

PAHRUMP TOWN BOARD MEETING
BOB RUUD COMMUNITY CENTER
150 NORTH HIGHWAY 160
TUESDAY – 7:00 P.M.
JANUARY 26, 2010

AGENDA

1. **Call to Order and Pledge of Allegiance.**
2. **Discussion and possible decision** regarding moving the order of, or deleting an agenda item(s). (Action)
3. **Advisory Board Reports**, from Advisory Board Chairpersons and/or Town Board Liaisons on the status of Advisory Boards. (Non-Action)
4. **Town Manager Report.** (Non-Action)
5. **Town Board Member's Comments.** (Non-Action)
6. **Presentation** of program for abandoned/orphaned underground storage tanks by Broadbent & Associates. (Non-Action)
7. **Review and approval** of Resolution 2010-02, a resolution accepting and approving the 2008/09 Town audit and supplemental materials. (Action)
8. **Presentation** of Certificate of Appreciations to Art Jones and Kenton Falerios thanking them for their services on the Pahrump Veteran's Memorial Advisory Board. (Non-Action)
9. **Presentation and possible decision** regarding presentation by Vernon Van Winkle, KPVM Television, Inc., pertaining to creating a government channel for government meetings, information and a live internet stream further requesting shared funding at cost of \$1,250 per month. (Action)
10. **Discussion and possible decision** to approve replacement copier lease. (Action)
11. **Discussion and possible decision** on endorsing Town Staff's recommendation of an alternative Fall Festival Operator. (Action)
12. **Discussion and possible decision** concerning Mr. Brian K. Shoemake (Brian K Media Web & Graphic Designer) has requested to address the Town Board pertaining to contract negotiations between the Town and himself for the design of the Town's website. (Action)
13. **Discussion and possible decision** to enter into a Memorandum of Understanding (MOU) with the Federal Aviation Administration (FAA) to prepare an Environmental Impact Statement (EIS) for the proposed new Pahrump Municipal Airport. (Action)

14. **Discussion and possible decision** to approve Resolution No. 2010-01 to set fees for Pahrump Valley Fire-Rescue Service (PVFRS) Fire Service fees. (Action)
15. **Discussion and possible decision** on adding “Announcements” back onto the Town Board Agenda. (Action)
16. **Appointment** by Chairman of Town Board Liaisons to Advisory Boards, Committees, and Organizations. (Non-Action)
17. **Discussion and possible decision** Consent agenda items: (Action)
 - a. Action – approval of Town vouchers
 - b. Action – approval of Town Board meeting minutes of January 12, 2010
 - c. Action – approval of 72 hour Liquor permits for the Death Valley Raceway for their 2010 season.
18. **Future Meetings/Workshops: Date, Time and Location.** (Action)
19. **Public Comment.** Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020 (2)(C)(3). (Non-Action)
20. **Adjournment.**

A quorum of Advisory Board members may be present at any Town Board meeting but they will not take any formal action.

Any member of the public who wishes to speak during public comment or on an agenda item, at the appropriate time, will be limited to three (03) minutes.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations:

PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, FLOYD’S ACE HARDWARE, CHAMBER OF COMMERCE

AGENDA ITEM REQUEST

Requests and backup must be in the Town Office by Noon, Wednesday of the week preceding the Town Board meeting you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED

1-19-2010

DATE OF DESIRED BOARD MEETING

1-26-2010

CIRCLE ONE: Action

or

Non-Action

ITEM REQUESTED FOR CONSIDERATION:

Presentation - ~~Document~~ Program for Abandoned/
Orphaned Underground Storage Tanks by Boardbeat
of Assoc.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

Introduction of Program by Dept. of Environmental
Protection awarded to Boardbeat of Assoc.

BACKUP ATTACHED:

YES

NO

NAME OF PRESENTER(S) OF ITEM:

Suzie McCoy

SPONSORED BY:

Town Manager William Kollege

Print Name

Suzie McCoy

Signature

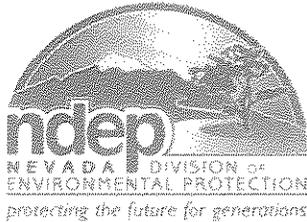
Suzie McCoy

Mailing Address

P.O. Box 27 Beatty, NV

Telephone Number

775-553-2382



STATE OF NEVADA

Department of Conservation & Natural Resources

Jim Gibbons, Governor

Allen Biaggi, Director

DIVISION OF ENVIRONMENTAL PROTECTION

Leo M. Drozdoff, P.E., Administrator

December 3, 2009

RE: Locating Orphaned/Abandoned Underground Storage Tanks (USTs) within the State of Nevada, Nevada Division of Environmental Protection

Dear Community Leader

The Nevada Division of Environmental Protection (NDEP) is pleased to announce a program to research and locate orphaned and/or abandoned gasoline and diesel underground storage tanks (USTs) within the State of Nevada. The program is part of the *Leaking Underground Storage Tank Trust Fund Assistance Award, Funded under the American Reinvestment & Recovery Act (ARRA) of 2009*. Broadbent & Associates, Inc. (BAI) has been contracted by the State of Nevada to implement this program.

The objective of this program is two-fold: 1) to review available resources and interview local residents in an effort to locate and build an inventory of orphaned and/or abandoned USTs within the State of Nevada that were never properly assessed and/or closed at the time they were taken out of use; and 2) prioritize and identify any sites that may represent an immediate environmental concern and determine any necessary assessment activities that should be conducted with the limited remaining funds. The detailed implementation Work Plan is posted on the NDEP website at the following link for your review: <http://ndep.nv.gov/recovery/index.html>

NDEP understands that timely communication with local community leaders is essential to minimize confusion and to continue to build trust and confidence with your communities. Time constraints regarding expenditure of this ARRA money prevent us from meeting with you in person at this time. However, representatives from NDEP and/or BAI will be contacting your office regarding program implementation and would be happy to attend future community meetings or meet with you at a later time to discuss any concerns you may have with this project.

Approximately 20 jobs will be created statewide to complete this project and at least 15 people will be recruited and hired from the local communities throughout Nevada. Also, if construction work is needed, all efforts will be made to hire local contractors.

-- More --

NDEP or BAI will be contacting you by telephone in the near future to discuss any comments or concerns you may have. Should you have immediate questions or require additional information at this time, please feel free to contact me at (775) 687-9376 or Mr. David Howard with BAI at (775) 322-7969.

Sincerely,

Arthur Gravenstein

Arthur Gravenstein, P.E.
Supervisor
UST/LUST Branch
Bureau of Corrective Actions

AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED
JAN 20, 2010

DATE OF DESIRED BOARD MEETING
JAN 26, 2010

CIRCLE ONE: Action

or

Non-Action

ITEM REQUESTED FOR CONSIDERATION:

PRESENTATION OF CERTIFICATE OF APPRECIATION TO ARI JONES AND KENTON FALORIOS THANKING THEM FOR THEIR SERVICE ON THE PAHRUMP VETERANS FB.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

SEE ABOVE

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: ALAN BIGALOW, CHAIRMAN

SPONSORED BY: B. Down VICE CHAIRMAN TB

B. Down

[Signature]

Print Name

Signature

400 N. Hwy 160 PAHRUMP 89060

775-764-1327

Mailing Address

Telephone Number

#8

Dear: Government Management

KPVM Television, Inc. is going Digital. With our new digital bandwidth we will be increasing from one TV channel to four TV channels in Pahrump.

Channel 46 is our new channel. We are dividing that channel with a multiplexer to create four TV channels.

46 dot 1 through dot four. All these channels will be seen on DirecTV and Dish systems within their menus with an HD antenna. Anyone can view the channels over the air also.

We are creating more programming for and about our community with these channels. 46.4 is Nye County Television Network. The materials included will provide you with detail information.

Most communities have their own government channel for government meetings and information. KPVM Television, Inc. has created a digital channel for your meetings that will be seen 24/7 in Pahrump homes and a Live **Internet stream** on www.seepahrump.com . These internet files will also be available for playback on demand from www.seepahrump.com or your internet web site.

We plan on having the digital upgrade on the air March first and the Nye County Television Network on the air April 5th 2010. Your response is needed to make the come alive.

Please review the enclosed packet and contact me for further details.

My Cell phone is 775-209-3824

Thank you,

Vernon Van Winkle
KPVM Television Inc.



890 SO. HIGLEY
PAHRUMP, NV 89048
PHONE: (775) 727-9400
www.ch41kpvm.com/
www.kpvm.tv

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Nye County Television 46.4

A local Digital Television Channel

For Pahrump Valley Citizens

Over air and streamed on the Internet

The purpose of this proposal is to provide local government television 24/7 to the community of Pahrump, Nevada, the largest populated town in Nye County. The same local government programming will also be available to stream on www.seepahrump.com and county Internet websites.

The TV channel will operate on KPVM Television Digital Television FCC upgrade channel 46.4. 24 hours a day, 7 days a week.

This over the air broadcast television station will have the appearance of a digital signage display with live TV embedded into the screen. (See demo DVD with this proposal). Multiple messages will be on screen at the same time, accessible for "on-demand" updates as needed by government offices that participate in the program.

Benefits to our community: Seniors, handicapped or medically impaired and those who want to watch any government meetings will be able to watch in their own homes. This channel will be on air 24 hours a day, seven days a week and is a dedicated channel for government and emergency programming. Programming will be video recorded in the new county government meeting room with four cameras and high quality production techniques. You will see personal messages from governmental and elected officials. This also includes, Sheriff Office alerts, the new High School TV production department and any message the government body wishes to create. Some examples of programming in full length are: Commissioner Meetings, RPC meeting and Pahrump Town Board Meetings.

Which Government offices will benefit from the channel immediately?

NCSD will use the channel as an informational message board and with the new High School television department, they will create ongoing student/teacher advisory and sporting events to be broadcast live or taped delayed on the channel.

NCSD will be able to create public awareness alerts about any information they need to get out to the public as needed instantly.

District and Justice Court will be able to display their information as needed for the public.

Pahrump Town office or Town board will also have town information displayed as needed. Ex: meeting times, agendas, community center events, etc.

Nye County will be able to use this TV Channel for any information they would like to distribute to the public, when and how they want to or as needed by emergency.

By using the KPVM Television, Inc. **Multizone** screen display, it will allow any department to communicate 24/7 with the on screen regions for each government department and be able to have remote access to update information as needed. (Please view demo on video DVD).

KPVM-TV
890 S. Higley
Pahrump, NV 89048
775-727-9400
775-727-8450 FAX



The digital signal can be seen in all homes in Pahrump, Nevada via over the air Digital TV signal (also shown on Direct TV/Dish schedules, once scanned in), Internet streaming or Video on Demand is also available. Hosting fees do apply. Video on Demand will allow meetings to be archived for playback over the Internet. All TV content will be able to be streamed on the internet to every home in Nye County and the world on the www. seepahrump.com and Nye County websites.

KPVM Television, Inc. will be making the investment in TV production equipment to provide this service which includes:

1. **4 Robotic cameras** mounted on ceiling and production workstation \$25,250.
2. **Automation workstation** for playback and digital signage allowing for 24 hour programming \$7,488.
3. **Microwave signal** back to station \$3,900.
4. **Installing:** Microwave and hardware \$2,500.

Personnel needed: One person will be needed for the set up and operation of video and audio for each meeting. This is an hourly employee needed for each meeting that you want to be recorded. KPVM will provide a single employee 40 hours a month to record 4 meetings twice a month. We provide workman's compensation, etc.

2 BOCC meetings, 8-hour shifts, 2 Town board meetings, 3 hours shifts, 2 RPC meetings 3-hour shifts, 2 School board meetings at their location single camera, 4 hour shifts. 4 hours set up time.

Benefits - No FCC licensing needed from you!: all Licensing would be owned by KPVM Television, Inc. Which also means there are no set up fees or annual FCC licensing fee.

Monthly investment for the broadcast Digital TV Channel: \$1,250 dollars per megabyte stream wanted. A good stream would be 4 mega-bytes of digital bandwidths for a total cost of \$5,000 dollars a month.

Shared funding for the investment: NCSD, Nye County, NCSO and Town of Pahrump. Each branch of government will share monthly investment which equals only \$1,250 per branch for the 24/7 access to the Digital TV Channel.

Grants. Public TV funding is available for video equipment and television broadcast..

Agreement: Four Year agreement with 1st right of refusal is requested. KPVM Television, Inc. will insert 3-minutes an hour for commercials and display banner ads in digital signage area

Competition: At no time will the channel be able to be used for a professional or imitation newscast format showing an on-camera anchor directing a pre-produced news story or stories with the exception of a student newscast from PVHS. This channel will only be used for Government TV programming and will not compete with KPVM entertainment or news format programming. At no time will governmental agencies sell commercial advertising.

Programming automation:

KPVM Television, Inc. and Participating government will need to work together to program content for 24 /7 operation. Government offices will have remote access to automation to program content.

KPVM-TV
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Additional Information:

If KPVM Television were needed for production of a pre-planned program, production cost will be on a per project basis. Example: production, video editing and audio recordings. However, the high school's new production facility may be able to do many of your productions at no charge and will give students experience.

When no video programming is showing on the TV screen, a computer digital signage will be shown to keep information on screen at all times. Note: Meetings can be repeated as many times as you like to keep video playing on the channel.

Complete training will be available for all areas of remote operation for digital signage.

Remote access input can be done at any location with user name and passwords. The signage has a wide range to work with, from a very simple format to several text boxes and regions. It all depends on your needs.

Unsecured Property taxes on the above leased equipment will be the responsibility of the government offices involved. The equipment amount to be paid on is listed in this proposal.

Outside Access to video recorded:

KPVM Television, Inc. will have sole rights to using the video for its News programming. No other entity will have the right to using footage without written consent from KPVM Television, Inc.

Internet Streaming.....if this opportunity is wanted:

All meetings will be captured in mpg4, flash or avi format for streaming and archiving.

Video file will be hosted on KPVM Television, Inc. server. A \$250 storage fee per 100 gigs used a month will apply.

If more storage is needed the amount overage will be billed as needed. Live streaming and "video on demand" will be viewed on www.seepahrump.com for no fee. If your IT personal wants to link to our server, we will provide the code to do so for display on your web site. KPVM Television, Inc. will keep the last 8 meetings of each government meeting on the site. After this time, meeting files will be available from our storage as needed on request for DVD Viewing. A small fee will apply.

KPVM-TV
890 S. Higley
Pahrump, NV 89048
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MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 01-24-10

TO: Town Board

FROM: William A. Kohbarger, Pahrump Town Manager

DATE: January 24, 2010

RE: Approval of Replacement Copier Lease Agreement

1.) Background

The equipment and agreement terms are part of the State of Nevada Department of Purchasing umbrella bid which allows all local governmental agencies to participate in the costs savings achieved by their volume purchasing capacity and pricing. More importantly, the installed base of similar copier equipment at both the county and school district involves over 100 various units, and provides a verifiable history of service response and operating performance.

After a staff committee of users completed a review of the options, costs, and most importantly service response, the Town Manager is recommending that the best and most responsible vendor would be Xerox Corporation.

While no comparison of features and pricing models will ever be identical apples-to-apples, one of the staff's key concerns addressed was reliability and service response, which has been an issue over the course of the current installed equipment. The recommended vendor has a service representative based in Pahrump, and will provide four hour or next day service. This has been the experiences of the installed base with other governmental agencies; whose needs closely mirror the Town's when it comes to agenda packets and deadlines.

As with computers and all electronics, after five years of use, there have been substantial changes to copier features and pricing. The newer generation copies incorporate reliability and green technology improvements which will help reduce staff time, resource use, supplies and costs.

Additionally the proposed agreement has been reviewed by the Town Attorney and one of its unique features is that it emphasizes complete customer satisfaction or replacement, should the model not deliver. Those of you who use technology can appreciate; this often is a key to operating efficiently and effectively with mandated deadlines. Staff support of agenda packets for the public and advisory boards continues to increase and reliability is one of our key needs.

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 01-24-10

The amount requested is a not to exceed amount, to allow flexibility to negotiate any additional financing or discount opportunities based on delivery that might become available during the transition. The range of annual costs is entirely dependent on copy volume, pricing models and color type of copy.

2.) Fiscal Impact

The lease agreement replaces an expiring copier rental agreement and sufficient funds are available and budgeted in the FY10 General Fund budget for both the operating lease payments and copier charges.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town Board *move to approve a five year replacement copier lease agreement with the Xerox Corporation in an amount not to exceed \$25,000, and further authorizes the Town Manager to execute appropriate documents, subject to Town Attorney review.*

If you have any additional questions, we would be happy to answer them.

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 01-24-10

(Attachment A – Xerox Lease Form)

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 01-24-10

(Attachment B – Replacement Copier Feature and Cost Summaries)

Lease Agreement



Terms and Conditions

INTRODUCTION:

1. TOTAL SATISFACTION GUARANTEE. If you are not totally satisfied with any Xerox-brand Equipment delivered under this Agreement, Xerox will, at your request, replace it without charge with an identical model or, at Xerox's option, with Xerox Equipment with comparable features and capabilities. This Guarantee applies only to Xerox-brand Equipment that has been continuously maintained by Xerox under this Agreement or a Xerox maintenance agreement. For "Previously Installed" Equipment, this Guarantee will be effective for 1 year after installation. For all other Equipment, this Guarantee will be effective for 3 years after installation unless the Equipment is being financed under this Agreement for more than 3 years, in which event it will expire at the end of the initial Term of this Agreement.

GOVERNMENT TERMS:

2. REPRESENTATIONS & WARRANTIES. You represent and warrant, as of the date of this Agreement, that: (1) you are a State or a fully constituted political subdivision or agency of the State in which you are located and are authorized to enter into, and carry out, your obligations under this Agreement and any other documents required to be delivered in connection with this Agreement (collectively, the "Documents"); (2) the Documents have been duly authorized, executed and delivered by you in accordance with all applicable laws, rules, ordinances and regulations (including all applicable laws governing open meetings, public bidding and appropriations required in connection with this Agreement and the acquisition of the Products) and are valid, legal, binding agreements, enforceable in accordance with their terms; (3) the person(s) signing the Documents have the authority to do so, are acting with the full authorization of your governing body and hold the offices indicated below their signatures, each of which are genuine; (4) the Products are essential to the immediate performance of a governmental or proprietary function by you within the scope of your authority and will be used during the Term only by you and only to perform such function; and (5) your payment obligations under this Agreement constitute a current expense and not a debt under applicable state law and no provision of this Agreement constitutes a pledge of your tax or general revenues, and any provision that is so construed by a court of competent jurisdiction is void from the inception of this Agreement.

3. FUNDING. You represent and warrant that all payments due and to become due during your current fiscal year are within the fiscal budget of such year and are included within an unrestricted and unencumbered appropriation currently available for the purchase/maintenance of the Products, and it is your intent to use the Products for the entire term and to make all payments required under this Agreement. If (1) through no action initiated by you, your legislative body does not appropriate funds for the continuation of this Agreement for any fiscal year after the first fiscal year and has no funds to do so from other sources, and (2) you have made a reasonable but unsuccessful effort to find a creditworthy assignee acceptable to Xerox in its sole discretion within your general organization who can continue this Agreement, this Agreement may be terminated. To effect this termination, you must, at least 30 days prior to the beginning of the fiscal year for which your legislative body does not appropriate funds, notify Xerox in writing that your legislative body failed to appropriate funds and that you have made the required effort to find an assignee. Your notice must be accompanied by payment of all sums then owed through the current year under this Agreement and must certify that the canceled Equipment is not being replaced by equipment performing similar functions during the ensuing fiscal year. You will return the Equipment, at your expense, to a location designated by Xerox and, when returned, the Equipment will be in good condition and free of all liens and encumbrances. You will then be released from any further payment obligations beyond those payments due for the current fiscal year (with Xerox retaining all sums paid to date).

SOLUTION/SERVICES:

4. PRODUCTS. "Products" means the equipment ("Equipment"), Software and supplies identified in this Agreement. You agree the Products are for your business use (not resale) in the United States and its territories and possessions ("U.S.") and will not be used for personal, household or family purposes.

5. TRADE-IN EQUIPMENT. You warrant that you have the right to transfer title to the equipment you are trading in as part of this Agreement ("Trade-In Equipment") and that the Trade-In Equipment is in good working order and has not been modified from its original configuration (other than by Xerox). Title and risk of loss to the Trade-In Equipment will pass to Xerox when Xerox removes it from your premises. You will maintain the Trade-In Equipment at its present site and in substantially its present condition until removed by Xerox. You will pay all accrued charges for the Trade-In Equipment (up to and including payment of the final principal payment number) and all applicable maintenance, administrative, supply and finance charges until Xerox

removes the Trade-In Equipment from your premises.

6. CONSUMABLE SUPPLIES. If "Consumable Supplies" is identified in Maintenance Plan Features, Maintenance Services will include black toner (excluding highlight color toner), black developer, Cartridges, and, if applicable, fuser agent ("Consumable Supplies"). For full-color Equipment, Consumable Supplies will also include color toner and developer. For Phaser Products, Consumable Supplies may also include, if applicable, black solid ink, color solid ink, imaging units, waste cartridges, transfer rolls, transfer belts, transfer units, belt cleaner, maintenance kits, print Cartridges, drum Cartridges, waste trays and cleaning kits. Consumable Supplies are Xerox's property until used by you, and you will use them only with the Equipment for which "Consumable Supplies" is identified in Maintenance Plan Features. If Consumable Supplies includes Cartridges that are furnished with pre-paid shipping labels, you will return used Cartridges to Xerox for remanufacturing. Upon expiration of this Agreement you will return to Xerox any unused Consumable Supplies that are furnished with pre-paid shipping labels and destroy all other unused Consumable Supplies. If your use of Consumable Supplies exceeds Xerox's published yield by more than 10%, Xerox will notify you of such excess usage. If such excess usage does not cease within 30 days after such notice, Xerox may charge you for such excess usage. Upon request, you will provide an inventory of Consumable Supplies in your possession.

7. CARTRIDGES. If Xerox is providing Maintenance Services for Equipment utilizing cartridges designated by Xerox as customer replaceable units, including copy/print cartridges and xerographic modules or fuser modules ("Cartridges"), you agree to use only unmodified Cartridges purchased directly from Xerox or its authorized resellers in the U.S. Cartridges packed with Equipment and replacement Cartridges may be new, remanufactured or reprocessed. Remanufactured and reprocessed Cartridges meet Xerox's new Cartridge performance standards and contain new or reprocessed components. To enhance print quality, Cartridge(s) for many models of Equipment have been designed to cease functioning at a predetermined point. In addition, many Equipment models are designed to function only with Cartridges that are newly manufactured original Xerox Cartridges or with Cartridges intended for use in the U.S.

8. MAINTENANCE SERVICES. Except for Equipment identified as "No Svc.", Xerox (or a designated servicer) will keep the Equipment in good working order ("Maintenance Services"). Maintenance Services will be provided during Xerox's standard working hours in areas open for repair service for the Equipment. Maintenance Services excludes repairs due to: (i) misuse, neglect or abuse; (ii) failure of the installation site or the PC or workstation used with the Equipment to comply with Xerox's published specifications; (iii) use of options, accessories or products not serviced by Xerox; (iv) non-Xerox alterations, relocation, service or supplies; or (v) failure to perform operator maintenance procedures identified in operator manuals. Replacement parts may be new, reprocessed or recovered and all replaced parts become Xerox's property. Xerox will, as your exclusive remedy for Xerox's failure to provide Maintenance Services, replace the Equipment with an identical model or, at Xerox's option, another model with comparable features and capabilities. There will be no additional charge for the replacement Equipment during the remainder of the initial Term. If meter reads are a component of your Maintenance Plan, you will provide them using the method and frequency identified by Xerox. If you do not provide a meter reading, Xerox may estimate the reading and bill you accordingly.

9. EQUIPMENT STATUS. Unless you are acquiring "Previously Installed" Equipment, Equipment will be (1) "Newly Manufactured", which may contain some reconditioned components; (2) "Factory Produced New Model", which is manufactured and newly serialized at a Xerox factory, adds functions and features to a product previously disassembled to a Xerox predetermined standard, and contains new and reconditioned components; or (3) "Remanufactured", which has been factory produced following disassembly to a Xerox predetermined standard and contains new and reconditioned components.

10. SOFTWARE LICENSE. Xerox grants you a non-exclusive, non-transferable license to use in the U.S.: (a) software and accompanying documentation provided with Xerox-brand Equipment ("Base Software") only with the Xerox-brand Equipment with which it was delivered; and (b) software and accompanying documentation identified in this Agreement as "Application Software" only on any single unit of equipment for as long as you are current in the payment of all applicable software license fees. "Base Software" and "Application Software" are referred to collectively as "Software". You have no other rights and may not: (1) distribute, copy, modify, create derivatives of, decompile, or reverse engineer Software; (2) activate Software delivered with the Equipment in an inactivated state; or (3) allow others to engage in same. Title to, and all intellectual property rights in, Software will reside solely with Xerox and/or its

Lease Agreement



Terms and Conditions

licensors (who will be considered third-party beneficiaries of this Section), Software may contain code capable of automatically disabling the Equipment. Disabling code may be activated if: (x) Xerox is denied access to periodically reset such code; (y) you are notified of a default under this Agreement; or (z) your license is terminated or expires. The Base Software license will terminate; (f) if you no longer use or possess the Equipment; (g) you are a lessor of the Equipment and your first lessee no longer uses or possesses it; or (iii) upon the expiration or termination of this Agreement, unless you have exercised your option to purchase the equipment. Neither Xerox nor its licensors warrant that Software will be free from errors or that its operation will be uninterrupted. The foregoing terms do not apply to Diagnostic Software or to software/documentation accompanied by a clickwrap or shrinkwrap license agreement or otherwise made subject to a separate license agreement.

11. SOFTWARE SUPPORT. Xerox (or a designated service) will provide the software support set forth below ("Software Support"). For Base Software, Software Support will be provided during the initial Term and any renewal period but in no event longer than 5 years after Xerox stops taking customer orders for the subject model of Equipment. For Application Software, Software Support will be provided as long as you are current in the payment of all applicable software license and support fees. Xerox will maintain a web-based or toll-free hotline during Xerox's standard working hours to report Software problems and answer Software-related questions. Xerox, either directly or with its vendors, will make reasonable efforts to: (a) assure that Software performs in material conformity with its user documentation; (b) provide available workarounds or patches to resolve Software performance problems; and (c) resolve coding errors for (i) the current Release and (ii) the previous Release for a period of 6 months after the current Release is made available to you. Xerox will not be required to provide Software Support if you have modified the Software. New releases of Software that primarily incorporate compliance updates and coding error fixes are designated as "Maintenance Releases" or "Updates". Maintenance Releases or Updates that Xerox may make available will be provided at no charge and must be implemented within six months. New releases of Software that include new content or functionality ("Feature Releases") will be subject to additional license fees at Xerox's then-current pricing. Maintenance Releases, Updates and Feature Releases are collectively referred to as "Releases". Each Release will be considered Software governed by the Software License and Software Support provisions of this Agreement (unless otherwise noted). Implementation of a Release may require you to procure, at your expense, additional hardware and/or software from Xerox or another entity. Upon installation of a Release, you will return or destroy all prior Releases.

12. DIAGNOSTIC SOFTWARE. Software used to evaluate or maintain the Equipment ("Diagnostic Software") is included with the Equipment. Diagnostic Software is a valuable trade secret of Xerox. Title to Diagnostic Software will remain with Xerox or its licensors. Xerox does not grant you any right to use Diagnostic Software, and you will not access, use, reproduce, distribute or disclose Diagnostic Software for any purpose (or allow third parties to do so). You will allow Xerox reasonable access to the Equipment to remove or disable Diagnostic Software if you are no longer receiving Maintenance Services from Xerox.

PRICING PLAN/OFFERING SELECTED:

13. TERM. The Term for each unit of Equipment will commence upon: (a) delivery of customer-installable Equipment; or (b) installation of Xerox-installable Equipment. Unless either party provides notice of termination at least thirty days before the expiration of the initial Term, it will renew automatically on a month-to-month basis on the same terms and conditions. During this renewal period, either party may terminate the Equipment upon at least 30 days notice. Upon termination, you will make the Products available for removal by Xerox. At the time of removal, the Equipment will be in the same condition as when delivered (reasonable wear and tear excepted).

14. PAYMENT. Payment (including applicable Taxes) is due within 30 days after the invoice date, with all charges being billed in arrears. This Agreement will not be automatically renewed.

15. LATE CHARGE. If a payment is not received by Xerox within 10 days after the due date, Xerox may charge, and you will pay, a late charge of 5% of the amount due or \$25, whichever is greater.

16. PRICE INCREASES. Xerox may annually increase the maintenance component of the Minimum Payment and Print Charges, each such increase not to exceed 10.0%. For Application Software, Xerox may annually increase the software license or support fees, each such increase not to exceed 10%. These adjustments will occur at the commencement of each annual contract cycle.

17. DELIVERY, REMOVAL & RELOCATION. Equipment prices include standard

delivery and removal charges. Non-standard delivery and Equipment relocation must be arranged (or approved in advance) by Xerox and will be at your expense.

18. TAXES. You will be responsible for all applicable taxes, fees or charges of any kind (including interest and penalties) assessed by any governmental entity on this Agreement or the amounts payable under this Agreement ("Taxes"), which will be included in Xerox's invoice unless you timely provide proof of your tax exempt status. Taxes do not include personal property taxes in jurisdictions where Xerox is required to pay personal property taxes, and taxes on Xerox's income. This Agreement is a lease for all income tax purposes and you will not claim any credit or deduction for depreciation of the Equipment, or take any other action inconsistent with your role as lessee of the Equipment.

19. PURCHASE OPTION. If not in default, you may purchase the Equipment, "AS IS, WHERE IS" and WITHOUT ANY WARRANTY AS TO CONDITION OR VALUE, at the end of the initial Term for the "Purchase Option" indicated on the face of this Agreement (i.e., either a set dollar amount or the fair market value of the Equipment at the expiration of the initial Term), plus all applicable Taxes.

20. DEFAULT & REMEDIES. You will be in default under this Agreement if (1) Xerox does not receive any payment within 15 days after the date it is due, or (2) you breach any other obligation in this or any other agreement with Xerox. If you default, Xerox may, in addition to its other remedies (including cessation of Maintenance Services), remove the Equipment at your expense and require immediate payment, as liquidated damages for loss of bargain and not as a penalty, of: (a) all amounts then due, plus interest from the due date until paid at the rate of 1.5% per month; (b) the Minimum Payments (less the Maintenance Services and Consumable Supplies components thereof, as reflected on Xerox's books and records) remaining in the Term, discounted at 4% per annum; (c) the applicable Purchase Option; and (d) all applicable Taxes. You will pay all reasonable costs, including attorneys' fees, incurred by Xerox to enforce this Agreement. If you make the Equipment available for removal by Xerox within 30 days after notice of default, in the same condition as when delivered (reasonable wear and tear excepted), you will receive a credit for the fair market value of the Equipment as determined by Xerox, less any costs incurred by Xerox.

21. REFINANCE. The "Amount Refinanced" is included in the amount financed under this Agreement. If the Amount Refinanced is under an agreement with a third party, you acknowledge you have the right to terminate the agreement and you will provide Xerox with a statement from the third party identifying the equipment at issue, the amount to be paid off and the payee's name and mailing address. If the Amount Refinanced is under an agreement with Xerox, the refinancing will render your prior agreement null and void. If you breach any of your obligations under this Agreement, the full Amount Refinanced will be immediately due and payable.

GENERAL TERMS & CONDITIONS:

22. NON-CANCELABLE AGREEMENT. THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED EXCEPT AS EXPRESSLY PROVIDED HEREIN. YOUR OBLIGATION TO MAKE ALL PAYMENTS, AND TO PAY ANY OTHER AMOUNTS DUE OR TO BECOME DUE, IS ABSOLUTE AND UNCONDITIONAL AND NOT SUBJECT TO DELAY, REDUCTION, SET-OFF, DEFENSE, COUNTERCLAIM OR RECOUPMENT FOR ANY REASON WHATSOEVER, IRRESPECTIVE OF XEROX'S PERFORMANCE OF ITS OBLIGATIONS HEREUNDER. ANY CLAIM AGAINST XEROX MAY BE ASSERTED IN A SEPARATE ACTION AND SOLELY AGAINST XEROX.

23. REPRESENTATIONS. The individuals signing this Agreement are duly authorized to do so and all financial information you provide completely and accurately represents your financial condition.

24. LIMITATION OF LIABILITY. Except for liability under the indemnification obligations set forth in this Agreement, Xerox will not be liable to you for any direct damages in excess of \$10,000 or the amounts paid hereunder, whichever is greater, and neither party will be liable to the other for any special, indirect, incidental, consequential or punitive damages arising out of or relating to this Agreement, whether the claim alleges tortious conduct (including negligence) or any other legal theory. Any action you take against Xerox must be commenced within 2 years after the event that caused it.

25. CREDIT REPORTS. You authorize Xerox or its agent to obtain credit reports from commercial credit reporting agencies.

26. FORCE MAJEURE. Xerox will not be liable to you during any period in which its performance is delayed or prevented, in whole or in part, by a circumstance beyond its reasonable control. Xerox will notify you if such a circumstance occurs.

27. PROTECTION OF XEROX'S RIGHTS. You authorize Xerox or its agent to file, by

Lease Agreement



Terms and Conditions

any permissible means, financing statements necessary to protect Xerox's rights as lessor of the Equipment. You will promptly notify Xerox of a change in ownership, or if you relocate your principal place of business or change the name of your business.

28. WARRANTY & FINANCE LEASE DISCLAIMERS. XEROX DISCLAIMS THE IMPLIED WARRANTIES OF NON-INFRINGEMENT AND FITNESS FOR A PARTICULAR PURPOSE. This Agreement is a "finance lease" under Article 2A of the Uniform Commercial Code and, except to the extent expressly provided herein, and as permitted by applicable law, you waive all of your rights and remedies as a lessee under Article 2A.

29. INTELLECTUAL PROPERTY INDEMNITY. Xerox will defend, and pay any settlement agreed to by Xerox or any final judgment for, any claim that a Xerox-brand Product infringes a third party's U.S. intellectual property rights. You will promptly notify Xerox of any alleged infringement and permit Xerox to direct the defense. Xerox is not responsible for any non-Xerox litigation expenses or settlements unless it pre-approves them in writing. To avoid infringement, Xerox may modify or substitute an equivalent Xerox-brand Product, refund the price paid for the Xerox-brand Product (less the reasonable rental value for the period it was available to you), or obtain any necessary licenses. Xerox is not liable for any infringement based upon a Xerox-brand Product being modified to your specifications or being used or sold with products not provided by Xerox.

30. TITLE & RISK OF LOSS. Until you exercise your Purchase Option: (a) title to Equipment will remain with Xerox; (b) Equipment will remain personal property; (c) you will not attach the Equipment as a fixture to any real estate; (d) you will not pledge, sub-lease or part with possession of it, or file or permit to be filed any lien against it; and, (e) you will not make any permanent alterations to it. Risk of loss passes to you upon delivery and remains with you until Xerox removes the Equipment. You will keep the Products insured against loss or damage and the policy will name Xerox as a loss payee.

31. ASSIGNMENT. Except for assignment by Xerox to a parent, subsidiary or affiliate of Xerox, or to securitize this Agreement as part of a financing transaction ("Permitted Assignment"), neither party will assign any of its rights or obligations under this Agreement without the prior written consent of the other party. In the event of a Permitted Assignment: (a) Xerox may, without your prior written consent, release to the proposed assignee information it has about you related to this Agreement; (b) the assignee will have all of the rights but none of the obligations of Xerox hereunder; (c) you will continue to look to Xerox for performance of Xerox's obligations, including the provision of Maintenance Services; (d) you waive and release the assignee from any claim relating to or arising from the performance of Xerox's obligations hereunder; (e) you shall not assert any defense, counterclaim or setoff you may have against an assignee; and (f) you will remit payments in accordance with instructions of the assignee.

32. MISCELLANEOUS. Notices must be in writing and will be deemed given 5 days after mailing, or 2 days after sending by nationally recognized overnight courier. Notices will be sent to you at the "Bill to" address identified in this Agreement, and to Xerox at the inquiry address set forth on your most recent invoice, or to such other address as either party may designate by written notice. You authorize Xerox or its agents to communicate with you by any electronic means (including cellular phone, email, automatic dialing and recorded messages) using any phone number (including cellular) or electronic address you provide to Xerox. This Agreement constitutes the entire agreement as to its subject matter, supersedes all prior oral and written agreements, and will be governed by the laws of the State of New York (without regard to conflict-of-law principles). In any action to enforce this Agreement, the parties agree (a) to the

jurisdiction and venue of the federal and state courts in Monroe County, New York, and (b) to waive their right to a jury trial. If a court finds any term of this Agreement unenforceable, the remaining terms will remain in effect. The failure by either party to exercise any right or remedy will not constitute a waiver of such right or remedy. Each party may retain a reproduction (e.g., electronic image, photocopy, facsimile) of this Agreement which will be admissible in any action to enforce it, but only the Agreement held by Xerox will be considered an original. Xerox may accept this Agreement either by signature or by commencing performance. Changes to this Agreement must be in writing and signed by both parties. Any terms on your ordering documents will be of no force or effect. The following four sentences control over every other part of this Agreement. Both parties will comply with applicable laws. Xerox will not charge or collect any amounts in excess of those allowed by applicable law. Any part of this Agreement that would, but for the last four sentences of this Section, be read under any circumstances to allow for a charge higher than that allowed under any applicable legal limit, is modified by this Section to limit the amounts chargeable under this Agreement to the maximum amount allowed under the legal limit. If, in any circumstances, any amount in excess of that allowed by law is charged or received, any such charge will be deemed limited by the amount legally allowed and any amount received by Xerox in excess of that legally allowed will be applied by Xerox to the payment of amounts legally owed under this Agreement, or refunded to you.

33. REMOTE SERVICES. Certain models of Equipment are supported and serviced using data that is automatically collected by Xerox from the Equipment via electronic transmission from the Equipment to a secure off-site location. Examples of automatically transmitted data include product registration, meter read, supply level, Equipment configuration and settings, software version, and problem/fault code data. All such data shall be transmitted in a secure manner specified by Xerox. The automatic data transmission capability will not allow Xerox to read, view or download the content of any Customer documents residing on or passing through the Equipment or Customer's information management systems.

34. COLORQUBE EQUIPMENT.

A. ColorQube Equipment identified in the Agreement will have one of the following billing plans:

i. A Tier 2 plan is billed using two meters, each with a different Print Charge or Charge per Impression. The meter identified as "BW CLR" counts (i) black and white impressions and (ii) color impressions that have up to 286,000 color pixels (also referred to as Useful Color). The meter identified as "CLR LVL2" counts color impressions with more than 286,000 color pixels.

ii. A Tier 3 plan is billed using three meters, each with a different Print Charge or Charge per Impression. The meter identified as "BW CLR" counts (i) black and white impressions and (ii) color impressions that have up to 286,000 color pixels (also referred to as Useful Color). The meter identified as "CLR LVL2" counts color impressions with more than 286,000 color pixels and up to 1,900,000 color pixels (also referred to as Everyday Color). The meter identified as "CLR LVL3" counts color impressions with more than 1,900,000 color pixels (also referred to as Expressive Color).

B. The ColorQube Equipment automatically determines the color pixel count for each impression and records the impression on the appropriate meter.

Lease Agreement



Customer: NYE, COUNTY OF

Bill To: TOWN OF PAHRUMP
400 N Highway 160
Pahrump, NV 89060

Install: TOWN OF PAHRUMP
400 N Highway 160
Pahrump, NV 89060

State or Local Government Negotiated Contract : 072164800

Solution

Item	Product Description	Agreement Information	Trade Information	Requested Install Date
1. 3CQ9201 (3 MTR COLORQUBE 9201)	- 3hole Punch-ofc Fin - Office Finisher - Customer Ed - Analyst Services	Lease Term: 60 months Purchase Option: FMV Competitive Buyout: \$742.00	- Konica Minolta Bizhub 7145 Trade-In to Xerox	2/17/2010

Monthly Pricing

Item	Lease Minimum Payment	Print Charges			Maintenance Plan Features
		Meter	Volume Band	Per Print Rate	
1. 3CQ9201	\$320.85	1: BW CLR 2: CLR LVL2 3: CLR LVL3	All Prints All Prints All Prints	\$0.0089 \$0.0290 \$0.0790	- Consumable Supplies Included for all prints
Total	\$320.85	Minimum Payments (Excluding Applicable Taxes)			

Authorized Signature

<p>Customer acknowledges receipt of the terms of this agreement which consists of 4 pages including this face page.</p>		<p>Thank You for your business! This Agreement is proudly presented by Xerox and</p>	
<p>Signer: _____</p>	<p>Phone: (775)727-5107</p>	<p>Gerald Sloane (702)737-4601</p>	
<p>Signature: _____</p>	<p>Date: _____</p>	<p>For information on your Xerox Account, go to www.xerox.com/AccountManagement</p>	



Konica Minolta (Hughes Callihan)

<p>Pros</p> <ul style="list-style-type: none">• Green technology• Best pricing – can have color for less than competitors black and white• Not charged for service copies	<p>Cons</p> <ul style="list-style-type: none">• Service will be like we currently get• Machine is newer models of what we have, which has proved unreliable
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Kyocera (Advanced Imaging Solutions)

<p>Pros</p> <ul style="list-style-type: none">• Scan to OCR for editable documents• Excellent reference (limited need for service & good service when needed)	<p>Cons</p> <ul style="list-style-type: none">• Set fee for 1st 10,000 copies – minimum charge whether copies used or machine down
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Xerox (Premier Office Systems)

<p>Pros</p> <ul style="list-style-type: none">• Green technology• Replacement guarantee if dissatisfied• Ability to break contract if state funding rescinded• In-house financing – once ½ through lease can terminate without rollover to get brand new equipment• Slide in/out fuser & drums can be easily replaced by us, no tech needed• Machines give preventative warnings when to order supplies• Scan to searchable PDF• Adjustable cost of color based on amount of color used on ColorQube• Can print & scan at the same time• Excellent references (limited need for service & good service when needed)• Service normally within 3 hours, latest next morning (they have a local serviceman)• Not charged for service copies	<p>Cons</p> <ul style="list-style-type: none">• Pricing a bit higher
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**Town of Pahrump
Copier Feature Comparison**

Feature Comparison	Konica Bizhub 501 (B&W)	Konica Bizhub C452 (Color)	Kyocera Taskalfa 5201 (B&W)	Kyocera Taskalfa C500ci (Color)	Xerox WC5150 (B&W)	Xerox ColorQube 9200 (Color)	Xerox WC5655 (B&W)
Copy							
Copy Speed (ppm)	50	45	52	50	50	50	55
Copy Speed Increase (ppm)	N/A	N/A	N/A	N/A	N/A	85	N/A
Per Copy Cost	\$ 0.0081	\$ 0.0491	\$ 0.0090	\$ 0.0120	\$ 0.0089	\$ 0.0089	\$ 0.0089
Copy Speed Color (ppm)		45		40		38	
Copy Speed Increase Color (ppm)		N/A		N/A		60	
Per Copy Cost for Color		\$ 0.0491		\$ 0.0690		*\$ 0.0089 - \$	
Adjustable Charge Based on Amount of Color						X	
Network Printing							
Network Printing	X	X	X	X	X	X	X
Scan							
Scan to Email	X	X	X	X	X	X	X
Scan to PC	X	X	X	X	X	X	X
Scan to PDF	X	X			X	X	X
Scan to Searchable PDF					X	X	X
Scan to OCR for Editable Document				X			
Scan Speed (ppm)	70	78		75	60	75	60
Scan Speed Color (ppm)						51	
Scans Color		X	X	X		X	
Finishing							
Duplex	X	X	X	X	X	X	X
3 Hole Punch	X	X	X	X	X	X	X
Stapler	X	X	X	X	X	X	X
Bypass Drawer	X	X	X	X	X	X	X
# of Paper Drawers	3	4	3	3	4	3	4
11X17 Capability	X	X	X	X	X	X	X
Total Paper Capacity	3500	3500	4000	4000	4600	3200	4600
Service							
Includes Supplies except paper & staples	X	X	X	X	X	X	X

AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by Noon, Wednesday of the week preceding the Town Board meeting you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED
1/20/2010

DATE OF DESIRED BOARD MEETING
1/26/2010

CIRCLE ONE: Discussion, Action, Decision or XXXXXXXXXX

ITEM REQUESTED FOR CONSIDERATION:

Discussion and Possible Decision on Endorsing Town Staff's Recommendation of an Alternative Fall Festival Operator.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached RFP material submitted by the Pahrump Valley Chamber of Commerce (PVCC) and PAVED, Inc.

BACKUP ATTACHED: YES NO

SPONSORED BY: Town Board

NAME OF PRESENTER(S) OF ITEM: Town Staff

William A. Kohbarger
Print Name

 01/20/10
Signature

Town Office
Mailing Address

(775) 727-5107 ext. 305
Telephone Number

**MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 01-26-2010**

TO: Town Board

FROM: William Kohbarger, Town Manager
Michael Sullivan, Finance Director

DATE: December 8th, 2009

RE: Recommendation for Endorsement of an Alternative Fall Festival Operator

1.) Background

As part of the FY10 budget discussions, both the staff and Town Board expressed concern over the continuing decline of Town revenues for this and succeeding fiscal years. In order to obtain long term sustainability beyond FY10, it will be necessary to actively monitor and manage budget spending to survive the current economic downturn, as Nevada continues to experience declining revenues from gaming and sales tax.

As part of the process, it was agreed to issue a request for proposals to seek an alternative operator. This was done during December, and we received two submittals: one from the Pahrump Valley Chamber of Commerce and one from PAVED.

The Town is not the primary financial or logistical sponsor for other community special events such as the Cancer walks, fundraisers for various organizations, Freedom Festival, Pow Wow, Business Expo, Mardi Gras, Oktoberfest, Cinco de Mayo, or Luau. These events are sponsored and operated by non-profit organizations for the betterment of the community.

2.) Request for Proposal General Criteria

There really isn't much to award to an alternative non-profit operating agency. The Fall Festival has few assets beyond some banners and electrical extension cords. The intention would be that Town Board would cooperate and continue to make the park facilities available to a non profit just like it does to others during the year, such as the Pow Wow, Fourth of July, and Cancer Walk.

The real intangible value for sponsoring any special event is the volunteers, who actually make an event a success every year. Those "people assets" can continue to operate under the umbrella of any non-profit board, just like similar committees operate other special

**MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 01-26-2010**

events in the community, such as the Cancer Walk, Chamber of Commerce, and United Way benefits. It may actually make their jobs easier, have greater flexibility to market, select sponsorships and make financial business decisions.

Additionally there is a wealth of non profit agencies who can bring marketing and sales experience, along with organizational skills from having been in the fundraising business and investing their proceeds into services to the community.

These were the recommended goals and criteria that the Town indicated would be desirable:

- a. Community Based
- b. Financial Capacity
- c. Special Events Operational Experience
- d. Marketing and Sponsorship Experience.

4.) Staff Comments and Recommendations

In unique situations like this, it is understood that an RFP process may not produce a candidate who fully meets all of the stated objectives, and that the intent would be to identify a proposal which will implement this vision to the greatest degree.

After reviewing the materials submitted, a staff group has provided their observations and highlighted the advantages and disadvantages that in their experience of having run the Fall Festival for seven years would be important for consideration.

Since the PVCC has previously announced to the Town Board and community via the newspapers that it intends to host a similar event in October, and additionally based on our review of the proposal submittals, the staff recommendation would be for the Town Board to endorse their efforts and direct the Town Manager to assist in making as smooth a transition as possible to the PVCC.

Clearly it makes no common sense, much less financial or operational sense, to continue using taxpayer funding for a competing event. The recommended approach would be to support PVCC in establishing the Pahrump Heritage Days as a successor community event to the Fall Festival, just like the Fall Festival was a successor event to the Harvest Festival. This way the community benefits and the operations will continue nearly seamlessly by a well established, broad based, and financially strong organization that

**MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 01-26-2010**

has served this community for over 35 years and were historically the original founders of the event.

Some communities like North Las Vegas have suspended the popular Tastes & Tunes and BalloonaPalooza festivals to save money. We see the Heritage Festival as a unique opportunity to continue and maintain the community's historical festival roots without taking similar measures. Reduction of costs and changes in the event is a natural evolution, which provides an opportunity to expand and incorporate new features. I don't think there is a better community based group to do that in Pahrump.

4.) Fiscal Impact

There is no direct impact at this time to General Fund, although there will be as staff resources are released.

Like all other special events, the sponsors can submit a grant funding request to the PTCC for consideration and funding as part of the adopted grant guidelines which includes accountability and reporting requirements for those public funds.

5.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town Board *move to endorse The PVCC as the alternative operator for a community festival event, and to direct the Town Manager to work with them to establish a transition of appropriate related Fall Festival materials and history.*

If you have any additional questions, I would be happy to answer them.

**MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 01-26-2010**

Attachment A – Staff RFP Comments and Recommendations.

Attachment B – Proposal Submittals

Attachment C - RFP

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**Town of Pahrump
RFP2010-02
Staff Recommendation Comments**

Pahrump Valley Chamber of Commerce

Pros	Cons
<ul style="list-style-type: none">• 35 years of corporate event experience (Biz Expo, Chili Cookoff, Freedom Fest, Frontier Days, Wild West Extravaganza, etc.)• Provided 2 years of tax returns• Provided IRS 501c6 letter• Facilitation of tourism marketing grants• Proceeds to be used:<ul style="list-style-type: none">○ To fulfill Accounts Payable obligations○ Reimburse PVCC for staff use & expenses○ Contributions to local charities that participate/volunteer○ Contributions to Town for Petrack Park improvements○ Save a minimum of \$25,000 of event profits over next 2 years as backup/emergency fund• Will co-op marketing dollars with Wild West Extravaganza & other events to save costs and market more effectively. <p>Other</p> <ul style="list-style-type: none">• If awarded the RFP, Heritage Days will replace the Fall Festival• Requests a loan of \$25,000 from Town to be used as a startup fund, will repay as a 5 year loan with minimum of \$5,000 per year paid. This financial support would allow them to fulfill current Town contracts.	

Town of Pahrump
RFP2010-02
Staff Recommendation Comments

PAVED

Pros	Cons
<ul style="list-style-type: none">• Proceeds to be used:<ul style="list-style-type: none">○ To fulfill Accounts Payable obligations○ For Parks & Fairgrounds• Green practices will be used where possible	<ul style="list-style-type: none">• No corporate experience running an event, relying on experience of individuals within organization• No financial records provided• No IRS 501c3 letter provided• Plan states that PAVED will pay back any up-front costs the Town may assist with the first year - no plan of how PAVED to pay for festival• Lists a requirement of 2 full time people paid with commission based salary – no plan on where that salary comes from

Pahrump Valley Chamber of Commerce Proposal for Fall Festival

Pahrump Valley Chamber of Commerce is a Non-profit 501(c)(6) Corporation. Filed incorporation documents are posted at the Chamber of Commerce office. Also, all previous IRS tax returns are available upon request. Let me know if you want me to hand-deliver any of these documents for your inspection.

Physical Location: 1301 S. Hwy 160 (2nd floor of the Nevada State Bank building)
Mailing Address: PO Box 42, Pahrump, Nevada 89041
Phone: 775-727-5800

Primary Contact: Dan Rodriguez, CEO Cell: 702-610-1050

The Pahrump Valley Chamber of Commerce is interested and fully capable of operating a major event such as the Pahrump Fall Festival.

We have 35 years experience as an event producer in the valley. Recent events include Biz Expo, Freedom Festival, Pahrump-A-Pum-Pum, Holiday Festival, Wild West Extravaganza, Chili Cook-off, Frontier Days, and a Marti-Gras Festival. We also handle ticket sales & distribution for many non-chamber community events.

Currently, the chamber facilitates many tourism marketing grants on behalf of the town of Pahrump and for the state of Nevada, including Highway Radio, Nevada Magazine, RV Journal, various brochure distributions programs, including marketing for the Fall Festival.

We hope that the Pahrump Valley Chamber of Commerce is awarded the Fall Festival RFP. In either case, the Chamber of Commerce intends to present a major regional event October 14-17, 2010 titled **Pahrump Heritage Days**. This event is being held at Petrack Park and features a carnival, rodeo (*or similar event*), vendor booths, arts & crafts show, and live entertainment.

Pahrump Heritage Days will be including marketing several other events that are slated for the same weekend, including the Wild West Extravaganza begin held at Saddle West, Grape Stomp at the Winery, an off-road race presented by the Pahrump Nugget (Not confirmed yet), and other possible events throughout the week.

We also intend to host a Heritage Days Parade on the Saturday of the event.

We are projecting a net profit of \$50,000 minimum from all revenue sources which includes \$20,000 from the carnival, \$20,000 from vendor booth, and \$10,000 from the Rodeo.

Monies earned from the Heritage Days festival will be used to support the following:

1. Fulfill obligations for all accounts payables
2. Reimburse Chamber of Commerce for staff use and related event expenses
3. Financial contributions to Pahrump charities that participate/volunteer at the event. (The amount contributed may be determined by volunteer efforts, the scope of the charities programs that support Pahrump, and other factors TBD)
4. Financial contributions to the Town of Pahrump for Petrack Park improvements
5. Save a minimum of \$25,000 of event profits over the next two years as a “back-up” or “emergency” fund.

Pahrump Heritage Days is in no way connected to the Fall Festival. No one from the Town of Pahrump Fall Festival Committee sits on the Chamber of Commerce Heritage Days Committee. If the Chamber of Commerce is awarded the RFP then the Fall Festival will be replaced by Pahrump Heritage Days. If the Chamber of Commerce is not awarded the RFP, then Pahrump Heritage Days will remain independent.

We are requesting that the Town Board award us a loan of \$25,000 to be used as a start up fund for the event. We will repay the loan within 5 years with a minimum payment of \$5000 per year. This financial support would allow us to take the financial risk to host a rodeo and accept/fulfill current contracts, i.e. rodeo stock contract, etc.

The Chamber of Commerce wants to be inclusive and we want to offer the many local non-profit organizations an opportunity to continue their community work. We want to promote commerce in the valley by encouraging more Pahrump businesses to participate as vendors. We intend to co-op our marketing dollars with Wild West Extravaganza and other events to save costs and market more effectively.

Please contact me any time. I am anxious to answer your questions.

Thank you,

Dan Rodriguez
CEO,
Pahrump Valley Chamber of Commerce

INTERNAL REVENUE SERVICE
District Director

Department of the Treasury

c/o McCaslin Industrial Park
2 Cupania Circle
Monterey Park, CA 91754
Attn:EOG-4

Date: **AUG 25 1993**

Pahrump Valley Chamber of
Commerce
P. O. Box 42
Pahrump, Nevada 89041

Employer Identification Number:
88-2171403
Case Number:
953219001
Contact Person:
B. Thornton
Contact Telephone Number:
(213) 725-7002

Internal Revenue Code
Section 501(c)(6)

Accounting Period Ending:
December 31
Form 990 Required:
yes
Caveat Applies:
yes

Dear Applicant:

Based on information supplied and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in the section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment or other Federal taxes, please address them to this office.

If your sources of support, or your purposes, character or method of operation change, please let us know so we can consider the effect of the change on your exempt status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name and address.

The heading of this letter indicates whether you must file Form 990, Return of Organization Exempt from Income Tax. If yes is indicated, you are required to file Form 990 only if your gross

Fahrump Valley Chamber of Commerce

receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete. So please make sure your return is complete before filing it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Internal Revenue Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in Code section 513.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all correspondence with the Internal Revenue Service.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



District Director

Pahrump Valley Chamber of Commerce

ADDENDUM:

This is to advise you that income from advertising may constitute unrelated business taxable income as defined in section 512 of the Internal Revenue Code. According to section 511 of the Code, any domestic or foreign organization exempt under section 501(a) of the Code must file Form 990-T, Exempt Organization Business Income Tax Return, by the fifteenth day of the fifth month after the end of the organization's tax year, if it has gross income from an unrelated trade or business of \$1,000.00 or more.

If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, and relationship (if any) to members, officers, trustees, or donors of funds to you, so that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

1 - Contact Information

Name Pahrump Valley Chamber Of Commerce

Address PO Box 42

City Pahrump State NV Zip 89041

Business Phone 775-727-5800 Cell Phone 702-610-1050

Fax Number 775-727-3909 Email ceo@pahrupmchamber.com

2 - History of Special Event Management Experience:

Event Biz Expo / Wild West Extravaganza

Location Pahrump Nugget Events Center / Saddle West Parking

Dates April 2009/ Sept 2008

Approximate Gross \$ 30,000.00

Approximate Expenses \$ 10,000.00

Approximate Net Profit \$ 20,000.00

Approximate Attendance 3000

Activities within Event:

Parade	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Entertainment	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Rodeo	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4-H Program	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Arts & Crafts Exhibit	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Vendors	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Carnival	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Other	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Additional Comments:

We have presented many community events over the years. In addition to the Biz Expo and Wild West Extravaganza, we have also presented the annual Chili Cookoff and Frontier Days, Freedom Festival, and other events. The Chamber has produced rodeos in the past including the Harvest Festival Rodeo.

3 - References Knowledgeable About Your Special Event Qualifications:

- | | | | | |
|----|-------|-----------------------|---------|--------------------------------------|
| 1. | Name | <u>Patricia Cox</u> | Address | <u></u> |
| | Phone | <u>775-209-4390</u> | Email | <u>impressionsnv@hotmail.com</u> |
| 2. | Name | <u>Cathy Cressler</u> | Address | <u></u> |
| | Phone | <u>775-764-1660</u> | Email | <u>ccressler@pahrumppchamber.com</u> |
| 3. | Name | <u>Butch Boraski</u> | Address | <u></u> |
| | Phone | <u>775-209-3100</u> | Email | <u></u> |
| 4. | Name | <u>Alan Parker</u> | Address | <u></u> |
| | Phone | <u>775-209-3097</u> | Email | <u></u> |

I certify that this is a true statement of my abilities to be a qualified candidate to operate the Pahrump Fall Festival. I understand that any misstatements will disqualify me:

AUTHORITY TO EXECUTE

The representative who is executing this agreement on behalf of the organization, hereby warrants and represents that he has the full power and authority to bind the organization on whose behalf he is executing this Agreement and acknowledges that his making this representation and warranty, with the understanding that the Town is relying thereon.

Signature _____ **Date** _____

Name Dan Rodriguez

Title Ceo

Organization Name Pahrump Valley Chamber Of Commerce

P.A.V.E.D.
HWY 160
PAHRUMP, NEVADA 89048

TOWN OF PAHRUMP
400 N. Hwy 160
Pahrump, Nevada 89060

Re: RFP 2010-02
ATTN; William Kohbarger, Town Manager

Mr. Kohbarger,
Please find attached a proposal from the PAVED organization to host the "Fall Festival" Event. Per your RFP, we are enclosing the specifics of the event viewed through our eyes and the various relevant information the Town Board will need to make this decision.

The prior event held by the Town of Pahrump, has been a mainstay for the participants and residents alike for over 35 years. It has enjoyed continued success and we feel we are the appropriate agency to take over and continue the event for all to enjoy.

It will take considerable personell, effort and re-evaluation for it to continue and work as a business-like entity. This will allow it to blossom and make necessary changes to re-vitalize it and make it an event worthy for all to enjoy and the Town to be proud of.

It is PAVED's desire and honor to apply for this designation and we look forward to working with the Community and the Town for the betterment of the Fesitval and it's continued success.

Sincerely,



Paula Glidden
PAVED President

PAVED PROPOSAL

RFP 2010-02

A. **General Requirements:** This proposal is designed specifically to outline the PAVED Organization and its' ability to take over the "Fall Festival" event and successfully operate it to a level which will benefit the Town and the residents which reside in Pahrump. This Event will be a viable event, leading to the economic benefit to all participants and townsfolk alike. We look forward to working with groups and businesses within the Community to enhance and embrace all who wish to participate at various levels.

Our view of the "event" is broad. We of course will incorporate all of the existing aspects, but we also wish to "partner" with the Wild West Extravaganza for their advertising and draw capacity. The new improved event would also utilize the Arena area for other events or shows throughout the festival itself. We would have different types of shows including dog shows, equestrian training, teen concerts etc... These new elements would enhance the event for more families and individual interests. We want this to become an even more diverse and open event, welcoming new ideas, both culturally and educationally. With these new events, we hope to make it a commercially desirous venue. This would lend to new avenues of sponsorship and grants. We hope to further family values and promote local talent and craftsmanship. We will do this with the assistance of the local community and make this event destination a popular selection for visitors from close-by and far away as well.

We are confident that more revenue could be generated overall from the event through better marketing and sponsorship possibilities. A true business format would allow us to be more didactic in our approach and utilize funding in a more beneficial way. Partnering with groups and getting businesses involved on a community level, will assist them financially as well as aid the overall financial scope of the project. The expenditures of the traditional event would be closely monitored and focused more on the stabilization and improvement of the event than just the continuation of it. This would greatly benefit the bottom line and improve the success of the festival well into the future.

It is our hope that this event will prosper and grow in time that we can utilize a different venue. Our proposal would be for it to eventually move to the Kellogg Ave and make that location a larger venue for the event to grow and incorporate other like celebrations into it.

B. **Identification of Lead Entity:** P.A.V.E.D. is a non-profit 501C3 agency associated with The Town of Pahrump and is the Designated Economic leader for the Town.

PAVED (Pahrump Alliance for Valley Economic Development)

361 Frontage Rd. Suite 1

Pahrump, Nevada 89048

Paula Glidden-Event manager 775-209-4412

C. **Experience and Technical Competence:** The PAVED Organization is a group of Volunteers whose primary mission is to better Pahrump economically. *Our Mission statement is clear: it is to facilitate economic development and diversification within the Community. We accomplish this by encouraging and retaining businesses in a manner that will create a balance of sustained and continuous growth while maintaining a health and safe environment and developing Pahrump to be the most desirable community in the southwest.* Clearly, we see Pahrump as a great place to live and be. This event is very much a part of our Town and its continued viability! Our role in this event justifies our mission statement. We want the community and its' businesses and participants to benefit from it economically. PAVED sees its' role in the Community and this event to really be one in the same. Continued growth and success leads to a better prosperity for the Town overall. Our mission is specific to Pahrump and its' betterment. Currently, our volunteers are multifunctional and diversified. We are able to coordinate with other groups and have brought several large groups together for a Roundtable coalition. This new "group includes members from Eden, RNDC, The Great Basin College, Workforce Development, Tourism, The Pahrump Nugget, Saddle West Hotel, and The Chamber of Commerce. We are very experienced in bringing the groups together to get things done. Some of the very Board members of PAVED currently have worked on the past Fall Festival event and held positions that allowed them to know all of the facets and intricacies of the event. This broad knowledge will be invaluable for the continuation of the event in any capacity. They have also forged relationships with the current Executive Board of the Fall Festival and see many of them continuing with the PAVED leadership. Their expertise will be invaluable as well and many of the two boards are actively involved on many projects currently. Therefore, the camaraderie and shared knowledge will be a huge benefit to the events success. Also, the PAVED Board has had experience with running other community events and managing volunteers in the past.

We have had experience in all aspects including vendors, booth arrangement, parking attendants and flow and also event set-up and take down. It is our hope that the Town will assist us in this capacity, as it has in the past with a fair compensation as well.

We feel that the Festival of the past is lacking the Sponsorship and Marketing aspects and we can work to better these two areas specifically. With a better bottom line from these two areas, a better financial gain can be realized overall. It is imperative to get a 2 full-time people to do these jobs and pay them with a commission based salary. The better they do, the better we do. We would incorporate special new events which we feel would enhance the festival and bring back some of the "old time feel" to it. All of our initiatives would be focused on the Town and its' businesses, partners and participants in order to bring more visitors to the event. More visitors equal better revenues on every level. This event is the single biggest economic driver for the Town and all who live here. We must retain and improve it for the continued betterment of all its' residents. Marketing, advertising and Sponsorship must be a key factor and treated as such. All avenues should be explored for further expansion or curtailment if necessary. Again, a good business model will be extremely important in achieving the marketing program. The PAVED organization also has complete knowledge of Regulatory and Health permit status for the participants. The Federal, State and local aspects have been a familiar zone for the

members of the PAVED organization. From the Federal taxation laws down to the State Hwy NDOT requirements and the local Business license needs, we feel we are able to assist the events participants in the necessary requirements for participating. We have even established a better insurance price for those who do want to participate so their fees are smaller overall. Finally, we feel that PAVED lends most to the Community Core values by our commitment to the Town of Pahrump and its' economic needs. We are dedicated to the Fairgrounds development and hope that one day we will host the "event" at a Fairgrounds location. The Current Fall Festival's net proceeds have been dedicated to the Parks and the Fairgrounds for some time now. We at PAVED, feel the same and promise that the majority of monies left over in the net column, will be held in an account for the Town, to be used in the same manner. In other words, the money will also go towards the Parks and the Fairgrounds location as in the past. We feel very strongly about this and want it clear that this is where our heart is and our desire lies. We want to build a better community by making it a better place for all to live and experience.

- D. **Financial Sustainability:** The Festival has great potential! The new Event/Festival should be even better financially. Our plan is to incorporate the event, Tourism and partners to create a premier event here with many venues, shows and experiences worthy of bringing in many visitors for an extended period of time. This would allow the room tax to be increased and additional Tourism monies to flow in. We have taken many aspects into consideration such as fencing the area to enhance security and also having the ability to have better statistics for entrants. These numbers would assist us later on for better sponsorships, advertising and marketing. The event itself should be self sustaining over time. Correctly monitoring, and sculpting the finances and needs of the event are critical. Major decisions need to be timely and an immediate response from a knowledgeable board will be imperative. We recognize this and are ready to make the necessary decisions. PAVED will pay back any up-front cost the Town that they may assist with in the first year in a timely manner with interest agreed upon. Also, PAVED will hope to bank monies for the next year's event and still be able to give monies to the Town for the parks and Fairground projects.

It is PAVED's intention to fully disclose ALL monies received and expended for the event. We will produce and balance sheet for the Town in the end and all related monies will be disclosed and explained if necessary. All green practices would be incorporated into the event as practicality allows. Our vendors and participants would be steered toward using green friendly items and practices. All contracts would be offered in a fair and open manner with the local entity getting a priority determination. We are very interested and committed to keeping all contracts local and community oriented. Our sincere hope is to enhance the current event and grow it into a premier Community celebration based on family values, and simultaneously making it into a popular destination for visitors. We feel the festival is the Community and now is the time to encourage more to join in and bring new ideas as the festival transitions to the new host. It is PAVED's honor to submit this RFP on behalf of the Town and its Community!

REQUEST FOR PROPOSAL – FALL FESTIVAL

1 - Contact Information

Name Paula Glidden

Address 1591 Hwy 372

City Pahrump Nv Zip 89060

Business Phone 775-751-5959 Cell Phone 775-209-4412

Fax Number 775-751-0590 Email _____

2 - History of Special Event Management Experience:

Event Fall Festival Chair, and served on several sub-committees

Location Pahrump Nevada

Dates 2004-2009

Approximate Gross \$ _____

Approximate Expenses \$ _____

Approximate Net Profit \$ _____

Approximate Attendance _____

Activities within Event:

- | | | |
|-----------------------|---|-----------------------------|
| Parade | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Entertainment | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Rodeo | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4-H Program | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Arts & Crafts Exhibit | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Vendors | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Carnival | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Additional Comments:

Fully familiar with all aspects of the event and contracts.

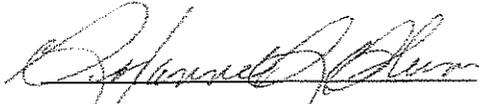
3 - References Knowledgeable About Your Special Event Qualifications:

1.	Name _____	Address _____
	Phone _____	Email _____
2.	Name _____	Address _____
	Phone _____	Email _____
3.	Name _____	Address _____
	Phone _____	Email _____
4.	Name _____	Address _____
	Phone _____	Email _____

I certify that this is a true statement of my abilities to be a qualified candidate to operate the Pahrump Fall Festival. I understand that any misstatements will disqualify me:

AUTHORITY TO EXECUTE

The representative who is executing this agreement on behalf of the organization, hereby warrants and represents that he has the full power and authority to bind the organization on whose behalf he is executing this Agreement and acknowledges that his making this representation and warranty, with the understanding that the Town is relying thereon.

Signature  Date 01-15-2010
Name Roxanne Blum
Title Board Member
Organization Name Paved

Search this site

search...

Search



Mission Statement

P.A.V.E.D.'s primary mission is to facilitate economic development and diversification in the community. This will be accomplished by creating primary jobs and encouraging the retention and expansion of existing businesses in a manner that will create a balance of sustained and continuous growth while maintaining a healthy and safe environment, developing the region to be the most desirable quality of life community in the southwestern United States.

Welcome to the official Economic Development website for Pahrump, Nevada

"Your Business Success is our Business"

Lower your Overhead! Increase your Profits!

Pahrump offers YOU:

No Corporate Taxes - Affordable Housing

No Personal Taxes - Rural Lifestyle

Pahrump Alliance for Valley Economic Development (PAVED) is collaboratively working with the town of Pahrump and other community organizations to provide an ideal environment for business creation, expansion, and growth, and improve the quality of life in Pahrump.

Now, PAVED wants to partner with you. Whether you are looking to re-locate, expand your business, or even create a new business, Pahrump and PAVED are ready to be there for you with a wide variety of building lots, educated staff, and a willingness to help you succeed.

PAVED is taking economic development forward by targeting industries such as:

- Hospitality
Retail
Alternative Energy (wind and solar)

Please use this site to answer your questions and get excited about the opportunities. PAVED provides this information to help you make an informed decision. Of course, feel free to contact us directly, as we invite you to see what everyone is talking about.

The Site Map provides an overview of the available information and direct links to the pages where it can be found.

"Your Business Success Is Our Business"

Pahrump Alliance for Valley Economic Development
Contact P.A.V.E.D.

Contact P.A.V.E.D.

The PARC Project

Find out more...



Important Dates:

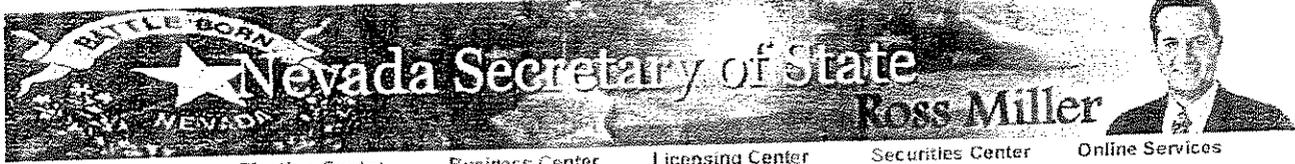
No events to display.

Get More Info...

Get the website or E-mail address for a recent PAVED general meeting announcement or presenter.

Economic Development

An Investment in Paving the Way Pahrump Nevada 2004



Information Center Election Center Business Center Licensing Center Securities Center Online Services
 My Data Reports | Business Entity Search | Fee Schedule (Data Reports) | Login (Data Reports)

Business Entity Search

* Also includes Trademarks, Trade Names, Service Marks and Reserved Names

Search by Entity Name: PAVED Inc
 Include phonetic matches

Sort by Relevance descending ascending order

[Search Tips](#)

Search Results 1 - 42 of 42 search results

Entity Name	Entity Number	Status	Type
PAVED, INC.	C9729-2004	Active	Domestic Non-Profit Corporation
PAHRUMP ALLIANCE VALLEY ECONOMIC DEVELOPMENT (P.A.V.E.D.)	E0631652007-1	Merge Dissolved	Domestic Non-Profit Corporation
PAVED IN GOLD INVESTMENTS, INC.	C25175-2000	Permanently Revoked	Domestic Corporation
P F & A OF DELAWARE, INC.	C9516-2003	Withdrawn	Foreign Corporation
P FIVE, LLC	LLC13582-2001	Permanently Revoked	Domestic Limited-Liability Company
P P & D, INC.	C8706-2001	Active	Domestic Corporation
P.F.T. CORP.	C17874-2002	Revoked	Domestic Corporation
P.V.D. 9724 VERLAINE FAMILY LIMITED PARTNERSHIP	E0172642005-2	Active	Domestic Limited Partnership
PAPITO, LLC	LLC30774-2004	Active	Domestic Limited-Liability Company
PAPPA T, INC.	C9587-1999	Permanently Revoked	Domestic Corporation
PAVE THE WAY LLC	E0314562007-6	Revoked	Domestic Limited-Liability Company
PAY POP, INC.	C2981-1981	Permanently Revoked	Domestic Corporation
PBA AVIATION, LLC	E0084832005-8	Revoked	Domestic Limited-Liability Company
PBPDT, LLC	E0589692005-0	Active	Foreign Limited-Liability Company
PBPDT, LLC	E0580682005-0	Expired	Reserved Name
PBT, LLC	E0177172007-2	Active	Domestic Limited-Liability Company
PEABODY COMPANY	C10328-1995	Permanently Revoked	Domestic Corporation
PEABODY, LLC	LLC14184-2001	Active	Domestic Limited-Liability Company

REVISED REQUEST FOR PROPOSAL – FALL FESTIVAL

The Town of Pahrump is interested in seeking proposals from organizations, which have special events management experience, financial capacity, as well as marketing experience, to independently operate the annual Fall Festival, beginning in 2010.

The successful candidate will possess a proven track record and demonstrated abilities in marketing, promoting, developing, coordinating and managing public special events of similar size and magnitude. Qualified applicants must have at least a verifiable five year history of successfully managing a major sized event which has realized a net profit in each of the last three years.

Qualified applicants should also express how the net profits achieved from the event will be used for the betterment of the community.

Full application and related historical financial materials are available online at the Town's website www.pahrumpnv.org or by contacting Carla Yoder at the Town Office @ 775-727-5107 X304.

Proposal Submission Deadline is 4:00 p.m. on Monday, January 18, 2010.

Interested organizations are asked to prepare one electronic copy of the Proposal and email to bkohbarger@pahrumpnv.org and one hard copy and mail to the address below:

Town of Pahrump
Attn: William Kohbarger, Town Manager
400 N. Highway 160
Pahrump, NV 89060

BACKGROUND AND GENERAL INFORMATION

The Fall Festival, in some form, has been in operation for approximately 38 years, and takes place during the Fall at Petrack Park. Over the years, along with the community, it has grown in size and scope, and has become one of the signature annual events in the Valley. The Town, using its employees, an advisory board, volunteers and independent contractors, has for the past seven years planned, organized, promoted, managed, and conducted a three-day event called the “Fall Festival” in Petrack Park. The activities include a parade, carnival, rodeo, over 200 vendor spaces, and an arts & crafts exhibit. It is estimated that the last Fall Festival attracted approximately 75,000 people.

The Town is considering no longer operating the festival using town employees. Instead the Town is interested in awarding use of Petrack Park and related Town facilities for an appropriate fee to a non-public operator to present the Fall Festival. This would be consistent with other civic, charitable, and cultural events sponsored during the year on Town properties by other organizations, such as the Run for Life, Freedom Festival, International Film Festival, Cinco de Mayo Celebration, Baker-to-Vegas Run, etc.

The Town believes that a non-public operator is better capable of presenting a creative public event that will highlight and promote the Town locally, regionally, and perhaps nationally to enhance our tourism and economic development opportunities.

The Town and the community at large have a stake in the Fall Festival continuing as a social gathering place for all ages, a popular family destination, and a commercial, cultural and educational event. As such the goal of this RFP and selection process is to enhance what currently exists, and integrate the community’s values into the process of the Fall Festival management and operations by an organization.

As a result, the following preferred values which should be reflected in any proposal and implemented in the Fall Festival: transparency in operations; openness and fairness; financial sustainability; accountability of the Festival to the community with an emphasis on local vendors and entertainment; sustainable environmental and green practices throughout.

It is understood that any RFP may not produce an award that fully meets all of the stated objectives, but the winning proposal will be the one that implements this vision to the greatest degree.

PROPOSAL REQUIREMENTS

A. General

- The proposal should be concise, well organized, and demonstrate the proposer's qualifications and experience applicable to hosting the event. The proposal can include supplemental material such as resumes, graphics, forms, photographs, or cover letter.
- The proposal should include a one page executive summary which discusses the proposer's approach to the festival; estimate of revenues and expenditures; documentation of the proposer's qualifications for the scope of work; any relevant materials; and express how the net profits achieved from the event will be used for the betterment of the community.
- Proposals may be submitted by email, mail, or hand-delivered to the Town Office. Proposals submitted by facsimile are not acceptable and will not be considered.

B. Identification of the Lead Entity

- Legal name and address of organization.
- Name, title, address, email, and cell phone number of the person to serve as event manager or proposal contact.
- Provide a copy of the organization's current non-profit determination status by the IRS, *if a non-profit organization*.

C. Experience and Technical Competence

- Describe your organization. What purpose does it serve? Is it a "Pahrump Valley specific" group or a local chapter of a larger organization?
- Describe proposed organization, including team structure, identification and responsibilities of key personnel.
- Describe the team's experience in operating other special events or related community event management experience. List the name and location of the events and the type of work accomplished in operating the event, and any reference and contact information, as applicable.
- Describe your experience recruiting, retaining, and managing volunteers for community event logistics.

REQUEST FOR PROPOSAL – FALL FESTIVAL

- Describe any past event management experience including but not limited to vendor recruitment, booth arrangement, traffic flow, parking, event set-up and take-down, and any other related information.
- Briefly describe your advertising and marketing philosophy and experience as it relates to special events such as the festival.
- Describe your organization's ability to create and implement marketing programs and business development initiatives to improve the Fall Festival.
- Describe your knowledge of and indicate your ability to obtain all regulatory/health permits and County and State certifications applicable to the operation and management of a festival event.
- Describe a charitable cause consistent with the community's core values that would benefit from this event.
- Describe to what use will net proceeds generated by the proposed event be applied?

D. Financial Sustainability

- Provide copies of three previous year's tax returns.
- Provide any other relevant financial documents which demonstrate your ability to undertake this endeavor.

1 - Contact Information

Name _____
Address _____
City _____ State _____ Zip _____
Business Phone _____ Cell Phone _____
Fax Number _____ Email _____

2 - History of Special Event Management Experience:

Event _____
Location _____
Dates _____

Approximate Gross \$ _____
Approximate Expenses \$ _____
Approximate Net Profit \$ _____
Approximate Attendance _____

Activities within Event:

Parade	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Entertainment	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Rodeo	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4-H Program	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Arts & Crafts Exhibit	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Vendors	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Carnival	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Additional Comments:

3 - References Knowledgeable About Your Special Event Qualifications:

1.	Name _____	Address _____
	Phone _____	Email _____
2.	Name _____	Address _____
	Phone _____	Email _____
3.	Name _____	Address _____
	Phone _____	Email _____
4.	Name _____	Address _____
	Phone _____	Email _____

I certify that this is a true statement of my abilities to be a qualified candidate to operate the Pahrump Fall Festival. I understand that any misstatements will disqualify me:

AUTHORITY TO EXECUTE

The representative who is executing this agreement on behalf of the organization, hereby warrants and represents that he has the full power and authority to bind the organization on whose behalf he is executing this Agreement and acknowledges that his making this representation and warranty, with the understanding that the Town is relying thereon.

Signature _____ **Date** _____

Name _____

Title _____

Organization Name _____

ADDITIONAL CONDITIONS AND TERMS

E. Tax Exempt Non-Profit Organization

If a proposal should be submitted by an organization that is exempt from payment of income taxes by federal or state law and which has been in existence for and primarily provides community benefit within Nye County or the State of Nevada.

F. Public Records

All proposals submitted in response to this RFP become the property of the Town of Pahrump and public records and, as such, may be subject to public review.

G. Right to Cancel

The Town of Pahrump reserves the right to reject any or all proposals or cancel for any or no reason, in part or in its entirety, this RFP, including but not limited to: selection, schedule, submittal date, submittal requirements and/or to solicit and re-advertise for other proposals.

H. Additional Information

The Town of Pahrump reserves the right to request additional information and/or clarification from any or all proposers to this RFP.

I. Insurance Requirements

The Town of Pahrump requires special events hosting events on Town property to obtain insurance. The required insurance certificates must comply with all requirements and coverage terms and amounts indicated by the Town's insurance carrier. Such insurance certificate must be provided within fifteen (15) days of notice of selection and prior to the commencement of any use of the Town property.

J. Agency

Nothing in this document shall be construed to authorize the event organization, or any of its employees or representatives, to act as an agent of the Town. The sponsoring organization may not open a bank account in the Town's name and the sponsoring organization personnel may not identify themselves as representatives of the Town. The Town will have no financial obligation to underwrite costs or contracts entered into by the event organization.

K. Town Costs

REQUEST FOR PROPOSAL – FALL FESTIVAL

The Town expects that an organization will generate sufficient sponsors, income, and community participation so that any extraordinary Town expenses associated with the event will be reimbursed.

AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by Noon, Wednesday of the week preceding the Town Board meeting you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
1/20/2010 1/26/2010

CIRCLE ONE: Discussion, Action, Decision or 

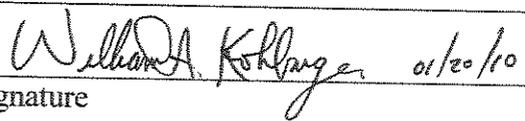
ITEM REQUESTED FOR CONSIDERATION:
Mr. Brian K. Shoemake (Brian K Media Web & Graphic Designer) has requested
to Address the Town Board Pertaining to Contract Negotiations between the Town and
Himself for the Design of the Town's Website.
If request for funding is approved by the Town Board, an invoice or letter from the
requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
Mr. Shoemake will give a verbal presentation at the Town Board meeting

BACKUP ATTACHED: YES NO

SPONSORED BY: Town Manager

NAME OF PRESENTER(s) OF ITEM: Mr. Brian Shoemake

William A. Kohbarger 
Print Name Signature

Town Office (775) 727-5107 ext. 305
Mailing Address Telephone Number

#12



U.S. Department
of Transportation
**Federal Aviation
Administration**

Western-Pacific Region
Airports Division

San Francisco Airports District Office
831 Mitten Road, Room 210
Burlingame, CA 94010

January 14, 2010

Mr. William A. Kohbarger
Town Manager
Town of Pahrump
400 North Highway 160
Pahrump, Nevada 89060

Subject: Proposed New Pahrump Municipal Airport, Proposed Memorandum of Understanding to Prepare an Environmental Impact Statement

Dear Mr. Kohbarger:

The Town of Pahrump has accepted Federal Aviation Administration Airport Improvement Program grant 3-32-0025-04 to assist in funding the first phase of a National Environmental Policy Act (NEPA) Environmental Impact Statement (EIS) evaluating the potential environmental impacts of the proposed new Pahrump Valley General Aviation Airport. The next step in the EIS process is for the FAA and the Town of Pahrump to enter into a Memorandum of Understanding (MOU) for preparation of the EIS. We have enclosed a proposed MOU for your review. The proposed MOU has been reviewed by FAA district, regional and headquarters offices to insure it is consistent with FAA requirements and recent federal court decisions.

The MOU establishes the framework for preparation of the EIS regarding the understanding and responsibilities between the FAA and the Town in working together to prepare the EIS. The MOU also discusses the third party contracting process between the FAA and the Town, where the Town will engage and retain the services of a contractor to prepare the EIS. The FAA will work with the Town to develop the necessary materials for the consultant selection process and the FAA will select the contractor and manage and direct the contractor's preparation of the EIS.

If the proposed MOU is acceptable as written, please have the appropriate Town of Pahrump representative sign all three copies and return them to this office. The FAA will then return a fully executed original to the Town. If the Town of Pahrump proposes changes to the proposed MOU, please provide your proposed modifications to this office, and we will coordinate FAA review of any proposed changes.

If you have any questions regarding the NEPA EIS environmental process or the proposed MOU, please contact San Francisco Airports District Office Environmental Protection Specialist Mr. Doug Pomeroy at 650-876-2778 extension 612. I can be reached at 650-876-2778 extension 600.

We look forward to working with the Town on the preparation of this EIS.

Sincerely,

Original signed by

Robin K. Hunt
Manager

enclosure

cc: Nevada Department of Transportation, Aviation Planning (Attn: Bill Thompson) w/encl
Bureau of Land Management, Pahrump Field Office (Attn: Patrick Putnam) w/encl

MEMORANDUM OF UNDERSTANDING BETWEEN
THE UNITED STATES FEDERAL AVIATION ADMINISTRATION
AND THE
TOWN OF PAHRUMP, NYE COUNTY, NEVADA

I. INTRODUCTION AND PURPOSE

A. This Memorandum of Understanding (MOU) provides a framework in which the United States Department of Transportation, Federal Aviation Administration (FAA), will prepare a National Environmental Policy Act (NEPA), Environmental Impact Statement (EIS) for proposed development of a new general aviation airport serving the Town of Pahrump, Nye County, Nevada, and the surrounding area. The Town of Pahrump (Sponsor) is an unincorporated town governed by the Pahrump Town Board, in accordance with Nevada Revised Statute 269.016. The Pahrump Town Board has adopted the Pahrump Valley Airport Master Plan dated July 2008 (Airport Master Plan) and proposes the following actions to develop a new general aviation airport to serve the Town of Pahrump and the surrounding area including:

- Acquisition by conveyance or lease of approximately 650 acres federal land currently administered by the Bureau of Land Management (BLM) to construct a new general aviation airport.
- Construction of a new, public-use general aviation airport within the approximately 650 acre site.
- Acquisition of rights-of-way for access roads and utilities to serve the proposed airport.

- Construction of access road and utilities to serve the proposed airport.

The FAA's federal actions regarding the Sponsor's proposed airport project may include one or more of the following:

- Conditional, unconditional, or mixed approval of a location for a new, public use airport.
- FAA recommendation regarding Bureau of Land Management (BLM) approval of a lease of federal land for use as a public airport in accordance with 43 United State Code (U.S.C.) 1441 et seq. and BLM Regulation 43 C.F.R. 2911
- Conditional, unconditional, or mixed approval of an airport sponsor's request in accordance with 49 U.S.C. 47125 and BLM Regulation 43 C.F.R. 2640, to use or transfer Federally-owned land to carry out an action under 49 U.S.C. Chapter 471, Subchapter I, at a public-use airport or to support the airport's operation.
- Conditional, unconditional, or mixed approval of a first-time or changed airport layout plan (ALP)
- Conditional, unconditional, or mixed approval of Federal funding for airport planning and development projects, including separate funding of plans and specifications for those projects.

The EIS would evaluate the environmental impacts of the Sponsor's proposed airport development project, as well as consider reasonable and practicable alternative projects that meet the purpose and need for the proposed project as required by NEPA.

Subject to completion of the EIS, the FAA will determine whether to approve one or more of the FAA actions listed above and will set forth its determinations in a Record of Decision (ROD).

In addition to the FAA's determinations, the Town and the FAA recognize that the BLM has independent authority to determine whether to approve one or more of the Federal actions listed below:

- Conditional, unconditional, or mixed approval of an airport sponsor's request under the 49 U.S.C. 47125 and BLM Regulation 43 C.F.R. 2640, to use or transfer Federally-owned land administered by the BLM to carry out an action under 49 U.S.C. Chapter 471, Subchapter I, at a public-use airport or to support the airport's operation.
- BLM approval for a lease of federal land for use as a public airport in accordance with 43 U.S.C. 1441 et seq. and BLM Regulation 43 C.F.R. 2911.
- BLM issuance of rights-of-way agreements for access roads and utilities across BLM-administered federal lands to serve the proposed airport.

The FAA and the Sponsor anticipate that BLM will participate in the preparation of the EIS as a cooperating agency pursuant to 40 C.F.R. 1501.6.

- B. As the lead federal agency, the FAA will independently select a contractor to prepare the EIS. The Sponsor shall be the party responsible for engaging and retaining a contractor with funds provided by the Sponsor.
- C. The EIS and any related documents shall comply with the provisions of NEPA and appropriate Council on Environmental Quality (CEQ), United States Department of Transportation (DOT), and FAA environmental regulations and guidance, as well as all applicable laws, as appropriate.
- D. It is the purpose of this MOU to establish an understanding between the Sponsor and the FAA regarding the responsibilities of the parties and the conditions and procedures to be followed in the development and preparation of the EIS.
- E. The parties hereto intend that development and preparation of the EIS as provided in this MOU will satisfy the pertinent environmental requirements of the FAA.

II. GENERAL PROVISIONS

- A. As the lead agency, the FAA will be responsible for assuring compliance with all the requirements of NEPA (42 U.S.C. 4321 et seq.), CEQ Regulations (40 C.F.R. Parts 1500- 1508), and appropriate DOT and FAA environmental orders. The FAA shall assure that all pertinent

environmental issues and impacts, and reasonable alternatives and their impacts are treated in the EIS, and shall be responsible for the scope and content of the EIS.

- B. The Sponsor will engage and retain a Contractor, selected by the FAA, for the preparation of the EIS. The Contractor, with the approval of the FAA and Sponsor, may employ such other contractors and experts (collectively referred to as "Subcontractors"), as are required for the adequate development and preparation of the EIS.
- C. The Contractor will provide, through its staff or by Subcontractor, the expertise, staffing, and technical capabilities required for the preparation of the EIS. The FAA will direct the scope of the EIS and will independently evaluate all information, environmental data and analyses submitted by the Contractor, or others, and revise or cause additional study and analyses to be performed as necessary.
- D. The contracts between the Sponsor and Contractor and between the Contractor and Subcontractors (collectively the "Contract") shall be consistent with the provisions of this MOU and shall specifically incorporate those provisions herein which address the conduct of the Contractor. The Contract shall provide, and the Sponsor hereby represents, consistent with FAA Order 1050.1E, Paragraph 204d, and FAA Order 5050.4B, Paragraph 1003.d., that the Contractor and any Subcontractors has not entered into and, during the lifetime of the EIS preparation, will not enter into any agreement affording the Contractor and any Subcontractors with any direct or indirect financial interest in the planning, design, construction or operation of the Project except with regard to the preparation of the EIS. Further, the Sponsor shall ensure that the Contract shall specifically limit any remedies available to the Contractor and any Subcontractors, so as to affirmatively relieve the United States of America, the FAA, and any officer, agent or employee of same, from any liability arising out of the performance or termination of the contract for preparation of the EIS, or out of this MOU.

- 1. Prior to beginning work on the EIS, the Contractor and any Subcontractors shall sign a "Disclosure Statement" provided by the FAA per the requirements of FAA Order 5050.4B

and 40 C.F.R. 1506.6(c), specifying they have no financial or other interest in the outcome of the project.

2. The FAA shall evaluate the Disclosure Statement prior to its approval.

E. The Sponsor shall facilitate the coordination of effort and the exchange of information related to the planning, design, and construction of the Project, as these activities relate to the preparation of the EIS among and between the Contractor and its Subcontractors and the FAA. The Sponsor shall make all reasonable efforts to assure the satisfactory and timely performance of the duties of the Contractor as specified in this MOU.

F. The Sponsor and FAA shall:

1. Appoint such representatives as necessary to accomplish the coordination necessary for the satisfactory preparation of the EIS. Notice to any such representative shall constitute notice to that party.
2. Review substantive phases of preparation of the EIS as each deems necessary.
3. Have their respective representatives attend meetings with other Federal, state, regional, and local agencies for the purpose of increasing communications and receiving comments, as the same may be necessary, desirable, or required by law in preparation of the EIS.

G. All costs incurred in connection with the employment of the Contractor and any and all Subcontractors, or other persons retained or employed by the Sponsor, shall be the sole responsibility of the Sponsor and the Sponsor agrees to hold harmless and indemnify the FAA, its officers, agents, and employees, with respect to any and all judgments or settlements arising from claims, demands, causes of action, and the like, in connection with the Sponsor's employment of the Contractor and any and all Subcontractors which may arise from the termination or performance of the Contract or any other services, or purchase of materials utilized for the development and preparation of the EIS, or from termination of this MOU. This indemnification by the Sponsor does not extend to administrative or legal costs of the FAA, including suits by third parties (other than the Contractor or its Subcontractors) against the FAA, involving the legality or

adequacy of the FAA's compliance with NEPA and other laws and regulations, to the extent of the FAA's liabilities on those issues. The Sponsor shall cooperate and shall ensure that the Contractor cooperates in defense of any such suit.

III. PROCEDURES

- A. Under the direction of the FAA, the Contractor shall develop and submit a Plan of Study to the FAA for approval. The Plan of Study shall include detailed descriptions of all work to be performed, the methodologies proposed to perform the work, the name and qualifications of the person performing each aspect of the work, estimated man-hours required for completion of each aspect, the schedule for performing each aspect and a description of the internal and external review procedures to assure quality control. Also, the Plan of Study shall include a provision for a thorough literature search and bibliography of references and methodologies to be used in the acquisition of the environmental data and analyses and the development and preparation of the EIS.
- B. The FAA will forward the Plan of Study to the Sponsor for review and comment. FAA will consider the Sponsor's comments as well as any comment received during the public scoping period for the Environmental Assessment in March and April 2009 when finalizing and approving the Plan of Study. The Plan of Study and this MOU shall establish the scope of work required of the Contractor in the development and preparation of the EIS.
- C. The Plan of Study may be amended by the FAA from time to time as the work of the Contractor or its Subcontractors proceeds, but any amendments or changes which require the expenditure of additional funds by the Sponsor must be agreed to by the Sponsor. The Sponsor will be notified and consulted prior to any significant amendments or modifications to the Plan of Study.
- D. Unless otherwise directed by the FAA, any and all work performed by the Contractor and its Subcontractors in preparation of the EIS shall be submitted directly to the FAA, and upon request of the FAA, to the Sponsor. The Sponsor may communicate with the Contractor and its Subcontractors during the development of the EIS, but no prior review or discussion of data or

analyses developed by the Contractor or Subcontractor as related to the EIS shall be afforded the Sponsor. In no case will the Sponsor discuss, review, modify, or edit the Contractor's work or the work of its Subcontractors prior to submission to the FAA, or be provided the opportunity to do so. All suggestions for modifications or changes to such sections recommended by the Sponsor shall only be made to the FAA.

- E. The FAA reserves the right to review periodically and modify the work of the Contractor to ensure that requirements under NEPA and other applicable laws and regulations are satisfied. The Contractor shall submit monthly written reports on the progress of its work to the FAA, with a concurrent copy to the sponsor. This report shall describe the present status of each aspect of the work, any problems encountered, and recommendations for modifications to the Plan of Study and any changes in personnel, methodology or schedules for completion.
- F. As each portion of any draft or final document is completed, the FAA shall review each portion and those tasks completed thereunder and, after consultation with the Sponsor, shall approve, modify, comment thereon and/or direct further work with regard to such portion or tasks as necessary. Said directions and/or comments shall be made by the FAA in a timely manner, and the Contractor shall ensure incorporation of such comments into any editorial changes to the satisfaction of the FAA. Final drafts of any documents will require FAA approval. Prior to approval, the FAA will forward final drafts to the Sponsor for review and comment. Comments from the Sponsor shall be sent to the FAA. The Contractor will only make modifications as the FAA directs regarding these comments.
- G. If requested, the Contractor will provide the FAA access to and review of all procedures and underlying data used by the Contractor in developing submitted sections of the EIS, including, but not limited to, field reports, Subcontractor reports, and interviews with concerned private and public parties, whether or not such information may be contained in a draft or final EIS. The Sponsor will also have access to such procedures and underlying data. Such access by the FAA and Sponsor shall be governed by paragraph III.T hereunder.

- H. To facilitate the development and preparation of the EIS, joint meetings among the FAA, Sponsor, and Contractor may be held. However, the FAA reserves the right to work directly with the Contractor for purposes of assuring objectivity in preparing reports and/or for assuring expeditious communications. The Contractor will notify the FAA and Sponsor of any substantive meetings that are scheduled and of their purpose and will provide an opportunity for the parties to attend if desired. No meeting will be held between the Contractor or Sponsor without prior notification to and approval of the FAA. A summary of all matters relating to EIS discussions in any meetings or communications between the Contractor and a party hereto without the participation of the other said party will be included in each formal monthly report submitted by the Contractor to the FAA and Sponsor. The FAA reserves the right to consult directly with other Federal, state, and local officials and agencies during the preparation of the EIS to assure compliance with NEPA and other applicable laws and regulations.
- I. The Sponsor shall assure the full cooperation of the Contractor and its Subcontractors with respect to participating in any public workshops, hearings, or meetings as required by the FAA to foster public familiarity and participation with respect to the assessment of impacts related to the Project.
- J. The Contractor shall be responsible for the costs associated with the printing and publication of the draft and final copies of the EIS. The Contractor shall be responsible for all costs associated with the publication of notices announcing public workshops, meetings, hearings, and the like. The Contractor shall also be responsible for costs of stenographic and clerical services, preparation of graphics and visual aids associated with any public workshops, meetings, and hearings.
- K. At such time as the FAA, after consultation with the Sponsor, has approved the Draft EIS developed and prepared by the Contractor and its Subcontractors, the Contractor shall print the contracted quantity of Draft EIS and submit same to the FAA. The FAA shall submit an appropriate number of copies of the Draft EIS to the Sponsor. The FAA shall proceed expeditiously to comply with the provisions of NEPA.

- L. In all instances involving questions as to the content or relevance of the environmental data and analyses, and evaluations and wording prepared by the Contractor, the FAA, with appropriate advice and consultation where deemed necessary by the FAA, will make the final determination on the inclusion, deletion or modification of the same in the Draft or Final EIS.
- M. Upon completion of the Draft EIS, the FAA, with the Contractor's assistance, shall be responsible for organizing and conducting any public hearings.
- N. The FAA will receive all comments during the Draft EIS review and comment period. This period (at least 45 days) will be initiated when the Environmental Protection Agency (EPA) publishes the "Draft EIS Notice of Availability" in the Federal Register.
- O. At the close of the Draft EIS review and comment period, the FAA shall identify the issues and comments submitted which will require response in the Final EIS. The FAA will direct those comments to the Contractor for preparation of proposed responses, and shall furnish the Sponsor with copies of all comments received. The Contractor will furnish proposed responses to the FAA and Sponsor for review and comment. The FAA, with appropriate advice and consultation, shall modify the proposed responses as it deems necessary.
- P. After receipt of comments and preparation of responses, the FAA, after appropriate advice and consultation, may direct the Contractor to make changes to the text of the Draft EIS as necessary.
- Q. At such time as the FAA has approved the Final EIS, the Contractor shall print the contracted quantity of Final EIS. The FAA shall submit an appropriate number of copies of the Final EIS to the Sponsor. The FAA shall proceed expeditiously to comply with the provisions of NEPA.
- R. The FAA will receive all comments on the Final EIS during the mandatory "hold period" per 40 C.F.R. 1506.10(b)(2). This period (at least 30 days) will be initiated when the EPA publishes the "Final EIS Notice of Availability" in the Federal Register.
- S. The FAA, with assistance from the Contractor, will prepare and issue the FAA Record of Decision.

T. The FAA will maintain the confidentiality of, and will not release or allow access to, any information, documents or materials which in its opinion are validly designated as confidential by the Sponsor or Contractor and which contain trade secrets, proprietary data, or commercial or financial information. Information developed under this MOU is disclosable to the public to the extent required by law. In any instance where the FAA proposes to release to the public or allow access to any information, documents or materials which the Sponsor or Contractor has designated as confidential, it shall notify the Sponsor or Contractor of its intention to do so and provide the Sponsor or Contractor the opportunity to appeal the decision in accordance with applicable regulations on such release or access prior to any such release or access.

IV. CESSATION AND TERMINATION

- A. Any of the parties to this MOU may withdraw from the terms of this MOU for good cause upon 30 days written notice to the other party. During this period, the parties will actively attempt to resolve any disagreement.
- B. In the event of a termination of this MOU, and if the preparation of an EIS by the FAA is still required, it is agreed as follows:
1. The FAA shall have access to all documentation, reports, analyses and data by the Contractor and Subcontractors with confidentiality governed by paragraph III.T.
 2. The FAA shall assume the responsibility for preparing the EIS. The Sponsor shall no longer be responsible for the payment of costs associated with preparation of the EIS under the terminated MOU, apart from costs already incurred under the Sponsor's contract with the Contractor.
 3. Liability for termination shall be in accordance with paragraph II.G. hereof.
- C. In entering into this MOU, the FAA and the Sponsor recognize that it is impracticable to make provisions for every contingency, which may arise during the life of the MOU. The FAA and the Sponsor concur in the principle that their relationship within the framework of the MOU shall be

characterized by fairness and shall be managed without detriment to the interest of either the FAA or the Sponsor. If, during the term of this MOU, either party has reason to believe that this principle has been or will be compromised, the parties promptly shall consult with each other in a good faith endeavor to agree upon such action(s) as may be necessary to eliminate the cause or causes therefore.

V. NO RIGHTS FOR NON-PARTIES No rights or privileges are created or intended to be created by this MOU in anyone not a signatory of this MOU.

VI. MODIFICATION This MOU represents the entire agreement and may be modified by the parties hereto only by written agreement by all the parties.

United States Federal Aviation Administration

Mark A. McClardy,
Manager, Airports Division, AWP-600

[DATE]

Town of Pahrump, Nevada

[SPONSOR SIGNATORY AND TITLE]

[DATE]

Enclosure

Proposed

MOU

3 copies

AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by Noon, Wednesday of the week preceding the Town Board meeting you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED
1/20/2010

DATE OF DESIRED BOARD MEETING
1/26/2010

CIRCLE ONE: Discussion, Action, Decision or 

ITEM REQUESTED FOR CONSIDERATION:
Discussion and Possible Decision on Adding "Announcements" Back onto the Town Board Agenda.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

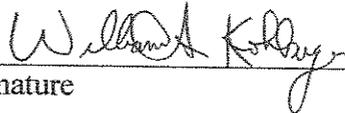
BRIEF SUMMARY OF ITEM:
Mrs. Parker, Town Board member will give a verbal presentation on this agenda item.

BACKUP ATTACHED: YES NO

SPONSORED BY: Town Board Member Parker

NAME OF PRESENTER(s) OF ITEM: Town Board Member Parker

William A. Kohbarger
Print Name

 01/20/10
Signature

Town Office
Mailing Address

(775) 727-5107 ext. 305
Telephone Number

PAHRUMP TOWN BOARD POLICY
2009

Proclamation – something proclaimed – an official formal public announcement

4.1. Pahrump Town Ordinance (PTO) Process:

- 4.1.1. Any Member of the Town Board may propose an item for discussion as a PTO.
- 4.1.2. The item must first be placed on the agenda for Board discussion and action, before it may be introduced as an ordinance.
- 4.1.3. The Board shall then draft or have drafted all necessary ordinances and resolutions as per Nevada Revised Statutes, Chapter 269. Public hearings shall be held prior to voting on all ordinances.
- 4.1.4. All ordinances must be reviewed by the Town Attorney prior to the First Reading.

5. LIAISONS

- 5.1. Town Board Members will be assigned to attend Town Advisory Board meetings as liaisons to provide a direct line of communication regarding problems, needs, and directives prescribed by the Board. Liaison reports should be given to the Town Board at the regular Board meeting immediately following the advisory board meeting to update the Town Board Members on ongoing and proposed projects.

6. OFFICERS

- 6.1. At the first regular meeting of each year, the Board shall elect a Chair, Vice-Chair, and Town Clerk for that year.
- 6.2. Board Chair
 - 6.2.1. The Chairperson shall preside at all meetings of the Town Board.
 - 6.2.2. The Chairperson shall appoint, with the approval of the Board, all Advisory Boards. The Chairperson shall designate a Member of the Board as liaison to each Advisory Board.
 - 6.2.3. The Chairperson shall serve as the liaison to the Town Manager.
 - 6.2.4. The Chairperson or designee shall represent the Board at community events.
 - 6.2.5. The Chairperson is required to attend at least two (2) Board of County Commissioner meetings in each yearly quarter.
- 6.3. Board Vice-Chair
 - 6.3.1. The Vice-Chair shall preside over all meetings of the Board in the absence or incapacity of the Chairperson and shall be responsible for fulfilling the duties of the Board Chair.
 - 6.3.2. The Vice-Chair shall serve as the liaison to the Town Finance Director
 - 6.3.3. The Vice-Chair shall oversee the appointment of two (2) Board Members to review vouchers prior to each regular Board meeting. The review

ADVISORY BOARDS TO PAHRUMP TOWN BOARD
JANUARY 27, 2009

Airport Technical	Bill Dolan
Arena	Mike Darby
Fall Festival Executive Board	Bill Dolan
Incorporation	Frank Maurizio
Nuclear Waste & Environment	Mike Darby
Parks & Recreation	Frank Maurizio
Public Lands	Nicole Shupp
Tourism	Vicky Parker
Veteran's Memorial	Bill Dolan

OTHER COMMITTEES AND ORGANIZATIONS

Economic Development (PAVED)	Town Board Chair Town Manager
Nevada League of Cities and Municipalities	Town Board Chair Vice Chairman
Nye Communities Coalition	Frank Maurizio
Nye County CIP	Town Manager Town Finance Director
Regional Planning Commission	Vicky Parker

PAHRUMP TOWN BOARD MEETING
BOB RUUD COMMUNITY CENTER
150 NORTH HIGHWAY 160
TUESDAY – 7:00 P.M.
JANUARY 12, 2010

MINUTES

PRESENT:

Town Board: Nicole Shupp
Bill Dolan
Vicky Parker
Frank Maurizio
Mike Darby
Staff: Bill Kohbarger
Bret Meich, Attorney
Michael Sullivan
Matt Luis

1. Call to Order and Pledge of Allegiance.

Chairman Nicole Shupp called the meeting to order and led in the pledge of allegiance.

2. Discussion and possible decision regarding moving the order of, or deleting an agenda item(s). (Action)

Vicky Parker motioned to move Item #10 (Discussion and possible approval of the purchasing of Omni (Organic Compost) 244 cubic yards at \$22.10 per yard and Gypsum 313 bags (40 lbs.) at \$2.68 per bag for Honeysuckle and Petrack Parks, not to exceed \$6,500.00.) **to follow Item #2. Bill Dolan seconded the motion.**

Vote passed 5 – 0.

3. Discussion and possible decision regarding election of Town Board Chairman, Vice Chairman and Clerk. (Action)

Mike Darby made a (motion) nomination for Chairman, Frank Maurizio. Frank Maurizio seconded the motion.

Vote failed 2 - 3. Bill Dolan, Vicky Parker and Nicole Shupp voted nay.

Vicky Parker motioned to nominate Nicole Shupp as Chair. Bill Dolan seconded.

Vote passed 3 – 2. Mike Darby and Frank Maurizio voted nay.

Vicky Parker motioned to nominate Bill Dolan as Vice Chair. Bill Dolan seconded.

Vote passed 3 – 2. Mike Darby and Frank Maurizio voted nay.

Bill Dolan nominated Vicky Parker for Clerk. Vicky Parker seconded.

Vote passed 5 – 0.

4. Presentation of awards to Branding winners from Pahrump Tourism and Convention Council and Town of Pahrump. (Non-Action)

Vicky Parker, Pahrump Tourism and Convention Council Liaison read the names of the branding contest winners.

First Place – Tisha Dotters	Sunny Days with Western Ways
Second Place – Marilyn Bumgardner	A Little Antique But Very Unique
Third Place – Robyn & Jordon Wichael	The Diamond of the West

The Honorable Mentions were also announced.

5. Presentation and briefing by State Senator John Lee, Chairman Government Affairs Committee. (Non-Action)

State Senator John Lee, Chairman of the State Government Affairs Committee for Southern Nevada. He is Chairman of a committee overseeing local governments, water districts, and things that affect the way business here is run. Senator Lee stated that many communities are getting bigger and he will start paying more attention to them. Pahrump is becoming a serious growth area and the legislature needs to be able to understand what is going on in the community.

Senator Lee said he knows a lot about Pahrump, having done work at the Middle School and others. He said he knows the people that live here are very patriotic people and hard working. He also said he has seen the many changes taking place.

His reason for coming was to find out the thoughts and feelings of the City Council (Town Board). Senator John Lee acknowledged Pahrump's representation in Carson City; Ed Goedhart, Mike McGuiness, and the League of Cities. The Town must bring things to the State; they do not reach to get things. If there is something important to the Town we must bring important things to him so they can be heard.

The State level does three things, educate, medicate and incarcerate. Senator Lee noted that things are tight at the legislature and will be having a special session to help keep the State afloat. They are working on home rule changes. There are things that will be tested in the community. Charter committees were discussed. He also encouraged everyone to answer their Census questions as it will bring dollars into Nevada. It could also bring another Congressional seat to Nevada, all based on Census numbers. It is important that Nye County be present during the selection of districts. Pahrump could also end up with another Assembly seat, based on population. Pahrump should keep an eye on the redistricting.

The Senator said he understands the passion of Pahrump. He asked the Board if there was anything the Board had concerns with. He said he understands about the mineral rights and oil wells. The State refuses to give up those dollars. We must keep the State afloat and once past this position the cuts that were made were sunseted and they will be returned.

Mike Darby said he enjoyed the fact that the Senator gave him his card and asked about some of the 501 things that went through during the legislative session. Mr. Darby said he will email comments and questions regarding the 501 things directly to the Senator. Frank Maurizio thanked the Senator for coming. Senator Lee noted that Mr. Maurizio asked about some Federal issues that the State cannot control. Mike Darby noted it was unusual that a Democrat is involved with gun rights issues. Senator Lee talked about a shooting range and will support it if it comes before him. Bill Dolan said he would keep in touch regarding future issues and thanked the Senator for his presentation. Vicky Parker also thanked the Senator and invited him back.

6. Advisory Board Reports, from Advisory Board Chairpersons and/or Town Board Liaisons on the status of Advisory Boards. (Non-Action)

Frank Maurizio reported that the Parks and Recreation Advisory Board had their meeting on December 21; the Incorporation Advisory Board discussed the coming feasibility study at their last meeting.

Bill Dolan reported that the Fall Festival Executive Board will be meeting on January 18. Also, the Pahrump Veteran's Memorial Board will be meeting at the cemetery with the new members.

Vicky Parker reported that the Tourism Board would be meeting on Thursday, at 7:00 a.m. at the Annex.

7. Town Manager Report. (Non-Action)

Bill Kohbarger announced that there will be a special Town Board meeting held on January 19, at 7:00 p.m. at the Community Center to discuss the Incorporation feasibility study report.

Vicky Parker asked if a representative from EPS will be attending. Mr. Kohbarger said Mr. Berkson would be attending to answer any question the Board may have.

Mr. Kohbarger asked if Dan Rodriquez of the Pahrump Chamber could speak. There were no objections from the Board.

Mr. Rodriquez announced that a Chamber event will take place the week of October 14 – 17 at Petrack Park called Pahrump Heritage Days. The goal is to see this become the future of the Fall Festival. There will be a carnival with Davis Amusements, potential Rodeo events, events leading up to the event include a western hoe down and country music festival, a sidewalk sale that the Chamber members will put on. It is confirmed. He hoped that the Town Board would consider that to be the event to replace the Fall Festival from the past. Many non-profits have expressed interest. The name is Pahrump Heritage Days and Wild West Extravaganza. They are looking for the support of the Town.

8. Town Board Member's Comments. (Non-Action)

Vicky Parker asked that an agenda item for Announcements be placed back on the agenda. Mr. Kohbarger said he would consult with Council and be placed on an agenda for approval by the Board.

Frank Maurizio asked Mr. Rodriguez if the event could bring back the pit barbeque.

9. Discussion and possible decision on directing staff to send a letter to the Nevada Public Utilities Commission objecting to the Utilities Inc. rate increase and all matters related thereto. (Action)

Vicky Parker stated that she feels the rate increase by Utilities, Inc. of 78% is egregious and would like the Town Board to direct the Town Manager to send a letter, file a protest or whatever is most appropriate with the Public Utilities Commission that the Town feels 78% is ridiculous.

Bret Meich, Town Attorney, suggested options the Board may consider. First, the Town may petition to intervene as a party and if granted by the PUC it would give the Town status to appear at all meetings, present evidence with expert testimony. The deadline for this is January 27. The deadline also applies to the Town's notice to be a "Commenter", to make formal comments and also for the Town to provide written comments. Mr. Meich said another option is that the Town can appear for the public and voice the Town's position. Mrs. Parker asked for an opinion of which would be the best alternative of the three choices. Mr. Meich explained that petitioning to becoming an intervener would give the most latitude to challenge the evidence, but would be more costly for the Town. Being a Commenter would allow the Town to submit its position several times. Just submitting written comments would allow a single opportunity to present the Town's position on the tariff increase. Bret Meich recommended noticing to become a commenter by the January 27 deadline.

Vicky Parker motioned that Mr. Kohbarger and legal staff work on making the Town a commenter so the Town can meet the January 27 deadline. Bill Dolan seconded the motion.

Mike Darby had concerns with the Town taking action against a private entity. Mr. Meich replied the Town would be making its position known and challenge any evidence supporting the tariff increase. Mr. Darby suggested that individuals express their feelings and questions the involvement of a government entity getting involved.

Comments from the public were heard from Bob Irving, Harley Kulkin, Stan Goldsby, Bruce Calley, John Koenig, Dave Stevens and George Gingell.

Vicky Parker asked that a request for a public hearing in Pahrump be made to the Public Utilities Commission and wished that it be added to her motion. Bill Dolan seconded the addition.

Mr. Dolan recommended that staff find out the date of the meetings and encourage the Town Manager, Town Attorneys and any Board member to attend the meeting in Las Vegas. Bret Meich noted that to be present at every meeting the Town would have to be an Intervener rather than a commenter as some meetings are closed to the public.

Vote passed 5 – 0.

10. Discussion and possible approval of the purchasing of Omni (Organic Compost) 244 cubic yards at \$22.10 per yard and Gypsum 313 bags (40 lbs.) at \$2.68 per bag for Honeysuckle and Petrack Parks, not to exceed \$6,500.00. (Action)

Mike Darby said Mr. Luis was going to present more information. Bill Stieve of Gro-well was introduced by Matt Luis to answer questions from the Board.

Vicky Parker noted that instead of spending money, it was suggested the Town should use manure. Her problem is that this is used where children play and asked Mr. Stieve how safe his product would be. Mr. Stieve explained that Omni is a biosolid which is sewer sludge that is composted and explained how this process takes place. Mike Darby asked about a tumbling process such as the in a plant nearby. Bill Stieve noted that if it is properly processed it can be a viable product. Mr. Stieve noted problems with a product from Amargosa where Boron levels were quite high. Omni will last longer in the soil than manure. Mr. Darby said he would have to get a Boron level report for the product for comparison.

Bill Dolan motioned to approve the purchase of the Omni Organic Compost, 244 cubic yards at \$22.10 per yard and Gypsum, 313 bags, 40 pounds each at \$2.68 per bag for Honeysuckle Park and Petrack Park not to exceed \$6,500. Vicky Parker seconded the motion.

Vote passed 3 – 2. Mike Darby and Frank Maurizio voted nay.

11. Discussion and possible decision of ratifying the costs for emergency repairs to Pahrump Valley Fire & Rescue tower ladder 2 in the amount not to exceed \$25,000. (Action)

Frank Maurizio asked for clarification of an email regarding this apparatus. Chief Scott Lewis explained the difference of the two companies referred to concerning Advantage Fire Apparatus. There was dialogue regarding the tower ladder concerning the refurbished equipment and the email received. Chief Lewis informed the Board of the sequence of events.

Bill Dolan motioned to approve the cost for the emergency repairs completed on fire rescue ladder 1 (not 2) in the amount not to exceed \$25,000. Vicky Parker seconded the motion.

Public comments were heard from Donna Cox, Harley Kulkin, Harold Grimauld, Dave Stevens, Bruce Calley, Mike Davis, George Gingell, Art Jones, and Bob Irving.

Chief Lewis explained there is a very extensive maintenance plan on all of the department apparatus due to testing by the State to get certification. That is how it was determined that there was in issue on this piece of apparatus.

Vote passed 4 – 1. Frank Maurizio voted nay.

12. Discussion and possible decision on amending Pahrump Town Ordinance #29 (PTO #29 - Town of Pahrump providing for a fire department and amendments as approved) and providing for other matters properly relating thereto. (Action)



Office of the
Nye County Sheriff

Nye County Courthouse
Post Office Box 831
Tonopah, Nevada 89049



Anthony L. DeMeo
Sheriff

January 12, 2010

Pahrump Town Board
400 N Hwy 160
Pahrump, NV 89048

FAX: (775) 727-0345

Dear Town Board:

Enclosed please find a copy of request for 72 Hour Permits from the Death Valley Raceway for their 2010 season.

This request is set to go before the Nye County Commissioners at their scheduled Board Meeting on February 2, 2010 should you have any objections as to why this should not be approved, please contact Assistant Sheriff Cody at 482-8110 so your concerns can be presented to the Licensing Board at their next scheduled meeting.

Sincerely,

Anthony L. DeMeo
Sheriff

By

Georgiana M. Barnwell
Administrative Technician

AREA:		OFFICES:	PHONE:	FAX:
Tonopah	P.O. Box 831	Tonopah, Nevada 89049	(775) 482-8101	(775) 482-8195
Beatty	P.O. Box 805	Beatty, Nevada 89003	(775) 553-2345	(775) 553-2586
Amargosa	P.O. Box 68	Amargosa Valley, Nevada 89020	(775) 372-5345	(775) 372-1241
Pahrump	1520 E. Basin Ave.	Pahrump, Nevada 89060	(775) 751-7000	(775) 751-4672
Mercury	P.O. Box 378	Mercury, Nevada 89023	(702) 295-6600	(702) 295-7871

#17c

DEATH VALLEY RACEWAY, LLC
271 S. SLATER CIRCLE
PAHRUMP, NV 89048

JANUARY 7, 2010

NYE COUNTY SHERIFF
NYE COUNTY COURTHOUSE
P. O. BOX 831
TONOPAHA, NV. 89049

RE: 72 HOUR PERMIT.

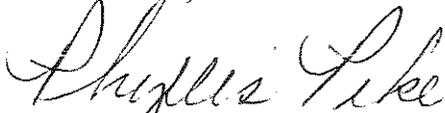
TO WHOM IT MAY CONCERN:

THIS LETTER IS A REQUEST FOR THE 2010 SEASON, FOR THE SPECIAL LIQUOR PERMIT. THE DATES FOR DEATH VALLEY RACEWAY IS LISTED BELOW BY EACH MONTH.

FEB. 20TH, MARCH 6TH & 20TH, APRIL 3RD & 17TH, MAY 1ST & 15TH,
JUNE 12TH, & 26TH, JULY 17TH, & 31ST, AUG. 14TH, SEPT. 11TH, OCT. 16TH, & 30TH
NOV. 13TH.

THANK YOU IN ADVANCE FOR YOUR CONSIDERATION FOR DEATH VALLEY RACEWAY, FOR THE 2010 RACING SEASON.

SINCERELY,



PHYLLIS PIKE,
SECRETARY

AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by Noon, Wednesday of the week preceding the Town Board meeting you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED
1/20/2010

DATE OF DESIRED BOARD MEETING
1/26/2010

CIRCLE ONE: Action

or

Non-Action

ITEM REQUESTED FOR CONSIDERATION:

Review and Approval of Resolution 2010-01, A Resolution to Set Fees for Pahrump Valley Fire & Rescue Service Fire Service Fees.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached Resolution #2010-01.

BACKUP ATTACHED:

YES

NO

SPONSORED BY: Town Manager Kohbarger

NAME OF PRESENTER(S) OF ITEM: Town Manager & Town Fire Chief

William A. Kohbarger

Print Name

William A. Kohbarger 01/20/10
Signature

Town Office

Mailing Address

(775) 727-5107 ext. 305

Telephone Number

RESOLUTION NO. 2010 – 01
TOWN OF PAHRUMP, NEVADA

A RESOLUTION TO SET FEES FOR PAHRUMP VALLEY-FIRE RESCUE SERVICE –
FIRE SERVICE FEES

WHEREAS the Town Board of the unincorporated Town of Pahrump has found that the following fees are necessary for the adequate enforcement of Pahrump Town Ordinance #29,

NOW THEREFORE, the Town Board of the unincorporated Town of Pahrump does hereby resolve as follows:

The following fees shall be charged for the services listed in Exhibit A attached to this resolution.

Motion proposed by Town Board Member: _____

Motion seconded by Town Board Member: _____

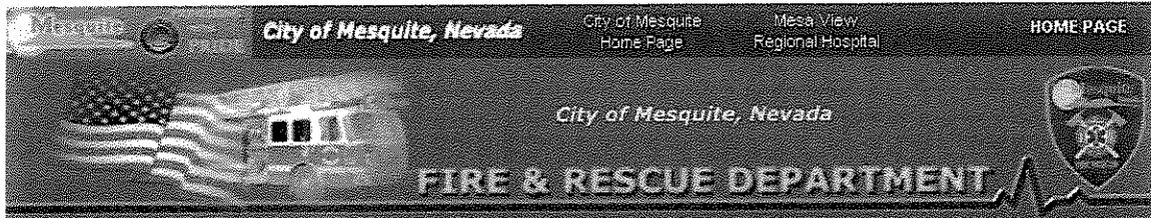
VOTE: AYES: _____ NAYS: _____ ABSENT: _____

APPROVED ON THE _____ DAY OF JANUARY, 2010

**Pahrump Valley Fire-Rescue Services
Fire Service Fees**

Fee Category	Type of Service	Service Provided	Responsible Party	Fee Schedule	Fees Set By	Comments
Fires	Suppression	Structure Fires Vehicle Fires	Home Owners Insurance Auto Insurance Policy	\$500 Cap. Fire Engine \$300	Town Board Town Board	No charge to citizens No charge to citizens
Motor Vehicle Accidents	Rescue	Extrication Only	Vehicle Insurance	Command \$75 Fire Engine \$300 Firefighters \$20 Rescue Truck \$200 Administration \$20	Town Board	At Fault Driver Only
HAZ Mat Spills	Mitigation	Contain/Clear	Applicable Party	Command \$75 Fire Engine \$300 Firefighters \$20 HAZ Mat Truck \$200 Administration \$20	Town Board	At Fault Party
Fire Standby	Suppression	"For Profit" Events	Applicable Organization <i>Upon Request by Organization</i>	\$500.00 4-8 hrs + \$50 per hour >8	Town Board	Raceways etc. TV Programs etc.
Fire Inspections	Life Safety	Annual	Applicable Business	\$50.00	Town Board	On-Going
	Cert. of Occup.	One Time	Applicable Business	\$50.00	Town Board	New Occupancy
	HAZ Mat	Annual	Applicable Business	\$50.00	Town Board	HAZ Mat Inventory
	Special Events	Temporary	Applicable Business	\$10.00	Town Board	Circus, park events etc
Fire Reports	Re-Inspections	As required	Applicable Business	\$50.00	Town Board	Failed inspections
	Records	Copies	Private Investigators /Insurance Co.	\$25.00	Town Board	No charge to citizens
Restitution	Arson	Intentional Acts	Applicable Party	Actual Charges	Court ordered	Party's found guilty
Mutual Aid	Suppression	Wild Land	State of California	See Attached	State of Calif.	Mutual Aid Provided
	Suppression	Wild Land	Bureau of Land Management	See Attached	Federal	Mutual Aid Provided
	Suppression	Wild Land	Division of Forestry	See Attached	Federal	Mutual Aid Provided
Actual Cost Fees						
Command				\$75		
Fire Engines				\$300		
Firefighters				\$20		
Rescue Truck				\$200		
Administration				\$20		

Mesquite Fire-Rescue



DEPARTMENT INFO

CONTACT THE MESQUITE FIRE & RESCUE DEPARTMENT
- Home Page
- Department News
- Photo Album
- Links

CERT

COMMUNITY EMERGENCY RESPONSE TEAMS (CERT)
- CERT Training
- CERT Roster

FIREFIGHTER TRIVIA

QUIZ YOUR KNOWLEDGE
- Firefighter Trivia
- National Fire Protection Association

LINKS

FOR MORE INFORMATION, CONTACT:
- Mesa View Regional Hospital

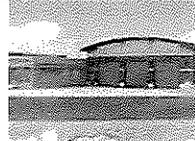
FIRE & RESCUE NEWS, TRAINING, AND INFORMATION



Fire Station #1
10 E. Mesquite Blvd.
V: (702) 346-2690
F: (702) 346-5242
Headquarters



Fire Station #2
1200 Kitty Hawk Dr.



Fire Station #3
3 John Deere Rd.

OVERVIEW

Mesquite Fire & Rescue provides all-hazards fire and life safety services to the citizens of Mesquite and our guests. Services are provided 24 hours a day by professional firefighter paramedics.

Mesquite Fire & Rescue provides 24 hour BLS, ILS, ALS, and Specialty Care response and transport.

You have a choice to which hospital you are transported to in most cases.

Mesa View Regional Hospital, Mesquite NV

Dixie Regional Medical Center, St. George UT

All hospitals in the Las Vegas Metropolitan area

Your health information is protected under the Health Information Portability and Accountability Act (HIPAA).

To view our Policy on Protected Health Information, click [PRIVACY PRACTICES](#)

For more information, contact:

Captain John S. Higley
Emergency Medical Services Coordinator
(702) 346-2690

jhigley@mesquitenv.gov

PRIVACY PRACTICES

Mesquite Fire Rescue is required by law to maintain the privacy of certain *protected health information (PHI)* and provide to you with a notice of our legal duties and privacy practices with respect to your protected health information, and to abide by the terms of the notice currently in effect. [more...](#)

DIVISIONS

Administration: Budget, records management, logistics, employment, ambulance subscription program

Emergency Medical Services: Ambulance services, EMS education

Emergency Management/Homeland Security: Preparedness, response recovery, mitigation, planning, grant management

Operations: Fire suppression, hazardous materials response, CBRNE response, fire investigations

Prevention: Fire and life safety, plan review, inspection, testing, permitting, public education
For more information, call (702) 346-2690

COMMUNITY SERVICE & TRAINING

Public Education... [more...](#)
EMS Education & Training... [more...](#)
CPR Training... [more...](#)
First Aid & AED Training ... [more...](#)
Recent USFA Reports... [more...](#)

CERT

The Community Emergency Response Teams (CERT) Program provides training to the residents of the City of Mesquite to be self-sufficient when a major disaster hits. [more...](#)

AMBULANCE INSURANCE

911 Emergency Ambulance (Insurance) Supplement is NOW AVAILABLE.

To apply for this insurance supplement you need to fill in an application at the Mesquite Fire & Rescue Office or Mesquite City Hall. Questions can be referred to 346-2690. [more...](#)

FIRE INSPECTIONS

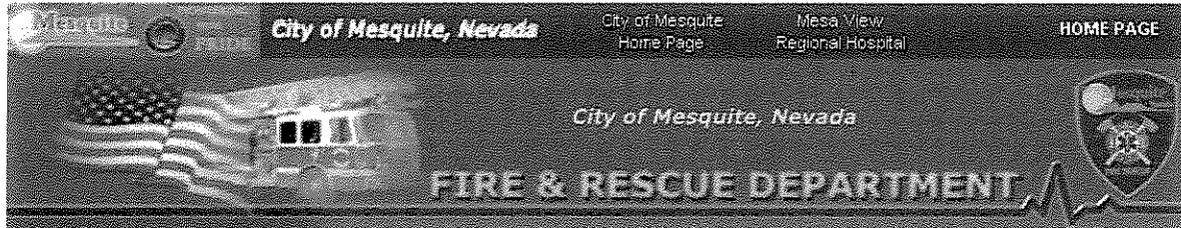


Fire inspections are conducted Monday through Friday 8:30 a.m. to 4:30 p.m. Same day inspections or overtime inspections can be performed by request for additional fees

Requests for regular inspections should be made 24 hours in advance.

To schedule an inspection, call

(702) 346-2690



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[Home Page](#)
[About Us](#)
[Fire Service](#)
[Apprenticeship](#)
[Equipment](#)
[Fire Stations](#)
[Fire Trucks](#)
[Firefighters](#)
[Fire Academy](#)
[Fire Safety](#)
[Fire Prevention](#)
[Fire Investigation](#)
[Fire History](#)
[Fire News](#)
[Fire Photos](#)
[Fire Videos](#)
[Fire Links](#)
[Fire Trivia](#)
[Fire Calendar](#)
[Fire Glossary](#)
[Fire Dictionary](#)
[Fire Encyclopedia](#)
[Fire Reference](#)
[Fire Bibliography](#)
[Fire Journals](#)
[Fire Magazines](#)
[Fire Books](#)
[Fire Pamphlets](#)
[Fire Leaflets](#)
[Fire Brochures](#)
[Fire Flyers](#)
[Fire Posters](#)
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[Fire Banners](#)
[Fire Flags](#)
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[Fire Hoodies](#)
[Fire Hats](#)
[Fire Gloves](#)
[Fire Boots](#)
[Fire Tools](#)
[Fire Equipment](#)
[Fire Supplies](#)
[Fire Maintenance](#)
[Fire Repairs](#)
[Fire Restoration](#)
[Fire Insurance](#)
[Fire Claims](#)
[Fire Litigation](#)
[Fire Arbitration](#)
[Fire Mediation](#)
[Fire Conciliation](#)
[Fire Negotiation](#)
[Fire Dispute Resolution](#)
[Fire Conflict Resolution](#)
[Fire Dispute Settlement](#)
[Fire Dispute Mediation](#)
[Fire Dispute Arbitration](#)
[Fire Dispute Conciliation](#)
[Fire Dispute Negotiation](#)
[Fire Dispute Resolution Services](#)
[Fire Dispute Resolution Experts](#)
[Fire Dispute Resolution Attorneys](#)
[Fire Dispute Resolution Consultants](#)
[Fire Dispute Resolution Advisors](#)
[Fire Dispute Resolution Specialists](#)
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[Fire Dispute Resolution Professionals](#)

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[Home Page](#)
[About Us](#)
[Fire Service](#)
[Apprenticeship](#)
[Equipment](#)
[Fire Stations](#)
[Fire Trucks](#)
[Firefighters](#)
[Fire Academy](#)
[Fire Safety](#)
[Fire Prevention](#)
[Fire Investigation](#)
[Fire History](#)
[Fire News](#)
[Fire Photos](#)
[Fire Videos](#)
[Fire Links](#)
[Fire Trivia](#)
[Fire Calendar](#)
[Fire Glossary](#)
[Fire Dictionary](#)
[Fire Encyclopedia](#)
[Fire Reference](#)
[Fire Bibliography](#)
[Fire Journals](#)
[Fire Magazines](#)
[Fire Books](#)
[Fire Pamphlets](#)
[Fire Leaflets](#)
[Fire Brochures](#)
[Fire Flyers](#)
[Fire Posters](#)
[Fire Signs](#)
[Fire Banners](#)
[Fire Flags](#)
[Fire Stickers](#)
[Fire Buttons](#)
[Fire Badges](#)
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[Fire Keychains](#)
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[Fire T-Shirts](#)
[Fire Hoodies](#)
[Fire Hats](#)
[Fire Gloves](#)
[Fire Boots](#)
[Fire Tools](#)
[Fire Equipment](#)
[Fire Supplies](#)
[Fire Maintenance](#)
[Fire Repairs](#)
[Fire Restoration](#)
[Fire Insurance](#)
[Fire Claims](#)
[Fire Litigation](#)
[Fire Arbitration](#)
[Fire Mediation](#)
[Fire Conciliation](#)
[Fire Negotiation](#)
[Fire Dispute Resolution](#)
[Fire Dispute Mediation](#)
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[Fire Dispute Conciliation](#)
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[Home Page](#)
[About Us](#)
[Fire Service](#)
[Apprenticeship](#)
[Equipment](#)
[Fire Stations](#)
[Fire Trucks](#)
[Firefighters](#)
[Fire Academy](#)
[Fire Safety](#)
[Fire Prevention](#)
[Fire Investigation](#)
[Fire History](#)
[Fire News](#)
[Fire Photos](#)
[Fire Videos](#)
[Fire Links](#)
[Fire Trivia](#)
[Fire Calendar](#)
[Fire Glossary](#)
[Fire Dictionary](#)
[Fire Encyclopedia](#)
[Fire Reference](#)
[Fire Bibliography](#)
[Fire Journals](#)
[Fire Magazines](#)
[Fire Books](#)
[Fire Pamphlets](#)
[Fire Leaflets](#)
[Fire Brochures](#)
[Fire Flyers](#)
[Fire Posters](#)
[Fire Signs](#)
[Fire Banners](#)
[Fire Flags](#)
[Fire Stickers](#)
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[Fire Pins](#)
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[Fire Hoodies](#)
[Fire Hats](#)
[Fire Gloves](#)
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[Fire Supplies](#)
[Fire Maintenance](#)
[Fire Repairs](#)
[Fire Restoration](#)
[Fire Insurance](#)
[Fire Claims](#)
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[Fire Arbitration](#)
[Fire Mediation](#)
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[Fire Dispute Mediation](#)
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[Fire Dispute Conciliation](#)
[Fire Dispute Negotiation](#)
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[Home Page](#)
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[Fire Service](#)
[Apprenticeship](#)
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[Fire Prevention](#)
[Fire Investigation](#)
[Fire History](#)
[Fire News](#)
[Fire Photos](#)
[Fire Videos](#)
[Fire Links](#)
[Fire Trivia](#)
[Fire Calendar](#)
[Fire Glossary](#)
[Fire Dictionary](#)
[Fire Encyclopedia](#)
[Fire Reference](#)
[Fire Bibliography](#)
[Fire Journals](#)
[Fire Magazines](#)
[Fire Books](#)
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[Fire Brochures](#)
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[Fire Signs](#)
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[Fire Hoodies](#)
[Fire Hats](#)
[Fire Gloves](#)
[Fire Boots](#)
[Fire Tools](#)
[Fire Equipment](#)
[Fire Supplies](#)
[Fire Maintenance](#)
[Fire Repairs](#)
[Fire Restoration](#)
[Fire Insurance](#)
[Fire Claims](#)
[Fire Litigation](#)
[Fire Arbitration](#)
[Fire Mediation](#)
[Fire Conciliation](#)
[Fire Negotiation](#)
[Fire Dispute Resolution](#)
[Fire Dispute Mediation](#)
[Fire Dispute Arbitration](#)
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FIRE DEPARTMENT NEWS & TRAINING

EMS EDUCATION & TRAINING



Mesquite Fire & Rescue offers Pre-hospital Care Education in:

- EMT - Basic Education (Basic Life Support)
- EMT - Intermediate Education (Intermediate Life Support)
- AHA BLS Heartsaver & AED
- AHA BLS Healthcare Provider
- AHA ACLS
- PHTLS

Please Note:

AHA courses require a minimum of 6 students. Costs vary per course and method of payment.

For more information, contact:

Captain John S. Higley
(702) 346-2690

[jhigley@mesquitenv.gov](mailto:jhgley@mesquitenv.gov)

FIRE FATALITY STATISTICS

2005 Firefighter Fatality Statistics

The United States Fire Administration has released the statistics regarding firefighter fatalities in the United States for the year. In 2005, 106 firefighters were killed in association with incidents. In addition to these fatalities, the USFA has learned of four firefighter fatalities in 2005 related to injuries suffered in previous years, prior to 2005.

A full report and further statistics is available from the USFA website:

<http://www.usfa.dhs.gov/fireservice/fatalities/statistics>

1st AID & AED TRAINING

The Mesquite Fire and Rescue Department is an Advanced Training Center for the American Safety and Health Institute (ASHI) and has American Heart Association (AHA) certified instructors.

Anyone interested in taking a First Aid or AED training course is encouraged to call Captain John Higley at the Fire Department (702) 346-2690. When enough calls are received from interested persons or groups the next class will be scheduled.

A minimal fee is charged to cover the cost of materials and instructor.

CPR TRAINING

CPR (Cardiopulmonary Resuscitation) TRAINING

The Mesquite Fire and Rescue Department is an Advanced Training Center for the American Safety and Health Institute (ASHI) and has American Heart Association (AHA) certified instructors.

Anyone interested in taking a CPR (Community CPR or Healthcare Provider) course is encouraged to call Captain John Higley at the Fire Department (702) 346-2690. When enough calls are received from interested persons or groups the next class will be scheduled.

A minimal fee is charged to cover the cost of materials and instructors.

USFA REPORTS

USFA Releases School Fires Report

News Release Date: September 5, 2007

WASHINGTON D.C. – The U.S. Fire Administration (USFA) has issued a special report that explores the causes and characteristics of school fires. The report, *School Fires*, developed by the National Fire Data Center under the Federal Emergency Management Agency's USFA, is part of the Topical Fire Report Series and is based on 2003-2005 National Fire Incident Reporting System (NFIRS) data. The report looks at all school fires, including those occurring outdoors on school property and compares such characteristics with those of school structure fires.

"This week marks the return of many students to schools across this nation as well as the start of National Preparedness Month," according to U.S. Fire Administrator Greg Cade. "Fires in buildings as special as our nation's schools are unacceptable. I ask all first responders to encourage students, families, and school faculty members to take the time to know exactly what they will do in the event of any type of school emergency, including fire."

AMBULANCE INSURANCE

911 Emergency Ambulance (Insurance) Supplement is NOW AVAILABLE.

- This coverage is valid for one calendar year.
- This insurance supplement covers one family per household*
- This insurance supplement is for 911 life threatening use **ONLY** and does not apply to requests for personal health related responses or transports.
- This insurance supplement is for **Mesquite residents only**.
- This insurance supplement does not preclude the billing of your insurance companies. It is our policy to bill your primary and secondary insurance companies first.

The cost of this Ambulance (Insurance) Supplement is \$125.00 per calendar year.

To apply for this insurance supplement you need to fill in an application at the Mesquite Fire & Rescue Office or Mesquite City Hall. Questions can be referred to 346-2690.

*See dependent eligibility coverage (copy available).

Mesquite Fire & Rescue reserves the right to discontinue this insurance supplement when it is determined that such service is being abused or used improperly. This insurance supplement **ONLY** applies to Mesquite City Fire & Rescue ambulance services.

PUBLIC EDUCATION

Public Education for Fire and Life Safety Presentations are offered to all populations by request:

- National Fire Prevention Week
- Juvenile Firesetters
- Fire Extinguisher training
- fire Safety in the work place
- Kitchen Safety
- Mature adult Fire and Life Safety
- Risk Watch
- Sesame Street - Fire Safety Program
- Nevada Reading Week

For more information, or to schedule a presentation, contact Len Dejoria at (702) 346-2690

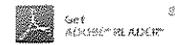
ldejoria@mesquitenv.gov

Between the years 2003 and 2005, an estimated, annual average of 14,700 fires occurred on school properties. These fires were responsible for \$85 million in annual property loss and an estimated 100 civilian injuries. No fatalities on school properties were reported to NFIRS during this period. Forty percent of school-related fires occurred outdoors on school property. Forty-three percent of fires on school properties were structure fires, and an additional 6% were vehicle fires.

The leading cause of school structure fires is incendiary or suspicious activity (32%), followed by cooking (29%), and heating (9%). Fires in preschool and day cares are predominantly due to cooking, whereas incendiary or suspicious activity is the leading cause of middle and high school structure fires. The three leading areas of fire origin in school structure fires include restrooms, kitchens, and general assembly areas.

Additional Reports and USFA Statistics

Adobe Reader required to view:



- Fire in the United States 1995-2004
- Candle Fires in Residential Structures
- Clothes Dryer Fires in Residential Buildings
- Fire and the Older Adult
- December and Holiday Fires
- Residential Structure Fires w/ Smoke Alarms
- School Fires

These & other reports / statistics can be viewed at the USFA website:

<http://www.usfa.dhs.gov/statistics/reports/>





Permit Application
MESQUITE FIRE RESCUE

\$75.00 Minimum Permit Fee – U.S. Currency or Check only (no foreign banks) *Indicates Renewable Permits

Name of Inspector requiring permit (if known)

<p>SYSTEMS:</p> <input type="checkbox"/> Automatic Fire Extinguishing System (Kitchen) <input type="checkbox"/> Fire Alarm System <input type="checkbox"/> Life Safety Package <input type="checkbox"/> Monitoring System <input type="checkbox"/> Other Fire Extinguishing Systems <input type="checkbox"/> Smoke Control System <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Fire pump <input type="checkbox"/> Underground Fire Services Mains <p>OTHER PERMITS:</p> <input type="checkbox"/> Aerosol Products* <input type="checkbox"/> Aircraft Repair Hangars* <input type="checkbox"/> Aircraft Refueling Vehicles* <input type="checkbox"/> Amusement Building – Temporary <input type="checkbox"/> Asbestos Removal <input type="checkbox"/> Automobile Wrecking Yard <input type="checkbox"/> Battery System* <input type="checkbox"/> Candles/Open Flames <input type="checkbox"/> Carnivals/Fairs <input type="checkbox"/> Christmas Tree Lots	<input type="checkbox"/> Combustible Material Storage* <input type="checkbox"/> Compressed/Medical Gas <input type="checkbox"/> Cryogenes* <input type="checkbox"/> Dry Cleaning Plant* <input type="checkbox"/> Dust Producing Operations* <input type="checkbox"/> Exhibit/Trade/Special Event _____ sq. ft. <input type="checkbox"/> Exhibit/Trade Double Decker Booths <input type="checkbox"/> Explosive/Blasting Agents Storage and Use* <input type="checkbox"/> Filming <input type="checkbox"/> Fire Sprinkler Design Flow Test <input type="checkbox"/> Fireworks Booth <input type="checkbox"/> Fireworks/Pyrotechnics: <input type="checkbox"/> Indoor _____ devices <input type="checkbox"/> Outdoor _____ devices <input type="checkbox"/> Flame Effects* <input type="checkbox"/> Flammable/Combustible Liquids* <input type="checkbox"/> Fruit Ripening* <input type="checkbox"/> Fumigation* <input type="checkbox"/> Gates, Access <input type="checkbox"/> Hazardous Materials* <input type="checkbox"/> High Piled Combustible Storage* <input type="checkbox"/> Hot-work Operations*	<input type="checkbox"/> Liquid-or Gas Fueled Vehicles or Equipment in Assembly Buildings <input type="checkbox"/> L.P.G. Storage Use <input type="checkbox"/> Commercial <input type="checkbox"/> Single Family <input type="checkbox"/> Lumber Yards* <input type="checkbox"/> Malls <input type="checkbox"/> Assembly <input type="checkbox"/> Display fueled vehicles <input type="checkbox"/> Kiosks <input type="checkbox"/> Open Flame <input type="checkbox"/> Motor Vehicle Fuel Dispensing Stations* <input type="checkbox"/> Open Burning <input type="checkbox"/> Organic Coatings* <input type="checkbox"/> Ovens – Industrial <input type="checkbox"/> Places of Assembly _____ # of occupants <input type="checkbox"/> _____ # of Sq. Ft. <input type="checkbox"/> Radioactive Materials* <input type="checkbox"/> Refrigeration Equipment* <input type="checkbox"/> Repair Garage <input type="checkbox"/> Spay Booths/ Spraying/ Dipping*	<input type="checkbox"/> Temporary Membrane Structure, Tents and Canopies _____ sq. ft. <input type="checkbox"/> Tire Rebuilding Plants* <input type="checkbox"/> Tire Storage/ Scrap/ Byproducts Storage* <input type="checkbox"/> Wood Pallet Storage* <input type="checkbox"/> Wood Products* <input type="checkbox"/> Other (Please specify) _____ <p>OTHER SERVICES:</p> <input type="checkbox"/> Copies <input type="checkbox"/> Engine Company Standby <input type="checkbox"/> Request for Search of Fire Prevention Records
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Application Date: _____ Prepaid Account No: _____

Expedite? Yes No **Expedite Fee is \$75.00 per hour** Plans: New Revised Resubmitted

If revised or resubmitted, must provide original permit number _____

Contractor/Applicant: _____ Phone: (____) _____ - _____

Mailing Address: _____

Major Project Name: _____

Sub Project Name: _____ Event Name: _____

Event Begin Date: _____ End Date: _____

Address: _____

Make Check Payments to City of Mesquite

Fire Department Use Only	
Permit Plan/Number _____	Authorized By: _____
Assigned Inspector _____	

Applicant Signature

Please Print Name/Title



OUR DEPARTMENT | DIVISIONS | SERVICES | COMMUNITY | FIRE ACADEMY | SITE MAP



Permits

Tuesday, January 05, 2010
11:00 AM

Please note that you must have Adobe Acrobat Reader or similar software capable of reading files in PDF format to dowload the documents listed on this page. Adobe Acrobat Reader is free and can be downloaded from the Adobe website.

Inspection

- Business License
- Business Lic. Checklist
- Permits and Guidelines
- Fire Codes
- About Complaints
- Filing Complaints
- Fire Inspection
- Overtime Inspection



Permit Application or Financial Question? [Click Here](#)

Application Forms

- Apparatus Standby Request/Authorization
- Permit/Plan Review or Other Services Application Form
- Permit Survey Form
- Search of Fire Prevention Bureau Records Request Form

Plan Intake

- Plan Status
- Plan Review Status
- Ask Plan Check Question

Miscellaneous

- Haz Mat Permit Amounts
- Hazardous Materials Information Sheet Example - Detailed
- Hazardous Materials Information Sheet Example - Short
- Outdoor Cooking Form/Letter
- Permit Calculation Table
- Permit Fees

*Clark County
Fire Dept.*

see attached.

Reports

- Incident Reports
- Requesting Reports

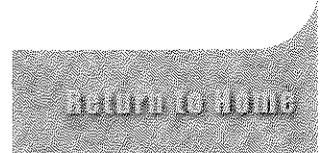
District Maps

Requirements & Permit Guidelines

- Aerosol Products Storage
- Assembly Occupancy Plan Guideline
- Automatic Emergency Vehicle Access Gates
- Automatic Fire Extinguishing Systems
- Automobile Wrecking Yards
- Blasting Guidelines
- Clean Agent Fire Extinguishing Systems
- Combustible Goods Load-in Policy
- Compressed Gas Permit Guidelines
- Cryogenic Liquid Oxygen and Gaseous Oxygen Storage
- Display of Motor Vehicles in Assembly Occupancies
- Dry Cleaning Operations
- Dust-Producing Operations
- Existing Bulk Medical Gas Systems
- Existing Flammable/Combustible Liquid Underground Storage Tanks
- Existing Medical Gas Systems
- Fire Alarm Systems Requirements
- Fire Alarm Systems - Tenant Improvement
- Fire Flow During Construction
- Fire Hydrants - Guidelines
- Fire Hydrants - Notes
- Fire Hydrant Flow Test
- Fire Safety and Risk Analysis Requirements for Roof-Top Fireworks Display

- Fire Sprinkler Systems
- Fire Sprinkler Systems - Tenant Improvement
- Flammable/Combustible Liquid Aboveground Storage Tanks
- Flammable/Combustible Liquid Underground Storage Tanks
- Elevator Recall Systems
- Hazardous Materials Systems Guideline
- High-Piled Combustible Storage
- Hot Works Non-Renewable Guideline
- Hot Works Renewable Guideline
- In-Building Sprinkler Risers
- Industrial Baking and Drying Ovens Guidelines
- LPG-Tanks of 125 and Less Than 2,000 Gal. Water Capacity (Includes Single Family Residence)
- LPG-Tanks of 125 Gallon or More Water Capacity (Includes Single Family Residence)
- Mechanical Control Systems - IBC 909 (Firefighter Smoke Control Panel)
- Medical Gas Systems
- Mobile Fuelers
- Mobile Fuelers (for use at other than construction sites)
- Mobile Fuelers - Attachment
- Monitoring Systems
- Motor Vehicle Fuel Dispensing Stations
- Open Burning in Unincorporated Areas of Clark County
- Open Flame
- Pyrotechnic Special Effects
- Radioactive Materials Storage
- Repair Garage
- Requirements for New Permanent Standpipe System (in accordance with the 2003 edition of NFPA 14)
- Requirements for New Sprinkler System (in accordance with the 2002 edition of NFPA 13)
- Search of Fire Prevention Bureau Records Guideline
- Showroom, Lounge, and Nightclub Permit Guideline
- Special Amusement Buildings
- Special Amusement Buildings Checklist
- Spray Paint Booths
- Stationary Lead-Acid Battery Systems
- Submittal of Fire Protection Reports
- Temporary Certificate of Occupancy (TCO) Fire Protection Report
- Temporary (6 Months or Less) Diesel Generators
- Tent and Canopy Permit Requirements
- Tent and Canopy - Supplemental Permit Information

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Last updated 7/17/2009
© 2005 CCFD



	Type of Permit and/or Plan Review	Permit Category	Fee	Comments
1	Aerosol Products - excess of 500 lbs.	R-A-E	\$75	Minimum fee \$75 See Permit Calculation Table
2	Aircraft repair hangar	R-A-E	\$150	Group 1 & 2 - See NFPA #409
3	Aircraft repair hangar	A-E	\$75	Group 3 & 4
4	Aircraft refueling vehicles	R-A	\$75	
5	Amusement Buildings - Temporary (less than 30 days on any single property)	N	\$75	ie. Haunted Houses
6	Asbestos Removal	N	\$75	
7	Automobile wrecking yard	R-A	\$75	
8	Battery systems	R-A	\$75	
9	Candles and Open flames in assembly areas	N	\$75	Per submittal
10	Carnivals/Fairs	N	\$75	
11	Cellulose nitrate film	R-A	\$75	
12	Cellulose nitrate storage	R-A	\$75	
13	Christmas Tree Lots	N	\$75	
14	Combustible fiber storage	R-A	\$75	
15	Combustible material storage	R-A	\$75	
16	Commercial rubbish - Handling operations	R-A	\$75	
17	Compressed gas/Medical gas	R-A-E	\$75	Minimum fee \$75 See Permit Calculation Table
18	Cryogenics	R-A-E	\$75	Minimum fee \$75 See Permit Calculation Table
19	Dry cleaning plants	R-A-E	\$225	Class II - See UFC 36
20	Dry cleaning plants	R-A-E	\$150	Class IIIA & IIIB
21	Dry cleaning plants	R-A-E	\$75	Class IV
22	Dust-producing operations	R-A-E	\$75	2,500 - 10,000 SF of use area
23	Dust-producing operations	R-A-E	\$150	Over 10,000 SF of use area

*N - Non-renewable

*R - Renewable

*A - Annual

*S - Semi-annual

*E - Escalating

**Contains both renewable and non-renewable

PERMIT AMOUNTS OF HAZARDOUS MATERIALS

TYPE OF MATERIAL	PERMIT AMOUNT	
Cellulose Nitrate Materials	More than 25 pounds	
Combustible Fibers	More than 100 cubic feet	
Combustible Materials	More than 2500 cubic feet of boxes, barrels, rubber, or cork. Lumber in excess of 100,000 board feet. Auto Tires in excess 1,000 cubic feet.	
Compressed Gases	Flammable – 200 cubic feet Oxidizing – 504 cubic feet Corrosive – 200 cubic feet Toxic, Highly Toxic – any amount	Radioactive – any amount Pyrophoric – any amount Unstable (reactive) – any amount Inert – 6,000 cubic feet
Carcinogens	More than 10 pounds.	
Corrosive Liquids	More than 55 gallons.	
Cryogenics	Flammable - over 1 gallon Oxidizer – over 10 gallons Corrosive or Toxic – over 1 gallon	Nonflammable – over 60 gallons Highly Toxic – over one gallon
Explosives or Blasting Agents	Any amount (includes ammonium, potassium, or nitrate)	
Flammable Liquids	More than 5 gallons inside	More than 10 gallons outside
Combustible Liquids	More than 25 gallons inside	More than 60 gallons outside
Fumigant	Any amount	
Highly toxic liquids & solids	Any amount	
Irritant or Sensitizer liquids	55 gallons	
Irritant or Sensitizer solids	500 pounds	
Liquefied Petroleum Gas	Any one tank exceeding 2,000 gallons or More than 4,000 gallons aggregate of tanks	
Lumber Yards	More than 100,000 board feet.	
Magnesium	More than 10 pounds.	
Oxidizing Liquids	Class 4 – any amount Class 3 – 1 gallon	Class 2 – 10 gallons Class 1 – 55 gallons
Oxidizing Solids	Class 4 – any amount Class 3 – 10 pounds	Class 2 – 100 pounds Class 1 – 500 pounds
Organic Peroxides (liquid and solid)	Class I - any amount Class II – any amount	Class III – 10 pounds Class IV – 20 pounds
Other Health Hazards	Liquids – 55 gallons	Solids – 500 pounds
Pyrophoric (gas, liquid, solid)	Any amount	
Radioactive Materials	Greater than 1 micro curie unsealed Greater than 1 mill curie sealed	
Toxic Liquids	10 gallons	
Toxic Solids	100 pounds	
Unstable Liquids	Class 4 – any amount Class 3 – any amount	Class 2 – 5 gallons Class 1 – 10 gallons
Unstable Solids	Class 4 – any amount Class 3 – any amount	Class 2 – 50 pounds Class 1 – 100 pounds
Water-Reactive Liquids	Class 3 – any amount Class 2 – 50 pounds	Class 1 – 100 pounds

PERMIT AMOUNTS OF HAZARDOUS MATERIALS



Clark County Fire Prevention

Mission Statement: "To provide the highest level of fire protection and related services"

- TITLE:** Tent and Canopy Permit Requirements
- SCOPE:** Tent(s) in excess of 200 square feet, or canopy(s) in excess of 400 square feet shall be permitted and installed in accordance with this guideline and the requirements contained in the 2005 Clark County Fire Code. Temporary membrane structures, tents and canopies shall be used for a period of not more than 180 days within a 12-month period on a single premise.
- PURPOSE:** This guideline was written to provide an outline of the Clark County Fire Code requirements for permitting tent(s) and canopy(s).

SPECIFICATIONS AND REQUIREMENTS

At the time of permit application, three (3) sets of plans, drawn to an indicated scale, must be submitted for review and approval. Minimum permit and expedite fees (if required) must be paid at this time. The minimum permit fee for this submittal is \$75. However, permit fees for this type of submittal vary. Please see the Clark County Fire Department Permit and Service Fee Schedule for specific information. In addition, expedite fees (minimum fee of \$85) are also variable based on the complexity of the submittal. Again, please see the Clark County Fire Department Permit and Service Fee Schedule for exact details. When plans have been reviewed, you will be notified by this office. If approved, an inspection will need to be scheduled. To schedule an inspection, go to <http://www.accessclarkcounty.com/fire/firedept.htm>. Click on "Services" in the teal strip on the top. On the left side under **Inspection** click on "Fire Inspection" and follow the instructions to schedule a fire inspection.

After the review, two sets of the plans and the permit must be picked up prior to erection of the tent or canopy. One Fire Department stamped plan set must be onsite and available for review at all times. Permits must be conspicuously posted in public view. Plans for tents and canopies shall be drawn to architectural scale (min. 1/8") on uniform sheets no larger than 30" by 36", meet all requirements of the 2005 Clark County Fire Code Article 32, and contain the following:

- 1) Fire access, location and parking: Show minimum 20 foot set-back from property lines, buildings, other tents/canopies, parked vehicles, and internal combustion engines.
- 2) Fire extinguishers: Show fire extinguishers (2A10BC rated) located in the path of egress, and so that no portion of the structure is more than 75 feet from a fire extinguisher.
- 3) Means of Egress: Show the location and width of all exits and indicate locations of exit signs. Indicate if doors are to be installed (direction of swing) or if curtains will be used (only free sliding, contrasting curtains on rod mounted 8 feet above floor).
- 4) Emergency lighting: Indicate type and locations of emergency lighting.
- 5) Heating and/or Cooling: indicate type and location of equipment, including ducting.
- 6) Fire Hydrants: Show location of fire hydrants.
- 7) Event Contact: provide event contact name and phone number.
- 8) Provide a copy of Title 30 (Zoning) approval from the Comprehensive Planning Division of C.C. Development Services. Temporary uses of this type require Comprehensive Planning Division approval. Contact the Zoning Division at 455-4314 for further information.

Provide evidence that the sidewalls, drops, and tops of temporary membrane structures, tents, and canopies are constructed of flame resistant material or treated with flame retardant in an approved manner. Certificates for all flame treated materials must accompany the submittal.

Insurance-Provide a copy of a valid bond or current certificate of insurance showing the Clark County Fire Department as additional insured, with a minimum coverage for bodily injury or property damage in the amount of 1 million dollars.

Inspection-Prior to occupancy for any purpose and in order to finalize the permit, you must schedule an inspection by calling the Fire Department scheduling hotline at (702) 226-8991 before 2 P.M. the day prior to your desired inspection date.



Clark County Fire Prevention

Mission Statement: "To provide the highest level of fire protection and related services"

- TITLE:** FLAMMABLE/COMBUSTIBLE LIQUID ABOVEGROUND STORAGE TANKS
- SCOPE:** Flammable/combustible liquid aboveground storage tanks shall be installed in accordance with this guide and with the 2005 Clark County Fire Code.
- PURPOSE:** To standardize fire department requirements relating to the installation and permitting of flammable/combustible aboveground storage tanks **including diesel generators.**

SPECIFICATIONS AND REQUIREMENTS

At the time of permit application, three (3) sets of plans, drawn to an indicated scale, must be submitted for review and approval. Minimum permit and expedite fees (if required) must be paid at this time. The minimum permit fee for this submittal is \$75. However, permit fees for this type of submittal vary. Please see the **Clark County Fire Department Permit and Service Fee Schedule** for specific information. In addition, expedite fees (minimum fee of \$85) are also variable based on the complexity of the submittal. Again, please see the Clark County Fire Department Permit and Service Fee Schedule for exact details. When plans have been reviewed, you will be notified by this office. If approved, an inspection will need to be scheduled. To schedule an inspection, go to <http://www.accessclarkcounty.com/fire/firedept.htm>. Click on "Services" in the teal strip on the top. On the left side under **Inspection** click on "Fire Inspection" and follow the instructions to schedule a fire inspection.

PLANS

Specify that tank is either **temporary (6 months or less)** or **permanent** and include UL number. **For permanent tanks dispensing fuels and permanently installed diesel generators, the tanks must be bullet resistant, UL # 2085 or equivalent. Temporary tanks do not require bullet resistance.**

Indicate quantities and types of liquids to be stored and method of fuel dispensing.

Provide site plan indicating **location of tank** in relation to **structures**, other tanks and fuel dispensers, to **property lines**. Also show **emergency vehicle access**, **fire appliances**, **vehicle impact protection** (if on a Road or Parking lot) and **fencing** (when used in conjunction with an assembly occupancy or temporary membrane structure).

Identify method of protection for tank supports.

Identify method of overfill prevention, spill containment, vents and vapor recovery.

Identify type of secondary containment.

Identify type of piping if piping is used.

Identify electrical systems if separate from tank system.

Identify emergency controls.

TECHNICAL DATA

Submit copies of manufacturer's literature for tanks, piping, dispensers, hoses, nozzles, leak detection devices, valves and fitting (all items applicable to the installation of tank or generator).

	Type of Permit and/or Plan Review	Permit Category	Fee	Comments
24	Exhibits and trade shows	N-E	\$75	4,500 - 14999 SF
25	Exhibits and trade shows	N-E	\$150	15,000 - 74,999 SF
26	Exhibits and trade shows	N-E	\$225	75,000 - up SF
27	Exhibits and trade shows - Double Decker Booth	N	\$75	Per booth regardless of size
28	Explosives or blasting agents Storage	R-A	\$75	Per bunker or magazine
29	Explosives or blasting agents Use	N	\$75	Use
30	Filming	N	\$75	
31	Fire Alarm System(s), Equipment, and monitoring	N-E	\$75	25 devices or less and \$.75 for every device over 25
32	Fire extinguishing system(s) and equipment (fire sprinklers)	N-E	\$75	And \$1 per sprinkler over 50 sprinklers
33	Fire extinguishing system(s) and equipment (other)	N-E	\$75	And \$5 per nozzle
34	Fire extinguishing system(s) and equipment (standpipes)	N-E	\$75	And \$2.50 per hose connection
35	Fire hydrants and water-control valves - Installation	N-E	\$75	And \$20 per hydrant for installation
36	Fire hydrants and water-control valves - Plan Review	N-E	\$75	And \$20 per hydrant for plan review
37	Fireworks	N	\$75	Booth
38	Fireworks/Pyrotechnics	N-E	\$75	Indoor - up to 100 devices
39	Fireworks/Pyrotechnics	N-E	\$150	Over 100
40	Fireworks/Pyrotechnics	N-E	\$75	Outdoor - up to 500 devices
41	Fireworks/Pyrotechnics	N-E	\$150	501-1500 devices
42	Fireworks/Pyrotechnics	N-E	\$225	1501-2500 devices
43	Fireworks/Pyrotechnics	N-E	\$300	Over 2500
44	Flame Effects	R-S	\$75	
45	Flammable or combustible liquids -Underground Storage/Use	N	\$75	Minimum fee \$75 See Permit Calculation Table
46	Flammable or combustible liquids -Aboveground Storage/Use	R-A-E	\$75	Minimum fee \$75 See Permit Calculation Table
47	Fruit ripening	R-A	\$75	

*N - Non-renewable

*R - Renewable

*A - Annual

*S - Semi-annual

*E - Escalating

**Contains both renewable and non-renewable

	Type of Permit and/or Plan Review	Permit Category	Fee	Comments
48	Fumigation or thermal insecticidal fogging	R-A	\$75	Business location only
49	Gates, access	N	\$75	Per gate (automatic or manual)
50	Hazardous Materials	R-A-E	\$75	Minimum fee \$75 See Permit Calculation Table
51	Heliports, Helistops (rooftops)	N	\$75	
52	High-piled combustible storage	R-A-E	\$75	501 - 12,000 SF
53	High-piled combustible storage	R-A-E	\$150	12,001 - 100,000 SF
54	High-piled combustible storage	R-A-E	\$225	Over 100,000 SF
55	Hot-work operations	R-A	\$75	Per location
56	Liquid- or gas-fueled vehicles or equipment in assembly buildings	N	\$75	Per occurrence, not per vehicle
57	Liquified petroleum gases	N	\$75	Single family residence
58	Liquified petroleum gases**	R-A-E	\$75	Commercial aggregate, 125 - 2000 gallons
59	Liquified petroleum gases**	R-A-E	\$150	Over 2,000 gallons
60	Lumber yards	R-A	\$75	
61	Magnesium working	R-A	\$75	
62	Mall, covered	N	\$75	Placing/constructing Kiosk
	Mall, covered	N	\$75	Use as place of assembly
63	Mall, covered	N	\$75	Use open flame
64	Mall, covered	N	\$75	Display liquid/gas fueled vehicles
65	Monitoring	N	\$75	See Fire Alarm
66	Motor vehicle fuel-dispensing station	R-A-E	\$75	12 dispensers or less
67	Motor vehicle fuel-dispensing station	R-A-E	\$150	Over 12 dispensers
68	Open burning	N	\$75	Per location
69	Organic coatings	R-A-E	\$75	Minimum fee \$75 See Permit Calculation Table
70	Ovens, industrial baking or drying	N	\$75	

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**Contains both renewable and non-renewable

	Type of Permit and/or Plan Review	Permit Category	Fee	Comments
71	Parade floats	N	\$75	
72	Occupant Load 300 or more:			
73	Places of Assembly	R-S-E	\$75	4,500 - 14,999 SF
74	Places of Assembly	R-S-E	\$150	15,000 - 74,999 SF
75	Places of Assembly	R-S-E	\$225	75,000 - up SF
76	Radioactive materials	R-A	\$75	
77	Refrigeration equipment	R-A-E		Minimum fee \$75 See Permit Calculation Table
78	Repair garages	R-A	\$75	
79	Smoke control system(s)	N	\$75	
80	Spray Booth	R-A	\$75	Per booth
81	Spraying or dipping	R-A	\$75	Can be combined with spray booth
82	Storage of scrap tires and tire byproducts	R-A	\$75	
83	Temporary membrane structures, tents and canopies	N-E	\$75	Cumulative 14,999 1
84	Temporary membrane structures, tents and canopies	N-E	\$150	15,000 - 74,999 SF
85	Temporary membrane structures, tents and canopies	N-E	\$225	75,000 SF - up
86	Tire-rebuilding plants	R-A	\$75	
87	Tire Storage	R-A	\$75	
88	Wood pallets	R-A	\$75	
89	Wood products	R-A	\$75	

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**Contains both renewable and non-renewable

Type of Permit and/or Plan Review	Permit Category	Fee	Comments
FEES FOR OTHER SERVICES			7/21/2005
1	Reinspection fees	\$80 per hour	Minimum one hour, to include travel time. Applies to 2nd reinspection for same deficiencies.
2	Additional plan review fees	\$85 per hour	Minimum one hour. 4th plan review due to plan deficiencies.
3	Overtime Inspection fees	\$80 per hour	Minimum three hours, to include travel time. Inspections requested outside of regular business hours.
5	Expedite plan review fees	1x permit fee, or \$85 per hour, which ever is greater	Plan reviews requested outside of regular business hours. *Except Fire Protection Reports
6	Late submittal fee	1x permit fee	Must be paid anytime a permit request is received less than 3 days prior to the event or activity.
7	Engine Company Standby	\$300 per hour	Per hour, minimum 4 hours. Per apparatus or unit.
8	Sprinkler Design Flow Test	N	\$75 To establish basis for fire sprinkler system design
9	Requests for Search of Fire Prevention Records	\$80	Minimum \$80 per address searched. Includes tasks such as environmental site assessments, outstanding violations, etc.
10	Copies	\$1 per page	Requests for copies of various Fire Prevention Bureau documents.
11	False/Nuisance Alarm(s) Fee	\$500	Per 1001.5.3.1 2005 CC Fire Code
12	Same-Day Inspection Fee	\$240	Also responsible for inspector's overtime.
13	Fire Protection Reports - tenant improvements	N	\$75 Per report
14	Fire Protection Reports - entire facility	N	\$150 Per report
15	Expedite fee - Fire Protection Reports	N	1x permit plus \$85 an hour plan review fee Per report

*N - Non-renewable

*R - Renewable

*A - Annual

*S - Semi-annual

*E - Escalating

**Contains both renewable and non-renewable

Open Burning Permit for Small Fires

Non-recreational – Permit not valid for fires in excess of 10 feet in diameter

Only valid in Clark County where burning is allowed

Name: _____

Telephone number: _____

Address of burning site: _____

- combustibles shall be removed prior to and during open burning.
- Open burning is prohibited within 500 feet of forest slash without a permit obtained from the Department of Natural Resources.

General Requirements of this Permit

This permit shall be kept on the premises where the open burning occurs and shall be produced upon request of the Fire Marshal, fire department, or other regulating official. In addition to the requirements stated herein, the Southwest Clean Air Agency (www.swcleanair.org) may further restrict outdoor burning.

**PRIOR TO BURNING
CALL (360) 574-3058 extension 6.**

All conditions or restrictions outlined on the recording must be followed. If burning is being done by other than the owner of the property, the permittee shall demonstrate that permission from the property owner has been obtained.

Permitted materials: Only natural vegetation grown on the permitted property may be burned. A small amount of paper (if necessary to ignite the fire) is permitted to be used. **The use of burning barrels is never permitted.**

Hours: Without the written consent of the Fire Marshal, burning is restricted to **daylight hours** and **only one pile** may be burned at a time.

Location: The following distances between any open burning and buildings or combustible material shall be established prior to igniting the fire – the distances must also be maintained until all burning material is extinguished.

- 25 feet when pile diameter is less than 3 feet and less than 2 feet high
- 50 feet under all other conditions
- Any condition which might cause a fire to spread to within 50 feet of a building or other

Fire extinguishing equipment: A shovel and a garden hose connected to a sufficient **reliable water supply** or other approved fire extinguishing equipment shall be readily available at all open burning sites.

Attendance: Burning must be **constantly attended** by a person capable and knowledgeable in the use of the required fire extinguishing equipment. The attendant must be familiar with the requirements of this permit and shall remain in attendance until all burning materials are thoroughly extinguished (**cold to the touch**).

Discontinuance: The Fire Marshal may order open burning to immediately cease where smoke emissions are offensive to occupants or surrounding property or where a hazardous condition is created.

Penalty: In addition to civil penalties, failure to comply with any provision of this permit is a misdemeanor subject to **fines of up to \$250 and/or 90 days in jail.**

Expiration: This permit expires one year from the date of issue. **Outdoor burning is not permitted from July 15 through September 30 each year. All burning permits will be rescinded between these two dates. Call the Fire Marshal's Office at (360) 397-2186 before resuming outdoor burning after September 30.**

Signature/ date

(Permit is not valid without signature of applicant. By signing, the applicant acknowledges that they have read and agree to the conditions stated herein.)

Revised 12/28/07



Clark County Fire Department

Fire Prevention Bureau

*

575 E Flamingo Rd • Las Vegas, NV 89119-6950 • Phone (702) 455-7100 • Fax (702) 735-0775
 Website: www.co.clark.nv.us/fire/firedept.htm

Apparatus Standby Request/Authorization

Minimum fee for an "Apparatus Standby" is \$1,200.00, payable in the form of cash or check to the Clark County Fire Department, and due at time of request submittal. The \$1,200.00 fee is a 4-hour minimum standby at \$300.00 per hour for (1) unit, which includes set-up and drive time. Should the apparatus standby exceed the 4-hour minimum, additional fees of \$300.00 per hour per unit (rounded up) will be assessed and invoiced to the requesting company. Contact CCFD financial personnel at (702) 455-7043 should you have questions regarding these fees.

Requesting Company Name: *(Please print or type information)*

Name: _____	Number of Units Requested _____
Address: _____	
City/State/Zip: _____	Prepaid Acct # (if established) _____
Contact Phone #: _____	
Contact Fax #: _____	

Apparatus Standby Requested for: *(Please print or type information)*

Purpose/Event: _____

Complex/Facility Name: _____

Complex/Facility Address: _____

On-Site Company Rep + Phone & Cell #: _____

Alternate On-Site Contact + Phone & Cell #: _____

Reporting Location for Apparatus: _____

Requested Standby Date(s): _____

Requested Time(s): _____

I understand payment of \$1,200.00 must accompany this request, that I will be invoiced for additional fees if the apparatus standby exceeds the 4-hour minimum, that this request and the minimum \$1,200.00 payment must reach the Clark County Fire Department no less than (7) business days prior to the requested standby date(s), and that failure to do so may result in my having to reschedule the requested standby date.

_____ Company Representative – Print Name	X _____ Company Representative – Signature	_____ Date
_____ CCFD Representative – Print Name	X _____ CCFD Representative – Signature	_____ Date

Clark County Fire Department Use Only			
_____ Plan Number		_____ Processed By	
_____ Assigned Inspector		_____ Authorized FPB Supervisor	

**Clark County Fire Department
Fire Prevention Bureau
Application for Permit/Plan Review or Other Services**

575 E Flamingo Rd • Las Vegas NV 89119 • Phone (702) 455-7100 • Fax (702) 735-0775
Website: <http://fire.co.clark.nv.us> •••• Email Address: permits@co.clark.nv.us

\$75.00 minimum Application Fee with the exception of "Other Services" / \$85.00 additional minimum Expedite Fee no exceptions.
♦ All fees must be submitted with application/plan – Payable in US Currency, Check or Money Order only - Drawn from US Bank ♦
♥ ♥ For questions or concerns – Please email us at "permits@co.clark.nv.us" ♥ ♥

Check appropriate box

Name of Inspector requiring permit (if known)

SYSTEMS:

- Automatic Fire Extinguishing System (Kitchen)
- Fire Alarm System
- Fire Protection Report
 - Alternate Means & Methods
 - Tenant Improvements
- Monitoring System
- Other Fire Extinguishing System
- Smoke Control System
- Sprinkler System
 - Fire pump
 - Riser
 - Standard Review (see attached C-_____)
- Standpipe System
- Underground Fire Service Mains
 - Plan Review
 - Installation

- Battery System*
- Candles/Open Flame
- Carnivals/Fairs
- Christmas Tree Lots
- Combustible Material Storage*
- Compressed/Medical Gas*
- Cryogenics*
- Double Decker Booth
- Dry Cleaning Plant*
- Dust Producing Operations*
- Exhibit/Trade/Special Event _____ Sq Ft
- Explosive/Blasting Agents Storage and Use*
- Filming
- Fire Sprinkler Design Flow Test
- Fireworks Booth
- Fireworks/Pyrotechnics:
 - Indoor _____ devices
 - Outdoor _____ devices
- Flame Effects*
- Flammable/Combustible Liquids*
- Fruit Ripening*

- Fumigation*
- Gates, Access
- Hazardous Materials*
- High Piled Combustible Storage*
- Hot-work Operations*
- Liquid- or Gas-fueled Vehicles or Equipment in Assembly Buildings
- L.P.G. Storage/ Use
 - Commercial*
 - Single Family
- Lumber Yards*
- Malls:
 - Assembly
 - Display fueled vehicles
 - Kiosks
 - Open Flame
- Motor Vehicle Fuel-Dispensing Stations*
- Open Burning
- Organic Coatings*
- Ovens – Industrial *
- Places of Assembly* _____ Sq Ft

- Radioactive Materials*
- Refrigeration Equipment*
- Repair Garages*
- Spray Booths/ Spraying/Dipping*
- Temporary Membrane Structures, Tents and Canopies _____ Sq Ft
- Tire Rebuilding Plants*
- Tire Storage/ Scrap/Byproducts Storage*
- Wood Pallet Storage*
- Wood Products*
- Other (Please specify) _____

OTHER PERMITS:

- Aerosol Products*
- Aircraft Repair Hangars*
- Aircraft Refueling Vehicles*
- Amusement Buildings – Temporary
- Asbestos Removal
- Automobile Wrecking Yard*

"OTHER SERVICES"

- Copies
- Engine Company Standby
- Fire Code
- Search of Fire Prevention Records

* Indicates Renewable Permit

Application Date: _____ Escrow Account #: _____
(If established)

Express: Y or N Expedite: Y or N Plans: New Revised Resubmittal C - _____
(Check one) (Check one) If Y – total fee \$160.00 (Check one) If revised or Resubmittal - then original permit number must be provided.

Submitting Contractor/Company Name: _____ Suite/Bldg #: _____

Mailing Address: _____

City, State, Country, Zip Code: _____

Company E-mail Address: _____

Phone #: (_____) _____ - _____ Fax #: (_____) _____ - _____

Major Project Name: _____
(If Exhibit/Trade/Special Event – indicate Hotel/Casino, Public/Private Facility, etc.)

Sub Project Name: _____
(If Exhibit/Trade/Special Event – indicate where inside Major Project)

Event Name: (if applicable) _____

Address: (for project/event) _____

Event Move-In Date: _____ Event Move-out Date: _____

**** If applying for a Renewable Permit you must provide the following information regarding the business to be permitted ****

Business Contact/Safety Engineer: _____

Mailing Address: _____ Suite/Bldg #: _____

City, State, Zip: _____

Phone #: (_____) _____ - _____ Fax #: (_____) _____ - _____

All Fees are Payable to Clark County Fire Department

Applicant Signature _____

Please Print Name and Title _____



Clark County Fire Prevention Bureau

Mission Statement: "To provide the highest level of fire protection and related services"

SEARCH OF FIRE PREVENTION BUREAU RECORDS FORM

Requests for search of Fire Prevention Bureau (FPB) records for a specific property address or Assessor Parcel Number (APN) for a property shall include a minimum fee of \$80.00, which is required at time of request submittal. When search requests include multiple addresses and/or multiple APN's (multiple buildings and/or suites are considered multiple addresses), a fee of \$80.00 must be submitted for each address and/or APN along with a separate completed Application and Search of FPB Records Request Form. If requesting expedite search, additional \$85.00 must be submitted with each request. Please refer to the Search of Fire Prevention Bureau Records Guide.

Provide the Following Information for the Address or APN:

Check applicable box(s) below:

- A. Flammable & Combustible Liquid Storage Tanks and Permits
- B. Hazardous Materials Storage/Use Permits
- C. Fire Code Violations
- D. Fire Department Response to Fires, Hazardous Materials Incidents, etc.
- E. Request for Plans
- F. Other, Please Specify below:

Physical Address and/or Assessors Parcel Number (APN):

- additional information -

Business Name, or Other Identifying Information:



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North Las Vegas Fire Department



FIRE ADMINISTRATION

4040 Losee Road
 North Las Vegas, Nevada 89030
 702-633-1102

Al Gillespie, Fire Chief
 Kevin Brame, Deputy Fire Chief
 Terri Davis, Assistant Fire Chief - Homeland Security and Special Operations
 John Ocegüera, Assistant Fire Chief - Operations
 James Frater, Assistant Fire Chief - Community Life Safety
 Bruce Evans, Assistant Fire Chief - Business and Support Services

A Platoon Battalion Chiefs:
 Lenny Mayorga, Battalion 5
 Donovan Hansen, Battalion 15

B Platoon Battalion Chiefs:
 Jay Wittwer, Battalion 5
 Scott Gorgon, Battalion 15

C Platoon Battalion Chiefs:
 Nick Bentley, Battalion 5
 Ray Kessler, Battalion 15

Frank Taylor, Battalion Chief - Training
 Cedric Williams, Community Liaison / PIO
 Tim Sendelbach, Fire Service Accreditation / ISO Coordinator

Department Profile

The Fire Department is staffed by two hundred thirty four (234) uniformed and civilian employees who comprise the Administration, Fire Operations, Homeland Security and Special Operations, Business and Support Services, Community Life Safety, and Code Enforcement Divisions. Personnel provide emergency services response, Advanced Life Support, emergency management, department training and record keeping, fire prevention, inspection, fire protection enforcement, fire investigations, code compliance, public information and public education, as well as administrative services. NLVFD provides an all hazard 24 hour emergency response service from 8 fire stations using 7 engines, 2 trucks, 6 ALS rescues, and

- Fire Department
- Home Page
- Fire Chief Al Gillespie
- News
- FAQs
- Calendar Events
- Firefighter Recruitment
- Employment Opportunities
- Public Information
- Press Releases
- Public Information Officer
- Public Education
- Fire Explorer Program
- Event Request Form
- Education & Safety Links
- Hazard House
- Community Projects
- Fire Administration
- Fire Administration
- Operations Division
- Fire Operations
- Fire Stations
- Station 50
- Station 51
- Station 52
- Station 53
- Station 54
- Station 55
- Station 56
- Station 57
- Homeland Security & Special Operations
- Emergency Management
- Tactical Medics
- USAR
- Haz-Mat
- Technical Rescue
- Community Life Safety
- Fire Prevention
- Fire Protection Engineer
- Fire Investigations
- Code Enforcement
- Business/Support Services

Training & Safety
 Fire Accreditation/ISO
 EMS Support

two Battalion Chiefs. The department provides fire engineering and inspection services, along with a complete public education program. Emergency medical services at the advanced care (paramedic level) are provided on all first out emergency apparatus.

In 2007, the NLVFD responded to 23,679 emergency incidents resulting in 29,009 unit responses, conducted 3,816 plan reviews, 10,930 fire and business inspections, and 122 fire investigations. Public education activities reached over 62,000 citizens via 226 public events. The Tactical Medic Program started operations April 18, 2007 and made 68 deployments in 2007 and 54 deployments in the first 4 months of 2008 all in support of the North Las Vegas Police Department. Additionally, 30 members of the NLVFD are active participants in FEMA Nevada US&R Task Force -1. Technical Rescue and Hazardous Material response programs are currently under development

For 2006, the US Census Bureau determined the City of North Las Vegas to be the nation's fastest growing large city (populations over 100,000). Today, the population of North Las Vegas exceeds 220,000. Population projections indicate the current build-out potential to be in excess of 500,000. Land mass is currently at 82.4 square miles with a recent annexation adding an additional 32 square miles. Of this area, approximately 47% is built-out. Future major developments include a Veterans Administration Acute Care and Rehabilitation Hospital, a 2200 acre north campus of the University of Nevada – Las Vegas, and a 2600 acre master planned community with over 16,000 residential units, several new gaming enterprise districts encompassing major casinos, and several thousand hotel rooms.

Fire and emergency service demand in this growing city over the next 15 years is currently indicating a need for a minimum of 11 additional fire stations and 200-300 additional personnel.

Our Vision

We will be a global leader in emergency services. We will be a diverse workforce that provides quality fire and life safety services through proactive and innovative training, education, code enforcement, risk assessment, and community involvement. We will be vigilant, brave, and prepared.

Mission Statement

To advance the City of North Las Vegas vision by providing dedicated emergency and community services in a professional manner.

Our Values

Noble - We will possess all the characteristics and qualities of professional fire and life safety emergency service providers.

Leadership - We believe in positive leadership with vision towards the future. We will mentor and empower ethical leaders throughout the organization. We will conduct ourselves as leaders in the community.

Vigilant - We will diligently watch over ourselves, our family, and our community.

Family - We will remember: what affects one, affects all.

Diligent - We will enthusiastically complete all tasks safely and with detailed perseverance. We promote fiscal responsibility and accountability.

Professionalism - We will remain skilled, knowledgeable, and ready to serve. We believe training and education are the foundation of professionalism.

Respect - We will treat others with compassion, in a dignified and courteous manner.

Integrity - We will conduct ourselves in a way that brings honor and respect to our profession. We believe that maintaining public, personal, and professional trust is paramount.

Diversity - We will embrace diversity and foster a workforce reflective of our community.

Excellence - We will continually strive for performance that surpasses all expectations. We believe that a quick and safe response, training, education, and preparedness are the keys to excellence.

Our Motto
Our City, Our People, Our Duty

Disclaimer · Last Updated on October 1, 2009 · Contact Us

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or emailing the City's ADA Coordinator at ADA@cityofnorthlasvegas.com.

The City's draft Internet accessibility policy may be viewed at [this link](#).



Request for Expedited Fire Review

The North Las Vegas Fire Department offers expedited plan review on a first come first serve basis for initial submittals subject to the availability of staff and current workloads. Corrections, revisions and as-builts are not candidates for expedited review.

To request expedited review, please complete this form and submit with your permit application. You will be contacted by the Fire Prevention Division if your request cannot be accommodated.

Turnaround times:

Date and Time Submitted*	1 st Review Completed by:**
Monday before noon	Tuesday of the following week by 5 pm
Tuesday before noon	Wednesday of the following week by 5 pm
Wednesday before noon	Thursday of the following week by 5 pm
Thursday before noon	Second Monday after submittal by 5 pm

* Plans submitted after 12 pm will be considered received the following business day.

** The completion date is for fire approval or the issuance of a correction letter. Additional time is necessary for the Permit Application Center to process approved plans prior to pick-up.

Fees: Expedited fees are \$60 per hour rounded up to the nearest half hour. A two hour minimum will apply. These fees are in addition to the permit fee based on the valuation of the project.

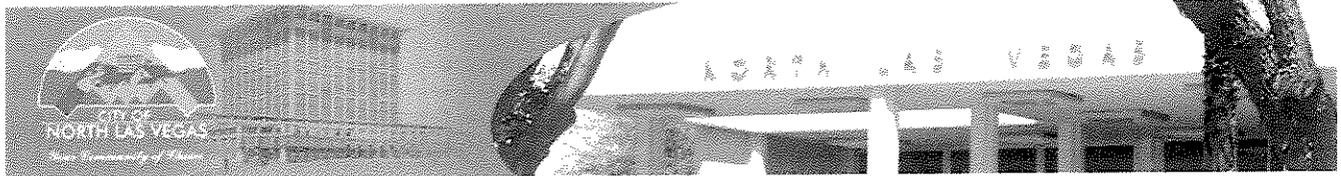
Permit Application Number: _____

Contact Name		Phone	
Project Address			

I request that the above project be considered for expedited review. I understand the fee and turnaround time schedules provided above. Furthermore, I understand that expedited review may not be available pending the current workload and schedules of the review staff. Should expedited review not be approved for this project, I understand I will be notified, that the review will be placed in the normal waiting queue, and that expedited fees will not be charged.

Signature

Date



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- Home Page
- News
- Calendar Events
- Qiong Liu
- Administration
- City Maps
- CIP 2009 - 2013
- CIP 2010 - 2014
- Benchmark Book
- New City Hall Web Cam

Building Safety Division

PERMIT APPLICATIONS, FORMS, PERMIT FEES

To provide customers with additional grace period, the City of North Las Vegas Building Safety Division is postponing the deadline for submitting building permit applications without all applicable entitlements completed. July 1, 2008 is the new deadline. All applications for building permits submitted on or after this date will require to have all applicable land use entitlements completed. Please contact the PAC staff at 633-1536 for details.

The fees listed on this website are intended for estimation purposes only. The City does not guarantee the accuracy of these estimates. Please note that the civil plans review is a separate process from your Building permit application. Fees relating to the civil plans review are not listed here. For exact fees and associated costs for a specific project, please call the Permit Application Center at 633-1536.

PERMIT APPLICATIONS

- Building Permit Application (.pdf)
- Electrical Permit Application (.pdf)
- Fence Permit Application (.pdf)
- Fire Protection Application (.pdf)
- Mechanical Permit Application (.pdf)
- Plot Plan Application (.pdf)
- Plumbing Permit Application (.pdf)
- Request for Expedited Fire Review (.pdf)
- Retaining/Block/Screen Walls Application (.pdf)
- Sign Permit Application (.pdf)
- Swimming Pool Application (.pdf)
- Temp. Certificate of Occupancy Application (.pdf)

FORMS

- Geotechnical Report Checklist (.pdf)
- Post Construction Certification (.pdf)
- Quality Assurance Agency Special Inspection Agreement (.pdf)
- Revision Submittal Form (.pdf)
- Waste Water Survey (.pdf)
- Electrical Load Calculation (.pdf)
- Property Line Authorization (.pdf)
- Area / Duct Detector Test Data (.pdf)

PERMIT FEES

LAST UPDATED 7/20/2005

Click here to access Chapter 15.72 Building Administration Code which contains:

- Project Valuation
- Fees,
see 15.72.170
- Building Permit Fees,
See 15.72.230 Table 3-A--Building permit fees and plan review fees
- Electrical Permit Fees
See 15.72.240 Table 3-B--Electrical permit fees.
- Mechanical Permit Fees,
See 15.72.250 Table 3-C--Mechanical permit fees
- Plumbing Permit Fees,
See 15.72.260 Table 3-D--Plumbing permit fees
- Sewer Connection Fees

Description	Fee
Issuance Fees (Each Permit):	\$35.00
Park Impact Fee (Residential Only):	\$0.36 per square foot
Recording Fee:	3% of permit fee, minimum \$2.00

Clark County Transportation Tax

(Effective on or after July 1, 2005 and before July 1, 2010)

Residential:	\$700.00 per unit
Commercial:	\$0.75 per square unit

Depending on the type of work, your building permit may or may not include fees relating to civil improvements and/or sewer connections.

Click here to go to Public Works or click here to go to Municipal Codes departments for information regarding off-site improvement and other related fees.

PLAN REVIEW FEES

Description	Fee
Plan Check Fee:	65% of permit fee
Expedited Plan Review Fee:	Additional 75% of plancheck fee
Planning/Zoning Review Fee:	10% of permit fee
Revision Fee:	\$60.00 per hour

INSPECTION & OTHER SERVICES FEES

Description	Fee
Re-Inspection Fee:	\$75.00

Overtime Fees

Mondays thru Fridays:	\$58.50 per hour
Weekends (minimum four hours):	\$58.50 per hour
Holidays (minimum four hours):	\$78.00 per hour

[Handwritten mark: a checkmark and an arrow pointing to the Inspection & Other Services Fees section]

[Handwritten mark: a checkmark]

DESIGN CRITERIA:

(Plan Submittal and Permit Guides, Standard Designs and Technical Guidelines)

Permit fees for projects based on valuation shall be per Table 3-E--Building Valuation Data, of Section 15.72.270 of Chapter 15.72 of the North Las Vegas Municipal Code and shall use the Regional Modifier for Nevada, 0.89, to determine the adjusted cost per squarefoot..

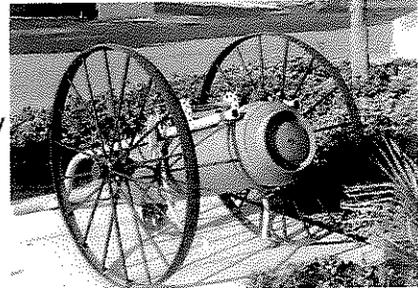
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The Department also provides several fire safety programs to the community, such as, Cardiopulmonary Resuscitation (CPR), Fire Extinguisher Training, Smoke Detector & Battery Replacement Programs, and Fire Safety Home Inspections. Additionally, the Department currently holds a Class 2 Protection Rating through the Insurance Services Offices (ISO) and provides local code enforcement of the 2006 Edition of the International Fire Code.



PERMIT AND PLAN REVIEW FEES

**BOULDER CITY FIRE DEPARTMENT
SECONDARY FEE SCHEDULE**

<u>ITEM</u>	<u>MIN HRS</u>	<u>FEE</u>	<u>PER</u>	<u>FREQ</u>
REINSPECTIONS FOR CODE VIOLATIONS		\$77.00	EA	EACH-TIME
6 NUISANCE ALARMS IN 12 MONTHS		\$100.00	EA	EACH-TIME
INSPECTIONS OUTSIDE OF BUSINESS HOURS	3	\$153.00	HR	EACH-TIME
NEW CONSTRUCTION PERMITS		\$77.00	EA	EACH-TIME
PARTIAL SYSTEM INSPECTIONS	1	\$153.00	HR	EACH-TIME
CANCELLATIONS LESS THAN 4 HOURS NOTICE	1	\$153.00	HR	EACH-TIME
REINSPECTIONS FOR RENEWABLE PERMITS	1	\$153.00	HR	EACH-TIME
REINSPECTION FOR SYSTEM DEFICIENCIES	1	\$153.00	HR	EACH-TIME
FILE SEARCHES	1	\$153.00	HR	EACH-TIME
ENVIRONMENTAL ASSESSMENTS	1	\$153.00	HR	EACH-TIME
ASSIST OR WITNESS FIRE FLOW TEST	1	\$153.00	HR	EACH-TIME
REVISED PLAN REVIEWS (FIVE OR MORE CORRECTIONS)	1	\$153.00	HR	EACH-TIME
INSPECTIONS LESS THAN 1 DAY'S NOTICE		\$153.00	EA	EACH-TIME
RENEWABLE PERMITS		\$77.00	EA	EACH-TIME
RENEWABLE PERMITS, PERMIT EXPIRED		\$153.00	EA	EACH-TIME
OPERATING WITHOUT PERMIT. PERMIT FEE		\$153.00	EA	EACH-TIME
PERMIT & PLAN REVIEWS (FEE BASED ON VALUE-SEE ATTACHED)				EACH-TIME
UNIT STANDBY	4	\$250.00	HR	EACH-TIME
FIRE WATCH	4	\$250.00	HR	EACH-TIME
VEHICLE ACCIDENT (NON-RESIDENT)	4	\$250.00	HR	EACH-TIME
AS BUILTS (FOUR OR LESS CORRECTIONS)		\$50.00	HR	EACH-TIME

Carson City
Fire Dept

CPR, AED, First Aid Blood Borne Training

Programs

Service With Pride, Commitment, and Compassion

Programs and Overview

The department offers three different programs, HEARTSAVER CPR/AED, HEALTHCARE PROVIDER CPR, and HEARTSAVER FIRST AID. All programs are certified by the American Heart Association.

* **Heartsaver CPR/AED:** Citizens, Daycare workers, Parents, lay persons. *
Class includes, Adult-child-infant CPR, AED, choking.
Program is (4) hours, Cost of \$40 includes book, CD, and card.
Third Saturday of each month, 8:30 a.m. to 12:30 p.m.

* **Healthcare Provider:** Nurses, EMT, Medics, Medical personnel. *
Class includes-Adult-child-infant CPR, pediatric, AED, Intubation, BVM.
Program is (4) hours, Cost of \$45 includes book, CD, and card.
Third Saturday of each month, 1:00 p.m. to 5:30 p.m.

* **Heartsaver First Aid:** All citizens 12 years and older. *
Class includes treatment for all sorts of injuries, burns, and bites.
Program is (3½) hours, Cost of \$35 includes book, CD, and card.
Third Friday of each month, 6:00 p.m. to 9:30 p.m.

All interested participants must register at Fire Station 1, 777 South Stewart Street, Carson City, Nevada. Checks or cash is accepted, Checks payable to Carson City Fire Department.

Private programs are also available for groups of seven or more.

Please call (775) 887-2210, ext. 1002 for additional information.

<Back

Carson City
Fire

Open Burning

Service With Pride, Commitment, and Compassion

The purpose of the open burn period is to provide residents an opportunity to dispose of accumulations of weeds and yard debris. In order to make this a safe endeavor for those involved, please adhere to the following:

- A permit number must be obtained from the Carson City Fire Department at (775) 887-2210, ext. 2, 24 hours in advance of the planned burn date to validate this permit. Additionally, authorization to burn must be obtained each day of the planned burn by calling (775) 887-2007. When calling for authorization, you must provide the previously-issued permit number.
- Burn only between the hours of 8:00 a.m. and 1:00 p.m.
- Cease burning if wind is above 5 mph.
- Burn pile must be no more than 3 feet in diameter and 2 feet high.
- Burn pile must be 25 feet away from any structure or other combustibles.
- A garden hose or other approved extinguishing equipment must be on site and available at all times.
- Fire must be attended by an adult at all times.
- Burning of yard waste only (e.g., weeds, limbs, leaves, etc.).

Failure to abide by these regulations is a violation of Carson City Municipal Code and may result in a criminal citation. ~~Permit holder assumes all liability~~ resulting from the conduct of open burning to include any suppression costs resulting from the burning activity.

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Carson City
Fire Dept

(Ord. 2004-30 § 2 (part), 2004).

* **14.01.020 Violations.** *

Persons who violate a provision of this title or who fail to comply with the lawful order of the chief, the fire code official or their designee shall be guilty of a misdemeanor, punishable by a fine of not more than \$1,000.00 and/or by imprisonment of not more than 6 months. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

(Ord. 2004-30 § 2 (part), 2004).

* **14.01.025 False alarms.**

Emergency fire department response to fire or medical alarms which are falsely sent, either accidentally or due to equipment failure, may subject the property owner to a service charge of \$300.00 per occurrence after the third such occurrence in a calendar year.

(Ord. 2007-43 § 2, 2007; Ord. 2004-30 § 2 (part), 2004).

14.01.035 Traffic laws apply to non-emergency vehicles.

Any member or employee of the fire department, including members of support volunteer organizations, responding to a fire or other alarm in a vehicle which is not an authorized emergency vehicle shall observe all speed limits and other traffic laws.

(Ord. 2004-30 § 2 (part), 2004).

14.01.040 Alternative materials and methods.

The chief is authorized to approve an alternative material or method of construction where the fire code official finds that the proposed design is satisfactory and complies with the intent of the provisions of this title, and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in this title in quality, strength, effectiveness, fire resistance, durability and safety.

(Ord. 2004-30 § 2 (part), 2004).

Chapter 14.02 INTERNATIONAL FIRE CODE

Sections:

- 14.02.005 International Fire Code adopted.
- 14.02.010 Section 101.1--Title.
- 14.02.015 Section 102.3--Change of use or occupancy.
- 14.02.020 Section 102.6--Referenced codes and standards.
- 14.02.025 Section 103.2--Appointment.
- 14.02.030 Section 105.1.1--Permits required.
- 14.02.035 Section 105.6.16--Fire hydrants and valves.
- 14.02.040 Section 105.6.26--Lumber yards and woodworking plants.
- 14.02.045 Section 105.7--Required construction permits.
- 14.02.048 Section 107.5--Owner/occupant responsibilities.
- 14.02.050 Section 108.3--Qualifications.
- 14.02.055 Section 109.3--Violation penalties.
- 14.02.060 Section 111.4--Failure to comply.

14.02.065 Section 202--General definitions. Occupancy classification.
 14.02.070 Section 304.1.2--Vegetation.
 14.02.075 Section 311.2.2--Fire protection.
 14.02.080 Section 401.1--Scope.
 14.02.085 Section 503.1.2--Additional access.
 14.02.090 Section 505.1--Address numbers.
 14.02.095 Section 506--Key boxes.
 14.02.100 Section 508.5.5--Obstruction.
 14.02.105 Section 603.4--Portable unvented heaters.
 14.02.110 Section 604.2.14.3--Emergency systems.
 14.02.115 Section 903--Automatic sprinkler systems.
 14.02.120 Section 903.3.1.3--NFPA 13D sprinkler systems.
 14.02.122 Section 903.4.2--Alarms.
 14.02.125 Section 905.3.2--Group A.
 14.02.130 Section 907.2.12--High-rise buildings.
 14.02.135 Section 907.9.2--High-rise buildings.
 14.02.140 Section 912.4--Signs.
 14.02.150 Section 1412.1--when required.
 14.02.155 Section 1901.1--Scope.
 14.02.160 Section 1903.5--Control of ignition sources.
 14.02.165 Section 1909.1--General.
 14.02.170 Section 1909.2--Size of piles.
 14.02.175 Section 1909--Exterior storage of finished lumber products.
 14.02.180 Section 3204.3.1.1--Location.
 14.02.183 Section 3301.1.3--Fireworks.
 14.02.185 Section 3304.1--General.
 14.02.190 Section 3404.2.9.5.1--Locations where above-ground tanks are prohibited.
 14.02.195 Section 3406.2.4.4--Locations where above-ground tanks are prohibited.
 14.02.200 Section 3804.2--Maximum capacity within established limits.
 14.02.205 Appendix D--Fire apparatus access roads.

14.02.005 International Fire Code adopted.

That a certain document, 1 copy of which is on file in the office of the Carson City clerk/recorder, being marked and designated as the International Fire Code, 2006 edition, including Appendix Chapters B, C, D, E, F and G as published by the International Code Council, except portions which are modified under or amended by provisions of this title, be and is hereby adopted as the Fire Code of Carson City, in the State of Nevada regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collections of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said fire code on file in the office of the clerk/recorder are hereby referred to, adopted and made a part hereof, as if fully set out in this ordinance, with additions, insertions, deletions and changes prescribed in this ordinance.

(Ord. 2007-43 § 5, 2007; Ord. 2004-30 § 2 (part), 2004).

14.02.010 Section 101.1--Title.

Section 101.1 of the International Fire Code is amended to read as follows:

These regulations shall be known as the fire code of Carson City fire department, hereinafter referred to as "this code."

(Ord. 2004-30 § 2 (part), 2004).

14.02.015 Section 102.3--Change of use or occupancy.

Section 102.3 of the International Fire Code is amended by adding thereto a new section which reads as follows:

Section 102.3.1-Applicability. No change shall be made in the ownership, tenant (except dwelling units in R-1 and R-3 occupancies), or character of use of any building unless such building is made to comply with reasonable fire safety standards as approved by the fire code official.

(Ord. 2004-30 § 2 (part), 2004).

14.02.020 Section 102.6--Referenced codes and standards.

Section 102.6 of the International Fire Code is amended to read as follows:

The codes and standards referenced in this code shall be those that are listed in Chapter 45, except that the most current version of each of those codes and standards shall apply. Where this code refers to the International Mechanical Code, the Uniform Mechanical Code will be substituted. Where this code refers to the International Plumbing Code, the Uniform Plumbing Code will be substituted. Where this code refers to the International Electrical Code, the National Electrical Code will be substituted.

Such codes and standards shall be considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between the provisions of this code and the referenced standards, the provisions of this code shall apply.

(Ord. 2007-43 § 6, 2007; Ord. 2004-30 § 2 (part), 2004).

14.02.025 Section 103.2--Appointment.

Section 103.2 of the International Fire Code is amended to read as follows:

The fire code official is designated as the fire marshal of the Carson City fire department.

(Ord. 2004-30 § 2 (part), 2004).

14.02.030 Section 105.1.1--Permits required.

Section 105.1.1 of the International Fire Code is amended by adding thereto a new section which reads as follows:

Section 105.1.1.1--Permit inspection. Before a permit is issued, the fire code official, or his designee, may inspect and approve the receptacles, vehicles, buildings, devices, premises, storage spaces or areas to be used. In instances where laws or regulations are enforceable by a department other than the fire department, joint approval shall be obtained from all departments concerned.

(Ord. 2004-30 § 2 (part), 2004).

14.02.035 Section 105.6.16--Fire hydrants and valves.

Section 105.6.16 of the International Fire Code is amended to read as follows:

No person or persons shall use or take water from or tamper with any fire hydrant without first obtaining authority from the utility department in the form of a written permit to be issued for that

purpose. The permit shall be issued in such form and subject to such regulations and conditions related to instruction in the use and operation of fire hydrants as the utility department may reasonably prescribe for the purpose of protecting and avoiding damage to such fire hydrants and connected facilities.

(Ord. 2004-30 § 2 (part), 2004).

14.02.040 Section 105.6.26--Lumber yards and woodworking plants.

Section 102.6 of the International Fire Code is amended to read as follows:

An operational permit is required for the storage or possessing of lumber exceeding one hundred thousand (100,000) board feet, to store more than fifty (50) cords of firewood, or to store a similar quantity of wooden pallets.

(Ord. 2004-30 § 2 (part), 2004).

14.02.045 Section 105.7--Required construction permits.

Section 105.7 of the International Fire Code is amended to read as follows:

The fire code official is required to issue construction permits for work as set forth in Section 105.7.1 through 105.7.12. A permit/plan review fee will be charged for construction permits issued in accordance with Section 105.7.1, 105.7.3, 105.7.4 and 105.7.11. The permit and plan review fees shall be determined in accordance with CCMC 15.05.020.

(Ord. 2008-19 § 1, 2008; Ord. 2004-30 § 2 (part), 2004).

(Ord. No. 2008-32, § I, 9-4-2008)

14.02.048 Section 107.5--Owner/occupant responsibility.

Section 107.5 of the International Fire Code is amended to read as follows:

Correction and abatement of violations of this code and Title 14 shall be the responsibility of the owner. If an owner or occupant creates, or allows to be created, hazardous conditions in violation of this code or Title 14, the owner shall be held responsible for the abatement of such hazardous conditions in accordance Chapter 14.05 of this code.

(Ord. 2007-43 § 7, 2007).

14.02.050 Section 108.3--Qualifications.

Section 108.3 of the International Fire Code is amended to read as follows:

The board of appeals for the fire code shall consist of the same five (5) members as the board of appeals for the building code. Members are appointed by the board of supervisors and the proceedings are governed as indicated in CCMC Title 15 and Section 108 of this code.

(Ord. 2004-30 § 2 (part), 2004).

14.02.055 Section 109.3--Violation penalties.

Section 109.3 of the International Fire Code is amended to read as follows:

Persons who violate a provision of this code or fail to comply with any of the requirements thereof, or who erect, install, alter, repair or do work in violation of the approved construction documents or directives of the fire code official, or of a permit or certificate used under the provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than one thousand dollars (\$1,000.00) and/or by imprisonment of not more than six (6) months. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

(Ord. 2004-30 § 2 (part), 2004).

14.02.060 Section 111.4--Failure to comply.

Section 111.4 of the International Fire Code is amended to read as follows:

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of a misdemeanor, punishable by a fine of not more than one thousand dollars (\$1,000.00) and/or by imprisonment of not more than six (6) months.

(Ord. 2004-30 § 2 (part), 2004).

14.02.065 Section 202--General definitions. Occupancy classification.

Section 202 of the International Fire Code is amended by adding the following:

Under Section 202, Occupancy Classification Group A-2. add the word "Casinos."

(Ord. 2004-30 § 2 (part), 2004).

14.02.070 Section 304.1.2--Vegetation.

Section 304.1.2 of the International Fire Code is amended to read the following:

Weeds, grass, vines or other growth that is capable of being ignited and endangering property as determined by the fire code official or his designee, shall be cut down and removed by the owner or occupant of the premises. Vegetation clearance requirements in urban-wildland interface areas shall be in accordance with Chapter 14.04.

(Ord. 2004-30 § 2 (part), 2004).

14.02.075 Section 311.2.2--Fire protection.

Section 311.2.2 of the International Fire Code is amended as follows:

Delete exceptions (1) and (2).

(Ord. 2004-30 § 2 (part), 2004).

14.02.080 Section 401.1--Scope.

Section 401.1 of the International Fire Code is amended as follows:

Delete exception (1).

(Ord. 2004-30 § 2 (part), 2004).

14.02.085 Section 503.1.2--Additional access.

Section 503.1.2 of the International Fire Code is amended to read as follows:

The fire code official is authorized to require more than one fire apparatus access road when the access road is more than six hundred fifty (650) feet and does not join another public street, or when it is determined that the potential for impairment of a single road by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access. Additional access shall be considered a fire access road for the purposes of this code, except that the minimum required width may be decreased to no less than twelve (12) feet with the approval of the Fire Chief.

(Ord. 2007-43 § 8, 2007; Ord. 2004-30 § 2 (part), 2004).

14.02.090 Section 505.1--Address numbers.

Section 505.1 of the International Fire Code is amended by deleting the current language in its entirety and adding thereto the following:

Section 505.1--Address numbers. The owners of new and existing buildings are responsible to be have the proper street address numbers, including individual unit numbers if required, displayed in the manner prescribed within this section prior to occupancy.

Section 505.1.1--Assignment of numbers. It is the duty of the Carson City Geographical Information Systems division to assign respective address numbers for structures or parcels of land. All number assignments, design standards, sizes, styles, etc., are subject to the approval of the fire code official.

Section 505.1.2--Number size and style. The address numbers must be Arabic numerals or alphabet letters. The color of the numerals shall be in contrast with the background color. Numerals shall be a minimum of five inches (5") in height and unobstructed by signs or landscaping.

Exception: Address numbers for single family homes, two-family homes, individual apartment units or individual units within a mobilehome park are required to be a minimum of three inches (3").

Section 505.1.3--Numbering requirements.

1. Numbers are to be conspicuously located at or upon the main entrance of the structure and any individual units within. Numbers must be easily visible from the public street or entrance roadway. If numbers are not visible from the public street or roadway, an address monument sign will be required to be erected at the entrance so as to be visible from the public street.

2. In the case of structures using rural type mailboxes, address numbers are to be posted upon the structure and upon both sides of the mailbox in such a way that they will not be obstructed by the flag.

3. Each separate building will be required to have its own individual address number. Subunits within the same building will be assigned suite, apartment or office numbers. Unit number configuration will be approved by the fire code official.

Exception: Address numbers need not be assigned to out-buildings, barns or other buildings not designed for human occupancy.

4. Trailer parks, apartment houses, town houses, condominiums, multi-family dwelling

complexes, etc., may also be required to install a facility map in an approved manner at the main entrance to the complex.

(Ord. 2007-43 § 9, 2007: Ord. 2004-30 § 2 (part), 2004).

14.02.095 Section 506--Key boxes.

Section 506 of the International Fire Code is amended by changing the language of subsection 506.1.1 and adding a new Section 506.1.2 as follows:

Section 506.1.1--Locks--Amended language. An approved lock shall be installed on gates or similar barriers when required by the fire code official. All power-operated gates limiting ingress/egress to fire access roads will require the installation of a Knox switch.

Section 506.1.2--Elevator box--New section. In all buildings constructed after July 1, 1997, where firefighters' elevator service exists, a Knox key box must be installed and maintained in the main floor elevator lobby. The Knox key box must contain a minimum of one (1) key per elevator cab.

(Ord. 2004-30 § 2 (part), 2004).

14.02.100 Section 508.5.5--Obstruction.

Section 508.5.5 of the International Fire Code is amended to read as follows:

Section 508.5.5--Clear space around hydrants. A clear space, as described in drawing number C-10-4a of the Public Works Department Standard Detail for Public Works Construction, shall be maintained around all fire hydrants. Additionally, a 3 foot clear space shall be maintained around the circumference of fire department inlet connections or fire protection system control valves.

(Ord. 2007-43 § 10, 2007: Ord. 2004-30 § 2 (part), 2004).

14.02.105 Section 603.4--Portable unvented heaters.

Section 603.4 of the International Fire Code is amended by changing the language to read as noted and deleting Section 603.4.1 in its entirety.

Section 603.4--Portable unvented heaters. Portable unvented fuel-fired heating equipment shall be prohibited in all occupancies unless specifically labeled for indoor use.

Exception: Listed and approved unvented fuel-fired heaters will be allowed in unoccupied buildings during construction when permanent heat sources are not available.

(Ord. 2004-30 § 2 (part), 2004).

14.02.110 Section 604.2.14.3--Emergency systems.

Section 604.2.14.3 of the International Fire Code is amended by changing the language to read as noted and deleting the exception in its entirety.

Exit signs, exit illumination as required by Chapter 10, and elevator car lighting are classified as emergency systems and shall operate immediately upon failure of the normal power supply and shall be capable of being transferred to the standby source via use of an emergency battery pack power supply.

(Ord. 2004-30 § 2 (part), 2004).

14.02.115 Section 903--Automatic sprinkler systems.

Section 903 of the International Fire Code is amended to read as follows:

Section 903.2--Where required. Except as otherwise provided in this section, approved automatic sprinkler systems in new buildings, structures and new additions to existing buildings shall be provided in all cases when the building square footage is greater than five thousand (5,000) square feet. Automatic sprinkler systems shall be installed and maintained in accordance with this code and referenced standards.

Exceptions:

1. Group S-2 occupancies less than thirteen thousand four hundred (13,400) square feet which are constructed in areas served by fire hydrants capable of delivering the required fire flow as determined by Appendix B of this code.
2. Group S-1 occupancies equal to or less than ten thousand (10,000) square feet which are constructed in areas served by fire hydrants capable of delivering the required fire flow as determined by Appendix B of this code.
3. Group S-1 occupancies greater than ten thousand (10,000) square feet that have fire barriers separating internal areas to compartments less than or equal to ten thousand (10,000) square feet, provided the buildings are constructed in areas served by fire hydrants capable of delivering the required fire flow as determined by Appendix B of this code.
4. Group U occupancies built of type I or II construction.

Additions and Remodels. Existing buildings will require the retrofitting of an approved automatic sprinkler system complying with Section 903.2 of this code when an addition to the original structure exceeds fifty percent (50%) of the building's original square footage and the total square footage exceeds five thousand (5,000) square feet.

Commercial Child Care Facilities. New and existing commercial child care facilities that occupy mobile or manufactured homes are required to have an approved automatic sprinkler system in accordance with this code and referenced standards.

Except as otherwise provided in this paragraph, total floor area shall be defined as the total floor area, in square feet, for all floor levels within the exterior walls and under the horizontal projection of a roof of a building. Unless otherwise allowed by this section of the code, fire barriers cannot be used to divide square footage for the purpose of calculating total area. For the purpose of determining the total floor area of either a single family structure or a two-family structure, the total floor area of the structure shall be as determined by the Building Official.

(Ord. 2007-43 § 11, 2007; Ord. 2004-30 § 2 (part), 2004).

(Ord. No. 2008-32, § II, 9-4-2008)

14.02.120 Section 903.3.1.3--NFPA 13D sprinkler systems.

Section 903.3.1.3 of the International Fire Code is amended to read as follows:

Where allowed, automatic sprinkler systems installed in one- and two-family dwellings shall be installed throughout, including garages and attached storage areas, in accordance with NFPA 13D.

(Ord. 2004-30 § 2 (part), 2004).

14.02.122 Section 903.4.2--Alarms.

Section 903.4.2 of the International Fire code is amended to read as follows:

Approved audible devices shall be connected to every automatic sprinkler system. Such sprinkler water-flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building and within each tenant space on the interior of the building in an approved location. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

(Ord. 2007-43 § 12, 2007).

14.02.125 Section 905.3.2--Group A.

Section 905.3.2, exception (2) of the International Fire Code is amended by changing "75 feet" to "55 feet" and deleting "(22 860 mm)."

(Ord. 2004-30 § 2 (part), 2004).

14.02.130 Section 907.2.12--High-rise buildings.

Section 907.2.12 of the International Fire Code is amended by changing "75 feet" to "55 feet" and deleting "(22 860 mm)."

(Ord. 2004-30 § 2 (part), 2004).

14.02.135 Section 907.9.2--High-rise buildings.

Section 907.9.2 of the International Fire Code is amended by changing "75 feet" to "55 feet" and deleting "(22 860 mm)."

(Ord. 2004-30 § 2 (part), 2004).

14.02.140 Section 912.4--Signs.

Section 912.4 of the International Fire Code is amended by adding thereto a new section which reads as follows:

Section 912.4.1--Service area. A sign indicating the building's address or areas serviced by a sprinkler or standpipe system shall be permanently mounted and maintained on all fire department connections when required by the fire code official.

(Ord. 2007-43 § 13, 2007; Ord. 2004-30 § 2 (part), 2004).

14.02.150 Section 1412.1--When required.

Section 1412.1 of the International Fire Code is amended to read as follows:

A water supply for fire protection, as approved by the fire code official, shall be made available prior to combustible material arriving on site.

(Ord. 2004-30 § 2 (part), 2004).

14.02.155 Section 1901.1--Scope.

Section 1901.1 of the International Fire Code is amended to read as follows:

The storage, manufacturing and processing of timber, lumber, plywood, veneers, cord wood, wooden pallets and by products shall be in accordance with this chapter.

(Ord. 2004-30 § 2 (part), 2004).

14.02.160 Section 1903.5--Control of ignition sources.

Section 1903.5 of the International Fire Code is amended by adding thereto a new section which reads as follows:

Section 1903.5.4--Open flame. Open burning or open flames of any type are prohibited.

(Ord. 2004-30 § 2 (part), 2004).

14.02.165 Section 1909.1--General.

Section 1909.1 of the International Fire Code is amended to read as follows:

Exterior storage of finished lumber products, cord wood, wooden pallets, chips, hogged material and the like shall comply with this section.

(Ord. 2004-30 § 2 (part), 2004).

14.02.170 Section 1909.2--Size of piles.

Section 1909.2 of the International Fire Code is amended by adding thereto a new section which reads as follows:

Section 1909.2.1--Property lines. Where wood products are piled next to a property line on which a building has been erected, the distance from the pile to the property line shall be a minimum of ten feet (10').

(Ord. 2004-30 § 2 (part), 2004).

14.02.175 Section 1909--Exterior storage of finished lumber products.

Section 1909 of the International Fire Code is amended by adding thereto a new section which reads as follows:

Section 1909.6--Vegetation control. Weeds and other hazardous vegetation, as determined by the fire code official, shall be kept under control throughout the entire year. All dead vegetation must be promptly removed. Live hazardous vegetation must be kept a minimum of thirty feet (30') from storage piles.

(Ord. 2004-30 § 2 (part), 2004).

14.02.180 Section 3204.3.1.1--Location.

Section 3204.3.1.1 of the International Fire Code is amended to read as follows:

Stationary containers shall be located in accordance with Section 3203.6. Containers of cryogenic fluids shall not be located within diked areas containing other hazardous materials.

Storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited except in areas within Carson City zoned AIP of GI.

(Ord. 2004-30 § 2 (part), 2004).

14.02.183 Section 3301.1.3--Fireworks.

Section 3301.1.3 of the International Fire Code is amended as follows:

Delete exception (4).

(Ord. 2007-43 § 15, 2007).

14.02.185 Section 3304.1--General.

Section 3304.1 of the International Fire Code is amended to read as follows:

Storage of explosives and explosive materials, small arms ammunition, small arms primers, propellant-actuated cartridges, and smokeless propellants in magazines is prohibited within Carson City, except upon application and the issuance of a permit made upon the recommendation of the chief. When a permit is issued, all storage shall conform to the provisions of Section 3304 and the appropriate referenced standards.

(Ord. 2004-30 § 2 (part), 2004).

14.02.190 Section 3404.2.9.5.1--Locations where above-ground tanks are prohibited.

Section 3404.2.9.5.1 of the International Fire Code is amended to read as follows:

Storage Class I and Class II liquids in above-ground tanks outside of buildings is prohibited except in areas within Carson City zoned AIP or GI.

Exception: The chief may grant exceptions after a determination is made that the location is in relative isolation from other structures and people and the proposed storage does not present an undue risk to persons or property that may be affected. Any person desiring such approval must meet all of the following conditions:

1. A complete set of plans of the proposed storage facility and a written description of the manner in which the flammable or combustible liquids are to be used must be submitted.
2. The proposed storage and use must comply with all applicable sections of this code, referenced standards and any other additional requirements as may, in the opinion of the chief, be necessary to provide for reasonable safety to the persons and property that may be affected by the proposed storage. Such other requirements include, but are not limited to, the construction or provision of additional fire suppression systems, appliances or supplies.
3. The written approval granted by the chief pursuant to this section is subject to revocation if any of the conditions under which the exception was granted are changed or there is any substantial change to the structures or uses of the area surrounding the storage facility which would present an undue risk to persons or property. Any costs for the removal or modification of

the storage facilities required by this subsection must be borne by the property owner.
(Ord. 2004-30 § 2 (part), 2004).

14.02.195 Section 3406.2.4.4--Locations where above-ground tanks are prohibited.

Section 3406.2.4.4 of the International Fire Code is amended to read as follows:

The storage of Class I and Class II liquids in above-ground tanks is prohibited.

Exceptions:

1. Storage of one thousand (1,000) gallons or less in areas zoned A, provided all provisions of Section 3406 are followed.
2. Temporary storage of one thousand (1,000) gallons or less at construction sites, gravel pits, or borrow pits, provided all provisions of Section 3406 are followed.

(Ord. 2004-30 § 2 (part), 2004).

14.02.200 Section 3804.2--Maximum capacity within established limits.

Section 3804.2 of the International Fire Code is amended to read as follows:

The storage of liquefied petroleum gas shall not exceed an aggregate capacity at any one installation site of two thousand (2,000) gallons (water capacity).

Exception: Bulk storage facilities of liquefied petroleum gas in areas zoned AIP or GI.

(Ord. 2004-30 § 2 (part), 2004).

14.02.205 Appendix D--Fire apparatus access roads.

Appendix D of the International Fire Code is amended by adding the following exception to Section D102.1:

Lower load limits may be approved by the Fire Chief.

Appendix D is further amended by deleting Section D104.3, deleting the exception to Section D106.1, and deleting exceptions (1) of Section D107.1.

(Ord. 2007-43 § 16, 2007; Ord. 2004-30 § 2 (part), 2004).

Chapter 14.03 OPEN BURNING

Sections:

- 14.03.005 Burning rubbish prohibited.
- 14.03.010 Chief may prohibit.
- 14.03.015 Open burning prohibited.
- 14.03.020 Conflict with fire code.

14.03.005 Burning rubbish prohibited.

1. It is unlawful for any person, firm, corporation or association to burn or attempt to destroy by fire any leaves, straw, shavings, sweepings, papers, wood rubbish or waste materials of any

kind whatsoever, or to kindle or ignite any fire out of doors, or in any highway as defined in Title 10 or other public ground.

2. During construction or demolition of buildings or structures, no waste materials or rubbish shall be disposed of by burning on the premises or in the immediate vicinity.

(Ord. 2004-30 § 2 (part), 2004).

14.03.010 Chief may prohibit.

The chief may prohibit any or all bonfires, outdoor fires or incinerator fires when atmospheric conditions or local circumstances make such fire hazardous.

(Ord. 2004-30 § 2 (part), 2004).

14.03.015 Open burning prohibited.

No person shall kindle or maintain any bonfire, rubbish fire, brush fire, agriculture fire or open burn, or authorize any such fire to be kindled or maintained on any public or private land without first having obtained a permit from the fire department.

(Ord. 2004-30 § 2 (part), 2004).

14.03.020 Conflict with fire code.

Any section of this chapter which is in conflict with provisions of the International Fire Code shall be considered as superseded by the International Fire Code.

(Ord. 2004-30 § 2 (part), 2004).

Chapter 14.04 WILDLAND INTERFACE

Sections:

14.04.005 Definitions.

14.04.010 Access.

14.04.015 Water supply and fire sprinkler systems.

14.04.020 Ignition-resistant building construction.

14.04.025 Fuel modification and defensible space.

14.04.030 Spark arresters.

14.04.035 Storage of liquefied petroleum gas and fuel materials.

14.04.005 Definitions.

Unless the context otherwise requires, the following definitions apply to this chapter:

1. "Wildland urban interface" means those areas lying outside the urban area boundary where structures, dwellings and development intermingles with wildland or vegetative fuels and which areas are shown on a map maintained by the Carson City fire department and available for public viewing during regular business hours.

2. "Defensible space" means an area, either natural or man-made, where material capable of allowing a fire to spread unchecked has been treated, cleared or modified to slow the rate and intensity of an advancing wildfire and to create an area for fire suppression operations to occur.

3. "Fire hazard" means a fuel complex defined by kind, arrangement, volume, condition and location that determines the degree of both ease and suppression difficulty.
4. "Fuel" means combustible plants, trees, flora, vegetation and other combustible materials that will enable fire.
5. "Fuel modification" means a method of modifying fuel load by reducing the amount of fuel or altering the type of vegetation to reduce the fuel load.
6. "Fuel mosaic" means a fuel modification system that provides for the creation of islands and irregular boundaries to reduce the visual and ecological impact of fuel modification.

(Ord. 2007-43 § 17, 2007; Ord. 2004-30 § 2 (part), 2004).

14.04.010 Access.

All structures within the wildland urban interface area, except any buildings containing only a Group U occupancy with a floor area of not more than 576 square feet, must comply with the following requirements:

1. The access requirements of the International Fire Code (IFC) and Title 14 apply unless specifically amended.
2. A driveway must be provided to a structure when access, as defined by the IFC, is more than 150 feet from any exterior portion of the building. For the purposes of this section, a single driveway may serve no more than 2 Group R-3 or Group U occupancies.
3. All driveways must be made of an all-weather surface and must be at least 12 feet wide and have a minimum vertical clearance of 13 feet 6 inches. Driveways in excess of 150 feet in length must have approved turnarounds. Driveways in excess of 200 feet must be provided with turnouts at least 10 feet wide and 30 feet long. Driveway turnouts must be located as required by the fire chief.

(Ord. 2007-43 § 18, 2007; Ord. 2004-30 § 2 (part), 2004).

14.04.015 Water supply and fire sprinkler systems.

This section shall apply to all R-3 and associated Group U occupancies built or moved into within the wildland urban interface area and located more than 1,000 feet from an approved water supply as measured along an approved fire access road.

Exceptions:

- (1) Group U occupancies with a floor area of not more than 1,200 square feet, and the interior of which is covered by 5/8 inch Type X drywall and fire-taped.
- (2) Group U occupancies built of type I or II construction.
 1. Structures must be protected by a fire sprinkler system approved by the Fire Prevention Division and installed in accordance with the appropriate NFPA standard and the following design criteria:
 - a. Every automatic sprinkler system must have at least 1 automatic water supply.
 - b. When stored water is used as the sole source of supply, the minimum quantity must equal the sprinkler water demand rate times 15 minutes.

- c. Where such tank is inside such dwelling or structure, the tank control wiring is to be protected in EMT conduit.
 - d. Electrical service to the water pumping supply must have separate electrical disconnection from any structural electrical service disconnection.
 - e. Residential sprinkler systems shall be maintained in an operational status at all times, except as approved by the chief for construction, remodeling or similar conditions.
 - f. Alternative materials and methods may be used to satisfy the requirement for a water based automatic sprinkler system. The alternative materials and methods must be approved by the chief upon demonstration that the system is at least equivalent to the protection afforded by an automatic sprinkler system.
2. Structures which do not exceed 5,000 square feet may, as an alternative to Section 1, provide an approved water source with a storage capacity of at least 30,000 gallons. The water source must contain an approved fire department connection.
 3. Additions to an existing structure will be required to comply with the provisions of this chapter and the following:
 - a. Any addition to an existing structure which contains a fire sprinkler system will require that the sprinkler system be extended to cover the new addition.
 - b. Any addition to an existing un-sprinklered structure less than 750 square feet is exempt from the installation of a fire sprinkler system.
 - c. Any addition to an existing un-sprinklered structure that is between 750 square feet and 74 percent of the original structure's square footage will require the installation of a fire sprinkler system in the new addition.
 - d. Any addition to an existing un-sprinklered structure that is 75 percent or greater of the original square footage will require the installation of a fire sprinkler system through the entire structure.

(Ord. 2007-43 § 19, 2007; Ord. 2004-30 § 2 (part), 2004).

14.04.020 Ignition-resistant building construction.

Structures built within or moved into a wildland urban interface must comply with the following requirements:

1. Roof coverings must be Class A rated as defined in the International Building Code or must be that which is required by state law.
2. Eaves must be enclosed on the underside with solid sheathing material, minimum 1/2 inch nominal thickness.
3. Appendages and projections such as decks must be of tight-fitting wood of 2 inch nominal thickness lumber or an approved equivalent or constructed of noncombustible material. The exposed surface must be tight fitting. The area beneath a first floor projection must be enclosed to within 6 inches of the natural grade surface.

(Ord. 2007-43 § 20, 2007; Ord. 2004-30 § 2 (part), 2004).

14.04.025 Fuel modification and defensible space.

1. For all structures within a wildland urban interface, fuel modification must be performed to maintain defensible space in the amount required by this section. The required defensible space is determined by applying the required defensible space distances in Table 14.04A to the classification of the fire severity of the property as established by Table 14.04B. Distances specified in Table 14.04A are measured along the grade from the perimeter or projection of the building or structure.
2. The creation of required defensible space is accomplished by all of the following:
 - a. Keeping non-fire-resistive vegetation or growth clear of buildings or structures;
 - b. Keeping the roof of a structure free of leaves, needles or other dead vegetative material;
 - c. Keeping trees extending to within 15 feet of any structure pruned to maintain a minimum clearance of 15 feet and removing lower limbs and minimizing ladder fuels;
 - d. Removing portions of trees which extend within 15 feet of the outlet of a chimney;
 - e. Keeping trees adjacent to or overhanging a building free of dead wood.
3. A fuel mosaic may be employed to create defensible space.
4. Ornamental vegetative fuels or cultivated groundcover such as green grass, ivy, succulents or similar plants used as groundcover, are allowed to be within the designated defensible space provided they do not form a means of readily transmitting fire from the native growth to any structure as determined by the fire chief. Trees are allowed within the defensible space provided that the distances between crowns from adjacent trees, structures or unmodified fuel is not less than 15 feet or as approved by the fire chief. Trees must be maintained free of dead wood and natural tree litter.
5. Property owners of vacant land shall be required to install and maintain fuel breaks and fuel mosaics when the vacant land is directly adjacent to a parcel which contains any structure.

**Table 14.04A
Required Defensible Space**

TABLE INSET:

Urban-Wildland Interface Area	Fuel Modification Distance--Feet
Moderate hazard	30
High hazard	100
Extreme hazard	200

**Table 14.04B
Fire Severity Classification by Fuel Type and Slope***

SLOPE % (Angle in degrees)

TABLE INSET:

FBO	0%	9%	18%	27%	36%	47%	58%	70%	84%	100%
-----	----	----	-----	-----	-----	-----	-----	-----	-----	------

Fuel Model	0°	5°	10°	15°	20°	25°	30°	35°	40°	45°
8 timber	L	L	L	L	L	L	M	M	M	M
9 timber	L	L	L	L	L	M	M	M	M	M
11 slash	L	L	L	L	L	M	M	M	M	M
1 grass	L	L	L	M	M	M	M	M	H	H
7 shrub	L	L	M	M	M	M	M	H	H	H
6 shrub	L	L	M	M	M	M	M	H	H	H
10 timber	M	M	M	M	M	M	M	H	H	H
5 shrub	M	M	M	M	M	M	H	H	H	H
2 grass	M	M	M	M	M	M	H	H	H	H
12 slash	M	M	M	M	M	H	H	H	H	H
13 slash	M	M	M	H	H	H	H	H	H	E
3 grass	M	M	M	H	H	H	H	H	E	E
4 shrub	H	H	H	H	H	E	E	E	E	E

* FBO determined by the Fire Behavior Modeling System of the National Wildfire Coordinating Group

E = extreme

H = high

L = low

M = moderate

(Ord. 2007-43 § 21, 2007: Ord. 2004-30 § 2 (part), 2004).

14.04.030 Spark arresters.

Within the wildland urban interface each chimney serving fireplaces, barbecues, incinerators or decorative heating appliances in which solid or liquid fuel is used must have a spark arrester constructed of woven or welded wire screening of 12 USA standard gauge wire (0.1046 inch) having openings not larger than 1/2 inch.

(Ord. 2007-43 § 22, 2007: Ord. 2004-30 § 2 (part), 2004).

14.04.035 Storage of liquefied petroleum gas and fuel materials.

Within a wildland urban interface, the following requirements apply:

1. The storage of liquefied petroleum gas ("LP-gas") and the installation and maintenance of required accessory equipment must be in accordance with the regulations of the Nevada Board for the Regulation of Liquefied Petroleum Gas and subject to the approval of the code official.
2. LP-gas containers must be located within the defensible space in accordance with the fire code, and have 10 feet minimum clearance from fuels.
3. Firewood and combustible material for consumption on the premises must:
 - a. Not be stored in unenclosed spaces beneath buildings or structures, or on decks or under eaves, canopies or other projections or overhangs; and
 - b. Be located a minimum of 20 feet from structures and separated from the

crown of trees by a minimum of 15 feet.

(Ord. 2007-43 § 23, 2007; Ord. 2004-30 § 2 (part), 2004).

Chapter 14.05 HAZARD ABATEMENT

Sections:

- 14.05.010 Declaration of purpose.
- 14.05.020 Conflict of ordinances.
- 14.05.030 Abatement authority.
- 14.05.040 Definitions.
- 14.05.050 Notice to abate--General procedures.
- 14.05.060 Service of notice to abate.
- 14.05.070 Abatement by the city.
- 14.05.080 Summary abatement.
- 14.05.090 Summary abatement--Procedures.
- 14.05.100 Procedures for recording lien.
- 14.05.110 Service of lien.
- 14.05.120 Cancellation of lien.
- 14.05.130 Administrative hearing procedures.
- 14.05.140 Appointment of hearing officer.
- 14.05.150 Disqualification of hearing officer.
- 14.05.160 Powers of hearing officer.
- 14.05.170 Failure to obey subpoena.
- 14.05.180 Procedures for requesting an administrative hearing.
- 14.05.190 Procedures for notification of administrative hearing.
- 14.05.200 Procedures at administrative hearing--Admission of evidence.
- 14.05.210 Standard of proof.
- 14.05.220 Representation.
- 14.05.230 Failure to attend administrative hearing.
- 14.05.240 Administrative order--Compliance with administrative order.
- 14.05.250 Failure to comply with administrative order.
- 14.05.260 Appeal of administrative order to justice/municipal court--Procedure.
- 14.05.270 Service of appeal decision--Time limits for repair, correction, or abatement.

14.05.010 Declaration of purpose.

The Carson City board of supervisors finds that it is necessary to establish appropriate procedures for the administrative and summary abatement of violations of Title 14 of the Carson City Municipal Code. The procedures established in this chapter shall be in addition to any civil or criminal remedies established by law which may be pursued to address violations of Title 14 of this code.

(Ord. 2007-43 § 25, 2007).

14.05.020 Conflict of ordinances.

1. The operation of this chapter shall in no way change or diminish the effect of other ordinances in the code dealing with like or similar matters.
2. In any case where a provision of this chapter is found to be in conflict with any other Carson City Municipal Code, the provision which establishes the higher standard for the promotion and protection of health and safety of the people shall prevail.
3. It is not intended by this chapter to repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other laws or ordinances or with private restrictions placed upon property by covenant, deed, or other private agreement except those specifically repealed by this chapter.
4. In cases where 2 or more provisions of this chapter conflict, the most stringent or restrictive

shall prevail.

(Ord. 2007-43 § 26, 2007).

14.05.030 Abatement authority.

Any condition caused, maintained or permitted to exist in violation of any provision of Title 14 of the code may be abated by Carson City pursuant to the procedures set forth herein.

(Ord. 2007-43 § 27, 2007).

14.05.040 Definitions.

The following words when used in this chapter shall have the meanings respectively ascribed to them:

1. "Business day" means each day the city is open to conduct business excluding Saturdays, Sundays and holidays designated as legal holidays for the State of Nevada pursuant to NRS 236.015.
2. "Enforcement official" shall mean anyone appointed by the Carson City Fire Chief who has the authority to enforce the provisions of Title 14.
3. "Owner" means a legal entity listed as current or rightful owner(s) as recorded in the official records of the Carson City recorder's office.

(Ord. 2007-43 § 28, 2007).

14.05.050 Notice to abate--General procedures.

Whenever the enforcement official determines that public or private property or any portion of public or private property is in violation of any section of Title 14 of the code, a notice to abate may be issued to the owner to abate the violation. The notice to abate shall include the following information:

1. A description of the property in general terms reasonably sufficient to identify the location of the property. It shall refer to specific sections of Title 14 of the code violated;
2. A description of the action required to abate the violation which may include, but is not limited to: corrections, repairs, demolition, removal, obtaining the necessary permits, vacation of tenants or occupants or other appropriate action and shall establish time frames by which each action must occur;
3. A description of consequences should the owner fail to comply with the terms of the notice; and
4. A statement that the responsible person may request an administrative hearing on the notice to abate in accordance with Sections 14.05.130 to 14.05.230 of this chapter of the code.

(Ord. 2007-43 § 29, 2007).

14.05.060 Service of notice to abate.

A notice to abate shall be served on the responsible person by certified mail, postage prepaid, return receipt requested or hand delivered. The failure of the owner to accept the certified mailing does

not affect the validity of any proceedings taken under this code.

(Ord. 2007-43 § 30, 2007).

14.05.070 Abatement by the city.

Once the enforcement official follows the procedures set forth in Section 14.05.050 of this chapter of the code and the time for compliance has lapsed without abatement being fully completed by the owner, the conditions may be abated by city personnel or by a private contractor hired by the city for that purpose.

1. City personnel or a private contractor can enter upon private property in a reasonable manner to abate the conditions as specified in the notice to abate.
2. When the abatement is completed, a report describing the work performed and an itemized accounting of the total abatement costs shall be prepared by the enforcement official. The report shall contain the names and addresses of the owner, the assessor's parcel number and a legal description of the property.
3. The enforcement official shall schedule a confirmation of costs hearing before a hearing officer pursuant to the procedures set forth in Sections 14.05.130 to 14.05.230 of this chapter of the code, unless waived in writing by the owner.
4. All administrative fees and actual costs incurred by the city in abating the violations may be assessed and recovered against the owner pursuant to the provisions set forth in this chapter of the code.

(Ord. 2007-43 § 31, 2007).

14.05.080 Summary abatement.

1. Whenever an enforcement official determines in a signed, written statement that there is a violation of Title 14 and there is a need to abate a dangerous structure or condition that exists which is an imminent danger to the health or safety of persons, the owner of the property must be given reasonable written notice that is:
 - a. If practicable, hand delivered or sent prepaid by United States mail to the owner of the property; or
 - b. Posted on the property, before the structure or condition is abated. The notice must state clearly that the owner of the property may challenge the action to abate the structure or condition and must provide a telephone number and address at which the owner may obtain additional information.
2. The costs of abating the structure or condition may be made a special assessment against the real property on which the structure or condition is located and may be collected pursuant to the provisions set forth in subsection 4 of NRS 244.360.
3. As used in the section, "imminent danger" means the existence of any structure or condition that could reasonably be expected to cause injury or endanger the safety or health of:
 - a. The occupants, if any, of the real property on which the structure or condition is located; or
 - b. The general public.

(Ord. 2007-43 § 32, 2007).

14.05.090 Summary abatement--Procedures.

1. The enforcement official shall pursue only the minimum level of correction or abatement as necessary to eliminate the imminent danger.
2. The enforcement official may also pursue any other criminal, administrative or judicial remedy to abate any remaining violations.

(Ord. 2007-43 § 34, 2007).

14.05.100 Procedures for recording lien.

1. An enforcement official may record a code enforcement lien in the official records of Carson City to collect all abatement costs provided for in this chapter.
2. Before recording a code enforcement lien, an enforcement official shall provide to the owner a notice of intent to record stating that a code enforcement lien will be recorded unless payment of all monies due is paid in full on or before the date listed therein.
3. The recorded code enforcement lien shall include the name of the property owner, the assessors parcel number, the street address, the parcel's legal description, and a copy of the latest amounts due to the city.
4. Any costs associated with recording the code enforcement lien or removal thereof may be assessed against the property.

(Ord. 2007-43 § 35, 2007).

14.05.110 Service of lien.

A copy of the recorded code enforcement lien shall be mailed to the owner by certified mail, postage prepaid, return receipt requested or hand delivered.

(Ord. 2007-43 § 36, 2007).

14.05.120 Cancellation of lien.

Once payment in full is received for the outstanding administrative costs and fees, or the amount is deemed satisfied pursuant to written notification by the city, the enforcement official shall, within 10 business days from the date payment is made or decision is final, record a notice of satisfaction with the Carson City recorder's office. The notice of satisfaction shall include the same information as provided for in the original code enforcement lien. The notice of satisfaction shall cancel the code enforcement lien.

(Ord. 2007-43 § 37, 2007).

14.05.130 Administrative hearing procedures.

This chapter establishes the procedures for the use of hearing officers and the procedures governing administrative hearings.

(Ord. 2007-43 § 38, 2007).

14.05.140 Appointment of hearing officer.

Any hearing officer presiding at administrative hearings shall be appointed and compensated by the city. The hearing officer shall not be an employee of the city.

(Ord. 2007-43 § 39, 2007).

14.05.150 Disqualification of hearing officer.

Any person designated to serve as a hearing officer is subject to disqualification for bias, prejudice, interest, or for any other reason for which a judge may be disqualified in a court of law.

(Ord. 2007-43 § 40, 2007).

14.05.160 Powers of hearing officer.

1. The hearing officer shall preside over administrative hearings.
2. The hearing officer may continue a hearing based on good cause shown by one of the parties to the hearing or if the hearing officer independently determines that due process has not been adequately afforded.
3. The hearing officer, upon receipt of a written request which is submitted no later than 5 business days before the hearing, may issue a subpoena for witnesses, documents and other evidence where the attendance of the witness or the admission of evidence is deemed necessary to decide the issues at the hearing. All costs related to the subpoena, including witness and mileage fees shall be borne by the party requesting the subpoena.
4. The hearing officer has continuing jurisdiction over the subject matter of an administrative hearing for the purposes of granting a continuance, ensuring compliance with an administrative order, modifying an administrative order, or where extraordinary circumstances exist, granting a new hearing.

(Ord. 2007-43 § 41, 2007).

14.05.170 Failure to obey subpoena.

It is unlawful for any person to refuse to obey a subpoena issued by a hearing officer. Failure to obey a subpoena constitutes contempt and may be prosecuted as a misdemeanor.

(Ord. 2007-43 § 42, 2007).

14.05.180 Procedures for requesting an administrative hearing.

1. An owner served with a notice to abate may file a request for administrative hearing within 10 business days from the service of the notice.
2. The request for administrative hearing shall be made in writing on a form provided by the Carson City Fire Department and shall state the grounds for requesting the hearing and be filed with the Carson City Fire Department on or before 10 business days after service of the notice.

(Ord. 2007-43 § 43, 2007).

14.05.190 Procedures for notification of administrative hearing.

1. Where the owner has timely requested an administrative hearing, the hearing officer shall schedule a day, time and place for the hearing.
2. Written notice of the time and place of the hearing shall be served upon the owner at least 10 business days prior to the date of the hearing.
3. The notice of hearing shall be served by certified mail, postage prepaid, return receipt requested or hand delivered.

(Ord. 2007-43 § 44, 2007).

14.05.200 Procedures at administrative hearing--Admission of evidence.

1. Administrative hearings are intended to be informal in nature. The hearing officer is not bound by the technical rules of evidence, and no informality in any proceeding or in the manner of taking testimony will invalidate any decision of the hearing officer. The rules of evidence of courts of the State of Nevada will generally be followed but may be relaxed at the discretion of the hearing officer when deviation from the technical rules of evidence will aid in ascertaining the facts. The rules pertaining to discovery do not apply.
2. An objection to the admissibility of evidence may be made by any party of record and the objection will be ruled on by the hearing officer. When an objection is made to the admission or exclusion of evidence, the grounds upon which the relief is sought must be stated briefly. The hearing officer, with or without objection, may exclude inadmissible, incompetent, repetitious, or irrelevant evidence. Any evidence offered at the hearing must be material and relevant to the issues of the hearing.
3. Each party shall have the opportunity to cross-examine witnesses and present evidence in support of his or her case.

(Ord. 2007-43 § 45, 2007).

14.05.210 Standard of proof.

The city bears the burden of proof at an administrative hearing to establish the existence of a violation of Title 14 of the code. The standard of proof to be used by the hearing officer in deciding the issues at an administrative hearing is by a preponderance of the evidence.

(Ord. 2007-43 § 46, 2007).

14.05.220 Representation.

Representation in a contested case is limited to representation in proper persona or by an attorney who is licensed to practice law in the State of Nevada.

(Ord. 2007-43 § 47, 2007).

14.05.230 Failure to attend administrative hearing.

Any owner who requests a hearing and who fails to appear at the hearing is deemed to waive

the right to a hearing and all objections to the notice to abate, provided that the hearing was properly noticed.

(Ord. 2007-43 § 48, 2007).

14.05.240 Administrative order--Compliance with administrative order.

1. The decision of the hearing officer shall be entitled "administrative order."
2. Once all evidence and testimony are completed, the hearing officer shall issue an administrative order which affirms, modifies or rejects the enforcement official's action.
3. The hearing officer may issue an administrative order that requires the owner to cease violating Title 14 of the code and to make necessary corrections, repairs, or to complete any other reasonable act requested by the enforcement official, which may be modified by the hearing officer, to bring the property into compliance with Title 14 of the code. The hearing officer shall include a specific time frame to complete the requested act.
4. The hearing officer may schedule subsequent review hearings as may be necessary or as requested by a party to the hearing to ensure compliance with the administrative order.
5. The administrative order shall become final on the date of service of the order.
6. The administrative order shall be served on all parties by certified mail, postage prepaid, return receipt requested or hand delivered.

(Ord. 2007-43 § 49, 2007).

14.05.250 Failure to comply with the administrative order.

Failure to comply with an administrative order constitutes a misdemeanor.

(Ord. 2007-43 § 50, 2007).

14.05.260 Appeal of administrative order to justice/municipal court--Procedure.

Within 10 calendar days from service of an administrative order or other decision by the hearing officer, any party may appeal the determination of the hearing officer to justice/municipal court, unless appeal to another tribunal is required by law. Any party failing to timely file an appeal to court shall be deemed to have waived any and all objections to the administrative hearing officer's decision. Trial in court shall be de novo.

(Ord. 2007-43 § 51, 2007).

14.05.270 Service of appeal decision--Time limits for repair, correction, or abatement.

Unless otherwise provided in the court's order, the owner shall complete all actions necessary to bring the property into compliance with Title 14 of the code within 10 calendar days of service of the court's decision.

(Ord. 2007-43 § 52, 2007).

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 01-26-2010

TO: Town Board

FROM: William A. Kohbarger, Pahrump Town Manager
Michael F. Sullivan, Finance Director

DATE: January 26, 2010

RE: Presentation and Approval of the Fiscal 2008-2009 External Audit by
Daniel C. McArthur, LTD Certified Public Accountant

1.) Background

Daniel McArthur, the Town's external auditor, will present the Fiscal Year 2008- 2009 audit report, which reflects the accounting period from July 1, 2008 through June 30th, 2009.

The report covers over twenty-three funds and he will be presenting the highlights of the overall financial position of the Town, focusing on the major funds such as General and Ambulance Funds. As always, he will be available both at the meeting and subsequently to answer any questions you may have on any of the funds or narratives.

Upon acceptance and approval of the audit tonight, then we will file the necessary copies with the Nevada Department of Taxation and County Clerk.

2.) Fiscal Impact

There is none. This is a presentation only not a funding request.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town Board *move to approve Resolution 2010- 02 for the acceptance and approval of the Fiscal 2008-2009 External Audit, as presented by Daniel C. McArthur in the attached materials, and directs the Town Manager to file the audit with Department of Taxation in a timely manner, along with related forms and responses as required.*

If you have any additional questions, we would be happy to answer them.

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 01-26-2010

- Attachment A – Resolution 2010 – 02

- Attachment B – FY09 Audit Report

- Attachment C – FY09 Auditor Management Comment Memo

RESOLUTION NO 2010-02
TOWN OF PAHRUMP, NEVADA

A RESOLUTION APPROVING
THE EXTERNAL AUDIT FOR FISCAL YEAR 2008-09

WHEREAS, the Town of Pahrump is required by the Department of Taxation to complete and submit an annual external audit, and;

WHEREAS, the Town of Pahrump has been presented with the annual external audit for fiscal year 2008-09 prepared by Daniel C. McArthur, LTD, Certified Public Accountant, and;

WHEREAS, the Town Board has reviewed the external audit for fiscal year 2008-09 which was completed according to general accepted auditing standards, and the related opinion, comments, recommendations, and;

WHEREAS, the Finance Director and Town Manager have recommended acceptance of the 2008-09 audit to the Town board, now therefore:

IT IS HEREBY RESOLVED, the Town of Pahrump accepts and approves the external audit and supplemental materials for fiscal year 2008-09, and directs the Town Manager to file the audit with the Department of Taxation in a timely manner, along with all related forms and responses required.

Motion proposed by Town Board Member: _____

Motion seconded by Town Board Member: _____

Approved and adopted this 26th day of January, 2010.

AYES:

NAYS:

Nicole Shupp, Town Board Chairperson

Attest:

Vicki Parker, Town Board Clerk

TOWN OF PAHRUMP, NEVADA
REPORT ON FINANCIAL STATEMENTS
AND SUPPLEMENTAL MATERIAL
YEAR ENDED JUNE 30, 2009

**TOWN OF PAHRUMP, NEVADA
 REPORT ON FINANCIAL STATEMENTS
 YEAR ENDED JUNE 30, 2009
TABLE OF CONTENTS**

INTRODUCTORY SECTION:	<u>PAGE</u>
FINANCIAL SECTION	
Independent auditor's report	7-8
Management's Discussion and Analysis	9-16
BASIC FINANCIAL STATEMENTS:	
Government-wide financial statements:	
Statement of Net Assets	17
Statement of Activities	18
Fund financial statements:	
Governmental Funds:	
Balance sheet	19-20
Reconciliation of the Governmental funds balance sheet to the statement of net assets	21
Statement of revenues, expenditures and changes in fund balances	22-23
Reconciliation of the statement of revenues, expenditures and changes in fund balance of governmental funds to the statement of activities	24
Statement of revenues, expenditures and changes in fund balance Budget and actual:	
General fund	25-27
Road Special Revenue Fund	28
3/10 Fairgrounds Room Tax Fund	29
Capital Projects Fund	30
Proprietary Funds:	
Statement of net assets	31
Statement of revenues, expenses and changes in net assets	32
Statement of cash flows	33
Notes to financial statements	34-51
Supplementary Information:	
Combining and Individual Fund Financial Statements:	
Governmental Funds:	
Major Funds:	
General Fund:	
Comparative balance sheets	52
Schedule of revenues, expenditures, and changes in fund balance - budget (GAAP Basis) and actual	53
Schedule of revenues compared to budget	54
Schedule of expenditures compared to budget	55

**TOWN OF PAHRUMP, NEVADA
 REPORT ON FINANCIAL STATEMENTS
 YEAR ENDED JUNE 30, 2009
TABLE OF CONTENTS (Continued)**

	<u>PAGE</u>
Supplementary Information (Continued):	
Combining and Individual Fund Financial Statements (Continued):	
Governmental Funds (Continued):	
Major Funds (Continued):	
Road Special Revenue Fund	
Comparative balance sheets	56
Schedule of revenues, expenditures, and changes in fund balance - budget (GAAP basis) and actual	57
3/10 Fair Grounds Room Tax Special Revenue Fund	
Comparative balance sheets	58
Schedule of revenues, expenditures, and changes in fund balance - budget (GAAP basis) and actual	59
Capital Projects Fund	
Comparative balance sheets	60
Schedule of revenues, expenditures, and changes in fund balance - budget (GAAP basis) and actual	61
Ambulance Enterprise Fund	
Comparative statements of net assets	62
Schedule of revenues, expenses, and changes in net assets - budget (GAAP basis) and actual	63
Schedule of cash flows	64
Nonmajor Governmental Funds:	
Combining balance sheet	65
Combining statement of revenues, expenditures and changes in fund balances	66
Special Revenue Funds:	
Combining balance sheet	67-69
Combining schedule of revenues, expenditures, and changes in fund balances	70-72
Business License:	
Comparative balance sheets	73
Schedule of revenues, expenditures, and changes in fund balance - budget (GAAP basis) and actual	74
Swimming Pool:	
Comparative balance sheets	75
Schedule of revenues, expenditures, and changes in fund balance - budget (GAAP basis) and actual	76
State Room Tax:	
Comparative balance sheets	77
Schedule of revenues, expenditures, and changes in fund balance - budget (GAAP basis) and actual	78

**TOWN OF PAHRUMP, NEVADA
 REPORT ON FINANCIAL STATEMENT
 YEAR ENDED JUNE 30, 2009
TABLE OF CONTENTS (Continued)**

FINANCIAL SECTION (Continued):

Financial Statements of Individual Funds (Continued):

Special Revenue Funds (Continued):

PAGE

3/10 Tourism Room Tax:

Comparative balance sheets 79

Schedule of revenues, expenditures, and changes 80
 in fund balance – budget (GAAP basis) and actual

2/10 Economic Development Room Tax:

Comparative balance sheets 81

Schedule of revenues, expenditures, and changes 82
 in fund balance – budget (GAAP basis) and actual

1/10 Parks Room Tax:

Comparative balance sheets 83

Schedule of revenues, expenditures, and changes 84
 in fund balance – budget (GAAP basis) and actual

1/10 Arena Room Tax:

Comparative balance sheets 85

Schedule of revenues, expenditures, and changes 86
 in fund balance - budget (GAAP basis) and actual

Fall Festival:

Comparative balance sheets 87

Schedule of revenues, expenditures, and changes 88
 in fund balance – budget (GAAP basis) and actual

Cemetery:

Comparative balance sheets 89

Schedule of revenues, expenditures, and changes 90
 in fund balance – budget (GAAP basis) and actual

Cemetery Perpetual:

Comparative balance sheets 91

Schedule of revenues, expenditures, and changes 92
 in fund balance – budget (GAAP basis) and actual

Pahrump Airport:

Comparative balance sheets 93

Schedule of revenues, expenditures, and changes 94
 in fund balance – budget (GAAP basis) and actual

Parks Impact Fee:

Comparative balance sheets 95

Schedule of revenues, expenditures, and changes 96
 in fund balance – budget (GAAP basis) and actual

Fire Impact Fee:

Comparative balance sheets 97

Schedule of revenues, expenditures, and changes 98
 in fund balance- budget (GAAP basis) and actual

Debt Service Fund:

Comparative balance sheets 99

Schedule of revenues, expenditures, and changes 100
 in fund balance - budget (GAAP basis) and actual

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Pahrump, Nevada's basic financial statements. The introductory section and combining and individual fund statements and schedules, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual fund statements and schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I express no opinion on them.

Las Vegas, Nevada
November 20, 2009

Town of Pahrump, Nevada
Management's Discussion and Analysis
June 30, 2009

Changes in net assets of the Town are summarized as follows:

	Governmental Activities		Business Type Activities		Total Primary Governmental	
	2009	2008	2009	2008	2009	2008
Revenues:						
Program revenues:						
Charges for services	\$ 782,476	\$ 988,773	\$ 3,375,048	\$3,062,844	\$ 4,157,524	\$ 4,051,617
Capital grants and contributions	420,140	1,092,313	60,000	60,000	480,140	1,152,313
General revenues:						
Ad valorem taxes	2,792,033	2,578,641	-	-	2,792,033	2,578,641
Consolidated tax	754,694	847,381	-	-	754,694	847,381
Fuel taxes	277,249	289,076	-	-	277,249	289,076
Room tax	427,851	476,465	-	-	427,851	476,465
Investment income	418,012	323,723	87,028	66,238	505,040	389,961
Other	23,242	8,822	(4,240)	-	19,002	8,822
Total revenues	5,835,611	6,605,194	3,517,836	3,189,082	9,353,447	9,794,276
Expenses:						
General government	2,160,583	2,076,370	-	-	2,160,583	2,076,370
Public safety	2,263,210	1,690,299	-	-	2,263,210	1,690,299
Public works	580,312	526,122	-	-	580,312	526,122
Culture and recreation	213,415	277,418	-	-	213,415	277,418
Community support	377,362	594,859	-	-	377,362	594,859
Health and sanitation	15,062	5,785	-	-	15,062	5,785
Other	12,597	15,241	3,214,784	2,846,406	3,227,381	2,861,647
Total expenses	5,622,541	5,186,094	3,214,784	2,846,406	8,837,325	8,032,500
Excess (deficiency) of revenues over expenditures	213,070	1,419,100	303,052	342,676	516,122	1,761,776
Net assets - beginning	13,616,627	12,197,527	3,292,572	2,949,896	16,909,199	15,147,423
Net assets - ending	\$13,829,697	\$13,616,627	\$ 3,595,624	\$3,292,572	\$17,425,321	\$16,909,199

Program revenues include charges for services (fines and forfeitures, certain licenses, and permits), and both operating and capital grants, and contributions.

For governmental activities, the largest of these revenues was ad valorem taxes (property tax). The second largest revenue was consolidated taxes (sales tax). The business-type general revenue came from charges for services related to ambulance services.

Town of Pahrump, Nevada
Management's Discussion and Analysis
June 30, 2009

Financial Analysis of the Town's Funds

The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Town's governmental funds reported a combined ending fund balance of \$8,088,150. Approximately 27.0% of fund balances \$2,184,038 constitute unreserved undesignated fund balance. The remainder of the fund balance is reserved or designated to indicate that it is not available for new spending because it has already been committed.

The General Fund is the chief operating fund of the Town. At the end of the current fiscal year, the unreserved undesignated fund balance of the General Fund was \$581,226. The total fund balance was \$1,765,465.

Key factors in the change in fund balance in the General Fund are as follows:

Revenues increased by \$79,651, or 2.12%. Property tax revenue increased by \$177,163 or 7.34%. Intergovernmental revenues decreased by \$96,174 or 11.99%, due to decreased consolidated taxes (sales tax).

Expenditures increased by \$472,978 or 13.19%. General Government expenditures remained constant from the prior year increasing \$374 from the prior year. Public Safety expenditures increased by \$461,329 or 29.17%. Virtually all of this increase or \$454,108 of the public safety increase from the prior year was attributed to an increase in staffing combined with an increase in pay rate and related benefits paid to employees.

Capital Assets and Debt Administration

Capital Assets

The Town's investment in capital assets, net of accumulated depreciation at June 30, 2009, was \$6,076,695 in governmental activities and \$1,025,571 in business-type activities. Detail by type of activity and asset is summarized in the following table.

Town of Pahrump, Nevada
Management's Discussion and Analysis
June 30, 2009

A summary of changes in capital assets for the year ended June 30, 2009 follows:

Governmental Activities:

	<u>Balance</u> <u>June 30, 2007</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2009</u>
Capital assets not being depreciated:				
Land	\$ 2,618,010	\$118,854	\$ 0	\$ 2,736,864
Capital assets being depreciated:				
Building	2,673,903	0	0	2,673,903
Equipment	<u>4,248,642</u>	<u>319,934</u>	<u>297,864</u>	<u>4,270,712</u>
Total capital assets being depreciated	<u>6,922,545</u>	<u>319,934</u>	<u>297,864</u>	<u>6,944,615</u>
Less accumulated depreciation for:				
Building	1,263,416	72,524	0	1,334,740
Equipment	<u>2,111,139</u>	<u>395,483</u>	<u>237,778</u>	<u>2,506,622</u>
Total accumulated depreciation	<u>3,374,555</u>	<u>468,007</u>	<u>237,778</u>	<u>3,604,784</u>
Total capital assets being depreciated, net	<u>3,547,990</u>	<u>(148,073)</u>	<u>60,086</u>	<u>3,339,831</u>
Governmental activities assets, net	<u>\$ 6,166,000</u>	<u>\$ (29,219)</u>	<u>\$ 60,086</u>	<u>\$ 6,076,695</u>

Business-type Activities:

	<u>Balance</u> <u>June 30, 2007</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2009</u>
Capital assets not being depreciated				
Land	\$ 120,000	\$ 0	\$ 0	\$ 120,000
Capital assets, being depreciated:				
Building	480,000	0	0	480,000
Equipment	<u>1,422,555</u>	<u>256,120</u>	<u>4,599</u>	<u>1,674,076</u>
Total capital assets being depreciated	<u>1,902,555</u>	<u>256,120</u>	<u>0</u>	<u>2,154,076</u>
Less accumulated depreciation for:				
Building	146,667	16,000	0	162,667
Equipment	<u>976,104</u>	<u>110,093</u>	<u>(359)</u>	<u>1,085,838</u>
Total accumulated depreciation	<u>1,122,771</u>	<u>126,093</u>	<u>(359)</u>	<u>1,248,505</u>
Total capital assets being depreciated, net	<u>779,784</u>	<u>130,027</u>	<u>4,240</u>	<u>905,571</u>
Business-type activities assets, net	<u>\$ 899,784</u>	<u>\$ 130,027</u>	<u>\$ 4,240</u>	<u>\$ 1,025,571</u>

**Town of Pahrump, Nevada
Management's Discussion and Analysis
June 30, 2009**

Debt Administration

A summary of changes in long-term debt for the year ended June 30, 2009 follows:

Governmental Activities:

	<u>Balance</u> <u>July 1, 2008</u>	Net <u>Additions</u> <u>(Reductions)</u>	<u>Balance</u> <u>June 30, 2009</u>
Accrued compensated absences	\$ 163,921	\$ 50,267	\$ 214,188
Notes payable	<u>356,138</u>	<u>(70,586)</u>	<u>285,552</u>
Total	<u>\$ 520,059</u>	<u>\$ (20,319)</u>	<u>\$ 499,740</u>

Business Type Activities:

Accrued compensated absences	<u>\$ 51,477</u>	<u>\$ 37,393</u>	<u>\$ 88,870</u>
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REQUESTS FOR INFORMATION

This financial report is designed to provide its users with a general overview of the Town of Pahrump, Nevada's finances and to demonstrate the Town's accountability for the revenues it receives. Any comments, further questions, or requests for additional information should be addressed to:

Town Administration
Town of Pahrump, Nevada
400 N. Highway 160
Pahrump, Nevada 89048

TOWN OF PAHRUMP, NEVADA
STATEMENT OF NET ASSETS
June 30, 2009

	Primary Government		
	Governmental Activities	Business-type Activities	Total
Assets:			
Cash and cash equivalents	\$ 8,707,204	\$ 2,179,049	\$ 10,886,253
Interest receivable	73,610	16,550	90,160
Taxes receivable	225,803	-	225,803
Prepaid expenses	153,098	2,520	155,618
Due from other governments	231,650	-	231,650
Accounts receivable	-	469,559	469,559
Restricted assets - cash	-	141,996	141,996
Capital assets net of accumulated depreciation	6,076,695	1,025,571	7,102,266
Total assets	15,468,060	3,835,245	19,303,305
Liabilities:			
Accounts payable	917,202	10,923	928,125
Accrued payroll and benefits	211,314	139,828	351,142
Accrued compensated absences	214,188	88,870	303,058
Current portion of long-term debt:			
Notes payable	73,610	-	73,610
Interest payable	10,107	-	10,107
Total current liabilities	1,426,421	239,621	1,666,042
Long-term liabilities:			
Notes payable	211,942	-	211,942
Total liabilities	1,638,363	239,621	1,877,984
Fund equity/Net assets:			
Invested in capital assets, net of debt	5,781,036	1,025,571	6,806,607
Restricted for:			
Capital projects	1,594,739	141,996	1,736,735
Debt service	36,795	-	36,795
Unrestricted	6,317,127	2,428,057	8,745,184
Total net assets	\$ 13,829,697	\$ 3,595,624	\$ 17,425,321

The notes to the financial statements are an integral part of this statement.

TOWN OF PAHRUMP, NEVADA

STATEMENT OF ACTIVITIES

June 30, 2009

Functions/Programs	Program Revenues			Changes in Net Assets		
	Expenses	Charges for Service	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Primary governments:						
General government	\$ (2,160,583)	\$ 537,655	\$ 103,402	\$ (1,519,526)	\$ -	\$ (1,519,526)
Public safety	(2,263,210)	27,166	6,496	(2,229,548)	-	(2,229,548)
Public works	(580,312)	-	267,300	(313,012)	-	(313,012)
Health and sanitation	(15,062)	16,520	-	1,458	-	1,458
Culture and recreation	(213,415)	32,441	-	(180,974)	-	(180,974)
Community support	(377,362)	168,694	42,942	(165,726)	-	(165,726)
Debt service:						
Interest	(12,597)	-	-	(12,597)	-	(12,597)
Total governmental activities	(5,622,541)	782,476	420,140	(4,419,925)	-	(4,419,925)
Business-type activities:						
Ambulance	(3,214,784)	3,375,048	60,000	-	220,264	220,264
Total primary governments	\$ (8,837,325)	\$ 4,157,524	\$ 480,140	(4,419,925)	220,264	(4,199,661)
General Revenues:						
Property taxes				2,792,033	-	2,792,033
Fuel tax				277,249	-	277,249
Room tax				427,851	-	427,851
Consolidated taxes				754,694	-	754,694
Investment income				418,012	87,028	505,040
Miscellaneous				23,242	-	23,242
Loss on disposition of capital assets				(60,086)	(4,240)	-
Total general revenues and transfers				4,632,995	82,788	4,780,109
Change in net assets				213,070	303,052	516,122
Net assets - beginning of year				13,616,627	3,292,572	16,909,199
Net assets - end of year				\$ 13,829,697	\$ 3,595,624	\$ 17,425,321

The notes to the financial statements are an integral part of this statement

**TOWN OF PAHRUMP, NEVADA
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2009**

	Major Funds			
	General Fund	Road Special Revenue Fund	3/10 Fairgrounds Room Tax Fund	Capital Projects Fund
<u>ASSETS</u>				
Pooled cash and investments	\$ 1,718,180	\$ 670,245	\$ 1,269,830	\$ 1,338,479
Interest receivable	18,934	5,610	8,690	9,626
Taxes receivable	183,462	-	-	-
Room taxes receivable	-	-	12,312	-
Prepaid insurance	153,098	-	-	-
Due from other governments	149,353	49,762	-	-
Total assets	<u>\$ 2,223,027</u>	<u>\$ 725,617</u>	<u>\$ 1,290,832</u>	<u>\$ 1,348,105</u>
<u>LIABILITIES</u>				
Accounts payable	\$ 106,998	\$ 725,617	\$ 17,014	\$ -
Accrued payroll and benefits	183,167	-	-	-
Deferred taxes	168,357	-	-	-
Total liabilities	<u>458,522</u>	<u>725,617</u>	<u>17,014</u>	<u>-</u>
<u>FUND BALANCE</u>				
Reserved for:				
Debt service	-	-	-	-
Claims and judgments	100,000	-	-	-
Unreserved:				
Designated for subsequent year	1,184,239	-	1,200,764	1,158,535
Undesignated	480,266	-	73,054	189,570
Total fund balance	<u>1,764,505</u>	<u>-</u>	<u>1,273,818</u>	<u>1,348,105</u>
Total liabilities and fund balance	<u>\$ 2,223,027</u>	<u>\$ 725,617</u>	<u>\$ 1,290,832</u>	<u>\$ 1,348,105</u>

The notes to the financial statements are an integral part of this statement.

Other Governmental Funds		Totals
\$ 3,711,241	\$ 8,707,975	
30,475	73,335	
6,944	190,406	
23,085	35,397	
-	153,098	
<u>32,535</u>	<u>231,650</u>	
\$ 3,804,280	\$ 9,391,861	
\$ 67,573	\$ 917,202	
28,147	211,314	
<u>6,342</u>	<u>174,699</u>	
<u>102,062</u>	<u>1,303,215</u>	
36,795	36,795	
-	100,000	
2,323,779	5,867,317	
<u>1,341,644</u>	<u>2,084,534</u>	
<u>3,702,218</u>	<u>8,088,646</u>	
\$ 3,804,280	\$ 9,391,861	

The notes to the financial statements are an integral part of this statement.

TOWN OF PAHRUMP, NEVADA
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET ASSETS
June 30, 2009

Total fund balance - governmental funds	\$ 8,088,646
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets net of the related depreciation are not reported in the Governmental Funds financial statements because they are not current financial resources, but they are reported in the statement of net assets.	6,076,695
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.	174,699
Certain liabilities (such as bonds payable and capital leases payable) are not reported in the Governmental Funds financial statements because they are not due and payable, but they are presented as liabilities in the statement of net assets.	(295,659)
Certain liabilities, such as compensated absences, are not reported in the governmental funds financial statements because they are not due and payable, but they are presented as liabilities in the Statement of Net Assets.	<u>(214,188)</u>
Total net assets - governmental activities	<u>\$ 13,830,193</u>

The notes to the financial statements are an integral part of this statement.

Other Governmental Funds		Totals
\$ 377,046		\$ 3,116,430
-		33,120
165,203		554,647
420,197		1,488,593
190,629		190,629
170,442		446,634
<u>1,323,517</u>		<u>5,830,053</u>
190,257		2,175,811
-		2,043,117
267,300		577,511
142,220		171,769
318,919		376,866
23,282		23,282
161,608		161,608
70,586		70,586
14,827		14,827
<u>1,188,999</u>		<u>5,615,377</u>
<u>134,518</u>		<u>214,676</u>
99,323		103,743
<u>(4,420)</u>		<u>(103,743)</u>
94,903		-
229,421		214,676
<u>3,472,797</u>		<u>7,873,970</u>
<u>\$ 3,702,218</u>		<u>\$ 8,088,646</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF PAHRUMP, NEVADA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

Net Change in Fund Balance - Governmental Funds **\$ 214,676**

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are shown in the statement of net assets and allocated over the estimated useful lives as annual depreciation expenses in the statement of activities. (89,305)

Property taxes that are collected in the time to pay obligations of the current period are reported as revenue in the fund statements. However, amounts that related to prior periods that first become available in the current period should not be reported as revenue in the statement of activities. 65,645

The issuance of long-term debt (e.g., bonds) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts and other similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items. 72,816

Generally, expenditures recognized in fund financial statements are limited to only those that use current financial resources, but expenses are recognized in the statement of activities when incurred. (50,267)

Change in net assets of governmental activities **\$ 213,565**

The notes to the financial statements are an integral part of this statement.

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2009

	Budget		Actual	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Property taxes	\$ 2,804,139	\$ 2,804,139	\$ 2,589,882	\$ (214,257)
Fines and fees	50,000	50,000	33,120	(16,880)
Licenses and permits:				
Franchise fees	150,000	150,000	148,951	(1,049)
Gaming licenses	235,000	235,000	227,813	(7,187)
Liquor licenses	15,000	15,000	12,680	(2,320)
Total licenses and permits	400,000	400,000	389,444	(10,556)
Intergovernmental:				
Consolidated tax	700,000	700,000	699,486	(514)
Grants	-	-	6,496	6,496
Total intergovernmental	700,000	700,000	705,982	5,982
Other:				
Investment income	100,000	100,000	102,205	2,205
Donations	-	-	1,300	1,300
Miscellaneous	100,000	100,000	23,242	(76,758)
Total other	200,000	200,000	126,747	(73,253)
Total revenues	4,154,139	4,154,139	3,845,175	(308,964)

The notes to the financial statements are an integral part of this statement.

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (Continued)
YEAR ENDED JUNE 30, 2009

	Budget		Actual	Variance With Final Budget Positive (Negative)
	Original	Final		
Expenditures:				
General government:				
Administration:				
Salaries and wages	\$ 457,000	\$ 457,000	\$ 354,033	\$ 102,967
Employee benefits	215,000	215,000	159,706	55,294
Services and supplies	500,000	500,000	408,371	91,629
Capital outlay	50,000	50,000	20,860	29,140
Total administration	<u>1,222,000</u>	<u>1,222,000</u>	<u>942,970</u>	<u>279,030</u>
Buildings and grounds:				
Salaries and wages	567,000	567,000	500,485	66,515
Employee benefits	253,000	253,000	211,016	41,984
Services and supplies	355,000	355,000	276,031	78,969
Capital outlay	165,000	165,000	55,052	109,948
Total buildings and grounds	<u>1,340,000</u>	<u>1,340,000</u>	<u>1,042,584</u>	<u>297,416</u>
Total general government	<u>2,562,000</u>	<u>2,562,000</u>	<u>1,985,554</u>	<u>576,446</u>
Public safety:				
Fire department:				
Salaries and wages	1,112,000	1,112,000	1,143,193	(31,193)
Employee benefits	551,000	551,000	493,790	57,210
Services and supplies	357,450	357,450	261,547	95,903
Capital outlay	325,000	325,000	144,587	180,413
Total public safety	<u>2,345,450</u>	<u>2,345,450</u>	<u>2,043,117</u>	<u>302,333</u>
Culture and recreation:				
Television:				
Services and supplies	25,000	25,000	7,543	17,457
Capital outlay	3,000	3,000	-	3,000
Total television	<u>28,000</u>	<u>28,000</u>	<u>7,543</u>	<u>20,457</u>
Arena and fair activities:				
Services and supplies	25,000	25,000	16,486	8,514
Capital outlay	5,000	5,000	5,520	(520)
Total arena and fair activities	<u>30,000</u>	<u>30,000</u>	<u>22,006</u>	<u>7,994</u>
Total culture and recreation	<u>58,000</u>	<u>58,000</u>	<u>29,549</u>	<u>28,451</u>
Total expenditures	<u>4,965,450</u>	<u>4,965,450</u>	<u>4,058,220</u>	<u>907,230</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (Continued)
YEAR ENDED JUNE 30, 2009

	Budget		Actual	Variance With Final Budget Positive (Negative)
	Original	Final		
Excess (deficiency) of revenues over expenditures	\$ (811,311)	\$ (811,311)	\$ (213,045)	\$ 598,266
Other financing sources (uses):				
Operating transfers out	-	-	(99,323)	(99,323)
Net change in fund balance	(811,311)	(811,311)	(312,368)	498,943
Fund balance:				
Beginning of year	<u>1,106,087</u>	<u>1,106,087</u>	<u>2,076,873</u>	<u>970,786</u>
End of year	<u>\$ 294,776</u>	<u>\$ 294,776</u>	<u>\$ 1,764,505</u>	<u>\$ 1,469,729</u>

The notes to the financial statements are an integral part of this statement.

**TOWN OF PAHRUMP, NEVADA
MAJOR FUND - ROAD SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2009**

	Budget		Actual	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Intergovernmental:				
Gas tax \$1.75	\$ 325,000	\$ 325,000	\$ 277,249	\$ (47,751)
Other:				
Investment income	-	-	32,962	32,962
Total revenues	325,000	325,000	310,211	(14,789)
Expenditures:				
Public works:				
Services and supplies	325,000	325,000	310,211	14,789
Excess (deficiency) of revenues over expenditures	-	-	-	-
Fund balance:				
Beginning of year	-	-	-	-
End of year	\$ -	\$ -	\$ -	\$ -

The notes to the financial statements are an integral part of this statement.

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - 3/10 FAIR GROUNDS ROOM TAX SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2009

	Budget		Actual	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes:				
Room tax	\$ 150,000	\$ 150,000	\$ 149,502	\$ (498)
Intergovernmental:				
Grant income	1,024,200	1,024,200	42,942	(981,258)
Other:				
Investment income	<u>25,000</u>	<u>25,000</u>	<u>53,556</u>	<u>28,556</u>
Total revenues	<u>1,199,200</u>	<u>1,199,200</u>	<u>246,000</u>	<u>(953,200)</u>
Expenditures:				
Community support:				
Services and supplies	-	-	15,005	(15,005)
Capital outlay	<u>1,924,200</u>	<u>1,924,200</u>	<u>42,942</u>	<u>1,881,258</u>
Total expenditures	<u>1,924,200</u>	<u>1,924,200</u>	<u>57,947</u>	<u>1,866,253</u>
Excess (deficiency) of revenues over expenditures	(725,000)	(725,000)	188,053	913,053
Fund balance:				
Beginning of year	<u>780,992</u>	<u>780,992</u>	<u>1,085,765</u>	<u>304,773</u>
End of year	<u>\$ 55,992</u>	<u>\$ 55,992</u>	<u>\$ 1,273,818</u>	<u>\$ 1,217,826</u>

The notes to the financial statements are an integral part of this statement.

**TOWN OF PAHRUMP, NEVADA
MAJOR FUND - CAPITAL PROJECTS FUND
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2009**

	Budget		Actual	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Other:				
Investment income	\$ 45,000	\$ 45,000	\$ 62,927	\$ 17,927
Expenditures:				
Capital projects	<u>1,000,000</u>	<u>1,000,000</u>	<u>-</u>	<u>1,000,000</u>
Excess (deficiency) of revenues over expenditures	(955,000)	(955,000)	105,150	1,060,150
Fund balance:				
Beginning of year	<u>960,159</u>	<u>960,159</u>	<u>1,238,535</u>	<u>278,376</u>
End of year	<u>\$ 5,159</u>	<u>\$ 5,159</u>	<u>\$ 1,348,105</u>	<u>\$ 1,342,946</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF PAHRUMP, NEVADA
PROPRIETARY FUND
MAJOR FUND - AMBULANCE ENTERPRISE FUND
STATEMENT OF NET ASSETS
June 30, 2009

2009

Assets

Current assets:

Pooled cash and investments	\$ 2,179,049
Interest receivable	16,550
Accounts receivable, net of allowance for uncollectibles	469,559
Prepaid insurance	<u>2,520</u>
Total current assets	<u>2,667,678</u>

Restricted assets:

Cash	<u>141,996</u>
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Fixed assets:

Land	120,000
Building	480,000
Vehicles	1,337,248
Equipment	336,828
Less accumulated depreciation	<u>(1,248,505)</u>
Total fixed assets, net of depreciation	<u>1,025,571</u>

Total assets	<u>3,835,245</u>
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Liabilities

Accounts payable	10,923
Accrued payroll	139,828
Compensated absences	<u>88,870</u>

Total liabilities	<u>239,621</u>
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Net assets

Invested in capital assets	1,025,571
Reserved for capital assets	141,996
Unreserved	<u>2,428,057</u>

Total net assets	<u>\$ 3,595,624</u>
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The notes to the financial statements are an integral part of this statement.

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. Although the Town has the option to apply FASB pronouncements issued after that date to its business-type activities and enterprise funds, the Town has chosen not to do so. The more significant accounting policies established in GAAP and used by the Town are discussed below.

1. Reporting Entity

The Town is governed by an elected five member council. As required by generally accepted accounting principles, these financial statements present the Town's funds for which the Town is considered to be financially accountable. There were no component units of the Town at June 30, 2009. The Town is not included in any other governmental reporting entity as a component unit as defined by Governmental Accounting Standards Board pronouncements.

2. Basic Financial Statements

The Town's basic financial statements consist of government-wide statements and the fund financial statements. The government-wide statements include a Statement of Net Assets and a Statement of Activities. The fund financial statements include financial information for the two fund types: governmental and proprietary. Reconciliations between the fund statements, the Statement of Net Assets, and the Statement of Activities are also included along with Statements of Revenues, Expenditures and Changes in Fund Balances for the Town's General Fund and its other major funds.

3. Government-wide Financial Statements

The government-wide financial statements are made up of the Statement of Net Assets and the Statement of Activities. These statements include the aggregated financial information of the Town as a whole. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. For the most part, the effect of interfund activity has been removed from these statements.

The Statement of Net Assets presents the consolidated financial position of the Town at year-end, in separate columns, for both governmental and business-type activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or program is offset by program revenues. Direct expenses are those that are specifically associated with a program or service and are, therefore, clearly identifiable to a particular function. Program revenues include operating grants and contributions and investment earnings legally restricted to support a specific program. Taxes and other revenues not included among program revenues are reported instead as general revenues. This statement provides a net cost or net revenue of specific programs and functions within the Town. Those functions with a net cost are generally dependent on general-purpose tax revenues, such as property tax, to remain operational.

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

4. Fund Financial Statements

The financial accounts of the Town are organized on the basis of funds. Each is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts comprised of assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Separate financial statements are provided for governmental funds and proprietary funds.

The presentation emphasis in the fund financial statements is on major funds for governmental funds. Major individual governmental funds are required to be reported in separate columns on the fund financial statements. Major funds are determined based on minimum criteria set forth in GASB Statement Number 34. The Town may also display other funds as major funds if it believes the presentation will provide useful information to the users of the financial statements.

5. Measurement Focus, Basis of Accounting, and Basis of Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Gross receipts and sales taxes are considered "measurable" when in the hands of intermediary collecting governments and are then recognized as revenue. The government considers revenues to be "available" if they are collected within 60 days of the end of the current fiscal period. Anticipated refunds of taxes are recorded as liabilities and reductions of revenue when they are measurable and the payment seems certain. In general, expenditures are recorded when liabilities are incurred. The exception to this rule is that principal and interest on debt service, as well as liabilities related to compensated absences and claims and judgments, are recorded when payment is due.

The major revenue sources of the Town include consolidated taxes (sales tax) and ad valorem taxes (property tax).

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

5. Measurement Focus, Basis of Accounting, and Basis of Presentation (Continued)

The Town reports the following major governmental funds:

General Fund - The General Fund is the general operating fund of the Town. It is used to account for all resources and cost of operations traditionally associated with governments which are not required to be accounted for in other funds.

Road Special Revenue Fund - The Road Special Revenue Fund is used to account for gas tax revenues allocated for the highways and streets improvement and maintenance.

3/10 Fairgrounds Room Tax Special Revenue Fund - The Fairgrounds Fund is used to account for room tax allocated for the maintenance and capital needs of the fairgrounds.

Capital Projects Fund - The Capital Projects Fund is used to account for general acquisition and construction projects of the Town.

Additionally the Town reports the following major proprietary fund types:

Enterprise Fund - The Pahrump Ambulance Fund is used to account for the revenue and expenses associated with providing ambulance services.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 are generally followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The Town has elected not to follow this subsequent private-sector guidance.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Pahrump Ambulance Fund are customer charges. Expenses are those required to provide the service. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

6. Assets, Liabilities, and Equity

a. Deposits and Investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Investments are stated at fair value on the balance sheet. Fair value is the amount at which a financial instrument could be exchanged in a current transaction between willing parties other than in a forced or liquidation sale. Changes in the fair value of Town investments are part of investment income which is included in revenue from local sources on the combined Statement of Revenues, Expenditures, and Changes in Fund Balance. (See Note D1).

Nevada Revised Statutes authorize the Town to invest in:

- i. Obligations of the U.S. Treasury and U.S. Agencies in which the maturity dates do not extend more than ten years from the date purchased.
- ii. Negotiable certificates of deposit issued by commercial banks or insured savings and loan associations (those over \$100,000 must be fully collateralized).
- iii. Negotiable notes or short-term negotiable bonds issued by local governments within Nevada.
- iv. Eligible bankers' acceptances which do not exceed 180 days maturity and do not exceed 20 percent of the portfolio.
- v. Commercial paper with a rating of A-1 or P-1 that does not exceed 270 days maturity and does not exceed 20 percent of the portfolio.
- vi. The State of Nevada's Local Government Investment Pool.
- vii. Repurchase agreements that are collateralized at 102 percent of the repurchase price and do not exceed 90 days maturity. Securities used for collateral must meet the criteria listed above.
- viii. Money market mutual funds which are rated as "AAA" or its equivalent and invest only in securities issued by the Federal Government, U.S. Agencies, or repurchase agreements fully collateralized by such securities
- ix.

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

6. Assets, Liabilities, and Equity (Continued)

b. Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "interfund receivables/payables" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds".

Advances between funds are offset by a fund balance reserve account in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

Taxes on real property are levied in July of each year and are due in July. They can be paid in quarterly installments in August, October, January, and March. In the event of nonpayment, the County Treasurer is authorized to hold the property for two years, subject to redemption upon payment of taxes, penalties, and costs, together with interest at the rate of 10 percent per year from the date the taxes were due until paid. If delinquent taxes are not paid within the two year redemption period, the County Treasurer obtains a deed to the property free of all encumbrances. Upon receipt of a deed, the County Treasurer may sell the property to satisfy the tax lien.

Article X, Section 2 of the Constitution of the State of Nevada limits the total taxes levied by all overlapping governmental units within the boundaries of any county (i.e., the County, the County School District, the State, and any other City, Town, or special District) to an amount not to exceed \$5 per \$100 of assessed valuation of the property being taxed. The Nevada Legislature enacted provisions whereby the combined overlapping tax rate was limited to \$3.64 per \$100 of assessed valuation. (See Note D2)

c. Inventories and Prepaid Items

The costs of governmental fund type inventories are recorded as expenditures when purchased rather than when consumed.

There were no material inventories reported in the government-wide financial statements.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. There were no material prepaid expenses as of June 30, 2009.

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

6. Assets, Liabilities, and Equity (Continued)

d. Restricted Assets

Certain cash assets of the enterprise fund are from revenue for specific use by the enterprise fund and are classified as restricted assets because their use is restricted by agreement.

e. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$1,000 and an estimated useful life in excess of one year. If purchased or constructed, capital assets are recorded at historical cost or estimated historical cost and updated for additions and retirements during the year. Donated capital assets are valued at their estimated value as of the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized. (See note D3)

Capital assets are being depreciated using the straight-line method over the following estimated useful lives:

<u>Capital Assets</u>	<u>Years</u>
Buildings and Improvements	25-50
Vehicles	8
Various Other Equipment	5-20
Infrastructure	25-50

GASB No. 34 requires the Town to report and depreciate new infrastructure assets. Infrastructure assets include roads, bridges, underground pipe (other than related to utilities), traffic signals, etc. Neither their historical cost nor related depreciation has historically been reported in the financial statements. The retroactive reporting of infrastructure is subject to an extended implementation period and is first effective for fiscal years ending in 2008. The Town is required to capitalize and report its major general infrastructure assets acquired in the fiscal years ending after June 30, 1980. In addition, infrastructure assets acquired before June 30, 1980 that received significant reconstruction must be capitalized. The Town of Pahrump, Nevada has no infrastructure assets that were acquired or reconstructed that must be capitalized.

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

6. Assets, Liabilities, and Equity (Continued)

f. Compensated Absences

Vested or accumulated vacation and sick leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources are reported in the government-wide financial statements. No expenditure is reported for these amounts in the fund financial statements. (See Note D5) Vacation leave and sick leave included in accrued liabilities and recorded as expenditures in governmental fund types is the amount normally liquidated from "available spendable resources".

In proprietary funds, compensated absences are recorded when the liabilities are incurred. In governmental funds, the current portion is recorded as payroll expenditure. The estimated long-term liability for compensated absences is accounted for in the government-wide financial statements.

g. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statements of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt. Deferred losses related to the refunding of debt are reported as a deferred charge component of bonds payable and are amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

h. Fund Equity

In the fund financial statements, reservations of fund balance represent amounts that are not appropriable or are legally segregated for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

6. Assets, Liabilities, and Equity (Continued)

i. Net Assets

In the government-wide statements, net assets on the Statement of Net Assets include the following:

(i) Invested in Capital Assets, net of Related Debt

This is the component of net assets that reports the difference between capital assets less both the accumulated depreciation and the outstanding balance of debt, excluding unexpended proceeds, that is directly attributable to the acquisition, construction or improvement of those assets.

(ii) Restricted Assets

This is the component of net assets that reports the constraints placed on the use of assets by either external parties and/or enabling legislation. Designations of fund balance represent tentative management plans that are subject to change.

(iii) Unrestricted

This is the component of net assets that is the difference between the assets and liabilities not reported in Invested in Capital Assets, Net of Related Debt and Restricted Assets.

It is the Town's policy to expend restricted resources first and use unrestricted resources when the restricted resources have been depleted.

j. Comparative Data/Reclassifications

Comparative total data for the prior year has been presented in selected sections of the accompanying financial statements in order to provide an understanding of the changes in the Town's financial position and operations. Also, certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

k. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

B. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

1. Explanation of certain differences between the governmental funds Balance Sheet and the government-wide Statement of Net Assets

The governmental funds Balance Sheet includes reconciliation between fund balances - total governmental funds and net assets - governmental activities as reported in the government-wide Statement of Net Assets. One element of the reconciliation explains that "certain liabilities are not reported in this fund financial statement because they are not due and payable." The details of this difference are as follows:

Bond payable	\$ 285,552
Interest payable	<u>10,107</u>
Net adjustment to increase fund balance - total governmental funds to arrive at net assets - governmental activities	<u>\$ 295,659</u>

2. Explanation of certain differences between the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances and the government-wide Statement of Activities

The governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances includes reconciliation between net changes in fund balances - total governmental funds and changes in net assets of governmental activities as reported in the government-wide Statement of Activities. One element of that reconciliation explains that "Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are shown in the Statement of Net Assets and allocated over their estimated useful lives as annual depreciation expense in the Statement of Activities." The details of this difference are as follows:

Capital outlay	\$ 438,788
Loss on disposal of assets	(60,086)
Depreciation expense	<u>(468,007)</u>
Net adjustment to reduce net changes in fund balances - total governmental funds to arrive at changes in net assets of governmental activities	<u>\$ (89,305)</u>

Another element of that reconciliation states that "the issuance of long-term debt (i.e., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities." The details of this difference are as follows:

General obligation debt principal payments	\$ <u>72,816</u>
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TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

D. DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)

3. Capital Assets

A summary of changes in capital assets for the year ended June 30, 2009 follows:

Governmental Activities:

	<u>Balance</u> <u>June 30, 2008</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2009</u>
Capital assets not being depreciated:				
Land	\$ 2,618,010	\$ 118,854	\$ 0	\$ 2,736,864
Capital assets being depreciated:				
Building	2,673,903	0	0	2,673,903
Equipment	<u>4,248,642</u>	<u>319,934</u>	<u>297,864</u>	<u>4,270,712</u>
Total capital assets being depreciated	<u>6,922,545</u>	<u>319,934</u>	<u>297,864</u>	<u>6,944,615</u>
Less accumulated depreciation for:				
Building	1,263,416	72,524	0	1,334,740
Equipment	<u>2,111,139</u>	<u>395,483</u>	<u>237,778</u>	<u>2,506,622</u>
Total accumulated depreciation	<u>3,374,555</u>	<u>468,007</u>	<u>237,778</u>	<u>3,604,784</u>
Total capital assets being depreciated, net	<u>3,547,990</u>	<u>(148,073)</u>	<u>60,086</u>	<u>3,339,831</u>
Governmental activities assets, net	<u>\$ 6,166,000</u>	<u>\$ (29,219)</u>	<u>\$ 60,086</u>	<u>\$ 6,076,695</u>

Business-type Activities:

	<u>Balance</u> <u>June 30, 2008</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2009</u>
Capital assets not being depreciated				
Land	\$ 120,000	\$ 0	\$ 0	\$ 120,000
Capital assets, being depreciated:				
Building	480,000	0	0	480,000
Equipment	<u>1,422,555</u>	<u>256,120</u>	<u>4,599</u>	<u>1,674,076</u>
Total capital assets being depreciated	<u>1,902,555</u>	<u>256,120</u>	<u>0</u>	<u>2,154,076</u>
Less accumulated depreciation for:				
Building	146,667	16,000	0	162,667
Equipment	<u>976,104</u>	<u>110,093</u>	<u>(359)</u>	<u>1,085,838</u>
Total accumulated depreciation	<u>1,122,771</u>	<u>126,093</u>	<u>(359)</u>	<u>1,248,505</u>
Total capital assets being depreciated, net	<u>779,784</u>	<u>130,027</u>	<u>4,240</u>	<u>905,571</u>
Business-type activities assets, net	<u>\$ 899,784</u>	<u>\$ 130,027</u>	<u>\$ 4,240</u>	<u>\$ 1,025,571</u>

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

D. DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)

3. Capital Assets (Continued)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:

General government	\$ 56,717
Public safety	318,381
Public works	2,801
Culture and recreation	<u>90,108</u>

\$ 468,007

Business activities:

Ambulance	<u>\$ 126,093</u>
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Construction commitments:

The Town has no active construction projects as of June 30, 2009.

4. Deferred Revenue

Delinquent taxes receivable not collected within sixty days after year end are recorded as deferred revenue as they are not available to pay liabilities of the current period. Deferred taxes in the General Fund were \$168,357. Deferred taxes in the Swimming Pool Fund were \$6,342.

5. Long -term Debt

Medium-Term Obligation Fire-Rescue Service

The Town obtained a loan from the United States Department of Agriculture (USDA). The loan proceeds are being repaid at an annual interest rate of 4.5% over a ten year period with payments of \$39,910 annually.

The debt is being repaid from General Fund tax revenues. Pursuant to loan requirements, the Town must set aside \$3,910 per year, for ten years, to cover the interest and principal payment in the event the Town cannot make complete principal and interest payments. If all loan payments have been met at the end of the ten year period this loan reserve will be available to the Town to spend at its discretion. At June 30, 2009, the Debt Service fund had an ending fund balance of \$36,795. As of June 30, 2009 the required reserve was \$31,280.

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

D. DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS (Continued)

5. Long-term Debt (Continued)

Annual debt service requirements to maturity for the loan as of June 30, 2009 are as follows:

<u>Year Ended June 30,</u>	<u>Principal</u>	<u>Interest</u>
2010	37,773	2,137
2011	9,713	437
	<u>\$ 47,486</u>	<u>\$ 2,574</u>

Medium-Term Obligation Note

The Town obtained a medium-term obligation note for the purchase of a re-manufactured Aerial Platform Ladder Truck for the Fire Department. The note is being repaid at an annual interest rate of 4.060% over a ten year period with payments of \$45,503 each year.

Annual debt service requirements to maturity for the loan as of June 30, 2009 are as follows:

<u>Year Ended June 30,</u>	<u>Principal</u>	<u>Interest</u>
2010	\$ 35,837	\$ 9,666
2011	37,292	8,211
2012	38,806	6,697
2013	40,382	5,121
2014	42,021	3,482
2015	43,728	1,775
	<u>\$238,066</u>	<u>\$ 34,952</u>

During the year ended June 30, 2009, the following changes occurred in long-term debt:

Governmental Activities:

	<u>Balance</u>	<u>Net</u>	<u>Balance</u>
	<u>July 1, 2008</u>	<u>Additions</u>	<u>June 30, 2009</u>
		<u>(Reductions)</u>	
Accrued compensated absences	\$ 163,921	\$ 50,267	\$ 214,188
Notes payable	356,138	(70,586)	285,552
Total	<u>\$ 520,059</u>	<u>\$ (20,319)</u>	<u>\$ 499,740</u>

Business Type Activities:

Accrued compensated absences	<u>\$ 51,477</u>	<u>\$ 37,393</u>	<u>\$ 88,870</u>
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TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

E. OTHER INFORMATION

1. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town joined together with other local governments in the Nevada Public Agency Insurance Pool (NPAIP), a public entity risk pool currently operating as a common risk management and insurance program for member local governments. The Town pays an annual premium to NPAIP for its property, casualty, crimes, and machinery insurance coverage. NPAIP is self-sustaining through member premiums and reinsures through commercial companies for claims in excess of \$200,000 property/crime/ and equipment breakdown; casualty \$500,000 each and every insured event. As a participatory member, the maintenance deductible is \$2,000 for each insured event.

The Town participates in the Public Agency Compensation Trust (PACT). The PACT covers workers' compensation claims. Premiums are paid on a quarterly basis based on a percentage of the employees' wages.

The Town is self-insured for unemployment claims.

The Town purchases health care benefits for its employees from a commercial insurance carrier.

2. Contingent Liabilities

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by those agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

TOWN OF PAHRUMP, NEVADA
NOTES TO FINANCIAL STATEMENTS (Continued)
JUNE 30, 2009

E. OTHER INFORMATION (Continued)

3. Pension Plan

Plan Description. The Town of Pahrump is a public employer contributing to the Public Employee Retirement System of the State of Nevada (PERS), a cost sharing multi-employer defined benefit pension plan. The Plan is administered by the State of Nevada Retirement System.

Benefits, as required by Nevada Revised Statutes, are determined by the number of years of accredited service at the time of retirement and the member's highest average compensation in any 36 consecutive months. Benefit payments to which participants may be entitled under the Plan include pension, disability, and death benefits.

Monthly benefit allowances for members are computed at 2.5% for each accredited year of service prior to July 1, 2001 and 2.67% thereafter, to a maximum of 30 years, times average compensation. PERS offers several alternatives to the unmodified service retirement allowance which, in general, allows the retired employee to accept a reduced service retirement allowance payable monthly during his/her life and various optional monthly payments to a named beneficiary after his/her death. Regular members are eligible for retirement at age 65 with five years of service, age 60 with 10 years of service, or any age with 30 years of service. Police and firemen are eligible for retirement at age 65 with five years of accredited police and fire service or age 55 with 10 years of service or at age 50 with 20 years of accredited police and fire service. Benefits fully vest with 5 years of service.

Financial statements for the Plan are available by calling (775) 687-4200 or writing to:

Public Employees' Retirement System of Nevada
693 W. Nye Lane
Carson City, NV 89703-1599

Funding Policy. Contribution rates are established by NRS 286.410. The Town's contributions are based on the actuarially determined statutory rate. The Town is obligated to contribute all amounts due under the Plan. The contribution rate during 2008-2009 was 20.25 percent of payroll for regular employees and 33.5 percent for police and fireman. The contribution requirement for the year ended June 30, 2009 was \$861,253. The contributions were equal to the required contributions for the year. Contributions for the years ended June 30, 2008 and 2007 were \$709,357 and \$583,657, respectively, which equaled the determined contribution requirement.

The Town has no liability for unfunded obligations of the system as provided by Nevada Revised Statutes Chapter 286.110.

4. Other Post-employment Benefits

In addition to the pension benefits described in Note 3, the Town provides a subsidy for postretirement health care benefits, in accordance with NRS 287.023, to all retired employees who enroll with the Nevada Public Employees' Benefits Program. As of June 30, 2009, there were retirees belonging to this program. Enrolled retirees pay monthly premiums for health insurance benefits directly to the program, while the Town is required to subsidize the partial or total cost of the premium based incrementally on a retiree's number of years of service with the Town. Fiscal year 2009 represents the third year of mandated compliance with NRS 287.023. Expenditures for postretirement health care benefits are recognized on a monthly basis and total \$29,939 for the 2008-09 fiscal year.

**GENERAL, ROAD, FAIRGROUNDS
AND CAPITAL PROJECTS
(MAJOR FUNDS)**

GENERAL FUND

To account for resources and costs of operation traditionally associated with governments which are not required to be accounted for in other funds.

ROAD

To account for gas tax money received for road maintenance.

3/10 FAIRGROUNDS ROOM TAX

To account for room tax allocated for the maintenance and capital needs of the fairgrounds.

CAPITAL PROJECTS FUND

To account for general acquisition and construction projects of the Town.

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - GENERAL FUND
COMPARATIVE BALANCE SHEETS
June 30, 2009 and 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 1,718,180	\$ 1,936,232
Interest receivable	18,934	21,703
Taxes receivable	183,462	117,796
Prepaid insurance	153,098	124,521
Prepaid legal	-	10,000
Due from other governments	149,353	186,109
Due from other funds	-	35,643
Total assets	<u>\$ 2,223,027</u>	<u>\$ 2,432,004</u>
<u>Liabilities</u>		
Accounts payable	\$ 106,998	\$ 108,817
Accrued payroll	183,167	141,148
Deferred tax revenue	168,357	105,166
Total liabilities	<u>458,522</u>	<u>355,131</u>
<u>Fund Balance</u>		
Reserved for:		
Claims and judgments	100,000	300,000
Unreserved:		
Designated for subsequent year	1,184,239	1,049,636
Undesignated	480,266	727,237
Total fund balance	<u>1,764,505</u>	<u>2,076,873</u>
Total liabilities and fund balance	<u>\$ 2,223,027</u>	<u>\$ 2,432,004</u>

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008
	Budget	Actual		
Revenues:				
Taxes	\$ 2,804,139	\$ 2,589,882	\$ (214,257)	\$ 2,412,719
Fines and fees	50,000	33,120	(16,880)	43,973
Licenses and permits	400,000	389,444	(10,556)	403,321
Intergovernmental	700,000	705,982	5,982	802,156
Other	200,000	126,747	(73,253)	103,355
Total revenues	<u>4,154,139</u>	<u>3,845,175</u>	<u>(308,964)</u>	<u>3,765,524</u>
Expenditures:				
Current:				
General government	2,562,000	1,985,554	576,446	1,985,180
Public safety	2,345,450	2,043,117	302,333	1,581,788
Culture and recreation	58,000	29,549	28,451	18,274
Total expenditures	<u>4,965,450</u>	<u>4,058,220</u>	<u>907,230</u>	<u>3,585,242</u>
Excess (deficiency) of revenues over expenditures	(811,311)	(213,045)	598,266	180,282
Other financing sources (uses):				
Operating transfers out	-	(99,323)	(99,323)	(89,323)
Net change in fund balance	(811,311)	(312,368)	498,943	90,959
Fund balance:				
Beginning of year	<u>1,106,087</u>	<u>2,076,873</u>	<u>970,786</u>	<u>1,985,914</u>
End of year	<u>\$ 294,776</u>	<u>\$ 1,764,505</u>	<u>\$ 1,469,729</u>	<u>\$ 2,076,873</u>

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - GENERAL FUND
SCHEDULE OF REVENUES COMPARED TO BUDGET
YEAR ENDED JUNE 30, 2009

(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008
	Budget	Actual		
Revenues:				
Property taxes	\$ 2,804,139	\$ 2,589,882	\$ (214,257)	\$ 2,412,719
Fines and fees	50,000	33,120	(16,880)	43,973
Licenses and permits:				
Franchise fees	150,000	148,951	(1,049)	149,876
Gaming licenses	235,000	227,813	(7,187)	240,825
Liquor licenses	15,000	12,680	(2,320)	12,620
Total licenses and permits	400,000	389,444	(10,556)	403,321
Intergovernmental:				
Consolidated tax	700,000	699,486	(514)	785,805
Grants	-	6,496	6,496	16,351
Total intergovernmental	700,000	705,982	5,982	802,156
Other:				
Investment income	100,000	102,205	2,205	89,173
Rental	-	-	-	860
Donations	-	1,300	1,300	4,500
Miscellaneous	100,000	23,242	(76,758)	8,822
Total other	200,000	126,747	(73,253)	103,355
Total revenues	4,154,139	3,845,175	(308,964)	3,765,524

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - GENERAL FUND
SCHEDULE OF EXPENDITURES COMPARED TO BUDGET
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008
	Budget	Actual		
Expenditures:				
General government:				
Administration				
Salaries and wages	\$ 457,000	\$ 354,033	\$ 102,967	\$ 364,824
Employee benefits	215,000	159,706	55,294	144,482
Services and supplies	500,000	408,371	91,629	435,852
Capital outlay	50,000	20,860	29,140	11,753
Total administration	<u>1,222,000</u>	<u>942,970</u>	<u>279,030</u>	<u>956,911</u>
Buildings and grounds:				
Salaries and wages	567,000	500,485	66,515	466,591
Employee benefits	253,000	211,016	41,984	190,851
Services and supplies	355,000	276,031	78,969	270,953
Capital outlay	165,000	55,052	109,948	99,874
Total buildings and grounds	<u>1,340,000</u>	<u>1,042,584</u>	<u>297,416</u>	<u>1,028,269</u>
Total general government	<u>2,562,000</u>	<u>1,985,554</u>	<u>576,446</u>	<u>1,985,180</u>
Public safety:				
Fire department:				
Salaries and wages	1,112,000	1,143,193	(31,193)	801,982
Employee benefits	551,000	493,790	57,210	380,893
Services and supplies	357,450	261,547	95,903	171,714
Capital outlay	325,000	144,587	180,413	227,199
Total public safety	<u>2,345,450</u>	<u>2,043,117</u>	<u>302,333</u>	<u>1,581,788</u>
Culture and recreation:				
Television:				
Services and supplies	25,000	7,543	17,457	8,627
Capital outlay	3,000	-	3,000	-
Total television	<u>28,000</u>	<u>7,543</u>	<u>20,457</u>	<u>8,627</u>
Arena and fair activities:				
Services and supplies	25,000	16,486	8,514	9,647
Capital outlay	5,000	5,520	(520)	-
Total arena and fair activities	<u>30,000</u>	<u>22,006</u>	<u>7,994</u>	<u>9,647</u>
Total culture and recreation	<u>58,000</u>	<u>29,549</u>	<u>28,451</u>	<u>18,274</u>
Total expenditures	<u>\$ 4,965,450</u>	<u>\$ 4,058,220</u>	<u>\$ 907,230</u>	<u>\$ 3,585,242</u>

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - ROAD SPECIAL REVENUE FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 670,245	\$ 514,894
Interest receivable	5,610	6,112
Due from other governments	<u>49,762</u>	<u>70,315</u>
 Total assets	 <u>\$ 725,617</u>	 <u>\$ 591,321</u>
<u>Liabilities</u>		
Accounts payable	\$ 725,617	\$ 591,321
<u>Fund Balance</u>		
Unreserved-undesignated	<u>-</u>	<u>-</u>
 Total liabilities and fund balance	 <u>\$ 725,617</u>	 <u>\$ 591,321</u>

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - ROAD SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Intergovernmental:				
Gas tax \$1.75	\$ 325,000	\$ 277,249	\$ (47,751)	\$ 289,076
Other:				
Investment income	-	32,962	32,962	23,751
Total revenues	325,000	310,211	(14,789)	312,827
Expenditures:				
Public works:				
Services and supplies	325,000	310,211	14,789	312,827
Excess (deficiency) of revenues over expenditures	-	-	-	-
Fund balance:				
Beginning of year	-	-	-	-
End of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - 3/10 FAIR GROUNDS ROOM TAX SPECIAL REVENUE FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 1,269,830	\$ 1,070,137
Interest receivable	8,690	8,381
Room taxes receivable	<u>12,312</u>	<u>11,643</u>
Total assets	<u>\$ 1,290,832</u>	<u>\$ 1,090,161</u>
<u>Liabilities</u>		
Accounts payable	<u>\$ 17,014</u>	<u>\$ 4,396</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	1,200,764	780,992
Undesignated	<u>73,054</u>	<u>304,773</u>
Total fund balance	<u>1,273,818</u>	<u>1,085,765</u>
Total liabilities and fund balance	<u>\$ 1,290,832</u>	<u>\$ 1,090,161</u>

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - 3/10 FAIR GROUNDS ROOM TAX SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Taxes:				
Room tax	\$ 150,000	\$ 149,502	\$ (498)	\$ 165,735
Intergovernmental:				
Grant income	1,024,200	42,942	(981,258)	649,648
Other:				
Investment income	25,000	53,556	28,556	35,823
Total revenues	<u>1,199,200</u>	<u>246,000</u>	<u>(953,200)</u>	<u>851,206</u>
Expenditures:				
Community support:				
Services and supplies	-	15,005	(15,005)	31,648
Capital outlay	1,924,200	42,942	1,881,258	1,152,524
Total expenditures	<u>1,924,200</u>	<u>57,947</u>	<u>1,866,253</u>	<u>1,184,172</u>
Excess (deficiency) of revenues over expenditures	(725,000)	188,053	913,053	(332,966)
Fund balance:				
Beginning of year	780,992	1,085,765	304,773	1,418,731
End of year	<u>\$ 55,992</u>	<u>\$ 1,273,818</u>	<u>\$ 1,217,826</u>	<u>\$ 1,085,765</u>

TOWN OF PAHRUMP, NEVADA
 MAJOR FUND - CAPITAL PROJECTS FUND
 COMPARATIVE BALANCE SHEETS
 JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 1,338,479	\$ 1,227,477
Interest receivable	<u>9,626</u>	<u>11,058</u>
Total assets	<u>\$ 1,348,105</u>	<u>\$ 1,238,535</u>
<u>Liabilities</u>		
Accounts payable	<u>\$ -</u>	<u>\$ -</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	1,158,535	935,159
Undesignated	<u>189,570</u>	<u>303,376</u>
Total fund balance	<u>1,348,105</u>	<u>1,238,535</u>
Total liabilities and fund balance	<u>\$ 1,348,105</u>	<u>\$ 1,238,535</u>

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Intergovernmental:				
Grant income	\$ -	\$ 42,223	\$ 42,223	\$ -
Other:				
Investment income	\$ 45,000	\$ 62,927	\$ 17,927	\$ 48,376
Expenditures:				
Capital projects	1,000,000	-	1,000,000	-
Excess (deficiency) of revenues over expenditures	(955,000)	105,150	1,060,150	48,376
Other financing sources (uses):				
Operating transfers in	-	4,420	4,420	-
Net change in fund balance	(955,000)	109,570	1,064,570	48,376
Fund balance:				
Beginning of year	960,159	1,238,535	278,376	1,190,159
End of year	\$ 5,159	\$ 1,348,105	\$ 1,342,946	\$ 1,238,535

ENTERPRISE FUND

The Enterprise Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the Town's management is that the costs of providing goods and services be financed or recovered primarily through user charges.

Ambulance Enterprise Fund is used to account for revenues and expenses of the ambulance services provided for residents of the unincorporated Town of Pahrump, Nevada.

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - AMBULANCE ENTERPRISE FUND
COMPARATIVE STATEMENTS OF NET ASSETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Current assets:		
Pooled cash and investments	\$ 2,179,049	\$ 1,508,085
Interest receivable	16,550	14,597
Accounts receivable, net of allowance for uncollectibles	469,559	640,706
Prepaid Insurance	2,520	-
Total current assets	<u>2,667,678</u>	<u>2,163,388</u>
Restricted assets:		
Cash	141,996	374,448
Fixed assets:		
Land	120,000	120,000
Building	480,000	480,000
Vehicles	1,337,248	1,098,448
Equipment	336,828	324,107
Less accumulated depreciation	<u>(1,248,505)</u>	<u>(1,122,771)</u>
Total fixed assets, net of depreciation	<u>1,025,571</u>	<u>899,784</u>
Total assets	<u>3,835,245</u>	<u>3,437,620</u>
<u>Liabilities</u>		
Accounts payable	10,923	12,426
Accrued payroll	139,828	81,145
Compensated absences	88,870	51,477
Total liabilities	<u>239,621</u>	<u>145,048</u>
<u>Net assets</u>		
Invested in capital assets, net of related debt	1,025,571	899,784
Reserved for capital assets	141,996	374,448
Unreserved	<u>2,428,057</u>	<u>2,018,340</u>
Total net assets	<u>\$ 3,595,624</u>	<u>\$ 3,292,572</u>

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - AMBULANCE ENTERPRISE FUND
SCHEDULE OF REVENUES, EXPENSES,
AND CHANGES IN NET ASSETS - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Charges for services:				
Ambulance fees, net of contractual adjustments	\$ 3,500,000	\$ 3,375,048	\$ (124,952)	\$ 3,062,844
Expenses:				
Salaries and wages	1,300,000	1,256,240	43,760	989,907
Employee benefits	714,000	622,380	91,620	570,386
Services and supplies	756,500	260,398	496,102	255,058
Depreciation	150,000	126,093	23,907	113,281
Bad debt	700,000	949,673	(249,673)	917,774
Total expenses	<u>3,620,500</u>	<u>3,214,784</u>	<u>405,716</u>	<u>2,846,406</u>
Operating income (loss)	<u>(120,500)</u>	<u>160,264</u>	<u>280,764</u>	<u>216,438</u>
Non-operating revenue (expense):				
Grants	60,000	60,000	-	60,000
Investment income	25,000	87,028	62,028	66,238
Miscellaneous	1,000	-	(1,000)	-
Gain (loss) on disposal of assets	-	(4,240)	(4,240)	-
Total other income	<u>86,000</u>	<u>142,788</u>	<u>56,788</u>	<u>126,238</u>
Net income (loss)	<u>\$ (34,500)</u>	<u>303,052</u>	<u>\$ 337,552</u>	<u>342,676</u>
Net assets:				
Beginning of year	-	3,292,572	-	2,949,896
End of year	<u>\$ -</u>	<u>\$ 3,595,624</u>	<u>\$ -</u>	<u>\$ 3,292,572</u>

TOWN OF PAHRUMP, NEVADA
MAJOR FUND - AMBULANCE ENTERPRISE FUND
SCHEDULE OF CASH FLOWS
YEARS ENDED JUNE 30, 2009 AND 2008

	2009	2008
Cash flows from operating activities:		
Cash received from customers	\$ 2,596,522	\$ 2,064,331
Cash paid for services and supplies	(264,421)	(293,267)
Cash paid for employees and benefits	<u>(1,782,544)</u>	<u>(1,555,997)</u>
Net cash (used) by operating activities	<u>549,557</u>	<u>215,067</u>
Cash flows from capital and related financing activities:		
Purchase of fixed assets	(256,120)	(264,841)
Grants - Nye County	<u>60,000</u>	<u>60,000</u>
Net cash provided by capital and related financing activities	<u>(196,120)</u>	<u>(204,841)</u>
Cash flows from investing activities:		
Interest received	<u>85,075</u>	<u>63,016</u>
Net (decrease) in cash	438,512	73,242
Cash:		
Beginning of year	<u>1,882,533</u>	<u>1,809,291</u>
End of year	<u>\$ 2,321,045</u>	<u>\$ 1,882,533</u>
Reconciliation of operating (loss) to net cash (used) by operating activities:		
Operating income (loss)	<u>\$ 160,264</u>	<u>\$ 216,438</u>
Adjustments to reconcile operating (loss) to net cash (used) by operating activities:		
Depreciation	126,093	113,281
Changes in assets and liabilities:		
(Increase) decrease in prepaids	(2,520)	-
(Increase) decrease in accounts receivable	171,147	(80,739)
Increase (decrease) in accounts payable	(1,503)	(38,209)
Increase (decrease) in accrued payroll	58,683	22,660
Increase (decrease) in compensated absences	<u>37,393</u>	<u>(18,364)</u>
Total adjustments	<u>389,293</u>	<u>(1,371)</u>
Net cash (used) by operating activities	<u>\$ 549,557</u>	<u>\$ 215,067</u>

**TOWN OF PAHRUMP, NEVADA
NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2009**

	Nonmajor Special Revenue Funds	Nonmajor Debt Service Funds	Nonmajor Capital Projects Funds	Totals
<u>Assets</u>				
Pooled cash and investments	\$ 3,429,838	\$ 36,795	\$ 244,608	\$3,711,241
Interest receivable	28,449	-	2,026	30,475
Delinquent taxes receivable	6,944	-	-	6,944
Room tax receivable	23,085	-	-	23,085
Due from other governments	32,535	-	-	32,535
Total assets	<u>\$ 3,520,851</u>	<u>\$ 36,795</u>	<u>\$ 246,634</u>	<u>\$3,804,280</u>
<u>Liabilities</u>				
Accounts payable	\$ 67,573	\$ -	\$ -	\$ 67,573
Accrued payroll	28,147	-	-	28,147
Deferred taxes	6,342	-	-	6,342
Total liabilities	<u>102,062</u>	<u>-</u>	<u>-</u>	<u>102,062</u>
<u>Fund Balance</u>				
Reserved for debt service	-	36,795	-	36,795
Unreserved:				
Designated for subsequent year	2,146,736	-	177,043	2,323,779
Undesignated	1,272,053	-	69,591	1,341,644
Total fund balance	<u>3,418,789</u>	<u>36,795</u>	<u>246,634</u>	<u>3,702,218</u>
Total liabilities and fund balance	<u>\$ 3,520,851</u>	<u>\$ 36,795</u>	<u>\$ 246,634</u>	<u>\$3,804,280</u>

**TOWN OF PAHRUMP, NEVADA
NONMAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2009**

	Nonmajor Special Revenue Funds	Nonmajor Debt Service Funds	Nonmajor Capital Projects Funds	Totals
Revenues:				
Taxes	\$ 377,046	\$ -	\$ -	\$ 377,046
Licenses and permits	165,203	-	-	165,203
Intergovernmental	322,508	-	97,689	420,197
Charges for services	190,629	-	-	190,629
Other	151,134	-	19,308	170,442
Total revenues	<u>1,206,520</u>	<u>-</u>	<u>116,997</u>	<u>1,323,517</u>
Expenditures:				
Current:				
General government	190,257	-	-	190,257
Public works	267,300	-	-	267,300
Culture and recreation	142,220	-	-	142,220
Community support	318,919	-	-	318,919
Health and sanitation	23,282	-	-	23,282
Capital projects	-	-	161,608	161,608
Debt service:				
Principal	-	70,586	-	70,586
Interest	-	14,827	-	14,827
Total expenditures	<u>941,978</u>	<u>85,413</u>	<u>161,608</u>	<u>1,188,999</u>
Excess (deficiency) of revenues over expenditures	264,542	(85,413)	(44,611)	134,518
Other financing sources (uses)				
Operating transfers in	10,000	89,323	-	99,323
Operating transfers out	-	-	(4,420)	(4,420)
Total other financing sources (uses)	<u>10,000</u>	<u>89,323</u>	<u>(4,420)</u>	<u>94,903</u>
Net change in fund balance	274,542	3,910	(49,031)	229,421
Fund balance:				
Beginning of year	<u>3,144,247</u>	<u>32,885</u>	<u>295,665</u>	<u>3,472,797</u>
End of year	<u>\$ 3,418,789</u>	<u>\$ 36,795</u>	<u>\$ 246,634</u>	<u>\$ 3,702,218</u>

NONMAJOR SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

Business License Fund is used to collect and monitor business licenses within the Town.

Swimming Pool Fund is used to account for activities of the Town swimming pool

State Room Tax, 3/10 Tourism, 2/10 Economic Development, 1/10 Parks and 1/10 Arena are used to account for room tax revenues.

Fall Festival Fund is used to account for revenues of the Fall Festival.

Cemetery Fund is used to account for revenues and expenditures in the maintenance of the cemetery.

Cemetery Perpetual Fund is used to account for revenues being collected now to be able to maintain the cemetery once full.

Pahrump Airport Fund is used to account for grant money for the airport.

Fire Impact Fee and Parks Impact Fee funds are used address the infrastructure impact from growth in the town.

TOWN OF PAHRUMP, NEVADA
NONMAJOR - SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2009
(With Comparative Totals for June 30, 2008)

Page 1 of 2

	Pahrump Business License	Swimming Pool	State Room Tax	3/10 Tourism Room Tax
<u>Assets</u>				
Pooled cash and investments	\$ 127,559	\$ 465,304	\$ 97,649	\$ 823,535
Interest receivable	1,013	3,968	758	8,138
Delinquent taxes receivable	-	6,944	-	-
Room tax receivable	-	-	2,565	12,312
Due from other governments	-	9,045	-	-
Total assets	<u>\$ 128,572</u>	<u>\$ 485,261</u>	<u>\$ 100,972</u>	<u>\$ 843,985</u>
<u>Liabilities</u>				
Accounts payable	\$ 735	\$ 6,099	\$ 5,671	\$ 18,507
Accrued payroll	11,407	16,740	-	-
Deferred interest	-	-	-	-
Deferred taxes	-	6,342	-	-
Due to other funds	-	-	-	-
Total liabilities	<u>12,142</u>	<u>29,181</u>	<u>5,671</u>	<u>18,507</u>
<u>Fund Balance</u>				
Unreserved:				
Designated for subsequent year	51,665	-	84,684	671,480
Designated for Joint Town/County Fiber Project	-	-	-	-
Undesignated	64,765	456,080	10,617	153,998
Total fund balance	<u>116,430</u>	<u>456,080</u>	<u>95,301</u>	<u>825,478</u>
Total liabilities and fund balance	<u>\$ 128,572</u>	<u>\$ 485,261</u>	<u>\$ 100,972</u>	<u>\$ 843,985</u>

2/10 Economic Development Room Tax	1/10 Parks Room Tax	1/10 Arena Room Tax	Fall Festival	Pahrump Cemetery	Pahrump Cemetery Perpetual	Pahrump Airport
\$ 133,910	\$ 192,137	\$ 191,054	\$ 116,061	\$ 37,972	\$ 116,323	\$ -
1,183	1,590	1,525	-	205	946	-
-	-	-	-	-	-	-
4,104	2,052	2,052	-	-	-	-
-	-	-	-	3,343	1,647	18,500
<u>\$ 139,197</u>	<u>\$ 195,779</u>	<u>\$ 194,631</u>	<u>\$ 116,061</u>	<u>\$ 41,520</u>	<u>\$ 118,916</u>	<u>\$ 18,500</u>
\$ 5,904	\$ 3,436	\$ 2,836	\$ -	\$ 5,885	\$ -	\$ 18,500
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
<u>5,904</u>	<u>3,436</u>	<u>2,836</u>	<u>-</u>	<u>5,885</u>	<u>-</u>	<u>18,500</u>
81,381	157,128	176,032	-	25,635	116,177	-
-	-	-	-	-	-	-
<u>51,912</u>	<u>35,215</u>	<u>15,763</u>	<u>116,061</u>	<u>10,000</u>	<u>2,739</u>	<u>-</u>
<u>133,293</u>	<u>192,343</u>	<u>191,795</u>	<u>116,061</u>	<u>35,635</u>	<u>118,916</u>	<u>-</u>
<u>\$ 139,197</u>	<u>\$ 195,779</u>	<u>\$ 194,631</u>	<u>\$ 116,061</u>	<u>\$ 41,520</u>	<u>\$ 118,916</u>	<u>\$ 18,500</u>

**TOWN OF PAHRUMP, NEVADA
NONMAJOR - SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET (CONTINUED)**

JUNE 30, 2009

(With Comparative Totals for June 30, 2008)

Page 2 of 2

	Parks Impact Fee	Fire Impact Fee	Totals 2009	Totals 2008
<u>Assets</u>				
Pooled cash and investments	\$ 719,079	\$ 409,255	\$ 3,429,838	\$ 3,140,061
Interest receivable	5,855	3,268	28,449	27,688
Delinquent taxes receivable	-	-	6,944	4,359
Room tax receivable	-	-	23,085	21,831
Due from other governments	-	-	32,535	62,619
Total assets	<u>\$ 724,934</u>	<u>\$ 412,523</u>	<u>\$ 3,520,851</u>	<u>\$ 3,256,558</u>
<u>Liabilities</u>				
Accounts payable	\$ -	\$ -	\$ 67,573	\$ 50,860
Accrued payroll	-	-	28,147	21,163
Deferred interest	-	-	-	757
Deferred taxes	-	-	6,342	3,888
Due to other funds	-	-	-	35,643
Total liabilities	<u>-</u>	<u>-</u>	<u>102,062</u>	<u>112,311</u>
<u>Fund Balance</u>				
Unreserved:				
Designated for subsequent year	425,544	357,010	2,146,736	2,239,230
Designated for Joint Town/County Fiber Project	-	-	-	-
Undesignated	299,390	55,513	1,272,053	905,017
Total fund balance	<u>724,934</u>	<u>412,523</u>	<u>3,418,789</u>	<u>3,144,247</u>
Total liabilities and fund balance	<u>\$ 724,934</u>	<u>\$ 412,523</u>	<u>\$ 3,520,851</u>	<u>\$ 3,256,558</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - SPECIAL REVENUE FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

Page 1 of 2

	Pahrump Business License	Swimming Pool	State Room Tax	3/10 Tourism Room Tax
Revenues:				
Taxes	\$ -	\$ 98,697	\$ 29,010	\$ 149,503
Licenses and permits	109,676	-	-	-
Intergovernmental	-	55,208	-	-
Charges for services	-	5,415	-	-
Other	7,597	20,192	4,309	44,752
Total revenues	<u>117,273</u>	<u>179,512</u>	<u>33,319</u>	<u>194,255</u>
Expenditures:				
General government	184,508	-	-	-
Public works	-	-	-	-
Culture and recreation	-	130,873	-	-
Community support	-	-	31,002	64,957
Health and sanitation	-	-	-	-
Total expenditures	<u>184,508</u>	<u>130,873</u>	<u>31,002</u>	<u>64,957</u>
Excess (deficiency) of revenues over expenditures	<u>(67,235)</u>	<u>48,639</u>	<u>2,317</u>	<u>129,298</u>
Other financing sources (uses)				
Operating transfers in	-	-	-	-
Operating transfers out	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	(67,235)	48,639	2,317	129,298
Fund balance:				
Beginning of year	<u>183,665</u>	<u>407,441</u>	<u>92,984</u>	<u>696,180</u>
End of year	<u>\$ 116,430</u>	<u>\$ 456,080</u>	<u>\$ 95,301</u>	<u>\$ 825,478</u>

2/10 Economic Development Room Tax	1/10 Parks Room Tax	1/10 Arena Room Tax	Fall Festival	Pahrump Cemetery	Pahrump Cemetery Perpetual	Pahrump Airport
\$ 50,018	\$ 24,909	\$ 24,909	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-	-
-	-	-	-	-	-	267,300
-	-	-	168,694	11,095	5,425	-
<u>9,002</u>	<u>9,153</u>	<u>7,854</u>	<u>960</u>	<u>876</u>	<u>5,314</u>	<u>-</u>
<u>59,020</u>	<u>34,062</u>	<u>32,763</u>	<u>169,654</u>	<u>11,971</u>	<u>10,739</u>	<u>267,300</u>
-	-	-	-	-	-	-
-	-	-	-	-	-	267,300
-	11,347	-	-	-	-	-
47,608	-	-	175,352	-	-	-
-	-	-	-	<u>23,282</u>	-	-
<u>47,608</u>	<u>11,347</u>	<u>-</u>	<u>175,352</u>	<u>23,282</u>	<u>-</u>	<u>267,300</u>
-	-	-	-	-	-	-
<u>11,412</u>	<u>22,715</u>	<u>32,763</u>	<u>(5,698)</u>	<u>(11,311)</u>	<u>10,739</u>	<u>-</u>
-	-	-	-	10,000	-	-
-	-	-	-	-	-	-
-	-	-	-	<u>10,000</u>	-	-
11,412	22,715	32,763	(5,698)	(1,311)	10,739	-
<u>121,881</u>	<u>169,628</u>	<u>159,032</u>	<u>121,759</u>	<u>36,946</u>	<u>108,177</u>	<u>-</u>
<u>\$ 133,293</u>	<u>\$ 192,343</u>	<u>\$ 191,795</u>	<u>\$ 116,061</u>	<u>\$ 35,635</u>	<u>\$ 118,916</u>	<u>\$ -</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - SPECIAL REVENUE FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

Page 2 of 2

	Parks Impact Fee	Fire Impact Fee	Totals 2009	Totals 2008
Revenues:				
Taxes	\$ -	\$ -	\$ 377,046	\$ 401,952
Licenses and permits	28,361	27,166	165,203	278,300
Intergovernmental	-	-	322,508	273,270
Charges for services	-	-	190,629	256,024
Other	<u>26,778</u>	<u>14,347</u>	<u>151,134</u>	<u>114,213</u>
 Total revenues	 <u>55,139</u>	 <u>41,513</u>	 <u>1,206,520</u>	 <u>1,323,759</u>
 Expenditures:				
General government	5,749	-	190,257	207,871
Public works	-	-	267,300	211,694
Culture and recreation	-	-	142,220	199,333
Community support	-	-	318,919	563,211
Health and sanitation	<u>-</u>	<u>-</u>	<u>23,282</u>	<u>5,785</u>
 Total expenditures	 <u>5,749</u>	 <u>-</u>	 <u>941,978</u>	 <u>1,187,894</u>
 Excess (deficiency) of revenues over expenditures	 <u>49,390</u>	 <u>41,513</u>	 <u>264,542</u>	 <u>135,865</u>
 Other financing sources (uses)				
Operating transfers in	-	-	10,000	-
Operating transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
 Total other financing sources (uses)	 <u>-</u>	 <u>-</u>	 <u>10,000</u>	 <u>-</u>
 Net change in fund balance	 49,390	 41,513	 274,542	 135,865
 Fund balance:				
Beginning of year	<u>675,544</u>	<u>371,010</u>	<u>3,144,247</u>	<u>3,008,382</u>
 End of year	 <u>\$ 724,934</u>	 <u>\$ 412,523</u>	 <u>\$ 3,418,789</u>	 <u>\$ 3,144,247</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - PAHRUMP BUSINESS LICENSE SPECIAL REVENUE FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 127,559	\$ 191,345
Interest receivable	<u>1,013</u>	<u>1,693</u>
Total assets	<u>\$ 128,572</u>	<u>\$ 193,038</u>
<u>Liabilities</u>		
Accounts payable	\$ 735	\$ 2,068
Accrued payroll	<u>11,407</u>	<u>7,305</u>
Total liabilities	<u>12,142</u>	<u>9,373</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	51,665	183,665
Undesignated	<u>64,765</u>	<u>-</u>
Total fund balance	<u>116,430</u>	<u>183,665</u>
Total liabilities and fund balance	<u>\$ 128,572</u>	<u>\$ 193,038</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - PAHRUMP BUSINESS LICENSE SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Licenses and permits	\$ 145,000	\$ 109,676	\$ (35,324)	\$ 113,825
Other:				
Investment income	5,000	7,597	2,597	7,308
Total revenues	<u>150,000</u>	<u>117,273</u>	<u>(32,727)</u>	<u>121,133</u>
Expenditures:				
General government:				
Salaries and wages	160,000	119,502	40,498	113,337
Employee benefits	72,000	51,753	20,247	50,520
Services and supplies	30,000	13,253	16,747	13,174
Capital outlay	20,000	-	20,000	-
Total expenditures	<u>282,000</u>	<u>184,508</u>	<u>97,492</u>	<u>177,031</u>
Excess (deficiency) of revenues over expenditures	(132,000)	(67,235)	64,765	(55,898)
Fund balance:				
Beginning of year	<u>195,000</u>	<u>183,665</u>	<u>(11,335)</u>	<u>239,563</u>
End of year	<u>\$ 63,000</u>	<u>\$ 116,430</u>	<u>\$ 53,430</u>	<u>\$ 183,665</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - SWIMMING POOL SPECIAL REVENUE FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 465,304	\$ 412,958
Interest receivable	3,968	3,868
Delinquent property taxes	6,944	4,359
Due from other governments	9,045	11,519
Total assets	<u>\$ 485,261</u>	<u>\$ 432,704</u>
<u>Liabilities</u>		
Accounts payable	\$ 6,099	\$ 7,517
Accrued payroll	16,740	13,858
Deferred taxes	6,342	3,888
Total liabilities	<u>29,181</u>	<u>25,263</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	-	407,441
Undesignated	456,080	-
Total fund balance	<u>456,080</u>	<u>407,441</u>
Total liabilities and fund balance	<u>\$ 485,261</u>	<u>\$ 432,704</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - SWIMMING POOL SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Property taxes	\$ 106,107	\$ 98,697	\$ (7,410)	\$ 91,222
Intergovernmental:				
Consolidated tax	50,000	55,208	5,208	61,576
Charges for services:				
Pool receipts	10,000	5,415	(4,585)	15,107
Other:				
Investment income	5,000	20,192	15,192	16,244
Total other	5,000	20,192	15,192	16,244
 Total revenues	 171,107	 179,512	 8,405	 184,149
Expenditures:				
Culture and recreation:				
Salaries and wages	88,000	73,914	14,086	68,118
Employee benefits	12,000	10,314	1,686	9,471
Services and supplies	70,500	46,645	23,855	56,551
Capital outlay	325,000	-	325,000	18,677
 Total expenditures	 495,500	 130,873	 364,627	 152,817
 Excess (deficiency) of revenues over expenditures	 (324,393)	 48,639	 373,032	 31,332
Fund balance:				
Beginning of year	449,543	407,441	(42,102)	376,109
 End of year	 \$ 125,150	 \$ 456,080	 \$ 330,930	 \$ 407,441

**TOWN OF PAHRUMP, NEVADA
NONMAJOR - STATE ROOM TAX SPECIAL REVENUE FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008**

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 97,649	\$ 89,731
Interest receivable	758	827
Room tax receivable	<u>2,565</u>	<u>2,426</u>
 Total assets	 <u>\$ 100,972</u>	 <u>\$ 92,984</u>
<u>Liabilities</u>		
Accounts payable	<u>\$ 5,671</u>	<u>\$ -</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	84,684	89,913
Undesignated	<u>10,617</u>	<u>3,071</u>
 Total fund balance	 <u>95,301</u>	 <u>92,984</u>
 Total liabilities and fund balance	 <u>\$ 100,972</u>	 <u>\$ 92,984</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - STATE ROOM TAX SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Taxes:				
Room tax	\$ 30,000	\$ 29,010	\$ (990)	\$ 34,522
Other:				
Investment income	<u>2,000</u>	<u>4,309</u>	<u>2,309</u>	<u>3,352</u>
Total revenues	32,000	33,319	1,319	37,874
Expenditures:				
Community support:				
Services and supplies	<u>53,000</u>	<u>31,002</u>	<u>21,998</u>	<u>42,803</u>
Excess (deficiency) of revenues over expenditures	(21,000)	2,317	23,317	(4,929)
Fund balance:				
Beginning of year	<u>89,913</u>	<u>92,984</u>	<u>3,071</u>	<u>97,913</u>
End of year	<u>\$ 68,913</u>	<u>\$ 95,301</u>	<u>\$ 26,388</u>	<u>\$ 92,984</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - 3/10 TOURISM ROOM TAX SPECIAL REVENUE FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 823,535	\$ 691,260
Interest receivable	8,138	7,208
Room tax receivable	<u>12,312</u>	<u>11,642</u>
 Total assets	 <u>\$ 843,985</u>	 <u>\$ 710,110</u>
 <u>Liabilities</u>		
Accounts payable	<u>\$ 18,507</u>	<u>\$ 13,930</u>
 <u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	671,480	645,992
Undesignated	<u>153,998</u>	<u>50,188</u>
 Total fund balance	 <u>825,478</u>	 <u>696,180</u>
 Total liabilities and fund balance	 <u>\$ 843,985</u>	 <u>\$ 710,110</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - 3/10 TOURISM ROOM TAX SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Taxes:				
Room tax	\$ 150,000	\$ 149,503	\$ (497)	\$ 165,736
Other:				
Investment income	<u>15,000</u>	<u>44,752</u>	<u>29,752</u>	<u>28,770</u>
Total revenues	165,000	194,255	29,255	194,506
Expenditures:				
Community support:				
Service and supplies	<u>345,000</u>	<u>64,957</u>	<u>280,043</u>	<u>104,318</u>
Excess (deficiency) of revenues over expenditures	(180,000)	129,298	309,298	90,188
Fund balance:				
Beginning of year	<u>645,992</u>	<u>696,180</u>	<u>50,188</u>	<u>605,992</u>
End of year	<u>\$ 465,992</u>	<u>\$ 825,478</u>	<u>\$ 359,486</u>	<u>\$ 696,180</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - 2/10 ECONOMIC DEVELOPMENT ROOM TAX SPECIAL REVENUE FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 133,910	\$ 117,449
Interest receivable	1,183	1,011
Room tax receivable	<u>4,104</u>	<u>3,881</u>
Total assets	<u>\$ 139,197</u>	<u>\$ 122,341</u>
<u>Liabilities</u>		
Accounts payable	<u>\$ 5,904</u>	<u>\$ 460</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	81,381	89,913
Undesignated	<u>51,912</u>	<u>31,968</u>
Total fund balance	<u>133,293</u>	<u>121,881</u>
Total liabilities and fund balance	<u>\$ 139,197</u>	<u>\$ 122,341</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - 2/10 ECONOMIC DEVELOPMENT ROOM TAX SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Taxes:				
Room tax	\$ 150,000	\$ 50,018	\$ (99,982)	\$ 55,236
Other:				
Investment income	<u>5,000</u>	<u>9,002</u>	<u>4,002</u>	<u>6,193</u>
Total revenues	155,000	59,020	(95,980)	61,429
Expenditures:				
Community support:				
Services and supplies	<u>200,000</u>	<u>47,608</u>	<u>152,392</u>	<u>184,563</u>
Excess (deficiency) of revenues over expenditures	(45,000)	11,412	56,412	(123,134)
Fund balance:				
Beginning of year	<u>100,015</u>	<u>121,881</u>	<u>21,866</u>	<u>245,015</u>
End of year	<u>\$ 55,015</u>	<u>\$ 133,293</u>	<u>\$ 78,278</u>	<u>\$ 121,881</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - 1/10 PARKS ROOM TAX SPECIAL REVENUE FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 192,137	\$ 176,051
Interest receivable	1,590	1,563
Room tax receivable	<u>2,052</u>	<u>1,941</u>
 Total assets	 <u>\$ 195,779</u>	 <u>\$ 179,555</u>
<u>Liabilities</u>		
Accounts payable	<u>\$ 3,436</u>	<u>\$ 9,927</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	157,128	166,723
Undesignated	<u>35,215</u>	<u>2,905</u>
 Total fund balance	 <u>192,343</u>	 <u>169,628</u>
 Total liabilities and fund balance	 <u>\$ 195,779</u>	 <u>\$ 179,555</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - PAHRUMP CEMETERY PERPETUAL SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Charges for services:				
Cemetery receipts	\$ 5,000	\$ 5,425	\$ 425	\$ 5,625
Other:				
Investment income	<u>3,000</u>	<u>5,314</u>	<u>2,314</u>	<u>4,000</u>
Total revenues	8,000	10,739	2,739	9,625
Expenditures:				
Health and sanitation	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures	8,000	10,739	2,739	9,625
Fund balance:				
Beginning of year	<u>106,552</u>	<u>108,177</u>	<u>1,625</u>	<u>98,552</u>
End of year	<u>\$ 114,552</u>	<u>\$ 118,916</u>	<u>\$ 4,364</u>	<u>\$ 108,177</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - PAHRUMP AIRPORT SPECIAL REVENUE FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Due from other governments	\$ 18,500	\$ 51,100
<u>Liabilities</u>		
Accounts payable	\$ 18,500	\$ 14,700
Deferred interest	-	757
Due to other funds	-	35,643
Total liabilities	18,500	51,100
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	-	-
Total liabilities and fund balance	\$ 18,500	\$ 51,100

TOWN OF PAHRUMP, NEVADA
NONMAJOR - PARKS IMPACT FEE SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Licenses and permits	\$ 15,000	\$ 28,361	\$ 13,361	\$ 95,669
Other				
Interest	<u>5,000</u>	<u>26,778</u>	<u>21,778</u>	<u>22,160</u>
Total revenues	<u>20,000</u>	<u>55,139</u>	<u>35,139</u>	<u>117,829</u>
Expenditures:				
General government:				
Services and supplies	100,000	5,749	94,251	-
Capital outlay	<u>175,000</u>	<u>-</u>	<u>175,000</u>	<u>-</u>
Total expenditures	<u>275,000</u>	<u>5,749</u>	<u>269,251</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures	(255,000)	49,390	304,390	117,829
Fund balance:				
Beginning of year	<u>261,428</u>	<u>675,544</u>	<u>414,116</u>	<u>557,715</u>
End of year	<u>\$ 6,428</u>	<u>\$ 724,934</u>	<u>\$ 718,506</u>	<u>\$ 675,544</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - FIRE IMPACT FEE SPECIAL REVENUE FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 409,255	\$ 369,730
Interest receivable	<u>3,268</u>	<u>3,285</u>
Total assets	<u>\$ 412,523</u>	<u>\$ 373,015</u>
<u>Liabilities</u>		
Accounts payable	<u>\$ -</u>	<u>\$ 2,005</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	357,010	16,868
Undesignated	<u>55,513</u>	<u>354,142</u>
Total fund balance	<u>412,523</u>	<u>371,010</u>
Total liabilities and fund balance	<u>\$ 412,523</u>	<u>\$ 373,015</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - FIRE IMPACT FEE SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Licenses and permits	\$ 35,000	\$ 27,166	\$ (7,834)	\$ 68,806
Other				
Investment income	<u>1,000</u>	<u>14,347</u>	<u>13,347</u>	<u>12,731</u>
Total revenues	36,000	41,513	5,513	81,537
Expenditures:				
General government:				
Capital outlay	<u>50,000</u>	<u>-</u>	<u>50,000</u>	<u>30,840</u>
Excess (deficiency) of revenues over expenditures	(14,000)	41,513	55,513	50,697
Fund balance:				
Beginning of year	<u>16,868</u>	<u>371,010</u>	<u>354,142</u>	<u>320,313</u>
End of year	<u>\$ 2,868</u>	<u>\$ 412,523</u>	<u>\$ 409,655</u>	<u>\$ 371,010</u>

NONMAJOR DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources and payment of notes payable and interest from governmental resources.

**TOWN OF PAHRUMP, NEVADA
NONMAJOR - DEBT SERVICE FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 and 2008**

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ <u>36,795</u>	\$ <u>32,885</u>
<u>Fund Balance</u>		
Reserved for debt service	\$ <u>36,795</u>	\$ <u>32,885</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - DEBT SERVICE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Other				
Investment income	\$ 100	\$ -	\$ (100)	\$ -
Expenditures:				
Debt service:				
Principal	70,586	70,586	-	67,685
Interest	14,827	14,827	-	17,728
Total expenditures	85,413	85,413	-	85,413
Excess (deficiency) of revenues over expenditures	(85,313)	(85,413)	(100)	(85,413)
Other financing sources (uses):				
Operating transfers in	89,323	89,323	-	89,323
Net changes in fund balance	4,010	3,910	(100)	3,910
Fund balance:				
Beginning of year	32,833	32,885	52	28,975
End of year	\$ 36,843	\$ 36,795	\$ (48)	\$ 32,885

NONMAJOR CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds and trust funds.

Special Ad Valorem Fund is used to account for a tax levy to be used specifically for capital improvements.

TV Construction Fund is used to account for the construction of a TV tower for the Town

Arena Fund is used to account for capital improvements of the arena.

Vehicle Fire Fund is used to account for vehicle acquisition of the Town.

**TOWN OF PAHRUMP, NEVADA
NONMAJOR - CAPITAL PROJECTS FUNDS
COMBINING BALANCE SHEET**

June 30, 2009

(With Comparative Actual Amounts for Year Ended June 30, 2008)

	Special Ad Valorem	TV Construction	Arena	Vehicle Fire	Totals 2009	Totals 2008
<u>Assets</u>						
Pooled cash and investments	\$ 129,799	\$ 60,940	\$ 53,869	\$ -	\$ 244,608	\$ 292,707
Interest receivable	<u>1,096</u>	<u>496</u>	<u>434</u>	<u>-</u>	<u>2,026</u>	<u>2,958</u>
Total assets	<u>\$ 130,895</u>	<u>\$ 61,436</u>	<u>\$ 54,303</u>	<u>\$ -</u>	<u>\$ 246,634</u>	<u>\$ 295,665</u>
<u>Liabilities</u>						
Accounts payable	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Fund Balance</u>						
Unreserved:						
Designated for subsequent year	93,086	30,060	53,897	-	177,043	262,986
Undesignated	<u>37,809</u>	<u>31,376</u>	<u>406</u>	<u>-</u>	<u>69,591</u>	<u>32,679</u>
Total fund balance	<u>130,895</u>	<u>61,436</u>	<u>54,303</u>	<u>-</u>	<u>246,634</u>	<u>295,665</u>
Total liabilities and fund balance	<u>\$ 130,895</u>	<u>\$ 61,436</u>	<u>\$ 54,303</u>	<u>\$ -</u>	<u>\$ 246,634</u>	<u>\$ 295,665</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - CAPITAL PROJECTS FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	Special Ad Valorem	TV Construction	Arena	Vehicle Fire	Totals 2009	Totals 2008
Revenues:						
Intergovernmental	\$ 97,689	\$ -	\$ -	\$ -	\$ 97,689	\$ 243,946
Charge for services	-	-	-	-	-	-
Other	<u>10,026</u>	<u>2,876</u>	<u>6,406</u>	<u>-</u>	<u>19,308</u>	<u>18,682</u>
Total revenues	107,715	2,876	6,406	-	116,997	262,628
Expenditures:						
Capital projects	<u>59,880</u>	<u>-</u>	<u>-</u>	<u>101,728</u>	<u>161,608</u>	<u>387,420</u>
Excess (deficiency) of revenues over expenditures	47,835	2,876	6,406	(101,728)	(44,611)	(124,792)
Other financing sources (uses):						
Operating transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,420)</u>	<u>(4,420)</u>	<u>-</u>
Net changes in fund balance	47,835	2,876	6,406	(106,148)	(49,031)	(124,792)
Fund balance:						
Beginning of year	<u>83,060</u>	<u>58,560</u>	<u>47,897</u>	<u>106,148</u>	<u>295,665</u>	<u>420,457</u>
End of year	<u>\$ 130,895</u>	<u>\$ 61,436</u>	<u>\$ 54,303</u>	<u>\$ -</u>	<u>\$ 246,634</u>	<u>\$ 295,665</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - SPECIAL AD VALOREM CAPITAL PROJECTS FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 129,799	\$ 81,038
Interest receivable	<u>1,096</u>	<u>2,022</u>
Total assets	<u>\$ 130,895</u>	<u>\$ 83,060</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	\$ 93,086	\$ 83,060
Undesignated	<u>37,809</u>	<u>-</u>
Total fund balance	<u>\$ 130,895</u>	<u>\$ 83,060</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - SPECIAL AD VALOREM CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Intergovernmental:				
Other	\$ 32,000	\$ 37,809	\$ 5,809	\$ 33,826
Grants	-	59,880	59,880	210,120
	<u>32,000</u>	<u>97,689</u>	<u>65,689</u>	<u>243,946</u>
Other:				
Investment income	<u>5,000</u>	<u>10,026</u>	<u>5,026</u>	<u>8,503</u>
Total revenues	<u>37,000</u>	<u>107,715</u>	<u>70,715</u>	<u>252,449</u>
Expenditures:				
Capital projects:				
Capital outlay	<u>250,000</u>	<u>59,880</u>	<u>190,120</u>	<u>387,420</u>
Excess (deficiency) of revenues over expenditures	(213,000)	47,835	260,835	(134,971)
Fund balance:				
Beginning of year	<u>214,031</u>	<u>83,060</u>	<u>(130,971)</u>	<u>218,031</u>
End of year	<u>\$ 1,031</u>	<u>\$ 130,895</u>	<u>\$ 129,864</u>	<u>\$ 83,060</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - TV CONSTRUCTION CAPITAL PROJECTS FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 60,940	\$ 58,037
Interest receivable	<u>496</u>	<u>523</u>
Total assets	<u>\$ 61,436</u>	<u>\$ 58,560</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	\$ 30,060	\$ 28,872
Undesignated	<u>31,376</u>	<u>29,688</u>
Total fund balance	<u>\$ 61,436</u>	<u>\$ 58,560</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - TV CONSTRUCTION CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Other:				
Investment income	\$ 2,500	\$ 2,876	\$ 376	\$ 2,188
Expenditures:				
Capital projects				
Services and Supplies	5,000	-	5,000	-
Capital outlay	25,000	-	25,000	-
Total Expenditures	30,000	-	30,000	-
Excess (deficiency) of revenues over expenditures	(27,500)	2,876	30,376	2,188
Fund balance:				
Beginning of year	28,872	58,560	29,688	56,372
End of year	\$ 1,372	\$ 61,436	\$ 60,064	\$ 58,560

TOWN OF PAHRUMP, NEVADA
NONMAJOR - ARENA CAPITAL PROJECTS FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ 53,869	\$ 47,484
Interest receivable	<u>434</u>	<u>413</u>
Total assets	<u>\$ 54,303</u>	<u>\$ 47,897</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year	\$ 53,897	\$ 44,906
Undesignated	<u>406</u>	<u>2,991</u>
Total Fund balance	<u>\$ 54,303</u>	<u>\$ 47,897</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - ARENA CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Other:				
Investment income	\$ 1,000	\$ 2,326	\$ 1,326	\$ 1,696
Donations	-	-	-	-
Rent	4,500	4,080	(420)	6,295
Total revenues	5,500	6,406	906	7,991
Expenditures:				
Capital projects				
Capital outlay	45,000	-	45,000	-
Excess (deficiency) of revenues over expenditures	(39,500)	6,406	45,906	7,991
Fund balance:				
Beginning of year	44,906	47,897	2,991	39,906
End of year	<u>\$ 5,406</u>	<u>\$ 54,303</u>	<u>\$ 48,897</u>	<u>\$ 47,897</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - VEHICLE FIRE CAPITAL PROJECTS FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2009 AND 2008

	2009	2008
<u>Assets</u>		
Pooled cash and investments	\$ <u> -</u>	\$ <u> 106,148</u>
<u>Liabilities</u>		
Accounts payable	\$ <u> -</u>	\$ <u> -</u>
<u>Fund Balance</u>		
Unreserved:		
Designated for subsequent year		106,148
Undesignated	<u> -</u>	<u> -</u>
Total fund balance	<u> -</u>	<u> 106,148</u>
Total liabilities and fund balance	\$ <u> -</u>	\$ <u> 106,148</u>

TOWN OF PAHRUMP, NEVADA
NONMAJOR - VEHICLE FIRE CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 2009
(With Comparative Actual Amounts for Year Ended June 30, 2008)

	2009		Variance- Positive (Negative)	2008 Actual
	Budget	Actual		
Revenues:				
Other:				
Investment income	\$ 5,000	\$ -	\$ (5,000)	\$ -
Total revenues	5,000	-	(5,000)	-
Expenditures:				
Capital projects:				
Capital outlay	-	101,728	(101,728)	-
Excess (deficiency) of revenues over expenditures	5,000	(101,728)	(106,728)	-
Other financing sources (uses):				
Operating transfers out	(3,910)	(4,420)	(510)	-
Net change in fund balance	1,090	(106,148)	(107,238)	-
Fund balance:				
Beginning of year	107,238	106,148	(1,090)	106,148
End of year	\$ 108,328	\$ -	\$ (108,328)	\$ 106,148

DANIEL C. McARTHUR, LTD.
Certified Public Accountant

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INDEPENDENT AUDITOR'S REPORT ON NEVADA REVISED STATUTES

Honorable Members of the Town Board
Town of Pahrump
Pahrump, Nevada

I have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Pahrump, Nevada, (the Town), as of and for the year ended June 30, 2009, which collectively comprise the Town's basic financial statements and have issued my report thereon dated November 20, 2009. I conducted my audit in accordance with auditing standards generally accepted in the United States of America.

In connection with my audit, nothing came to my attention that caused me to believe that the funds established by the Town as listed in Nevada Revised Statutes (NRS) 354.624 Section 5 (a) (1) through (5) (II) and NRS 354.6113 failed to comply with the express purposes required by NRS 354.6241 Section 1 (a), (b), (c), (d), (e), and (f) and NRS 354.6113 Section 4 (a), (b), (c), and (d), respectively. Nothing came to my attention that caused me to believe there were instances of noncompliance that are required to be reported under Nevada Revised Statute (NRS) 354.624 Section 4, except as noted in Appendix C.

As required by Nevada Revised Statutes (NRS) 354.6113 Section 4, a schedule of capital projects activity is included in the attached Appendix B.

This report is intended for the information of the Honorable Board of Trustees, management, others within the Town, and the Nevada Department of Taxation. However, this report is a matter of public record and its distribution is not limited.

Las Vegas, Nevada
November 20, 2009

THE TOWN OF PAHRUMP, NEVADA
APPENDIX A
SCHEDULE OF BUSINESS LICENSE FEES
JUNE 30, 2009

Nevada Revised Statutes Chapter 354.5989 - The Town may adopt new business license fees only if the revenue from its fees is less than a calculated maximum prescribed by the statute. During the year ended June 30, 2009 the Town did not increase the annual business license fee, and therefore, is in compliance with the statute.

**THE TOWN OF PAHRUMP, NEVADA
APPENDIX B
SCHEDULE OF CAPITAL PROJECTS ACTIVITY
JUNE 30, 2009**

The following are responses to requirements of NRS 354.6113.

NRS 354.6113.4 requires that the audit specifically identify the fund and:

1. Indicate in detail the capital projects that have been constructed with money from the fund.

Response

Expenditures were as follows:

Ad Valorem Capital Projects – Fire Equipment	\$ 59,880
Vehicle Fire Capital Projects – Rescue Vehicle	\$ 101,728

2. Specify the amount of money that will be deposited in the fund for the next fiscal year.

Response

The following sources are planned to be deposited into the funds:

Capital Projects Fund	
Interest	\$ 20,000
TV Construction	
Interest	\$ 1,000
Special Ad Valorem	
Taxes	\$ 30,000
Interest	\$ 1,500
Arena Capital Projects	
Rent	\$ 5,000
Interest	\$ 1,000

**THE TOWN OF PAHRUMP, NEVADA
APPENDIX C**

2009-01 Chapter 354.626(1) of the Nevada Revised Statutes provides that no governing body or officer or department thereof shall expend or contract to expend any money or incur any liability in excess of the amounts appropriated for that function or fund for any fiscal year.

Expenditure exceeded appropriations in the following funds for the year ending June 30, 2009:

Fund	Amount Overexpended
Cemetery Special Revenue Fund	\$ 2,282
Vehicle Fire Capital Projects Fund	\$101,728

These over expenditures were funded by available fund balance.

DANIEL C. McARTHUR, LTD.
Certified Public Accountant

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November 20, 2009

Honorable Board Members
Town of Pahrump, Nevada
Pahrump, Nevada

In planning and performing my audit of the financial statements of the Town of Pahrump as of and for the year ended June 30, 2009, in accordance with auditing standards generally accepted in the United States of America, I considered Town's internal control over financial reporting (internal control) as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Town's internal control. Accordingly, I do not express an opinion on the effectiveness of the Town of Pahrump's internal control.

However, during my audit I became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes my comments and suggestions regarding those matters. This letter does not affect my report dated November 20, 2009, on the financial statements of the Town of Pahrump.

I will review the status of these comments during my next audit engagement. I have already discussed these comments with Town management, and would be happy to discuss them in further detail at your convenience.

Sincerely,

Daniel C. McArthur, Ltd.

PAHRUMP TOWN
JUNE 30, 2009
MANAGEMENT COMMENTS MEMO

PRIOR COMMENTS

Segregation of Duties

Employees responsible for maintaining the open accounts receivable files and mailing statements on past-due accounts are also involved in handling cash receipts, and preparing deposits. Also, bad debt write-offs and contractual adjustment write-downs are the responsibility of the same employees. This combination of duties is incompatible and allows for the possible mishandling or misappropriation of cash. To improve internal controls over billings and receipts, I recommended that an employee independent of the receivable function prepare a list of daily cash receipts. Another employee should be responsible for retaining the actual checks and for making the bank deposit. Bank account reconciliations of the depository bank account should be performed by a department employee independent from the billing and collection function. The bank account should be reconciled to the accounts receivable activity on a monthly basis.

Status

As of July 2009 the Town has removed the receipts and bank reconciliation duties from the accounts receivable office to the Town administrative office. This action properly separates the recording and custody functions of the accounts receivable cycle.

Bad debt write-off policy

Nevada Revised Statutes indicate the general requirements for the collection of accounts receivable and the removal/write-off of uncollectible accounts. NRS 354.255 through 354.257 require the Town to establish uniform procedures for the collection and write-off of accounts receivable. The procedures must include but are not limited to the following:

1. Timely and accurate invoice billing to the "customer."
2. Follow up statements at 30, 60 and 90 days requesting payment of the invoice.
3. Transfer of the uncollectible accounts for legal collection action by legal counsel.
4. Determination by legal counsel as to a collectible account.

The reasons for considering an account to be bad are as follows:

1. Bankruptcy
2. Death of the debtor
3. More costly to go through collection efforts than would be collected
4. Other reasons (explanation required)

If an account is deemed to be uncollectible the reason must be in writing. In order to write off an account as a bad debt a request to the Town Board should include the following information:

1. Amount to be written off
2. Name of debtor
3. A record of collection efforts made
4. A copy of the written notice from the City Attorney

An account cannot be written off without Town Board approval.

The Town provides services to and bills many customers. I recommended the Town review its collection policy, and where applicable include the general requirements as outlined.

Status

The Town will implement the policy as suggested with a threshold on amounts that would be transferred to the City Attorney for review. The threshold would be for bad debts in excess of \$20,000.

Departmental Compensation Costing

The Town has many departments that perform services as part of town governmental functions. In many instances, one employee performs services for more than one department. When annual operating budgets are adopted employees are assigned to specific departments. When employees perform services for departments other than the department to which they are budgetarily assigned, the actual cost to provide a governmental function can be incorrect. In order to improve the financial reporting efficiency of the town, I recommend that the time worked by each employee be clearly allocated between the functions for which services were performed.

Status

The Town has delayed any action for the allocation of compensation to proper funds.

General Ledger Accounts Receivable Control

The Town does not maintain a general ledger accounting system for its Ambulance operations. The general ledgers for all funds of the Town are maintained by Nye County as required by statute. Because a general ledger is not maintained for the Ambulance fund, subsidiary accounts receivable listings cannot be reconciled to a general ledger control account. To strengthen control over ambulance accounts receivable, I recommend that the Town purchase a general ledger software program that operates with the ambulance billing and then reconcile the accounts receivable listing to the general ledger control account on a monthly basis.

Status

To date no action has been taken.

CURRENT COMMENTS

Emergency Services

Town emergency services include the Fire Department and Ambulance Services. Since 2007 the Town has increased spending on employee compensation for emergency services by \$969,111 or 38%. Of this increase \$772,435 is an increase from FY 2008 to FY 2009. Fire department costs are paid through the general fund. The increase in employee compensation costs for the fire department from FY2008 to FY 2009 is \$454,108 or 45%. General fund expenditures include three functions: general government, public safety, and culture and recreation. The only function to have significant increases in spending from FY 2008 to FY 2009 is public safety (fire department), with the majority of the increase in compensation.

The fund balance of the town's general fund decreased \$312,368 in FY 2009. The town's fund ending fund balance is \$1,764,505 as of June 30, 2009. The town faces financial uncertainty in regards to local property tax and sales tax revenues. It is probable that these revenues will drop or remain static in the near future. Under present economic conditions with the projected increase in compensation for the next two years and static revenue, the general fund balance is projected to drop to \$700,000 by June 30, 2011. At this rate the Town general fund will be financial deficient within 3 years.

I recommend that the town review planned pay increases for emergency services and determined the economic means by which to pay the increases.