

PAHRUMP TOWN BOARD MEETING
BOB RUUD COMMUNITY CENTER
150 NORTH HIGHWAY 160
TUESDAY – 7:00 P.M.
May 12, 2009

AGENDA

1. **Call to Order and Pledge of Allegiance.**
2. **Discussion and possible decision** regarding moving the order of or deleting an agenda item(s).
(Action)
3. **Advisory Board Reports**, from Advisory Board Chairpersons and/or Town Board Liaisons on the status of Advisory Boards. (Non-Action)
4. **Town Manager Report.** (Non-Action)
5. **Town Board Member's Comments.** (Non-Action)
6. **Presentation** regarding Desert View Hospital by Chief Executive Officer, Susan Davila. (Non-Action)
7. **Discussion** regarding the choosing of poster for "Pahrump, A Town With A Big Heart." (Non-Action)
8. **Discussion and possible decision** regarding award of Bid 2009-01, 250 gallon poly water tank to the highest bidder. (Action)
9. **Discussion and possible decision** regarding approval of Resolution 2009-06 renaming the Pahrump Tourism Advisory Board to the Pahrump Convention and Visitors' Authority. (Action)
10. **Discussion and possible decision** regarding approval of by-laws of the Pahrump Convention and Visitors' Authority. (Action)
11. **Discussion and possible decision** regarding approval of revised fiscal year 2009 grant to PAVED from Economic Development Room Tax Funds already budgeted and not to exceed \$30,000.
(Action)
12. **Discussion and possible decision** regarding approval of Resolution 2009-07 concerning audit report form entities receiving funds from the Town of Pahrump. (Action)
13. **Discussion and possible decision** regarding Resolution 2009-08 approving checking accounts at Nevada State Bank and authorizing signatories. (Action)

14. Discussion and possible decision regarding Resolution 2009-09 approving removal of those fixed asset items below \$3,000 from the Town's Fixed Asset Inventory in compliance with the NAC and Resolution 2009-04. (Action)

15. Discussion and possible decision Consent agenda items: (Action)

- a. Action – approval of Town vouchers
- b. Action – approval of Town Board regular meeting minutes of April 28, 2009
- c. Action – approval of Town Board Closed session minutes of April 28, 2009

16. Future Meetings/Workshops: Date, Time and Location. (Non-Action)

17. Public Comment. Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020 (2)(C)(3). (Non-Action)

18. Discussion and decision regarding closed session pursuant to NRS 241.033, consideration of discussing, and administrative action concerning, Robert Irving, Town of Pahrump, Fall Festival Logistics Committee and Patrick Van Engen, Town of Pahrump, Fall Festival Rodeo Committee. (Action)

19. Closed Session.

20. Discussion and decision regarding items discussed in closed session. (Action)

21. Adjournment.

A quorum of Advisory Board members may be present at any Town Board meeting but they will not take any formal action.

Any member of the public who wishes to speak during public comment or on an agenda item, at the appropriate time, will be limited to three (03) minutes.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations:

PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, FLOYD'S ACE HARDWARE, CHAMBER OF COMMERCE

AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **Noon, Wednesday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
4-23-09 5-12-09

CIRCLE ONE: Action or Non-Action

ITEM REQUESTED FOR CONSIDERATION:

AWARD BID 2009-01 - 250 GALLON POLY WATER TANK TO HIGHEST BIDDER

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

WE RECEIVED ONE RESPONSE FOR BID 2009-01.
IT CAME FROM
FIRETRUCKS, UNLIMITED LLC
\$500.00 BID AMOUNT

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: TOWN MANAGER

SPONSORED BY: _____

Print Name Signature

Mailing Address Telephone Number

TOWN OF PAHRUMP
BID RESULT

BID # 2009-01

Description: 250 Gallon Poly Water Tank

Bidder Name: Stuart Rayburn
Contact Name: Stuart Rayburn
Address: 7451 Eastgate Rd
Henderson, NV 89011
Phone: 702 558-3352
E-mail: Stuart@firetrucksunlimited.com

BID PRICE: \$ 500⁰⁰

Signature of Bidder [Signature] Date 4-8-09

FOR OFFICIAL USE ONLY

Did bid submission meet Specifications? Yes No

If Exceptions were listed, was overall product/project satisfactory? Yes No N/A

Town Board Meeting Date: 5-12-09

SUCCESSFUL BIDDER? Yes No

Attest: _____

RESOLUTION #2009-06
PAHRUMP TOWN BOARD

Creation Of Pahrump Tourism and Convention Council

WHEREAS, the Town Board of the unincorporated Town of Pahrump is responsible for protecting the health, welfare and safety of the citizens of the unincorporated Town of Pahrump; and

WHEREAS, the growth of the population of Town of Pahrump has made necessary the planning of, growth of, and economic benefits for the unincorporated Town of Pahrump; and

WHEREAS, the Town Board of the unincorporated Town of Pahrump is the proper authority to take measure to this end; and

WHEREAS, it is the desire of the Town Board of the unincorporated Town of Pahrump to create and oversee the establishment and conduct of such a council.

WHEREAS, at its regularly scheduled meeting on January 15, 2009, the Pahrump Tourism Advisory Board ("PTAB") approved a Tourism Strategic Plan, with certain amendments;

WHEREAS, at its regularly scheduled meeting on April 28, 2009, the Town Board of Pahrump adopted the Tourism Strategic Plan, as amended;

WHEREAS, included in the Tourism Strategic Plan, as amended, was a recommendation to rename PTAB to the "PAHRUMP TOURISM AND CONVENTION COUNCIL;"

NOW, THEREORE, the Town Board of the Town of Pahrump does hereby resolve as follows:

1. That the Town Board of the Town of Pahrump hereby renames the Pahrump Tourism Advisory Board to be known as the "Pahrump Tourism and Convention Council".
2. That the duties, responsibilities and by-laws of this Advisory Board shall be determined by the Town Board of the Town of Pahrump upon its creation.
3. That the Town Board of the Town of Pahrump take all necessary steps to make appointments to this Advisory Board which reflects the community wide interest and scope thereof.

DATED this _____ day of _____, 2009.

VOTE:

AYES:

NAYS:

ABSENT:

#9

Nicole Shupp, Chairman

Vicky Parker, Clerk

**PAHRUMP TOURISM AND
CONVENTION COUNCIL
BY-LAWS**

I. NAME

- A. The name of this board shall be the Pahrump Tourism and Convention Council (PTCC)

II. PURPOSE

- A. To act in an advisory capacity to the Pahrump Town Board and/or the Pahrump Town Manager with regard to the promotion of increasing the number of domestic and international tourists, increasing the amount of accommodations and increasing the length of stays.
- B. To make recommendations to the Pahrump Town Board and/or the Pahrump Town Manager with requests for expenditures from the Room Tax fund generated within the Town of Pahrump.

III. MEMBERSHIP

- A. The number of active board members shall be not less than five (05) or more then seven (07) with one (1) alternate.
- B. Members of the Advisory Board must be Town of Pahrump residents.
- C. Vacancies in the Advisory Board shall be advertised when a vacant seat becomes available. Interested individuals must complete a Town Advisory Board application.
- D. Membership to the Advisory Board shall be by appointment and approval of the Pahrump Town Board. Nomination for membership to the Advisory Board shall be made by majority vote of all active Advisory Board Members.
- E. The term of each Advisory Board member shall commence upon the approval for appointment by the Town Board. Each term will be for a two-year period.
- F. It is the responsibility of an Advisory Board member to attend all meetings or notify the Chairperson or Vice-Chairperson when he or she will be absent.
- G. Unexcused absences by an Advisory Board member for three consecutive meetings or four out of six meetings shall be grounds for removal of said member.
- H. Recommendation for removal of an Advisory Board member shall be submitted in writing to the Town Board, after a majority of the Advisory Board members vote in favor of said removal. Final disposition of removal from the Advisory Board shall be at the discretion of the Town Board.
- I. Advisory Board members serve their appointed terms without any compensation.
- J. Advisory Boards shall not be involved in the administration or operation of Town Departments nor shall they direct administrative staff to initiate programs, conduct major studies or establish official policy.

IV. OFFICERS OF THE COMMITTEE

- A. Officers shall be the Chairman, Vice-Chairman, and Secretary

V. DUTIES OF OFFICERS

- A. Members of the Advisory Board shall nominate and elect officers in January of each year.
- B. The Chairman shall conduct all meetings of the Advisory Board. The Chairman or designee shall be the Advisory Board's spokesperson and shall appoint sub-committees. Quarterly, the Chairperson shall submit or cause to be submitted to the Town Board an activity report summarizing the Advisory Board's accomplishments and objectives for the next quarter. The Chairman or designee shall present all board recommendations and other matters to the Town Board.
- C. The Vice-Chairman shall assume the duties of the Chairman in his/her absence.
-
- D. The Secretary shall be responsible for all minutes, reports, agendas, correspondence, and records of the Advisory Board.

VI. MEETINGS

- A. All Advisory Board meetings will be held in accordance with NRS 241.
- B. The Advisory Board shall meet once a month or as necessary.
- C. Meetings may be attended by a Town Board Member acting in the capacity of liaison to the Advisory Board. The liaison shall be an advisor to the Advisory Board and shall make recommendations from time to time as may be necessary to facilitate the purposes of the Advisory Board.

VIII. VOTING RIGHTS OF MEMBERS

- K. Each seated Advisory Board member is entitled to one vote, on all matters, at any meeting attended. Alternate do not have any voting rights.

IX. EXPENDITURES/REVENUE

- A. All expenditures, revenues and/or donations incurred and received by the Advisory Board shall be further subject to approval by the Pahrump Town Board, unless approval has been previously granted by said Pahrump Town Board.
- B. No advisory Board members shall sign any contracts or documents obligating the Town and/or Advisory Board members to any responsibility financial or otherwise.

X. AMENDMENTS

- A. These By-Laws may be amended from time to time as required by the Pahrump Tourism and Convention Council. Said amendments shall be subject to approval by the Pahrump Town Board.
- B. Proposed amendments to these by-laws shall require a two-thirds vote of the entire Board.

PAHRUMP TOURISM AND CONVENTION COUNCIL:

MEMO
TOWN OF PAHRUMP
AGENDA ITEM UPDATE
MEETING DATE: 03-10-2009

TO: Town Board

FROM: William Kohbarger, Town Manager
Michael Sullivan, Finance Director

DATE: March 10, 2009

RE: Town Board consideration and approval of a revised grant to PAVED For Economic Development Services.

1.) Background

In March, 2007 the Town Board entered into a Memorandum of Agreement with the Pahrump Alliance for Valley Economic Development (PAVED) to serve as the designated economic development agency.

The adopted fiscal year 2008 Budget included a \$125,000 grant from the Economic Development Room Tax Fund to PAVED. Since PAVED did not become operational until March, 2008, only \$38,000 of the original FY08 grant was used during the previous fiscal year ending 6/30/08.

At the beginning of the current fiscal year 2009 on July 1, 2008, \$87,000 of the FY08 grant remained. These remaining FY08 grant funds have been used to support PAVED's goals during the first three quarters of FY09, and none of the approved FY09 \$170,000 Grant has been disbursed. At this time, only a portion of the FY09 grant funds will now be needed to complete the current fiscal year, since the unexpended funding from the prior fiscal year was re-allocated to FY09.

PAVED is requesting that only \$30,000 of the originally approved FY09 grant be disbursed to complete on-going economic development services through the fiscal year end at 6/30/09. PAVED quarterly financial and activity report to the Town Board is attached. These reports were a condition of the original MOU.

During these times of job loss and financial recession, we believe it is more important than ever for the Town to aggressively pursue the economic development outreach which PAVED provides. Consideration of future funding will be part of the FY10 budget process in the next few months, and will be based on a revised budget projection for the Economic Development Room Tax Fund.

MEMO
TOWN OF PAHRUMP
AGENDA ITEM UPDATE
MEETING DATE: 03-10-2009

2.) Grant Request

PAVED is requesting a revised lower grant from the Economic Development Room Tax Fund in the amount not to exceed \$35,000 to fund the following programs:

a.) Local Business Retention & Expansion Support Programs	\$ 5,000
b.) Entrepreneur Gardening Support:	\$ 5,000
c.) New Business Attraction Support:	\$ 5,000
d.) Marketing & Investor Relations:	\$ 5,000
e.) Workforce Development partnership Programs:	\$ 5,000
f.) Site Development Partnership Programs:	\$ 5,000
f.) Total Not to Exceed Amount of Grant Request:	\$ 30,000

3.) Fiscal Impact

There are currently sufficient funds available and budgeted in the Economic Development Room Tax Fund to make the requested grant amount of \$30,000.

4.) Town Manager Recommendation and Board Action Requested

Town Manager recommends that the Town Board approve a revised FY09 grant to PAVED in an amount not to exceed \$30,000 from the Economic Development Room Tax Fund, as outlined above.

If you have any additional questions, I would be happy to answer them.

RESOLUTION NO. 2009-07

TOWN OF PAHRUMP, NEVADA

WHEREAS, the Town Board of Pahrump has determined a need to ensure that funds provided by the Town are properly used by the parties in receipt thereof;

WHEREAS, the Town Board of Pahrump has determined that parties in receipt of funds from the Town should provide written confirmation of the use of such funds to the Town;

WHEREAS, the Town Board of Pahrump has determined that it should possess the ability to independently confirm the use of Town funds provided to third parties;

BE IT RESOLVED:

1. That the Town Board of Pahrump require all parties in receipt of Town funds to provide the Town written confirmation of the use of such funds, such written confirmation to include the following:
 - a. a completed form, which shall be created by Town staff; and
 - b. copies of receipts, negotiated checks, and any other written documentation that confirms the use of such funds.
2. Parties in receipt of funds from the Town shall provide such written confirmation to the Town on or before December 31 of the year in which such funds were used.

ADOPTED this _____ day of _____, 2009.

Motion proposed by Town Board Member: _____

Motion seconded by Town Board Member: _____

VOTE: ___ / ___

AYES:

NAYS:

ABSENT:

TOWN BOARD OF PAHRUMP

ATTEST:

Nicole Shupp, Chairperson

Vicky Parker, Town Clerk

#12

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 05-12-2009

TO: Town Board

FROM: William Kohbarger, Town Manager
Michael Sullivan, Finance Director

DATE: May 2, 2009

RE: Approval of Resolution 09-08 to convert existing savings accounts at Nevada State Bank to checking accounts for credit card processing.

1.) Background

The Town currently has savings accounts with Nevada State Bank for the purpose of depositing town receipts generated locally from the Pool, Business License, and Ambulance. These proceeds are then periodically transferred by wire to Nye County's Tonopah depository accounts for the benefit of the Town.

Due to the electronic nature of credit card processing, banks and credit card companies require that credit card transactions to be routed automatically through a checking account and not a savings account. With the implementation of credit card acceptance by the Town three years ago, we continued to maintain these savings accounts, but ran the automatic credit card payments through a single checking account. We would now like to eliminate the increased time to sort out and transfer the appropriate amounts to each fund by converting the existing savings accounts to checking accounts for each of the Funds.

For purposes of internal control two signatures are required for all account disbursement transactions. Currently in addition to the Town Manager, there are four other authorized signatures for the accounts: Matt Luis, Buildings & Grounds Manager; Terry Bostwick, Human Resources Coordinator; Scott Lewis, Fire Chief, and Michael Sullivan, Finance Director .

2.) Fiscal Impact

There is no financial impact to the General Fund budget.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town Board *move to approve Resolution 09-08, authorizing the creation of checking accounts at Nevada State Bank for the Ambulance, Business License, and Pool Funds; and the signatories as provided.*

If you have any additional questions, I would be happy to answer them.

RESOLUTION NO. 2009 - 09
TOWN OF PAHRUMP, NEVADA

**A RESOLUTION TO AUTHORIZE REMOVAL OF THOSE FIXED ASSET
ITEMS BELOW \$3,000 AND DEEM THOSE ITEMS AS DISPOSED FROM THE
TOWN'S FIXED ASSET INVENTORY.**

WHEREAS, the Town has established and maintains a fixed asset inventory as required by Nevada Administrative Code; and

WHEREAS, the Nevada Administrative Code requires that the definition of a fixed asset be an item with a useful life in excess of one year and a threshold cost level of \$3,000; and

WHEREAS, the Town wishes to conform its current Fixed Asset Inventory to reflect the Nevada Administrative Code as approved by the Town Board by Resolution 09-04 on March 24th, 2009; now

THEREFORE, BE IT RESOLVED:

SECTION 1. That the Town Board of Pahrump authorizes the removal of those fixed asset items below \$3,000 and deems those items as disposed from the Town's Fixed Asset Inventory for purposes of NAC 354.750 and Resolution 09-04; and

SECTION 2. Further directs that the Town Finance Director to revise the Town Fixed Asset Inventory accordingly with only those items costing more than \$3,000 with a useful life of over one year.

Approved and adopted this 12th day of May, 2009

Motion proposed by Town Board Member: _____

Motion seconded by Town Board Member: _____

VOTE:

YES:

NAYS:

ATTEST:

Nicole Shupp, Town Board Chairperson

Vicky Parker, Town Board Clerk

#14

PAHRUMP TOWN BOARD
BOB RUUD COMMUNITY CENTER
150 NORTH HIGHWAY 160
TUESDAY – 7:00 P.M.
APRIL 28, 2009

MINUTES

PRESENT:

Town Board:

Nicole Shupp

Bill Dolan

Vicky Parker

Frank Maurizio

ABSENT:

Town Board:

Mike Darby

Staff:

Lance Maiss, Attorney

Bill Kohbarger, Town Manager

Michael Sullivan, Finance Director

1. Call to Order and Pledge of Allegiance.

Chairman Nicole Shupp called the meeting to order and led in the pledge of allegiance.

2. Discussion and possible decision regarding moving the order of or deleting an agenda item(s).
(Action)

Bill Dolan motioned to pull the addendum and Item #14 d-f to discuss individually in open session.

Motioned died for lack of second.

3. Advisory Board Reports, from Advisory Board Chairpersons and/or Town Board Liaisons on the status of Advisory Boards. (Non-Action)

Bill Dolan noted that quarterly reports are to be made in person by the Chairman before the Town Board, not submitted by letter or email.

Frank Maurizio noted that he has the quarterly report of the Incorporation Advisory Board available for review.

Bill Kohbarger said he would send an email to the Chairmen and advise they must submit in person, their quarterly reports to the Town Board if directed. There was a consensus of the Board that the email be sent.

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4. Town Manager Report. (Non-Action)

In addition to the written report in the backup, Mr. Kohbarger added information on the TV Tower replacement. He gave information regarding the Town payables which are not paid until approved by the Town Board. Mr. Kohbarger noted that the department heads will be taking a look at the budget and will be recommending cuts and outside agencies being used. The Town Board will receive the recommendations and it will be placed on an agenda for approval. Utilities, Inc. has sent an invitation for customer update meetings on May 14th. Mr. Kohbarger thanked the County Road Department for their work on the right of way process for the airport. He also announced that the settlement agreement was signed with Mr. Clean on April 22. After receipt by the judge there will be dismissals filed. Meetings have been scheduled regarding Goals and Objectives #4, communication package. Bill Kohbarger announced the creation of a monthly newsletter and explained the contents.

5. Town Board Member's Comments. (Non-Action)

Nicole Shupp announced the absence of Mr. Darby was due to family illness.

Vicky Parker made announcements concerning a presentation on 4/29 regarding Last Chance Park; the 5/3 Cinco de Mayo celebration at Petrack Park; the Pahrump Arts Council Art and Sol, May 8-10; and the Census 2010 Complete Count Committee meeting on May 11.

Bill Dolan presented a \$200 for the Earth Day event to the Town for handouts for the kids.

Mr. Dolan commented on the Swine Flu epidemic and asked that the Town put together a Task Force to address this issue consisting of the Town, Hospital, PVFRS, Nye County Sheriff's Office, and the Nye County Health Officer.

6. Discussion and possible decision regarding request from the Elks Lodge for Proclamation designating the First week in May as Youth Appreciation Week. (Action)

The proclamation was read by Mrs. Parker.

Vicky Parker motioned to accept the proclamation from the Elks Lodge proclaiming the first week in May as Youth Appreciation Week. Bill Dolan seconded the motion.

Vote passed 4 – 0.

7. Presentation to the Pahrump Town Board from Pahrump area foreign exchange students. (Non Action)

Lisa Holleman, area coordinators for Nye County exchange students spoke on behalf of 17 exchange students hosted within the Pahrump community. A Certificate of Appreciation was presented to the Town Board.

8. Discussion and possible decision regarding recommendation of a new theme or phrase for the Town of Pahrump. (Action)

Andre "Butch" Harper explained the reason for his recommendation of "Pahrump, A Town With A Big Heart" as a theme for Pahrump. Mr. Harper noted that his collage is comprised

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of patches from many organizations, cities, towns, etc. donated to him for displays at children's hospitals around the United States. Melanie White and Rikki Lamboy helped with the presentation.

Vicky Parker motioned to accept 83 signs to be displayed at the Town Office and bring back in two weeks. Bill Dolan seconded the motion.

Mr. Dolan asked staff that the town people come to the Town Office and vote for the most appropriate bringing back the top ten

The motion and second were amended to reflect the voting and bringing back the top 10 to display at the next Town Board meeting.

Vote passed 4 – 0.

9. Discussion of and possible decision of the purchase of Financial Software for the PVFRS not to exceed \$5,000 and to enact the bad debt write off policy pursuant to Mr. Dan McArthur's management comments. (Action)

Bill Kohbarger explained that this was a recommendation from the Auditor's management comments and asked permission to purchase the software, not to exceed \$5,000, and to enact the bad debt write off policy as recommended.

Nicole Shupp asked if there is any proof the software works. Michael Sullivan responded it is worth the expense and depends on what modules of the software are purchased. This is an attempt to establish internal controls. Mr. Sullivan noted that this is a necessary expense for the purpose of internal control.

Vicky Parker motioned to purchase financial software for the Fire Department, not to exceed \$5,000, and to enact the bad debt policy pursuant to Mr. Dan McArthur's management comment. Frank Maurizio seconded the motion.

Judith Holmgren asked what software would be purchased. Mr. Sullivan replied Suitewater's most current version. This is medical software for ambulance services.

Vote passed 4 – 0.

10. Discussion and possible decision of adopting Robert's Rules of Order Newly Revised Edition as the Town Board's Official Guidance Document and All Matters Related Thereto. (Action)

Mr. Kohbarger requested this item be placed on the agenda due to questions by Board members regarding the use of Robert's Rules of Order, and to his knowledge, had never officially been adopted by previous Town Boards. He asked that the adoption be made official as Robert's Rules are universally accepted.

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Bill Dolan motioned to adopt Robert's Rules of Order Newly Revised Editions as the Town Board's official guidance Document. Vicky Parker seconded the motion.

Charlie Anzalone suggested that the Board would need an official parliamentarian. Attorney Lance Meiss noted it would be the duty of the Town's council that the rules are followed.

Vote passed 4 – 0.

11. Discussion and possible decision regarding request that the Town Board approve to provide matching funds not to exceed \$19,500 or 50% of the cost of a proposed Incorporation Feasibility Study with funds coming from Economic Development Room Tax Fund. (Action)
Bill Kohbarger explained that information regarding this item can be found in the Incorporation Advisory Board Quarterly Report.

Bill Dolan stated for the record that the University of Reno study was recommended by the Nye County Commissioner and directed Town staff to move forward.

Bill Dolan motioned to approve matching funds, not to exceed \$19,500 or 50% of the cost of the proposed Incorporation Feasibility Study with funds coming out of the Economic Development Room Tax Fund. Vicky Parker seconded the motion.

There was public comment from Bill Garlough, Harold Boggess, Donald Cox, Tim Lockinger, Judith Holmgren, Dave Stevens, Darce Wilson, Paula Elefante, Donna Cox, Jeff Bobeck, Bob Irving, and Charlie Anzalone.

Vote passed 3 – 0 – 1. Frank Maurizio abstained as Liaison to the Incorporation Advisory Board.

12. Discussion and possible decision regarding audit of funds of all agencies who receive funds from the Town of Pahrump. (Action)
Bill Dolan explained his reason for this item is lack of accountability for the Tourism money that goes out. Mr. Dolan stated that there should be a yearly audit submitted by the entities as to what is being done with the money they receive and reviewed by Michael Sullivan. Mr. Dolan stated his expectations.

Vicky Parker noted that an official audit can be expensive for smaller organizations and suggested a minimum of \$10,000 to the recipient be a number for an audit. Bill Dolan replied that entities have an audit each year which should include these figures. Frank Maurizio agreed with Mrs. Parker. Mr. Kohbarger commented regarding this item and has had discussion with Mr. Maurizio and suggested an alternative plan. Bill Kohbarger said the Town needs to be very stringent, correct, transparent, and open and treat everyone the same.

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Bill Dolan agreed that we need to make everyone accountable.

Bill Dolan motioned that any agency that receives funds from the Town be required to supply an audit to the Town, if they can supply the Town the information that they have a fiscal year of, after the end of their fiscal year closes, they supply an audit to the Town, otherwise January 31st of every year. And they need to show us where they are spending this money within the next 60 days.

Motion died for lack of a second.

Vicky Parker motioned for an audit for agencies that receive in excess of \$10,000 a year from the Town, an annual audit. Frank Maurizio seconded the motion.

The attorney suggested that any entity receiving less than \$10,000 can present in written form.

Vicky Parker amended the motion to include agencies that receive less than \$10,000 will not be required to do an official audit but must provide written accounting to the Town of the sources and uses of their funds. Frank Maurizio seconded the amendment.

Public comment heard from Paula Glidden, Paula Elefante, Tim Lockinger, Al Balloqui, Janet Errett, Rodney Comacho, Donald Cox, Linn Jones, Dave Stevens, and Karen Spaulding.

There was discussion with some of the public comments.

Bill Kohbarger noted that it will be for any entities receiving money from the Town, not only from Tourism. Mr. Kohbarger explained that the Town can go forward with this item, and bring back resolution to spell it out for organizations that receive funds.

Vicky Parker withdrew her motion and Frank Maurizio withdrew his second.

Vicky Parker motioned that this be sent to the Town Attorney and brought back in the form of a Resolution. Frank Maurizio seconded the motion.

Vote passed 4 – 0.

13. Discussion and possible decision regarding Pahrump Tourism Advisory Board Tourism Strategic Plan: review and vote for acceptance. (Action)
Paula Glidden introduced Tim Lockinger for a presentation of the Pahrump Tourism Advisory Board Strategic Plan.

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Mr. Lockinger restated for the Town Board the purpose of the advisory board was to increase the number of international and domestic tourists, and be accountable to the Town Board regarding Room Tax Funds. There are three appendices in the plan; Town branding, marketing and convention marketing. These are not being voted on at this meeting. If approved the advisory board will begin working on a real branding plan and will be brought back before the Town Board before anything is completed and the same would be true for the marketing plan.

Bill Dolan commented on the branding problem and how it will affect a lawsuit. Mr. Kohbarger replied that we can continue to move forward as no paperwork has been filed concerning a lawsuit.

Bill Kohbarger asked if by approving the Strategic Plan, is it also approving all the recommendations and the objectives in it, or are they asking for the Plan to be approved. Mr. Lockinger replied that the Plan includes 11 specific objectives and would be asking for approval of those objectives as well. Three of the objectives, with approval will authorize the advisory board to go forward on the branding but does not allow them to implement the branding plan until approved by the Town Board. Creating the website, changing the name would be done with approval at this meeting. The name would become the Pahrump Tourism and Convention Council as stated in the plan amendments. Mr. Kohbarger confirmed with the Board what they would be approving. Bill Dolan asked the attorney if the Board has authority to change the name of the advisory board. Mr. Maiss replied they did. Bill Kohbarger noted that the changed by-laws would be brought back for approval along with a resolution to change the name.

Vicky Parker motioned to accept the Pahrump Tourism Advisory Board Tourism Strategic Plan and approve the 11 objectives. Frank Maurizio seconded the motion.

Public comments were heard from Paula Elefante, Janet Errett, Charlie Gronda, Judith Holmgren, Rodney Comacho, Karen Jackson and Dave Stevens.

Bill Dolan asked if there would be open public forums to get input from the community. Tim Lockinger said yes and the public is welcome to the Advisory Board meetings and are open to new suggestions and ideas.

Vote passed 4 – 0.

14. Consent agenda items:

- a. Action – approval of Town vouchers
- b. Action – approval of Town Board preliminary budget hearing meeting minutes of April 8, 2009
- c. Action – approval of Town Board meeting minutes of April 14, 2009
- d. Action – approval regarding grant request for the Pahrump Arts council for \$1,200 for the Art & Sol from state room tax.

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APRIL 28, 2009

- e. Action – approval regarding grant request for the Pahrump Valley Chamber of Commerce for \$1,200 for the Certified Folder Display which is a required match from NCOT.
- f. Action – approval regarding grant request to United Way for \$3,200 for Cinco de Mayo.
- g. Action – approval of grant request to Nick Moore for \$5,000 for Treadzfest.

Vicky Parker motion to accept consent agenda items a – g. Frank Maurizio seconded the motion.

Vote passed 3 – 1. Bill Dolan voted nay.

15. Future Meetings/Workshops: Date, Time and Location. (Non-Action)

Bill Dolan announced a meeting on May 14-15 with the Nevada League of Cities and Mayors meeting in Carson City. Mr. Dolan and Mr. Kohbarger will be attending.
Bill Kohbarger reminded the Board of the Final Budget Hearing on May 21st.

16. Public Comment.

Vaughn Thomas commented on the Safe Driver's Alert Project and its success in the community.
Tom Waters thanked the community for its support of the prostate cancer support group.
Donna Cox directed a personal question to Bill Dolan.
Hector Velarde commented on the addendum item.

17. Discussion and decision regarding closed session pursuant to NRS 241.015 to confer with the Town Attorney on pending past lawsuit. (Action)

Bill Dolan motioned to adjourn to closed session. Vicky Parker seconded the motion.

Vote passed 4 – 0.

18. Closed Session.

19. Discussion and decision regarding items discussed in closed session. (Action) and Addendum item: Discussion and possible decision to resubmit and revise and reconsider Pahrump Town Ordinance #43 (PTO #43). (Action)

Vicky Parker complimented Robin Lloyd for her input of time in this ordinance. Many of her comments were used other than those objected to by the attorneys.

Bill Kohbarger reminded all that it will cost the Town approximately \$5,000 to implement the changes to the ordinance.

Vicky Parker motioned to send the redline addition of Ordinance #43 to the attorney for revision and be republished. Frank Maurizio seconded the motion.

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Public comments were heard from Robin Lloyd, Norma Jean Opatik, Hector Velarde, Harold Boggass, Dave Stevens, Art Jones, Bruce Culley, Donna Cox, Patti Patterson and Linn Jones.

Vote passed 4 – 0.

20. Adjournment.

Meeting adjourned at approximately 10:15 p.m.

Respectfully submitted,

Vicky Parker, Clerk
Pahrump Town Board

/cw