elko’s origin as a pony express station stop and later as a centrally located railroad community for the First Transcontinental Railroad began its journey from a small country town dependent upon ranching to a prospering mining community. Mining is the region’s major industry, with more than 9,000 mining related jobs in Elko’s primary trade area. This trade area takes in approximately 84,255 residents.

As of 2006, Fernley saw rapid growth in both the business and residential sectors. Bringing jobs to the community through a business friendly tax base lead several world known companies to relocate to Fernley's industrial parks: Amazon.com; Trex Inc; Quebecor Printing; MSC Industrial Supply; Allied Signal; UPS Worldwide Logistics; ARE Campers; Johns Manville, Sherwin Williams; Feldmeir Corporation, and others. Fernley's location (I-80/HWs40/50/94) and proximity to Reno-Sparks has made it the fastest growing community in Nevada. The business and residential growth led to increased demand for community services; incorporation was in response to meeting this ever increasing demand. In 2000, its population was 8,542; by the year 2006 it had grown to 12,093, a 30% increase. There are 19,700 people residing in the Fernley service area. Lyon County, largely due to Fernley's growth, is the second fastest-growing county in the nation.

A meeting with Fernley's City Manager resulted in the following observations:

1. There were two recent incorporation attempts; the first failing by 55% of the voters and the second one being successful.
2. Both incorporation committees elected not to consult with city officials; planning was done in a quasi-private manner.
3. March 1 through June 30, 2003, town officials worked with county officials in transferring assets, identifying county-to-city ordinances, drafting Inter-local agreements, setting up election processes, and other requirements under NRS266.
4. During a transitional period of six months, a city mayor and city council was elected; five council wards and a mayor elected at large.
5. Important documents for planners contemplating this form of city government are: Nevada State law, NRS266; City of Fernley FY2007/2008 Budget.
6. Initially, employees transitioning from township to city incorporation were concerned about future employment since some of the elected officials, including the mayor, were not advocates of incorporation. However, this tension eased when the city elected officials; by nature of their roles as council members and mayor, they exhibited strong leadership for the newly founded governing body of Fernley.

### **3. Mesquite**

The town of Mesquite Flat was founded in 1894. On May 24, 1984 it became the incorporated city of Mesquite. Its population was 1,200 residents at that time. Mesquite was mostly farmland with a scattering of some residential homes and the Peppermill casino which drove the local economy. In the mid 1990's other casino resorts opened and Mesquite was marketed as a getaway from Las Vegas and a more laidback option for out-of-state visitors. In 2006, Mesquite's population was 18,000. Its population continues

government and its officers and employees, except any department whose chief executive officer is not appointed by the City Manager; d) recommend to the Council the adoption of such measures and bills as he considers necessary or expedient; e) prepare and submit to the Council the annual budget; f) keep the Council fully informed as to the financial condition and needs of the City; g) submit to the Council, at least once each month, a summary of all claims and bills approved for payment by him; h) not engage in any other business or occupation without the approval of the Council; i) appoint all officers and employees of the City and may remove any officer or employee of the City except as otherwise provided in this Charter; j) attend all meetings of the Council, except when the Council is considering his removal, with the right to take part in discussions, but without power to vote.

Mesquite's charter is currently under revision. By June 30, 2008, this revised charter will be moving closer to council adoption. Mesquite's draft revision charter, once completed and adopted, will serve as an invaluable reference for those contemplating city incorporation.

#### **Findings:**

1. Elko's long standing history of incorporation serves little assistance to a community studying city incorporation. However, its city charter is relatively informative and beneficial, as it contains the articles and sections commonly found in modern-era charters.
2. Fernley chose NRS 266 incorporation, primarily due to three factors:
  - 1) Story County Commissioners supported Fernley incorporation;
  - 2) Fernley was not foreseen as an economic threat to county revenues, as the majority of population lies in Yerington (county seat) and the Dayton Valley corridor;
  - 3) planning and zoning services would be vastly improved if placed under Fernley's domain, rather than Yerington county control

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Under NRS 266 incorporation, articles of incorporation and ordinances define the city and its laws. There is no charter. Fernley provides incorporation planners with a wealth of well written documents ranging from human resources to detailed budget reports.

3. Mesquite, like Elko and most cities in Nevada, incorporated under Special Charter legislation, presumably because of well identified local control services needed that could best be provided through local city control, rather than through the county. Mesquite's detail to budgeting and its current revision of its charter makes it a primary reference source for this study, and for others pursuing pertinent city incorporation information.

## **2. Incorporating Under NRS 267**

A city may exercise the option of adopting the commission form of government instead of the mayor-council government provided for in NRS 266. One of the main differences between cities organized under 266 is that the voters do not elect a mayor. The commission handles all affairs of the city. A city charter addresses all aspects of governance, including the number of commissioners, their terms of office and duties, and compensation.

## **3. Incorporating with a Special Charter**

A third option for incorporating involves presenting a draft city charter to the county's legislators, the assemblymen and senators. The legislators can have the charter introduced as a bill at the next meeting of the legislature. The legislature may approve or not approve the charter. It may also decide to amend the charter before approving it. The mayor and council of the newly created city have their powers conferred upon them by the legislature. This method of incorporating may seem simpler; however, the same level of research and planning as required by NRS 266 should be completed to help ensure the success of the city.

As aforementioned, the city charter community, incorporated under a special charter have similar powers to those organized under NRS 266... "all of the power which are now or may hereafter be conferred upon incorporated cities" as stated in the Nevada Constitution, Article VIII. Cities chartered through the state legislature have similar wording included in their charters. For example, the preamble for the charter for the City of Elko states: "In order to provide for the orderly government of the City of Elko and the general welfare of its citizens the legislature hereby established this charter for the government of the City of Elko...the board of supervisors may make and pass all ordinances, resolutions, and orders...necessary for the municipal government and the management of the affairs of the city and for the execution of all the powers vested in the city." Under incorporation city powers, additional statutes do provide for specific duties that may fall under municipal control. Rather than list these duties, they too can be found in Borden's and Harris' technical report, section IV.D. Duly noted, 16 of the 19 incorporated cities in Nevada chose Special Charter incorporation.

An incorporated city may find it financially feasible to enter into inter-local agreement in order to provide for governmental services, and according to statute: "Incorporated and unincorporated cities, counties, school districts...may enter cooperative agreements to provide governmental functions." These agreements may involve use of property, equipment and/or personnel. As an example, rather than staff and equip a local police department, the city council may choose to contract for these services with the county sheriff's office. For consistency, throughout the remainder of this report, cooperative agreements will be referred to as memorandums of understanding (MOU).

Borden and Harris also provide a listing of city financial resources and general municipal expenditures commonly found in incorporated city budgets.

8. Likelihood of significant growth in the area and in adjacent incorporated and unincorporated areas during the next 10 years
9. Present cost, method and adequacy of regulatory controls and governmental service, e.g., water and sewer service, fire rating and protection, police protection, improvement and maintenance of streets, administrative services and recreational facilities and the future need for such services and controls
10. Present and projected revenues for the county and proposed city
11. Probably effect of incorporation and of any alternatives to incorporation on the social, economic and government structure of the affected county and the proposed city
12. The probable effect of incorporation on revenues and services in the county and local governments in adjacent areas
13. The probable effect of the proposed incorporation and of any alternatives to incorporation on the availability and requirement of water and other natural resources
15. Any determination by a governmental agency that the area is suitable for residential, commercial or industrial development, or that the area will be opened to private acquisition
16. The recommendations of any commission, agency, district or members of the public who submits a written report
17. Testimony from any person who testifies at a hearing
18. Existing petitions for annexation of any part of the area

As noted in 16 above, a commission or members of the community need to address all of the factors. If members are not qualified to research and draft this written report, then it may be necessary to seek an outside consultant with considerable background in drafting such a report.

Part of additional research needs to focus on NRS 266.055. It appears that in the case of Pahrump Valley, with a population exceeding 20,000 residents, it would be classified as a first class city. This classification requires the community to be organized into eight wards. In addition to subdividing the valley into eight wards with council members elected to represent each; this action may have a budget impact that needs to be taken into consideration.

### **Findings:**

Should the pursuit of incorporation move forward, community leaders will have to decide the legal path to incorporation under:

1. NRS-266, or
2. Special Charter. Given the population density of the valley and geographic size of Nye County and location of county seat, along with local control advantages associated with incorporation (The Incorporation Advisory Board supports incorporating with a special charter)

### III. City Charter

Becoming an incorporated city enables municipal government to have more autonomy, thus enabling the community to accept local responsible for municipal affairs and display a significant leadership role in community growth and development. Through incorporation, a city charter becomes a unique document that in many ways acts like a constitution. A charter transfers the power to adopt legislative powers from the state and county governments to the community. In essence, a city operating under a charter can acquire full control over its municipal affairs. Through local control, the people of the community have an active voting voice in adopting a charter, electing a mayor and council, establishing municipal policies and procedures, and addressing municipal affairs needed for the betterment of all citizens. A city charter brings with it the responsibility of local control. Municipal affairs addressed in a city charter generally cover four core categories:

- 1) the manner in which municipal officials are elected and/or appointed;
- 2) the conduct of elected and appointed officials;
- 3) the sub-governmental departments, commissions and advisory boards of the city;
- 4) the enactment and enforcement of municipal ordinances, regulations, policies and procedures

Founders of a city charter or charter committee revising a city charter need to contemplate two or more management structure forms of government. Appearing to be the most popular forms of government are a variation of Mayor-Council executive powers to City Manager-Council form of government; the latter organized without a mayor. The City Manager-Council form of government appears to be the more popular of the two. However, it is interesting to note that the City of Marysville, Ohio, by charter amendment recently moved from council-manager plan to mayor-director-council plan. Maryville's charter also places great importance in power commissions representing the citizens in such critical fields of planning and zoning, master planning, and economic development; research, study and recommendation generating commissions report to the city council.

As noted earlier in this document, Nevada communities studied as part of the body of research, includes Fernley, Elko and Mesquite; of the three, Elko and Mesquite have city charters, incorporating under Special Charter Nevada State Statutes. Rather than charter, Fernley incorporated under NRS-266, by drafting Articles of Incorporation and by adopting country ordinances. Copies of charters for Elko and Mesquite can be viewed in their entirety; both are appendages to this study. Currently, the Mesquite charter is undergoing revision. This revised charter and others like Marysville, Ohio, along with National City League publications, will serves as invaluable resources should the Town Board and County Commissioners choose to pursue drafting a charter for Pahrump Valley. The National Civic League provides publications and consultant services to city commissions charged with the study and drafting of city charters.

addressed in Mesquite's City Charter, revision draft date of June 21, 2006, refer to the Appendix of this study.

Drafting a city charter involves a great deal of thought that needs to be both analytical and intellectual in nature, taking into account the following: what is truly in the best interests of the community? Mesquite, Fernley, Elko, Marysville and hundreds of incorporated cities throughout the country have well thought-out city charters. These charters serve as local constitutions for well organized cities, but none of these have been custom designed to fit the cultural characteristics and municipal needs of Pahrump Valley specifically. In Pahrump Valley, among other factors, city charter drafting must take into account quality of life features, economic growth, controlled commercial and residential growth, relationships and partnering with county offices, merging of county and city public services, and the establishment of strategically planned wards.

## **1. Town Board and Advisory Boards**

Unknown to some residents is the fact that the town board and the many citizens serving on advisory boards in support of town board community initiatives are not paid for their services. The Town Board of Pahrump consists of five board members, each elected officials serving a specified time in office representing citizens within the town boundaries. Community citizens volunteer time and expertise by being seated on Pahrump Advisory Boards; currently these advisory boards represent: Arena; Fall Festival; Nuclear Waste Environment; Public Lands; Homeland Security/Emergency; Fairgrounds; Parks and Recreation; Tourism; City Incorporation.

## **2. Administration and General Government**

The organization chart shows positions, administrators and support personnel, that are assigned to supervise and manager town-related departments. Primary positions consist of: city attorney; town manager; finance manager; human resources manager; supervisory department heads.

**Budget:** The 2009 fiscal year budget projects that the administration of town services will cost about \$1.2 million; this figure includes the costs of personnel, operations and capital outlay.

## **3. Fire and Emergency Services**

Public Safety Divisions in most incorporated cities include three departments:

- 1) Fire Protection;
- 2) Emergency Service;
- 3) Police Protection

Although empowered to provide all three, the town board merged fire protection and emergency services, leaving police protection under the Nye County Sheriff's Office.

The Pahrump Valley Fire and Rescue Service provide an example for rural communities on how to coordinate and manage fire and emergency services, regardless of size and regardless of being an incorporated or unincorporated city. Under the Fire Chief's direction, a Pahrump Valley Fire-Rescue Capital Improvement Plan of May 17, 2004, was placed into motion. As noted in this plan, prior to 1999, the Pahrump Fire Department was a volunteer organization and Nye County provided EMS services.

Today, four platoon-manned fire stations, with well qualified and certified firefighters that are cross-trained to respond to fires, hazmat spills and emergency medical situations exist in the Valley. Each on duty platoon consists of six firefighter/emergency medical technician personnel, most of which are full-time positions. A combination of funding resources, ranging from county PETT funds and grants to Pahrump's general funds and donations, resulted in equipping all stations with upgraded fire engines and ambulances.

Should incorporation become reality, those studying finances and merging county and town public safety services may consider pursuance of two options:

1. Through a county-city MOU, retain police protection currently provided by the NCSO, and continue such an agreement indefinitely or until such time that the incorporated city can justify its own police department
2. Through transitory planning and revenue ascertainment, establish a Pahrump Valley Police Department. This option may not be economically feasible in the short term, but through long-term planning, it may become a worthy goal to seek in future years

When addressing the consolidation of county and town municipal services, MOUs (Commonly referred to as Inter-local or cooperative agreements) become managerial-administrative tools that often lead to better departmental organization as well as better utilization of the tax payers' dollars. In concept, these agreements would place emphasis on local control, merging resources, consistency of practices, and better tax dollar efficiency. Under incorporation, a MOU merging all three branches of public safety appears to make sense, since fire, emergency services, and police protection are well defined in the community, whether under the domain of the town or county, a properly constructed MOU would serve as an example for other MOUs to follow in merging county and town municipal services.

#### **4. Building and Grounds**

With most incorporated cities, Building and Grounds is a department within the Division of Public Works. A Public Works Division encompasses building and ground, cemeteries, parks and recreation, street and signs, storm and sanitation, waste water and water, and maintenance and repair of mechanical equipment, and other related municipal services. With the merging of public works related departments, both county and town municipal services, the current Building and Grounds department may become a department within the overall Division of Public Works. As an example, road chip seal and general road maintenance and overseer of studies and regulations pertaining to water and sewer, flood control, and environmental issues, could be transferred to the newly incorporated city of Pahrump Valley.

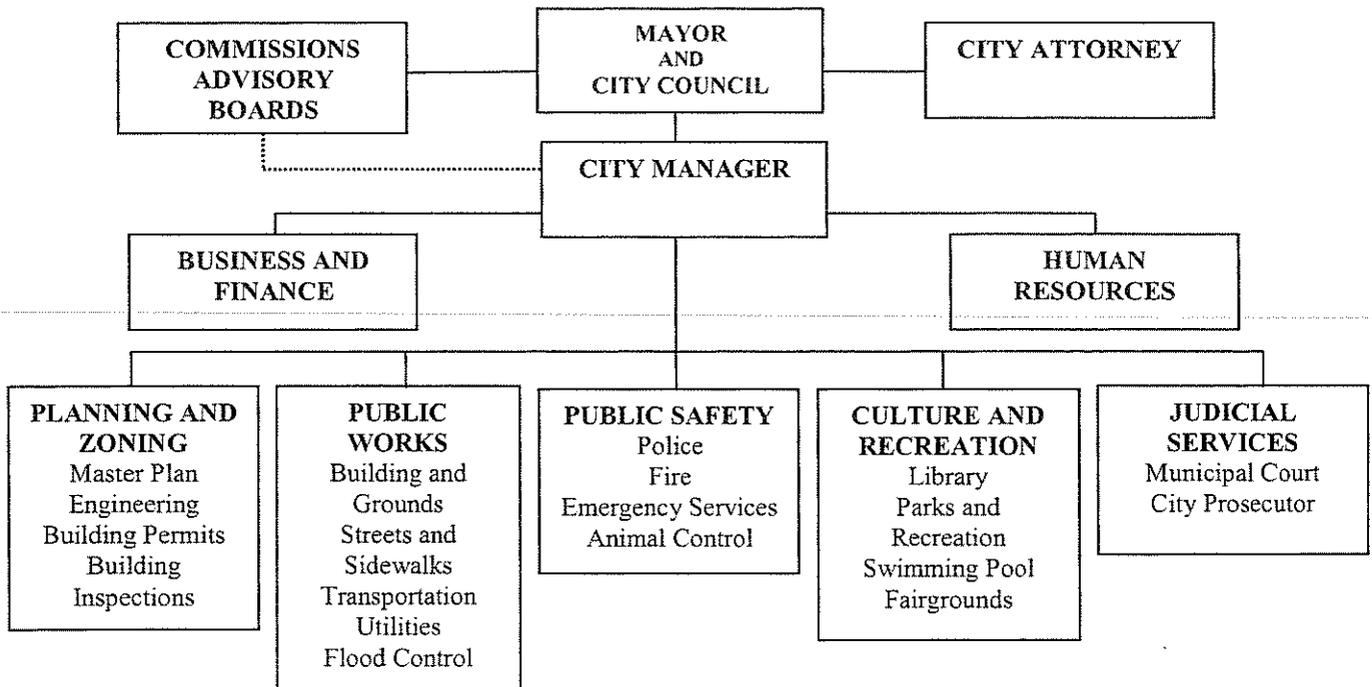
However, today, under town management, this department is relatively small in size. Its primary role is the maintenance and upkeep of facilities and land; basic services are: vehicle services and maintenance; janitorial and grounds keeping; maintenance and repair of buildings and grounds; parks upkeep and supplies and city utilities.

**Budget:** It is projected that during fiscal year 2009, this department will cost about \$1.35 million.

## V. A “Model” Incorporated City of Pahrump Valley

This section attempts to set up an ideal city of incorporation, fully funded, by merging county and city revenues to support consolidated municipal services for a “model city” called Pahrump Valley. This section concludes with a merged budget of revenues to support the proposed services.

Throughout this study, there is mention of charters and city government and managerial organization information stemming from the Nevada incorporated cities of Fernley, Elko, and Mesquite, Nevada. In addition, throughout the United States, several incorporated cities’ charters, policies and procedures, and budgets had been reviewed. The outcome of this study resulted in the creation of a model city organization. This model city is based on consolidating departments and merging financial resources from county and town governmental entities. The newly incorporated city entity would be managed through Mayor-City Council for of government. By no means does the Incorporated Advisory Board suggest that all Pahrump Valley services be funneled to fit this model. Nor does the advisory board advocate that projected budget would fit those services needed individually or collectively to support this proposed model city. Budget to support this incorporated city model was drawn from budget information received by the cities of Fernley and Mesquite, along with a study of financing the Nye County and Town of Pahrump municipal services. The ensuing organizational chart is followed with a brief description of departmental services and projected budgets to support each segment of this an incorporated city.



Note: MOUs would be used extensively as legally binding documents, transferring assets, human capital, buildings, leases, and operations’ services from Nye County to the city of Pahrump Valley.

- 2) acts as the city's chief ceremonial officer and presents the city in external affairs;
- 3) makes appointments to council advisory boards and commissions;
- 4) has all the powers, duties and privileges of other City Council members

**The City Council Members** Each council member represents community citizens living within a district or precinct that is clearly identified in the charter. The number of council members is determined by the number of people residing within the boundaries of the incorporated city. On behalf of the citizens, the Council Members:

- 1) pass, modify, or repeal city ordinances and resolutions;
- 2) determine city policy directives;
- 3) authorize the issuance of bonds and appropriate funds;
- 4) appoint, evaluate and remove the City Manager; review and evaluate city administration;
- 5) hold regularly scheduled meetings in accordance with State statutes

The city charter specifies the qualifications for city council members. In addition to a willingness to sever, a resume of experiences ranging from education and technical to hands-on applications would be outlined in the charter.

**The City Manager** The City Manager is appointed by the City Council. The manager serves as the chief administrative and executive officer for the city. On behalf of the city, the City Manager:

- 1) submits to the council policies, plans and programs relating to the developing needs of the city;
- 2) provides annual and special reports concerning financial, administrative, and operational activities of various boards, departments, and offices;
- 3) organizes and directs the management of the executive affairs of the city;
- 4) serves as the city's chief budget officer and exercises fiscal and administrative control over all city operations;
- 5) Appoints, evaluates, and removes (with the advise and consent of the City Council) department heads and other appointed city employees;
- 6) Establishes standards, qualifications, criteria, and procedures to govern the all appointed city employees

One of the first assignments for a newly elected city council is to determine annual salaries for themselves, the mayor and city manager. Elective officials are "community service" oriented individuals that are committed to serve regardless of enumeration. For the purpose of this report, a base budget for these officials is set at \$120,000; \$3,500 for each council member and \$20,000 for a Mayor. A highly qualified City Manager may command a salary of \$120,000, plus benefits. Travel for general government is budgeted at \$10,000. Total project budget: \$280,000, including travel and perks. However, it is not uncommon to pay a considerably lesser amount of salary to elected officials, especially during the infancy years of incorporation.

Attorney reports directly to the City Council; the attorney is responsible for all legal opinions regarding existing or proposed city operations and activities. All ordinances, resolutions, contracts and activities having legal implications are reviewed and approved by the City Attorney. This includes compliance with all county, state and federal laws pursuant to the municipal city operations as well as providing legal protection against possible liability and exposure litigations. In essence, by mission, the city attorney strives to provide practical legal advice, effectively interpret laws, reviews and drafts city ordinances, resolutions and contracts and works to minimize the city's exposure to liability and legal expenses.

**City Prosecutor** The City Manager's Office oversees the City Prosecutor. Like the City Attorney, depending on needs, the City Prosecutor may be on letter of appointment contract for services, or staffed part or full-time. The city prosecutor represents the city in Municipal Court and Appellate Courts. Prosecution services are provided for all misdemeanor criminal and traffic crimes and for any violation case in which the defendant has retained counsel. The City Prosecutor represents the City in trials by court or by jury. By mission the City Prosecutor strives to maintain public confidence in the ability of the legal judicial system to pursue prosecution of criminal conduct to resolve legal contests in a timely manner and to compel compliance with the laws that protect the safety and quality of life in the community.

**Municipal Court** Municipal judges, generally staffed through a letter of appointment contracts for service, report to the City Council. But the operations for the Municipal Court report to the City Finance Office under the City Manager Office. The Municipal Court provides judicial services for the administration of justice, case and jury management, the appointment of attorneys for indigent defense, probation monitoring, providing interpreters, and the enforcement and collection of bail, fines, and fees. The Municipal Court has jurisdiction over misdemeanor criminal, traffic crimes and violations cited by the police department; this also includes nuisance code enforcement, animal control and parking control. By mission the Municipal Court strives to maintain public confidence in the ability of the legal judicial system to impartially resolve legal contests in a timely manner and to compel compliance with the laws that protect the safety and quality of life in the community.

**Estimated Projected Budget: \$280,000**

## **5. Planning and Zoning Department**

A Director of Planning and Zoning would oversee all operational aspects of this department. Properly organized, this department would house master planning, which would include residential, commercial, and engineering zoning. Building permits and inspections, from the prospective of billing and receiving, would report to the Business and Finance Office. However, for work related to building inspections, staff would report to the Director of Planning and Zoning.

**Estimated Projected Budget: \$1,400,000**

**Categorical Revenues****Departmental Expenditures**

Property Taxes	\$2,403,221	General Government	\$3,200,000
Motor Fuel Tax	325,000	Legal & Judicial	550,000
Room Taxes	589,000	Police	9,462,152
Licenses & Permits	400,000	Fire & Rescue	3,025,736
PETT & Airport Funds	1,215,000	Public Works	4,747,951
State Consolidated Taxes	963,000	Health & Sanitation	300,000
County Allocation for Sheriff	9,464,152	Animal Control	250,000
County Allocation for Roads	4,747,951	Culture & Recreation	1,200,000
Ambulance Fees	3,025,736	Planning and Zoning	1,400,000
Other Fees	15,000	Economic Development	200,000
Fines and Forfeits	25,000	Debt Service	100,000
Capital Gains & Contributions	0	Contingency	257,830
Other Income	100,000	Other Transfers & Uses	77,391
City Allocated Surplus	1,500,000		
<b>Revenues</b>	<b>\$24,771,060</b>	<b>Expenditures</b>	<b>\$24,771,060</b>

Note: The allocation to support Public Works and Police would be approximately 75% of the Nye County funds for Nye County Sheriff Office and Nye County Public Works; these percentages are based on the amounts of expenditures from these departments that are allocated and spent in Pahrump Valley.

The projected revenues and expenditures listed in this section of the report meet and exceed those projections made for the incorporated "model" City of Pahrump Valley. Furthermore, it is understood that agreements between Nye County Commissioners and Town Board members and their respective administrative officials will work with zero tax increase data, rather than raw numbers as presented in the preceding scenario. However, the Incorporation Advisory Board believes that in order for incorporation to succeed for the betterment of the community, the consolidation of services and merging of funding sources need to occur.

8. Yet to be addressed in this report, but noteworthy at this time, it can be soundly argued that economic development played a significant role in the incorporation of both Fernley and Mesquite; both communities have continued to prosper economically, without compromising quality of life features.

9. Although previous incorporation attempts failed to attract a majority of votes supporting the movement, each attempt resulted in providing future planners with a reservoir of useful information. Well documented information from both of these efforts is on file with the Incorporation Advisory Board.

10. Incorporation attempts surfaced the need to fully study, address and explain honestly and openly the advantages and disadvantages of incorporation; particularly issues on taxation, sewer and water systems, ordinances, revenue streams above and beyond taxation, and economic growth.

11. Incorporation attempts were lead by community leaders, with no involvement with the Town Hall Board, County Commissioners, or from officials from town or county; in part, this study is a product derived from this oversight.

12. Incorporation attempts provide insight into a myriad of social issues that need to be understood by citizens as well as those promoting incorporation; these attempts also allude to the technical and legal issues that community leaders need to know prior to hosting town hall meetings.

13. Elko's long standing history of incorporation serves little assistance to a community studying city incorporation. However, its city charter is relatively informative and beneficial, as it contains the articles and sections commonly found in modern-era charters. Also, Elko's annual budget may be of value when comparing Nye County costs and revenues to services currently being provided through incorporated city departments.

14. Fernley chose NRS 266 incorporation, primarily due to three factors:

- 1) Story County Commissioners supported Fernley incorporation;
- 2) Fernley was not foreseen as an economic threat to county revenues, as the majority of population lies in Yerington (county seat) and the Dayton Valley corridor;
- 3) planning and zoning services would be vastly improved if under Fernley's domain, rather than Yerington county control

Under NRS 266 incorporation, articles of incorporation and ordinances define the city and its laws. There is no charter. Fernley provides incorporation planners with a wealth of well written documents ranging from human resources to detailed budget reports.

15. Mesquite, like Elko and most cities in Nevada, incorporated under Special Charter Legislation, presumably because of well identified local control municipal services needed that could best be provided through local city control, rather than through the

extended period of time, mutually agreed upon by both the county and city governments. These agreements are essential to incorporation structuring organization and funding resources identification.

21. There are many variations of incorporated city government. The Incorporation Advisory Board supports the “Mayor-Council/Council-City Manager,” or a variation of this model referred to as “Council-City Manager.” This support is based on the premise that a newly incorporated city will need a ceremonial Mayor and a City Manager that can fully concentrate on organizing and managing city affairs; on the other hand, a Council-City Manager may add some cost efficiency savings.

22. There are two schools of thought on incorporation. One is to incorporate within the confines of the existing town budget, leaving open to merge town and county sources at a later date. The other is to merge most, if not all, county and town resources under one entity, a Pahrump Valley City Council. The Incorporation supports the latter of the two; work collaboratively with county and city officials to consolidate all services commonly found in well organized incorporated city.

23. Town Hall meetings are described as being successful. Through these meetings, citizens have been able to voice their opinions. Although there were negative concerns voiced against incorporation, for the most part, these meetings served the mission of educating the community about incorporation. However, it can be said that some residents fear incorporation primarily because they believe that increased taxation of those living on fixed incomes will result. One question was asked regarding the community: “Is the community ready for this?” This is a question that needs to be pondered by County Commissioners, Town Board, and those in county and town executive manage positions. Incorporation becomes only as good as the persons organizing it.

## **B. Recommendations**

After nine months of study on incorporation, the Incorporation Advisory Board recommends the Town Board to:

1. Actively pursue and support the movement to place the incorporation question on the ballot for the general election of November, 2008
2. Mission the Incorporation Advisory Board to promote and market city incorporation up to and through the general election of November, 2008
3. Appoint a Charter Commission with the mission to draft a community custom designed charter, and, with assistance from county and city officials, prepare all information required of NRS Chapters on incorporation

## **VII. Appendix**

### **A. Budget Documents**

City of Fernley: Annual Budget (FY 2009)  
City of Mesquite: Annual Budget (FY 2208)  
Nye County Budget (2006)  
Nye County Revenues (2003-2009)  
Pahrump Economic Potentials Analysis (1992)  
Town of Pahrump Annual Budget (FY 2009)

### **B. City Charters**

City of Elko (Rev. 2007)  
City of Mesquite (under revision)  
City of Marysville, Ohio (Rev. 2005)

### **C. Historical References**

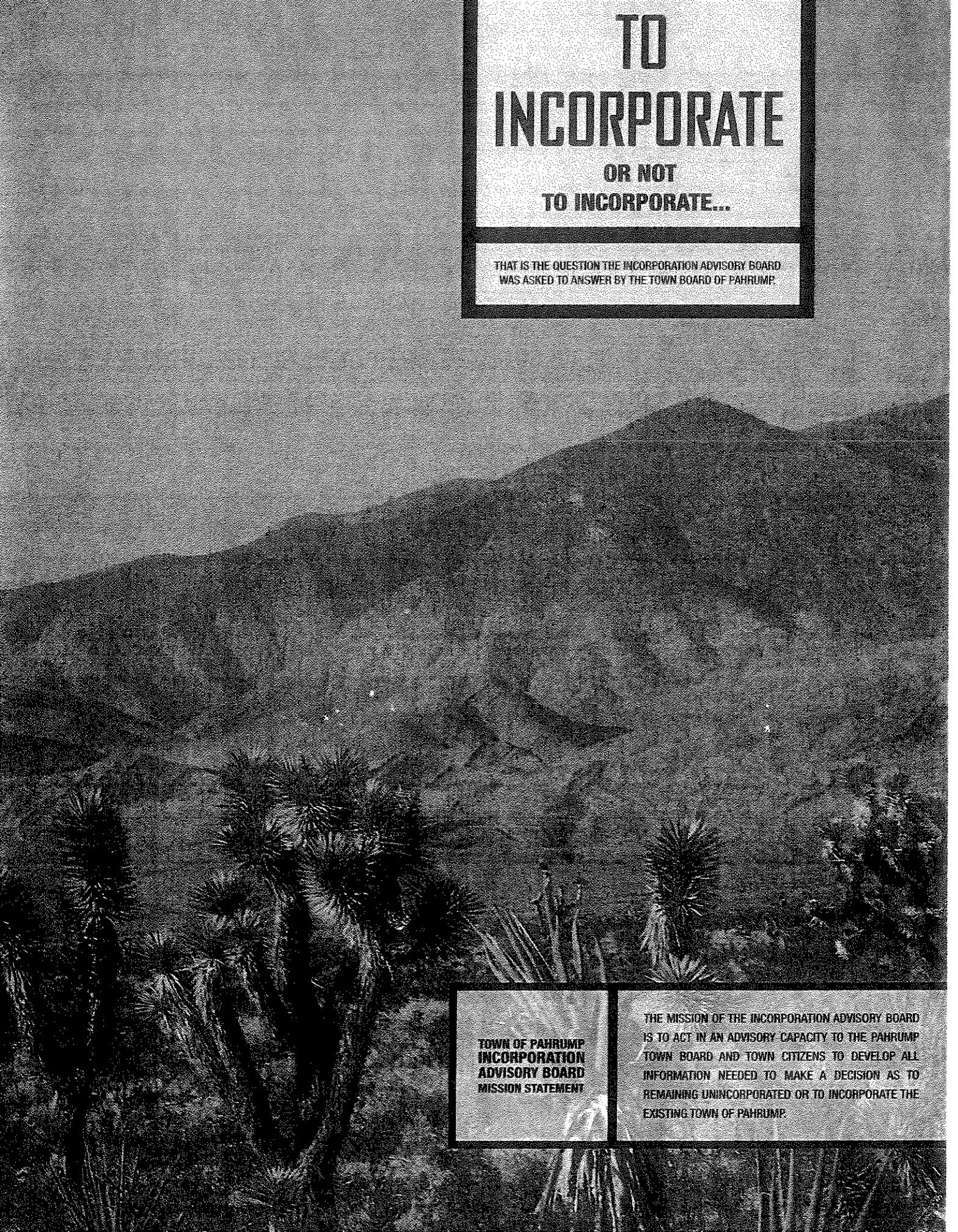
City of Bowie: Departments w/detail on Police Department (2008)  
Nye County Commission conferring powers to the Town of Pahrump (7/62)  
Pahrump, A Valley Waiting to Become a City (1990)  
Pahrump Cityhood Association (2000)  
Pahrump Regional Planning District; Master Plan Update  
Pahrump: A Report on Community Workshops (2000)  
Pahrump Sanitary Sewer District: Final Report (2005)  
Pahrump Valley Fire-Rescue Plan (2004)  
Town of Pahrump: Wellhead Protection Plan (2006)  
Town of Pahrump: Wastewater Treatment (2006)  
Town of Pahrump: Visioning for the Future (2001)

### **D. Legal and Technical References**

Legal and Economic Considerations for Incorporation of Nevada Towns (2000)  
Incorporation Finances and the Nevada Statutes (1999-2000)  
Nevada Revised Statutes: Chapters 241/268/354

### **E. Public Relations**

Mirror/Pahrump Valley Times: Articles and Letters to the Editor  
IAB Brochure: To Incorporate or not to Incorporate (2008)  
Town Hall Meeting; Power Point (2008)



**TO  
INCORPORATE  
OR NOT  
TO INCORPORATE...**

THAT IS THE QUESTION THE INCORPORATION ADVISORY BOARD  
WAS ASKED TO ANSWER BY THE TOWN BOARD OF PAHRUMP.

**TOWN OF PAHRUMP  
INCORPORATION  
ADVISORY BOARD  
MISSION STATEMENT**

THE MISSION OF THE INCORPORATION ADVISORY BOARD IS TO ACT IN AN ADVISORY CAPACITY TO THE PAHRUMP TOWN BOARD AND TOWN CITIZENS TO DEVELOP ALL INFORMATION NEEDED TO MAKE A DECISION AS TO REMAINING UNINCORPORATED OR TO INCORPORATE THE EXISTING TOWN OF PAHRUMP.



## FREQUENTLY ASKED QUESTIONS

### **WILL INCORPORATION CAUSE MY TAXES TO GO UP?**

Incorporation, by itself, will not raise taxes. Over time, however, taxes do go up because of inflation. This will happen whether Pahrump incorporates or not. In either case, due to a Nevada State Cap, property taxes cannot be increased more than 3% per year on residential property or 8% yearly on commercial property.

### **WHAT WILL HAPPEN TO PEOPLE ON A WELL AND SEPTIC? WILL INCORPORATION FORCE ME TO HOOK UP TO A UTILITY COMPANY?**

NO! You will not be forced to hook up to a utility unless, due to ground water contamination, the EPA so mandates. Should that happen, an incorporated city has more ways to generate money from the Federal Government for water systems than an unincorporated town.

### **WHAT WILL HAPPEN TO MY ANIMALS?**

Incorporation of itself will not change anything. The town already has an animal ordinance.

### **WILL INCORPORATION RESULT IN UNRESTRICTED GROWTH AND ALLOW TINY SIZED LOTS?**

No. Pahrump, if it becomes a city, will abide by the current Master Plan and zoning structure.

### **WILL MY ROAD BE PAVED ANY SOONER?**

Probably not. Incorporation will not appreciably change the amount of funds available to the Road Department.

### **WILL ALL OF PAHRUMP BE INCORPORATED?**

Yes. The boundaries will remain the same as the existing town map boundaries, all 367 square miles.

### **HOW WILL INCORPORATION IMPROVE LOCAL CONTROL.**

The city of Pahrump will have a charter clearly defining and limiting the powers of government, which is something we do not have now. Pahrump will have an appointed city manager and a mayor plus six councilpersons elected from within Pahrump. This means Pahrump will be governed from Pahrump, not Tonopah.

### **BUT, WON'T INCORPORATION BRING ANOTHER COSTLY LAYER OF GOVERNMENT AND REGULATIONS THAT WE SIMPLY DO NOT NEED?**

No. Under incorporation, the Town Board would disband. The County Commissioners would no longer be involved in city management, services, or regulations. Local control would rest entirely within one layer of government, a Mayor and City Council duly elected by the citizens of Pahrump.

### **WHY WOULD A MAYOR AND CITY COUNCIL BE MORE EFFECTIVE THAN THE TOWN BOARD AND NYE COUNTY COMMISSIONERS?**

The Town Board is very limited in its powers. The County makes most of the major decisions for Pahrump. However, the County Commissioners must consider the needs of the entire county. A locally elected mayor and city council would do what is best for Pahrump. The town's incorporation would qualify Pahrump to be eligible for additional funding sources, grants and state services presently not available to an unincorporated town.

### **WILL PAHRUMP STILL BE ELIGIBLE FOR PETT FUNDS?**

Yes. The Town of Pahrump currently petitions the County Commissioners for PETT funds. Under incorporation, the City of Pahrump will be the petitioner.

### **ARE THE MEMBERS OF THE INCORPORATION ADVISORY BOARD BEING PAID?**

No!! It is a volunteer position.

## ARE YOU AWARE...

In the last 10 years, our population has doubled in size... making us one of the fastest growing communities in the nation.

The era of cotton fields and alfalfa has given way to the birth of a thriving community.

With a population of nearly 40,000, the study of incorporation is a natural progression that may lead from county management to city managed local control.

Prior incorporation efforts failed primarily due to limited public relation efforts and limited research sharing.

Nevada incorporated cities such as Fernley and Mesquite provide great insight into the advantages of incorporation.

Under incorporation, the city charter becomes a form of constitution for the community.

Most communities with 38,000 residents are incorporated... why: 1) local control; 2) destiny in hands of its citizens; 3) prioritized community services.

## LOCAL CONTROL MEANS...

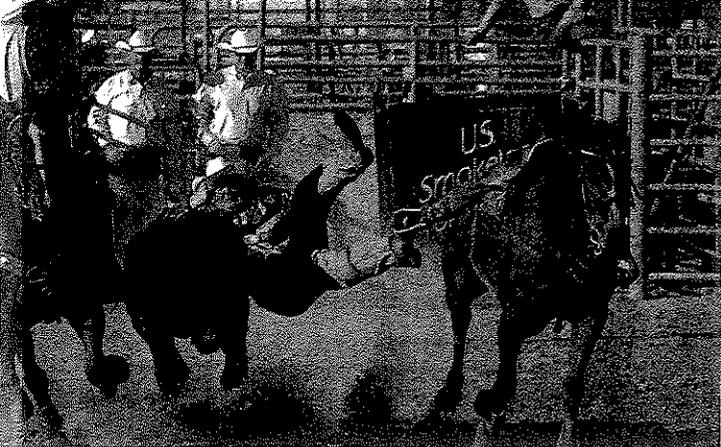
**Community Involvement.** Often, meetings leading to governmental decisions impacting the residents of Pahrump are held in cities outside the valley making it difficult, if not impossible, to attend. Local control means local meetings and more community involvement.

**Destiny over Pahrump's Future.** Community based local control leads to better planning and better judgment in making long range decisions that impact the community.

**City Charter.** A city charter is an instrument for local control. It clearly lays out local community-provided services, responsibility and accountability for providing such services as well as a budget detailing revenues and matching them to community services.

**Establishing a City Council.** Under a city charter, the community is subdivided into wards. Each ward elects a representative to the City Council which will then make the local decisions. The City Council becomes the vehicle for organized local control.





**INCORPORATION** MEANS THE CITY OF **PAHRUMP**  
**COULD CONTROL:**

- STREETS, SIDEWALKS, PARKS AND PUBLIC GROUNDS      TRAFFIC AND PARKING
- FIRE DEPARTMENT      POLICE DEPARTMENT      MUNICIPAL COURTS      PUBLIC WORKS
- PUBLIC HEALTH      COMMUNITY DEVELOPMENT      PLANNING      UTILITIES
- 911 EMERGENCY SERVICE PHONE NUMBER      REDEVELOPMENT OR URBAN RENEWAL
- CENTRAL BUSINESS AREA      PEDESTRIAN MALLS      CITY PROPERTY      BUILDING AND SAFETY

THE **INCORPORATION** ADVISORY BOARD  
 WILL HOLD **TOWN HALL MEETINGS**

21 MAY	PAHRUMP VALLEY CHAMBER OF COMMERCE	5:30 – 7:30 PM
28 MAY	BOB RUUD COMMUNITY CENTER	6:00 – 8:00 PM
19 JUNE	MOUNTAIN FALLS RESTAURANT	6:00 – 8:00 PM
25 JUNE	BOB RUUD COMMUNITY CENTER	6:00 – 8:00 PM

- CONCERNS ADDRESSED      STRAIGHT TALK FROM THE INCORPORATION BOARD
- CITIZEN INPUT REQUESTED      POWERPOINT PRESENTATION      INCORPORATION EXPLAINED
- ADVANTAGES AND DISADVANTAGES DISCUSSED      QUESTIONS ANSWERED

THE **INCORPORATION** ADVISORY BOARD  
 REQUESTS AND ENCOURAGES CITIZEN INPUT

QUESTIONS/COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

NAME AND PHONE (OPTIONAL): \_\_\_\_\_  
 PLEASE BRING TO TOWN HALL MEETINGS OR RETURN TO PAHRUMP TOWN OFFICE, 400 N HWY 160; PHONE 775-727-5107 EXT. 310; OR EMAIL: [Aledbetter@pahrumpnv.org](mailto:Aledbetter@pahrumpnv.org).

# Incorporation Advisory Board

**Public Information Meeting  
Mountain Falls Restaurant**

**June 19, 2008**

### How Will Incorporation Improve Local Control?

- The City of Pahrump will have a charter, clearly defining and limiting the powers of government. We do not have that now.
- Pahrump will have an appointed City Manager and an elected City Council, all from Pahrump.
- This means Pahrump will be governed from Pahrump, not from Tonopah.

### City Charter

- It will determine the future for Pahrump
- It is the constitution of the city
- Determines the form of government, general powers, wards and city boundaries
- Lays out the organization of the judicial department
- Outlines the rules of election
- Sets out the rules of local improvement, bonds and franchises
- Lists the sources of revenue
- Defines and limits governmental powers

### City of Pahrump Would Control

- Streets, Sidewalks, Parks and Public Grounds
- Traffic and Parking
- Fire Department
- Police Department
- Municipal Court
- Planning
- Public Works
- Public Health
- Community Development
- 911 Emergency Phone #
- Redevelopment and / or Urban Renewal
- Central Business Area
- Pedestrian Malls
- City Property
- Utilities

### Rural Cities in Nevada

- Boulder City – 15,863
- Caliente – 1,089
- Carlin – 2,295
- Elko – 18,427
- Ely – 4,294
- Fallon – 8,452
- Fernley – 19,585
- Lovelock – 2,465
- Mesquite – 18,787
- Wells – 1,508
- West Wendover – 4,958
- Winnemucca – 7,646
- Yerington – 3,319

• Source: State Demographer

### Benefits of Incorporation

- Simplified government structure
- Direct say into what happens in Pahrump
- Direct control of services
- Direct control of future growth & general welfare
- All city governing officials reside in Pahrump

### Frequently Asked Questions

### What About Police / Fire Services?

- Fire and emergency rescue services are already provided and paid for by the Town of Pahrump. That will continue under incorporation.
- There are two (2) ways to go with police services:
  - Contract with the County for Sheriff's services
  - Establish the City's own police force
- A recommendation for police services will be included in the Feasibility Study due to the Town Board in June and will be based on financial considerations.

### What About My Well And Septic?

- Incorporation will not force you to hook up to a utility unless, due to ground water contamination, the EPA so mandates.
- Should that happen, an incorporated city has more ways to generate money from the Federal Government than does an unincorporated town.

### What Happens To My Animals?

- Pahrump already has an animal ordinance.
- Incorporation will not change anything.

### Will the City Impose CC&R's?

- No. A city does not create CC & R's
- A developer and / or a homeowner's association creates and maintains CC & R's
- CC&R's: Covenants, conditions & restrictions

### What About Unrestricted Growth?

- Pahrump, if it becomes a city, will adopt the current Master Plan and zoning structure.
- Future changes to the Master Plan and zoning structure must be approved by the City Council

### Will my Road be Paved Sooner?

- Probably not. Incorporation will not appreciably change the amount of funds available to the Road Department.

### Budget Assumptions

- Most figures above from Town Budget, FY 2008
- Allocation for Sheriff – 75% of Nye County Budget
- Allocation for Road Dept. – 75% of Nye County Budget
- County Allocation for Sheriff goes to City police
- Ambulance Fees to City Fire / Rescue
- Public Safety accounts for 50.41% of City Budget
- County Allocation for Roads goes to Public Works
- Funding Sources = Funding Uses

● **NO TAX INCREASES!**

### 2008 – 2009 Timeline

- Feb. / Mar. – Collect Information, Committee Reports
- Apr. – Work on Incorporation Information Brochure
- May / Jun. – Public Information Meetings
- Jun. – Feasibility Study to Pahump Town Board
- Jul – BOCC to Get Item on Nov. Ballot
- Nov. – 2008 Ballot, Citizen Vote on Incorporation
- Nov. '08 / Feb. '09 – If Pahump Town Board Decides to Pursue Incorporation, Legislator to submit BDR
- Mar. '09 – BDR (Bill Draft Request) to LCB (Legislative Council Board).
- Mar. '09 / Jun. '09 – LCB Reviews, Approves or Disapproves

### Audience Comments

**MEMO  
TOWN OF PAHRUMP  
AGENDA ITEM UPDATE  
MEETING DATE: 06-24-08**

**TO:** Town Board

**FROM:** Michael Sullivan, Interim Town Manager

**DATE:** June 18, 2008

**RE:** Town Board Consideration and Approval of a Cost of Living Allowance Increase for Non-Bargaining Unit Employees for Fiscal Year 2009.

**1.) Background**

As part of the annual budget preparations, modeling for personnel expense projections includes an estimation of a cost of living allowance percentage based on the US Department of Labor, Bureau of Labor Statistic Consumer Price Index for West Urban Wage Earners.

Although the fiscal year commences on July 1<sup>st</sup>, our practice has generally been that we use the annualized percentage rate as of May, which is released in June. This allows for an adequate time frame to prepare and submit the required forms to the Nye County payroll department, so that they can be processed in an orderly fashion for the first payroll period in July, 2008.

The CPI-W/C for the past twelve months through May, 2008 is 4.0%. The budget estimate adopted was also 4%, so there are sufficient funding approved in the various funds to fund the recommendation.

**2.) Fiscal Impact**

Funding has been budgeted in the Town General, Ambulance, Business License and Pool Funds for Fiscal Year 2009.

**3.) Town Manager Recommendation and Board Action Requested**

Town Manager recommends that the Town Board approve Resolution 2008-12 granting a 4.0% cost of living allowance for non-bargaining unit employees effective July 1, 2008.

If you have any additional questions, I will be happy to answer them.



RESOLUTION NO. 2008-12  
TOWN OF PAHRUMP, NEVADA

A RESOLUTION APPROVING A COLA INCREASE OF 4.0% FOR  
NON-BARGAINING UNIT EMPLOYEES FOR FISCAL 2009

**WHEREAS**, the Town annually provides for an annual cost of living allowance wage increase based on the US Department of Labor Bureau of Labor Statistics Consumer Price Index (CPI); and

**WHEREAS**, the Consumer Price Index for Western Urban Wage Earners for the past 12 months through May of 2008 is 4.0% and

**WHEREAS**, there are sufficient funds appropriated in the Fiscal Year 2009 budgets for the General, Business License, Ambulance, and Pool Funds to cover this expense; now

**THEREFORE, BE IT RESOLVED**, that the Town Board of Pahrump approves granting a 4.0% COLA wage increase for non-bargaining unit employees effective July 1, 2008.

Approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2008.

Motion proposed by Town Board Member \_\_\_\_\_

Motion seconded by Town Board Member \_\_\_\_\_

Vote                      Ayes:                      Nays:                      Absent:

\_\_\_\_\_  
Laurayne Murray, Chairperson

Attest:

\_\_\_\_\_  
Don Rust, Town Board Clerk

**IMPORTANT NOTICE:** As of April 1, 2008, subscribers will no longer receive paper copies of the Pacific Cities CPI Summary in the mail. The Pacific Cities CPI summary will continue to be available on the internet at <http://www.bls.gov/ro/pachist.htm>.

## CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE

**MAY 2008**

### ALL ITEMS INDEXES

(1982-84=100 unless otherwise noted)

	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)							
	Indexes			Percent Change			Indexes			Percent Change				
				Year ending	1 Month ending	2 Months ending				Year ending	1 Month ending	2 Months ending		
	May 2007	Apr. 2008	May 2008	Apr. 2008	May 2008	May 2008	Apr. 2008	May 2008	Apr. 2008	May 2008	Apr. 2008			
U. S. City Average	207.949	214.823	216.632	3.9	4.2	0.8	203.661	210.698	212.788	4.2	4.5	1.0		
(1967=100)	622.921	643.515	648.933	-	-	-	606.643	627.606	633.830	-	-	-		
Los Angeles-Riverside-Orange Co.	218.596	224.625	226.651	3.1	3.7	0.9	211.145	217.914	219.702	3.7	4.1	0.8		
(1967=100)	645.830	663.643	669.627	-	-	-	623.997	644.002	649.287	-	-	-		
West	213.063	219.437	221.009	3.5	3.7	0.7	207.795	214.355	216.029	3.8	4.0	0.8		
(Dec. 1977 = 100)	344.405	354.708	357.249	-	-	-	334.331	344.885	347.579	-	-	-		
West - A*	216.640	222.689	224.704	3.3	3.7	0.9	209.674	216.055	218.141	3.7	4.0	1.0		
(Dec. 1977 = 100)	353.262	363.126	366.411	-	-	-	339.442	337.349	353.128	-	-	-		
West - B/C** (Dec. 1996=100)	129.129	133.694	134.023	3.8	3.8	0.2	128.962	133.570	134.133	4.0	4.0	0.4		
<b>All Urban Consumers (CPI-U)</b>														
Indexes						Percent Change			Urban Wage Earners and Clerical Workers (CPI-W)					
Year ending						1 Month ending			Indexes					
2 Months ending						Year ending			Percent Change					
1 Month ending						2 Months ending			Year ending					
2 Months ending						1 Month ending			2 Months ending					
Apr. 2007	Feb. 2008	Apr. 2008	Feb. 2008	Apr. 2008	May 2008	Apr. 2008	May 2007	Feb. 2008	Apr. 2008	Feb. 2007	Apr. 2008	Apr. 2008		
215.842	219.612	222.074	2.8	2.9	1.1	211.189	214.913	217.913	2.9	3.2	1.4			
663.559	675.150	682.718	-	-	-	643.089	654.427	663.563	-	-	-			
Seattle-Tacoma-Bremerton	215.767	221.728	223.196	4.7	3.4	210.388	216.332	218.482	5.1	3.8	1.0			
(1967=100)	657.742	675.913	680.387	-	-	624.011	641.641	648.020	-	-	-			

\* A = 1,500,000 population and over

\*\* B/C = less than 1,500,000 population

Dash (-) = Not Available.

Release date June 16, 2008. The next monthly and bi-monthly releases are scheduled to be issued on July 16, 2008. The next semi-annual releases are scheduled to be issued on August 14, 2008.

Anchorage (907) 271-2770  
Honolulu (808) 541-2808

Los Angeles (310) 235-6884  
Phoenix (480) 503-9075

Portland (503) 326-5818  
San Diego (619) 557-6538

San Francisco (415) 625-2270  
Seattle (206) 553-0645

This card is available on the day of release by electronic distribution. Just go to [www.bls.gov/bls/ist.htm](http://www.bls.gov/bls/ist.htm) and sign up for the free on-line delivery service. For questions, please contact us at [BLSSINFO@BLS.GOV](mailto:BLSSINFO@BLS.GOV) or (415) 625-2270.

ITEM #8

THIS ITEM REMOVED UNDER  
ITEM # 2

**SPECIAL MEETING  
PAHRUMP TOWN BOARD  
January 12, 2008**

**MINUTES**

Present: Laurayne Murray, John McDonald, Don Rust, Nikki Shupp, Dan Sprouse

**Call to Order**

Chairperson Murray called the meeting to order at 9:15 AM.

**Public Comment:** Action may not be taken on matters considered during this period until specifically included on an agenda as an action item - NRS 241.020 (2) (C) (3).

None

**Discussion and decision** regarding Town Advisory Board accomplishments of 2007 and objectives for 2008 and beyond.

**Tourism Advisory Board**

Paula Glidden provided the revised grant request forms and reviewed a list of accomplishments for 2007 (attached). Kari Frilot reported Roger Brooks with Destination Development Corporation would be in Pahrump April 17, 2008 to participate in an invitation only workshop. She added his expertise was in name branding and his plan was to return July 10, 2008 with recommendations.

The Town Manager commended the Tourism Advisory Board members on the development of the grant application packet.

**Member Rust motioned all Advisory Boards review the Tourism Advisory Board grant packet. Member McDonald seconded. Motion passed 4/0.**

**Emergency Management / Homeland Security Advisory Board**

Sharon Wehrly provided the Board with accomplishments and plans (attached). She suggested staff obtain a copy of the security and emergency management review from the state for the utility companies in Pahrump.

### **Incorporation Advisory Board**

Bob Aberle distributed the Board's accomplishments and goals (attached). He reviewed the Board's timeline and emphasized the use of brochures and town meetings to inform the public. He added the finance committee was recently formed.

### **Fall Festival Committee**

Bob Irving provided a Fall Festival report (attached). He stated entertainment, specifically the headliner concert, was not successful and changes had been made by recruiting a new entertainment chairperson and eliminating the concert. He added the "logistics" position was newly created and the festival date had been changed from the first week in October to the last week in September. He stated beer vendors would be chosen at the second Town Board meeting in February. He added the intent of the committee was to increase community involvement and announced the possibility of a Fall Festival Golf Tournament.

### **Rodeo Advisory Board**

Bill Maddox stated the committee experienced a shortage of entries. He explained the new PRCA rules in 2007 changed the cutoff date from November 15, to September 30. He added a meeting was scheduled to determine the announcer, specialty act, and barrel man. Bill Maddox thanked the Town of Pahrump staff for all their assistance.

Jose Telles reminded the Board and attendees that Memorial Day was a time to observe veteran's and suggested any rodeo events should be in dedication to the veterans. Marilyn Maddox agreed to coordinate any events with the Veteran's Advisory Board.

### **Arena Advisory Board**

Scot Tibbets, Secretary, stated the arena was booked with twenty (one day) events and one (three day) event leaving 32 weekends available in 2008. The Board was planning to meet with Matt Louis regarding an electrical problem on the west fence line. He added power was added on the Basin Road side last year and stated the main objective was safety. He stated the timers for the lights were a successful improvement.

Mr. Tibbets questioned the fate of McCullough Arena upon the completion of the future fairgrounds. Member McDonald stated that decision should be made

based on public need. Chairperson Murray asked the status of the purchase of bleachers. Matt Louis stated that project was on hold until the fairgrounds/arena location was more certain. Mr. Tibbets stated he would meet with the Finance Director to establish a tracking method for arena fees. The Town Manager stated a contract was necessary between the Town and the promoter regarding the 20% fee. There was discussion by the Board regarding the reservation process. Al Balloqui stated the Town needs to establish the terms and conditions for the events.

### **Fairgrounds Advisory Board**

Paula Glidden stated the Board members agreed to disband at the next meeting. Chairperson Murray suggested a Town Board agenda item disbanding the advisory board. **Member Rust motioned to place an item on the agenda to disband the Fairground Advisory Board. Member McDonald seconded. Motion passed 4/0.**

### **Airport Planning Committee**

Charlie Gronda, Airport Planning Director, reviewed the master plan (attached). He noted the Federal Aviation Administration (FAA) had approved the airport layout plan and the short term right away grant had been approved for soil testing. He added initial construction could begin in 2010. The Town Manager emphasized the FAA's commitment to construction of the airport. Mr. Gronda stated federal funds would provide 95% of airport costs.

### **Public Lands Advisory Board**

Al Balloqui and Karen Stoll announced the intent to add additional board members. Mr. Balloqui stated they were in the process of assigning individual board members to oversee specific projects. Karen Stoll commented on her attendance at a recent workshop regarding the Spring Mountains. There was some discussion about state and federal contacts with HUD, Forestry, and BLM.

### **Veteran's Memorial Advisory Board**

Jose Telles, Chairperson, read the mission statement, stated accomplishments, and reviewed 2008 goals (attached). He announced plans to create burial guidelines for burial and services. There was some discussion about the Boulder City Veteran's Cemetery as an example. The Board complimented the Advisory Board on a job well done.

Chairperson Murray recessed for lunch.

Chairperson Murray reconvened the meeting.

## **Nuclear Waste and Environmental Protection**

David Swanson, Chairman, stated the mission (attached) was for the board members to become educated and then communicate that information to the public. He added the board was involved in the Fall Festival with the help of UNLV's Harry Reid Center and public interest this year was renewable energy. He stated Earth Day was the Board's main event. There was some discussion on the success of the event and future plans. Mr. Swanson observed the need for working together with other advisory boards, specifically Public Lands.

## **Parks and Recreation**

Matt Luis, Buildings and Grounds Manager, spoke for the advisory board. He stated the board was working on scheduling of the fields and stated the space was not adequate to accommodate all of the sporting events. He announced Movie Night was in the works for the summer. Mr. Luis added the 5 year master plan had been put on hold and field lighting project was needed. There was some discussion of use of PETF funds.

## **Economic Development**

Al Balloqui, Economic Development Coordinator, stated one of the Town's largest industry was gaming yet the Town has only 325 hotel rooms. He stated the Town needed to take an economic development approach to affect the quality of life in Pahrump. Mr. Balloqui reviewed the fairgrounds project, Leisure and Recreation Concepts and the Federal Detention Facility. He reviewed several potential company relocations. He announced the importance of a website for economic development, an expeditious process for planning and zoning, and the completion of the airport.

## Adjournment

Chairperson Murray adjourned the meeting at 3:41 PM.

Respectfully submitted,

Don Rust  
Town Clerk

CC: Town Board

Nye County Treasurer  
Nye County Commissioners  
Nye County Planning  
Nye County Clerk  
Dan McArthur

/al

**PAHRUMP TOURISM ADVISORY BOARD  
TOWN ROOM TAX ACCOUNT  
GUIDELINES FOR GRANTS**

1. **Overview**

The Town of Pahrump receives revenue from room taxes that are imposed on guests who stay in the Hotels and RV Parks located within the Town limits. A portion of these revenues are held in a "Town Room Tax Account" and are used to develop, promote and improve tourism to and within the Town of Pahrump. They may be used for no other purpose, and must be obligated and/or expended for invoices due in the same fiscal year as awarded. The Pahrump Tourism Advisory Board receives funding requests from various clubs, organizations, and individuals and makes grant recommendations to the Town Board for the distribution of these funds.

Each recipient must provide an amount of money or in-kind services, at least equal to the amount of the grant, to be known as a "match", except, the Board may, if convinced that the recipient is financially unable to do so, provide such a grant with less than equal matching money or services provided by the recipient.

In order to manage these funds most effectively, grant requests will be considered and awarded in the 1<sup>st</sup> quarter of the current calendar year (January-March) preceding the next fiscal year (July-June). For example; grant requests presented at a January, February or March meeting which are recommended for funding will be available for distribution between July of the current year through June of the following year. The Board will accept grant requests for "first time" events anytime during the year.

2. **Eligibility**

Non-Profit organizations and those organizations deemed by TAB to be "community based" can receive grant funding provided they use the funds:

- To *promote* events and attractions held in the Town of Pahrump, and/or
- As "*seed*" money to help a project get started or grow. Funding will decrease over a period of time not to exceed five years as events must become self-supporting in the long term.

3. **Grant Request Requirements:**

Anyone requesting a grant from PTAB must:

- a) Submit a completed *Pahrump Tourism Advisory Board Application for Grant and Matching Funds* form which includes budget information, matching funds identification and a narrative description of what the funds will be used for.
- b) Schedule to be on the PTAB meeting agenda
- c) Present your funding request to PTAB

4. **Grant Recommendation Requirements:**

Once a grant has been approved by PTAB, a letter recommending the grant will be sent to the Town Board by PTAB and the recipient and/or a PTAB representative must:

- a) Submit a Town Board Agenda Item request form to the Town Office along with the necessary backup
- b) Present the funding request to the Town Board for final approval

5. **Grant Award Requirements:**

Once a grant has been awarded by the Town Board, the recipient must:

- a) Submit a reimbursement request for actual cost along with receipts or invoices to the Town Office for up to the amount awarded. Reimbursements shall not exceed actual expenditures even though a grant award may be more than the actual expense.
- b) Implement a process to track out-of-town visitors to the project or event
- c) Proceed with Project Plan or Event
- d) Include "Sponsored by the Pahrump Tourism Advisory Board" in all advertising and promotional materials and include town website address ([www.pahrumpnv.org](http://www.pahrumpnv.org))
- e) Submit a *Pahrump Tourism Advisory Board Grant Evaluation* with copies of all receipts to PTAB no later than 60 days following the completion of the project or event. Failure to do so will jeopardize future grant funding.

6. **Suggested Fundable Expenses:**

The following are fundable expenses for the purpose of the grant funds:

- Advertising: The purchase of advertising space or time, the reasonable fees of a recognized advertising agency, production or fulfillment costs. Priority funding will be given to advertising to those areas that could generate over night stays.
- Audio-Visual Presentations: Printing, photography, separations, art services, services of a recognized advertising agency or audio-visual firm.
- Events: Advertising, promotional literature and give aways that encourage attendance from out-of-town, county and state. Certain expenses associated with production of event entertainment not to exceed 25% of funds awarded from grant.
- Travel Promotion Literature: Printing, layout, design, typesetting, color separations, photography and distribution of literature.
- Tourism/Trade/Travel Conferences and Shows: Reasonable expenses for transportation, food and lodging for approved conference attendees, provided attendance at such will improve promotion of tourism for the Town of Pahrump.

7. **Suggested Non-Fundable Expenses:**

The following are non-fundable expenses for purpose of the grant funds:

- Capital Investments or Improvements with the exception of sign and billboards.
- Salaries, overhead, staff food or lodging, staff benefits, or any other personnel related expense.
- Prize Money
- Equipment Purchases

# Pahrump Tourism Advisory Board

## Application for Grant and Matching Funds

The Town of Pahrump Tourism Grant funds are intended exclusively to develop, promote and improve tourism to and within Pahrump. Providing detailed information such as plans, schedules, creative ideas and tentative outlines to support items requested will assist the Pahrump Tourism Advisory Board and the Pahrump Town Board in evaluating this request.

1. Name of Applicant Organization: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_
2. Project Director: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_
3. How long organized? \_\_\_\_\_ Non-Profit? \_\_\_\_\_
4. Purpose of Organization: \_\_\_\_\_  
\_\_\_\_\_
5. Project Name: \_\_\_\_\_
6. Has this project been funded by the Town of Pahrump before? \_\_\_\_ When? \_\_\_\_\_
7. Have you applied to any other sources for funding on this project? \_\_\_\_\_ If so, what were the results of that application: \_\_\_\_\_  
\_\_\_\_\_
8. If application is for an event, actual date(s) of event: \_\_\_\_\_
9. Location of project: \_\_\_\_\_
10. Narrative description and justification of project, including the objectives of the project:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. Total budget of project: (details must be attached) \_\_\_\_\_
12. Pahrump Tourism Grant funds requested: \_\_\_\_\_
13. Other funds which will be used for match: \_\_\_\_\_

14. Local economic impact (complete the following as it pertains to your project):

a) How many visitors from outside of Pahrump do you expect to draw to your event as a result of this project and how will you track their attendance?

\_\_\_\_\_  
\_\_\_\_\_

b) How many total nights do you expect the out-of-town visitors to spend in Pahrump as a result of this project?

\_\_\_\_\_

c) Approximately how many people outside of Pahrump (both in-state and out-of-state) will be exposed to the promotion of this project?

\_\_\_\_\_

d) What is the overall economic impact of this project?

\_\_\_\_\_

15. If you do not have match funds or other sources of funding for this project, explain why:

\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

***FOR PTAB USE ONLY***

Approval Date: \_\_\_\_\_

Letter of Recommendation sent to TB (date): \_\_\_\_\_

Follow-Up Evaluation Due: \_\_\_\_\_



How many tourists did your project draw? \_\_\_\_\_

How many visitors stayed at least one night as a result of this project? \_\_\_\_\_

Estimate the financial impact of this project on the local economy: \$\_\_\_\_\_

How did you arrive at the financial impact estimate? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please answer the following questions that apply to your grant:**

**Radio/TV:**

Names of Stations: \_\_\_\_\_

Number of Listeners/Number of Viewers: \_\_\_\_\_

Region: \_\_\_\_\_

**Magazines/Newspapers:**

Names of Publications: \_\_\_\_\_

Circulation (of each): \_\_\_\_\_

Region (of each): \_\_\_\_\_

**Brochures/Posters/Flyers:**

Number Printed: \_\_\_\_\_

Where Distributed: \_\_\_\_\_

How Distributed: \_\_\_\_\_

Do you have any recommendations on the administration of Tourism Grants?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Tourism Advisory Board  
2007 Accomplishments**

- **Developed a Strategic Plan**
- **Reviewed LARC feasibility study and recommended Town proceed with Master Plan**
- **Revised Grant Guidelines, Grant Application Requests and Grant Evaluation forms**
- **Created Banners to use at sponsored events**
- **Continued with signage projects**
- **Developed Public Service Announcement on TAB activities**
- **Recommended funding the following events and projects related to tourism:**
  - **Fall Festival**
  - **Wild West Extravaganza**
  - **Museum Brochure**
  - **Silver State Rodeo**
  - **Professional Bull Riding Rodeo**
  - **Kiosk Header Sign**
  - **Pahrump Brand Development Plan**
  - **Highway Station Event Promotions**
  - **Nicholas Price Art Exhibit**
  - **Pahrump Powwow**
  - **Ads in Nevada Magazine promoting Pahrump events**
  - **Rural Roundup**
  - **Governor's Conference on Tourism**
  - **Pahrump Senior Olympics**
  - **Cinco de Mayo**



- Letter text was submitted to the Town Board and Town Office in October 2007
- Letter requests business owners to schedule a meeting through the Town Office with the EM&HS Advisory Board

- Negotiated a free emergency management program review and responsibility/liability briefing.
  - EM&HS Advisory Board provided the consultant with Palmdale background information and a copy of the current Emergency Management Plan and draft resolution.

**TOWN OF PAHRUMP**  
**INCORPORATION ADVISORY BOARD**

**MEMBERS:**

Robert Aberle	Chairperson
R. Darce Wilson	Vice Chairperson
Allan Parker	Public Relations Officer
Bob Irving	
Janice Painter	
Billy Toler	
Bill Verbeck	

**MISSION STATEMENT:**

The mission of the Incorporation Advisory Board is to act in an advisory capacity to the Pahrump Town Board and Town citizens to develop all information needed to make a decision as to remaining unincorporated or to incorporate the existing Town of Pahrump.

**MEETINGS:**

The Incorporation Advisory Board began meeting on August 14, 2007 and meets every second Monday of the month at the Town Annex.

**ACCOMPLISHMENTS TO DATE:**

The Board has reviewed the documents pertaining to the past incorporation attempts of the Town of Pahrump. The Board has established several sub-committees (see below) and is analyzing the procedures used by several cities in Nevada that have successfully incorporated in Nevada in the past (Mesquite, Fernley, and Elko). Each sub-committee updates its progress at every meeting and interim written reports have been submitted by each.

**SUB-COMMITTEES:**

The following sub-committees have been formed by the Board and have been working diligently to collect and analyze all data as it pertains to the Town of Pahrump and the implications that each subject has on the potential incorporation of the Town.

1. Background and History
2. Public Safety
3. Legal
4. Sewer and Water
5. Streets and Roads
6. Incorporated Cities
7. Finance

### **GOALS FOR 2008:**

The Board will form additional sub-committees in an effort to address each of the critical issues that will face the Town of Pahrump if it ultimately decides to attempt incorporation.

The Board intends to solicit comments, concerns, and questions from the citizens of the Town of Pahrump regarding incorporation. This will be accomplished in several ways:

1. The Board will produce a brochure (possibly in the form of Frequently Asked Questions, although this has not yet been formalized) that will be made available to the public.
2. The Board intends to hold public meetings throughout the Township to publicly address the issues of incorporation and answer questions pertaining to issues that have been addressed by the Board up to that point.
3. The Board has elected a Public Relations Officer whose function is to keep the public advised of the accomplishments of the Board.

The Board has developed a time-line for 2008:

#### **January – March:**

Continue to gather information, finalize committee reports and form new sub-committees.

#### **April:**

Print the informational brochure

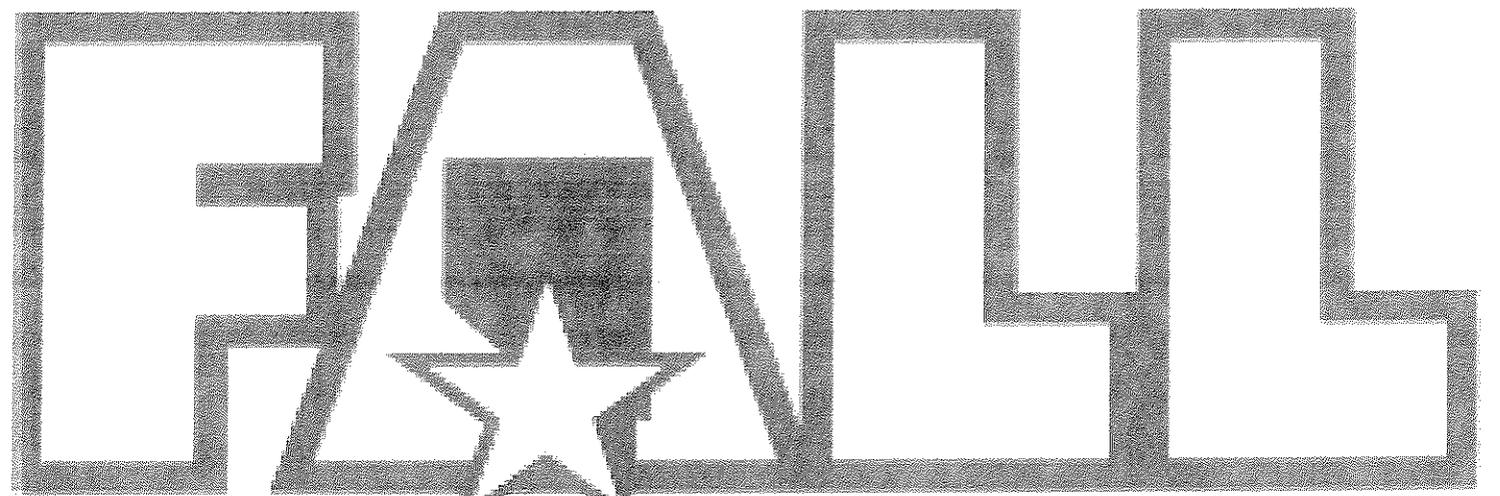
#### **May – June:**

Hold public meetings

#### **July:**

Submit a comprehensive written interim report to the Town Board by the 2<sup>nd</sup> Tuesday of the month.

PAHRUMP



FESTIVAL

## 2007 FALL FESTIVAL REPORT

FALL FESTIVAL FOR 2007 WAS OKAY. WE DIDN'T MAKE AS GOOD OF PROFITS AS WE WOULD HAVE LIKE TO BUT WE LEARN SOME LESSONS ON HOW TO MAKE IT BETTER FOR 2008.

THESE ARE THE AREAS THAT THE FALL FESTIVAL COMMITTEE ARE IN CHARGE OF.

LOGISTICS: BOB IRVING AT THE FIRST OF THE YEAR THE FALL FESTIVAL COMMITTEE ESTABLISHED A LOGISTICS COMMITTEE. THIS WAS TO MAKE SURE THAT ANYTHING THAT WAS NEEDED BY ANY OF THE OTHER COMMITTEE WOULD BE CONTROLLED BY ONE PERSON/OR GROUP. WE FOUND THAT NO ONE REALLY HAD CONTROL OF ANY OF THE EQUIPMENT NEEDED THAT WAS MOVED IN AN OUT OF THE AREA. THIS CAUSED US TO LOSE A CABLE THAT HAD BEEN RENTED AND HAVE MORE GENERATORS BROUGHT IN TOO SUPPLY THE STAGE FOR THE CONCERT. THIS POSITION ALSO RELIEVED MATT LUIS AND HIS CREW OF SOME OF THE RESPONSIBILITIES THAT HAD BEEN DOING IN YEARS PAST. ALSO DURING THAT TIME THE LOGISTICS CHAIRMAN RESIGNED CAUSING US TO MAKE SOME BOARD CHANGES..

CARNIVAL: NENA KELLY WAS CHAIRPERSON THE CARNIVAL WAS AS USUAL A MONEY MAKER AND WE HAD ALL THE PRESALE TICKETS SOLD WAY BEFORE THE FALL FESTIVAL DATE. WE THANK ACE HARDWARE, TOWN OFFICES VALLEY ELECTRIC FOR THEIR SUPPORT IN THE TICKET SALES.

ARTS AND CRAFTS: PAULA GIBSON: WE HAD A LOT MORE PARTICIPANTS THEN THE YEAR BEFORE..

PARADE: BARBARA BUCHANAN: the PARADE WENT WELL WITH SOME SLOWDOWN IN AREA. THIS WILL BE CHANGED THIS YEAR IN HOPE TO MAKE IT MORE GO MOORE SMOOTHLY.

VENDORS BONNIE SOLIE: AGAIN THIS YEAR WE HAD A LOT OF VENDORS. THE VENDOR COMMITTEE NOW HAS A GOOD VENDORS LIST THAT COVER ALMOST EVERY TYPE OF VENDORS NEEDED. THEY FEEL THAT THERE ARE ENOUGH VENDORS HERE IN PAHRUMP THAT THERE LIMITED NEED FOR ANYTHING OUTSIDE OF THE TOW, ALL VENDORS OF COURSE ARE ASKED TO COME BUT WE CAN BE SORT OF SELECTIVE ON WHAT WE CAN GET HERE . WE PUSH FOR THE LOCALS TO PARTICIPATE. BY ESTABLISHING THIS LIST WE CAN GET VENDORS FOR ANY TYPE OF FESTIVAL THAT MIGHT COME UP. THE VENDOR COMMITTEE ARE READY TO HELP.

RODEO: BILL MADDOX : THE RODEO AGAIN WAS SUCCESS WE HAD OVER 700 PEOPLE EACH DAY THAT IS AN AVERAGE.

ENTERTAINMENT: SUMMER MEDRANO: THIS I AM SORRY TO SAY WAS THE MONEY LOOSER. WE DID NOT MAKE ANY MONEY FROM THE CONCERT. THERE WERE TO MANY UNEXPECTED THINGS THAT HAPPENED AND THIS YEAR THERE WILL NOT BE ONE. ENTERTAINMENT ON THE FIELD WAS OKAY BUT WAS NOT AS GOOD AS IT COULD HAVE BEEN.

PUBLICITY PAULA GLIDDEN: AGAIN THIS YEAR WE HAD A LOT OF PUBLICITY PUT OUT AND IT HELPED THE FESTIVAL AS WELL AS THE MERCHANTS OF PAHRUMP.

OTHER CHANGES: AS YOU KNOW WE MAD THE CHANGE ON THE BEER GARDEN. IT IS FELT THAT EACH ORGANIZATION THAT HAD ONE MAD SOME GOOD MONEY FOR A WEEKEND OF WORK. IT DID GO OVER GREAT WITH VERY FEW HITCHES AND THEY THERE MOSTLY FROM BUDWEISER. THREE MORE WILL BE DRAWN THIS YEAR AND IF THIS ALSO COULD BE PUT ON THE AGENDA FOR FIRST MEETING IN FEBRUARY TO DRAW THE NAMES.

THE SHUTTLE THAT THE SENIOR CITIZENS DID WAS GREAT AND WE ARE MAKING IT EVEN BETTER FOR THIS YEAR. THERE WILL NOT BE A SPECIAL SHUTTLE FOR THE MUSEUM THIS YEAR. THERE WASN'T THAT GREAT OF RESPONSE. THE ONLY PROBLEM FOR THIS YEAR IS THE PARKING LOT AT THE HOME DEPOT. THE FALL FESTIVAL STAFF WILL WORK WITH HOME DEPORT ON THAT PROBLEM.

POINTS OF INTEREST FOR THIS 2008: IT IS FELT THAT EVERYTHING WILL BE MUCH BETTER. BY LOOKING AT SOME OF THE COST THAT WE HAD LAST YEAR WE FEEL THAT A LOT OF IT WILL BE REDUCED AND WE WILL MAKE THE FALL FESTIVAL EVEN BETTER. we HAVE A NEW ENTERTAINMENT CHAIRMAN AND A PARADE CHAIRMAN. WE ARE HOPING TO USE MORE OF THE YOUTH OF OUR COMMUNITY AND ALSO INVITE SOME OF THE COMMUNITIES AROUND US TO JOIN US. THERE ALSO WILL BE A FALL FESTIVAL GOLF TOURNAMENT AND A 5 K RUN.

ALSO AT THIS TIME I WOULD LIKE TO THANK AGAIN MATT LUIS AND HIS CREW, THE TOWN MANGER AND HIS STAFF AND ALL OF YOU FOR SUPPORTING US.

BOB IRVING  
FALL FESTIVAL CHAIRMAN

Pahrump Fall Festival Rodeo Committee  
Mission Statement

In keeping with the Spirit of the Old West the Pahrump Fall Festival Rodeo Committee members are dedicated to the survival of that concept and to the advancement of Professional Rodeo. Like Baseball, Rodeo is a true American sport and a favorite pastime of the American people.

The Committee orchestrates and produces a high quality, entertaining PRCA Rodeo the only way they know how –

*The Cowboy Way!*

Which means with integrity and loyalty to the contestants, the spectators, the sponsors & the Town of Pahrump.



---

Bill Maddox, Chairman

**STATUS REPORT**  
**NEW PAHRUMP VALLEY AIRPORT MASTER PLAN AND**  
**ENVIRONMENTAL ASSESSMENT**  
January 2008

**AIRPORT MASTER PLAN**

The Draft Final Airport Master Plan was prepared for review by the Technical Advisory Committee established for the Project. The Draft Final Airport Master Plan report has been updated based on comments received from the Technical Advisory Committee at the July 19, 2007 meeting.

The Federal Aviation Administration (FAA) has approved the Airport Layout Plan and, according to their November 14, 2007 letter, FAA has no objection from an airspace utilization standpoint and airspace protection for the site will be afforded as specified in Federal Aviation Regulation (FAR) Part 77, *Objects Affecting Navigable Airspace*. This airspace determination is valid until October 31, 2009 and can be extended upon request. The FAA also considers the Airport Layout Plan sufficient for the purposes of the Environmental Assessment.

The Bureau of Land Management (BLM) issued a short-term right-of-way grant on October 5, 2007 for the purpose of soil testing at the site. The soil testing for the proposed Airport site and access road will be initiated on January 14, 2008.

The Town accepted a NDOT Trust Fund grant for the project to allow for additional soil testing. This grant was in addition to the FAA grant for the project.

A public presentation on the Airport Master Plan will be made at a Town Board meeting after the soil testing is completed. The Airport Master Plan report will then be finalized.

Coordination has been maintained between the Town, Nevada Department of Transportation (NDOT), FAA, BLM and Technical Advisory Committee throughout the project.

**ENVIRONMENTAL ASSESSMENT**

The Town has received an FAA grant to prepare the Environmental Assessment. The Environmental Assessment is the second phase of the original FAA grant awarded in 2003. The Environmental Assessment is the next step in the process to develop a new Airport.

No Town funds are required for preparing the Environmental Assessment. The Town will use Town staff's time as the Town's contribution to the project. The Town will also use NDOT matching funds or staff time for some of the work.

# **TOWN OF PAHRUMP**

## **PAHRUMP VETERANS MEMORIAL ADVISORY BOARD**

### **MISSION**

**To provide the Veterans of Pahrump with a lasting Memorial in appreciation and gratitude for their honorable service, courage and sacrifice for our Country.**

### **MISSION STATEMENT**

**To advise the Pahrump Town Board in matters regarding the development, equipping, function and maintenance of a Memorial to honor Military Veterans of the United States of America past, present and future. That served our Country.**

January 12, 2008

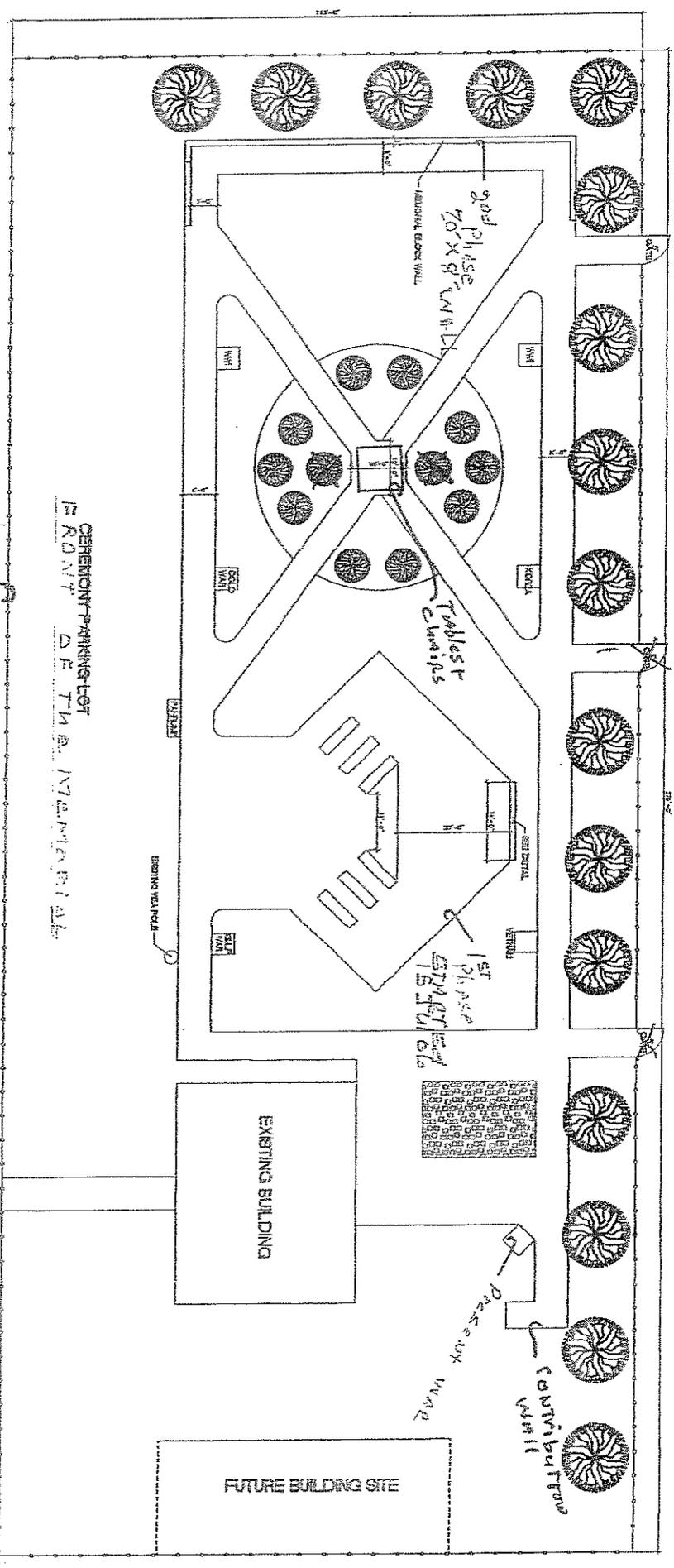
### Pahrump Veterans Memorial Accomplishments for 2007 and Goals for 2008

1. The Pahrump Veterans Memorial was completed and dedicated on 28May2007.
2. Formed the Pahrump Veterans Memorial Advisory Board. (PVMAB)
3. Elected our Officers.
4. Wrote our By Laws.

### Goals for 2008

1. Put a wrought iron fence on the street side of the Memorial, funds available.
2. Start the placements of all Memorial Plaques on the Memorial Wall have approx. 15 Memorial plaques.
3. Place the plaques on the contribution wall of businesses and people that contributed to the construction of the Pahrump Veterans Memorial.
4. . Decide how we are going to use the building, See if we can dedicate the building to Col W. Byrnes.
5. Put up pedestals for the Wars the USA was involve in starting with WWI thru Afghanistan and Iraqi.
6. Make a cost study on how much it will cost to construct the resting place of our Pahrump Veterans at the designated placed approved by the TOWN BOARD.
7. Hopefully the US Army will contact us as to when we can pick up the Howitzers then we will decide how we can get them to Pahrump
8. Develop a policy for the standards regarding placing of plaques on the Memorial Wall and burial sites. (Honorable Discharge, US Military, Pahrump Residents, ect.)
9. Benches and tables for in front of the Memorial Wall.
10. Start working on the plans to decide how we are going to construct the burial site and write up the guide lines of who will be eligible to be laid to rest on that site.
11. Make guide lines on how to schedule the funeral services.

PAHRUMP VETERANS MEMORIAL ADVISORY BOARD



CEREMONY PARKING LOT  
FRONT OF THE MEMORIAL

ROAD through iron fence

NO GRAVES

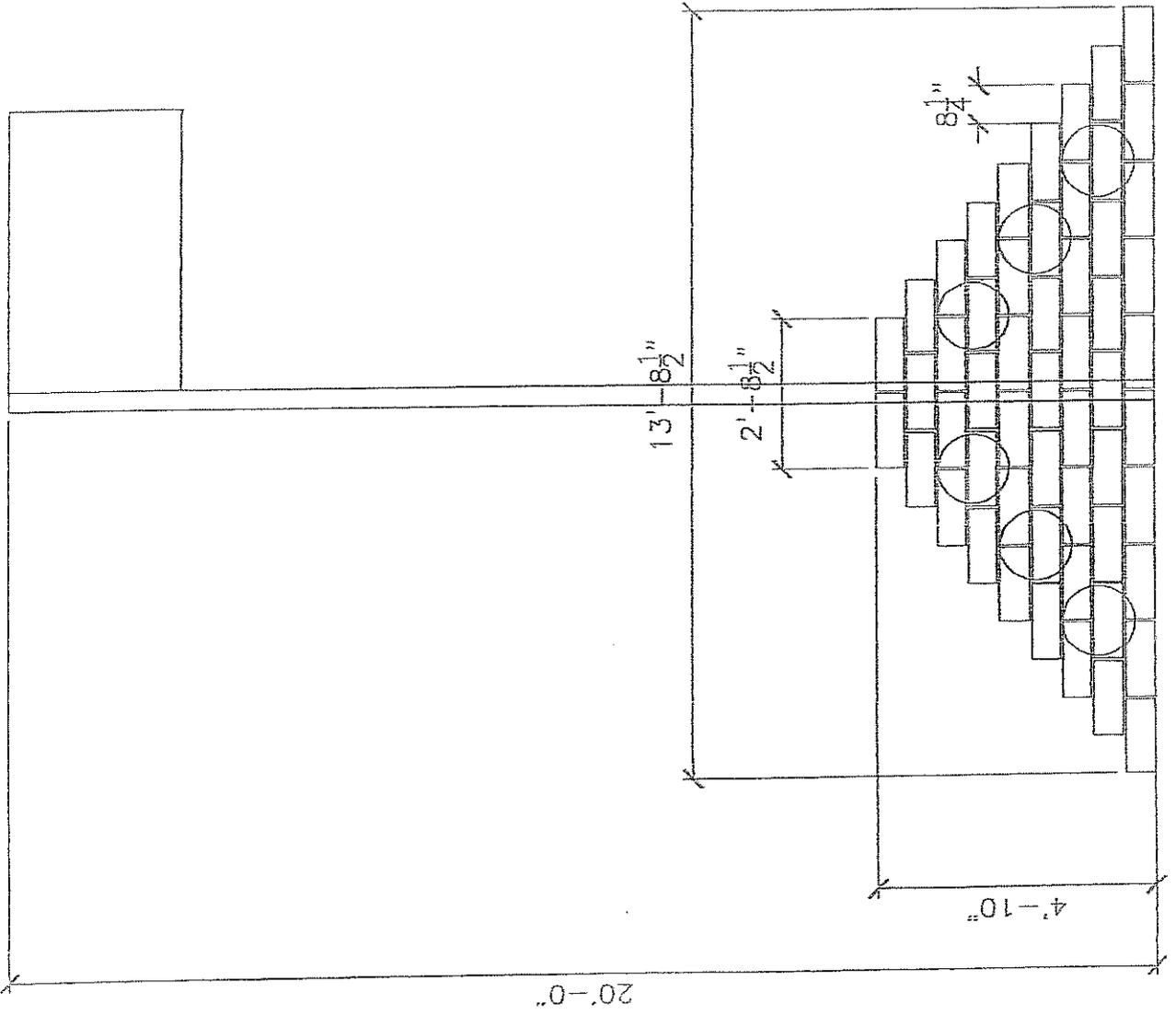
PROPOSED DESIGNATED  
PLOTS FOR VETERANS  
WHEN APPROVED BY TOWN ED

See Page 8-4-6

ROAD

ROAD

EXISTING GRAVES



W

~~STR~~ 4101

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24

A  
B  
C  
D  
E  
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H  
I  
J  
K  
L  
M

3 FE WALK WAY

10ft ROADWAY

SEE SHEETS 4 & 5



125ft



THE UNIVERSITY OF MICHIGAN LIBRARY



Don Rust

Town of Pahrump

400 North Highway 160

Pahrump, Nevada 89060

January 12, 2008

RE. Nuclear Waste and Environmental Advisory Board goals and objectives for 2008

Dear Mr. Rust,

We appreciate this opportunity to report to the Town of Pahrump regarding our accomplishments this past year and our objectives for the coming year. As you are aware, the Mission of our Advisory Board is:

The Pahrump Nuclear Waste and Environmental Advisory Board was formed to provide thoughtful recommendations and information to the Pahrump Town Board and the Pahrump community concerning nuclear waste and environmental issues. To accomplish this, the Board seeks to educate itself on issues and disseminate the information to interested persons. The Board will encourage environmental stewardship and protection by initiating, hosting, or participating in educational community events.

The NWEAB is celebrating our ninth-year of existence. The past year was a busy one for us. The principal accomplishments of the group included participating in the Pahrump Fall Festival with a very large display of items of environmental and nuclear energy interest. We were assisted in this effort by a contingent of UNLV instructors and students.

The second major event for the Advisory Board was our annual hosting of the Earth Day celebration. The attendance this year set another record. We expanded the agenda by having two bands for entertainment and 14 business and civic groups that erected educational displays. In addition, there were individuals and groups of citizens who participated in a road-side clean-up campaign.

These two major events were in addition to our normal monthly meetings where the group discussed issues of concern to the community and nation.

In 2008, the Advisory Board hopes to accomplish the following goals:

1. Plan, organize, and host the annual Earth Day celebration to be held on April 19.
  - a. Assist Patricia Cox in a coordinated Town Clean-Up campaign on the same day.
  - b. Determine if the Board can establish an "event" to attract more people to the celebration (e.g., bike race, treasure hunt, etc.).

2. Participate in the Pahrump Fall Festival with booth, displays, literature, and science and engineering experts.
3. Evaluate the need for better integration of NWEAB activities with other similar focused community groups (S. Nye Conservation District, Public Lands A.B., Amargosa Conservancy, PV CAT, Great Basin College ecology club, etc.).
4. Develop, or encourage the development of, educational materials for citizens/schools on current social issues. Possible topics include energy use and conservation, global warming, recycling, water resources, and waste treatment.
5. Continue monthly meetings.

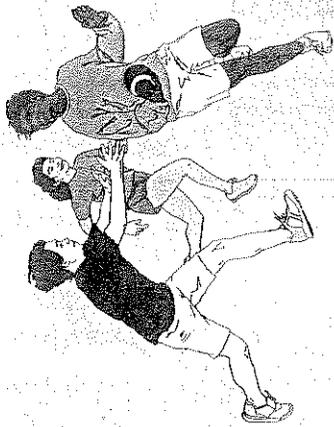
The NWEAB looks forward to constructive advice from the Town Board on these proposed goals. The NWEAB also deeply appreciates the Town Board's support of the Earth Day celebration and the financial support we have received. We respectfully request that the Town Board grant us \$750.00 for the 2008 Earth Day celebration.

Respectfully,

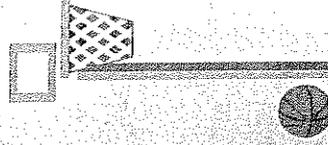
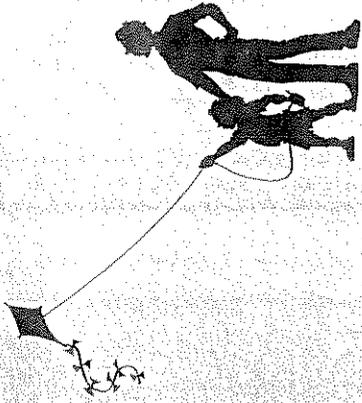
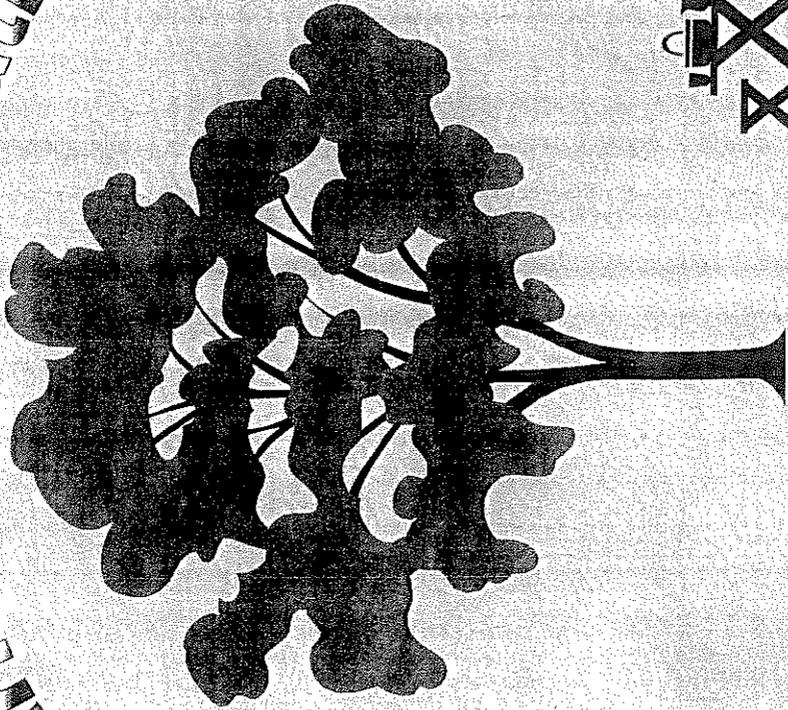
A handwritten signature in black ink, appearing to read "David Swanson". The signature is written in a cursive style with a large, stylized initial "D".

David Swanson

Chairman



# Parks & Recreation



## Advisory Board (PRAB)

Presentation: Parks & Recreation  
Summary of Events for 2007  
Audience: Town Board  
Presented: 01/12/08

# Outline of PRAB 2007 Activities

## First Quarter

- Park use allocation schedule
- Membership

## Second Quarter

- Reviewed Park & Recreation Facilities
- Investigate existing Park & Recreation lighting system needs
- Explore “Movie Night” options

## Third Quarter

- Review options for Simpkins Park upgrades
- Initiate path forward / Master Plan activities

## Fourth Quarter

- Finalize Conceptual Drawing for Simpkins Park
- Develop “Field Use Permit”

## Future / Path Forward - 2008 and beyond

- Areas to explore and expand
- Potential opportunities for improvement

# First Quarter Activities

## Park Use Allocation Schedule

- Coordinate Field Use with Organizations utilizing field space
  - ◆ Includes a variety of sport and non-profit organizations including baseball, bocce ball, football, soccer, softball, etc.
- Address field use concerns/issues between organizations
- Coordination effort became an on going year round (weekly) activity
- See Attachment #1 for typical Field Allocation Schedule (34' x 60')

## Membership

- At the beginning of the year PRAB membership was at its lowest... below minimum quorum requirements.
- The PRAB perceived outlook was weak due to lack of membership and some of the remaining members publicly perceived veracity.
- Received and reviewed several applications and membership grew to meet full PRAB requirements by the end of quarter... yeah!

## Second Quarter Activities

### Review Park & Recreation Facilities

- PRAB members reviewed / toured the existing Park & Recreation facilities with respect to existing condition, functionality and needs.
- PRAB reviewed future (potential) sites for additional Park & Recreation facilities with the end result focusing on the development of 80 acres located at the corner of Kellogg and Squaw Valley.

### Investigate Existing Park & Recreation Lighting System

- The PRAB deemed additional and/or upgraded lighting for the existing Park system to be a high priority. PRAB felt additional lighting would allow the public to utilize our existing Park system to a greater capacity while delaying or minimizing future developmental cost (land, water rights, permits, time, etc.) associated with additional Parks.

### Movie Night

- Reviewed and supported a Family “Movie Night” provided free to the Town of Pahrump residents.

# Third Quarter Activities

## Review Options for Simpkins Park Upgrades

- Reviewed prior drawings/plans of Simpkins Park and openly discussed options and/or needs of the surrounding vicinity and local organizations.
- Explored options to support the following activities or structures at Simpkins Park (listed in alphabetical order): baseball, basketball, bocce ball, covered (shelter/shade) areas, football, parking, picnic area, playground equipment, snack bar, soccer fields, softball, restroom, tennis, volleyball, walking paths.

## Initiate Master Plan Efforts

- Discuss options to address our community's needs regarding the Park & creation existing Facilities
- Agreed to locate Bocce ball court at Honeysuckle Park located by North of the playground / Gazebo / covered area.
- Reviewed proposals / bids for expansion of the Skate Park at Honeysuckle. Submitted recommendation for proceeding with modifications. Funds received from outside sources.

## **Fourth Quarter Activities**

### **Finalize Conceptual Drawing for Simpkins Park**

- Reviewed multiple Park layout options and agreed to one Conceptual Drawing. Drawing includes expansion of Simpkins Park to the North (Town owns property) and additional covered areas, restroom/snack bar facilities, walking paths, football fields, tennis courts, basketball court, etc.
- See Attachment #2 - Conceptual Drawing (22" x 34")

### **Field Use Permit**

- Drafted & finalized several options for a new "Field Use Permit". An issued Field Use Permit will provide the name of the approved organization, time, date, contact personnel, proof of insurance, etc. of the event or activity. An original of the issued permit will remain at the Town Office and a copy will be submitted to the authorized organization.

- See Attachment #3 - Field Use Permit

### **Movie Night**

- Continue to review feedback, options and cost associated with "Movie Nights".

# **Future / Path Forward - 2008 and beyond**

## **Areas to Explore and Expand (no particular order)**

- **Develop Parks & Recreation Master Plan**
- **Actively peruse additional lighting for existing parks**
- **Establish a beach volleyball area at Honeysuckle Park**
- **Continue to provide support for Simpkins Park upgrades**
- **Look at options regarding snack bar use and management**
- **Enhance lighting control for our Parks lighting system**
- **Review and suggest path forward for “Movie Nights”**
- **Monitor development of Bocce ball court**
- **Implement “Field Use Permit”**

# **Future / Path Forward - Continued**

## **Potential Opportunities for Improvement**

- **Provide easier / simpler means for the Park Allocation Schedule to be updated and available to the Public (year round).**
- **Improve issuance of meeting minutes... we need someone to take good notes and issue meeting minutes.**
- **Attend and/or get more involved with Town Board meetings.**
- **Enhance means to prevent (remove) organizations from using Park & Recreation Facilities (field space) that have not received the proper approval (or provided proof of insurance).**

# Pahrump Alliance Valley Economic Development

2220 Silver Street, Pahrump Nevada 89048

775-537-1104 office & 702-400-6577 cell

[AlBalloqui@aol.com](mailto:AlBalloqui@aol.com)

*Your Business success is are Business*

Economic Development Coordinator  
Annual Report 2007 -2008

12 January 2008

Economic Development is not a Goal; but a Journey. It is the continuous progressive realization of a holistic economic atmosphere. The majority of the companies I am still working with are spanning into two year period.

Economic Development means different things to each community  
All communities are unique and different as are people, therefore viable Economic Development means different things according to community's desire and attributes. Most people seek a single word or sentence to describe or define an objective. Economic Development ultimately is defined by communities "Quality of Life", dozens of avenues contribute to "Quality of Life", but all share the common denominator in being a healthy sound economic base.

## **Past and Present Activities**

Attempt to secure Grant to establish 640 acre Enterprise Zone in central business area.

Matched LARC together with Fairgrounds to consider Western Heritage Town & Water Park.

PARC (Pahrump Arts Recreational Center) I provided leadership and through a visual plan re-ignited the spark to bring the Fairgrounds dream back to reality.

I introduced additional potential attractions and collaborated with additional support entities & resources, to present a Private Public cooperative in forming PARC.

Equestrian Center/Performing Arts Center/Western Museum/Convention Center/ RV

Federal Detention Center. Lead facilitator for committee, liaison between four Private Companies & Town.

Authored Pahrump's portion of the County CEDS document (Comprehensive Economic Development Strategies)

Traveled to attend various educational seminars & represented Pahrump at events.

Researched & assisted accompanied companies interested by promoting Pahrump  
Acted as Ambassador for the community.

Actively involved in numerous local advisory boards (Chairperson Public Lands/  
Board of Directors PV CATs)

### Community wide concern

Desert Tortoise Low Effect Habitat Conservation Plan

This could develop into a major economic obstruction should the County not move swiftly.

### Promoting Pahrump

We need to create an outstanding, attractive and compelling Web-site.

Area Development, a leading trade journal 2007 Corporate Survey indicated that close to 50% of companies utilize site selecting consultants 89% of the time. There are 50/100 site selectors world wide. Almost a 100% of site selectors & companies first conduct a web site elimination process in selecting potential applicants. Recently one of the largest \$890 Million business site selection reviews was conducted at 2:00AM by a corporate CEO surfing the net. Later site selectors were brought in to substantiate and evaluate the findings. Oklahoma City recently was selected by Dell to be major manufacturing site after being able to reply to the RFP within six hours of the request. The top three concerns on the recommendation list was first Building/Site ready to go, 2nd was the speed of the entitlement process; lastly yet equally important is workforce development.

### Summary

- A community's valuable first impression is presented by a current informative web site. Compete in the Economic Development arena.
- The ability to answer inquires from potential prospects, accurately by knowledgably qualified individuals in a swift manner.
- Prepare & identify a diverse inventory of possible sites. (That can be displayed on web site)
- Encourage all required entitlement departments to establish a critical path to expedite the development process.
- Recognize the value and comment to central informational collection organization to gauge results. "Accountability"
- Establish a mechanism to track, improve work force development.
- \*\*\*Please view McKinney Texas Economic Development Corporation web site. (mckinneytxedc.com) Pahrump has many similar attributes & potential advantages like McKinney has managed to capitalize on. \*\*\*

**SPECIAL PAHRUMP TOWN BOARD MEETING  
PAHRUMP TOWN ANNEX  
270 NORTH HIGHWAY 160  
SATURDAY – 3:30 P.M.  
JUNE 14, 2008**

**MINUTES**

**PRESENT:**

Laurayne Murray  
John McDonald  
Don Rust  
Dan Sprouse  
Carl Joerger, Attorney

**ABSENT:**

Nicole Shupp

1. Call to Order, Pledge of Allegiance, and Welcome.

Chairman Laurayne Murray called the meeting to order and led in the pledge of allegiance.

2. Discussion and decision regarding agenda items.

There were no changes to the agenda items.

3. Public Comment. Action may not be taken on matters considered during this period until specifically included on an agenda as an action item (NRS 241.020(2)(C)(3).

Dave Stevens commented about an article in the paper regarding economic development and encouraged the Town to continue with economic development in Pahrump if they can afford it.

Art Jones commented regarding public transportation needed in the community. Mr. Jones also commented on having covered loads on trucks going to the dump.

Vicky Parker also commented on covering loads.

Julen Hayworth (sp) reported information regarding the Habitat Conservation Plan for the Desert Tortoise. The draft of a previous HCP was not accepted by the County. Ms. Hayworth said she has been asked to put together a plan for Commissioner Borasky and will be presented at the next County Commission meeting (6/17). She has worked with Clark County. The concerns previously were the mitigation features which will be addressed in the presentation on Tuesday.

*9c*

**MEMO  
TOWN OF PAHRUMP  
AGENDA ITEM UPDATE  
MEETING DATE: 06-24-08**

**TO:** Town Board

**FROM:** Paula Glidden, Chairperson Tourism Advisory Board  
Michael Sullivan, Interim Town Manager

**DATE:** June 18, 2008

**RE:** Town Board Consideration and Approval of TAB Recommendation to Fund a \$5,000 Grant in Support of the Wild West Extravaganza Event

**1.) Background**

TAB has recommended approval of a \$5,000 grant to the Chamber for marketing and advertising for the fifth annual Wild West Extravaganza Event which will be held on September 21-23<sup>rd</sup>.at Saddle West the weekend before the Fall Festival,

The TAB advertising grant requires that the radio and print marketing is outside the local area and are part of a media purchasing package which allows funding for multiple events to be combined to create a larger impact for Pahrump events.

Tab has provided the grant application submitted by the Chamber.

**2.) Fiscal Impact**

Funding has been budgeted in the Town Tourism Room Tax Fund for Fiscal Year 2009.

**3.) Town Manager Recommendation and Board Action Requested**

Town Manager recommends that the Town Board approve the TAB request to fund a grant from the Town Tourism Room Tax Fund not to exceed \$5,000 in support of the Wild West Extravaganza event as presented in the attached materials.

If you have any additional questions, Paula Glidden or I will be happy to answer them.

#9d

June 6, 2008

Memo To: Pahrump Town Board  
Subject: Letter of Recommendation for Grant Funding

Dear Members of the Board:

The Pahrump Tourism Advisory Board voted (7-0) to recommend that the Town of Pahrump grant the Wild West Extravaganza \$5000 from the Town Room Tax Fund to advertise in various newspaper publications, magazines, and radio and television spots. Mr. Baker submitted the appropriate paperwork according to the Tourism Board Grant Guidelines.

Sincerely,



Paula Glidden

Chair – Tourism Advisory Board

Kelly Buffi

Alice Eychaner

Denise Fortin

Tim Lockinger

Marvin Minnick

Karen Spalding

9d

# Pahrump Tourism Advisory Board Application for Grant and Matching Funds

The Town of Pahrump Tourism Grant funds are intended exclusively to develop, promote and improve tourism to and within Pahrump. Providing detailed information such as plans, schedules, creative ideas and tentative outlines to support items requested will assist the Pahrump Tourism Advisory Board and the Pahrump Town Board in evaluating this request.

1. Name of Applicant Organization: Wild West Extravaganza c/o Pahrump Valley Chamber of Commerce  
 Mailing Address: PO Box 42  
 City, State, Zip: Pahrump, NV 89041 Telephone: (775) 727-5800
2. Project Director: Bob Baker  
 Telephone: (775) 751-3734 Email: bnjbaker@air-internet.com
3. How long organized? 7 Years Non-Profit? Yes
4. Purpose of Organization: Steering Committee to oversee planning and production of the Wild West Extravaganza and Pony Express Trail Ride to be held September 20-21, 2008.
5. Project Name: Wild West Extravaganza and Pony Express Trail Ride
6. Has this project been funded by the Town of Pahrump before? Yes  
 When? 2004, 2005, 2006 and 2007
7. Have you applied to any other sources for funding on this project? Yes  
 If so, what were the results of that application: We get a match grant from NCDOT which must be used primarily to fund advertising beyond a 100-mile radius from Pahrump. We also get a match grant from the Pahrump Valley Times to advertise in the PV Times, the Ely and Tonopah newspapers and the Las Vegas Review Journal. In addition, Saddle West has a webpage dedicated to this event, they will direct email approximately 3,000 Emails a month for at least 2 months to their database recipients and they will direct mail Between 5,000 - 10,000 pieces this year that will mention the event. The Chamber contributes In-Kind by (1) advertising the event on a website and the Chamber website, (2) designing ads placed in magazines and on flyers, and (3) developing publicity efforts within our community.
8. If application is for an event, actual date(s) of event: September 20 and 21, 2008
9. Location of project: Dirt area surrounding Saddle West property. Old West Showroom, Pahrump Valley Arena and a 20 mile trail through the outskirts of town.
10. Narrative description and justification of project, including the objectives of the project:  
 The Wild West Extravaganza is a 2-day event which encourages participants and visitors to experience how life was in the 1880's in the old west. We create an old fashioned "Boom Town" with facades that represent businesses the way they were back then. Everyone is asked to dress in period attire and the entertainment, games and demonstrations are all from that time frame. This event was created to fill three of the seven days leading up to the annual Fall Festival in an attempt to keep visitors in town for that entire week. There is a Pony Express Trail Ride on Saturday which reenacts how the mail was posted and delivered in the 1800's. The ride is about 20 miles long and usually attracts about 100 riders. All of these events are advertised to the Las Vegas, Southern California, Arizona and Utah areas in an attempt to draw visitors from those markets.
11. Total budget of project: \$35,000

- 12. Pahrump Tourism Grant funds requested: \$5,000
- 13. Other funds which will be used for match: \$2500 Pahrump Valley Times and \$2500 NCOT plus in-kind from Saddle West and the PVCC

- 14. Local economic impact (complete the following as it pertains to your project):
  - a) How many visitors from outside of Pahrump do you expect to draw to your event as a result of this project and how will you track their attendance?  
 We expect around 1500-2000 per day. We will conduct random surveys during the event to determine whether attendees are visitors or residents and we will provide raffle opportunities which will require they print their name and home address.
  - b) How many total nights do you expect the out-of-town visitors to spend in Pahrump as a result of this project?  
 At least 50 rooms per night - the hotels were booked during the event in 2006 and 2007.
  - c) Approximately how many people outside of Pahrump (both in-state and out-of-state) will be exposed to the promotion of this project?  
 100,000 plus (Highway Radio Station/Nevada Magazine/RV Journal/Western Horseman)
  - d) What is the overall economic impact of this project?  
 Both vendors and visitors alike love this event and they come back every year. That means more money being spent in our restaurants, hotels, gasoline stations, etc. It also exposes many first time visitors to our town and some of them end of relocating here.

15. If you do not have match funds or other sources of funding for this project, explain why:  
 \_\_\_\_\_

16. Projected Budget

<i>Paid Media</i>	<i>PLACEMENT (specify media schedule, giving dates, name, and/or location of Ad placement)</i>
\$ _____	Internet _____
\$ 5,000	Newspaper: Ads to be placed in the PV Times, the Pahrump Mirror, the Tonopah Times, the Ely Times, the Eureka Sentinel, the Nifty Nickel, the Valley News, as well as the Las Vegas Review Journal during the month of September
\$4,000	Magazine: Ads to be placed in Nevada Magazine's Jul-Aug and Sep-Oct issues, the RV Journal's Fall edition.
\$ 6,000	Radio Station: Ads to run for 60 spots each on the Highway Country station and Coyote 103.4 one week prior to the event.
\$ 1,000	Television: 30 second spots to run on KPVM-TV Channel 41 during the month of September
\$ _____	Billboard _____
\$ _____	Production & Development _____

**MEMO  
TOWN OF PAHRUMP  
AGENDA ITEM UPDATE  
MEETING DATE: 06-24-08**

**TO:** Town Board

**FROM:** Richard Foster, Chairman, Parks & Recreation Advisory Board  
Michael Sullivan, Interim Town Manager

**DATE:** June 18, 2008

**RE:** Town Board Consideration and Approval of a PRAB Recommendation to Fund a \$4,000 Grant in Support of the Summer Family Movies in the Park Series.

**1.) Background**

PRAB has approved a grant to sponsor for the second year, the Summer Family Movies in the Park Series to be held at Honeysuckle Park from June till August. The event has been moved this year to Honeysuckle Park from Petrack Park, and the costs have been significantly reduced. The first movie was shown on June 14<sup>th</sup>, and it is reported that there were over 450 participants. This funding will provide seven movie nights over the summer from mid-June till mid-August.

The event appears well organized and as evidenced by the attendance for the first movie night, community support continues to grow. We are discussing doing some joint cooperative advertising efforts with the Pool and Nye County Coalition to increase awareness and attendance at both venues.

The date and movie titles which have selected are as follows:

- > June 14 - Enchanted
- > June 21 - Finding Nemo
- > June 28 - Ratatouille
- > July 19 - Ice Age "The Melt Down"
- > July 26 - Fantastic Four "Rise of the Silver Surfer"
- > August 2 - Alvin and the Chipmunks
- > August 9 - Spiderman 3

Together with the ThreadzFest 2008 program, the PRAB is looking to increase community events that move beyond perhaps the Pram's historical athletic focus, in an attempt to provide a broader offering of leisure time activities for youth and families.

I have provided them samples of the grant application, evaluation and MOU forms developed by the TAB for their modification and consideration. In the future they will be

**MEMO  
TOWN OF PAHRUMP  
AGENDA ITEM UPDATE  
MEETING DATE: 06-24-08**

adopting something similar to provide them and Town Board helpful information to analyze their funding decisions.

**2.) Fiscal Impact**

Funding has been budgeted in the Parks Room Tax Fund for Fiscal Year 2009.

**3.) Town Manager Recommendation and Board Action Requested**

The Town Manager recommends that the Town Board approve the PRAB request to fund a grant from the Parks Room Tax Fund not to exceed \$4,000 in support of the Summer Family Movie Nights in the Park Series as presented in the attached materials, and subject to review and approval by the Town Attorney of a suitable agreement.

If you have any additional questions, Richard or I will be happy to answer them.

# AMERICAN CINEMA SOCIETY.ORG

702 647 0183 VOICE 702 647 8812 FX

PO BOX 335267  
N LAS VEGAS NV 89033

## LETTER OF CONFIRMATION

VENUE: PARUMP CITY PARK  
CITY: PARUMP NV.  
DATE: STARTING SAT JUNE 14 21 28  
JULY 19 26  
AUG 2 9 2008

CONTACT: RICHARD FOSTER  
CLIENT: PARKS AND RECREATION / PARUMP UT  
PHONE: 775 253 0578

MOVIE: SEE ADENDUM

ACA WILL SUPPLY ALL EQUIPMENT INCLUDING 30 FT SCREEN, SOUND,  
HD PLAYERS, AND CINEMA QUALITY DLP PROJECTOR.

VENUE WILL SUPPLY (2) VOLUNTEERS TO ASSIST IN SCREEN ERECTION  
AND TEAR DOWN. (APROX ONE HOUR TOTAL)

VENUE WILL SUPPLY 15 AMP SERVICE TO EQUIPMENT.

VENUE WILL SUPPLY ONE HOTEL ROOM FOR STARTING ON THURSDAY.  
MAY 15 - MAY 17 AT NO COST.

VENUE WILL PAY ACS \$550.00 PER SHOW. BILLED MONTHLY  
PLUS \$20.00 FUEL CHARGE IF GAS GOES BEON \$4.00 PER GALLON

IF WE DO NOT HEAR FROM YOU WITH IN 5 BUSINESS DAYS WE WILL  
ASSUME ALL PORTIONS OF THIS TERMS OF THIS LETTER ARE  
AGREEABLE BY BOTH PARTIES.

IF YOU ARE NOT IN AGREEMENT , OR ANY PART OF THIS LETTER IS  
INACURATE, PLEASE CONTACT US AS SOON AS POSSIBLE AT 702 525  
1585.

**MEMO  
TOWN OF PAHRUMP  
AGENDA ITEM UPDATE  
MEETING DATE: 06-24-08**

**TO:** Town Board

**FROM:** Richard Foster, Chairman, Parks & Recreation Advisory Board  
Michael Sullivan, Interim Town Manager

**DATE:** June 10, 2008

**RE:** Town Board Consideration and Approval of PRAB Recommendation to Fund a \$2,000 Grant in Support of the July 12<sup>th</sup> ThreadzFest Event

**1.) Background**

PRAB has recommended approval of a \$2,000 grant to sponsor ThreadzFest 2008 which will be held at Honeysuckle Park on July 12<sup>th</sup>. ThreadzFest 2008 is a youth extreme sports competition and expo. Like the earlier PBR event sponsored by the TAB, the PRAB anticipates that this could be an inaugural event and if successful will continue annually

The event appears well organized and has community funded sponsor support.. Any net proceeds realized will be donated to the PRAB for future improvements or activities at the skateboard park area.

Together with the Movie Night program, the PRAB is looking to increase community events that move beyond perhaps their historical athletic focus, in an attempt to provide a broader offering of leisure time activities for youth and families.

I have provided them samples of the grant application, evaluation and MOU forms developed by the TAB for their modification and consideration. In the future they will be adopting something similar to provide them and Town Board helpful information to analyze their funding decisions.

**2.) Fiscal Impact**

Funding has been budgeted in the Parks Room Tax Fund for Fiscal Year 2009.

**3.) Town Manager Recommendation and Board Action Requested**

Town Manager recommends that the Town Board approve the PRAB request to fund a grant from the Parks Room Tax Fund not to exceed \$2,000 in support of the Threadzfest 2008 event as presented in the attached materials.

If you have any additional questions, Richard or I will be happy to answer them.

**Threadzfest 2008  
Revenue and Expenses**

	DESCRIPTION	AMOUNT	
<b>1</b>	<b>SOURCE OF FUNDS</b>		
2	Red Bull	\$ 500.00	
3	Big O Tire Pahrump	\$ 500.00	
4	Saitta Trudeau	\$ 500.00	
5	Town of Pahrump	\$ 2,000.00	
6	Vendor Booth Revenue	\$ 575.00	
			\$ 4,075.00
<b>7</b>	<b>USE OF FUNDS</b>		
8	Stage	\$ 2,700.00	
9	Sound/Tech	\$ 1,200.00	
10	Talent	\$ 1,000.00	
11	Skate BMX Competition	\$ 190.00	
12	Trophies	\$ 200.00	
13	Insurance	\$ 350.00	
14	Print Posters/Flyers	\$ 1,200.00	
15	Radio Advertisement X1075 KXTE in Las Vegas / Pahrump	\$ 1,000.00	
16	Event T-Shirts	\$ 1,900.00	
17	Smash Magazine Full Page Ad	\$ 500.00	
18	Promotional Banners	\$ 1,150.00	
19	Website www.threadzfest.com	\$ 250.00	
20	Equipment Rentals - (Generators, Tents, Light Towers, Port-a-Johns, Trash Dumpster)	\$ 1,400.00	
21	Security (3 NCSO Officers)	\$ 600.00	
			\$ 13,640.00
	<b>NET PROCEEDS</b>		<b>\$ (9,565.00)</b>

# THREADZFEST

## 2008 PRESENTS

### ONE EXTREME DAY LIVE BANDS



*This Romantic Tragedy*



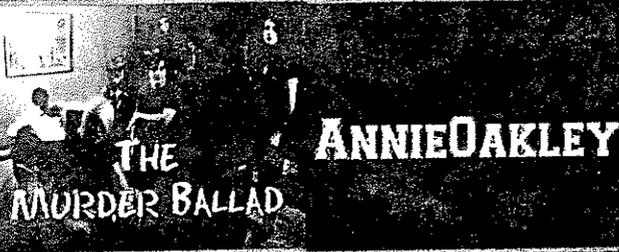
**FIELD**



*Kid Deposit Triumph*



**theiscariot syndrome**



**THE MURDER BALLAD**

**ANNIE OAKLEY**



**Razorback**

**WHERE TO BE:**

**SAT. JULY 12TH 2-10P.M.**

**HONEYSUCKLE PARK**

**PANRUMP, NV**

**WWW.THREADZFEST.COM**



PLEASE READ BACK OF APPLICATION BEFORE COMPLETING

Town Advisory Board (TAB) Application

Name of Board: Parks and Recreation

Applicant Name: Nick Moore

Home Address: 1191 E. Blackhorn St. City Pahrump Zip 89048

Mailing Address: SAME City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: 775-751-0750 Unlisted? Yes \_\_\_ No X Cell Phone 775-209-6936

Work Phone: 775-727-4440 Fax: 775-727-5637

E-Mail Address: Nick-accept@hotm=il.com

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to this Advisory Board:

Attached

Are you currently employed by a public entity? Yes \_\_\_ No X If yes, which entity? \_\_\_\_\_

I have attached my resume/letter of interest: Yes X No \_\_\_

*I certify that I am a QUALIFIED ELECTOR, that my primary RESIDENCE is WITHIN THE BOUNDARIES of the Town Advisory Board area to which I am applying, and that the information provided is true and accurate to the best of my knowledge.*



Signature

5-23-08

Date

The Pahrump Town Manager will receive and have all applications placed on the Pahrump Town Board's Agenda. You may mail or deliver this application to the Pahrump Town Manager's Office, Pahrump Town Office at the following address:

Pahrump Town Manager  
400 North Highway 160  
Pahrump, Nevada 89060

(This document becomes a public record once it has been received by the Town of Pahrump.)



Floyd's Ace Hardware

1201 South Loop Rd.  
Pahrump, Nevada 89048

Phone 775-727-4440  
Fax 775-727-5637

May 23, 2008

To Whom It May Concern:

This letter is to express my interest in becoming a member of the Pahrump Parks and Recreation Board. As a lifelong member of Pahrump (29 years), I have grown up playing and socializing at our parks. I truly love our community. I am excited about the growth and potential of our great town. I have been involved in many groups and organizations throughout my college and professional career. The opportunity to help is something that I find extremely rewarding. I am a hardworking, dependable and enthusiastic. I would be honored to be considered for the Parks and Recreation Board and would enjoy helping in any capacity needed.

Thank You,

A handwritten signature in black ink, appearing to read 'Nick Moore', written in a cursive style.

Nick Moore