

## AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **3:00 p.m. Monday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED      DATE OF DESIRED BOARD MEETING

MARCH 28, 2008                      APRIL 8, 2008

**CIRCLE ONE:**    Discussion, Action, Decision    or    Discussion Only

ITEM REQUESTED FOR CONSIDERATION:      PRESENTATION

Presentation of Nellis Air Force Base  
Special Operations ground training in the  
Pahrump Area

***If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.***

BRIEF SUMMARY OF ITEM:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BACK UP ATTACHED:     YES     NO

SPONSORED BY: J. C. Murray  
Town Board Member

NAME OF PRESENTER(S) OF ITEM: Special Operations Command Rep

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone Number

## Cookie Westphal

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**From:** MAILER-DAEMON@yahoo.com  
**Sent:** Friday, March 28, 2008 10:33 AM  
**To:** tclcm@sbcglobal.net  
**Subject:** failure notice

Hi. This is the qmail-send program at yahoo.com.  
I'm afraid I wasn't able to deliver your message to the following  
addresses. This is a permanent error; I've given up. Sorry it didn't work  
out.

<cwesphal@pahrupnv.org>:  
208.70.128.213 does not like recipient.  
Remote host said: 550 Email Address was not found lvl2  
Giving up on 208.70.128.213.

--- Below this line is a copy of the message.

Return-Path: <tclcm@sbcglobal.net>  
Received: (qmail 11968 invoked by uid 60001); 28 Mar 2008 17:32:57 -0000  
DomainKey-Signature: a=rsa-sha1; q=dns; c=noaws;  
s=s1024; d=sbcglobal.net;  
h=X-YMail-OSG:Received:Date:From:Subject:To:Cc:MIME-Version:Content-  
Type:Content-Transfer-Encoding:Message-ID;

b=gYh1hPV8VDrR/JVuEGVHkdFVMYaaNQoiejihkPnJgVF8EBTgMfXs+FJVQksjVtDfnT2AHwHn0  
24zx/ugtbHxpr3B20Xj7p3ga62ej3yHEUjB0yfYb8nLGT5FR9moYdpzptqqzULiU72sD9bUuqNg  
MUKVXORAHl5Zuyf3JSNiaYg=;

X-YMail-OSG:

NJiOpn8VM1na.yfCKInhgYZhWrRG954eR7dfbWtJFSaUaZaIaWrXdiORo6DoXb.J0lDxQJ70nq5  
QGmr2x3BsGO\_zQLVUbp6VT2Kkb1o3.BTBk7UxFWo-

Received: from [12.36.38.202] by web83723.mail.sp1.yahoo.com via HTTP; Fri,  
28 Mar 2008 10:32:57 PDT

Date: Fri, 28 Mar 2008 10:32:57 -0700 (PDT)

From: Laurayne Murray <tclcm@sbcglobal.net>

Subject: Agenda item request for April 8

To: Michael Sullivan <msullivan@pahrupnv.org>

Cc: Cookie Westphal <cwesphal@pahrupnv.org>

MIME-Version: 1.0

Content-Type: multipart/alternative; boundary="0-1857559605-1206725577  
=:8208"

Content-Transfer-Encoding: 8bit

Message-ID: <438725.8208.qm@web83723.mail.sp1.yahoo.com>

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Content-Type: text/plain; charset=iso-8859-1

Content-Transfer-Encoding: 8bit

Michael,

I have received a call from Nellis AFB. They are requesting to appear at  
our April 8 TB mtg. The topic will be Special Operations ground training  
in the Pahrup area. The presenter (s) will be representatives from the

Special Operations Command. This will be Presentation only. No back up.

Thanks.

p.s. request to Cookie -- they have asked that we email a confirmation of the agenda scheduling, with the date, time, location, and directions to: [jennifer.richard@nellis.af.mil](mailto:jennifer.richard@nellis.af.mil).

Laurayne

--0-1857559605-1206725577=:8208  
Content-Type: text/html; charset=iso-8859-1  
Content-Transfer-Encoding: 8bit

<div>Michael,</div> <div>&nbsp;</div> <div>I have received a call from Nellis AFB.&nbsp;</div> They are requesting to appear at our April 8 TB mtg. &nbsp;</div> The topic will be Special Operations ground training in the Pahrump area.&nbsp;</div> The presenter (s) will be representatives from the Special Operations Command.&nbsp;</div> This will be <U>Presentation only.&nbsp;</U>No back up.</div> <div>&nbsp;</div> <div>Thanks.</div> <div>&nbsp;</div> <div>p.s. request to Cookie -- they have&nbsp;</div>asked that we email a confirmation of the agenda scheduling, with the date, time, location, and directions to: <A href="mailto:jennifer.richard@nellis.af.mil">jennifer.richard@nellis.af.mil</A>.</div> <div>&nbsp;</div> <div>&nbsp;</div> <div>Laurayne</div> <div>&nbsp;</div> </div>  
--0-1857559605-1206725577=:8208--

## AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED \_\_\_\_\_ DATE OF DESIRED BOARD MEETING 4/8/08

CIRCLE ONE: Discussion, Action, Decision or Discussion Only

NCC Youth Organization would like to share a presentation on tobacco for National Kick Butts Day. There is no cost to the town for this presentation.

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

NCC Youth Organization would like to raise awareness about tobacco – how it harms our health and how Big Tobacco targets kids - and supporting strong tobacco control policies. YO would also like to offer an exhibit of Project 1200 for the Town Board, 1200 represents the number of lives that are lost every day to tobacco related illnesses.

BACK UP ATTACHED:  YES  NO

SPONSORED BY: \_\_\_\_\_

Town Board Member

NAME OF PRESENTER(S) OF ITEM: Danielle Osmun

Joanna Darrow

Print Name

2280 E. Colorado Blvd #103

Mailing Address

Joanna Darrow

Signature

715-727-9970

Telephone Number

need a screen

#6



KICKBUTTS DAY - 4.2.08



"For Kick Butts Day 2008, kids are sending two important messages: they want the tobacco industry to stop targeting them with advertising and they want elected leaders at all levels to do more to protect them from tobacco."

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KICKBUTTS DAY - 4.2.08

Winston-Salem, NC -  
Everyday, the tobacco industry loses 1,200 U.S. customers to tobacco related diseases. But this is one industry that's not about to file bankruptcy, thanks to the "replacement smoker" business model it has relied on effectively for many years.



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KICKBUTTS DAY - 4.2.08



The term "replacement smoker" refers to a younger smoker who takes the place of an older customer who's fallen victim to any of the numerous deadly illnesses brought on by tobacco use, or managed to quit, and can therefore no longer be relied upon to buy cigarettes.

Used by an R.J. Reynolds tobacco executive back in 1984

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**KICKBUTTSDAY - 4.2.08**

America's youth is one of the tobacco industry's most important demographics. About 4,000 young people try cigarettes for the first time every day, and 1,500 become replacement smokers. So far these figures seem to suggest a continuation of success for the tobacco industry, and as of now, no changes to the business model have been announced.



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**KICKBUTTSDAY - 4.2.08**



**United States Facts:**

- Each day 1,200 people die from tobacco related illness. This is 400,000 Americans a year.
- Each day 4,000 kids (under 18) try smoking for the first time, and another 1,000 kids become new regular, daily smokers.

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**KICKBUTTSDAY - 4.2.08**



**Nevada Facts:**

- New youth smokers 9 per day which is 270 per month and 3,300 per year this is 18.3% of the youth in Nevada.
- 18.3% (23,200) high school students smoke.
- 22.2% (413,100) of Nevada's adult population smoke cigarettes.
- Annual smoking related health costs are \$565 million.
- Annual smoking deaths are 3,100.

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**KICKBUTTSDAY - 4.2.08**



**Nye County Youth:**

We asked 951 students in Middle School/High School the following questions:

- Have you ever tried cigarette smoking, even one or two puffs?
  - 401 students stated that they have tried cigarette smoking.

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**KICKBUTTSDAY - 4.2.08**



**Nye County Youth:**

- How old were you when you smoked a whole cigarette for the first time?
  - 8 years old or younger - 54
  - 9 or 10 years old - 45
  - 11 or 12 years old - 55
  - 13 or 14 years old - 89
  - 15 or 16 years old - 25
  - 17 years old or older - 9

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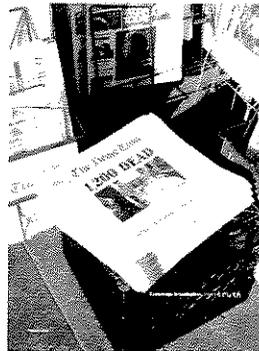
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**KICKBUTTSDAY - 4.2.08**



Washington, D.C. Jan. 10 - 1,200 people across the nation died quietly today in their homes or in hospitals due to the tobacco industry's product. The same happened yesterday, and experts say that until something is done, it will occur tomorrow and continue every day thereafter. These deaths are so common that they rarely attract the attention of the media. The fact that tobacco-related deaths are quiet rather than sudden and violent may make them seem less newsworthy. But where the front page leaves off, our nation's obituaries pick up.

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**KICKBUTTSDAY - 4.2.08**



Tobacco use kills more than 400,000 Americans each year – more than alcohol, AIDS, car crashes, illegal drugs, murders, and suicides COMBINED.

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**KICKBUTTSDAY - 4.2.08**



**NyE Communities Coalition Youth Organization (YO)**

Save the following dates:

- February 15 to March 30, 2008 – The Tobacco Freedom Train art contest
- March 17 to April 5, 2008 – Tobacco 101
- April 2, 2008 – Kick Tobacco's Butt at Skate Zone
- April 8, 2008 – NCC YO will provide a exhibition of The Tobacco Freedom Train & Project 1200 at the Pahrump, Town Hall Meeting.
- April, 2008 – Clean our parks day – clean cigarette butts from our parks.

Please join us in the fight against big tobacco!

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**KICKBUTTSDAY - 4.2.08**



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Isn't That Sweet?  
A tobacco company once gave \$425,000 of food to charity, according to an estimate by The Wall Street Journal, then spent well over \$2,000,000 selling people about it.  
Copyright © 2006 News  
FREE

## BIG TOBACCO REPLACES LOST CUSTOMERS WITH TEENS

Winston-Salem, NC - Every day, the tobacco industry loses 1,200 U.S. customers to tobacco-related diseases. But this is one industry that's not about to file bankruptcy, thanks to the "replacement smoker" business model it has relied on effectively for many years.

Used by an R.J. Reynolds tobacco executive back in 1984, the term "replacement smoker" refers to a younger smoker who takes the place of an older customer who's taken victim to any of the numerous deadly illnesses brought on by tobacco use, or managed to quit, and can therefore no longer be relied upon to buy cigarettes.

So even though its products prematurely kill half of all lifelong smokers, the tobacco industry continues to find large profits, thanks in part to the "replacement smoker" business model.

Studies have shown that America's youth is one of the tobacco industry's most important demographics. About 4,000 young people try cigarettes for the first time every day, and 1,500 become replacement smokers. So far these figures seem to suggest a continuation of success for the tobacco industry, and as of now, no changes to the business model have been announced.

But what about the smokers who want to quit? Well, fortunately for the tobacco industry it can count on nicotine addiction as a source of customer loyalty. In fact, according to the latest statistics, while 70% of smokers want to quit each year, only 5% are able to do so long-term. This gives the tobacco industry a large repeat-customer base and solid profits. Many analysts predict ongoing profits for Big Tobacco as the youth of today continues to take the place of yesterday's smokers.

continued on page C2

# 1,200 DEAD



Washington, D.C., Jan. 10 - 1,200 people across the nation died in health care facilities in their homes or in hospitals due to the tobacco industry's product. The same happened yesterday, and reports say that until something is done, it will occur tomorrow

and continue every day thereafter. These deaths are so common that they rarely attract the attention of the media, even though the loss of life due to tobacco is greater than AIDS, alcohol, car accidents, murders, suicides, drought and fires com-

binated. The fact that tobacco-related deaths are quiet rather than sudden and violent may make them seem less noteworthy. But when the front page leaves off, our nation's statistics pick up.  
continued on page 44

## WHERE'S THE INGREDIENT LABEL, BIG TOBACCO?

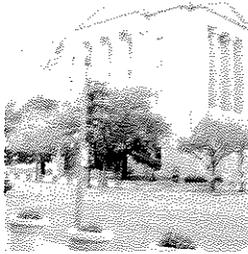
Winston-Salem, NC - In 1994, tobacco companies released a composite list of the 599 chemicals and substances they add, overall, to cigarettes. Yet, never in the US has a tobacco company been required to list any of the following ingredients on a package of cigarettes: Acetaminophen, Acetic Acid, Acetoin, Acetophenone, 6-Acetyloxidrothecapirane, 2-Acetyl-3-Ethylpyridine, 2-Acetyl-5-Methylfuran, Acetylpyridine, 3-Acetylpyridine, 2-Acetylthiazole, Acetic Acid, Di-Alanine, Allalfa Extract, Allspice Extract, Oleoresin, And Oil, Allyl Hexanoate, Allyl Isonone, Almond Bitter Oil, Ambergis Tincture, Ammonia, Ammonium Bicarbonate, Ammonium Hydroxide, Ammonium Phosphate Dibasic, Ammonium Sulfide, Amyl Alcohol, Amyl Butyrate, Amyl Formate, Amyl Octanoate, Alpha-Amylglucosidase, Anisic Oil, Trans-Anethole, Angelica Root Extract, Oil And Seed Oil, Anise, Anise Star, Extract And Oils, Anisyl Acetate, Anisyl Alcohol, Anisyl Formate, Anisyl Phenylacetate, Apple Juice Concentrate, Extract, And Skins, Apricot Extract And Juice Concentrate, L-Arginine, Asafetida Fluid Extract And Oil, Ascorbic Acid, L-Asparagine Monohydrate, L-Aspartic Acid, Balsam Peru And Oil, Basil Oil, Bay Leaf, Oil And Sweet Oil, Beeswax White, Beet Juice Concentrate, Benzaldehyde, Benzaldehyde Glycerol Acetate, Benzoic Acid, Benzoin, Benzoin Resin, Benzophenone, Benzyl Alcohol, Benzyl Benzoate, Benzyl Butyrate, Benzyl Cinnamate, Benzyl Propionate, Benzyl Salicylate, Bergamot Oil, Bisabolene, Black Currant Buds Absolute, Borneol, Borneol Acetate,

Buchu Leaf Oil, 1,3-Butanediol, 2,3-Butanedione, 1-Butanol, 2-Butanone, 4-(2-Butenylidene)-3,5,5-Trimethyl-2-Cyclohexen-1-One, Butter, Butter Esters, And Butter Oil, Butyl Acetate, Butyl Butyrate, Butyl Butyryl Lactate, Butyl Isovalerate, Butyl Phenylacetate, Butyl Urethane, 3-Butylenephthalide, Butyric Acid, Cadherin, Caffeine, Calcium Carbonate, Camphene, Cananga Oil, Capsicum Oleoresin, Caramel Color, Caraway Oil, Carbon Dioxide, Cardamom Oleoresin, Extract, Seed Oil And Powder, Carob Bean And Extract, Beta-Carotene, Carrot Oil, Carvacrol, 4-Carvomenthenol, 1-Carvone, Beta-Caryophyllene, Beta-Caryophyllene Oxide, Cascarilla Oil, And Bark Extract, Cassia Bark Oil, Cassia Absolute And Oil, Castoreum Extract, Tincture And Absolute, Cedar Leaf Oil, Cedarwood Oil, Terpenes And Virginiana, Cedrol, Celery Seed Extract, Solid, Oil And Oleoresin, Cellulose Fiber, Chamomile Flower Oil And Extract, Chicory Extract, Chocolate, Cinnamaldehyde, Cinnamic Acid, Cinnamon Leaf Oil, Bark Oil, And Extract, Cinnamyl Acetate, Cinnamyl Alcohol, Cinnamyl Cinnamate, Cinnamyl Isovalerate, Cinnamyl Propionate, Citral, Citric Acid, Citronella Oil, D-Citronellol, Citronellyl Butyrate, Citronellyl Isobutyrate, Civet Absolute, Clary Oil, Clover Tops, Red Solid Extract, Cocoa, Cocoa Shells, Extract, Distillate And Powder, Coconut Oil, Coffee, Cognac, White And Green Oil, Copaiba Oil, Coriander Extract And Oil, Corn Oil, Corn Silk, Costus Root Oil, Cubeb Oil, Cuminaldehyde, Paracymene, 1-Cysteine, Dandelion Root Solid Extract, Davana Oil, 2-Trans, 4-Trans-Decadienal, Delta-Deracalactone, Gamma-Deracalactone, Decanal, Decanoic Acid, 1-Decanol, 2-Decenal, Dehydroamethofuractone, Diethyl Malonate, Diethyl Sebacate, 2,3-Diethylpyridine, Dihydro Anethole, 5,7-Dihydro-2-Methylthio(3,4-D) Pyrimidine, Dil Seed Oil And Extract, Meta-Dimethoxybenzene, Para-Dimethoxybenzene, 2,5-Dimethoxyphenol, Dimethyl Succinate, 3,4-Dimethyl-1,2-Cyclopentanedione, 3,5-Dimethyl-1,2-Cyclopentanedione, 3,7-Dimethyl-1,3,6-Octatriene, 4,5-Dimethyl-3-Hydroxy-2,5-Dihydrofuran-2-One, 6,10-Dimethyl-5,9-Undecadien-2-One, 3,7-Dimethyl-6-Octenoic Acid, 2,4-Dimethylacetophenone, Alpha-Para-Dimethylbenzyl Alcohol, Alpha,Alpha-Dimethylphenethyl Acetate, Alpha,Alpha-Dimethylphenethyl Butyrate, 2,3-Dimethylpyridine, Dimethyltetrahydrobenzofuranone, Delta-Dodecalactone, Gamma-Dodecalactone, Para-Ethoxybenzaldehyde, Ethyl 10-Undecenoate, Ethyl 2-Methylbutyrate, Ethyl Acetate, Ethyl Acetoacetate, Ethyl Alcohol, Ethyl Benzanoate, Ethyl Butyrate, Ethyl Cinnamate, Ethyl Decanoate, Ethyl Fenchol, Ethyl Farnesol, Ethyl Heptanoate, Ethyl Hexanoate, Ethyl Isovalerate, Ethyl Lactate, Ethyl Laurate, Ethyl Levulinate, Ethyl Malol, Ethyl Methyl Phenylglycidate, Ethyl Myristate, Ethyl Nonanoate, Ethyl Octadecanoate, Ethyl Octanoate, Ethyl Oleate, Ethyl Palmate, Ethyl Phenylacetate, Ethyl Propionate, Ethyl Salicylate, Ethyl Trans-2-Butenoate, Ethyl Valerate, Ethyl Vanilla, 2-Ethyl(Or Methyl)-(3,5 And 6)-Methoxypyridine, 2-Ethyl-1-Hexanol, 3-Ethyl-2-Hydroxy-2-Cyclopenten-1-One, 2-Ethyl-3(Or 6)-Dimethylpyridine, 3-Ethyl-3-Hydroxy-4-Methyl-2(5H)-Furanone, 2-Ethyl-3-Methylpyridine, 4-Ethylbenzaldehyde, 4-Ethylguaiacol, Para-Ethylphenol, 3-Ethylpyridine, Eucalyptol, Farnesol, D-Fenchone, Fennel Sweet Oil, Fenugreek, Extract, Resin, And Absolute, Fig Juice Concentrate, Food Starch Modified, Furfuryl Mercaptan, 4-(2-Furyl)-3-Buten-2-One, Galbanum Oil, Genet Absolute, Gentian Root Extract, Geraniol, Geranium Rose Oil, Geranyl Acetate, Geranyl Butyrate, Geranyl Formate, Geranyl Isovalerate, Geranyl Phenylacetate, Ginger Oil And Oleoresin, 1-Glutamic Acid, 1-Glutamine, Glycerol, Glycyrrhizin Ammoniated, Grape Juice Concentrate, Guaiac Wood Oil, Guaiacol, Guar Gum, 2,4-Heptadienal, Gamma-Heptalactone, Heptanoic Acid, 2-Heptanol, 3-Hepten-2-One, 2-Hepten-4-One, 4-Heptenal, Trans-2-Heptenal, Heptyl Acetate, Omega-6-Hexadecadienolactone, Gamma-Hexalactone, Hexanal, Hexanoic Acid, 2-Hexen-1-Ol, 3-Hexen-1-Ol, Cis-3-Hexen-1-Yl Acetate, 2-Hexenal, 3-Hexenoic Acid, Trans-2-Hexenoic Acid,

## JUDGE RULES BIG TOBACCO LIED TO AMERICAN PUBLIC

Washington, D.C. - In a seven-year-long case, U.S. District Judge Gladys Kessler found on Thursday, August 17, 2006, that Big Tobacco had been engaged in a 50-year-long scheme to deceive the public about the dangers of smoking.

The judge found all the major U.S. players in the tobacco industry in violation of the Racketeer Influenced and Corrupt Organizations (RICO) Act, the same law used to prosecute organized crime. The racketeering scheme got started at a 1953 meeting of the presidents of the major tobacco companies to discuss a joint industry response to research identifying cigarettes as a cause of lung cancer. The judge concluded that although they knew otherwise, Big Tobacco falsely denied that smoking causes emphysema as well as lung and various other cancers, the dangers of secondhand smoke; manipulating



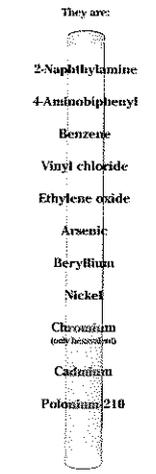
nicotine levels in order to keep smokers addicted; marketing to youth; and selling "low-tar" and "light" cigarettes as healthy alternatives to regular cigarettes even though they knew they were not safer. In addition, the judge noted that they concealed evidence, abused attorney-client privileges and destroyed documents. They did all of this "in order to achieve their goal - to make money with little, if any, regard for individual illness and suffering, soaring health cost, or the integrity of the legal system," Judge Kessler wrote.

Big Tobacco runs a business that profits from a highly addictive product that boasts a tremendous yearly toll of death and disease. The industry is on record as denying any wrongdoing and has already appealed.

### BIG TOBACCO'S VIOLATIONS:

- denying that smoking causes cancer, emphysema and other diseases
- denying the dangers of secondhand smoke
- denying manipulating nicotine levels in order to keep smokers addicted
- denying marketing to youth
- denying marketing "low-tar" and "light" cigarettes as healthy alternatives to regular cigarettes
- concealing evidence, abusing attorney-client privileges and destroying documents

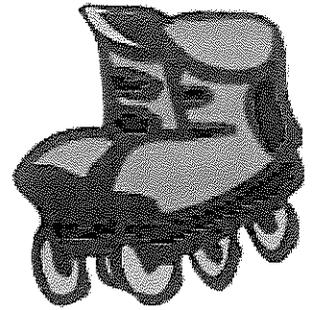
### THERE ARE 11 KNOWN HUMAN CARCINOGENS IN CIGARETTE SMOKE.



### YOU GUESSED IT.

This newspaper is fake, but the facts are real.

# NyE Communities Coalition



In celebration of National Kick Butt Day - Tobacco Prevention Day

# Skate Toward a Tobacco Free Community

Wednesday, April 2, 2008 from 6:30 p.m. to 9:00 p.m.

Admission price includes skates & laser tag and is only \$6.00

Tobacco Freedom Train Art Contest winners will be announced during this event.



This event is a fundraiser for NCC Youth Organization which promotes youth involvement in healthy activities and raising community awareness regarding drug, alcohol, and tobacco use.

This is an Alcohol, Tobacco, & Drug Free Event.

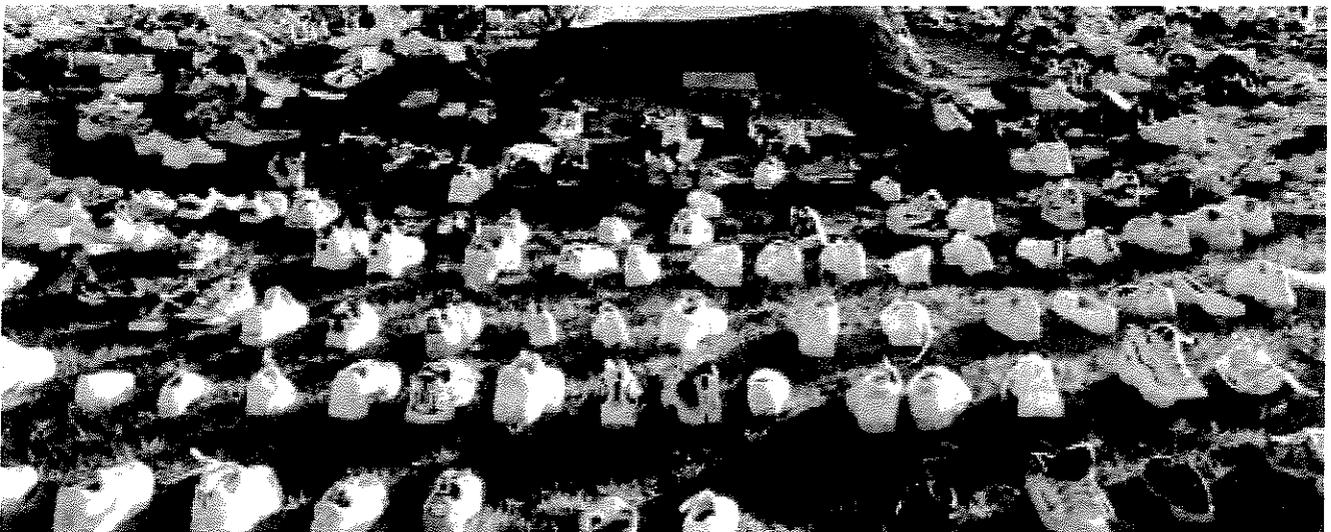
# **PROJECT 1200**

In the U.S., one person dies every 72 seconds from a tobacco-related disease. **That's 1200 people a day!** It's an important statistic that we hear often but sometimes doesn't generate the attention and outrage it should.

YO would like to bring this statistic to everyone's attention by offering and an exhibition of Project 1200 and demonstrating the importance of this statistic.

YO would like to put up signs along side Highway 372, Highway 160 and other major roads within the community. These signs would generate an interest within the community to find out more about project 1200.

Project 1200 would is an exhibition of 1200 pairs of shoes at the April 8<sup>th</sup> Town Hall Meeting (at an outside location at community center). This exhibition would represent the number of people that die in a day from tobacco related illnesses.



## AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED      DATE OF DESIRED BOARD MEETING

\_\_\_\_\_ 4-8-06 \_\_\_\_\_

CIRCLE ONE: Discussion, Action, Decision or Discussion Only

ITEM REQUESTED FOR CONSIDERATION:

consideration for the purchase of  
two (2) ambulances

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

see attached

BACK UP ATTACHED:  YES     NO

SPONSORED BY: Michael Sullivan  
Town Board Member

NAME OF PRESENTER(S) OF ITEM: Chief Lewis

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone Number

MEMO  
TOWN OF PAHRUMP  
TOWN BOARD MEETING AGENDA ITEM  
MEETING DATE: 04-08-08

TO: Town Board

FROM: Michael Sullivan, Interim Town Manger  
Scott Lewis, Fire Chief

DATE: 04-08-08

RE: Approval to Acquire Two Replacement Ambulances

**1.) Background**

The Fire Chief in the attached memo is recommending that the Town acquire two replacement ambulances under the bid terms previously awarded to Rocky Mountain Wheeled Coach Company for Medic 5 & 6, for an amount not to exceed \$250,000.

These new units would replace two of the existing six ambulances which have excessive mileage and continue to suffer chronic mechanical issues related to documented manufacturer model defects as previously discussed.

**2.) Fiscal Impact**

There are currently sufficient funds available and budgeted from the Brothel Funds, which have been recently transferred to the Town from Nye County for the fiscal years 2005 - 2007. We anticipate that the transfer for fiscal year 2008 will be made by the time the units are delivered in approximately 120 days.

**3.) Town Manager Recommendation and Board Action Requested**

Town Manager recommends that the Town Board approve the acquisition of two replacement ambulances under the previously awarded bid specifications and purchase terms with Rocky Mountain Wheeled Coach Company, subject to nominal modifications recommended by the Fire Chief, for an amount not to exceed \$250,000, funded by the Brothel Fees.

If you have any additional questions, we would be happy to answer them.

# *Pahrump Valley Fire-Rescue Services*

## *Administrative Offices*

*300 North Highway 160  
Pahrump, Nevada 89060*

### *Memorandum*

**Date:** March 31, 2008

**To:** M. Sullivan  
Interim Pahrump Town Manager

**From:** Scott F. Lewis  
*Fire Chief*

**Subject:** *Consideration for the purchase of Two (2) Ambulances*

\*\*\*\*\*

Following our recent conversation, I ask for consideration in purchasing two ambulances.

#### **Proposal Summary**

In an on-going effort to provide the best service possible, I ask that we solicit bids for the purchase of two (2) ambulances.

#### **Statement of Need**

Our current EMS fleet is comprised of the following ambulances:

2001	Medic 10	410,000 miles
2003	Medic 02	224,000 miles
2004	Medic 03	155,456 miles
2006	Medic 01	134,258 miles
2006	Medic 04	170,200 miles
2007	Medic 05	020,000 miles
2007	Medic 06	020,000 miles

The operational cost for each of the ambulances has increased proportionately with the accrued mileage. Large expenses such as engine, transmission, rear axles and suspension component replacement are common repairs.

Additional operating costs include: excessive fuel consumption, towing charges, tires, brake replacement, exhaust systems, air-conditioning repairs, electrical, radiator and

# *Pahrump Valley Fire-Rescue Services*

## *Administrative Offices*

*300 North Highway 160  
Pahrump, Nevada 89060*

### *Memorandum*

cooling repairs. Other considerations include extended “down-time” awaiting repair parts.

Transport demand originating from Desert View Hospital has reinforced the need for dependable transport ambulances for inter-facility transfers to Las Vegas based hospitals.

Often two patients must be transported per ambulance thus reducing maximum transport mileage revenue. This has been directly related to frequent ambulance maintenance and repair work coupled with high call volume.

We have evaluated the on-going, costly engine repairs and tow costs associated with operating the current Ford 6-liter diesel engines. Therefore, we intend to continue specifying Dodge 3500 commercial chassis equipped with Cummings diesel engines.

The Pahrump based Dodge dealership should help minimize potential towing expenses and reduce manpower costs for picking up repaired ambulances in Las Vegas. Thus far, no costs have been incurred with the Dodge chassis.

#### **Options:**

##### *High Risk Option:*

- Continue to repair the high mileage vehicles until such time they are deemed unsafe and not repairable.

##### *Medium Risk Option:*

- Purchase one new ambulance and replace the current highest mileage ambulance. Approximate a \$125,000 expenditure

##### *Low Risk Option:*

- Purchase two new ambulances replacing the two highest mileage units. Approximate \$250,000 expenditure

#### **Budget:**

The purchase of two ambulances was approved in the Enterprise Fund Capital budget and shall be funded using brothel fees.

*Telephone (775) 727-5658  
Fax: (775) 751-4010*

# *Pahrump Valley Fire-Rescue Services*

## *Administrative Offices*

*300 North Highway 160  
Pahrump, Nevada 89060*

### *Memorandum*

The projected cost increase is due in most part to additional costs associated with new emission requirements set for diesel engines. Additional costs are anticipated within the next six months due to additional emission controls set for 2010.

#### **Schedule:**

If acceptable to the Town Board, the purchase would be completed as soon as possible to avoid an increase in purchase prices and consideration of a 90-120 day delivery time frame.

#### **Recommendation:**

I believe that it is in the Town's best interest to fund the purchase of two new ambulances. Risk assessment and cost benefits support this recommendation.

I am available for any questions that you may have.

Thank you.

Scott

## AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **3:00 p.m. Monday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED      DATE OF DESIRED BOARD MEETING

\_\_\_\_\_ 4-8-08 \_\_\_\_\_

CIRCLE ONE: Discussion, Action, Decision      or      Discussion Only

ITEM REQUESTED FOR CONSIDERATION:

\_\_\_\_\_ Awarding Lottery for July 4<sup>th</sup> \_\_\_\_\_  
\_\_\_\_\_ Freedom Festival \_\_\_\_\_

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

\_\_\_\_\_ see attached \_\_\_\_\_

BACK UP ATTACHED: X YES      \_\_\_\_\_ NO

SPONSORED BY: Laurayne Murray  
Town Board Member

NAME OF PRESENTER(S) OF ITEM: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone Number

#3

**MEMO**  
**TOWN OF PAHRUMP**  
**TOWN BOARD MEETING AGENDA ITEM**  
**MEETING DATE: 04-08-08**

TO: Town Board

FROM: Michael Sullivan, Interim Town Manger

DATE: 04-08-08

RE: Lottery for Park Reservation for Independence Day Weekend

**1.) Background**

In an effort to encourage the continuation of the previous Freedom Festival event, the Town Board has solicited interested qualified and currently registered IRS 501(3c) non profit organizations to submit a letter of interest from their Board of Directors by 4pm on Friday, April 4<sup>th</sup>, 2008 to the Town Office. The Town Board will select from the applications in lottery drawing at the Town Board meeting of April 08<sup>th</sup>, 2008.

**2.) Fiscal Impact**

Beyond the initial cost of the newspaper display ads, and a waiver of the park reservation fees, the Town Board is not providing any funding for any event sponsored by the nonprofit organization awarded by the lottery drawing during the Town Board meeting. Over the years this event was operated at various times by both non profit and private organizations as a fund raising event for their not-for profit or non profit organization.

**3.) Town Manager Recommendation and Board Action Requested**

Town Manager recommends that the Town Board approve awarding the Petrack Park reservation and waiver the customary fees to the qualified non-profit organization selected via a lottery draw, for the purpose of hosting a community event over the Independence Day weekend starting the evening of Thursday, July 3<sup>rd</sup> through Sunday July 5<sup>th</sup> if so desired.

If you have any additional questions, I would be happy to answer them.



**ATTENTION  
PAHRUMP VALLEY  
NON-PROFITS**

***Independence Day Weekend  
Festival Fundraising Opportunity***

The annual Town fireworks show has been scheduled for the evening of Saturday, July 5th. The Town Board believes this might provide a unique opportunity for a local non-profit organization to host a fundraising event during the 4th of July weekend at Petrack Park.

If your currently IRS registered 501(c) 3 non-profit organization is interested, please submit a letter of intent on your letterhead from your Board of Directors no later than 4pm, Friday, April 4th at the Town Office.

A lottery drawing to award the park reservation will be held during the Town Board meeting of April 8th from applications submitted.

**Please call Alan Bigelow at 775-513-7592  
if you have any questions regarding vendor or logistical preparations.**



## AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **3:00 p.m. Monday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED      DATE OF DESIRED BOARD MEETING

\_\_\_\_\_ 4-8-08 \_\_\_\_\_

CIRCLE ONE: Discussion, Action, Decision or Discussion Only

ITEM REQUESTED FOR CONSIDERATION:

Proposal for next step screening  
process for Town Manager applications

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

see attached

BACK UP ATTACHED:  YES     NO

SPONSORED BY: Laurayne Murray  
Town Board Member

NAME OF PRESENTER(S) OF ITEM: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone Number

#9

**MEMO**  
**TOWN OF PAHRUMP**  
**TOWN BOARD MEETING AGENDA ITEM**  
**MEETING DATE: 04-08-08**

TO: Town Board

FROM: Laurayne Murray, Chairperson  
John McDonald, Vice-Chairperson

DATE: 04-08-08

RE: Proposal for Town Manager Selection Process

**1. Overview**

Upon the resignation of the former Town Manager, David Richards, the Town Board designated the Town Board Chair and Vice Chair to serve as a subcommittee during the initial recruitment process. They have drafted a revised job description (which is attached) and initiated the job posting phase. Working with the HR Coordinator, the Town Manager job notice was placed in local newspapers, public sector publications, various management career websites and job development resources both regionally and nationally.

The job posting closed after approximately six weeks on March 28<sup>th</sup>. We have received 35 applications and resumes for consideration.

**2. Proposed Next Steps for Screening Process**

In order to accomplish the initial screening and to prepare for submitting a group of qualified Town Manager candidates to the Town Board for consideration, we are proposing the following:

**During the week of March 31<sup>st</sup>** - HR Coordinator and staff will compile a summary chart of the candidates, their education and job experience qualifications. For the purposes of this step, the applicant's names and salary history will have been redacted.

**During the week of April 7<sup>th</sup>** - The Chair and Vice Chair will meet to review the applications based on the identified job profile, and will create a primary tier of potential candidates who meet the requirements and qualifications set forth in the job description.

**At their April 8<sup>th</sup>** regular meeting, the Chair and Vice Chair will recommend establishing a panel of internal and external stakeholders to assist with the next phase of



**MEMO**  
**TOWN OF PAHRUMP**  
**TOWN BOARD MEETING AGENDA ITEM**  
**MEETING DATE: 04-08-08**

selection. This panel would create a series of questions and criteria and then participate as a team in the oral exam of the candidates identified in the primary tier.

**During the week of April 14<sup>th</sup>** it is anticipated that the panel will convene, draft materials, conduct telephone interviews, and identify a pool of most desired candidates.

**At their April 22<sup>nd</sup>** regular Town Board Meeting, the panel will present a list of the best candidates for consideration.

**During the weeks of April 28<sup>th</sup> & May 5<sup>th</sup>**, the top candidates will be invited to Pahrump for final interviews with the Town Board.

**At their May 13<sup>th</sup> or May 27<sup>th</sup>** regular Town Board Meeting, it is anticipated that the Town Board would make its selection of a candidate and approve an offer of employment to a new Town Manager.

**2.) Fiscal Impact**

There are currently sufficient funds available and budgeted in the General Fund Administration budget to complete the steps as proposed.

**3.) Recommendation and Board Action Requested**

We recommend that the Town Board approve the proposed selection process as outlined above, or amended at this meeting.

If you have any additional questions, we would be happy to answer them.

## AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **3:00 p.m. Monday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED      DATE OF DESIRED BOARD MEETING

\_\_\_\_\_ 4-8-08 \_\_\_\_\_

CIRCLE ONE: Discussion, Action, Decision or Discussion Only

ITEM REQUESTED FOR CONSIDERATION:

Resolution # 2008-06 authorizing  
the total credit limit for Box A credit card  
accounts to be increased from \$15,000 to \$50,000.

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

see attached  
\_\_\_\_\_  
\_\_\_\_\_

BACK UP ATTACHED: X YES    \_\_\_ NO

SPONSORED BY: Michael Sullivan  
Town Board Member

NAME OF PRESENTER(S) OF ITEM: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone Number

*#10*

MEMO  
TOWN OF PAHRUMP  
TOWN BOARD MEETING AGENDA ITEM  
MEETING DATE: 04-08-08

TO: Town Board

FROM: Michael Sullivan, Interim Town Manger

DATE: 03-18-08

RE: Approval to Increase Town Bank of America Maximum Credit Limit

**1.) Background**

The Bank of America credit card program has been in use at the Town since 1998, in order to handle small purchases, registrations, and travel arrangements for Town Board members and management staff. Currently the program involves six positions, each with a set card credit line maximum of varying amounts depending on need and level within the organization. Under our current agreement with Bank of America, the total outstanding balance for all cards can not exceed \$15,000.

With the expanded current and proposed future uses, the adequacy of this maximum level needs to be increased to \$50,000 to allow us to: (a.) accommodate higher limits for managers; (b.) deal with the longer accounts payable payment cycle which delays releasing the available maximum limits; and (c.) provide for expansion to a staff purchase card program to improve efficiency of processing small purchases in both B&G and FRS.

Additionally, similar to what we have initiated both in Business License and Ambulance Billing, the number of vendors willing to accept credit cards has increased from ten years ago. Credit card purchases, when properly monitored, expedite and reduce both parties' overhead and processing costs. I would strongly recommend that we do too. My analysis of the number of transactions below \$25-\$100 that we process annually is enormous, and this is at a very high per item transaction cost through the accounts payable process.

What I am proposing initially would be to set the maximum card limit of \$5,000 each for the Town Manager, Finance Director, B&G Manager, and Fire Chief. Administratively managers would assign the next level of \$2,000 of purchasing authority, depending on a variety of factors. It is anticipated this would include the HR Coordinator, Business License Supervisor, FRS Business Manager and Finance Assistant. The next level would be \$1,000 for selected B&G and FRS field personnel, whose job requires multiple small parts and product purchases on a weekly basis, requiring us currently to process small reimbursement requests below \$100-\$500.

The Town's maximum is higher than the individual limits, to allow for the 60-90 day cycle it takes to process the monthly statement payments via the HTE system.

MEMO  
TOWN OF PAHRUMP  
TOWN BOARD MEETING AGENDA ITEM  
MEETING DATE: 04-08-08

**2.) Fiscal Impact**

There is no direct fiscal impact, as the credit card purchases are for materials and supplies currently budgeted. We are only changing the method of payment, not who is authorized already to make purchases as agents of the Town to efficiently and effectively perform their daily work tasks and duties.

**3.) Town Manager Recommendation and Board Action Requested**

Town Manager recommends that the Town Board approve, by the attached Resolution 2008-06, increasing the Bank of America credit card line to \$50,000 for the purposes outlined above, and directing the Town Manager to file the related and required documents with the company to effect the change from the current \$15,000 level.

If you have any additional questions, I would be happy to answer them.

**RESOLUTION NO. 2008 - 06  
TOWN OF PAHRUMP, NEVADA**

**A RESOLUTION APPROVING A CREDIT LINE OF \$50,000 WITH BANK OF AMERICAN CREDIT CARD COMPANY.**

**WHEREAS**, the Town of Pahrump has a credit line with Bank of America for use under their credit card program; and

**WHEREAS**, the Town Board desires to better accommodate the current needs for efficient government purchasing and payments; and

**WHEREAS**, the Town Board desires to increase the current credit line with Bank of America, or such other credit card company which might be designated under the State of Nevada Office of Purchasing Agreements;

**THEREFORE, BE IT RESOLVED:**

That the Town Board hereby authorizes and approves a credit line with Bank of America, or such other credit card company which might be designated under the State of Nevada Office of Purchasing Agreements, in the amount of \$50,000; and

That it further directs the Town Manager to execute and submit such other documents as may be required by the Company.

Approved and adopted this \_\_\_\_\_ day of March, 2008

Motion proposed by Town Board Member: \_\_\_\_\_

Motion seconded by Town Board Member: \_\_\_\_\_

VOTE:

YES:

NAYS:

ATTEST:

\_\_\_\_\_  
Laurayne Murray  
Town Board Chairperson

PAHRUMP TOWN BOARD MEETING  
BOB RUUD COMMUNITY CENTER  
150 NORTH HIGHWAY 160  
TUESDAY – 7:00 P.M.  
MARCH 25, 2008

MINUTES

PRESENT:

Laurayne Murray  
John McDonald  
Nicole Shupp  
Michael Sullivan  
Carl Joerger, Attorney

ABSENT:

Dan Sprouse  
Don Rust

1. Call to order, Pledge of Allegiance, and Welcome.  
Chairman Murray called the meeting to order and led in the pledge of allegiance.

2. Discussion and decision regarding agenda items.  
There were no adjustments to the agenda

3. Public Comment: Action may not be taken on matters considered during this period until specifically included on an agenda as an action item (NRS 241.020 (2)(C)(3)).  
Dave Stevens commented about the March 11, 2008 closed session. Mr. Stevens said he felt there was a conflict of interest and ethics. Mr. Stevens said there was a breach of loyalty. Dave Stevens asked if anybody could justify going to the closed meeting and that the meeting should have been held in open public forum. John McDonald responded that the newspaper article referred to was grossly in error. The reporter, or someone, assumed it was a meeting to discuss the collective bargaining agreement with the fire department. That was incorrect and was never a matter of the discussion. Mr. Joerger can verify that it was on a routine personnel matter.

Mr. Stevens said it should have been an open meeting not a closed meeting. Laurayne Murray stated that employees of any organization are entitled to privacy of their personnel discussions and are entitled to a closed session. Mrs. Murray said that personnel issues are private matters and not public matters.

Dave Stevens said that Mrs. Murray had a conflict of interest. Laurayne Murray stated that her first call was to the Town Attorney. Only those in the meeting know what the content of the meeting was. The material was reviewed with the Commission on Ethics and determined there was no conflict with her attendance at that meeting.

4. Advisory Board reports.

John McDonald reported that the Veteran's Memorial Advisory Board is making progress on determining the recognition to provide to those people that contribute to the Veteran's Memorial. . Mr. McDonald said they are working on changes to their organization.

5. Discussion and decision regarding Independence Day Celebration contract with Zambelli contract for fireworks in the amount of \$25,000 to be held on July 5, 2008. Laurayne Murray

Chairman Murray noted that this was carried over from the last meeting as there were questions regarding the services to be contracted with Zambelli versus those services that would be provided by the Town.

John O'Brien explained that he has been shooting the show for seventeen years as a volunteer. Nevada Law required changes in the way insurance policies were kept and the policies to protect the community. Mr. O'Brien stated that all this time he has shot the shows at no cost to the Town and took offence at a comment made at the last meeting.

With regard to the contract, Mr. O'Brien explained, he has taken care of the security, equipment, room and board for those who shoot the show, all transportation, at no expense to the Town. The Town of Pahrump, the last few years, has only paid for product and shared in the cost of the insurance policy. Last year the show cost was \$57,200 with the Town paying \$25,000. Mr. O'Brien explained how this happens. In response to a question of what the Town will be receiving, John O'Brien said he does not know until he picks out the fireworks and choreographs the music, how long the show will be. The probability of the show being more than 20 minutes is good.

Mr. O'Brien commented that a July 4<sup>th</sup> show is not shot for less than \$35,000, although there are exceptions made for the community. John O'Brien asked for \$25,000 for assistance for this year's Freedom Festival on fireworks.

John McDonald asked what the length of the show is for the program of shells previously presented by Zambelli. John O'Brien replied he did not know and would not know until it is choreographed to music. Zambelli provides a generic list of product without the choreographed show. Mr. McDonald asked if the program provided equivalent to what was provided last year. Mr. O'Brien replied that it is only a small part of what the Town had last year. Mr. McDonald asked if

Pahrump Town Board Meeting  
March 25, 2008

the show John O'Brien is planning to produce is a show equivalent to last year. John O'Brien replied that he gave the Town over \$25,000 last year. He said he could not guarantee what he can get this year for the same amount or less. Mr. O'Brien said the Town will get a \$25,000 show and more.

Carl Joerger asked if the contract with Zambelli is the same contract with the same information as provided in previous years. Mr. O'Brien said it was.

**John Mc Donald motioned to accept the proposal made by Mr. O'Brien for a fireworks display on July 5<sup>th</sup>, 2008. Nicole Shupp seconded the motion.**

Eva Scharf commented that she was pleasantly surprised at the great show in Pahrump.

Bob Irving commented that he was in full support of what John O'Brien is doing. Mr. Irving said he has heard comments about why have the fireworks on July 5<sup>th</sup>. Bob Irving reminded people that the event is called the Freedom Fest and could fall on any day of the weekend around July 4<sup>th</sup>.

Ron Daviou said he was the one who asked why the 5<sup>th</sup> and not the 4<sup>th</sup>. He reminded all that the holiday was July 4<sup>th</sup> whatever day it happened to fall on.

Art Jones commented that the fireworks get better and better each year and John O'Brien does a great job with regards to safety.

**Vote passed 3 – 0**

6. Discussion only regarding Nye Communities Coalition (NCC) Youth Organization presentation regarding the dangers of underage drinking. Don Rust/Nikki Greb/Ella Dunn/Cynthia Darrow

NCC Youth Organization, Nikki Greb and Cynthia Darrow provided a power point presentation entitled Take It Back. This presentation provided much information and contained a lot of research regarding availability to youths with regard to under age drinking problems within the community. Marketing, accessibility, and accidents statistics were included in their research. The presentation included suggestions on how public events where alcohol is available could be restricted.

Laurayne Murray thanked the students for their work in obtaining their research data and information and including it into their presentation

Pahrump Town Board Meeting  
March 25, 2008

7. Discussion and decision regarding Sixth Annual Cinco de Mayo at Petrack Park on May 4, 2008. Laurayne Murray/Paula Glidden or Kelly Buffi

Laurayne Murray explained that the Annual Cinco de Mayo event has been funded on an annual basis by the Tourism Advisory Board. Mrs. Murray reported that this year it was determined that part of the grant is for the cultural event which comes from the Room Tax Fund and part is for advertising which will come from the normal Tourism Room Tax Fund.

Chairman Murray noted that the whole amount previously came from the Room Tax Fund and this year the cost will be shared between the State Room Tax Fund for entertainment and the Tourism Room Tax Fund for advertising.

**John McDonald motioned to approve the request for \$3000 from the State Room Tax Fund for entertainment and \$2000 from the Town Room Tax Fund for advertising. Nicole Shupp seconded the motion.**

**Vote passed 3 – 0.**

8. Discussion and decision regarding approval to acquire a used fire truck for an amount not to exceed \$130,000, subject to inspection. Scott Lewis

Chief Scott Lewis explained the Town has the opportunity to replace a twenty-six year old engine that did not pass its UL certification. Research has been done over the past year to locate an apparatus to fit specific needs in Pahrump which would include a 1000 gallon water tank, 1500 gallon per minute pump. Recently, they found an apparatus which is nine years old servicing a department in Delaware. To further consider this piece of equipment, a 10% deposit is needed. The total purchase price is \$100,000 and Chief Lewis has recommended the purchase expenditure not to exceed \$130,000 in the event the inspection is favorable. This would allow for the transfer to Pahrump, have any inspection or service work done on the equipment and any modifications that might be required to meet the current fleet.

Scott Lewis asked the Town Board for consideration to proceed with the 10% deposit. The deposit is totally refundable if an agreement is not reached after the inspection, minus any travel costs associated with it. The dealer is making the travel arrangements and hotel stay in Delaware. The vehicle will be made available for the Chief to inspect and review service records.

John McDonald asked how many miles were on the vehicle. Chief Lewis replied that it has a stainless steel body with 46,000 miles on the truck. The truck it will be replacing has over 117,000 miles currently.

Pahrump Town Board Meeting  
March 25, 2008

Laurayne Murray asked staff what funding this purchase would come from. Michael Sullivan responded that it would come from the General Fund. Mr. Sullivan explained that the anticipated delivery could be close to the start of the new fiscal year. It could be budgeted for on the new 2008/09 budget year. Michael Sullivan noted that there are sufficient funds available in both funds.

Scott Lewis added that they are anticipating with travel arrangements it could possibly be coming from the new fiscal year funds.

**John McDonald motioned to approve \$130,000 as requested by Chief Lewis for the purchase of the fire engine subject to his inspection and approve the \$10,000 deposit. Nicole Shupp seconded the motion.**

Dave Stevens commented that it should be tested before purchasing.

**Vote passed 3 – 0.**

Chief Lewis thanked the Board and said he would have a full report for the first meeting in April.

John McDonald stated that he received a request from Don Rust who wished to have a nay vote recorded for the Zambelli fireworks motion and the fire engine purchase. Mr. McDonald noted that the Town Board has no procedure for recording a vote in a members' absence. Mr. Rust asked that the record show he was opposed to both the Zambelli contract and the purchase of the fire engine. Mr. McDonald said that the reason for this decision by Mr. Rust was that there were not sufficient funds to purchase a fire engine or to hire the crew necessary to man the fire engine. The reason for voting against the Zambelli contract was that it was too non-specific.

9. Discussion and decision regarding selection of Fall Festival Beer Vendor Lottery.  
Bob Irving

Bob Irving stated that he was sorry to have to bring this up after the presentation by NCC YO. He said he appreciated the time and efforts put into their project.

Mr. Irving reminded the Board that the beer vendors for 2008 were selected last year. Due to two of the participants dropping out for next year, two of the vendors were moved up to this year. The beer gardens for 2008 will go to the Veterans' of Foreign Wars (V.F. W.), the Pahrump Pow Wow and the Disabled American Veterans (DAV). The beer gardens for 2009 will be Kiwanis Club, Southern Nye County AREA, Inc. (Amateur Radio Members), and Rural Communities Workforce Solutions of Nevada.

Pahrump Town Board Meeting  
March 25, 2008

Bob Irving added that if anyone is interested in the beer gardens for next year, the drawing for positions or locations will be held at the Fall Festival Executive Board meeting on April 7 at 3:00 p.m. at the Town Annex.

Laurayne Murray asked if the vendors will be entering into a contract. Bill Irving replied they will be entering into a contact as soon as they show authorization that they have their beer license in hand.

Laurayne Murray asked if any further action was needed by the Town Board. Michael Sullivan suggested that memorializing the action would be more of a comfort to him.

**John McDonald motioned to accept the selections as reported by the Chairman of the Fall Festival advisory board. Nicole Shupp seconded the motion.**

Stacey Smith, Director of Nye Communities Coalition, commented that there are some things that can be done so adults can consume alcohol in a responsible manner, yet no access to youth. Ms. Smith said she will work with Mr. Irving on this matter. Ms. Smith informed the Board that wrist bands can be purchased for very little through NCC and can secure grant funds for the purchase. They can also train the servers to increase the safety and fun for everybody.

Laurayne Murray said she would like to see, as the vendors enter into their contracts, that a resolution be created for the Board in support of the cooperation with NCC to implement things to assist with control of the alcohol by adults. A resolution would be a public statement by the Board to what NCC is doing.

Laurayne Murray asked staff to put together some language for a resolution to bring back to the Board. Michael Sullivan agreed and will work with Carl Joerger to put together a resolution. Mr. Sullivan noted that the way things were handled in the past are changing and recommended an Memorandum of Understanding (MOU) with the vendors which will probably be met with some reluctance. The Town will give the vendors time to reconsider if they choose.

**Vote passed 3 – 0.**

10. Discussion and decision regarding Bid #2008-02 for service truck for Building & Grounds. Town Manager/Matt Luis

Matt Luis explained that he went out to bid as approved by the Board for a service truck for Building & Grounds. Mr. Luis recommended purchasing the truck from Carson City.

Pahrump Town Board Meeting  
March 25, 2008

John McDonald pointed out that there were no bids in the provided back up, only the bid information. Laurayne agreed.

Matt Luis stated that three bids were received and the Carson City Dodge Chrysler is the recommended bid. Laurayne Murray explained that none of the bids were placed in the back up and cannot justify the selection.

Michael Sullivan added that the decision was made on price that meet all of the requirements. Mr. Sullivan suggested the Board can approve based on Mr. Luis' recommendation based on the price as the variance was substantial, or we can table the Board's decision to bring it back in April. Michael Sullivan asked Mr. Joerger if he agreed that the prices are usually held for 30 days.

John McDonald asked if this was the low bid. Michael Sullivan said it was the low bid and met all the specifications. Matt Luis added that there were 3 bids received; one did not equal the requirements asked for. Mr. Luis said he called both companies for verification. Carson City Dodge Chrysler was the one that matched the bid with the lowest of all the bids received.

John McDonald asked if a bid was received from a local company. Mr. Luis said he did, but the Carson City bid was much better.

**John McDonald motioned to accept the bid from Carson City Dodge Chrysler as the most reasonable and responsible bid and approve purchase of the truck which is a 2008 Dodge Ram Heavy Duty 3500 with utility box truck as requested under RFP 2008-02 not to exceed \$36,842 from General Fund, Building and Grounds Capital Outlay. Nicole Shupp seconded the motion.**

Art Jones commented that the bid was done and the price could go up if the Board waited for paperwork.

Dave Stevens commented that he agreed to get the truck. John McDonald clarified that the motion is to get the truck.

**Vote passed 3 – 0.**

11. Discussion and decision regarding designation of Fiscal Year 2008 External Auditor Resolution #2008-05. Town Manager

Michael Sullivan explained that the Town is required each year by the Department of Taxation to designate out external auditor for the next fiscal year

and to notify them by the end of March. At this same time we usually approve the engagement letter. Mr. Sullivan noted in a memo that Dan McArthur has served the community well and because of the Town's relationship under the NRS's with Nye County it is more efficient and reasonable that the Town retain Mr. McArthur. His fees are very reasonable as well. Michael Sullivan asked that the Board approve Dan McArthur as the external auditor for the fiscal year ending June 30, 2008 and approve the execution of his engagement letter. The funds are budgeted in the General Fund and are appropriated.

Nicole Shupp read the Resolution 2008-05 due to the absence of Town Clerk Don Rust.

“A RESOLUTION DESIGNATING DANIEL C. McARTHUR LTD AS THE TOWN'S EXTERNAL AUDITOR OF THE FISCAL YEAR 2007-2008 AND APPROVING THE PROPOSED AUDIT ENGAGEMENT LETTER.”

**John McDonald motioned to accept Resolution 2008-05 designating Daniel C. McArthur LTD as the Town's external auditor for Fiscal Year 2007-2008 and approve the proposed audit engagement letter. Nicole Shupp seconded the motion.**

**Vote passed 3 – 0.**

12. Discussion and decision regarding Resolution #2008-06 authorizing the total credit limit for Bank of America credit card account to be increased from \$15,000 to \$50,000. Town Manager

Michael Sullivan stated that with the current interim situation authorized credit limits for the three department heads are to be \$5,000. When trying to implement that change it was found that 1996 was the last time a contractual arrangement was made with Bank of America. This allows for a cap of total outstanding receivable to be \$15,000. There are three things that need to be accomplished. One is that the Town would like to achieve higher levels for the managers to have the credit approval as agreed to by the Board. Secondly, Mr. Sullivan explained, that due to the way cycle works it was discovered that the accounts payable process by Nye County, even though the credit card balances should be restored month to month, there is a two month lag before the payment is posted to Bank of America. This does not allow for recycling the credit limit. The third issue is that the number of transactions is large, but the amount being charged is small amounts. Michael Sullivan noted that some of the credit authorization to purchase cards rather than have small checks issued for purchases that they do every day. Currently, there are cards with small amounts for non managers for convenience and efficiency for making travel arrangement, registrations, etc. Mr.

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Sullivan said he is pursuing looking into obtaining purchasing cards for employees that make daily small item purchases to expedite payments. Each of the caps are monitored by management and the limits are set by card.

John McDonald said he was hesitant to approve this amount of increase in the credit card limits. Mr. McDonald noted that the Town has been cited by Dan McArthur, and he is concerned about the internal controls and noting that controls are weak in the county. John McDonald said he was trying to see how raising limits would work to improve financial controls, or how the weakness is in financial controls. Mr. McDonald said he would be more comfortable if he had an approval or opinion from Dan McArthur that this is a wise move. John McDonald said he understands what the problem is. This large of an increase makes him nervous. Mr. McDonald said he would not be nervous if something could be provided by Dan McArthur that his opinion the internal control weaknesses he cited do not make it too risky to have this much of a credit limit. John McDonald said our internal financial controls are not very good and this much money out there makes him nervous and would prefer an opinion from Mr. McArthur.

Michael Sullivan said that Mr. McArthur's opinions regarding internal controls were not in this area, nor was it in the area of accounts payable. It was in the area of accounts receivable. Mr. Sullivan said he would be happy to have Dan McArthur review the request. Michael Sullivan said it is not an uncommon practice in all the modern communities. And although the amount appears to be tripling the current amount is an amount set in 1996. Mr. Sullivan explained that each card does not get the use of the \$50,000. Limits have been set at \$5000 for department heads and \$2000 for the administrative staff that does work with purchases. The others would be set at \$1000. Looking at two months, the total would be \$40,000. The amount is two cycles to get a payment from Nye County. This is about the method of payment, not the authorization to purchase. Mr. Sullivan explained that cards can be more traceable and contain merchant identification codes for safety.

There was discussion concerning using the cards and the amounts used and the current ceiling on cards.

Chairman Murray clarified that the proposal is to raise limits for the Town Manager, Finance Director, Building and Grounds Manager, and Fire Chief will be \$5,000 each totaling \$20,000 and it is being asked to put another \$30,000 of available cash to everyone else. Mrs. Murray said she has some concerns about having that amount on cards. Laurayne Murray asked if the issue was the need for a higher limit that put just the department heads up to \$5,000 and \$10,000 for

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the Town Manager and if other departments need funding at a lower level, they would need to be identified. Laurayne Murray stated she felt the amount was a bit excessive but would prefer it stay under the authorization of management. Michael Sullivan explained how the available limit is affected on a particular card user. Laurayne Murray clarified how the limit on the account versus the limit on the card would work. There was more discussion on the levels per cards and the people who have cards.

**John McDonald motioned to table this item until the next meeting and ask Mr. Sullivan to contact Dan McArthur for an opinion. Nicole Shupp seconded the motion.**

**Vote passed 3 – 0.**

13. Consent Agenda Items:

- a. Action – approval of Town Vouchers
- b. Action – approval of Town Board meeting minutes of February 26, 2008.
- c. Action – approval of Town Board meeting minutes of March 11, 2008.
- d. Action – approval of Incorporation Advisory Board recommendation to accept resignations of Billy Toller and Bob Irving and accepting the appointment of Al Balloqui and John Shea as members.
- e. Action – approval of Public Lands Advisory board members, Noel Smithers, Marvin Minnick, and alternate member Dorothy Smithers

**John McDonald motioned to accept the consent agenda items a through e. Nicole Shupp seconded the motion.**

**Vote passed 3 – 0.**

14. Future meetings/workshops; date, time and location.

Laurayne Murray reminded the Board that budget workshops are scheduled for Thursday evening and Friday afternoon. The Wednesday Budget meeting is being cancelled so meetings will begin on Thursday, March 27, at 7:00 p.m. The meeting for Friday, March 28, at 1:00 p.m. will occur if needed.

Michael Sullivan pointed out that the meeting for Friday is already posted for 7:00 p.m. If the meeting would happen at 1:00 p.m. Dan Sprouse would have to leave by 2:00 p.m. The meeting would have to start earlier. Mr. Sullivan was concerned about the posting for the meeting which says 7:00 p.m. all three days. Laurayne Murray explained that to have a meeting on Friday other than at 7:00 p.m. as posted, a notice would have had to be posted by 9:00 a.m. today. It was

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Mrs. Murray's opinion that the meetings would have to be scheduled as posted at this time. Nicole Shupp suggested getting the meeting done on Thursday.

It was agreed that the first meeting would be Thursday at 7:00 p.m. If a meeting would be necessary on Friday, it will be announced at the Thursday meeting.

15. Adjournment.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

/cw

TO: TOWN OF PAHRUMP

2008/3/19

FROM: PAHRUMP ARENA COMMITTEE

RE: APPOINTMENTS / INFORMATION

COOKIE

PLEASE PLACE AN AGENDA ITEM ON THE NEXT TOWN BOARD MEETING FOR ARENA BOARD POSITIONS.

Please replace Gary Gilpin with Robert Behrman as a board member, place Judy Groene and Debbie Hines as alternates

The arena committee is looking at revising our by-laws. Please send a copy of new and previous arena by-laws to each member. Enclosed. Also please provide by-laws / policies /reservation forms for other TOP committees. Tourism, Park and Recreation, etc.

?, please call Scot at 775-764-8661

12d