

PAHRUMP TOWN BOARD AGENDA

Harley	Bill	Tom	Robert	Amy
Kulkin	Dolan	Waters	Adams	Riches
Chair	Vice-Chair	Clerk	Member	Member

TOWN OF PAHRUMP MISSION STATEMENT

Our mission is to balance our history as a rural community with our need to provide appropriate and sustainable services to our citizens and those who visit our community. We will do this by demonstrating honest, responsive leadership and partnering and when appropriate to augment our resources.

NOTICE TO MEMBERS OF THE AUDIENCE

The Pahrump Town Board meets the second and fourth Tuesday of each month at 7:00 PM in the Nye County Building, 2100 E. Walt Williams Drive. Agendas are available at the Town Office on the Thursday prior to each Board meeting and are posted on the Town website at www.pahrumpnv.org Also Please find a video of our Pahrump Town Board meetings at the following link - URL **Granicus Instructions:**

http://nyecounty.granicus.com/MediaPlayer.php?view_id=3&clip_id=330

BOARD MEMBER	PHONE	EMAIL	TERM EXPIRES
			DECEMBER 31
Harley Kulkin	727-1525	hkulkin@pahrumpnv.org	2014
Bill Dolan	910-1617	bdolan@pahrumpnv.org	2016
Dr. Tom Waters	764-0949	twaters@pahrumpnv.org	2014
Robert Adams	910-1965	radams@pahrumpnv.org	2014
Amy Riches	764-0751	ariches@pahrumpnv.org	2016

A quorum of Advisory Board members may be present at any Town Board meeting, but they will not take any formal action.

SPECIAL NOTES:

Public comment is limited to 3 minutes, unless extended by the Town Board Chair. It is requested that advisory reports and or presentations be kept to 15 minutes.

Any member of the public who is disabled and requires accommodation, assistance or a wireless microphone at this meeting is requested to notify the Pahrump Town Office in writing or call 775-727-5107, prior to the meeting. Assisted listening device is available at Town Board Meetings upon request with 24 hour advance notice.

MEETING CONDUCT:

Audience members and speakers may not use provocative, rude, obnoxious, abusive, inflammatory, slanderous, or offensive comments. Any person who makes such remarks or otherwise disrupts the meeting with loud outbursts, shouting, threats or other disruptive behavior will be warned by the Chair that his or her behavior is unacceptable. If after receiving a warning, any person persists in disrupting the meeting, the Chair shall order that person to leave and may utilize law enforcement to enforce that order. The Town Board shall have the power to prevent, punish and restrain any disorderly conduct. NRS269.215.

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
November 12, 2013
AGENDA**

- 1. Call to Order, Moment of Silence, and Pledge of Allegiance.**
- 2. Consideration** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
- 3. Announcements** (Non-Action Item).
- 4. Public Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3). (Non-Action Item).
- 5. Board and Staff Comments:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. NRS 241.020(2)(c)(3). (Non-Action Item).
- 6. Presentation by and consideration to approve a request by** Rural Nevada Development Corporation for financial assistance in the amount of \$10,000 (For Possible Action).
- 7. Consent Agenda Items:** (For Possible Action)
 - a. For Possible Action – Approval of Town Vouchers.
 - b. For Possible Action – Approval of Town Board meeting minutes for October 22, 2013.
 - c. For Possible Action – Approval of Town Board meeting minutes for October 8, 2013.
 - d. For Possible Action- Approval of Fire Department Stryker Grant affording safety equipment to minimize workers’ compensation lifting-related injuries.
 - e. For Possible Action – approval of mold remediation cost to Belfor Property Restoration.
 - f. For Possible Action – approval of Michael Zaman’s resignation from the Public Lands Advisory Board.
 - g. For Possible Action – approving Resolution 2013-13 and revoking Resolution 2000-01 regarding naming Highway 160 Tim Hafen Highway.
 - h. For Possible Action – approving Resolution 2013-14 and revoking Resolution 2002-06 setting fees for the production of public records.
 - i. For Possible Action – approving Resolution 2013-15 and revoking Resolution 2002-04 establishing a Safety Committee.
- 8. Consideration to approve** Resolution 2013-08 Updating Policy and Guidelines and revoking Resolutions 2009-02, 2011-02, 2012-05 (For Possible Action).
- 9. Consideration to approve** Resolution 2013-10 Amending Resolution 2006-05 to Establish Policy for Major Events (For Possible Action).
- 10. Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)

- 11. Discussion** regarding entering into an Agreement between Roadshows, Inc. and the Town of Pahrump (Non-Action Item).
- 12. Consideration to approve** grant to RSVP for community services (For Possible Action).
- 13. Consideration to approve** Proclamation declaring November National American Indian Heritage Month (For Possible Action).
- 14. Consideration to Adjourn to Possible Decision Closed Session**
 - a. To receive information and advice from the Town Attorney regarding potential or existing litigation pursuant to NRS 241.015(2)(b)(2). (Non-Action Item)
 - b. For purposes of conferring with the Town’s Management Representatives Regarding Labor Negotiations. (Non-Action Item)
- 15. Future Meetings/Workshops: Date, Time and Location** (Non-Action Item).
Announcement regarding cancellation of November 26, 2013 Town Board meeting.
- 16. Concluding Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3). (Non-Action Item)

17. Adjournment

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, and CHAMBER OF COMMERCE
Public comment is limited to 3 minutes, unless extended by the Town Board Chair. It is requested that advisory reports and or presentations be kept to 15 minutes. A quorum of Advisory Board members may be present at any Town Board meeting, but they will not take any formal action.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
10/23/2013	11/12/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Consideration for possible action of moving the order of or deleting an Agenda
Item(s).

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u>	<u>Pahrump Town Board</u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107 ext.</u>
Mailing Address	Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED
10/23/2013

DATE OF DESIRED BOARD MEETING
11/12/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Announcements

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached announcements.

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Citizens, Town Board & Staff

SPONSORED BY:

Pahrump Town Board
Print Name

Pahrump Town Board
Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107
Telephone Number

Announcements

November 12th, 2013

- The following advisory boards are currently scheduled to meet in the 'A' Room of the Bob Ruud Community Center:

- Parks & Recreation Advisory Board on November 20th at 6:30 pm
- Veterans' Memorial Advisory Board on November 21st at 6:00 pm

- The following advisory boards are currently scheduled to meet in Town Annex:

- Youth Advisory Board on November 13th at 2:30 pm
- Arena Advisory Board on November 14th at 7:00 pm
- Public Lands Advisory Board on December 3rd at 7:00pm
- PTCC on December 5th at 8:00 am
- Nuclear Waste and Environmental Advisory Board on December 6th at 1:00pm
- Community Center/Civic Center Advisory Board on December 6th at 4:00 pm

-The Town Board meeting for November 26th is cancelled due to Thanksgiving.

- The Social Security Office meets the last Tuesdays of the month at the Bob Ruud Community Center starting at 9:00 am.

- Job Fair and Veteran Services November 8, 2013 at 1020 E. Wilson Rd Pahrump, NV 89048.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED 10/23/2013	DATE OF DESIRED BOARD MEETING 11/12/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Public Comment

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Citizens, Town Board & Staff

SPONSORED BY:

Pahrump Town Board
Print Name

Pahrump Town Board
Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107
Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED
10/23/2013

DATE OF DESIRED BOARD MEETING
11/12/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Town Board/Staff Comments

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board & Staff

SPONSORED BY:

Pahrump Town Board
Print Name

Pahrump Town Board
Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107
Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
10/24/2013 11/12/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Presentation by and consideration to approve a request by the Rural Nevada Development Corporation for financial assistance in the amount of \$10,000.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

Presentation material is attached.

STAFF COMMENTS/RECOMMENDATIONS:

Staff would indicate caution in approving expenditures mid-budget cycle.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Bill Dolan, Vice Chair

SPONSORED BY:

Bill Dolan, Vice Chair
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number



**Rural Nevada
Development Corporation**

www.rndcnv.org

Mission

- “To provide economic development assistance, financing opportunities to small businesses, and healthy, safe, affordable housing to persons in Rural Nevada.”

RNDC's Programs

- Economic Development (Pahrump SBDC)
- Financing
- Housing

Economic Development (SBDC)

- Technical Assistance which includes:
 - Business Plan Development
 - Business Start-up Information
 - Capital Formation
 - Education & Training
 - Financial Analysis
 - Management Advice

Economic Development (SBDC Results)

- Number of Clients 446
- Jobs Created 28
- Jobs Retained 28
- Income Injection \$1,680,000
- Financing Obtained 945,000
– (Outside of RNDC)
- Total Business Dollars \$2,625,000

Lending

- Businesses Financed 14
- Jobs Created 30
- Jobs Retained 24
- Amount Financed \$1,015,899
- Income Injection 1,620,000
- Total Lending Dollars \$2,635,899

(RNDC is a non-traditional lender)

Nye County Impact

- Total Business \$ \$2,625,000
- Total Lending \$ 2,635,899
- Total Impact in Dollars
\$5,260,899

Now the Problem

- Simply put:
 - Unless the Pahrump SBDC Office can fill a \$30,000 budget shortage by 12/31/13, the facility will be closed.
 - There will not be a facility to provide free and confidential business counseling in Pahrump or Nye County.

The Request

- RNDC is asking for a one-time contribution of \$10,000 to come from the Town of Pahrump's Economic Development Fund.
- It is our understanding that monies flow to this fund through room tax rates, not property taxes.

And the ROI

- In return ,RNDC, will offer business plan training, for up to 25 people, for just the price of books, which cost \$95.00.
- This is a 13 week course, which meets one a night a week and normally costs \$395

The Math

- Our request is for a one-time \$10,000 contribution.
- If we train 25 people to develop business plans, for just the cost of books, we will have contributed \$7,500 back in in-kind services. This would be our match.

Rural Nevada Development Corporation

www.rndcnv.org

1320 E. Aultman Street

Ely, Nevada 89301

775-289-8519

866-404-5204

**Rural Nevada Development Corporation
Contributions to Nye County**

	<u>1st Quarter 2013-14</u>			<u>Accumulative</u>		
	<u>Homes</u>	<u>People</u>	<u>Dollars</u>	<u>Homes</u>	<u>People</u>	<u>Dollars</u>
Rehabilitations	0	0	\$ -	69	105	\$ 880,04
Down Payment Assist.	3	7	\$ 47,729.64	67	139	\$ 1,450,55
Weatherization	7	13	\$ 39,186.72	297	506	\$ 1,252,29
MultiFamily & Senior Housing			\$ -	36	Desert Fam.	\$ 2,100,00
				20	Desert Eld.	\$ 2,100,00
				60	*Courtyards	\$ 6,702,32
				64	*Palm Terrace	\$ 4,344,79
					Fire Dept.	\$ 100,00
Total Housing Dollars			<u>\$ 86,916.36</u>			<u>\$ 16,830,01</u>
Business Financed		0	\$ -		14	\$ 1,015,89
Jobs Created		0			30	
Jobs Retained		0			24	
Income Injection			\$ -			\$ 1,620,00
Total Lending Dollars			<u>\$ -</u>			<u>\$ 2,635,89</u>
(SBDC)		15			461	
Session Hours		51			951.8	
Jobs Created		5			33	
Jobs Retained		0			28	
Income Injection			\$ 150,000.00			\$ 1,830,00
Financing Obtained (outside of RNDC)			\$ 22,606.00			\$ 967,60
Total Business Dollars			<u>\$ 172,606.00</u>			<u>\$ 2,797,60</u>
Housing Dollars			\$ 86,916.36			\$ 16,830,01
Lending Dollars			\$ -			\$ 2,635,89
Economic Development			\$ 172,606.00			\$ 2,797,60
Total County Contributions			<u>\$ 259,522.36</u>			<u>\$ 22,263,52</u>

tribution consists of partnerships and development groups.

accumulative number of homes and people are understated due to reconveyances not in the computer. these numbers are entered into the system, they will be update. The dollar amounts are correct.

AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED 10/23/2013	DATE OF DESIRED BOARD MEETING 11/12/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Consideration for possible action of approving Town Vouchers
(Consent Agenda Item A)

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

Pahrump Town Board	<i>Pahrump Town Board</i>
Print Name	Signature

400 N. Hwy 160	(775) 727-5107 ext.
Mailing Address	Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/23/2013	<u>DATE OF DESIRED BOARD MEETING</u> 11/12/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Consideration for possible action of approving Town Board Minutes for October 22, 2013. Consent Agenda Item B

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached October 22, 2013 minutes.

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
---	--

<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107 ext.</u> Telephone Number
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**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
October 22, 2013
Minutes**

PRESENT:

Town Board:

Harley Kulkin
Bill Dolan
Dr. Tom Waters
Robert Adams
Amy Riches

Staff:

Susan Holecheck, Town Manager
Tracy Difillippo, Legal Counsel
Michael Sullivan, Finance Director
Stephanie Massimino, Executive Assistant

1. Call to Order, Moment of Silence, and Pledge of Allegiance.

Mr. Kulkin called the meeting to order.

Dr. Waters led the Moment of Silence and Pledge of Allegiance.

2. Consideration regarding Moving the Order of or Deleting an Agenda Item(s).

Dr. Waters stated he had comments on items 7c and 7d.

Mr. Dolan pulled item 7b for further discussion.

3. Announcements

Announcements were read by Dr. Waters.

Ms. Holecheck stated that Friday October 25th the Town Office would be closed.

Mrs. Paula Elafante from the Pahrump Powwow brought flyers about the Powwow and wanted to share at this year's Powwow the Apache Crown Dances would be there along with mentioning all the other wonderful events that would be happening.

Mr. Dolan asked where Mrs. Elafante sent out her flyers to get the word out.

She stated at several locations in Las Vegas as well as several events that are put on before her event.

The Pahrump Scouts were holding a fundraiser from 4-7 PM Friday at Tropical Smoothie.

Mr. Richard Goldstein and Mr. Jose Telles stated the Pahrump Veterans Board is honoring Women Veterans on November 9th at the Pahrump Cemetery.

Dr. Waters stated, as far as can be determined, this was actually the first event in the Country that was Honoring ONLY Women Veterans.

4. Public Comment: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3).

Public comment was heard.

5. Board and Staff Comments: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. NRS 241.020(2)(c)(3).

Dr. Waters stated the reason the Board had brought the idea of the Code Enforcement Officer forward was to help enforce Codes that were not being enforced.

Mr. Adams stated that the Code Enforcement Officer was a good idea and he also questioned about people being willing to be on the Advisory Board because we needed more

Mrs. Riches stated she has seen the crowd get rowdy but only when they felt they were being treated unfairly.

Mr. Kulkin stated that he felt the Nevada Rural Summit went very well and they learned several things. He stated that he did wish the Town and County had a better working relationship.

Mr. Dolan stated he learned from the Summit about how other Towns have been handling their economic issue. He stated this was one of the best he had ever attended. He stated that several ideas were shared and explained and these events were not just enjoyable because this was work. He stated he was also in favor of a Code Enforcement Officer considering the County was also struggling with enforcement issues.

6. Presentation by Nevada Rural Counties RSVP Inc.

A representative, Ms. Jan Lindsay, from Nevada Rural Counties RSVP Inc. explained how they assist seniors on maintaining some independence to make these seniors feel better about their lives. This organization was mostly made of helpful volunteers that are able to help seniors go to doctor visit and other actives. The representative stated she was here to ask for a donation of \$7,500 to help keep the program active. She stated this also benefited the care-givers by giving them a break for a few hours to help give them a break.

Mr. Kulkin stated at this time the Board is unable to take action but this item could be on the next agenda to take action.

Dr. Waters stated he was in favor of this organization and that it was a wonderful organization.

Mrs. Riches stated she liked this organization and would reserve further comment till the next meeting.

Mr. Dolan asked if the County was offering any money for these organizations. The representative stated the County replied when funds become available they would help but were unable to help at this time.

7. Consent Agenda Items: (For Possible Action)

- a. For Possible Action – Approval of Town Vouchers.
- b. For Possible Action – Approval of Town Board meeting minutes for October 08, 2013.
- c. For Possible Action – Approval of Resignations to Youth Advisory Board and recognition of Co-Liaison to YAB.
- d. For Possible Action – Approval to transfer Ambulance Fund Delinquent Accounts for July 2013 through September 2013.
- e. For Possible Action – Approval for reappointment of Carl Jones and Kenneth J. Hoskins to the Veterans Advisory Board.
- f. For Possible Action – Approval of Fiscal Year 2013-14 1st Quarter Financial Expenditure Status Report.

Dr. Waters commented on item 7c that the resignations of the youth advisory board members were due to their heavy school work load and they are currently looking for other members.

Dr. Waters stated regarding item 7e, these two gentlemen were asking to stay on the board even though their volunteer time was up.

Mr. Adams commented on item 7f considering the cost were people still using rabbit ears to validate the cost of the TV Tower.

Michael Sullivan stated that Mr. Luis would be the better person to ask about market use but he was gone, however the most of the cost came from maintenance and utilities.

Mr. Adams motioned to approve consent agenda items A,C,D,E,F.

Mrs. Riches seconded.

Motion carried, 5-0.

Mr. Dolan motioned to table item 7b until further review by Mr. Dolan.

Mr. Adams seconded.

Motion carried, 5-0.

8. Advisory Board Reports from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards.

Mr. John Pawlak for the NW&EAB stated the Nevada National Security has the annual reports from the Nevada Test online.

9. Consideration to approve expenditure in the amount of \$38,498.00 representing the Town's portion of the Assistance to Firefighters Grant (AFG) approved in April 2013

Ms. Holecheck stated that whenever more than 5,000 dollars is to be spent the board has to approve expenditures; however a miscommunication may have happened when the good news was sent out. She stated she brought this on the record to show approval for this Grant use and this was no reflection on the Fire Chief or Fire Department, this was just a housekeeping item.

Scott Lewis stated this Grant had allowed the Fire Department to buy SPCA equipment. This would have cost the Town \$100,000 to buy the new ones they were required to buy.

*Mrs. Riches asked if we ever loaned these out.
Mr. Lewis stated no at this time we did not.*

Public comment was heard.

Mr. Dolan motioned to approve expenditure in the amount of \$38,498.00 representing the Town's portion of the Assistance to Firefighters Grant (AFG) approved in April 2013.

Dr. Waters seconded.

Motion carried, 5-0.

10. Consideration to approve the Pow-Wow's use of the Cook Shack November 22-23, 2013

Mrs. Elafante stated she had tried to attend the Arena Board meeting however this monthly meeting was cancelled. She stated the PowWow normally used to the Cook Shack to make food for the dancers and vendors. She stated they would use it to simply cut up the vegetables. She asked if they could use it.

Mr. Kulkin asked whether or not the shack was in use then?

Ms. Holecheck state she had spoken with both Mr. Luis and Mr. Tibbett and there was no issue with giving the PowWow the use.

Public comment was heard.

Dr. Waters motioned to approve the PowWow's use of the Cook Shack November 22-23, 2013

Mr. Dolan seconded.

Motion carried, 5-0.

11. Consideration to Adjourn to Possible Decision Closed Session

- a. To receive information and advice from the Town Attorney regarding potential or existing litigation pursuant to NRS 241.015(2)(b)(2). (Non-Action Item)
- b. For purposes of conferring with the Town's Management Representatives Regarding Labor Negotiations.

No closed session.

12. Future Meetings/Workshops: Date, Time and Location

Ms. Holecheck stated that the Advisory Board training changed its date from October 30th to the October 29th. She also stated several things we would be covering just to make sure everyone knows what they are doing on an Advisory Board.

She also reminded everyone of the Town Board Retreat. She stated this would be from 9 am to 5 pm on November 8th in Furnace creek, Nevada. She stated this meeting was mostly to talk to the board about staff, things going on with departments, and also five-year plans.

Mrs. Riches asked about the November 8th meeting and whether the people who attended other than the Town Staff and Board would they are fed. Ms Holecheck stated no.

13. Concluding Public/Board/Staff Comment: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3).

Public comment was heard.

Mr. Dolan stated that he never said he wanted a Constable but he wanted Code Enforcement.

Mrs. Riches stated she also agreed with Mr. Dolan about having Code Enforcement.

Dr. Waters stated he agreed there was a difference between code enforcement and constable.

Mr. Kulkin stated he was told people did not want to come because of fear.

14. Adjournment

Meeting adjourned at 8:48 pm.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
10/24/2013	11/12/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Consideration for possible action to approve Town Board meeting minutes for .
October 8, 2013 Item C.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u>	<u>Pahrump Town Board</u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107 ext.</u>
Mailing Address	Telephone Number

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
October 08, 2013
Minutes**

PRESENT:

Town Board:

*Harley Kulkin
Bill Dolan
Dr. Tom Waters
Robert Adams
Amy Riches*

Staff:

*Susan Holecheck, Town Manager
Bret Meich, Legal Counsel
Michael Sullivan, Finance Director
Matt Luis, Buildings & Grounds Manager
Arlette Ledbetter, Tourism Coordinator
Stephanie Massimino, Executive Assistant
Alex Crow, Business License Technician*

1. Call to Order, Moment of Silence, and Pledge of Allegiance.

Mr. Kulkin called the meeting to order.

Dr. Waters led the Moment of Silence and Pledge of Allegiance.

2. Consideration regarding Moving the Order of or Deleting an Agenda Item(s).

Mr. Dolan pulled consent agenda items 6c and 6f for further discussion.

Dr. Waters pulled consent agenda items 6e for further discussion.

Mr. Adams pulled all consent agenda items excluding 6a for further discussion.

Mrs. Riches asked to move items 10 and 12 to right after item 8 due to the fact she was sick but she did want to be able to discuss these items and wanted to leave after the discussion.

3. Announcements

Announcements were read by Dr. Waters, along with mentioning the CCCAB has permanently moved its meeting date to the first Friday of the month at 4pm to the Town Annex.

Mr. Paul Miller from CCA announced that a detention officer was lost due to cancer and they would be having a chili-cook off at 1:00 pm at the CCA parking lot as a fundraiser for the family.

Ms. Karen Spalding with Tourism Board stated the Wine Stomp was great and she also stated Desert View Hospital would be holding a health fair on October 12th.

4. Public Comment: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3).

Public comment was heard.

5. Board and Staff Comments: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. NRS 241.020(2)(c)(3).

Mr. Dolan stated that he received a Canadian magazine with an article about Pahrump. He also brought up the emails about the Airport project and I(c) project moving forward.

Ms. Holecheck stated she had brought her goals and objectives update to the meeting for the Board. She stated that she spoke with Social Security about having a representative come to Pahrump for monthly meetings and learned that other small towns would stop having a representative come out, however this will not affect Pahrump. She stated in order to keep the public informed each Advisory Board's Agenda will be up on their individual page from now on. She then announced that CCA donated \$25,000 to the Town of Pahrump.

6. Consent Agenda Items:
 - a. For Possible Action – Approval of Town Vouchers.
 - b. For Possible Action – Approval of Town Board meeting minutes for September 24, 2013.
 - c. For Possible Action – Resolution 2013-08 amending the Policy and Guidelines for Rules of Procedure at Pahrump Town Board meetings.
 - d. For Possible Action – Resolution 2013-09 revoking Resolution 2011-04 regarding the Community Event Center Solutions Task Force.
 - e. For Possible Action – Resolution 2013-11 revoking Resolution 2006-08 regarding the designation of Highway 160.
 - f. For Possible Action – Resolution 2013-12 revoking Resolution 2006-25 regarding a slogan for Pahrump.
 - g. For Possible Action – Appointment of Director of Human Resources, Terry Bostwick, to Pool/Pact Nevada Board of Directors.

Consent Agenda Item 6a

Mr. Dolan motioned to approve consent agenda item 6a.

Dr. Waters seconded.

Motion carried, 5-0.

Consent Agenda Item 6b

Mr. Adams stated his change to the minutes of Item 11 the primary reason for wanting that item to be continued was he wanted to attend the hearing that was scheduled for the next day before voting.

Mr. Adams motioned to approve consent agenda item 6b once his changes are made.

*Mrs. Riches second.
Motion carried, 5-0.*

Consent Agenda Item 6c

Mr. Dolan stated he felt this item should be tabled until the Town Board had given the Town Manager all of their recommendation.

Ms. Holecheck stated she agreed with tabling this item, and that she was looking to get review from the board tonight but was also comfortable with waiting till the board sent in their suggestions.

Public comment was heard.

Mr. Adams motioned to table Resolution 2013-08 amending the Policy and Guidelines for Rules of Procedure at Pahrump Town Board meetings till November 12th to allow staff to gather information from the Town Board members.

**Mrs. Riches seconded.
Motion carried, 5-0.**

Consent Agenda Item 6d

Mr. Dolan motioned to approve Resolution 2013-09 revoking Resolution 2011-04 regarding the Community Event Center Solutions Task Force.

**Mr. Adams seconded.
Motion carried, 5-0.**

Consent Agenda Item 6e

Dr. Waters stated there was a resolution more than 10 years ago that also designated Highway 160 as Tim Hafen Highway and it too needed to be revoked.

Ms. Holecheck stated she would be bringing that Resolution up at a later date and at this time she had only gone back 10 years.

Dr. Waters moved to approve Resolution 2013-11 revoking Resolution 2006-08 regarding the designation of Highway 160.

**Mr. Adams seconded.
Motion carried, 5-0**

Consent Agenda Item 6f

Mr. Dolan stated several people from the community have asked him why the Town would no longer use Heart of the New Old West. He stated that the Town should look into using both the new and old slogan like "The Heart of the New Old West; Your Base Camp for Adventure."

Mrs. Riches stated she liked that idea and support changing the slogan too.

Ms. Arlette Ledbetter stated that the board needs to understand that taglines are important. The entire theme and everything the Tourism department has done has been through the slogan "Base Camp to Adventure". She stated as a Town we also need to look at how to properly brand the Town and then stay with that brand.

Ms. Holecheck stated the current tagline has been in use for a while before she got here and this was something that would be costly to change.

Mr. Adams stated he agreed to wait for a while and do more research on this idea of branding.

Dr. Waters stated he agreed to keep waiting because we are currently using our slogan and that it was working well.

Mr. Kulkin stated as much as "Heart of the New Old West" was nice it was time to move on to something more appropriate for the Town now.

Mr. Dolan stated he brought up this because people in the community had been asking him to.

Public comment was heard.

Mr. Dolan motioned to approve Resolution 2013-12 revoking Resolution 2006-25 regarding a slogan for Pahrump.

Dr. Waters seconded.

Motion carried, 4-1 with Mr. Dolan voting nay.

Consent Agenda Item 6g

Ms Holecheck stated Mrs. Bostwick was worthy of being appointed to this board as a means to expand her position and responsibilities.

Dr. Waters motioned to appoint Director of Human Resource, Terry Bostwick, to Pool/Pact Nevada Board of Directors.

Mr. Dolan seconded.

Motion carried, 5-0.

7. Advisory Board Reports from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards.

Moved to item 8 discussion.

Mr. John Pawlak informed the board that due to the government shut-down the 5th Town cleanup was postponed. He stated also Fall Festival was successful for the Advisory Board.

8. Consideration to approve a Proclamation declaring the month of November "Pancreatic Cancer Awareness Month" in the Town of Pahrump

Moved to item 7 discussion.

Proclamation was read by Dr. Waters.

Mr. Dolan motioned to approve proclamation declaring the month of November "Pancreatic Cancer Awareness Month" in the Town of Pahrump.
Mr. Adams seconded
Motion carried, 5-0.

9. Consideration to approve the rescheduling of the 2014 Fall Festival

Moved to item 11 for discussion.

Mr. Kulkin stated this event was a large local event and he felt this deserved discussion.

Dr. Waters stated that the Fall Festival was a fun event and therefore they wanted it to grow in every way possible.

Mr. Adams stated he wanted to know how the community felt mostly.

Mr. Kulkin stated he had spoken with people and that the Fall Festival was the worst festival they have ever seen, and he agreed with this statement. He stated that he felt an event like Beatty days was more of something he felt we were looking like becoming. He stated if we moved the Fall Festival to the first weekend in October which also went along with the Motorcycle rally in Las Vegas that we could considering partnering with them.

Mr. Dolan stated he agreed with Mr. Kulkin's opinion on it. He did state that if we move the event to another weekend might cause unexpected consequences that could his would affect the Town in two different ways. One way is the rodeo and PRCA rodeos. The last weekend in September is the last weekend of the year that PRCA rodeos can compete. This would mean no matter what happened, PRCA rodeo would not be able to come back to the Fall Festival. This would also affect the carnival company we use and the Wild West Extravaganza would be forced to also move their event. He stated that the Fall Festival also needs to have a committee to run the Fall Festival.

Ms. Holecheck stated that she has spoken with the gentleman who runs the Motorcycle Rally and he would prefer the second weekend in November for the motorcycle event. She also stated the first weekend of October was the same time as the Boulder City art festival and the same weekend at the Pahrump Wine Stomp.

Public comment was heard.

Dr. Waters motioned to direct staff to look into ways that can improve Fall Festival including timing of the event.

Mr. Adams seconded.

Motion carried, 4-0. (Mrs. Riches had left because she was ill.)

10. Consideration to approve the Appointment of a Code Enforcement Officer and/or Constable

Moved to before Item 9 discussion.

Ms. Holecheck stated the reason why this was on the agenda was because one of her goals and objectives was to look at the graffiti ordinance but we would have no one to enforce this ordinance.

Mr. Kulkin stated this was also to make certain that during board meetings someone could help with crowd control if things got rowdy at meetings as has happened one or two times in the past. He stated he felt staff should look into what the cost and need was and that this position would be a part-time job for most likely someone with background in law.

Dr. Waters was most concerned with budgeting and pay for this position, but otherwise he is in favor of this because we do as a Town have a need for someone to do this on behalf of the Town instead of depending on the County. He also stated that people who have a business license were being affected because the people who did have one were not having someone enforce this rule.

Mr. Adams agreed with Dr. Waters statements.

Mrs. Riches stated she spoke with both the Town Manager and Robert Lewis from the County. She felt that this was enough for the Town instead of hiring someone. She also stated that the Sheriff's departments have done a wonderful job and that regarding rowdy meetings it was due to the people feeling as though they were not being treated fairly.

Mr. Dolan stated that he was concerned about the job description, pay and a variety of other things; he also stated that the code enforcement officer at Nye County was recently laid-off due to budget cuts. He also stated that the County does not have the man power to help the Town and he also thought talking with the County about someone working for both parties to help afford it.

Public comment was heard.

Dr. Waters motioned to direct staff to look into the benefit of the possible appointment of a Code Enforcement Officer and/or Constable. Also, this would be for the next budget cycle.

Mr. Kulkin seconded.

Motion carried, 4-1 with Mrs. Riches voting nay.

11. Consideration to enter into a contract for the production of a motorcycle event in Pahrump for 2014

Moved to item 12 for discussion.

Ms. Holecheck stated that she and Ms. Ledbetter spoke with Mr. Randy Burke about producing a motorcycle rally for 2014. He did express the desire to have the rally the week after Veterans Day and should that not work then May or June would be his best timing. She stated that she and staff would bring back a better idea for the creation of this event.

Mr. Kulkin stated he was in favor of the creation of this event.

Mr. Adams stated he was for it but his biggest concern is to know what it would cost the Town.

Mr. Dolan stated that he thought maybe instead of staff working on the contract for the event go to another organization.

Public comment was heard.

Mr. Adams motioned to direct to staff to endeavor to put together contract for motorcycle rally in 2014.

Dr. Waters seconded.

Motion carried, 4-0. (Mrs. Riches left because she was ill.)

12. Consideration to adopt Resolution 2013-10 amending Resolution 2006-05 to establish a policy for major events and reservation use of town facilities

Moved to item10 discussion.

Ms. Holecheck stated that the previous two resolutions did not address park fees. She stated we do need to consider fees in order to pay for the equipment and people that it took to maintain the parks.

Mr. Luis stated this was only a Major Event fee to use the park. The reason is because these major events do cost more than a regular event such as AYSO games.

Dr. Waters asked what Mr. Luis meant by Major Event.

Mr. Luis stated one event comes out for three days and they pay no fee for use of our parks.

Dr. Waters also stated that by charging this fee it may make it easier for us to maintain these fields.

Mrs. Riches stated she felt outside entities should have to pay for using the park however people locally should not be charged. She then asked did this have anything to do with the Bob Ruud Center fees.

Mr. Luis stated no this only dealt with this park fees.

Mr. Meich stated that he would advise the Town Board not to motion anything based on the entities location. He stated if this was the will of the board to know if and how they could charge based on an entity's location that he would look it up the legal basis and get back to the board at a later date.

Ms. Holecheck stated this would not affect local groups such as AYSO, only major events that come to Town. She stated this was needed because this would allow us to maintain the parks now and build new parks too. She also stated the cost of the parks water alone keeps going up and it cost the Town a large amount so this was trying to off-set that cost.

Mr. Kulkin explained because taxes have gone down, so has the money coming into the Town has gone down due to this fact. By requesting this fee it allows up to make up the money we no longer have.

Mr. Dolan stated that when he went over the bills he noticed the excessive amount of water used for just Simpkins Park. He also stated that because there was no policy and

procedures or form he felt this should go to an advisory board to make the fee schedule. He felt this should go through Parks and Recreation Advisory Board for their input first and the Arena Board also. He stated that the Town should write a policy and procedures and wait for the County to also produce their major events policy so that we can review that one first.

Mr. Kulkin stated there was no reason to ask the Parks and Recreation Board and the Arena did not need to be asked about these major events fees because Mr. Matt Luis was the person that the qualified opinion would come from.

Dr. Waters stated that this item was only for Major Events and had nothing to do with the smaller events and this simply updated two past resolutions.

Public comment was heard.

Dr. Waters motioned to adopt Resolution 2013-10 amending Resolution 2006-05 to establish a policy for major events reservation use of town facilities.

Mr. Kulkin second.

Motion was not voted on due to the second motion.

Mr. Dolan then made a second motion.

Mr. Dolan motioned revoke 2005-02 but keep in place 2006-05 and to direct staff to create policy and procedures for major events and forms.

Mrs. Riches seconded.

Motion carried, 3-2 with Mr. Kulkin and Dr. Waters voting nay.

13. Consideration to Adjourn to Possible Decision Closed Session

- a. To receive information and advice from the Town Attorney regarding potential or existing litigation pursuant to NRS 241.015(2)(b)(2). (Non-Action Item)
- b. For purposes of conferring with the Town's Management Representatives Regarding Labor Negotiations.

No closed session.

14. Future Meetings/Workshops: Date, Time and Location (Non-Action Item)

Ms. Holecheck stated the Town of Pahrump would be having an Advisory Board training meeting at the Bob Ruud Community Center at 5:30pm on October 30th. She asked that everyone come. She also stated Pizza would be served.

She also stated the Town Board retreat would be November 8th.

15. Concluding Public/Board/Staff Comment: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3).

Public comment was heard.

Mr. Dolan stated that the way the code enforcement used to be handled was also through the county.

Mr. Adams stated he felt an Advisory Board for the Fall Festival would be a better idea.

Dr. Waters thanked everyone for coming.

Mr. Kulkin stated he felt tonight was a good meeting.

16. Adjournment

Meeting adjourned at 11:05 pm.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2013	<u>DATE OF DESIRED BOARD MEETING</u> 11/12/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Consideration to approve Fire Department Stryker Grant affording safety equipment to minimize workers' compensation lifting-related injuries in the amount of \$25,620.36.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

This grant has already been received and used. Our portion has been paid.

STAFF COMMENTS/RECOMMENDATIONS:

This is merely a housekeeping item to reflect Board approval for major expenditures.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

Susan Holecheck, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

Pahrump Valley Fire-Rescue Services

Administrative Offices

300 North Highway 160

Pahrump, Nevada 89060

Fire Chief Scott F. Lewis

Background:

“The Public Agency Compensation Fund (PATC) had funds available to grant to EMS services that have their worker’s compensation coverage through the PACT for the purchase of Stryker Power-PRO ambulance cots, Stryker Stair-PRO tracked chairs and Stryker Power-LOAD cot fastening systems”. (POOL PACT)

The purpose was to provide EMS services with ergonomically beneficial equipment in an effort to reduce risk and injury to the EMS caregivers during patient handling and transport.

Funding was distributed in a 50/50 matching grant with the PACT paying 50% (up to \$17,992 guaranteed amount) and the EMS provider paying 50% of the PACT negotiated pricing (reduced costs) for PACT members only. The equipment was conceived with a standard configuration and several operational accessories expenses were borne by the Town.

Submission date was set at July 31, 2012 and award date by September 1, 2012.

The selection criteria included:

- Presentation of logical needs statement
- Organization’s compliance with previous loss control recommendations
- Organizations financial hardship to purchase such equipment
- In depth description of the availability or our 50% funds
- Grant fund availability

All applicants were required to be current PACT members at the date of application.

Former Town Manager, Bill Kohbarger originally assumed the responsibility for the Grant; however, I was later assigned to be the project coordinator and grant author while he retained the role of the “authorizing person” and Pool Pact Liaison.

I provided (for your reference only) email back-up material for your review.

(775) 727-5658

Fax: (775) 727-7896

“Our commitment is to be prepared, through training, to assure a safe outcome in any emergency”.

Pahrump Valley Fire-Rescue Services

Administrative Offices

300 North Highway 160

Pahrump, Nevada 89060

Fire Chief Scott F. Lewis

Expenditure Breakdown:

<u>Qty</u>	<u>Description</u>	<u>Price</u>
3	Power Pro Cots	\$37,321.32
4	Tracked Stair Chair	\$10,491.04
	Sub Total:	\$47,812.36
	(-) Trade-Ins: -	\$ 4,200.00
		\$43,612.36
	(-) Pool Pact Contribution	\$17,992.00
	Town Portion:	\$25,620.36

I am available for any questions that you may have.

(775) 727-5658

Fax: (775) 727-7896

"Our commitment is to be prepared, through training, to assure a safe outcome in any emergency".

**FIRE DEPT GRANTS
FY13 and FY14**

Date	Invoice #	Grantee/Vendor	Receipt # / Check #	Grant Income	Expenses	Cost to Town
Stryker EMS Grant						
10/17/12		Poolpact	1497	\$ 17,992.00		
11/14/12	1191789M	Stryker Sales Corporation	2501317		\$ 2,622.76	
11/28/12	1196819 M	Stryker Sales Corporation	2501358		\$ 40,989.60	
TOTALS				\$ 17,992.00	\$ 43,612.36	\$ 25,620.36

BK
— CBA FY1

Date	Invoice #	Grantee/Vendor	Receipt # / Check #	Grant Income	Expenses	Cost to Town
FEMA Grant (SCBA)						
8/13/13		FEMA	2988	\$ 259,096.00		
8/14/13	435713_SNV	Municipal Emergency Services	2502300		\$ 237,689.00	
8/14/13	431047_SNV	Municipal Emergency Services	2502300		\$ 54,154.00	
	416439_SNV	Municipal Emergency Services	To be paid next A/P		\$ 5,751.00	
TOTALS				\$ 259,096.00	\$ 297,594.00	\$ 38,498.00



BELFOR Property Restoration

5870 La Costa Canyon Ct. Suite 200 Las Vegas, Nv. 89139
(702) 933-6866 Tel. - (702) 933-6869 Fax.
NV License # 0067311 Fed ID # 84-1309171
Bid Limit: Unlimited

Insured: Town of Pahrump
Property: 300 N Hwy 160
Pahrump, NV 89060

Home: (775) 764-0436

Estimator: Ryan McLaughlin
Position: Project Manager
Company: BELFOR

E-mail: ryan.mclaughlin@us.belfor.com

Contractor:
Company: Belfor Property Restoration

Claim Number:

Policy Number:

Type of Loss:

Date of Loss:
Date Inspected:

Date Received:
Date Entered: 9/17/2013

Price List: NVLV8X_AUG13
Restoration/Service/Remodel
Estimate: TOWNOFPAHRUMP-REC

We would like to thank you for the opportunity to provide you with this estimate. The total cost for the repairs detailed in the following estimate is \$6,851.28.

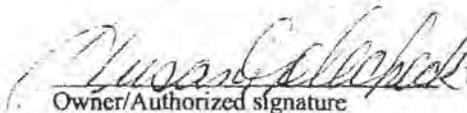
The attached estimate details the specific work to be completed. Additional work outside of that specified in this estimate will be through separate proposal(s) and/or change order(s) detailing the additional/changed scope of work as well as the terms and pricing of those changes. Repairs will be scheduled after a signed copy of this estimate is received.

Progress payments may be billed at 25%, 50%, 75%, and 90% of completion with the balance due upon substantial completion of this scope of work. Change orders will be billed as completed and credits will be applied to the final contract billing.

Unless noted otherwise, the customer is required to provide heat, water and electricity on-site for the duration of this project. The customer is responsible for providing continuous access to the project area during normal business hours, Monday - Friday, 8:00 am - 5:00 pm. Where an item is being replaced, we will be matching the existing item's quality, color, finish, texture or material as close as possible where applicable unless noted otherwise, there is no guaranty either specified or implied on exact matches. This estimate does not include hazardous material testing or abatement unless specifically detailed in the following estimate.

This estimate is valid for 30 days from 10/17/2013. If you have any questions about this estimate, please contact Ryan McLaughlin to discuss those questions.

I/we agree to the terms and conditions of this proposal.

 Date 10/28/2013

BELFOR Representative Date _____

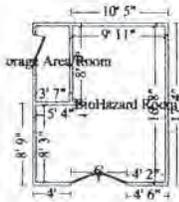


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TOWNOFPAHRUMP-REC

Main Level



BioHazard Room

Height: 8'

510.68 SF Walls	197.09 SF Ceiling
707.77 SF Walls & Ceiling	197.12 SF Floor
21.90 SY Flooring	63.83 LF Floor Perimeter
63.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
1. Content Manipulation charge - per hour	2.00 HR	0.00	35.82	0.00	14.32	85.96
2. (Install) Dryer - Electric	1.00 EA	0.00	49.15	0.00	9.84	58.99
3. Washing machine -reset	0.50 EA	0.00	27.49	0.00	2.76	16.51
4. (Install) Clothes dryer vent - installed	1.00 EA	0.00	21.36	0.00	4.28	25.64
5. Drywall replacement per LF - up to 2' tall	59.83 LF	0.00	4.65	3.73	56.38	338.32
6. Drywall replacement per LF - up to 4' tall	4.00 LF	0.00	6.70	0.46	5.46	32.72
7. 5/8" drywall - hung, taped, ready for texture	16.00 SF	0.00	1.18	0.58	3.90	23.36
8. Texture drywall - smooth / skim coat	272.00 SF	0.00	0.62	1.10	33.94	203.68
9. Fiberglass reinforced plastic (FRP) paneling w/trim	510.68 SF	0.00	5.33	64.53	557.28	3,343.73
10. Acoustic ceiling tile	49.27 SF	0.00	2.24	4.91	23.06	138.33
11. Suspended ceiling grid - Reset/realign	197.09 SF	0.00	0.72	0.16	28.42	170.48
12. Suspended ceiling tile - Detach & reset	197.09 SF	0.00	0.34	0.00	13.40	80.41
13. Acoustical Treatments Installer - per hour	4.00 HR	0.00	47.55	0.00	38.04	228.24
Line item above is for necessary labor to repair 1 grid ceiling damaged when FRP was removed from the wall.						
14. (Install) Service sink - corner - floor mounted	1.00 EA	0.00	259.09	0.00	51.82	310.91
15. (Install) Sink - trough style - Commercial	1.00 EA	0.00	249.52	0.00	49.90	299.42
16. (Install) Sink faucet - Kitchen	2.00 EA	0.00	56.14	0.00	22.46	134.74
17. Plumber - per hour	2.00 HR	0.00	95.09	0.00	38.04	228.22

Line item above is to reset drain line that runs along wall to service sink

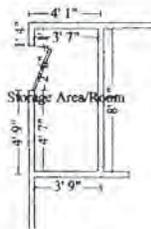


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 Bid Limit: Unlimited

CONTINUED - BioHazard Room

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
18. (Install) Plumbing fixture supply line	2.00 EA	0.00	10.11	0.00	4.04	24.26
19. (Install) Paper towel dispenser	1.00 EA	0.00	18.37	0.00	3.68	22.05
20. Cove base molding - rubber or vinyl, 4" high	63.83 LF	0.00	1.64	6.26	22.20	133.14
Totals: BioHazard Room				81.73	983.22	5,899.11



Storage Area/Room

Height: 8'

186.67 SF Walls	28.97 SF Ceiling
215.63 SF Walls & Ceiling	28.97 SF Floor
3.22 SY Flooring	23.33 LF Floor Perimeter
23.33 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
21. Content Manipulation charge - per hour	2.00 HR	0.00	35.82	0.00	14.32	85.96
22. Drywall replacement per LF - up to 2' tall	3.58 LF	0.00	4.65	0.22	3.38	20.25
23. Texture drywall - machine	15.00 SF	0.00	0.23	0.07	0.72	4.24
24. Paint the walls - two coats	186.67 SF	0.00	0.67	2.87	25.60	153.54
25. Cove base molding - rubber or vinyl, 4" high	7.92 LF	0.00	1.64	0.78	2.76	16.53
Totals: Storage Area/Room				3.94	46.78	280.52

General

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
26. Haul debris - per pickup truck load - including dump fees	1.00 EA	98.28	0.00	0.00	19.66	117.94
27. Cleaning Technician - per hour	4.00 HR	0.00	35.13	0.00	28.10	168.62
Line item above is for a progressive and final clean.						
Totals: General				0.00	47.76	286.56

Total: Main Level **85.67** **1,077.76** **6,466.19**



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 Bid Limit: Unlimited

Labor Minimums Applied

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
28. Heat, vent, & air cond. labor minimum	1.00 EA	0.00	166.57	0.00	33.32	199.89
29. Vinyl floor covering labor minimum	1.00 EA	0.00	85.51	0.00	17.10	102.61
30. Painting labor minimum	1.00 EA	0.00	68.83	0.00	13.76	82.59
Totals: Labor Minimums Applied				0.00	64.18	385.09
Line Item Totals: TOWNOFFPAHRUMP-REC				85.67	1,141.94	6,851.28

Grand Total Areas:

697.35 SF Walls	226.06 SF Ceiling	923.40 SF Walls and Ceiling
226.08 SF Floor	25.12 SY Flooring	87.17 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	87.17 LF Ceil. Perimeter
226.08 Floor Area	251.33 Total Area	724.03 Interior Wall Area
573.00 Exterior Wall Area	63.67 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



BELFOR Property Restoration

5870 La Costa Canyon Ct. Suite 200 Las Vegas, Nv. 89139
(702) 933-6866 Tel. - (702) 933-6869 Fax.
NV License # 0067311 Fed ID # 84-1309171
Bid Limit: Unlimited

Summary for Dwelling

Line Item Total	5,623.67
Material Sales Tax	85.67
Subtotal	5,709.34
Overhead	570.97
Profit	570.97
Replacement Cost Value	\$6,851.28
Net Claim	\$6,851.28

Ryan McLaughlin
Project Manager

10/23/13

Michael C Zaman

Vice Chair/Secretary PLAB

1300 Labrador st.

Pahrump, NV 89048

To the Pahrump Town Board

I Michael Zaman do respectfully resign from the Pahrump Land Advisory Board effective at the end of our next meeting which is on November 5th, 2013. Thank you for the opportunity to experience small town politics.

Michael C Zaman

A handwritten signature in black ink that reads "Michael C Zaman". The signature is written in a cursive style with a large, stylized 'Z'.

TOWN OF PAHRUMP

RESOLUTION NO. 2013-13

A RESOLUTION REVOKING RESOLUTION NO. 2000-01

WHEREAS, in December 1999 the Town of Pahrump wished to express its appreciation to Mr. Tim Hafen for his valuable contributions to the community; and

WHEREAS, the Town of Pahrump recommended that the Nevada Department of Transportation rename Highway 160 as Tim Hafen Highway; and

WHEREAS, the Town of Pahrump has been notified that such designation would not be available to an interstate highway at this time

NOW, THEREFORE BE IT RESOLVED;

That Resolution 2000-01 is revoked in its entirety.

Motion proposed by Town Board Member _____

Motion seconded by Town Board Member _____

Ayes:

Nays:

Absent:

Approved and adopted this _____ day of _____, 2013

Harley Kulkin, Town Board Chairman

Attest:

Dr. Tom Waters, Town Board Clerk

RESOLUTION NO. 2000-01
PAHRUMP TOWN BOARD

Naming Highway 160 in honor of Mr. Tim Hafen

WHEREAS, the Town Board of the unincorporated Town of Pahrump is keenly aware of the efforts and the success of Mr. Tim Hafen in securing the commitment of the State of Nevada to reconstruct State Highway 160 to a four-lane divided highway; and

WHEREAS, the Town Board of the unincorporated Town of Pahrump is also aware of the diverse community projects that Mr. Tim Hafen has lent his time, effort and support to; and

WHEREAS, the widening of State Highway 160 will make this highway in our community a safer thoroughfare and will save lives into the future; and

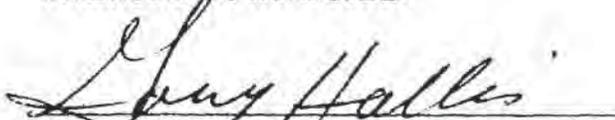
WHEREAS, the Town Board of the unincorporated Town of Pahrump and the community at large is desirous of showing appreciation to Mr. Tim Hafen for his efforts on behalf of the community.

NOW, THEREFORE, the Town Board of the unincorporated Town of Pahrump does hereby resolve as follows:

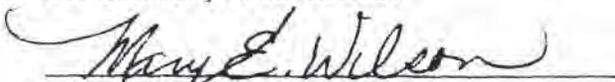
1. That the Town Board hereby recommends to the State of Nevada, Department of Transportation, that State Highway 160 be named in honor of Mr. Tim Hafen in accordance with the above.

DATED this 14th day of December, 1999.

PAHRUMP TOWN BOARD

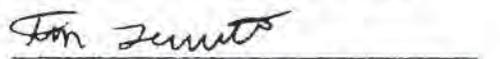

GARY HOLLIS, MEMBER


ED BISHOP, VICE-CHAIR


MARY WILSON, MEMBER

ATTEST:


CHARLES GRONDA, CLERK


TIM LEAVITT, MEMBER

**RESOLUTION 2013-14
PAHRUMP TOWN BOARD**

**A RESOLUTION TO SET FREEDOM OF INFORMATION REQUEST FEES
AND REVOKING RESOLUTION 2002-06**

WHEREAS, in November 2002 the Town of Pahrump established fees for the production of Public Records;

WHEREAS, staff has reviewed the previously established fees and find them to be burdensome.

NOW, THEREFORE, IT IS HEREBY RESOLVED that Freedom of Information Requests are established as set for on Exhibit A and that Resolution 2002-06 is revoked in its entirety.

Motion proposed by Town Board Member:

Motion seconded by Town Board Member:

Approved and adopted this ____ th day of _____ 2013

VOTE: AYES: NAYS: ABSENT: None

Harley Kulkin, Town Board Chairman

Attest:

Dr. Tom Waters, Town Board Clerk



Town of Pahrump 400 N. Hwy 160 Pahrump, NV 89060 Phone:775.727.5107 Fax: 775.727.0345

Freedom of Information Requests

Effective August 22, 2013

During regular office hours any citizen may request information contained in public books, public documents or public records by letter, telephone or in person.

Depending on the information requested, the party may be required to submit in writing a list of the specific documents, records, etc. that the party wishes to inspect or have reproduced. If a question arises concerning privileged or confidential information, the town attorney will be contacted to determine if the requested information is a public record. The cost of research will be borne by the requesting party. The fee schedule below is reasonable and is to offset costs of research, retrieval and reproduction of requested information.

1. Photocopies of Town records:	
a. Letter	\$.20/page
b. Legal	\$.25/page
2. Certifications of Documents	\$2.00/page
3. Audio possible(if possible)	\$5.00
4. Notary Fees per document	\$2.00
5. Administrative Fees	\$10.00/Hour
(i.e.: Paper, Toner, ink, Staff time, locating documents)	

**RESOLUTION # 2002-06
TOWN OF PAHRUMP**

Resolution Setting the Fees for Provisions of Copies of Public Records by the Town of Pahrump and its Departments.

WHEREAS, the Nevada Revised Statutes grant the Town of Pahrump (hereinafter called Town) authority to set fees for certain services; and

WHEREAS, the Town finds that it is in the best interest of the Town to clarify for the purpose of assuring that the fees charged for provision of copies of or electronic access to public records are uniform and reflect the actual costs of providing those records,

NOW THEREFORE, it is hereby resolved as follows:

1. That this resolution and a copy of Exhibit "A," attached hereto and incorporated herein, which specifies the fees which will be charged for copies of, or electronic access to, the public records produced and/or held by the Town offices and departments.
2. Each Town office and department shall collect fees for provisions of copies of public records, according to the schedule of fees as shown in Exhibit "A," unless different fees are mandated by statute, other applicable law or regulation, or contract.

Dated and effective this 12th day of November, 2002.

PROPOSED on the 8th day of October, 2002 by Timothy Leavitt

VOTES: AYES: Mary J. Wilson NAYS: _____

Paula Glidden _____
Joe Gladden _____
Robert _____

ABSENT: Timothy Leavitt

ABSTENTIONS: _____

RESOLUTION # 2002-06

EXHIBIT "A"

SCHEDULE OF FEES FOR TOWN OFFICES/DEPARTMENTS

ALL OFFICES/DEPARTMENTS

During regular office hours any citizen may request information contained in public books, public documents or public records by letter, telephone or in person.

Depending on the information requested, the party may be required to submit in writing a list of the specific documents, records, etc. that the party wishes to inspect or have reproduced. If a question arises concerning privileged or confidential information, the town attorney will be contacted to determine if the requested information is a public record. The cost of research will be borne by the requesting party. The fee schedule below is reasonable and is to offset costs of research, retrieval and reproduction of requested information.

- | | | |
|----|--|---|
| 1. | Photocopies of Town records: | |
| | a. 8 ½" X 11" | \$.20/page |
| | b. 8 ½" X 14" | \$.25/page |
| | c. 11" X 17" | \$.50/page |
| 2. | Certifications of documents | \$ 2.00/page |
| 3. | Computer printouts (readily available) | \$.50/page |
| 4. | Recorded tape duplication (if possible)
Tape provided by Town | \$ 5.00 |
| 5. | Returned check charge | \$30.00 |
| 6. | Business Licenses List (pre-printed)
(Individual specific requests on case by case basis) | \$ 5.00
\$40.00/hour in quarter
hour increments |
| 7. | Diskette copy of one set of Town Board minutes
Verbatim excerpts of meetings
(With a minimum deposit of \$100.00)
(Disc will be provided by Town) | \$ 5.00
\$40.00/hour in quarter
hour increments |
| 8. | Facsimile | Not provided |

All estimated costs of research, retrieval and reproduction shall be due and payable prior to the preparation of documents. The requesting party will be given a receipt for all monies paid.

If the information requested requires extensive research to locate or extensive copying, the requesting party shall submit in writing the specifics of the information and allow two weeks for preparation. If an inspection of the requested documents is made by the requesting party, town employees shall set a mutually convenient time for the requesting party to inspect the documents or records. The requesting party shall pay a fee of \$40.00 per hour (in increments of one quarter hour) for the staff time necessary to research and retrieval or information and the time it costs to replace said documents. This charge does not include any reproduction costs.

Items not specifically cover above will each be taken on a case by case basis.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
10/28/2013 11/12/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Consideration to approve Resolution 2013-15 and revoking Resolution 2002-04.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
In June 2002 the Town Board issued a resolution creating a Town Safety Committee

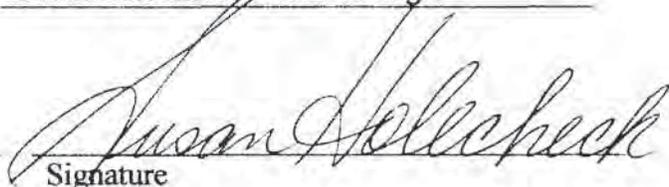
STAFF COMMENTS/RECOMMENDATIONS:
Staff believes that the Committee is no longer needed as training is done by .
Department.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

Susan Holecheck, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

**RESOLUTION 2013-15
PAHRUMP TOWN BOARD**

**A RESOLUTION REVOKING CREATION OF PAHRUMP
SAFETY COMMITTEE**

WHEREAS, in June 2002 the Town Board established a Town of Pahrump Safety Committee to assist in developing an adequate safety policy so that employees can perform a day of work safer and more economically, thereby benefitting everyone concerned;

WHEREAS, given the enactment of safety standards by entities such as OSHA, Homeland Security, etc. compliance is established separately by department;

IT IS HEREBY RESOLVED that the creation of the Town of Pahrump Safety Committee is no longer needed and, therefore, Resolution 2002-04 is revoked in its entirety.

Motion proposed by Town Board Member:

Motion seconded by Town Board Member:

Approved and adopted this _____ day of _____ 2013

VOTE: AYES: NAYS: ABSENT:

Harley Kulkin, Town Board Chairman

Attest:

Dr. Tom Waters, Town Board Clerk

Resolution No. 2002-04

Town of Pahrump

A RESOLUTION CREATING THE TOWN OF PAHRUMP SAFETY COMMITTEE; AUTHORIZING APPOINTMENT OF THE TOWN SAFETY COMMITTEE AND OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, NRS 618.383 requires each Nevada employer to establish and effect a safety program; and

WHEREAS, the Town of Pahrump recognizes the importance of a safety program to protect both citizens and employees from potential dangers and hazards; and

WHEREAS, the Town of Pahrump is committed to providing a safe and healthy work environment by providing the maximum in safety practices for the employees of the Town of Pahrump and to keep them adequately trained and informed concerning safe working practices, tools and equipment; and

WHEREAS, the Town of Pahrump due to its review of the issue of Town work place safety, has determined that a permanent safety committee should be created, in order to successfully complete and effect the Town's safety program; and

WHEREAS, the Town of Pahrump recognizes the need for appointment of a Safety Committee to assist in developing an adequate safety policy so that employees can perform a day of work safer and more economically, thereby benefiting everyone concerned; and

NOW, THEREFORE BE IT RESOLVED AND ORDERED BY THE PAHRUMP TOWN BOARD:

1. That the Assistant Town Manager is appointed to serve as a member of the Town of Pahrump Safety Committee.
2. That the Assistant Town Manager is hereby authorized to appoint other employees to serve as members of the Town of Pahrump Safety Committee, providing that each of the following Departments of the Town of Pahrump is represented by at least one member on the Safety Committee.

Fire Department
Buildings & Grounds
Administration
Pool

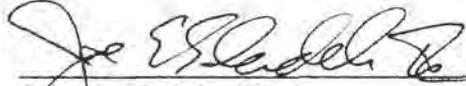
3. That the Town of Pahrump Safety Committee shall, from among its appointed members elect a Chairman and Vice-Chairman.

DATED THIS 11th DAY OF June, 2002

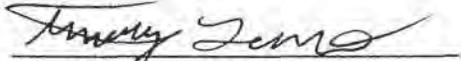
ATTEST:



Mary E. Wilson-Chairman



Joseph Sladek, Clerk



Timothy Leavitt, Vice Chairman

Vacant Position

Vacant Position

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2013	<u>DATE OF DESIRED BOARD MEETING</u> 11/12/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Consideration to approve Resolution 2013-08 Updating Policy and Guidelines for Town Board meetings and revoking Resolutions 2009-02, 2011-02, 2012-05.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

There are currently duplicative Resolutions regarding policies and guidelines for town board meetings.

STAFF COMMENTS/RECOMMENDATIONS:

It is the desire of staff to eliminate duplicity and approve one town policy to establish policies and guidelines for town board meetings.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

Susan Holecheck, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

RESOLUTION NO. 2013..08
A RESOLUTION TO UPDATE THE POLICY AND GUIDELINES FOR RULES
OF PROCEDURE AT PAHRUMP TOWN BOARD MEETINGS

WHEREAS, the Town of Pahrump Town Board desires to update the established policy and guidelines for Rules of Procedure at the Town Board Meetings, now

THEREFORE BE IT RESOLVED The Town policy and guidelines for rules of procedure at Town Board meetings are as follows:

I. GOVERNING PROCESS.

The Pahrump Town Board shall be governed by the rules contained in the current edition of Robert's Rules of Order, Newly Revised, hereinafter referred to as RONR, in all cases in which they are applicable. Legal counsel to the Board, or another person so designated by the Board, will serve as the Board's parliamentarian and will advise the chair regarding rules of procedure.

II. IDENTIFICATION

Any person who addresses the Board must first give their name and state their place of residence. If they represent an organization, they must also identify that organization. If they are an elected and running for an elected position, they must state this information for the record.

III. ORDER OF AGENDA

Any item on the agenda that requires a presentation by a person who is traveling from outside Pahrump will be extended the courtesy of having that agenda item placed near the beginning of the meeting upon request.

During a Board meeting, Board members should remain in the assembly at all times unless an emergency, illness, and/or a member needs to recuse themselves from an item.

Consent Agenda Items. All items contained therein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non controversial and do not deviate from past Board direction or policy. However, any Board Member, the Town Manager, or the Town Legal Counsel may withdraw an item from the Consent Agenda by requesting said withdrawal before there is a motion under consideration to approve the Consent Agenda items. After such a motion is under consideration, withdrawal of items may only be accomplished through an amendment to the main motion.

**RESOLUTION 2013-08
PAHRUMP TOWN BOARD**

IV. OPEN PUBLIC COMMENT

Every agenda will include time for Public Comment, where any person may address the Board or audience pursuant to NRS 241.020. Public Comment may address any subject within the authority of the Board. The Chair may prohibit comments that address subject matters outside the scope of the Board's authority.

In order to efficiently manage the time of the Board, Public Comment shall be limited to three (3) minutes unless extended by the Chair. Members of the public will only be allowed to speak one time under the Public Comment period; and members of the public may not designate their time to be used by others.

Public Comment is for the expression of thoughts and/or concerns by the Public. Board members should refrain from engaging the public during this portion of the meeting and hold their comments for the Board comment period.

V. SPEAKING ON AGENDA ITEMS

When the Board invites public comment on an agenda item, which often occurs after a motion has been made and seconded, comments shall be limited to three (3) minutes. The Chair may either shorten or lengthen the time allocated for a particular member of the public, all members of the public, and/or the amount of time allocated for an agenda item, subject to being overruled by a majority vote of the Board. No member of the Board or of the public may speak before being recognized by the Chair.

On the portion of the agenda designated as "Announcements" persons with important announcements regarding things happening in the community or elsewhere may very briefly make an announcement to such effect. There is an aggregate time limit for this item of 15 minutes.

It would be appreciated if those making presentations would limit their aggregate time to 15 minutes.

VI. POINT OF ORDER

Any member the Board may interrupt a discussion at any time by calling for a point of order or Point of Privilege. The Chair must address the point of order before the discussion continues.

**VII. DISRUPTIVE OR IRRELEVANT COMMENTS OR BEHAVIOR
PROIDBITED**

Abusive, inflammatory, slanderous, offensive, irrational and threatening comments or behavior toward the Board, Town employees, and/or any person in the Board's presence will not be tolerated. You may be asked to leave the podium, removed from the meeting, and/or subjected to criminal sanctions.

**RESOLUTION 2013-08
PAHRUMP TOWN BOARD**

THIS RESOLUTION SUPERSEDES AND REVOKES RESOLUTION 2009-02,2011-02, and 2012-05.

Motion proposed by Town Board Member:

Motion seconded by Town Board Member:

Vote: Ayes:
 Nays:
 Absent:

Approved on this ____ day of _____, 2013

Harley Kulkin, Chairman
Pahrump Town Board

Dr. Tom Water, Clerk
Pahrump Town Board

**RESOLUTION 2009-02
PAHRUMP TOWN BOARD**

**A RESOLUTION TO ESTABLISH A POLICY AND GUIDELINES FOR RULES OF
PROCEDURE AT PAHRUMP TOWN BOARD MEETINGS**

WHEREAS, the Town of Pahrump Town Board desires to establish a policy and guidelines for Rules of Procedure at the Town Board Meetings, now

THEREFORE BE IT RESOLVED THE Town policy and guidelines for rules of procedure at Town Board meetings are as follows:

I. IDENTIFICATION

- Any person who addresses the Board must first give their name and state their place of residence. If they represent an organization, they must also identify that organization.

II. ORDER OF AGENDA

- Any item on the agenda that requires a presentation by a person who is traveling from outside Pahrump will be extended the courtesy of having that agenda item placed near the beginning of the meeting.

III. PUBLIC COMMENT

- Every agenda will include time for Public Comment, where any person may address the Board or audience.
- Public Comment may address any subject within the authority of the Board. The Chairperson shall prohibit comments that address subject matters outside the scope of the Board's authority.
- In order to efficiently manage the time of the Board, comments shall be limited to three (3) minutes; public presenters will only be allowed to speak one time under Public Comment; and presenters may not designate their time to be used by others.
- Public Comment may be limited by the Chairperson to fifteen (15) minutes, subject to being overruled by a majority vote of the Board.
- **Individuals who wish to speak must first fill out a Comment Card listing their name and subject they wish to speak about.**

IV. SPEAKING ON AGENDA ITEMS

- When the Board invites public comment on an agenda item, which often occurs after a motion has been made and seconded, comments shall be limited to three (3) minutes; public presenters will only be allowed to speak one time under Public Comment; and presenters may not designate their time to be used by others.
- The Chairperson may either shorten or lengthen the time allocated for a particular member of the public, all members of the public, and/or the amount of time allocated for an agenda item, subject to being overruled by a majority vote of the Board.

**RESOLUTION 2009-02
PAHRUMP TOWN BOARD**

- No member of the Board or of the public may speak before being recognized by the Chairperson.

V. POINT OF ORDER

- Any member of the public, or of the Board, may interrupt a discussion at any time by calling for a point of order. Audience members may simply stand and say "point of order" and be called forward by the Chairperson. The Chairperson must address the point of order before the discussion continues.

VI. DISRUPTIVE OR IRRELEVANT COMMENTS OR BEHAVIOR PROHIBITED

- Abusive, inflammatory, slanderous, offensive, irrational and threatening comments or behavior toward the Board, **Town employees**, and/or any person in the Board's presence will not be tolerated. You may be asked to leave the podium, removed from the meeting, and/or subjected to criminal sanctions.
- Comments on matters that are outside the scope of the Board's authority will not be heard.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pahrump establish a Policy and Guidelines for Rules of Procedure at Pahrump Town Board Meetings.

Passed and adopted this 24th day of March, 2009.

Motion proposed by Town Board Member: BILL DOLAN

Motion seconded by Town Board Member: VICKY PARKER

VOTE: 3-2

AYES	NAYS
VICKY PARKER	MIKE DARBY
BILL DOLAN	FRANK MAURIZIO
NICOLE SHUPP	

ATTEST:

Vicky Parker

Vicky Parker, Clerk

N. Shupp

Nicole Shupp, Chairperson

**RESOLUTION 2011-02
PAHRUMP TOWN BOARD**

**A RESOLUTION AMENDING RESOLUTION 2009-02 AND RE-ESTABLISHING A
POLICY AND GUIDELINES FOR RULES OF PROCEDURE AT PAHRUMP TOWN
BOARD MEETINGS**

WHEREAS, the Town of Pahrump Town Board desires to establish a policy and guidelines for Rules of Procedure at the Town Board Meetings, now

THEREFORE BE IT RESOLVED The Town policy and guidelines for rules of procedure at Town Board meetings except as may be provided by these Rules or by law, questions of order, the methods of organization and the conduct of business of the Pahrump Town Board shall be governed by the rules contained in the current edition of Robert's Rules of Order, Newly Revised, hereinafter referred to as RONR, in all cases in which they are applicable. Legal counsel to the Board, or another person so designated by the Board, will serve as the Board's parliamentarian, and will advise the chair regarding rules of procedure:

- All meetings of the Pahrump Town Board shall be open to the public in accordance with the Nevada Government in the Open Meeting Law, Chapter 241, Nevada Revised Statutes. All meetings of the Board will be conducted in a publicly accessible building. The definitions contained in the Open Meeting Law shall apply to all provisions of the Rules, except as provided in these Rules.
- Notwithstanding the above provisions, the Board may hold a closed session and exclude the public pursuant to applicable law. No duly elected or appointed Member of the Board may be excluded from any meeting including closed meetings of the Board.
- A majority of the entire Board shall constitute a quorum. No ordinance, resolution, policy or motion shall be adopted by the Board without the affirmative vote of the majority of the entire Board, or if required by law, a supermajority vote of the entire Board, unless otherwise provided for in these Rules or RONR.
- During a Board meeting, Board members should remain in the assembly at all times unless an emergency, illness and/or a member needs to recuse themselves should occur. Members present in the meeting should not absent themselves for a particular item. In the event that a Member is required to depart a Board meeting prior to adjournment, and the departure causes a loss of quorum, no further official action may be taken until or unless a quorum is restored, other than adjournment.
- Should no quorum attend within 30 minutes after the time appointed for the meeting of the Board, or upon a meeting having commenced with a quorum, which quorum shall have been lost, the Chairman or the Vice-Chairman, or in their absence, the Clerk, shall adjourn the meeting. The names of the Members present and their action at such meeting shall be recorded in the minutes by the Clerk.
- A majority of the Board by vote shall govern any command given by the Chairman.

**RESOLUTION 2011-02
PAHRUMP TOWN BOARD**

I. ORDER OF AGENDA

In accordance with the Open Meeting Law, items not on the posted agenda for a meeting shall not be considered by the Board, except as follows:

Upon determination by a majority vote of the entire Board that an emergency situation exists. The determination shall be made prior to Board consideration of the emergency item. An emergency situation is limited to situations:

- Where the need to discuss or act upon an item is truly unforeseen at the time the meeting agenda is posted and mailed or before the meeting is called;
- Where an item is truly of such a nature that immediate action is required at the meeting.
- Attorney-Client privileged communications, as allowed for under the Nevada Revised Statutes.

Non-emergency Situation

- Any item on the agenda that requires a presentation by a person who is traveling from outside Pahrump or a school age child will be extended the courtesy of having that agenda item placed near the beginning of the meeting.
- Consent Agenda — on the portion of the agenda designated as “Consent” all items contained therein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non controversial and do not deviate from past Board direction or policy. However, any Board Member, the Town Manager, or the Town Legal Counsel may withdraw an item from the Consent Agenda by requesting said withdrawal before there is a motion under consideration to approve the Consent Agenda items. After such a motion is under consideration, withdrawal of items may only be accomplished through an amendment to the main motion.

II. OPEN PUBLIC COMMENT

- On the portion of the agenda designated as “General Public Comment” members of the public shall be allowed to speak, in accordance with these Rules and RONR. There shall be no debate and no action by the Board. Questions may be answered.
- Every agenda will include time for Public Comment, where any person may address the Board or audience.
- Public Comment may address any subject within the authority of the Board. The Chairman shall prohibit comments that address subject matters outside the scope of the Board’s authority.
- In order to efficiently manage the time of the Board, comments may be limited to three (3) minutes (plus any additional time to complete a thought); public commenter may only be allowed to speak one time under Public Comment and commenter may not designate their time to be used by others. Additional time subject to Chairman approval.
- Public Comment may be limited by the Chairman to fifteen (15) minutes, subject to being overruled by a majority vote of the Board.
- Any person who addresses the Board must first give their name and state their place of residence.

**RESOLUTION 2011-02
PAHRUMP TOWN BOARD**

- If they represent an organization, they must also identify that organization.
Announcements:
- On the portion of the agenda designated as “Announcements” persons with important announcements regarding things happening in the community or elsewhere may very briefly make an announcement to such effect.
- There is an aggregate time limit for this item of 15 minutes.

III. SPEAKING ON AGENDA ITEMS

- When the Board invites public comment on an agenda item, which often occurs after a motion has been made and seconded, comments may be limited to three (3) minutes (plus any additional time to complete a thought); public commenter may only be allowed to speak one time under Public Comment and commenter may not designate their time to be used by others. Additional time subject to Chairman approval.
- The Chairman may either shorten or lengthen the time allocated for a particular member of the public, all members of the public, and/or the amount of time allocated for an agenda item, subject to being overruled by a majority vote of the Board.
- No member of the Board except the Chairman may speak while another person is speaking. The public must be recognized by the Chairman.
- Each member of the public speaking on an item shall first state whether he is speaking for or against the motion. All remarks shall be addressed to the Chairman and not to any Member.
- No person, including a Member of the Board, and the person having the floor, may be permitted to enter into any discussion, either directly or through a Member of the Board, without permission of the Chairman.
- Speakers should make their comments concise and to the point, and present any data or evidence they wish the Board to consider.
- No person may speak more than once on the same subject unless specifically granted permission by the Chairman.

The Board recognizes the importance of protecting the right of all citizens to express their opinions on the operation of town government and encourages citizen participation in the local government process. The Board also recognizes the necessity for conducting orderly and efficient meetings in order to complete the people’s business in a timely manner.

The general policy of the Board regarding public participation is as follows:

- Three (3) minutes per person
- The Chairman may set a limit for organized group presentations of five (5) or more persons up to 15 minutes.
- The Chairman may set limits for each side (pro/con) when many persons request to speak on an agenda item.
- The Chairman shall have discretion in setting all time limits.
- The Chairman shall have discretion to reopen General Public Comment any time deemed appropriate.

**RESOLUTION 2011-02
PAHRUMP TOWN BOARD**

IV. POINT OF ORDER

(Point of order is used according to Roberts Rules of Order, Newly Revised (RONR) Only when a “rule of procedure” has not been followed. The Chairman has the duty of making sure that the rules are followed. Any member may call the attention of the Chairman to a violation of the rules by the following:

- Any member of the public, or of the Board, may interrupt a discussion at any time by calling for a point of order. Audience members may simply stand and say “point of order” and be called forward by the Chairman. The Chairman must address the point of order before the discussion continues.
- No second is necessary, and no vote is taken. Instead the Chairman takes the floor and rules on the point of order which are recorded in the minutes.

V. DISRUPTIVE OR IRRELEVANT COMMENTS OR BEHAVIOR PROHIBITED

One of the most important rules is that the proposal, not a person, is the subject of discussion. When a motion is pending, a commenter may attack the idea or likely results of the proposal in strong terms, but the commenter must avoid personal attacks on persons!

- Abusive, inflammatory, slanderous, offensive, irrational and threatening comments or behavior toward the Board, Town employees, and/or any person in the Board’s presence will not be tolerated. The commenter may be asked by the Chairman to leave the podium, removed from the meeting, and/or subjected to criminal sanctions Pursuant to NRS 203.090.
- Order must be preserved. No person shall, by speech or otherwise, delay or interrupt the proceedings or the peace of the meeting, or disturb any person having the floor.
- No person shall refuse to obey the orders of the Chairman or the Rules as stated. Any person failing to comply as cautioned may be barred from making any additional comments during the meeting by the Chairman, unless permission to continue or again address the Board is granted again by the majority of the Board Members present.
- Signs, placards, banners, flags, or other large objects shall not disrupt meetings or interfere with others’ visual rights.
- Comments on matters that are outside the scope of the Board’s authority (will not be considered) but may be heard subject to Chairman approval.

Motion proposed by Town Board Member: Dr. Tom Waters

Motion seconded by Town Board Member: Mrs. Vicky Parker

Approved and adopted this 22nd day of February, 2010

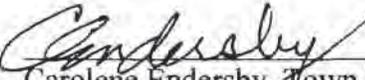
**RESOLUTION 2011-02
PAHRUMP TOWN BOARD**

AYES: 4 (Darby, Parker, Endersby & Waters) NAYS: 1 (Kulkin)



Michael Darby, Town Board Chairman

Attest:



Carolene Endersby, Town Board Clerk

RESOLUTION 2012-05

PAHRUMP TOWN BOARD

A RESOLUTION TO UPDATE THE POLICY AND GUIDELINES FOR RULES OF PROCEDURE AT PAHRUMP TOWN BOARD MEETINGS

WHEREAS, the Town of Pahrump Town Board desires to update the established policy and guidelines for Rules of Procedure at the Town Board Meetings, now

THEREFORE BE IT RESOLVED The Town policy and guidelines for rules of procedure at Town Board meetings are as follows:

I. IDENTIFICATION

- Any person who addresses the Board must first give their name and state their place of residence. If they represent an organization, they must also identify that organization.

II. ORDER OF AGENDA

- Any item on the agenda that requires a presentation by a person who is traveling from outside Pahrump will be extended the courtesy of having that agenda item placed near the beginning of the meeting.

III. OPEN PUBLIC COMMENT

- Every agenda will include time for Public Comment, where any person may address the Board or audience pursuant to NRS 241.020.
- Public Comment may address any subject within the authority of the Board. The Chairperson shall prohibit comments that address subject matters outside the scope of the Board's authority.
- In order to efficiently manage the time of the Board, comments shall be limited to three (3) minutes; members of the public will only be allowed to speak one time under Public Comment periods; and members of the public may not designate their time to be used by others.
- Public Comment may be limited by the Chairperson to fifteen (15) minutes, subject to being overruled by a majority vote of the Board.

IV. SPEAKING ON AGENDA ITEMS

- When the Board invites public comment on an agenda item, which often occurs after a motion has been made and seconded, comments shall be limited to three (3) minutes; members of the public will only be allowed to speak one time under Public Comment; and members of the public may not designate their time to be used by others.
- The Chairperson may either shorten or lengthen the time allocated for a particular member of the public, all members of the public, and/or the amount of time allocated for an agenda item, subject to being overruled by a majority vote of the Board.

RESOLUTION 2012-05

PAHRUMP TOWN BOARD

- No member of the Board or of the public may speak before being recognized by the Chairperson.

V. POINT OF ORDER

- Any member the Board may interrupt a discussion at any time by calling for a point of order. The Chairperson must address the point of order before the discussion continues.

VI. DISRUPTIVE OR IRRELEVANT COMMENTS OR BEHAVIOR PROHIBITED

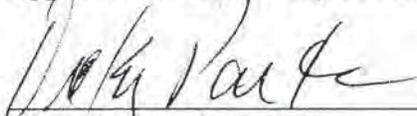
- Abusive, inflammatory, slanderous, offensive, irrational and threatening comments or behavior toward the Board, Town employees, and/or any person in the Board's presence will not be tolerated. You may be asked to leave the podium, removed from the meeting, and/or subjected to criminal sanctions.
- Comments on matters that are outside the scope of the Board's authority will not be heard.

Motion proposed by Town Board Member: Dr. Waters

Motion seconded by Town Board Member: Mr. Kulkin

Vote: 3-1 Ayes: Mrs. Parker, Mr. Kulkin, Dr. Waters
 Nays: Mr. Darby
 Absent: Ms. Endersby

Approved on the 27th day of March 2012



Vicky Parker, Chairman
Pahrump Town Board



Dr. Tom Waters, Clerk
Pahrump Town Board

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2013	<u>DATE OF DESIRED BOARD MEETING</u> 11/12/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Consideration to approve Resolution 2013-10 Amending Resolution 2006-05
to establish policy for Major events.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

The town has previously had a Resolution establishing parameters for Major
Events, including deposit fees. This resolution would amend the previous
resolution and allow for incorporation of user fees if approved by the Board.

STAFF COMMENTS/RECOMMENDATIONS:

The cost of maintaining our parks is increasing and it is felt advisable to
establish user fees at this time to aid in minimizing costs.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

Susan Holecheck, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

RESOLUTION NO 2013-10
TOWN OF PAHRUMP, NEVADA

A RESOLUTION AMENDING RESOLUTION 2006-05
TO ESTABLISH A POLICY FOR MAJOR EVENTS

WHEREAS, the Town of Pahrump desires to establish a policy for major events including parks and any recreational facilities currently contemplated for the Town of Pahrump;

WHEREAS, the Town of Pahrump desires to revoke Resolution 2006-05 regarding special events as follows:

NOW, THEREFORE, BE IT RESOLVED the Pahrump Town policy for major events and reservation use by the Public of Town facilities shall be as follows:

A Major Event is defined as any group reservation comprised of 50 or more individuals.

All reservations shall be on a “first come-first serve” basis.

Members of the public wishing to hold a major event in excess of 50 people shall obtain a Major Event Approval Form from the Town Office. Failure to provide any of the requested documentation by the dates as specified may result in cancellation of the event. The completed form shall be returned to the Town office accompanied by the following:

- (1) Proof of insurance is required for groups of 50 or more and the Certificate of Insurance shall name the Town of Pahrump as “additional insured.” The Certificate of Insurance shall be provided to the Town office 30 days in advance of the event.
- (2) Deposit Fees are required to be tendered at the time the reservation is made. Should the event not occur and should the Town not receive notice of cancellation within one week of the event, the deposit fees shall be returned, less \$100.00 for administrative/maintenance fees.
- (3) The User Fees for fields are required to be tendered within 48 hours of the event.
- (4) Site map indicating the location of any temporary structures to be erected, food preparation and/or service areas, location of flammable gas sources, electrical needs, locations of other potential hazards, parking and traffic control and points of ingress and egress
- (5) Approval by the Nye Sheriff’s Office and Pahrump Valley Fire Rescue Services shall be provided 90 days in advance of the event.
- (6) Confirmation of a contractual agreement with a portable toilet service shall be provided to the Town office 90 days in advance of the event.

Deposits and Fees: Deposits and fees are required from all entities unless otherwise waived the Pahrump Town Board.

Pool Deposit: \$500.00
User Fee \$50.00

Lifeguards: \$10.00 an hour for each lifeguard Two (2) minimum for first 25 attendees. One (1) additional lifeguard for each additional 25 attendees.

Parks Deposit: \$300.00

User Fee \$100.00 for portions of ballfields or \$300.00 for parks in their entirety. See reservation form for more detail. If an event exceeds one day's duration (i.e. 24-hours) the user fee is \$500.00 for the entire event.

Deposits shall be by certified check or money order, made payable to the Town of Pahrump. Deposits shall be refunded upon verification that no damage has occurred. All costs relating to damage or loss shall be assessed to the signatory of the reservation. Upon completion of the event, all food, waste, dumpsters, portable toilets, and any event equipment or structures must be removed within 4 hours of the event's ending.

Prohibited Activities: Any criminal or illegal activities, consumption, possession, sale or serving of alcohol unless the sponsor is the holder of a Special Nye County alcohol permit or 72 Hour Liquor License has been obtained from Nye County.

Resolutions 2006-05 is hereby revoked in its entirety.

Motion proposed by Town Board Member: _____

Motion seconded by Town Board Member: _____

Approved and adopted this ____ day of _____ 2013

AYES:

NAYS:

Harley Kulkin, Town Board Chairman

Attest:

Dr. Tom Waters, Town Board Clerk



Town of Pahrump 400 N. Hwy 160 Pahrump, NV 89060 Phone:775.727.5107 Fax: 775.727.0345

Pahrump Community Parks Major Event Rental Agreement

ORGANIZATION NAME: _____

ORGANIZATION ADDRESS: _____

ORGANIZATION/CONTACT PHONE: _____ EMAIL: _____

EVENT NAME: _____

EVENT TYPE: _____

DATE(S) OF EVENT: _____

TIME: _____ SETUP: _____ START: _____ END: _____ TEARDOWN: _____

NUMBER OF EXPECTED PARTICIPANTS: _____

Has a **Certificate of Liability Insurance** naming the Town of Pahrump as Certificate Holder or as Additionally Insured been submitted? YES NO

Number of Overnight Permits Required: _____ Overnight Permit Approved? YES NO

PLEASE INDICATE WHICH PARK OR PORTION YOU WILL BE USING:

Petrack Park Playground Petrack Park A B C
 Passive Park Ian Deutch Park 1 2 3 4
 Simkins Park

\$100 per field or \$300 for parks in their entirety

Would you like your event placed on the marquee? YES NO

If yes, what wording: _____

Please note marquee space is limited. Town of Pahrump reserves to right to remove, replace, or deny space on the marquee.

Special Requests: _____

Is electricity needed: YES NO Will anyone be selling food or alcohol? YES NO

DEPOSIT: \$300 REFUNDABLE IF PARK AREA IS CLEANED AND NOTHING IS BROKEN OR DAMAGED. If the event is cancelled and notice is not received by the Town of Pahrump within one week of the schedule event, \$100.00 will be retained for administrative/maintenance fees. The deposit shall be in the form of a cashier's check or money order, payable to the Town of Pahrump. Deposit must be submitted to the Town Office. If not received, the event is subject to cancellation. **EVENT WILL NOT BE POSTED TO THE CALANDER UNTIL DEPOSIT IS RECEIVED.**

BY SIGNING THIS FORM, I AGREE TO:

- Behave responsibly in accordance with all park rules as posted. Each group is responsible for leaving the park area in the order in which it was found, picking up trash and taking all items that were brought in, back out.
- Complete any required vendor paperwork should there be any intent to sell food, alcohol, or merchandise at the event and supply it to the Town Office no later than five (5) days prior to the event.

Signature

Date

Resolution #2006 – 05
PAHRUMP TOWN BOARD

**A RESOLUTION TO ESTABLISH A POLICY FOR MAJOR EVENTS AND
RESERVATION AND USE OF TOWN FACILITIES**

WHEREAS the Town of Pahrump desires to establish a policy for major events and reservation and use by the public of Town facilities including but not limited to Honeysuckle, Petrach, and Simkin's parks; and the Pahrump Community Pool; to assist the Town staff in authorizing the use of the subject facilities, proscribe fees, provide notice when necessary to public safety agencies, and set restrictions and rules for control, maintenance, and preservation of the Town facilities; now

THEREFORE BE IT RESOLVED the Town policy for major events and reservation and use by the public of Town facilities shall be as follows:

Applicable Users

Any group of 500 persons or more

Reservations

All reservations for Town facilities shall be accepted on a "first come – first served" basis. An application shall be completed, all fees paid, compliance with this policy confirmed, and proof of insurance shall be provided prior to use of any Town facility by applicable users.

A site map shall accompany any reservation indicating the location of temporary structures to be erected, food preparation and service areas, location of flammable gas sources, electrical needs, locations of other potential hazard, parking and traffic control, and points of ingress and egress.

Deposits and Fees

A deposit and user fee shall be required of any facility user except governmental agencies, non-profit organizations, and Town sponsored groups, or when waived by the Town Board. Fees must be paid no later than 90 days in advance of the event. Failure to pay required fees may result in cancellation of the planned event. User fees (if applicable) are non-refundable.

Deposits shall be paid by certified check or money order, or by personal check at the discretion of the Town Manager, made payable to the Town of Pahrump and shall be refunded if nothing is damaged or missing. All costs related to damage or loss shall be assessed to the signatory of the reservation.

Upon completion of the event the facility must be returned to same or better condition than it was found, with food stuffs and any waste removed. Dumpsters, portable toilets, and any event equipment or structures must also be removed immediately.

Pool	Deposit	\$500.00	User Fee	\$50.00
	Life Guards:	\$10.00 an hour for each lifeguard. Two (2) minimum for first 25 attendees. One (1) additional lifeguard for each additional 25 attendees.		
Parks	Deposit	\$300.00	User Fee	NA

Prohibited Activities

Any criminal or illegal activities.

Consumption, possession, sale or serving of alcohol except as noted herein.

Private parties not open to the public.

Organizational events during which alcohol is sold or served and for which a Special Nye County or 72 Hour Liquor License has been obtained.

Profit making events by private entities.

Safety

Buildings and Grounds, Law Enforcement and Fire/EMS agencies shall be notified of the event by the event sponsors 90 days in advance of the event. Confirmation of notification and compliance with all safety requirements shall be provided to the Town office by the event sponsors. Failure to do so may result in cancellation of the event.

Sanitation

Portable toilets shall be provided at a rate consistent with State Public Health Department standards. Confirmation of contractual agreement with a portable toilet service shall be provided to the Town office 90 days in advance of the event. Failure to do so may result in cancellation of the event.

Insurance

A Certificate of Liability Insurance (with minimum coverage limits as noted in the attached as part of this policy) shall be required naming the Town of Pahrump as "additionally insured" and shall accompany the application for reservation. Confirmation of liability coverage shall be provided to the Town office 30 days in advance of the event. Failure to do so may result in cancellation of the event.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
10/23/2013	11/12/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Advisory Board Reports

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Town Board & Advisory Boards

SPONSORED BY:

<u>Pahrump Town Board</u>	<u>Pahrump Town Board</u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107</u>
Mailing Address	Telephone Number

Town of Pahrump Advisory Board Meeting Schedule

Current as of October 2013

<u>1st Monday</u>	<u>1st Tuesday</u> Public Lands Advisory Board <i>Mr. Adams</i> <i>Annex</i> <i>6:30pm</i>	<u>1st Wednesday</u>	<u>1st Thursday</u> Tourism Convention Counsel <i>Mr. Adams</i> <i>Community Center</i> <i>Room 'A' 8:00am</i>	<u>1st Friday</u> Nuclear Waste & Environ. AB <i>Mrs. Riches</i> <i>Annex</i> <i>1:00pm</i> Civic Center Advisory Board <i>Mr. Kulkin</i> <i>Annex</i> <i>4:00pm</i>
<u>2nd Monday</u>	<u>2nd Tuesday</u> Town Board Meeting <i>County Chamber 7pm</i>	<u>2nd Wednesday</u> Youth Advisory Board <i>Dr. Waters</i> <i>Annex</i> <i>2:30pm</i>	<u>2nd Thursday</u> Arena Advisory Board <i>Mr. Dolan</i> <i>Annex</i> <i>7:00pm</i>	<u>2nd Friday</u>
<u>3rd Monday</u>	<u>3rd Tuesday</u>	<u>3rd Wednesday</u> Parks & Recs Advisory Board <i>Mr. Kulkin</i> <i>Community Center</i> <i>Room 'A' 6:30pm</i>	<u>3rd Thursday</u> Veteran's Mem. Advisory Board <i>Dr. Waters</i> <i>Community Center</i> <i>Room 'A' 6pm</i>	<u>3rd Friday</u>
<u>4th Monday</u>	<u>4th Tuesday</u> Town Board Meeting <i>County Chamber 7pm</i>	<u>4th Wednesday</u>	<u>4th Thursday</u>	<u>4th Friday</u>



PROPOSED AGREEMENT BETWEEN

Roadshows, Inc. and the Town of Pahrump, NV

This Agreement is between Roadshows, Inc. (hereinafter "RSI"), a Nevada corporation, and the Town of Pahrump, NV (hereinafter "Pahrump") for the performance of services by each in connection with the Base Camp to Adventure Motorcycle Rally (hereinafter the "Event") to be held in the Town of Pahrump on June __-June __, 2014. Collectively, the efforts of the parties regarding scheduled activities during this time period shall be referred to herein as the "Event" or "Rally".

OVERVIEW OF RESPONSIBILITIES:

Pahrump:

Pahrump shall be responsible for compensation, tax reporting and any benefits, including workers compensation, paid to individuals retained to perform services in connection with the Rally. Workers compensation waivers will be obtained for all Volunteers who participate in the Event.

Pahrump shall staff and operate parking areas utilized for the Event.

Pahrump shall be responsible for the retention of individuals to provide security for the Event.

Pahrump shall provide space for vendor setup, vendor registration and vendor check-in within the venue.

Pahrump shall staff and manage garbage collection for the Event.

Pahrump shall assist, where possible, in securing sponsors for the Rally.

Pahrump shall provide ground power for the vendor area and be reimbursed for vendor power fees.

Pahrump shall assist in marketing and advertising for the Event with monies available within the tourism monthly/yearly ad buy.

Pahrump shall provide written approval of the use of Event artwork to RSI.

RSI:

RSI shall be responsible for compensation, tax reporting and any benefits, including workers compensation paid to individuals who are retained to perform services in connection with the Event and individuals other than those employed by Pahrump.

RSI shall be responsible for management, registration, electricity sales, set-up and striking of vendors within the Event.

RSI shall be responsible for obtaining insurance coverage, including general liability and alcohol coverage in connection with activities scheduled in connection with the Rally.

RSI shall be responsible for managing registration, entertainers and vendors in connection with the Event.

RSI shall create and distribute participant and vendor registration forms via mail, internet and in person.

RSI shall create Event artwork, event program and textiles for exclusive retail sales in connection with the Base Camp to Adventure Rally.

RSI shall market the Event on the Internet, direct electronic mailings, direct mail, vertical motorcycle publications and distribute material at regional and national motorcycle events.

The parties agree, notwithstanding, the above delineated responsibilities to work together to market and advertise the Event and to work cooperatively to assist vendors and participants in the Event.

Pahrump shall provide the sum of \$18,700.00 for exclusive rights as **presenting sponsor** of the 2014 Base Camp to Adventure Rally. In no event, however, shall Pahrump be responsible for any amounts, other than those delineated responsibilities, and those in excess of projected income less expenses.

Insurance

Commencing no later than December 1, 2014 each of the parties shall have and keep in force public liability insurance policies, naming the other party as an additional insured, issued by a company authorized to do business in the State of Nevada, with liability coverage provided for bodily injury and property damage by a base policy with combined single limit coverage of at least One Million Dollars per occurrence. Such policy(ies) shall require the insurer to give the additional insured at least thirty days advance notice of any cancellation or material modification thereof.

Indemnity

Each of the parties hereby agrees that it will indemnify and hold harmless the other party from and against any and all liability, loss, charges, damages, costs or expenses that the other may hereafter sustain, incur or be required to pay as a result of the willful or negligent act or omission by the party, its employees, agents or representatives or resulting from the failure of the party to perform or observe any of the terms of this Agreement in connection with the Event/Rally. The provisions of this paragraph shall not apply to liabilities, losses, charges, costs or expenses caused or resulting from the acts or omissions of the other party or any of its officers, employees, agents or representatives.

Miscellaneous

Nothing contained herein or in any other Agreement between the parties shall be deemed or construed as creating the relationship of principal and agent or partnership or joint venture between the parties.

There are no oral or other written agreements between the parties hereto that affect this Agreement. This Agreement cannot be changed or terminated except by 90 days notice provided to either party and only by a written agreement signed by both parties.

The forum for resolution of disputes between the parties shall be within the jurisdiction of Clark County, Nevada. The parties agree to submit to the jurisdiction of said court and the laws of the State of Nevada shall be applied to any dispute between the parties under this Agreement. The non-prevailing party shall pay all costs, expenses and reasonable attorneys' fees that may be incurred or paid by the prevailing party in enforcing the covenants and provisions of this Agreement.

This Agreement shall be effective as of the date written below and shall continue in force until such time as the parties have finally reconciled between them all revenue and expenses arising out of the Event. At that time, the agreement shall terminate. Pahrump shall have first right of renewal.

Agreed to this ___ day of _____ 2013.

Roadshows, Inc.

Town of Pahrump

Randy Burke, President

Susan Holecheck, Town Manager

Base Camp to Adventure Rally

Income	Budget Amount	Notes
Concessions	\$ 3,000.00	
Participant Registration	\$ 5,000.00	\$100.00 x \$50.00
Specialty Sales	\$ 8,000.00	Caps, Shirts, etc. Although indicated as income, this amount will be reflected in expenses as well due to cost of creation.
Sponsors/Grants	\$ 8,000.00	
Vendor Registration	\$ 4,000.00	100 vendors x \$40.00 a booth
VIP Parties (2)	\$ 2,000.00	
Town of Pahrump Sponsorship	\$18,700.00	This amount is non-refundable as presenting sponsor.
Income Total	\$48,700.00	

Expenses	Budget Amount	Notes
Advertising/Promotion	\$5,000.00	This amount is in excess of those marketing dollars utilized by the Town of Pahrump from tourism ad buys.
Awards/Trophies	\$ 500.00	
Donations	\$ 500.00	It is the desire of the parties that should income exceed expenses, community donations can be afforded
Entertainment	\$8,000.00	It is proposed to have to bands Friday, Saturday and Sunday
Equipment Rental	\$1,000.00	Anticipated equipment includes lifts, generators, etc.
Event Supplies/Expense	\$ 500.00	
Fees & Licenses	\$ 200.00	
Fuel	\$ 500.00	Anticipated fuel cost for generators
Insurance	-0-	RSI to pay
Payroll/Labor	\$4,000.00	This cost is projected should volunteers be unavailable to sufficiently man the Event.
Printing/Copying	\$ 500.00	
Office Expense	\$ 500.00	Mailing of vendor applications, registrations, etc.
Safety/Medical	\$ 500.00	Cost to employ necessary EMTs
Security	-0-	Pahrump to pay
Parking	-0-	Pahrump to pay
Sound/Staging	\$5,000.00	
Specialty Sales	\$4,000.00	This is the cost to generate specialty items, i.e. caps, shirts, etc.
Sponsors/VIP	\$2,000.00	

Vehicle Rental	\$1,000.00	Additional transport if needed for staging, lifts, etc.
Waste Management	-0-	Pahrump to pay
VIP Parties	\$2,000.00	
Venue Rental	-0-	
Expenses Total	\$35,700.00	RSI responsible for expenses exceeding income

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2013	<u>DATE OF DESIRED BOARD MEETING</u> 11/12/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Consideration to approve grant in the amount of \$7,500 to RSVP for community services

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

The town has historically approved grants to RSVP for the services they provide to the community

STAFF COMMENTS/RECOMMENDATIONS:

Staff would caution about granting expenditures mid budget cycle.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

Susan Holecheck, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2013	<u>DATE OF DESIRED BOARD MEETING</u> 11/12/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Consideration of Proclamation to name November National American Indian Heritage Month

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

Native American Awareness first began in 1976 and was expanded by Congress and approved by President George Bush in August 1990 designating November as National American Indian Heritage Month

STAFF COMMENTS/RECOMMENDATIONS:

Staff would recommend approval.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

Susan Holecheck, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

Proclamation

WHEREAS, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

WHEREAS, the contributions of American Indians have enhanced the freedom, prosperity; and greatness of America today; and

WHEREAS, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

WHEREAS, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

WHEREAS, in honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational and historical activities have been planned;

THEREFORE, the Pahrump Town Board hereby proclaims November as the National American Indian Heritage Month, in the Town of Pahrump and urge all our citizens to observe this month with appropriate programs, ceremonies and activities.

Dated this 12th of November, 2013

Harley Kulkin, Chairman

Bill Dolan, Vice Chair

Dr. Tom Waters, Clerk

Robert Adams

Amy Riches

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
10/23/2013	11/12/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Consideration for possible action to adjourn to a Closed Session

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
To receive information and advice from the Town Attorney regarding potential or existing litigation pursuant to NRS 241.015(2)(b)(2)

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

Susan Holecheck
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2013	<u>DATE OF DESIRED BOARD MEETING</u> 11/12/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Future Meetings/Workshops

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

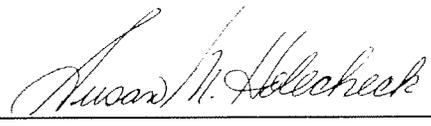
BRIEF SUMMARY OF ITEM:
This is a reminder there will be no second meeting in November 2013 per Board approval

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES X NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

<u>Susan Holecheck, Town Manager</u> Print Name	 Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
10/23/2013	11/12/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Public/Board Staff Comment

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES X NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Citizens, Town Board & Staff

SPONSORED BY:

<u>Pahrump Town Board</u>	<u>Pahrump Town Board</u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107</u>
Mailing Address	Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/23/2013	<u>DATE OF DESIRED BOARD MEETING</u> 11/12/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Adjournment

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
Good Night Pahrump Citizens, Town Board, and Staff.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

Pahrump Town Board
Print Name

Pahrump Town Board
Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number