

# PAHRUMP TOWN BOARD AGENDA

Vicky Parker Member	Mike Darby Member	Tom Waters Member	Carolene Endersby Member	Harley Kulkin Member
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## NOTICE TO MEMBERS OF THE AUDIENCE

The Pahrump Town Board meets the second and fourth Tuesday of each month at 7:00 PM in the Nye County Building, 2100 E. Walt Williams Drive. Agendas are available at the Town Office on the Thursday prior to each Board meeting and are posted on the Town website at [www.pahrumpnv.org](http://www.pahrumpnv.org)

BOARD MEMBER	PHONE	EMAIL	TERM EXPIRES DECEMBER 31
Vicky Parker	764-8809	<a href="mailto:vparker@pahrumpnv.org">vparker@pahrumpnv.org</a>	2012
Mike Darby	764-0751	<a href="mailto:mdarby@pahrumpnv.org">mdarby@pahrumpnv.org</a>	2012
Dr. Tom Waters	764-0949	<a href="mailto:twaters@pahrumpnv.org">twaters@pahrumpnv.org</a>	2014
Carolene Endersby	764-8791	<a href="mailto:cendersby@pahrumpnv.org">cendersby@pahrumpnv.org</a>	2014
Harley Kulkin	727-1525	<a href="mailto:hkulkin@pahrumpnv.org">hkulkin@pahrumpnv.org</a>	2014

NOTE: Town Board agendas will be posted online at [www.pahrumpnv.org](http://www.pahrumpnv.org).

There may be a quorum of Pahrump Advisory Board members present at Town Board meetings.

## TOWN OF PAHRUMP MISSION STATEMENT

**“Our mission is to balance our history as a rural community with our need to provide appropriate and sustainable services to our citizens and those who visit our community. We will do this by demonstrating honest, responsive leadership and partnering, when appropriate, to augment our resources.”**

SPECIAL NOTE: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Pahrump Town Office in writing or call 775-727-5107, prior to the meeting. Assisted listening device is available at Town Board Meetings upon request with 24 hour advance notice.

PAHRUMP TOWN BOARD MEETING  
NYE COUNTY ADMINISTRATIVE COMPLEX  
2100 E. WALT WILLIAMS DRIVE  
TUESDAY – 7:00 P.M.

JANUARY 25, 2011

AGENDA

1. **Call to Order, Moment of Silence and Pledge of Allegiance.**
2. **Discussion and possible decision** regarding Moving the Order of or Deleting an Agenda Item(s). (Action Item)
3. **Announcements** (Non-Action Item)
4. **Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
5. **Town of Pahrump Economic Development Report.** (Non-Action Item)
6. **Presentation** by Dawn Coursen, Area Director of FreeCouponUSA a New Company located in Pahrump. (Non-Action Item)
7. **Discussion and possible decision** to Appoint Advisory Board Liaison Appointments by the Chairman of the Board Pursuant to the Town Board Policy Articles 5 and 6. (Action Item)
8. **Discussion and Possible Decision** to Enter into an Agreement with Hammett & Edison, Inc., Consulting Engineers to Review and Complete the Application Processes with the Federal Communication Commission (FCC) to bring the Five Town of Pahrump TV Translator Stations, K17CL, K19BU, K24BY, K28CS & K36BQ into Compliance, Not to Exceed \$7,000.00 and All Matters Properly Related Thereto. (Action Item)
9. **Discussion and Possible Decision** Consideration of Fairgrounds Project with Acceptance and Notice to Proceed with initial Requirements, and an MOU w/the Town and Fairgrounds Project & Pahrump Fair & Festival Board. (Action Item)
10. **Discussion and possible decision** to Request Nye County to Deed over the Nye County Administration Building and Lands Commonly Referred to as the Calvada Eye Property to the town of Pahrump and All Matters Properly Related Thereto. (Action Item)
11. **Discussion and Possible Decision** on Approving Resolution #2011-01, A Resolution Creating a Pahrump Youth Advisory Board and All Matters Properly Related Thereto. (Action Item)
12. **Discussion and Possible Decision** to Approve the By-Laws for the Newly Created Pahrump Youth Advisory Board and All Matters Properly Related Thereto. (Action Item)

**13. Discussion and Possible Decision** on Amending Resolution #2009-02, A Resolution to Establish a Policy and Guidelines for Rules of Procedure at the Pahrump Town Board Meetings. (Action Item)

**14. Discussion** on Creating Town of Pahrump Goals and Objectives. (Non-Action Item)

**15. Discussion and possible decision** Consent agenda items: (Action Item)

- a. Action – Approval of Town Vouchers.
- b. Action – Approval of Special Town Board meeting minutes of December 14, 2010.
- c. Action – Approval to accept Ms. Nora McCall and Mr. Michael Selbach to the Pahrump Tourism and Convention Council Advisory Board.
- d. Action – Approval to accept Mr. Frank Maurizio to the Pahrump Nuclear Waste & Environmental Advisory Board.

**16. Future Meetings/Workshops: Date, Time and Location** (Non-Action Item)

**17. Public Comment:** Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020(2)(c)(3). (Non-Action Item)

**18. Town Board Member’s Comments** (Non-Action Item)

**19. Town Manager’s Report.** (Non-Action Item)

## **20. Adjournment**

A quorum of Advisory Board members may be present at any Town Board meeting but they will not take any formal action.

*Any member of the public, who wishes to speak during public comment or on an agenda item, at the appropriate time, will be limited to three (03) minutes.*

*Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.*

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations:

PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, FLOYD’S ACE HARDWARE, and CHAMBER OF COMMERCE

## ANNOUNCEMENTS

The Town office will be closed on Monday, February 21<sup>st</sup> in observance of Presidents Day.

The Town Office will be closed for Staff Training from Noon to 5 PM on January 27<sup>th</sup>.

Pahrump Tourism and Convention Council will meet on February 3<sup>th</sup> at 8:00 am in the Town Annex. The meetings have been moved to the 1<sup>st</sup> Thursday of each month.

Pahrump Arena Advisory Board will meet on February 10<sup>th</sup> at 7:00 pm in the Town Annex.

Parks & Recreation Advisory Board will meet on February 7<sup>th</sup> at 6:30 pm in the Town Annex.

Public Lands Advisory Board will meet on February 9<sup>th</sup> at 7:00 pm in the Town Annex.

Pahrump Veterans Memorial Advisory Board will meet on February 17<sup>th</sup> at 6:00 pm in the Town Annex.

Pahrump Incorporation Advisory Board will meet January 26<sup>th</sup> at 6:30 pm in the Town Annex.

Pahrump Tax Aides will be offering free tax service to qualified applicants in the Town Annex on Wednesday and Saturday. Contact Fern Payne at 775-727-4258.

**AGENDA ITEM REQUEST**

Requests and backup **must** be in the Town Office by **Noon, Wednesday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED      DATE OF DESIRED BOARD MEETING  
1/18/2011      01/25/11

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**CIRCLE ONE:**    Action Item      Non-Action Item      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Discussion on Town of Pahrump Economic Development Report.

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*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:  
See attached Report

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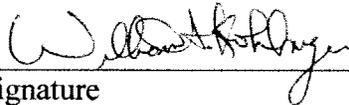
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BACKUP ATTACHED:     YES       NO

NAME OF PRESENTER(S) OF ITEM:    Town Board

SPONSORED BY:

William A. Kohbarger, Town Manager  
Print Name

  
Signature

400 N. Hwy 160  
Mailing Address

(775) 727-5107 ext. 305  
Telephone Number

## Town's Economic Development Report

01/25/11

- 1) Staff is still working on an outline for Economic Development Incentive guidelines for the Town Board to consider in attracting new & expanding companies. Terms and Conditions to be reviewed by legal department.
- 2) Staff is still having meetings with prospective manufacturer on securing 75,000 sq. ft. manufacturing site/facility in community.
- 3) Staff is still communicating with Growponics Nevada on issues facing their relocation to Pahrump.
- 4) Staff is still conducting meetings with a new potential energy company on locating facility in Pahrump.
- 5) Staff is meeting with BLM on January 28, 2011 to discuss several issues. (Landsales & Renewable Energy Projects)
- 6) Staff is still working with numerous other businesses on the possibility of relocating to Pahrump. (Sporting Goods, Solar, Manufacturing, BLM Land Sales, BMX track)
- 7) Staff has attended numerous meetings with EDEN and Nye County discussing Economic Development ventures and prospective businesses. All entities involved all working with and following up on several companies that have shown interest in relocating to Pahrump.

**AGENDA ITEM REQUEST**

Requests and backup **must** be in the Town Office by **Noon, Wednesday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED      DATE OF DESIRED BOARD MEETING  
1/18/2011      01/25/11

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**CIRCLE ONE:**    Action Item      Non-Action Item      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Ms. Dawn Coursen, Area Director of FreeCouponUSA is giving a presentation on  
FreeCouponUSA new b2b co-op business located in Pahrump

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*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:  
The Town manager is asking new and established business to come to the Town Board meetings and present what their business does.

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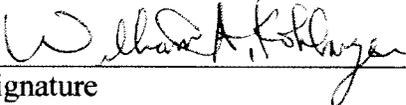
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BACKUP ATTACHED:     YES       NO

NAME OF PRESENTER(S) OF ITEM:    Ms. Dawn Coursen

SPONSORED BY:

<u>William A. Kohbarger</u>	<u></u>
Print Name	Signature
<u>400 N. Hwy 160</u>	<u>(775) 727-5107 ext.</u>
Mailing Address	Telephone Number

## William Kohbarger

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**From:** dawn@freecouponusa.com  
**Sent:** Wednesday, January 19, 2011 8:24 PM  
**To:** bkohbarger@pahrupnv.org  
**Subject:** FreeCouponUSA Contact Information

Good evening Bill,

Here is the business information you requested.

FreeCouponUSA is a localized b2b co-op. We provide businesses with a different type of marketing opportunity. Our website also provides local discounts for the entire community, free of charge.

For advertising opportunities and free consultation please contact:

Dawn Coursen - Area Director  
775.513.1917  
[dawn@freecouponusa.com](mailto:dawn@freecouponusa.com)

[www.freecouponusa.com](http://www.freecouponusa.com)



**ADVISORY BOARDS TO PAHRUMP TOWN BOARD**  
**January 25, 2011**

Airport Technical	Mr. Kulkin
Arena	Mr. Darby
Incorporation	Mrs. Endersby
Nuclear Waste & Environment	Dr. Waters
Parks & Recreation	Mr. Darby
Public Lands	Mr. Kulkin
Tourism	Mrs. Parker
Youth	Mrs. Endersby
Veteran's Memorial	Dr. Waters

**OTHER COMMITTEES AND ORGANIZATIONS**

EDEN	Dr. Waters
Nevada League of Cities and Municipalities	Town Board Chair Town Board Vice-Chairman (Alt)
Nye Communities Coalition	Town Manager
Nye County CIP	Town Manager Town Finance Director Town Fire Chief
POOL/PACT	Town Manager Town Board Chair (Alt)
Regional Planning Commission	Mrs. Parker

## **5. LIAISONS**

5.1 Town Board Members will be assigned to attend Town Advisory Board meetings as liaisons to provide a direct line of communication regarding problems, needs, and directives prescribed by the Board. Liaison reports should be given to the Town Board at the regular Board meeting immediately following the advisory board meeting to update the Town Board Members on ongoing and proposed projects.

## **6. OFFICERS**

6.1 At the first regular meeting of each year, the Board shall elect a Chair, Vice-Chair, and Town Clerk for that year.

### *6.2 Board Chair*

- 6.2.1 The Chairperson shall preside at all meetings of the Town Board.
- 6.2.2 The Chairperson shall appoint, with the approval of the Board, all Advisory Boards. The Chairperson shall designate a Member of the Board as liaison to each Advisory Board.
- 6.2.3 The Chairperson shall serve as the liaison to the Town Manager.
- 6.2.4 The Chairperson or designee shall represent the Board at community events.
- 6.2.5 The Chairperson is required to attend at least two (2) Board of County Commissioner meetings in each yearly quarter.



## Fee Agreement

Hammett & Edison, Inc., Consulting Engineers, San Francisco (hereinafter "Consultant") will be providing consulting services to the undersigned Client, as may be more fully described on correspondence or other documentation attached hereto, which is hereby made a part of this Agreement, and as may be subsequently requested by Client. Services will be provided on the basis of prevailing hourly rates plus expenses, unless otherwise noted below by Consultant:

Fixed price of \$ 7,000 for initial work.

If indicated below, a deposit will be required prior to commencement of work by Consultant:

Advance payment of \$ \_\_\_\_\_, such amount to be applied to final project invoice.

Current hourly rates are shown on the accompanying Fee Schedule. These apply to all time spent on the project, including meetings with Client or with others on Client's behalf, telephone calls, intra-office conferences among Consultant's engineers and support staff, travel, field work, research, engineering design, drafting documents, and writing letters. Expenses necessary to the project may include, without exclusion, travel and lodging, computer usage, duplication, long distance telephone calls, delivery and facsimile services, and test equipment rental.

Regular invoices are sent monthly. Invoices may also be sent upon completion of short projects or upon completion of intermediate phases of longer projects. Payment is due upon receipt and is delinquent if not paid within 30 days. A service charge of 1.5% per month is applied to amounts 30 days past due. If invoices are not paid promptly, Consultant may terminate its services and withdraw from the matter. If legal action is necessary to collect, Client agrees to submit to the mandatory jurisdiction of the courts of Sonoma County, California, and agrees to pay any reasonable legal fees, court costs, and legal interest incurred in collecting.

Client agrees that, in the event Consultant is subject to a subpoena or other court order as a result of litigation related to work performed under this Agreement and initiated by any outside party, Client will compensate Consultant at Consultant's prevailing hourly rates plus expenses for Consultant's effort in response, in the event that such fees are not paid by the initiating party. Further, should Consultant or one of Consultant's employees be named as a defendant in any suit arising out of work for Client, Client agrees to indemnify Consultant against the cost of defense and any adverse judgment, except in the event of gross negligence or intentional misconduct on the part of Consultant.

Consultant shall use best efforts to provide services for Client at the level of performance expected of professionals in this field. Nevertheless, except in the event of gross negligence or intentional misconduct on the part of Consultant, Consultant shall have no liability to Client in excess of fees paid to Consultant by Client for the subject services. This Agreement does not make Consultant an agent or employee of Client, and commitments by Consultant on behalf of Client may not be made without express authorization. The terms of this Agreement shall supersede any conflicting or restricting terms that are part of any Purchase Order or similar document that Client may issue.

*Client agrees to be bound by the terms of this Agreement, and the undersigned representative personally warrants authorization to commit Client in this manner.*

\_\_\_\_\_  
Client  
  
\_\_\_\_\_  
date  
  
\_\_\_\_\_  
tax id #

\_\_\_\_\_  
signature  
  
\_\_\_\_\_  
name  
  
\_\_\_\_\_  
title



**HAMMETT & EDISON, INC.**  
 CONSULTING ENGINEERS  
 BROADCAST & WIRELESS

WILLIAM F. HAMMETT, P.E.  
 DANE E. ERICKSEN, P.E.  
 STANLEY SALEK, P.E.  
 MARK D. NEUMANN, P.E.  
 ROBERT P. SMITH, JR.  
 RAJAT MATHUR, P.E.  
 FERNANDO DIZON  
 KENT A. SWISHER  
 IVETTA KHENOKH  
 \_\_\_\_\_  
 ROBERT L. HAMMETT, P.E.  
 1920-2002  
 EDWARD EDISON, P.E.  
 1920-2009

**Firm Profile**

Hammett & Edison, Inc., Consulting Engineers, is a professional service corporation that provides consultation on broadcast and wireless projects. The firm was founded in 1952 and has grown to nationally recognized leadership in the broadcast consulting field. The full-time technical staff comprises nine engineers, five of whom are registered as Professional Engineers. Each engineer has the use of specialized computer, instrumentation, and library facilities and is supported by drafting and administrative personnel.

Dozens of active projects are underway at any one time. Past and present clients include:

- More than 100 television stations and 400 radio stations located throughout the United States and in seven foreign countries
- City, county, state, federal, and foreign governments
- Colleges, universities, and other educational organizations
- Cellular telephone and PCS companies
- Cable television operators and regulatory entities
- Insurance companies, lenders, and other financial institutions.

Hammett & Edison, Inc. is committed to the highest standards of engineering excellence and ethical conduct in the service of its clients.

**Fee Schedule**

Senior Engineer	\$ 275 to 330 per hour
Staff Engineer	\$ 150 to 240
Support Staff	\$ 65 to 90

Regular invoices are sent monthly, covering time spent on the project and expenses incurred, including travel, test equipment, computer usage, and printing. Out-of-pocket expenses are billed at cost, without markup. Short projects may be billed upon completion.

Payment is due upon receipt of invoice. Service charges of 1.5% per month are applied to all amounts 30 days past due.

March 2005

*e-mail:* rfstudy@h-e.com  
*US Mail:* Box 280068 • San Francisco, California 94128  
*Delivery:* 470 Third Street West • Sonoma, California 95476  
*Telephone:* 707/996-5200 San Francisco • 707/996-5280 Facsimile • 202/396-5200 D.C.



**HAMMETT & EDISON, INC.**  
CONSULTING ENGINEERS  
BROADCAST & WIRELESS

WILLIAM F. HAMMETT, P.E.  
DANE E. ERICKSEN, P.E.  
STANLEY SALEK, P.E.  
MARK D. NEUMANN, P.E.  
ROBERT P. SMITH, JR.  
RAJAT MATHUR, P.E.  
FERNANDO DIZON  
KENT A. SWISHER  
IVETTA KHENOKH  

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ROBERT L. HAMMETT, P.E.  
1920-2002  
EDWARD EDISON, P.E.  
1920-2009

**BY E-MAIL BKOHBARGER@PAHRUMPNV.ORG**

October 28, 2010

Mr. William Kohbarger  
Town Manager  
Town of Pahrump  
400 North Highway 160  
Pahrump, Nevada 89060

Dear Mr. Kohbarger:

I understand that, as a result of a meeting on October 27 with Mr. George Richardson of GWRC LLC, the Town of Pahrump wishes to proceed with applications to correct the now-discovered erroneous geographic coordinates and height information for the five Town of Pahrump TV translator stations, K17CL, K19BU, K24BY, K28CS and K36BQ. I think that is a prudent course of action.

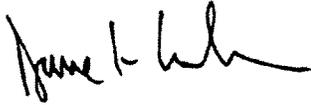
As informally outlined in my October 4 e-mail, we will undertake this work for a fixed cost of \$7,000 for all five TV translator stations. This would include the preparation of the technical portions of the FCC on-line applications, including the OET-69 interference studies and RF safety calculations and exhibits. It will also include the preparation of the technical portions of applications for Special Temporary Authority (STA); STAs are needed because the translator stations are currently operating from a site that is 1.2 km removed from the coordinates of record. We will work with Mr. Richardson regarding the details for each application, and this will include the option to make the applications flash-cut applications for digital operation, as opposed to just applications to correct the coordinates, heights, and other technical parameters. To this end, we would need you to provide us with the Town of Pahrump's FCC registration number (FRN) and password, so that we can access the on-line portion of the FCC Consolidated Database System (CDBS), where those applications will be created and electronically filed. We would even be willing to start the applications on the Town's behalf, if you do not have FCC counsel that would do this. This quotation does not include the payment of any filing fees, although as a municipal (governmental) entity no filing fees should apply.

If you wish to proceed, please return the attached Fee Agreement with an authorized signature, along with a Purchase Order for \$7,000.00.

Mr. William Kohbarger, page 2  
October 28, 2010

Thank you for considering Hammett & Edison, Inc.; for information about H&E, or myself,  
please see our web site, at [www.h-e.com](http://www.h-e.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Dane E. Ericksen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Dane E. Ericksen

tm

Enclosures

cc: Mr. Matt Lewis (w/encls) - BY E-MAIL [MLUIS@PAHRUMPNV.ORG](mailto:MLUIS@PAHRUMPNV.ORG)  
Mr. George Richardson (w/o encls.) - BY E-MAIL [GRICHARDSON@GWRC-LLC.COM](mailto:GRICHARDSON@GWRC-LLC.COM)

## William Kohbarger

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**From:** Dane Ericksen [dericksen@h-e.com]  
**Sent:** Friday, October 15, 2010 4:18 PM  
**To:** George Richardson  
**Cc:** William Kohbarger; Matt Luis; George Molnar; Todd Stansbury; Brian Claydon  
**Subject:** GWRC web site Pahrump tower information  
**Attachments:** GWRC Pahrump tower updated.pdf; ATT01249.txt; Pahrump tower.pdf

October 15, 2010

George:

In our telephone call yesterday regarding K28CS, Pahrump, you mentioned that you had corrected the west longitude value for the GWRC Pahrump tower on your web site; I had noted that the 115-58-38.5 west longitude should be either 115-58-38.05, or 115-58-38.1. I see that the seconds portion of the west longitude now indeed reads 38.05, but as you can see from the attached web page copy, now the 115° portion of the west longitude is missing.

Also, I note that your web site now shows a site elevation of 2,760 feet/841 m AMSL for the GWRC tower, whereas as recently as September 30, 2010, the site showed 2,756 feet/840.0 m AMSL; as was documented in my March 23 e-mail, the site is exactly on the topo map's 840.0-meter contour line, so unless you have a Land Surveyor's report saying 2,760 feet, I believe that you should restore the 2,756 feet/840.0 m AMSL values. If you do have a Land Surveyor's report, could you please e-mail me copy?

You mentioned that you had updated the tower elevation drawing to show the total tower height as 184 feet AGL rather than 180 feet AGL, to reflect the flashing beacon voluntarily installed on the structure, which does not require painting or lighting, and therefore does not have an FCC antenna structure registration (ASR). Could you please provide me with a PDF copy of that updated drawing? Since the earlier drawing did not indicate the site elevation, this would also be an opportunity to add that important piece of information to the drawing, with due regard to the prior paragraph.

For convenience, I am including the PDF file that was attached to my March 23 e-mail.

I look forward to working with you and the Town of Pahrump in updating the K28CS, K17CL, K19BU, K24BY and K36BQ information, so the FCC records for those stations will match the as-built facilities.

Finally, as you may or may not know, the FCC has proposed a June, 2012, deadline for analog LPTV and TV translator stations to convert to digital operation. The amount of work in filing applications to correct the coordinates and antenna elevations of the Town of Pahrump TV translator stations would be the same, whether those applications are for continued operation as analog stations, or for flash-cut applications that also correct the coordinates and heights. However, in that event the special temporary authority (STA) applications would not be mirror copies of the modification applications, so there would be a further \$300 cost per station to reflect the additional work that would be required for the STA applications. These STA applications are needed because the current, analog operation of the five TV translator stations does not match the coordinates of record or height that the FCC now shows.

If the Town of Pahrump does decide to file flash-cut applications rather than analog modification applications, it would then have either a 36-month construction period, or until the flash-cut deadline, probably whichever is the earlier date, to implement the switch from analog to digital operation.

Regards,

Dane E. Ericksen, P.E.  
Hammett & Edison, Inc.  
Consulting Engineers  
San Francisco  
[dericksen@h-e.com](mailto:dericksen@h-e.com)  
707/996-5200 voice  
707/996-5280 fax

cc1: William Kohbarger, Matt Luis

cc2: Tom Axtell, George Molnar, Todd Stansbury, Brian Claydon



6920 EDNA AVE. LAS VEGAS, NV 89117  
TEL.: 702-251-9690 OR 800-731-9716  
FAX : 702-251-9695  
Web Site: [www.gwrc-llc.com](http://www.gwrc-llc.com)  
Email: [sales@gwrc-llc.com](mailto:sales@gwrc-llc.com)



Town of Pahrump  
Attention: William Kohbarger, Town Manager & Town Board  
400 N. Highway 160  
Pahrump, NV 89060

January 18, 2011

Subject: Pahrump Translator Licensing & Digital Applications

Hi Bill,

The proposal and set price sent by Dane Erickson from Hammett & Edison, Inc. on October 28, 2010 included a complete explanation of what had to be done for the towns TV Translators to be legal and ready to change over to digital broadcast. The Translators are the property of The Town of Pahrump and registered with the FCC in Washington as The Town of Pahrump transmitters. So licensing and construction permits are the responsibility of the owners and that is the town.

Since the TV Translator stations are currently operating at a site 1.2 km, (about ¾ mile), from the location authorized by their current FCC licenses, it is important that these "clean up" applications, Flash-Cut applications, plus STA applications cover the operation until the modifications are granted. They need to be filed as quickly as possible. An FCC inspection today would surely generate multiple fines totaling thousands of dollars to the town of Pahrump.

**Flash-Cut Applications:** Required to convert an existing TV channel from digital to analog. It is good for a 36 month construction permit to include the proposed June 2012 deadline. ABC has already changed to digital.

**STA:** A Special Temporary Authorization is needed because the translators stations are currently operating from a site that 1.2km removed from the coordinates of record.

I have provided all of the information Dane needed to proceed with the coordinate modifications flash-cut applications to modify the Town of Pahrump TV Translator stations K17CL, K19BU, K24BY, K28CS and K36BQ, to convert those stations from analog to digital operation, and also to fix the incorrect site coordinates and heights now in the FCC database. However, Dane needs a Purchase Order and the Town of Pahrump's FCC consolidated database system (CDBS) account number and password, in order to start those applications. The pricing quoted by Dane at H&E of \$7,000.00 is about one half the going rate. It represents actually 5 station applications time 2 or 10 applications.

**Channel 36 (ABC):**

We were able to band-aid our Channel 36 transmitter by converting the new digital ABC programming from Potosi and still broadcast in analog. However we cannot convert to digital until the Flash-cut and clean up paperwork has been filled and accepted by the FCC.

The channel 36 (ABC) translator was never replace and is an old EMCEE transmitter. We have been patching up the unit with our spare power supplies and replacing fuses on a regular basis. It needs to be replaced, but will have to be with a digital translator, but that cannot be done until the Flash-Cut application is in place. MXD30U cost \$17,260

**All 5 Translators converted to Digital:**

TV Translators and Low Power TV stations were not required to convert to digital like the primary stations a few years ago. But the FCC is now talking about a June of 2012 Deadline. The other 4 Larcen MX100U analog translators to be converted at the factory to the new digital MXD30U would cost \$3,900 each.

Best regards,

George Richardson, President

## William Kohbarger

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**From:** GWRC Sales [sales@gwrc-llc.com]  
**Sent:** Tuesday, January 18, 2011 1:52 PM  
**To:** 'William Kohbarger'; 'Matt Luis'  
**Subject:** Pahrump Translator Licensing and Digital Conversion  
**Attachments:** Pahrump.Translator Licensing Summation.1.18.2011.doc

Hi Bill and Matt,

Attached is a letter addressed to Bill and the Town Board on the licensing issues for the translators. The price that Dane provided was about ½ the going rate for broadcast engineering companies and they were highly recommended by PBS.

Whenever you license with the FCC you receive a FCC registration number (FRN) and put in your own password to access your data.

Dane and I both need the Town of Pahrump FRN and the password to access the FCC data on your behalf. My requirement is to modify the database on the land mobile radios for maintenance and Pahrump Fire. H&E does not do land mobile and I think we may be able to do it on-line.

I plan on being at the board meeting on Tuesday, please provide directions to new meeting location.

Best regards,

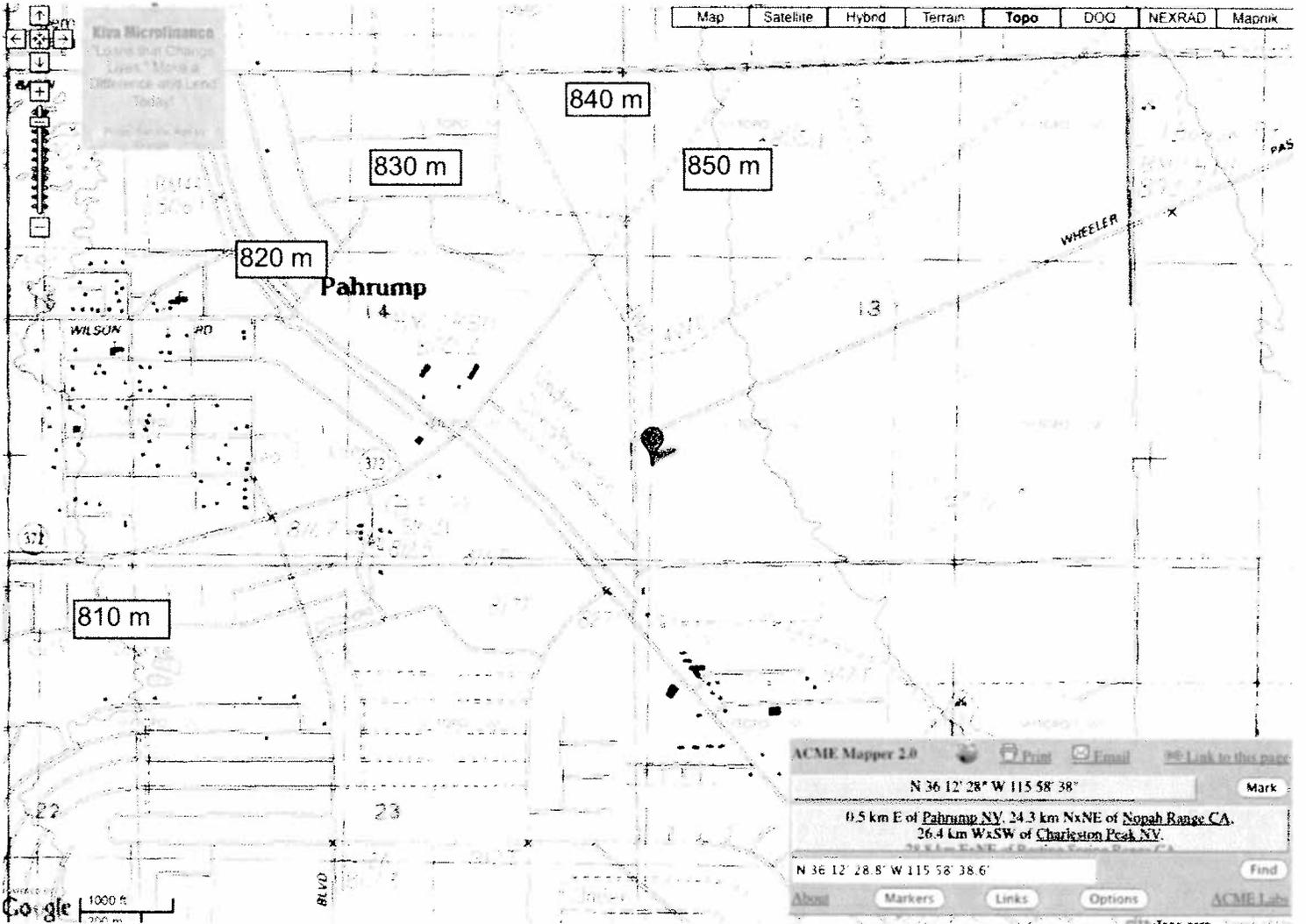
George

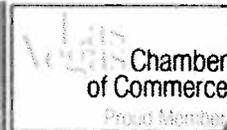
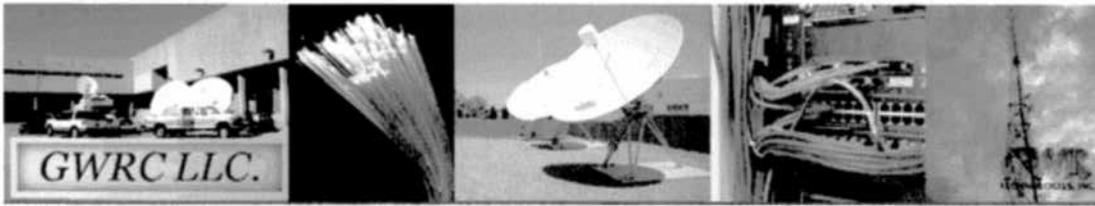


George Richardson, Senior Partner  
6920 Edna Ave. Las Vegas, NV 89117  
Tel: 702-251-9690 or 800-731-9716  
Fax: 702-251-9695  
[www.gwrc-llc.com](http://www.gwrc-llc.com)  
email: [grichardson@gwrc-llc.com](mailto:grichardson@gwrc-llc.com)

GWRC LLC tower in Pahrump  
36-12-28.8 N, 115-58-38.1 W, NAD83  
36-12-28.9 N, 115-58-35.0, NAD27  
site elevation = 840.0 m AMSL = 2,756 feet AMSL





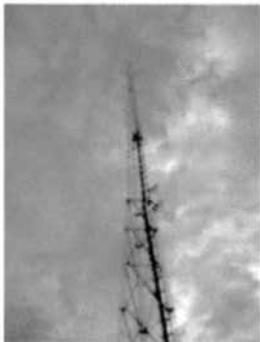


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Pahrump Tower

- [Inquiry Form](#)
- [Pahrump Tower \(Damage\) Photo Gallery](#)
- [Pahrump Tower \(Construction\) Photo Gallery](#)

# Pahrump Comm. Site Management



In the Summer of 2009, the Town of Pahrump and GWRC completed the installation of a new Valmont 180' self supporting tower. The primary purpose of the tower and communications site was to accommodate the television translators for the major network programming originating out of Las Vegas. The town's business office, Maintenance Department and Fire Department repeaters are also on site. There will also be a Amateur radio repeater for Pahrump valley communications, public service and emergency communications.

GWRC operates and maintains the site in a revenue sharing contract with the Town of Pahrump. Tower and building space are now available To the local community and businesses. If you or your company is interested in the site please fill out the enquiry form below.

## Site Description

### Location

771 S. Panorama Road (adjacent to Auto Center)  
 Town of Pahrump  
 Coordinates: Lat: 36-12-28.78N Long: -118-38.05W (NAD83 datum)  
 Elevation: 2,760 feet AMSL/841 meters AMSL

now missing the 115° portion of the west longitude

fixed; good.

### Tower

Valmont U12x 180 Self Supporting.

topo shows site elevation as 840.0 m (2,756 feet) AMSL

## AGENDA ITEM REQUEST

Requests and backup must be in the Town Office by Noon, Wednesday of the week preceding the Town Board meeting you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED

1-15-11

DATE OF DESIRED BOARD MEETING

1-25-11

CIRCLE ONE: Action

or

Non-Action

ITEM REQUESTED FOR CONSIDERATION:

Consideration of Fairgrounds Project with acceptance and notice to proceed with initial requirements, and an MOU w/ the Town and JG Project. If request for funding is approved by the Town Board, an invoice or letter from the PFF Board requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

Presentation of Fairgrounds Concept

BACKUP ATTACHED:

YES

NO

NAME OF PRESENTER(S) OF ITEM:

PAULA GLIDDEN

SPONSORED BY:

HARLEY KULKIN

PAULA GLIDDEN

Print Name

[Signature]

Signature

Mailing Address

1370 APPALOOSA LN.

Telephone Number

775-209-4412

#9

# ***PAHRUMP FAIRGROUNDS***

## **WHO WE ARE:**

- We are a private non-profit group dba.. Pahrump Fair and Festival.
- I would like to have all of the PFF volunteers stand.
- We are working for the betterment of the Town of Pahrump in the Economic lifestyle and Community development areas. Our role has changed over the past two years due to the Town's re-defining us and altering our status.
- Our desire has and still is to bring a viable and productive Economic resource to this Town and County.

## **FAIRGROUNDS DEFINED:**

- A Fairgrounds is a community location to host events such as Equestrian, Motorcycles, Crafts, Agricultural, Fairs, Concerts, Conventions and the like; to serve Public needs and produce an economic benefit.
- So today we are here to garner support and answer questions for a **REALISTIC** Fairgrounds and Arena area. Although designs and ideas may differ, we are positive that this is exactly what Pahrump needs for one facet of its' potential economic growth.

Let's take a look at the past, present and future in order to understand why we are here today. The past history of the 160 Fairgrounds is a long and winding road.

- Costs for Engineering the property,
- Costs for roads due to its' location on the State Hwy
- Cost for the establishment of Water and Sewer lines through Util Inc.
- Costs for the Tortoise fees and mitigation all lend to financial constraints on this location.

-A study folder was presented to the Town in April of last year and showed the Hwy 160 area to be extremely expensive and out of monetary range for our Town to develop.

#### -THE PROPOSED LOCATION:

-Presently, the Kellogg area is a great oblong tract of land consisting of 2 parcels totaling approx. 74 acres. The Kellogg Firehouse stands on it along with 2 communications towers and 2 large wells and a septic system.

-Bordered by Kellogg Rd, Squaw Valley and Julie St.6

-Topography is mainly level

-NOT within the Utilities Inc. District..

-The current town Petrack Park location consists of approx. 10 acres including the Community center, park and Arena area.

-A new Fairgrounds Area should be big enough for moderate expansion and growth potential. It should fulfill realistic needs with realistic goals.

-Also being over 80 % of the County's current population, we still feel that Pahrump would be THE spot for a Fairgrounds to the benefit the entire County.

#### THE DREAM:

-It is our desire to establish a facility whereby we could house large events and to allow small local usage as well. As Pahrump is a rural, western loving, blue-collar town, we need to recognize and embrace this; and work within our means.

-It should include a Covered and uncovered Arena, a Multi-purpose Bldg, out bldgs for storage, Covered Stables and Parking.

-We need to have many small events throughout the year that can utilize the facility throughout the weeks. We can not rely on 1 or 2 large events to carry it.

-The new FG's area should NOT be overbuilt. It needs to start with events that choose us because we have a great facility but we

ALSO have reasonable pricing! Events that last 2-5 days and are in mid-week not just the prime week-ends.

-A covered Arena is the key to our success. Our weather is better than most areas, but our high heats and extreme colds are not suitable to outdoor usage all year long.

-As a covered and enclosed arena, our usage level would expand immensely.

-Our local economic future can be expanded vastly if we just bring in a Fairgrounds which celebrates our heritage, creates a venue for competition, supplies entertainment and talent at a reasonable cost for the future generations. It must ultimately sustain itself long-term and fit into our needs now.

#### MAINTENANCE and OVERSIGHT:

We feel that the grounds should be managed by the Town Parks and Rec division. It is their intent to have a park in the south end and the acreage allotted would give them ample area for a Family Park region w/ associated equipment and a green area for soccer or baseball fields. -As this is property that the Town owns, it makes sense that this Town entity would do the maintenance. It may take additional staff or a contract with a local business. Much of the needed salaries and maintenance monies would be derived from the facility and events itself.

-Oversight should be maintained through a Board w/501C capabilities. Initially, this project should be started and time lined for efficiency. Government bureaucracy can get in the way and therefore it is our recommendation that we , The Pahrump Fair and Festival Board manage the project. We would do this with the entire Town's input an of course the constant update and approval from the Town Board. We would take a small management fee for this duty, but would be responsible for a timely return as well as a frugal return. (Prevailing wages)

-Therefore a joint effort on our part as well as the Town's would be necessary to a successful facility. We are just the conduit and are willing and able to begin the project with the Town's blessing and cooperation.

-All plans and spending would be done with the approval of the Town and it's people. We would just be able to do it quicker and cheaper.

### MONEY, MONEY, MONEY

-The Town holds three Federal Grants which are set to expire within the year. They total approx. \$694K –HOWEVER they are transferrable and therefore would assist in mitigating some of the initial expenses for roads, engineering and overhead capital.

-Additionally, the Fairgrounds account has over \$1.2 million in it already collected from Room Tax money and therefore designated for the development of such a project.

-And the money previously raised from the Fall Festival events. – AS well as The Room Tax monies from Parks and REC would be used for some of the necessary equipment and development of this venue.

-LASTLY, Sponsorship from local and large entities will also be sought. Donations from the person on the street, major business in town and also from large companies outside of the Valley will be sought out and developed. We are already in search of additional grants that could facilitate us in the payment of such a project.

-This is the opportunity for each individual to be a part of our Fairgrounds.

-We have already sent out "opportunity letters" to various companies soliciting donations and grants. We do not want to WAIT to get things going!!.

### ECONOMIC IMPACT:

-We know that the economic impact is related to a Fairgrounds in the Heads on beds category. Hotels, Restaurants, Gasoline,

Grocery Stores, etc... all will have an increase in jobs as a direct correlation to a Fairgrounds in an area.

--But at this time, I would like to introduce Mr. Steve Werks. We will have a question and answer period after his presentation and before we wrap this up. His company S and S Barns has been in business for over 20 years. He has extensive knowledge on Fairground development, usage and its' Economic Potential. His resume includes National Show Manager while working with the Arabian Horse Division, Founding Member of the Pony and Youth Committee and Quarter horse Congress also a founding Member of the California Horse Counsel and has written books and articles on Horse Nutrition. He is also a Consultant for the University at Reno. His company has built or been involved in Facilities in Twilla, Prescott, Kennecut and St. George. Obviously, his knowledge and experience speak for him. He has helped us understand the viability and the types of usage we should prepare for. With that, I give you, Mr. Steve Werks.

\*\*\*\* further printed material will follow from Mr. S. Werk \*\*\*\*





**RESOLUTION #2011-01**

**TOWN OF PAHRUMP, NEVADA**

**A RESOLUTION CREATING THE PAHRUMP YOUTH ADVISORY BOARD AND ALL MATTERS PROPERLY RELATED THERETO.**

**WHEREAS**, the Town Board of the unincorporated Town of Pahrump is responsible for protecting the health, welfare and safety of the citizens of the Town of Pahrump; and

**WHEREAS**, the promotion of establishing priorities and long range recommendations concerning the community’s youth population is a vital to the health, welfare and safety of the citizens of the Town of Pahrump; and

**WHEREAS**, the Town Board has a desire to have the Youth of the Town of Pahrump participate in Local government; and

**WHEREAS**, it is in the best interests of the Youth of the Town of Pahrump to be informed, aware and prepared for decisions regarding Youth activities and involvement; and

**WHEREAS**, it is the desire of the Pahrump Town Board to create and oversee the establishment and conduct of such an Advisory Board;

**NOW THEREFORE, BE IT RESOLVED:**

1. That the Town Board of Pahrump hereby specifically creates an Advisory Board to be known as the “Pahrump Youth Advisory Board”.
2. That the duties, responsibilities and by-laws of this Advisory Board shall be determined by the Pahrump Town Board upon its creation.
3. That the Pahrump Town Board take all necessary steps to make appointments to this Advisory Board which reflect the community wide interest and scope thereof.

Motion proposed by Town Board Member: \_\_\_\_\_

Motion seconded by Town Board Member: \_\_\_\_\_

Vote; \_\_\_\_\_ Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

Approved on the 25th day of January, 2011.

\_\_\_\_\_  
Mike Darby, Chairman  
Pahrump Town Board

\_\_\_\_\_  
Carolene Endersby, Clerk  
Pahrump Town Board

**William Kohbarger**

---

**From:** Carolene Endersby [cendersby@pahrumpnv.org]  
**Sent:** Monday, January 17, 2011 7:53 AM  
**To:** bkohbarger@pahrumpnv.org  
**Subject:** Re: FW: Youth Council

Mr. Kohbarger,

I would like to place the Youth Advisory Board on the Agenda for the TB meeting on Jan. 25. Is the By-laws ready for back-up? The other document needed is the application form. I would like to have the Advisory Board application form placed in the back-up also.

You had mentioned recognizing the Advisory Board members at a meeting. Since they should have had their elections at their January meeting could we have all new and old officers, as well as Advisory Board members, if they would like to attend and be recognized, be invited to attend the Jan. 25 meeting so they can be announced and recognized?

Thank you for your assistance - Carolene Endersby

----- Original Message -----

**From:** bkohbarger@pahrumpnv.org  
**Sent:** Thu, December 23, 2010, 9:30 AM  
**Subject:** Re: FW: Youth Council

Display Images: One-time Only Always from this sender

Mrs. Endersby,

I re-read the bylaws from Elko yesterday and I feel that it will be easy for us to create this AB. I will tweak the bylaws to fit our system today and have them ready for our 28th meeting.

Thanks for saying "Thank you".

William A. Kohbarger  
Pahrump Town Manager

Sent on the Now Network™ from my Sprint® BlackBerry

---

**From:** "Carolene Endersby" <cendersby@pahrumpnv.org>  
**Date:** Thu, 23 Dec 2010 01:45:43 -0600 (CST)  
**To:** <bkohbarger@pahrumpnv.org>  
**ReplyTo:** cendersby@pahrumpnv.org  
**Subject:** Re: FW: Youth Council

Bill,

Thank you for the information from Elko. These will be very helpful in moving forward. I will review and we can discuss it in more detail at our Tues. 12/28@ 10:am meeting.

Carolene Endersby

----- Original Message -----

**From:** bkohbarger@pahrumnpnv.org  
**Sent:** Tue, December 21, 2010, 2:28 PM  
**Subject:** FW: Youth Council

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Mrs. Endersby,

Attached is the Youth Advisory Council By-laws from the City of Elko. In reading these by-laws, I feel this is the proper way to go when setting up a Youth Advisory Board here in Pahrump and more toward what you wanted to create. Please review and let me know your thoughts. Thanks and have a great day.

William A. Kohbarger  
Pahrump Town Manager  
400 N. Hwy 160  
Pahrump, NV 89060  
775-727-5107 ext 305

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---

**From:** Shanell Owen [sowen@ci.elko.nv.us](mailto:sowen@ci.elko.nv.us)  
**Sent:** Tuesday, December 21, 2010 11:02 AM  
**To:** bkohbarger@pahrumnpnv.org  
**Subject:** Youth Council

Hi Bill,  
Per your request. Happy Holidays!

Thank you,  
*Shanell Owen, MMC*  
Elko City Clerk





**PAHRUMP TOURISM AND  
CONVENTION COUNCIL  
BY-LAWS**

**I. NAME**

- A. The name of this board shall be the Pahrump Youth Advisory Board (PYAB)

**II. PURPOSE**

- A. To act in an advisory capacity to the Pahrump Town Board and/or the Pahrump Town Manager with regard to the promotion of establishing priorities and long range recommendations concerning the community's youth population and to have the opportunity to participate in Local government.
- B. To make recommendations to the Pahrump Town Board and/or the Pahrump Town Manager with respect to issues relating to the enhancement of the quality of life for all youth within the Town of Pahrump.

**III. MEMBERSHIP**

- A. The number of active board members shall be not less than five (05) or more than seven (07) with two (2) alternates.
- B. Members of the Advisory Board must be Town of Pahrump residents between 14 and 19 years of age.
- C. Vacancies in the Advisory Board shall be advertised when a vacant seat becomes available. Interested youths must complete a Town Advisory Board application.
- D. Membership to the Advisory Board shall be by appointment and approval of the Pahrump Town Board. Nomination for membership to the Advisory Board shall be made by majority vote of all active Advisory Board Members.
- E. The term of each Advisory Board member shall commence upon the approval for appointment by the Town Board. Each term will be for a two-year period.
1. In the initial formation of the Advisory Board, three members shall be appointed for one year and four members shall be appointed for two years.
- F. It is the responsibility of an Advisory Board member to attend all meetings or notify the Chairperson or Vice-Chairperson when he or she will be absent.
- G. Unexcused absences by an Advisory Board member for three consecutive meetings or four out of six meetings shall be grounds for removal of said member.
- H. Recommendation for removal of an Advisory Board member shall be submitted in writing to the Town Board, after a majority of the Advisory Board members vote in favor of said removal. Final disposition of removal from the Advisory Board shall be at the discretion of the Town Board.
- I. Advisory Board members serve their appointed terms without any compensation.

- J. Advisory Boards shall not be involved in the administration or operation of Town Departments nor shall they direct administrative staff to initiate programs, conduct major studies or establish official policy.

#### IV. OFFICERS OF THE COMMITTEE

- A. Officers shall be the Chairman, Vice-Chairman, and Secretary

#### V. DUTIES OF OFFICERS

- A. Members of the Advisory Board shall nominate and elect officers in January of each year.
- B. The Chairman shall conduct all meetings of the Advisory Board. The Chairman or designee shall be the Advisory Board's spokesperson and may appoint sub-committees. Quarterly, the Chairperson shall submit or cause to be submitted to the Town Board an activity report summarizing the Advisory Board's accomplishments and objectives for the next quarter. The Chairman or designee shall present all board recommendations and other matters to the Town Board.
- C. The Vice-Chairman shall assume the duties of the Chairman in his/her absence.
- D. The Secretary shall be responsible for all minutes, reports, agendas, correspondence, and records of the Advisory Board.

#### VI. MEETINGS

- A. All Advisory Board meetings will be held in accordance with NRS 241.
- B. The Advisory Board shall meet once a month or as necessary.
- C. Meetings may be attended by a Town Board Member acting in the capacity of liaison to the Advisory Board. The liaison shall be an advisor to the Advisory Board and shall make recommendations from time to time as may be necessary to facilitate the purposes of the Advisory Board.

#### VII. VOTING RIGHTS OF MEMBERS

- A. Each seated Advisory Board member is entitled to one vote, on all matters, at any meeting attended. Alternates do not have any voting rights.

#### VIII. EXPENDITURES/REVENUE

- A. All expenditures, revenues and/or donations incurred and received by the Advisory Board shall be further subject to approval by the Pahrump Town Board, unless approval has been previously granted by said Pahrump Town Board.
- B. No advisory Board members shall sign any contracts or documents obligating the Town and/or Advisory Board members to any responsibility financial or otherwise.

#### IX. AMENDMENTS

- A. These By-Laws may be amended from time to time as required by the Pahrump Youth Advisory Board. Said amendments shall be subject to approval by the Pahrump Town Board.
- B. Proposed amendments to these by-laws shall require a two-thirds vote of the entire Board.

PAHRUMP YOUTH ADVISORY BOARD:



**RESOLUTION 2009-02  
PAHRUMP TOWN BOARD**

**COMBINED TOWN BOARD COMMENTS**

A RESOLUTION TO ESTABLISH A POLICY AND GUIDELINES FOR RULES OF  
PROCEDURE AT PAHRUMP TOWN BOARD MEETINGS

**WHEREAS**, the Town of Pahrump Town Board desires to establish a policy and guidelines for Rules of Procedure at the Town Board Meetings, now

**THEREFORE BE IT RESOLVED** The Town policy and guidelines for rules of procedure at Town Board meetings except as may be provided by these Rules or by law, questions of order, the methods of organization and the conduct of business of the Pahrump Town Board shall be governed by the rules contained in the current edition of Robert's Rules of Order, Newly Revised, hereinafter referred to as RONR, in all cases in which they are applicable. Legal counsel to the Board, or another person so designated by the Board, will serve as the Board's parliamentarian, and will advise the chair regarding rules of procedure.;

- All meetings of the Pahrump Town Board shall be open to the public in accordance with the Nevada Government in the Open Meeting Law, Chapter 241, Nevada Revised Statutes. Due to the need to comply with seating capacity requirements of the Fire Code, there may be occasions when entrance by the public to the meeting room shall be limited. All meetings of the Board will be conducted in a publicly accessible building. The definitions contained in the Open Meeting Law shall apply to all provisions of the Rules, except as provided in these Rules.
- Notwithstanding the above provisions, the Board may hold a closed session and exclude the public pursuant to applicable law. No duly elected or appointed Member of the Board may be excluded from any meeting including closed meetings of the Board.
- A majority of the entire Board shall constitute a quorum. No ordinance, resolution, policy or motion shall be adopted by the Board without the affirmative vote of the majority of the entire Board, or if required by law, a supermajority vote of the entire Board, unless otherwise provided for in these Rules or RONR.
- During a Board meeting, Board members should remain in the assembly at all times unless an emergency or illness should occur. Members present in the meeting should not absent themselves for a particular item. In the event that a Member is required to depart a Board meeting prior to adjournment, and the departure causes a loss of quorum, no further official action may be taken until or unless a quorum is restored, other than adjournment.
- Should no quorum attend within 30 minutes after the time appointed for the meeting of the Commission, or upon a meeting having commenced with a quorum, which quorum shall have been lost, the Chairman or the Vice-Chairman, or in their absence, another Member, in order of seniority, shall adjourn the meeting. The names of the Members present and their action at such meeting shall be recorded in the minutes by the Clerk.

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Comment [b1]: Mrs. Endersby

Deleted: are as follows

Deleted: <#>IDENTIFICATION¶  
<#>Any person who addresses the Board must first give their name and state their place of residence. If they represent an organization, they must also identify that organization.¶

Comment [b2]: Mrs. Endersby

Comment [b3]: Mrs. Endersby

Comment [b4]: Mrs. Endersby

Comment [b5]: Mrs. Endersby

Comment [b6]: Mrs. Endersby

**RESOLUTION 2009-02  
PAHRUMP TOWN BOARD**

**I. ORDER OF AGENDA**

In accordance with the Open Meeting Law, items not on the posted agenda for a meeting shall not be considered by the Board, except as follows:

Upon determination by a majority vote of the entire Board that an emergency situation exists. The determination shall be made prior to Board consideration of the emergency item. An emergency situation is limited to situations:

- Where the need to discuss or act upon an item is truly unforeseen at the time the meeting agenda is posted and mailed or before the meeting is called;
- Where an item is truly of such a nature that immediate action is required at the meeting;
- Attorney-Client privileged communications, as allowed for under the Nevada Revised Statutes.
- Any item on the agenda that requires a presentation by a person who is traveling from outside Pahrump will be extended the courtesy of having that agenda item placed near the beginning of the meeting.
- Consent Agenda on the portion of the agenda designated as "Consent" all items contained therein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non controversial and do not deviate from past Board direction or policy. However, any Board Member, the Town Manager, or the Town Legal Counsel may withdraw an item from the Consent Agenda by requesting said withdrawal before there is a motion under consideration to approve the Consent Agenda items. After such a motion is under consideration, withdrawal of items may only be accomplished through an amendment to the main motion.

Comment [b7]: Mrs. Enderby

Comment [b8]: Mrs. Enderby

Comment [b9]: Mrs. Enderby

Comment [b10]: Mrs. Enderby

Comment [b11]: Mrs. Enderby

**II. OPEN PUBLIC COMMENT**

- On the portion of the agenda designated as "General Public Comment" members of the public shall be allowed to speak, in accordance with these Rules and RONR. There shall be no debate and no action by the Commission.
- Every agenda will include time for Public Comment, where any person may address the Board or audience.
- Public Comment may address any subject within the authority of the Board. The Chairman may prohibit comments that address subject matters outside the scope of the Board's authority.
- In order to efficiently manage the time of the Board, comments may be limited to three (3) minutes (plus any additional time to complete a thought); public presenters may only be allowed to speak one time under Public Comment; Consider Chair Approval.
- Public Comment may be limited by the Chairman to fifteen (15) minutes, subject to being overruled by a majority vote of the Board.
- Any person who addresses the Board must first give their name and state their place of residence.
- If they represent an organization, they must also identify that organization. Whether the person speaks for a group of persons or a third party; if the person represents an organization, whether the view expressed by the person represents an established policy or position approved by the organization, and whether the person is being compensated by the organization.

Comment [b12]: Mrs. Enderby

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Comment [b13]: Mrs. Enderby

Comment [b14]: Dr. Waters

Comment [b15]: Mr. Kulkia

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Comment [b16]: Mr. Kulkia

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Comment [b17]: Dr. Waters

Comment [b18]: Mr. Kulkia

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Comment [b19]: Mr. Kulkia

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Comment [b20]: Dr. Waters

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Comment [b21]: Mrs. Enderby

Comment [b22]: Mrs. Enderby

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**RESOLUTION 2009-02  
PAHRUMP TOWN BOARD**

Announcements:

- On the portion of the agenda designated as "Announcements" persons with important announcements regarding things happening the community or elsewhere may very briefly make an announcement to such effect.
- There is an aggregate time limit for this item of 15 minutes.

**III. SPEAKING ON AGENDA ITEMS**

- When the Board invites public comment on an agenda item, which shall occur before a motion has been made and seconded, comments may be limited to three (3) minutes (plus any additional time to complete a thought); public presenters may only be allowed to speak one time under Public Comment; Consider by Chair.
- The Chairman may either shorten or lengthen the time allocated for a particular member of the public, all members of the public, and/or the amount of time allocated for an agenda item, subject to being overruled by a majority vote of the Board.
- No member of the Board except the Chairman may speak while another person is speaking. The public must be recognized by the Chairman.
- Each member of the public speaking on an item shall first state whether he is speaking for or against the motion. All remarks shall be addressed to the Board as a body and not to any Member thereof.
- No person, other than a Member of the Board, and the person having the floor, may be permitted to enter into any discussion, either directly or through a Member of the Board, without permission of the Chairman.
- Speakers should make their comments concise and to the point, and present any data or evidence they wish the Commission to consider.
- No person may speak more than once on the same subject unless specifically granted permission by the Chairman.

The Board recognizes the importance of protecting the right of all citizens to express their opinions on the operation of town government and encourages citizen participation in the local government process. The Board also recognizes the necessity for conducting orderly and efficient meetings in order to complete the peoples business in a timely manner.

The general policy of the Board regarding public participation is as follows:

- Three (3) minutes per person
- The Chairman may set a limit for organized group presentations of five (5) or more persons up to 15 minutes.
- The Chairman may set limits for each side (pro/con) when many persons request to speak on an agenda item.
- The Chairman shall have discretion in setting time limits.
- The Chairman shall have discretion to reopen General Public Comment any time deemed appropriate.

Comment [b23]: Mrs. Enderby

Comment [b24]: Mrs. Enderby

Comment [b25]: Mrs. Enderby

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Comment [b26]: Mr. Kulkan

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Comment [b27]: Mr. Kulkan

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Comment [b28]: Dr. Waters

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**RESOLUTION 2009-02  
PAHRUMP TOWN BOARD**

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- No person shall refuse to obey the orders of the Chairman or the Rules as stated. Any person failing to comply as cautioned shall be barred from making any additional comments during the meeting by the Chairman, unless permission to continue or again address the Board is granted again by the majority of the Commission Members present.
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**VII. Adjournment**

- No meeting should be permitted to continue beyond 10:00 p.m. without the approval of a majority of the Board Members present. A new time limit must be established before taking a Board vote to extend the meeting. In the event that a meeting has not been closed or continued by Board vote prior to 10:00 p.m., the items not acted on are to be continued to 8:30 a.m. on the following day, unless applicable law requires hearing at a different time, or unless the Board, by a majority vote of the Members present, determines otherwise.

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## **William Kohbarger**

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**From:** ImVicky@aol.com  
**Sent:** Wednesday, January 19, 2011 5:25 PM  
**To:** bkohbarger@pahrumprnv.org  
**Subject:** Resolution 2009-02

As we are now moving into marathon length meetings, I believe that members of the public should only be allowed to speak once on an item and should continue to be prohibited from using time designated by others. This will permit the maximum number of citizens to speak versus the monopolization of time by a few.

**RESOLUTION 2009-02  
PAHRUMP TOWN BOARD**

Mrs. Enderby  
4 pages

**A RESOLUTION TO ESTABLISH A POLICY AND GUIDELINES FOR RULES OF  
PROCEDURE AT PAHRUMP TOWN BOARD MEETINGS**

**WHEREAS**, the Town of Pahrump Town Board desires to establish a policy and guidelines for Rules of Procedure at the Town Board Meetings, now

**THEREFORE BE IT RESOLVED** THE Town policy and guidelines for rules of procedure at Town Board meetings except as may be provided by these Rules or by law, questions of order, the methods of organization and the conduct of business of the Pahrump Town Board shall be governed by the rules contained in the current edition of Robert's Rules of Order, Newly Revised, hereinafter referred to as RONR, in all cases in which they are applicable. Legal counsel to the Board, or another person so designated by the Board, will serve as the Board's parliamentarian, and will advise the chair regarding rules of procedure.

- All meetings of the Pahrump Town Board shall be open to the public in accordance with the Nevada Government in the Open Meeting Law, Chapter 241, Nevada Revised Statutes. Due to the need to comply with seating capacity requirements of the Fire Code, there may be occasions when entrance by the public to the meeting room shall be limited. All meetings of the Board will be conducted in a publicly accessible building. The definitions contained in the Open Meeting Law shall apply to all provisions of the Rules, except as provided in these Rules.
- Notwithstanding the above provisions, the Board may hold a closed session and exclude the public pursuant to applicable law. No duly elected or appointed Member of the Board may be excluded from any meeting including closed meetings of the Board.
- A majority of the entire Board shall constitute a quorum. No ordinance, resolution, policy or motion shall be adopted by the Board without the affirmative vote of the majority of the entire Board, or if required by law, a supermajority vote of the entire Board, unless otherwise provided for in these Rules or RONR.
- During a Board meeting, Board members should remain in the assembly at all times unless an emergency or illness should occur. Members present in the meeting should not absent themselves for a particular item. In the event that a Member is required to depart a Board meeting prior to adjournment, and the departure causes a loss of quorum, no further official action may be taken until or unless a quorum is restored, other than adjournment.
- Should no quorum attend within 30 minutes after the time appointed for the meeting of the Commission, or upon a meeting having commenced with a quorum, which quorum shall have been lost, the Chairman or the Vice-Chairman, or in their absence, another Member, in order of seniority, shall adjourn the meeting. The names of the Members present and their action at such meeting shall be recorded in the minutes by the Clerk.

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**RESOLUTION 2009-02  
PAHRUMP TOWN BOARD**

**I. ORDER OF AGENDA**

In accordance with the Open Meeting Law, items not on the posted agenda for a meeting shall not be considered by the Board, except as follows:

Upon determination by a majority vote of the entire Board that an emergency situation exists, The determination shall be made prior to Board consideration of the emergency item. An emergency situation is limited to situations:

1. Where the need to discuss or act upon an item is truly unforeseen at the time the meeting agenda is posted and mailed or before the meeting is called;
2. Where an item is truly of such a nature that immediate action is required at the meeting.
3. Attorney-Client privileged communications, as allowed for under the Nevada Revised Statutes.

- Any item on the agenda that requires a presentation by a person who is traveling from outside Pahrump will be extended the courtesy of having that agenda item placed near the beginning of the meeting,
- Consent Agenda, on the portion of the agenda designated as "Consent" all items contained therein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non controversial and do not deviate from past Board direction or policy. However, any Board Member, the Town Manager, or the Town Legal Counsel may withdraw an item from the Consent Agenda by requesting said withdrawal before there is a motion under consideration to approve the Consent Agenda items. After such a motion is under consideration, withdrawal of items may only be accomplished through an amendment to the main motion.

**II. OPEN PUBLIC COMMENT**

- On the portion of the agenda designated as "General Public Comment" members of the public shall be allowed to speak, in accordance with these Rules and RONR. There shall be no debate and no action by the Commission.
- Every agenda will include time for Public Comment, where any person may address the Board or audience.
- Public Comment may address any subject within the authority of the Board. The Chairperson shall prohibit comments that address subject matters outside the scope of the Board's authority.
- In order to efficiently manage the time of the Board, comments shall be limited to three (3) minutes; public presenters will only be allowed to speak one time under Public Comment; and presenters may not designate their time to be used by others.
- Public Comment may be limited by the Chairperson to fifteen (15) minutes, subject to being overruled by a majority vote of the Board.
- Any person who addresses the Board must first give their name and state their place of residence.
- If they represent an organization, they must also identify that organization. Whether the person speaks for a group of persons or a third party; if the person represents an organization, whether the view expressed by the person represents an established policy or

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**RESOLUTION 2009-02  
PAHRUMP TOWN BOARD**

position approved by the organization, and whether the person is being compensated by the organization.

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Announcements:

- On the portion of the agenda designated as "Announcements" persons with important announcements regarding things happening the community or elsewhere may very briefly make an announcement to such effect.
- There is an aggregate time limit for this item of 15 minutes.

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**III. SPEAKING ON AGENDA ITEMS**

- When the Board invites public comment on an agenda item, which often occurs after a motion has been made and seconded, comments shall be limited to three (3) minutes; public presenters will only be allowed to speak one time under Public Comment; and presenters may not designate their time to be used by others.
- The Chairperson may either shorten or lengthen the time allocated for a particular member of the public, all members of the public, and/or the amount of time allocated for an agenda item, subject to being overruled by a majority vote of the Board.
- No member of the Board or of the public may speak before being recognized by the Chairperson.
- Each member of the public speaking on an item shall first state whether he is speaking for or against the motion. All remarks shall be addressed to the Board as a body and not to any Member thereof.
- No person, other than a Member of the Board, and the person having the floor, may be permitted to enter into any discussion, either directly or through a Member of the Board, without permission of the Chairman.
- Speakers should make their comments concise and to the point, and present any data or evidence they wish the Commission to consider.
- No person may speak more than once on the same subject unless specifically granted permission by the Chairman.

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The Board recognizes the importance of protecting the right of all citizens to express their opinions on the operation of town government and encourages citizen participation in the local government process. The Board also recognizes the necessity for conducting orderly and efficient meetings in order to complete the peoples business in a timely manner.

The general policy of the Board regarding public participation is as follows:

- Three (3) minutes per person
- The Chairman may set a limit for organized group presentations of five (5) or more persons up to 15 minutes.
- The Chairman may set limits for each side (pro/con) when many persons request to speak on an agenda item.
- The Chairman shall have discretion in setting time limits.
- The Chairman shall have discretion to reopen General Public Comment any time deemed appropriate.

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**RESOLUTION 2009-02  
PAHRUMP TOWN BOARD**

**IV. POINT OF ORDER**

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**RESOLUTION 2009-02  
PAHRUMP TOWN BOARD**

*Dr. Waters  
2 pages*

A RESOLUTION TO ESTABLISH A POLICY AND GUIDELINES FOR RULES OF  
PROCEDURE AT PAHRUMP TOWN BOARD MEETINGS

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**III. OPEN PUBLIC COMMENT**

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**RESOLUTION 2009-02  
PAHRUMP TOWN BOARD**

- No member of the Board or of the public may speak before being recognized by the ~~Chairperson~~ **Chairman**.

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RESOLUTION 2009-02  
PAHRUMP TOWN BOARD

Mr. Kalkin  
1 page

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- No member of the Board <sup>(EXCEPT CHAIRPERSON)</sup> ~~or of the public~~ may speak before being recognized by the Chairperson. <sup>while another person is speaking; the</sup>

Public must be recognized by the Chairperson

MAY = MIGHT

shall = MUST

**AGENDA ITEM REQUEST**

Requests and backup **must** be in the Town Office by **Noon, Wednesday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED      DATE OF DESIRED BOARD MEETING  
1/18/2011      01/25/11

---

CIRCLE ONE:    Action Item      Non-Action Item      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Discussion on Creating Town of Pahrump Goals & Objectives.

---

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:  
The Town Manager and Department Heads are currently working on the "Top Ten" issues we as a team feel will be the most important issues that must be addressed and completed over FY12. We will be presenting this "Top Ten" list during the February 08, 2011 Town Board meeting. From there we could hold a special meeting to discuss what the Town Board's Goals and Objectives are & invite the community to participate.

BACKUP ATTACHED:     YES       NO

NAME OF PRESENTER(S) OF ITEM:    Town Board & Staff

SPONSORED BY:

William A. Kohbarger, Town Manager      \_\_\_\_\_  
Print Name      Signature

400 N. Hwy 160      (775) 727-5107 ext. 305  
Mailing Address      Telephone Number

#14

PAHRUMP TOWN BOARD MEETING  
BOB RUUD COMMUNITY CENTER  
150 NORTH HIGHWAY 160  
TUESDAY – 7:00 P.M.  
December 14, 2010

MINUTES

PRESENT:

Nicole Shupp  
Bill Dolan  
Vicky Parker  
Frank Maurizio  
Mike Darby

1. Call to Order and Pledge of Allegiance.

Chairman Nicole Shupp called the meeting to order and led in the pledge of allegiance.

2. Discussion and possible decision regarding moving the order of, or deleting an agenda item(s).

(Recording started while discussion was underway) ...Motion passes, 3-2, with Mrs. Shupp and Mr. Dolan voting nay.

3. Announcements

Bill Kohbarger thanked Nicole Shupp, Bill Dolan and Frank Maurizio for their dedicated service on the Town Board.

Sandy Jennings spoke on the VITA program, which offers free tax assistance.

4. Advisory Board Reports from Advisory Board Chairpersons and/or Town Board Liaisons on the status of Advisory Boards.

(Addressed in agenda items 10 through 14)

5. Town of Pahrump Economic Development Report.

Mrs. Shupp called for questions from the Town Board and heard none.

6. Discussion and Possible Decision to approve a Proclamation declaring February 02, 2011 as National Job Shadow Day in the Town of Pahrump.

Vicky Parker read the proclamation into the record.

**Bill Dolan moved to approve the proclamation declaring February 2, 2011 as National Job Shadow Day in the Town of Pahrump.**

Vicky Parker seconded.

**Motion passed, 5-0.**

7. Discussion and Possible Decision on Awarding the Winning Bid for the Town of Pahrump Community Pool Reconstruction to Top Rank Builders for \$169,163.00 and All Matters Properly Related Thereto.

Chairman Shupp stated that #7 was tabled.

8. Discussion and Possible Decision on Approving the Standard Operating Procedures (SOP's) for Wall Designations in the Pahrump Veterans Memorial Cemetery.

**Mike Darby made a motion to approve the SOPs for the Wall Designations in the Pahrump Veteran's Memorial Cemetery.**

Frank Maurizio seconded.

**Motion passed, 5-0.**

9. Discussion and Possible Decision on the Progress of the Lease Option with Growponics Nevada to Establish a Hydroponic Plant in Pahrump and All Matters Related to Thereof.

Mr. Maurizio read an opinion letter from the District Attorney's office debunking the legality of Town of Pahrump's approval of the land "option to purchase" for Growponics.

**Bill Dolan made a motion to table this item indefinitely until Town Legal has a chance to review the opinion letter.**

Mr. Darby seconded.

**Motion passed, 5-0 to table indefinitely.**

10. Discussion and Possible Decision to Accept the Pahrump Tourism and Convention Council Advisory Board Quarterly Report.

Kelli Buffy, Chairman, reported on their work with Nevada Commission on Tourism; assistance to local businesses for free advertising in a travel planner; and the purchase of metal maps depicting the highway between Pahrump and Tonopah through the Nevada Silver Trails grant. Ms. Buffy stated there was one opening on the Advisory Board and applications were available at the Town Office.

**Mike Darby motioned to accept the Pahrump Tourism and Convention Council's Advisory Board's quarterly report.**

Mr. Maurizio seconded.

**Motion passed, 5-0.**

11. Discussion and Possible Decision to Accept the Pahrump Public Lands Advisory Board Quarterly Report.

Robert Adams, Chairman, reported on the Johnnie Range Wild Horse Viewing Area; discussed a green belt around Pahrump; and named those who assisted. He said there was an open Alternate position and more positions may come open in the near future.

**Bill Dolan moved to approve the Pahrump Public Lands Advisory Board.**

Mr. Darby seconded.

**Motion passed, 5-0.**

12. Discussion and possible decision to Accept the Pahrump Incorporation Advisory Board Quarterly Report.

**Bill Dolan moved to accept the written report from the Pahrump Incorporation Board.**

Mr. Maurizio seconded.

**Motion passed, 5-0.**

13. Discussion and possible decision to Accept the Pahrump Parks & Recreation Advisory Board Quarterly Report.

Richard Foster stated that there was an opening for an Alternate and at the end of the year the Chairman position would be open.

**Mike Darby made a motion to accept the Pahrump Parks & Recreation Advisory Board quarterly report.**

Mr. Maurizio seconded.

Mr. Foster responded to a question raised in public comment, saying that although the Town was purchasing water rights for Kellogg park, there was also a plan to use gray water from Artesia to water the ball fields. He said that would no longer be financially feasible if the park was moved to Kellogg and Homestead.

**Motion passed, 5-0.**

14. Discussion and possible decision to Accept the Pahrump Veterans Memorial Advisory Board Quarterly Report.

Reggie Knight, Chairman, said they have openings for 4 members + 2 alternatives.

Mr. Dolan stated the group had been working on procuring two artillery guns and an F-1 fighter for the Veterans Cemetery.

**Bill Dolan made a motion to accept the Pahrump Veteran's Memorial Advisory Board quarterly report as written.**

Mr. Maurizio seconded.

**Motion passed, 5-0.**

**15. Discussion and possible decision Consent agenda items: (Action)**

- a. Action – Approval of Town Vouchers.
- b. Action – Approval of Town Board meeting minutes of November 9, 2010.
- c. Action – Approval of grant request from Pahrump Chamber of Commerce for Fulfillment Services in the Amount Not to Exceed \$20,000.00 from Tourism Room Tax funds.
- d. Action – Approval to accept the resignation of Richard Foster from the Parks & Recreation Advisory Board effective December 31, 2010.
- e. Action – Approval to accept the resignation of Dr. Tom Waters from the Veterans Memorial Advisory Board effective December 31, 2010.
- f. Action – Approval to Accept Wendy Beilby as a New Member of the Pahrump Tourism & Convention Council Advisory Board.

**Bill Dolan made a motion to accept consent agenda items a-f.**

Mrs. Parker seconded.

**Motion passed, 5-0.**

**16. Future Meetings/Workshops: Date, Time and Location.**

None.

**17. Public Comment.**

Public Comment was heard.

**18. Town Managers Report.**

**19. Town Board Member's Comments.**

Mr. Dolan congratulated Staff for assisting Spring Mountain Raceway with BLM to procure land which, if deeded, would make them the largest privately held raceway in the world; bringing tourism, peripheral businesses and jobs.

There was discussion about the County not considering the SERC & LEPC grant requests submitted by PVFRS and of the Town's previous efforts to enter into a Cooperative Agreement with Nye County EMS.

Mrs. Parker thanked Mrs. Shupp, Mr. Dolan and Mr. Maurizio for donating countless hours in service to the Town of Pahrump and urged locals to join the advisory boards, stating that the Town Board listens very carefully to their ideas.

Mr. Dolan called for the dissolution of the two advisory boards that did not provide the Town Board with a quarterly report on time. He also stated that the Town Board approved in November, placing on the County's agenda a request to ask the incorporation question on the ballot. He said the County was delaying and urged citizens to call.

Mr. Maurizio stated that the Nuclear Waste Advisory Board did not have a quorum, so turned in their report late. Mr. Dolan rebutted that the Veteran's Board submitted theirs on time without a quorum.

**20. Adjournment.**

Meeting was adjourned.



PLEASE READ BACK OF APPLICATION BEFORE COMPLETING

Town Advisory Board (TAB) Application

Name of Board: Town Advisory Board

Applicant Name: NORA K. MCCALL

Home Address: [REDACTED] City Pahrump Zip [REDACTED]

Mailing Address: (same) City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: 775-727-1321 Unlisted? Yes \_\_\_ No \_\_\_ Cell Phone 775-209-2188

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: NORA.MCCALL@ATT.NET

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to this Advisory Board:

Are you currently employed by a public entity? Yes \_\_\_ No  If yes, which entity? \_\_\_\_\_

I have attached my resume/letter of interest: Yes  No \_\_\_

I certify that I am a QUALIFIED ELECTOR, that my primary RESIDENCE is WITHIN THE BOUNDARIES of the Town Advisory Board area to which I am applying, and that the information provided is true and accurate to the best of my knowledge.

Nora K. McCall  
Signature

12/15/2010  
Date

The Pahrump Town Manager will receive and have all applications placed on the Pahrump Town Board's Agenda. You may mail or deliver this application to the Pahrump Town Manager's Office, Pahrump Town Office at the following address:

Pahrump Town Manager  
400 North Highway 160  
Pahrump, Nevada 89060

(This document becomes a public record once it has been received by the Town of Pahrump.)

Nora K. McCall

Pahrump, NV. 89061

H. 775-727-1321

C. 775-209-2188

nora.mccall@att.net

**Objective**

To be productive and proactive in obtaining the final results of employer's objective.

**Personal Summary**

Management professional working on collaborative projects to reach project goals. Extensive experience in advertising as broadcast department supervisor and traffic manager. Expressive, effusive manager who has the ability to motivate others by adjusting my message and delivery to the current recipient.

**Project**

Developed Southern Nevada Water Authority "Water Smart" media plan. This plan resulted in highest saving in water consumption and made their consumers aware of changing water clock schedule.

**Special Skills**

**Creative** – Independent in putting forth ideas, which are often innovative and if implemented, cause change.

**Adaptable** – Able to adapt quickly to change. At ease and self assured with groups or in making new contacts.

**Organization** – Conscientious; above average planning; can multi-task on several assignments.

**Office Skills**

\*Microsoft Excel

\*Microsoft Word

\*Data Entry

\*Filing

\*Management

\*Telephone Skills

**Employment History**

**R&R Partners, Senior Media Planner – Las Vegas, (1999-2004)**

Responsible for developing media objectives and strategies for a designated client base.

**R&R Partners, Broadcast Media Supervisor – Las Vegas (2004-2007)**

Implement and maintain marketing projects. Oversee the performance of staff.

**R&R Partners, Traffic Manager – Las Vegas (2007-2009)**

Work Flow management.

**Education**

Roosevelt University, Chicago, Illinois

Graduate, Received BGS Degree, Major - Marketing

RECEIVED  
NOV 08 2010  
BY: \_\_\_\_\_

PLEASE READ BACK OF APPLICATION BEFORE COMPLETING

*Town Advisory Board (TAB) Application*

Name of Board: Pahrump Tourism + Convention Council

Applicant Name: Michael Selbach

Home Address: \_\_\_\_\_ City Pahrump Zip \_\_\_\_\_

Mailing Address: P O Box 42 City Pahrump Zip 89041

Home Phone: - Unlisted? Yes \_\_\_ No \_\_\_ Cell Phone 775 513 2038

Work Phone: 775 727-5800 Fax: 775 582-7222

E-Mail Address: michaelselbach@yahoo.com

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to this Advisory Board:

As Executive Director of the Pahrump Valley Chamber of Commerce, I am involved with tourism on a daily basis. The Chamber receives numerous calls, e-mails and actual visitors requesting sights to see in and around Pahrump. The Chamber also maintains a tourism kiosk which is stocked with tourism information. It is a goal of the Chamber to increase tourism in Pahrump.

Are you currently employed by a public entity? Yes \_\_\_ No X If yes, which entity? \_\_\_\_\_

I have attached my resume/letter of interest: Yes \_\_\_ No X

*I certify that I am a QUALIFIED ELECTOR, that my primary RESIDENCE is WITHIN THE BOUNDARIES of the Town Advisory Board area to which I am applying, and that the information provided is true and accurate to the best of my knowledge.*

Michael Selbach  
Signature

11-5-10  
Date

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Pahrump Town Manager  
400 North Highway 160  
Pahrump, Nevada 89060

*(This document becomes a public record once it has been received by the Town of Pahrump.)*

## AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **Noon, Wednesday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
1/18/2011	01/25/11

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**CIRCLE ONE:**    Action Item                      Non-Action Item                      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Discussion on Town Manager Report.

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*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:  
See attached TM Report.

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BACKUP ATTACHED:     YES                       NO

NAME OF PRESENTER(S) OF ITEM:    Town Manager

SPONSORED BY:

William A. Kohbarger, Town Manager  
Print Name

  
Signature

400 N. Hwy 160  
Mailing Address

(775) 727-5107 ext. 305  
Telephone Number

#19

## Town Manager Report

01/25/10

1. **Bob Ruud Community Center** – The Town is waiting for the Feasibility Study and Phase 1 Brownfield reports to be completed before moving forward with the repairs.
2. **Simkins Park Project**
  - a. Due to weather delays the completion date has been moved back two weeks. This park is almost complete. However, despite the weather issues Gothic Landscape has done an excellent job in constructing the Park which is almost complete.
  - b. See attached letter from Mr. John Berg, Operations Manager Gothic Landscape Re: Weather Delays.
3. **BLM Projects**
  - a. **Last Chance Park** – Still have not received the report from the BLM advising to the status of Last Chance Park. Staff is meeting again with the BLM on January 28, 2011 and again staff will request the above mentioned report. As a reminder the BLM advised that their archeologist walked that area and the Preliminary report is that the area in question (Phase I) is rich in Lithic Squatters and that the Town will have to either mitigate the area or move on to either Phase II or III.
  - b. **R&PP Lease** – The Town will again discuss the new 40-acre site located at Kellogg and Homestead for a new Park.
  - c. **Cost Recovery Account** – Again the Town is still waiting for the BLM staff supply us with a report on the cost recovery account and refunding of Town funds. As a reminder, the Town must give BLM funds up front in order for the BLM to work on projects i.e., airport, R&PP Leases, etc. The Town Manager requested a refund for work on the airport project that the BLM advised that they had done. But upon further review it was found that the work in question was not done. Therefore the Town has requested a refund. (\$1,200 to \$1,800)
  - d. **Land Sales** – The Town Manager has requested an update during the aforementioned meeting from the BLM on Spring Mountain Raceway property sale.
  - e. **Renewable Energy Projects** – Staff will be discussing proposed RE projects that have shown interest in locating into Pahrump.
4. **POOL** – The construction work has started!
5. **Airport** – The Town manger is working with FAA is close out the EA Grant. If all goes well the EA Grant will be closed out by the end of next week (January 28, 2011)

#19

6. **Correspondences:**

- a. United States Nuclear Waste Technical Review Board Re: NWTRB to Continue Discussions of Technical Issues Related to High-Level Nuclear Waste management Efforts to Date.
- b. Mrs. Endersby – E-mails referring State of Nevada Administrative Department, Community Outreach Task Force.

7. **Department Head Reports:**

- a. Fire-Rescue Service

8. **Town Manager Calendars:**

- a. December 2010
- b. January 2011

Gothic Landscape

4565 West Nevso Drive  
Las Vegas, Nevada 89103  
702 252 7017  
702 252 7031 fax

27502 Avenue Scott  
Valencia, CA 91355  
661 257 1266  
661 257 7749 fax

2526 E. Southern Avenue  
Phoenix, AZ 85040  
602 470 1711  
480 557 7879 fax

6848 Magnolia Avenue  
Riverside, CA 92506  
951 683 9600  
951 683 9601 fax



Landscape  
Grading  
Maintenance

An organization with LEED Accredited Professionals,  
dedicated to "building green".

January 18, 2011

GC Wallace Companies  
1555 S. Rainbow Blvd  
Las Vegas, Nevada 89146

Attention: Michael Fang

**Re: Town of Pahrump - Simkins Park Improvements  
Contract No. 2010-01  
Weather Delays**

Dear Mr. Fang:

Due to the rain and snow received on site on December 17<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup>, 27<sup>th</sup>, 28<sup>th</sup> and January 3<sup>rd</sup> and 4<sup>th</sup> we respectfully request additional time to complete our contract scope of work per the specification section 12.03A. The weather stopped progress on completing items tied to completing the areas around the South end of the park. The ground was saturated and unable to be worked without causing damage to the surrounding areas. We request these days be added to the end of our schedule extending our Substantial Completion Date from January 19, 2011 to January 31, 2011.

We would be happy to discuss this issue if further clarification is needed.

Respectfully Submitted,  
Gothic Landscape, Inc.

Jon Berg  
Operations Manager

CC: C. Chapman , T. Ferrara, G. Boone, R. Hoffmann, Legal

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UNITED STATES  
NUCLEAR WASTE TECHNICAL REVIEW BOARD

2300 Clarendon Boulevard, Suite 1300  
Arlington, VA 22201-3367

*January 12, 2011  
For Immediate Release*

*Karyn D. Severson  
External Affairs*

## **NWTRB to Continue Discussions of Technical Issues Related to High-Level Nuclear Waste Management Efforts to Date**

The U.S. Nuclear Waste Technical Review Board will meet in Las Vegas, Nevada, on February 16, 2011, to continue its exploration of technical aspects of the U.S. Department of Energy's (DOE) activities related to managing and disposing of spent nuclear fuel and high-level radioactive waste. The Board will consider technical lessons that can be gained from DOE efforts to develop a permanent repository for spent fuel and high-level radioactive waste over the last two decades. The Board also will review current DOE activities related to implementation of the Nuclear Waste Policy Act.

The Board meeting will be held at the Marriott Suites Convention Center; 325 Convention Center Drive, Las Vegas, Nevada 89109; (Tel) 702-650-2000; (Fax) 702-650-9466. A block of rooms has been reserved at the hotel for meeting attendees. *To ensure receiving the meeting rate, reservations must be made by January 21, 2011.* To make reservations, go to <http://www.marriott.com/hotels/travel/lasst-las-vegas-marriott/?toDate=2/18/11&groupCode=nucnuca&fromDate=2/14/11&app=resvlink> or call 800-244-3364 or 702-650-2000.

A detailed agenda will be available on the Board's Web site at [www.nwtrb.gov](http://www.nwtrb.gov) approximately one week before the meeting. The agenda also may be obtained by telephone request at that time. The meeting will be open to the public, and opportunities for public comment will be provided.

The meeting will begin at 8:30 a.m. in the Lake Mead/Red Rock Salon on the 17<sup>th</sup> floor of the Marriot Suites Convention Center. Time has been set aside at the end of the day for public comments. Those wanting to speak are encouraged to sign the "Public Comment Register" at the check-in table. A time limit may have to be set on individual remarks, but written comments of any length may be submitted for the record.

Transcripts of the meeting will be available on the Board's Web site, by e-mail, on computer disk, and on library-loan in paper form from Davonya Barnes of the Board's staff no later than March 21, 2011.

The Board was established as an independent federal agency to provide objective expert advice to Congress and the Secretary of Energy on technical issues and to review the technical validity of DOE activities related to implementing the Nuclear Waste Policy Act. Board members are experts in their fields and are appointed to the Board by the President from a list of candidates submitted by the National Academy of Sciences. The Board is required to report to Congress and the Secretary no fewer than two times each year. Board reports, correspondence, congressional testimony, and meeting transcripts and materials are posted on the Board's Web site: [www.nwtrb.gov](http://www.nwtrb.gov).

For information on the meeting agenda, contact Karyn Severson. For information on lodging or logistics, contact Linda Coultry; 2300 Clarendon Boulevard, Suite 1300; Arlington, VA 22201-3367; (tel) 703-235-4473; (fax) 703-235-4495.

\*\*\*\*\*

## William Kohbarger

---

**From:** Carolene Endersby [cendersby@pahrumpnv.org]  
**Sent:** Sunday, January 16, 2011 6:00 PM  
**To:** William Kohbarger  
**Subject:** Fw: Fwd: What a great town you have!

Mr. Kohbarger,

I received this email from two people from State of Nevada Department Administration. I met them at a Community Outreach Task Force meeting last Wednesday. Their department handles surplus property distribution such as food commodities as well as hard goods. I felt you should be aware of the correspondance and note the complimentary nature.

Can this be placed in back-up for the next meeting somewhere? It would be nice to recognize this group for their positive representation of the people of Pahrump.

Thank you - Carolene Endersby

----- **Original Message** -----

**From:** ecarolene@gmail.com  
**Sent:** Sun, January 16, 2011, 4:15 PM  
**Subject:** Fwd: What a great town you have!

----- Forwarded message -----

**From:** Carolene Endersby <ecarolene@gmail.com>  
**Date:** Sun, Jan 16, 2011 at 3:14 PM  
**Subject:** Re: What a great town you have!  
**To:** Greg Smith <gmsmith@purchasing.state.nv.us>  
**Cc:** cendersby@pahrumpnov.org

Greg and Jenelle,

Thank you for taking the time to come to Pahrump. Please encourage others within your network to come and visit Pahrump. We have a wonderfully diverse community with many committed individuals. I appreciate your ability to see the uniqueness of Pahrump as I see it - filled with people that truly care.

Of course, Pahrump has certainly been hit hard by the economic crisis as has other communities. Our challenge is finding the resources that are available to meet the needs of those people that have been so severely impacted.

So often our rural community gets left out of resources because of lack of knowledge. I hope you understand how important your gesture to come to Pahrump was to those volunteers working so hard. To know that those that have the resources care enough to take their time to come here and share the information is like bringing bread to the hungry.

Please let me know when you will be in our area again. I would enjoy meeting with you.

On Fri, Jan 14, 2011 at 1:52 PM, Greg Smith <[gmsmith@purchasing.state.nv.us](mailto:gmsmith@purchasing.state.nv.us)> wrote:

Hi Carolene,

Thank you for having Jenelle and I out the other day... what a wonderful group of caring, compassionate individuals you have there in Pahrump. I meant what I said, seldom do I see that kind of meeting even in much, much larger communities.

The truck should've arrived yesterday with the food and my understanding is distribution is on Saturday. I follow-up with our folks to insure things went well.

Please contact me anytime you feel I might be of assistance.

Have a great weekend!

Greg Smith, Administrator

State of Nevada  
Department of Administration  
Purchasing Division  
515 E. Musser St. Suite 300  
Carson City, Nevada 89701

 (775) 684-0170  (775) 684-0188

Web: <http://purchasing.state.nv.us>



Please consider the environment and only print this e-mail if necessary.

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**CAROLINE ENDERSBY**

*Build community capacity with a focus on planning, collaboration, and innovation.*

--

**CAROLINE ENDERSBY**

*Build community capacity with a focus on planning, collaboration, and innovation.*

# Pahrump Fire - Rescue Service



## Monthly Report Dec-10

Scott F. Lewis  
Fire Chief

---

### Department Responses: Monthly Response Total:

	<u>December</u>	<u>2010 Total</u>
<b>Fire:</b>	<b>153</b>	<b>1703</b>
<b>EMS:</b>	<b>449</b>	<b>5670</b>
<b>Total:</b>	<b>602</b>	<b>7373</b>

---

### Response Type:

#### Fire Incident Type:

	<b>Month</b>
Fires (structures, vehicles, brush, etc.)	8
Rescue/MVAs/Medical Assists	49
Hazardous Conditions/No Fire:	2
Service Assignments:	72
Good Intent Calls:	5
False Calls(alarms & intentional)	13
Special Incidents (miscellaneous)	4
<b>Total:</b>	<b>153</b>

#### EMS Responses:

	<b>Month</b>
911 Transports	<b>268</b>
Interfacility Transf.	<b>120</b>
AMA:	<b>61</b>
<b>Totals:</b>	<b>449</b>
Civilian Fire Death:	<b>0</b>
Civilian Fire Injury	<b>1</b>
Other Public Servant	<b>0</b>

---

### Apparatus and Facilities:

#### *Apparatus Issues:*

- \* All Apparatus in Service
- \* Two front line Dodge ambulances (2007 models) have exceeded 200,000 miles with no engine, transmission, or other large drive train replacement or major repairs.

*Building Issues:*

- \* Station 1: No changes
- \* Station 5: No changes.
- \* Station 3: No changes.
- \* Station 2: No changes.

**Activities:**

Completed:

- \* Crews delivered Christmas dinners to elderly citizens.
- \* Fire Crew completed Fire Prevention Segment on KPVM TV
- \* Pahrump Fire attended "First Responder Arson Detection":
- \* Several Fire Station Tours completed.
- \* Fire Chief attended and tested on "Advanced Fire Investigation (Electrical)"
- \* Fire Chief attended and tested on "Advanced Fire Scene Search and Evidence"
- \* Fire Chief was a guest on KPVM TV
- \* Fire Chief participated at a Press Conference regarding Blagg Rd. sink holes.
- \* Fire Chief attended numerous meetings with Nye Planning, Buildings and Safety, VEA/Utility, DV Hospital, etc.

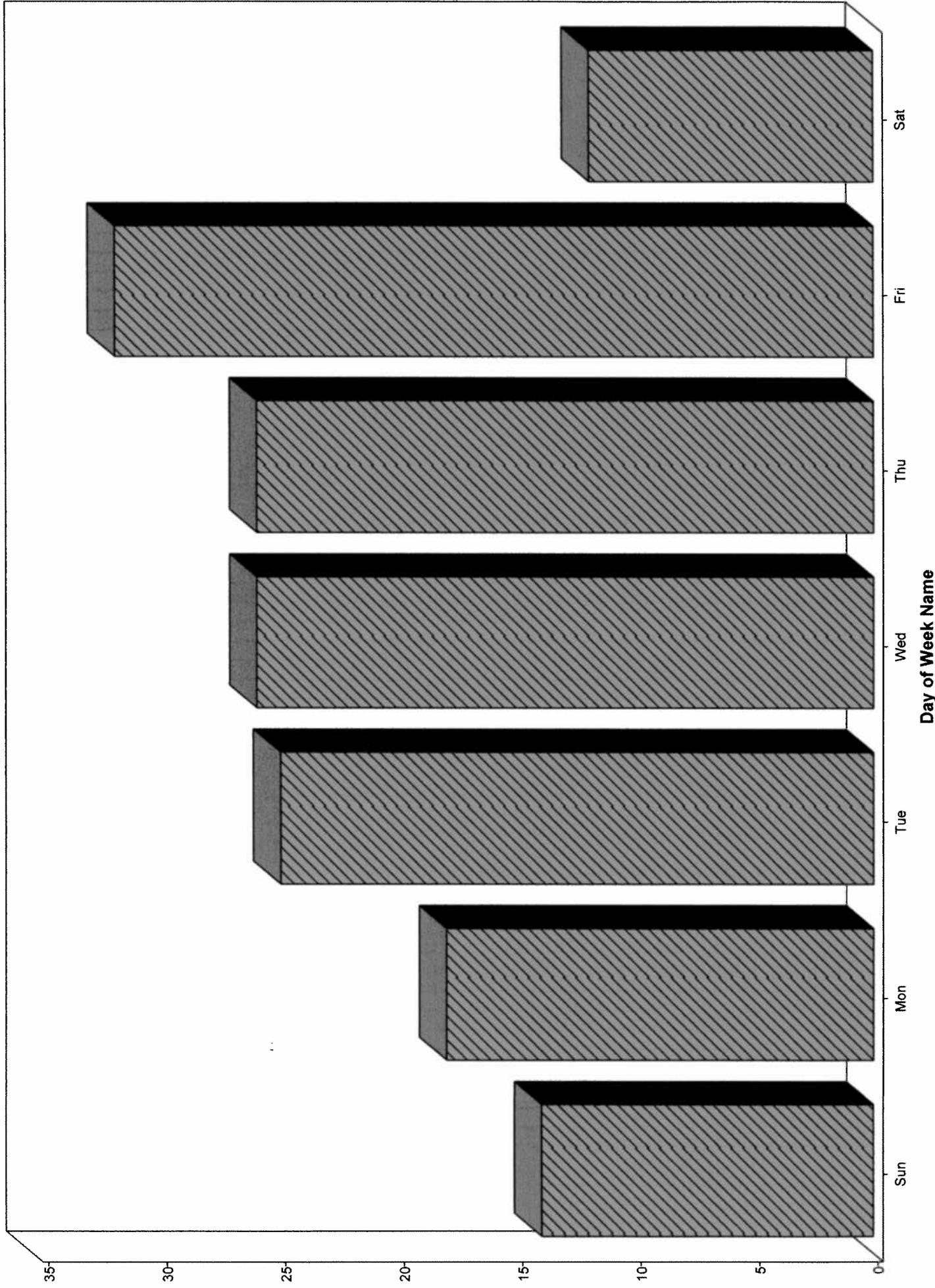
Upcoming:

- \* Continue Pre-Fire Plans

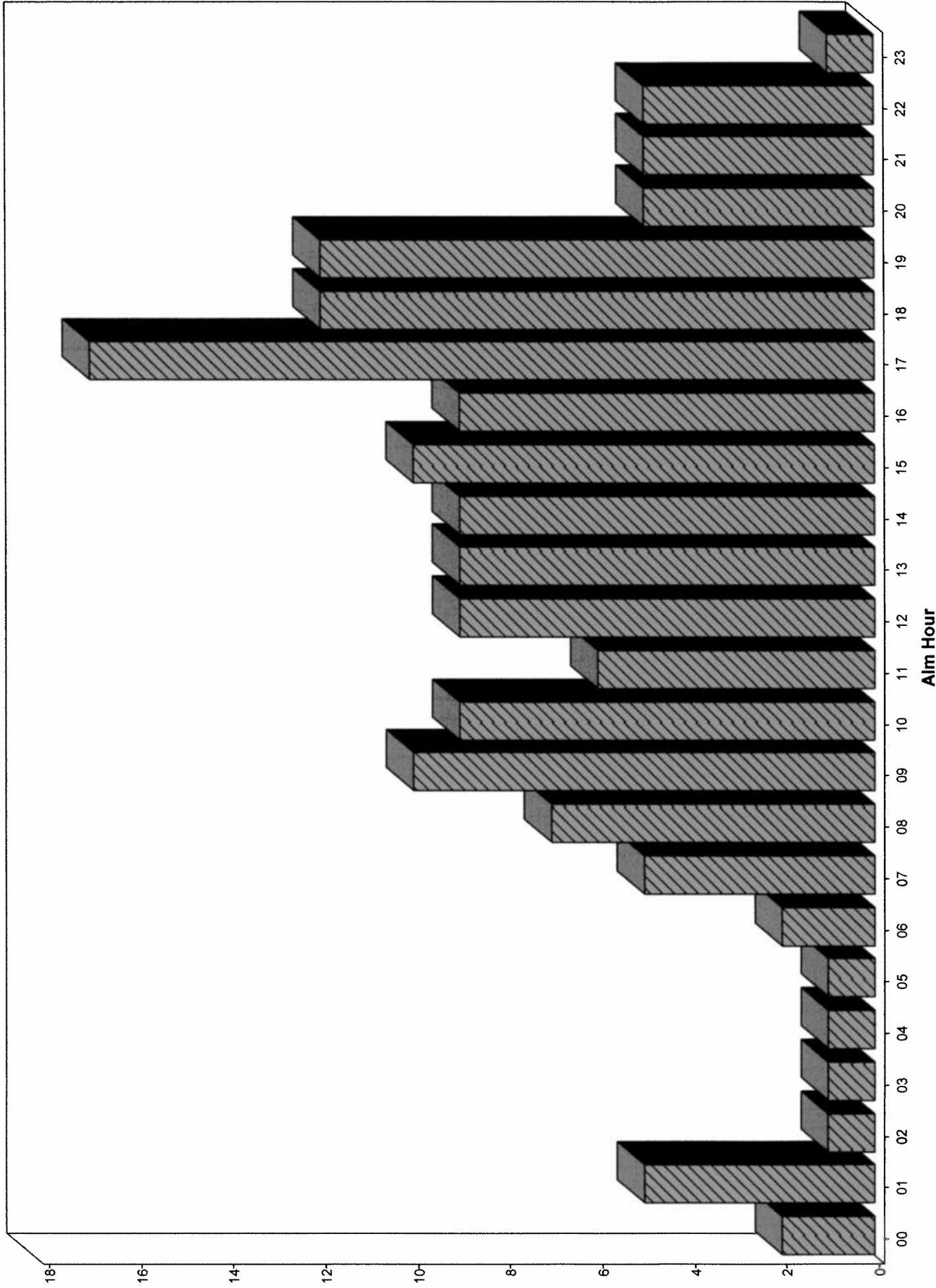
**Miscellaneous:**

- \* Fire Chief received the attached "Thank You" cards and letters.
-

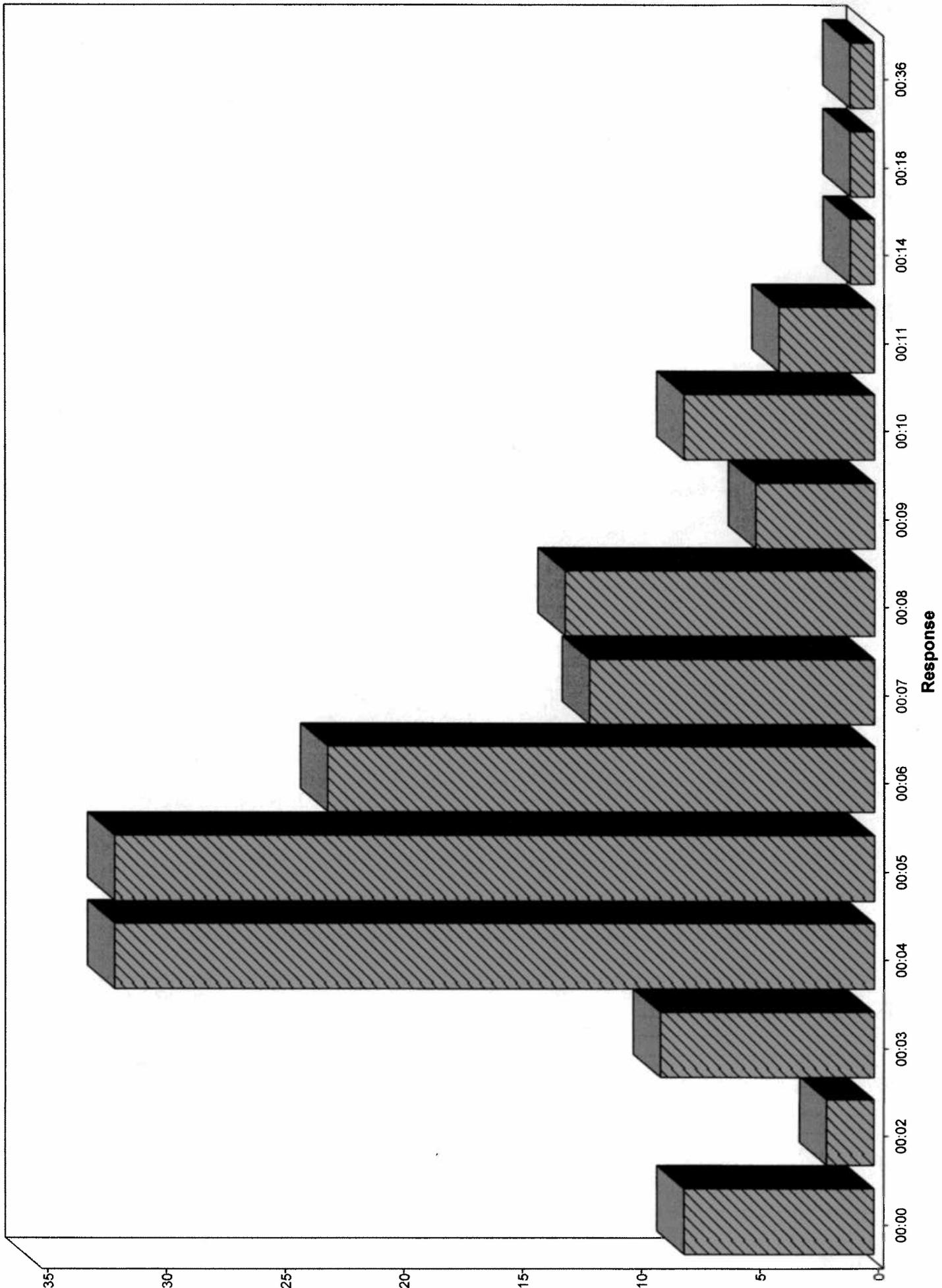
Incident Responses by Day of Week  
Alarm Date Between {12/01/2010} And {12/31/2010}



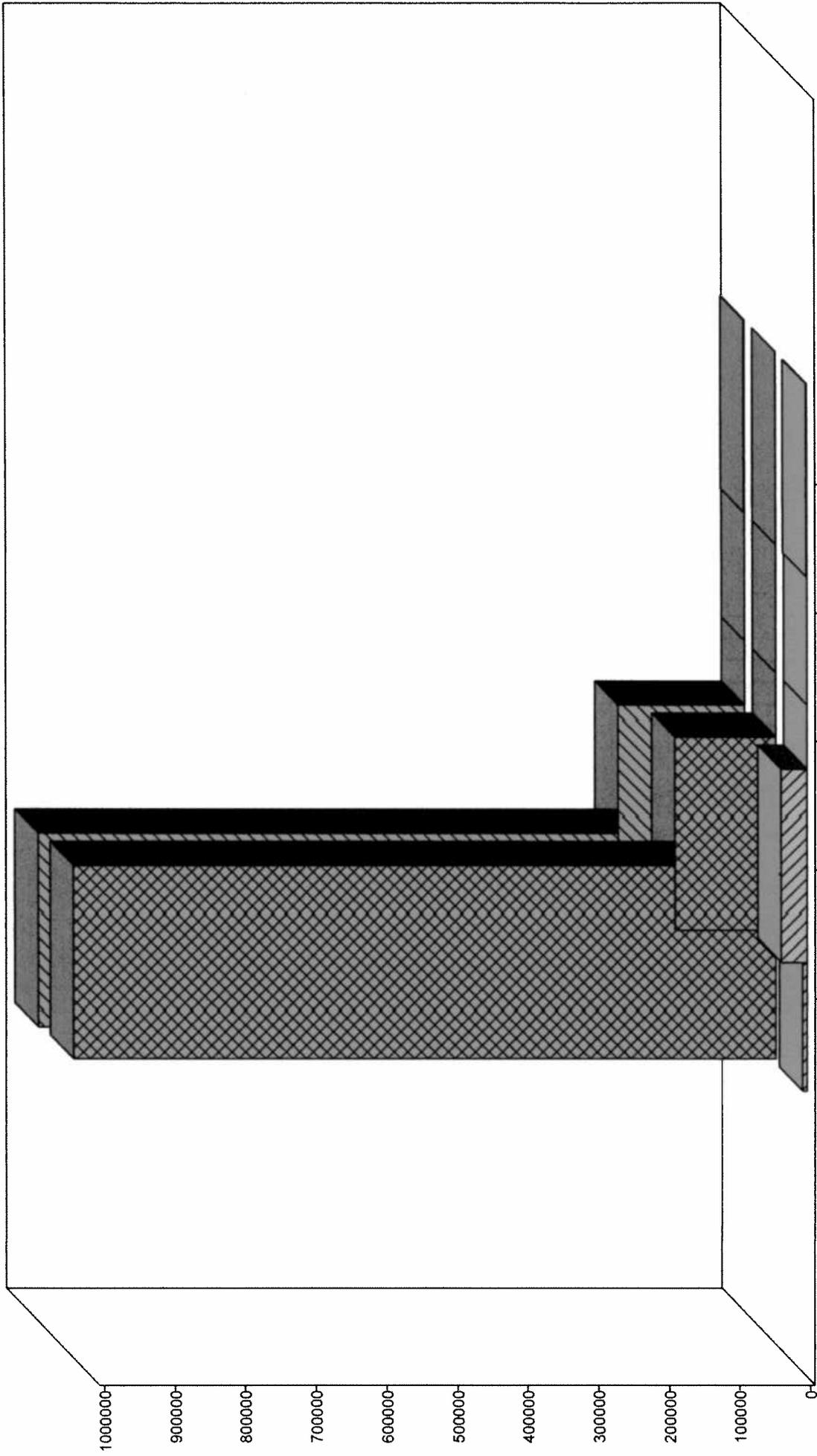
Count of Incidents by Alarm Hour  
Alarm Date Between {12/01/2010} And {12/31/2010}



NFIRS Incidents by Response Time (in minutes)  
Alarm Date Between {12/01/2010} And {12/31/2010}



Fire Loss Analysis  
 Alarm Date Between {12/01/2010} And {12/31/2010}



Building fire  
 Fire in mobile home used as fixed residence  
 Natural vegetation fire, Other  
 Outside equipment fire  
 Passenger vehicle fire

Incident Type

Value Loss  
 Saved



R. Fernandes



Ms Barbara Mushkin  
PO Box [redacted]  
Pahrump NV 89041-1322

Dec 5, 2010  
re: Oct 13, call # ~~XXXXXXXXXX~~

To the Billino Office,  
If this arrangement is not  
acceptable, please call me at [redacted]  
I also want to wish everyone  
Happy Holidays, and many  
thanks to all of you for your  
services.

Extra thanks to the young man  
"Roni," who not only pried <sup>me</sup> <sup>sp?</sup>  
out of my car, but later poked his  
head in the room of this still dazed  
and confused old woman sitting on  
the edge of her bed, and introduced  
himself.

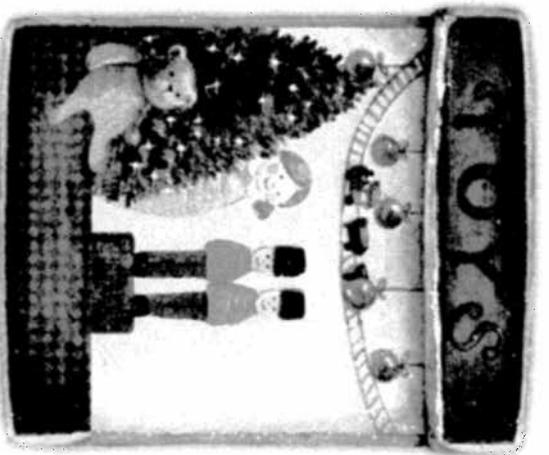
My check comes on the 3<sup>rd</sup> of  
every month. I will send the payment then.

Warm Wishes,

Barbara Mushkin

12-25-10

Chief Lewis



May your Christmas be filled with joy and special moments

Sincerely  
Jan Adams

To: All the  
Good people -  
PNFSR -  
Thank you for  
your efforts.

To Valley Fire and Rescue  
Service, Fire Chief Scott  
Lewis, Staff and those  
others responsible. I  
am overwhelmed with  
appreciation for your  
thoughtfulness during  
this Holiday.

Sincerely,  
Jimmie Dwyer

This season, may there be  
peace, prosperity, and joy  
in all our hearts.

State Reporting for Fire Responses: All Reports completed and submitted for PUFERS.  
 PUFERS December Report submitted 1/3/11

Fire Department	FDID #	Reporting Month													
		January	February	March	April	May	June	July	August	September	October	November	December		
Airport Authority of Washoe County	16050	✓													
Nevada Air National Guard Fire	16902														
Nevada Division of Forestry	01851														
Nevada Test Site Fire & Rescue	13900														
North Lake Tahoe Fire Protection District	16051	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
North Las Vegas Fire Department	03004	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
North Lyon County Fire Protection District	11000	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nye County Emergency Services	13000														
Orovada Volunteer Fire Department	08150	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Owyhee Volunteer Fire Department	05957	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Pahrnagat Valley Fire Department	10003	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Pahrump Valley Fire & Rescue	13004	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Panaca Fire Protection District	10004														
Paradise Valley Fire Department	08200														
Pioche Volunteer Fire Department	10005	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Reese River Volunteer Fire Department	09003														
Reno Fire Department	16001														
Round Mountain Volunteer Fire Department	13005														
Ruth Volunteer Fire Department	17856	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Rye Patch Volunteer Fire Department	14901														
Sierra Fire Protection District	16104														
Silver Peak Volunteer Fire Department	06001														
Smith-Valley Fire Protection District	11100														
Snake Valley Volunteer Fire Department	17850	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Sparks Fire Department	16002	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Stephens Valley Volunteer Fire Department	17851	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Storey County Fire Department	15050	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Tahoe Douglas Fire Protection District	04100	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Tonopah Volunteer Fire Department	13007	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Valmy Volunteer Fire Department	08907														
Wadswoth Volunteer Fire Department	16106														
Walker River Tribal Council Fire Department	12904	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Wells Volunteer Fire Department	05003														
West Wendover Fire Department	05004	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
White Pine County Fire Department #1	17001														
Winnemucca Volunteer Fire Department	08000														

First Year Reporting

Reported BLANK - Not Reported

# January 2011

January 2011							February 2011						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 26	27	28	29	30	31	Jan 1, 11
2	3	4	5	6	7	8
		9:00am Tom-VEA 3:00pm DH Meeting 3:00pm Dept Head M	11:30am Rotary 2:00pm PAVED 3:30pm Scott/Bret	4:00pm Bill V/AI P/MI		
9	10	11	12	13	14	15
	10:00am Informatona 1:00pm Ribbon Cuttir 2:00pm NOTO	9:00am LOGMAN 9:00am Utility Meedin 10:30am DH Meeting	10:00am Pahrump Spe 11:30am Rotary 1:30pm A B	7:00am Tourism 1:00pm Carol Ingales	9:00am Bi-Weekly Ec	
16	17	18	19	20	21	22
	Holiday	11:30am Ribbon Cuttir	11:30am Rotary 2:00pm M Darby 3:00pm Dept Head M	1:00pm M Buffi 6:00pm PVMAB	9:00am Poker Room/ 11:00am Ribbon Cuttir	
23	24	25	26	27	28	29
		7:00pm Town Board	11:30am Rotary	1:00pm Ethics Trainir	9:00am Bi-Weekly Ec 10:15am Meeting with	
30	31	Feb 1	2	3	4	5
	5:00pm Nevada Outri					

