

PAHRUMP TOWN BOARD AGENDA

Harley Kulkin Chair	Bill Dolan Vice-Chair	Tom Waters Clerk	Robert Adams Member	Amy Riches Member
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NOTICE TO MEMBERS OF THE AUDIENCE

The Pahrump Town Board meets the second and fourth Tuesday of each month at 7:00 PM in the Nye County Building, 2100 E. Walt Williams Drive. Agendas are available at the Town Office on the Thursday prior to each Board meeting and are posted on the Town website at www.pahrumpnv.org

BOARD MEMBER	PHONE	EMAIL	TERM EXPIRES DECEMBER 31
Harley Kulkin	727-1525	hkulkin@pahrumpnv.org	2014
Bill Dolan	910-1617	bdolan@pahrumpnv.org	2016
Dr. Tom Waters	764-0949	twaters@pahrumpnv.org	2014
Robert Adams	910-1965	radams@pahrumpnv.org	2014
Amy Riches	764-0751	ariches@pahrumpnv.org	2016

NOTE: Town Board agendas will be posted online at www.pahrumpnv.org.

There may be a quorum of Pahrump Advisory Board members present at Town Board meetings.

TOWN OF PAHRUMP MISSION STATEMENT

“Our mission is to balance our history as a rural community with our need to provide appropriate and sustainable services to our citizens and those who visit our community. We will do this by demonstrating honest, responsive leadership and partnering, when appropriate, to augment our resources.”

SPECIAL NOTE: Any member of the public who is disabled and requires accommodation, assistance or a wireless microphone at this meeting is requested to notify the Pahrump Town Office in writing or call 775-727-5107, prior to the meeting. Assisted listening device is available at Town Board Meetings upon request with 24 hour advance notice.

"Audience members and speakers may not use provocative, rude, obnoxious, abusive, inflammatory, slanderous, or offensive comments. Any person who makes such remarks or otherwise disrupts the meeting with loud outbursts, shouting, threats or other disruptive behavior will be warned by the Chair that his or her behavior is unacceptable. If after receiving a warning, any person persists in disrupting the meeting, the Chair shall order that person to leave and may utilize law enforcement to enforce that order. These rules are specifically permitted under Nevada Open Meeting Law and do not violate anyone's constitutional rights."

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
February 26, 2013
AGENDA**

- 1. Call to Order, Moment of Silence, and Pledge of Allegiance.**
- 2. Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
- 3. Presentation** by Mrs. Wendy Barnett, Regional Director, West Utilities, Inc. on their Integrated Resource Plan. (Non-Action Item)
- 4. Announcements** (Non-Action Item)
- 5. Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3). (Non-Action Item)
- 6. Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. For Possible Action – Approval of Town Vouchers.
 - b. For Possible Action – Approval of Town Board meeting minutes for February 12, 2013.
 - c. For Possible Action – Approval of a Cost of Living Rate Adjustment of +2.1% for Pahrump Valley Disposal pursuant to PTO 43 Section 43.270(B).
 - d. For Possible Action – Approval of Accepting Mr. Arthur H. Schalk and Mr. Nicholas Salvato to the Parks and Recreation Advisory Board.
- 7. Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
- 8. Discussion and Possible Decision** to approve an event permit for Mr. Dirk Schmidhofer to conduct an event on Town-owned property including but not limited to the newly-created Fairgrounds site. (For Possible Action)
- 9. Discussion and Possible Decision** to Approve Dedicating/Renaming Ian Deutch Fields #1 & #2 to the Ron Floyd Memorial Fields. (For Possible Action)
- 10. Discussion and Possible Decision** on A Request from Nevada Western Heritage Foundation to Waive Arena Registration Fees for their March 30th & 31st, 2013 Event. (For Possible Action)
- 11. Discussion and Possible Decision** on Placing New Fairgrounds Signs on the Fairgrounds property along Hwy 160 and on Gamebird at the Entrance of Fox Avenue. (For Possible Action)
- 12. Discussion and Possible Decision** on approving the 2013 Town Board Goals and Objectives. (For Possible Action)

13. Discussion and Possible Decision to Approve Entering into an Agreement with Mr. Chris Tellis to Pay for 50% of Engineering Services provided by GC Wallace for an Indoor Swimming Pool Study. (For Possible Action)

14. Discussion and Possible Decision to request Nye County to Partner with the Town for providing water, power and RV/restroom sewage disposal at the fairgrounds recently completed project area. (For Possible Action)

15. Future Meetings/Workshops: Date, Time and Location (Non-Action Item)

a. **Town Board Retreat:** March 29, 2013 @ 9:00 a.m. Mt. Crest Community Center

16. Public/Board/Staff Comment: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3).

(Non-Action Item)

17. Town Manager’s Report (Non-Action Item)

18. Adjournment

A quorum of Advisory Board members may be present at any Town Board meeting but they will not take any formal action.

Any member of the public, who wishes to speak during public comment on any item, will be limited to three (03) minutes. Items may be taken out of order. Items may be combined. Items may be pulled or removed from the agenda at any time.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, and CHAMBER OF COMMERCE

Announcements

February 26th, 2013

- The following advisory boards are currently scheduled to meet in the 'A' Room of the Bob Ruud Community Center:

- Community Center/Civic Center Advisory Board on March 6th at 5:00pm
- Parks & Recreation Advisory Board on March 20th at 6:30pm
- Veterans' Memorial Advisory Board on March 21st at 6:00pm

- The following advisory boards are currently scheduled to meet in Town Annex:

- Nuclear Waste and Environmental Advisory Board on March 1st at 1:00pm
- Public Lands Advisory Board on March 5th at 7:00pm
- PTCC on March 7th at 8:00am
- Youth Advisory Board on March 13th at 2:30pm
- Arena Advisory Board on March 14th at 7:00pm

- The Social Security Administration will be in the 'A' and 'B' Rooms of the Bob Ruud Community Center on March 26th from 9am-11am.

- The Silver State Chili Cook-off benefiting No To Abuse will take place on March 2nd from 9AM to 3PM at Petrack Park

- Free Tax Assistance is once again available by Fern Payne. Anyone interested may contact her directly at 727.4258



SILVER STATE

CHILI COOKOFF



It's a Benefit for NO TO ABUSE

MARCH 2, 2013
PETRACK PARK PAHRUMP, NV
9AM TO 3PM

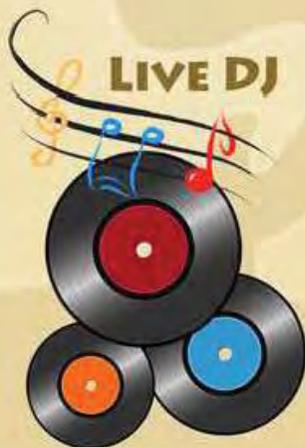
CASH PRIZES!
&
TROPHIES!

ENTERTAINMENT:

CELEBRITY JUDGES
NEVADA SILVER TAPPERS
PAHRUMP GUN FIGHTERS
LIVE DJ

ENTER:

VENDOR BOOTHS \$35 EACH
ICS ENTRY: \$35 FOR MEMBERS,
\$85 FOR NON-MEMBERS.
AMATEUR COOK ENTRY: \$25
(ANYONE CAN ENTER!)



CAR SHOW BY:

PAHRUMP VALLEY CRUISERS



APPLICATIONS MAY BE PICKED UP AT:

FRAZIER FURNITURE
1241 CALVADA BLVD.
PAHRUMP, NV 89048

VALLEY ELECTRIC ASSN.
800 E. HWY 372
PAHRUMP, NV 89048

FOR INFORMATION CONTACT RON FRAZIER:

775.727.3665

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 2/13/2013	<u>DATE OF DESIRED BOARD MEETING</u> 2/26/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Approval of Town Board Meeting Minutes for February 12, 2013

CONSENT AGENDA Item 6c.
If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached Town Board Meeting Minutes for February 12, 2013

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
February 12, 2013
Minutes**

PRESENT:

Town Board:

Harley Kulkin
Bill Dolan
Dr. Tom Waters
Robert Adams
Amy Riches

Staff:

Bill Kohbarger, Town Manager
Tracy Difillippo, Legal Counsel
Michael Sullivan, Finance Director
Matt Luis, Buildings and Grounds Manager
Samantha Carns, Executive Assistant
Stephanie Massimino, Business License Technician

1. Call to Order, Moment of Silence, and Pledge of Allegiance.

Harley Kulkin called the meeting to order.
Tom Waters lead the moment of silence and Pledge of Allegiance.

2. Discussion and Possible Decision regarding Moving the Order of or Deleting an Agenda Item(s).

Dr. Waters requested item 9 be tabled until the following Town Board meeting.
There were no objections.

3. Announcements

Announcements were read by Dr. Waters.
Robert Adams announced BLM would have a meeting February 23rd.
John Pawlak announced a stand down service for all veterans at Cashman Center. He said those interested could contact Westcare at 751-6990 for further information..

4. Public/Board/Staff Comment:

Public comment was heard.

Bill Dolan asked if all Town Board members could receive a copy of the agendas for all Advisory Boards upon posting.
Mr. Bill Kohbarger said he would email all advisory board secretaries to include Town Board members in their emails when posting agendas.

Dr. Waters asked Mr. Kohbarger to announce the Town of Pahrump Tourism website for those looking to view the Tourism Video.

Mr. Kohbarger stated the Tourism Website URL was www.VisitPahrump.com and that the video was viewable on the upper right side of the home page.

Mr. Kulkin announced a Regional Burning Man may have an event here in May and that the Town Board is working on getting a motorcycle rally to the Town in Spring of 2014.

Amy Riches mentioned that the Town Office phone recording had old Town Board members information on the track.

Mr. Kohbarger said Staff had been actively working to resolve this matter and believed it was taken care of.

Mr. Kohbarger said he has been actively speaking with the FFA and BLM about the airport and what would happen if the Town Board lost the appeal for disbanding. He said the County Commissioners agreed to discuss whether to continue the airport themselves at their next meeting.

Mr. Kulkin thanked Town Staff and Matt Luis for their hard work.

5. Discussion and Possible Decision Consent agenda items:

- a. *For Possible Action – Discussion of any item from the Consent Agenda Items that needs to be reviewed before a decision is made.*
- b. *For Possible Action – Approval of Town Vouchers.*
- c. *For Possible Action – Approval of Town Board meeting minutes for January 22, 2013.*
- d. *For Possible Action – Approval of the Resignation of Ms. Christine Grevich from the Pahrump Tourism and Convention Counsel.*
- e. *For Possible Action – Approval of Accepting Ms. Phyllis Deal to the Pahrump Tourism and Convention Counsel.*
- f. *For Possible Action – Approval of the Resignation of Mr. Joseph Goode from the Convention Center/Civic Center Advisory Board.*
- g. *For Possible Action – Approval of Accepting Mr. Leo Blundo to the Convention Center/Civic Center Advisory Board.*
- h. *For Possible Action – Approval to Transfer Ambulance Delinquent Accounts for July - December, 2012 for Further Collection and Related Accounting Adjustments.*
- i. *For Possible Action – Approval to Pay 50% of the bill submitted by Mr. List, Kolesar and Leatham for the work completed on the Rural Nevada Economic Development BDR not to Exceed \$3,802.50 payable from the Tourism Room Tax Fund.*

Mr. Dolan requested to pull item 5i for further discussion.

Dr. Waters asked why item 5a was on the agenda when item 2 was on the agenda
He also asked if the PTCC approved item 5e.

Mr. Kohbarger said a Town Board member had requested he place item 5a on the agenda, as that Town Board member believed it was necessary, however it would no longer be placed on the agenda as he had checked the NRS's and it was not required.

He also stated item 5e had been approved by the PTCC.

Dr. Waters motioned to approve consent agenda items b-h.

Mr. Dolan seconded.

Motion carried, 5-0.

Mr. Dolan said he did not agree with paying the lobbyist fee for the BDR and brought up a past Town Board meeting from October of the previous year. He said although the pervious Town Board had discussed forming an agreement they had never done so and because no contract had been drafted the Town should not pay this item.

Mrs. Riches said she found the bill outrageous for the product the Town had received.

Dr. Waters said the Town would benefit from the BDR.

Mr. Kulkin said they should approve to pay the lobbyist fee for the BDR; he felt the Town should pay the bill because it would look bad on the Town to not pay.

Mr. Dolan asked if the Town Board or Town Manager had seen the BDR plans.

Mr. Kohbarger said they had not.

Mr. Dolan said that the last Board took no action for an agreement, and that Nye County denied a contract. He said he wanted a contract before any money was spent.

Dr. Waters said if they didn't approve the lobbyist fee for the BDR several things could be affected by this. He also noted that if the BDR was successful the Town would look good if this payment was approved, however it would shed a negative light if the Town did not make the payment.

Mr. Adams said he would be likely to approve the lobbyist fee for the BDR payment if he could see the BDR plans first.

Mr. Dolan motioned to deny approval to pay the 50% of the bill submitted by Mr. List, Kolesar and Leatham for work completed on the Rural Nevada Economic Development BDR not to exceed \$3,802.50 payable from the Tourism Room Tax Fund.

Mrs. Riches seconded.

Motion carried, 3-2, with Mr. Kulkin and Dr. Waters voting nay.

6. Advisory Board Reports from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards.

Mr. Pawlak said SiteWide would be available at the library.

Dr. Waters and Mr. Kulkin both announced Advisory Boards needed volunteers.

Mr. Adams said he would like to see the creation of an event calendar with the hotels and other major places in Town so Tourism knew when things were booked.

He also said PLAB had seat open for a member.

Dr. Waters said Phil Hyder would be at the Youth Advisory Board meeting to speak about the Documents of Freedom.

7. Discussion and Possible Decision on the Future of the Pahrump Fall Festival.

Mr. Kohbarger reported to the Town Board on the progression of the Fall Festival. He said 18 volunteers representing 28 non-profits came forward to help with the 2013 Fall Festival and that he would soon schedule another meeting to begin the planning of the 2013 Fall Festival.

Mrs. Riches said that she was glad the Town was running the Festival and that she believed non-profit organizations should not be charged for a booth at the event.

Mrs. Randi Case volunteered to manage the Arts and Crafts event of the Fall Festival.

Mr. Rodney Camacho stated that we did not pay for any entertainment at last year's Fall Festival, and that this year may be different, so to take that in to account when it comes to the profit making.

Dr. Waters motioned managing and organizing of the 2013 Fall Festival be left to Town Staff.

Mr. Dolan seconded.

Motion carried, 5-0.

8. Discussion and Possible Decision on creating the 2013 Town Board Goals and Objectives.

Mr. Dolan questioned why the other members of the Board had not submitted any goals and objectives for the backup.

Dr. Waters stated he had intended for the current goals and objectives are carried over to this year.

Mr. Kulkin pointed out that he felt that at every meeting the Town Board usually gave the Town Manager and Staff goals and objectives so he did not feel it necessary to submit goals and objectives.

Dr. Waters commented that Mr. Dolan's goals and objectives were done well. He pointed that some of the goals and objectives Mr. Dolan submitted were already being done at the moment. He said he would prefer to see name plates at all Town Staff desk, and that he would also like Town Staff I.D. tags however did not wish to create discontent amongst staff as they had stated they did not wish to have I.D. tags.

Mr. Dolan responded that some items were carried over because new Town Boards do not always continue old goals and objectives. He said that there were no name plates at the desks of Staff and that he wanted Town Staff to wear I.D. lanyards or tags.

Mr. Adams said he would prefer a clip I.D tags.

Mr. Kulkin and Mr. Dolan had a further discussion regarding item D of Mr. Dolan's goals and objectives.

Dr. Waters motioned that staff to incorporate Mr. Dolans goals and objectives, eliminate the ones that have been completed, and to continue the currents goals and objectives on record, and then at the next meeting bring them back for approval.

Mr. Dolan seconded.

Motion carried, 5-0.

9. Discussion and Possible Decision on the Appointment of a Pahrump Town Board member to the Pahrump Regional Planning Commission (RPC).

Item tabled.

10. Discussion and Possible Decision to Authorize an Appeal of a Final Order or Judgment in the Town's Lawsuit Against Nye County Challenging the County's Failure to Follow State Law in the Placement of a Question on the November 2012 General Election Ballot.

Mr. Kohbarger requested that once the final judgment by Judge Lane was in written format, Staff have permission to authorize the Town Attorney to appeal the final judgment on the Town's lawsuit against Nye County.

Mrs. Riches said that she believed the Town Board was voted out because of how they treated the people and that she would follow the vote of the people and she ran on the note she would uphold the vote and voice of the people.

She also stated that even though she supported the appeal action, she would be voting no to show support for the people.

Dr. Waters read aloud Judge Lane's verbal ruling and agreed that the Town should appeal the judgment.

Mr. Dolans asked if the Town appealed, when would it be seen by the Nevada Supreme Court. Mrs. Tracy DiFillippo, Legal Counsel, responded she could not tell when that would be because it was not something which could be expedited.

Mr. Kulkin said Pahrump had three forms of government and that the Town was responsible for a limited amount of departments. He mentioned that Town was blamed for things the County was responsible for therefore he agreed the ruling should be appealed.

Public comment was heard.

Mrs. DiFillippo stated, should the item be passed and the disband date pass, the Town would file a stay with the Court and then the Court could rule to either stay the current date or not.

Mr. Adams said he agreed the Town should appeal the Judge's decision. He questioned as to why the Town was requesting this motion before the official written ruling.

Mrs. DiFillippo said that the Town can only appeal the written decision once posted, and that afterwards the Town had thirty (30) days from then to appeal.

Mr. Kohbarger stated that by voting on this item, it allowed to the lawyers to work on the appeal so they could submit as soon allowed.

Mr. Dolan motioned to authorize an appeal of a final order or judgment in the Town's lawsuit against Nye County challenging the County's Failure to follow State law in the placement of a question on the November 2012 general election ballot.

Dr. Waters seconded.

Motion carried, 4-1, with Mrs. Riches voting nay.

11. Discussion and Possible Decision to Request Staff to review the thirteen (13) suggestions purposed by Ms. Krause, decide which ones the Town can feasibly accomplish along with an approximate cost and then present same to the Town Board at a later date for possible implementation.

Dr. Waters said he wanted Town Staff to review the thirteen (13) suggestions by Mrs. Krause and present those which could be implemented to the Town Board at a later date.

Mr. Dolan said he thought Mrs. Krause should have been able to go to the Town Manager without being on the agenda.

Mrs. Riches appreciated Mrs. Krause's effort but did not think the Town had the funding to implement these suggestions.

Mr. Adams said they were good ideas and that he did think some of them need to be implemented.

Mr. Kulkin said he believed all the suggestions were good ideas.

Public comment was heard.

Dr. Waters motioned that Town Staff review the thirteen (13) suggestions by Mrs. Krause and see which ones we can incorporate and to bring them back to the Town Board for a later date.

Mr. Dolan seconded.

Motion carried, 5-0.

12. Discussion and Possible Decision to Adopt Resolution 2013-01, a Resolution Supporting Assembly Bill 68 Revising the Allocation of Revenues Distributed from the Local Government Tax Distribution Account (CTX).

Mr. Michael Sullivan said Assembly Bill 68 revised various provisions relating to the distribution of certain taxes to local governments, and any excises allocated pursuant to subsection 4, 5, 6 or 7 of NRS 36 0.690.

Mrs. Riches asked if the Town already had a deal with Nye County which cooperated with the Bill.

Mr. Sullivan said there was not such a deal.

Dr. Waters motioned to adopt resolution 2013-01, a Resolution supporting Assembly Bill 68 revising the allocation of revenues distributed from the local government tax distribution account (CTX).

Mr. Dolan seconded.

Motion carried, 5-0.

13. Discussion and Possible Decision to request Nye County to pave Fox Road utilizing County funds from Gamebird to the Town owned Fairgrounds property.

Mr. Dolan motioned to request Nye County to pave Fox Road utilizing County funds from Gamebird Road to the Town owned Fairgrounds Property.

Dr. Waters seconded.

Motion carried, 5-0.

14. Discussion and Possible Decision to request Nye County to Partner with the Town for providing water, power and RV/restroom sewage disposal at the fairgrounds recently completed project area.

Mr. Adams said he thought there should be a working agreement between the Town and County to bring water and power to the Fairgrounds.

Mr. Adams and Mr. Kulkin both asked whether or not the Town Manager talked to Nye County about them putting in the water and sewer because they already had a well at the Fairgrounds.

Mr. Kohbarger replied that they had extensive communication however nothing had been specifically stated.

Mr. Dolan stated William Lyon Homes had already put a sewage treatment line to the Fox area and may be willing to make an agreement to allow the Town to use their treatment plant to bring gray water to the Fairgrounds.

Mrs. Riches motioned to table to request Nye County to partner with the Town for providing water, power and RV/restroom sewage disposal at the Fairgrounds recently completed project area and the Mr. Kohbarger submit a report of the discussion with Nye County.

Mr. Adams seconded.

Motion carried, 3-2, with Dr. Waters and Mr. Dolan voting nay.

15. Discussion and Possible Decision to Recommend to the Nye County Commissioners to Dedicate a Seat in the Nye County Commissioners Chambers to the Honor of Opal Jones.

Ms. Carns said the reason why the Town Staff originally proposed this idea was because Opal Jones attended every meeting and always sat in the same seat, therefore a great way of honoring her memory would be to dedicate that specific seat to her.

Mr. Dolan and Mr. Kulkin both agreed Mrs. Jones should honored.

Dr. Waters motioned to recommend to the Nye County Commissioners to dedicate a seat in the Nye County Commissioners Chambers to the honor of Opal Jones.

Mr. Adams seconded.

Motion carried, 5-0.

16. Future Meetings/Workshops: Date, Time and Location

a. Town Board Retreat: March 29, 2013 @ 9:00 a.m. Mt. Crest Community Center

Mr. Kulkin said he was looking forward to the Town Board Retreat.

17. Public/Board/Staff Comment

There were no comments.

18. Adjournment

Mr. Kulkin adjourned of meeting at 10:31 pm.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED 2/13/2013	DATE OF DESIRED BOARD MEETING 2/26/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Approval of a Cost of Living Rate Adjustment of +2.1% for Pahrump Valley Disposal pursuant to PTO 43 Section 43.270(B)

CONSENT AGENDA Item 6c

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached letter from Pahrump Valley Disposal.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Mr. Kohbarger, Town Manager

SPONSORED BY:

William A. Kohbarger, Town Manager

Print Name



Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107 ext 305

Telephone Number



January 31, 2013

William A. Kohbarger
Pahrump Town Manager
400 N. Hwy 160
Pahrump, NV 89060

Re: Annual CPI Rate Adjustment

Dear Mr. Kohbarger:

In accordance with Pahrump Town Ordinance #43, Section 43.270(B), please allow this letter to serve as Pahrump Valley Disposal's notice of intent to adjust rates in accordance therewith. According to the Consumer Price Index (CPI), All Urban Consumers for All Items, U.S. City Average, as published by the U.S. Department of Labor, Bureau of Labor Statistics, Washington, D.C., the percentage increase as of December 31, 2012, was 2.1%. A copy of the applicable index is attached to this letter for your file and review.

According to my calculations, the adjusted monthly base rate for charges, effective July 1, 2013, will be \$12.87, which includes a \$0.26 increase, calculated as follows: $\$12.61 \times .021 = \0.26 .

Should you have any questions regarding the above or the enclosed, please give me a call.

Very truly yours,

John Shea
Vice President

JS/ks

12-Month Percent Change

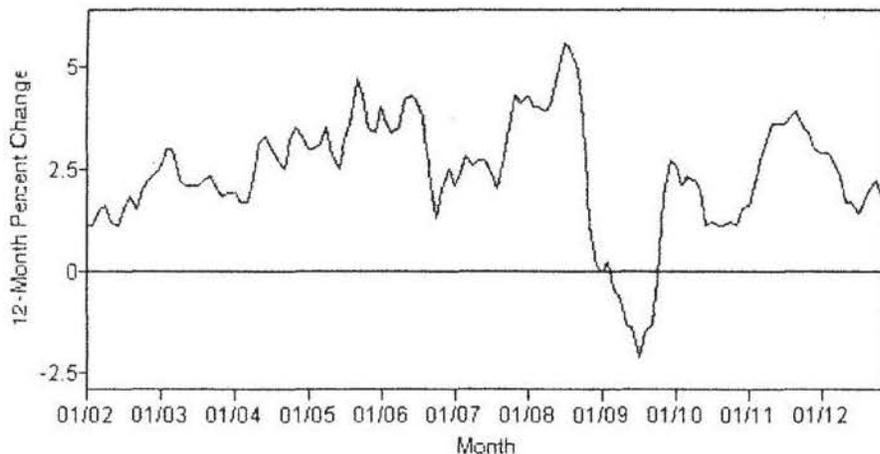
Series Id: CUUR0000SA0

Not Seasonally Adjusted

Area: U.S. city average

Item: All items

Base Period: 1982-84=100

Download: [\[XLS\]](#) .xls

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1
2002	1.1	1.1	1.5	1.6	1.2	1.1	1.5	1.8	1.5	2.0	2.2	2.4	1.6	1.3
2003	2.6	3.0	3.0	2.2	2.1	2.1	2.1	2.2	2.3	2.0	1.8	1.9	2.3	2.5
2004	1.9	1.7	1.7	2.3	3.1	3.3	3.0	2.7	2.5	3.2	3.5	3.3	2.7	2.3
2005	3.0	3.0	3.1	3.5	2.8	2.5	3.2	3.6	4.7	4.3	3.5	3.4	3.4	3.0
2006	4.0	3.6	3.4	3.5	4.2	4.3	4.1	3.8	2.1	1.3	2.0	2.5	3.2	3.8
2007	2.1	2.4	2.8	2.6	2.7	2.7	2.4	2.0	2.8	3.5	4.3	4.1	2.8	2.5
2008	4.3	4.0	4.0	3.9	4.2	5.0	5.6	5.4	4.9	3.7	1.1	0.1	3.8	4.2
2009	0.0	0.2	-0.4	-0.7	-1.3	-1.4	-2.1	-1.5	-1.3	-0.2	1.8	2.7	-0.4	-0.6
2010	2.6	2.1	2.3	2.2	2.0	1.1	1.2	1.1	1.1	1.2	1.1	1.5	1.6	2.1
2011	1.6	2.1	2.7	3.2	3.6	3.6	3.6	3.8	3.9	3.5	3.4	3.0	3.2	2.8
2012	2.9	2.9	2.7	2.3	1.7	1.7	1.4	1.7	2.0	2.2	1.8	1.7	2.1	2.3

http://data.bls.gov/timeseries/CUUR0000SA0?output_view=pct_12mths

43.270 Charges – Rate Changes.

- A. The rates and charges established pursuant to this chapter shall be adjusted annually, based upon the percentages of change in the CPI.
- B. Rate adjustments shall be made effective July 1 each year, and shall be based upon the percentage change in the annual average of the CPI for the twelve-month period ending December 31 immediately preceding the effective date of the rate adjustment.
- C. In addition to a fuel surcharge, when an unforeseen economic circumstance has occurred during a given twelve-month period, the Town Board may consider and may approve a method for adjusting rates which is not based on changes to the CPI. In any year following a period when the adjustment to rates was based on some other method, rate adjustments shall again be based on changes in the CPI. A minimum of one annual rate adjustment, based upon the CPI method, must occur between annual rate adjustments based on methods other than the CPI method.
- D. In the event the County of Nye imposes tipping fees or dump fees upon franchisee, franchisee may recover those fees actually paid by franchisee to County without petition and/or consent of the Town Board, and may pass through such increases to franchisee's customers in order to recover such costs.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 2/13/2013	<u>DATE OF DESIRED BOARD MEETING</u> 2/26/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Approval of Accepting of Mr. Mr. Arthur H. Schalk and Mr. Nicholas Salvato to the Parks and Recreation Advisory Board

CONSENT AGENDA Item 6d

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached Applications. NOTE: The Parks and Recreation AB approved Mr. Schalk and Mr. Salvato to the P&RAB during their regularly scheduled meeting on February 20, 2013.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

Pahrump Town Board

Print Name

Pahrump Town Board

Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107

Telephone Number

PLEASE READ BACK OF APPLICATION BEFORE COMPLETING

Town Advisory Board (TAB) Application

Name of Board: Parks and Recreation

Applicant Name: Nicholas Salvato

Home Address: [REDACTED] City [REDACTED] Zip [REDACTED]

Mailing Address: Same City _____ Zip _____

Home Phone: [REDACTED] Unlisted? Yes No Cell Phone _____

Work Phone: _____ Fax: _____

E-Mail Address: _____

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to this Advisory Board:

B.A. in History from Kean University, New Jersey Class of 1973 / Member of Essex County Sheriff's Dept., Newark, N.J. 6/72 - 11/2001. Presently retired. I have a keen love of the outdoors and am an avid firearms collector/shooter. My interest is to provide better recreational opportunities for all residents of Pahrump through improved usage of parks and recreational facilities.

Are you currently employed by a public entity? Yes No If yes, which entity? _____

I have attached my resume/letter of interest: Yes No

I certify that I am a QUALIFIED ELECTOR, that my primary RESIDENCE is WITHIN THE BOUNDARIES of the Town Advisory Board area to which I am applying, and that the information provided is true and accurate to the best of my knowledge.

Nicholas Salvato 12-17-12
Signature Date

The Pahrump Town Manager will receive and have all applications placed on the Pahrump Town Board's Agenda. You may mail or deliver this application to the Pahrump Town Manager's Office, Pahrump Town Office at the following address:

Pahrump Town Manager
400 North Highway 160
Pahrump, Nevada 89060

(This document becomes a public record once it has been received by the Town of Pahrump.)

PLEASE READ BACK OF APPLICATION BEFORE COMPLETING

Town Advisory Board (TAB) Application

Name of Board: Advisory Board

Applicant Name: Arthur H. Schalk

Home Address: [REDACTED]

Mailing Address: same City _____ Zip _____

Home Phone: None Unlisted? Yes ___ No ___ Cell Phone [REDACTED]

Work Phone: None Fax: None

E-Mail Address: NVSUMER2@yahoo.com

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to this Advisory Board:

Parks and Recreation

Are you currently employed by a public entity? Yes ___ No If yes, which entity? _____

I have attached my resume/letter of interest: Yes ___ No

I certify that I am a QUALIFIED ELECTOR, that my primary RESIDENCE is WITHIN THE BOUNDARIES of the Town Advisory Board area to which I am applying, and that the information provided is true and accurate to the best of my knowledge.

Arthur H. Schalk _____
Signature Date

The Pahrump Town Manager will receive and have all applications placed on the Pahrump Town Board's Agenda. You may mail or deliver this application to the Pahrump Town Manager's Office, Pahrump Town Office at the following address:

**Pahrump Town Manager
400 North Highway 160
Pahrump, Nevada 89060**

(This document becomes a public record once it has been received by the Town of Pahrump.)

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 2/13/2013	<u>DATE OF DESIRED BOARD MEETING</u> 2/26/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Advisory Board Reports.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached meeting schedule.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Town Board & Advisory Boards

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
2/13/2013 2/26/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Discussion and Possible Decision to approve an event permit for Mr. Dirk Schmidhofer to conduct an event on Town-owned property including but not limited to the newly-Fairgrounds site.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
Mr. Schmidhofer will give a presentation on this item.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Mr. Kulkin, Town Board Chair

SPONSORED BY:

Mr. Kulkin, Town Board Chair
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

What is Burning Man?



Burning Man is a world-renowned annual event that joins its participants together at Black Rock City, Nevada in the spirit of art, creativity, openness and acceptance. Many of the attendees regard Black Rock as their true “home,” as it is the place where they can shed society’s expectations and truly be themselves.

Over the years, Burning Man has becoming such a massively-attended event that it has spun off several events and gatherings leading up to and directly following it. The Burning Man transformation can be very intense for its participants, and the regional events act as a mini-session to lead into the magical experience.

What is a Burning Man Regional Event?

During the regional burns, people become acquainted with their local subset of the Burning Man (aka “burner”) community. It is here that we reignite our love for creative diversity and prepare for the playa.

At Forgotten City 4, we plan to organize a collaboration of innovative art projects, a wide variety of music and entertainment, theme camps, mutant vehicles, and an experimental, temporary community of people who respect one another, the land they inhabit, and the spirit that is created there. And of course, in true Burning Man style, the community creates effigies to burn in celebration of our togetherness as a grand finale.



Burning Man Mutant Vehicle

To be sanctioned as an official Burning Man event, as Forgotten City has been previously, several requirements must be met, such as proper insurance, an on-site safety crew, and transparent accounting. Proceeds from ticket sales are donated to non-profit organizations related to Burning Man and charities local to the host city.

Forgotten City 4: Details

Checking the schedule of other like-festivals, it appears that the best time for Forgotten City 4 is over the Memorial Day Weekend, commencing the previous Friday and ending on Monday, Memorial Day. A two-tier ticket pricing system will be applied, with tickets costing \$40 and \$65. Attendance is currently anticipated to be capped at 450 participants. Ticket price objectives are targeted to be low enough for participation of all who care to, yet hopefully will sustain the ability to donate back to the Burner and local community.

We would like to request use of the site the week before for preparation, and the week after to be sure we return the site to its original condition as best we can. One of the Burning Man Principles is to “leave no trace.”

We have a structured planning process that includes a master site architectural/design layout. Formal applications will be required for Theme Camps, Art Installations/Grants, and mutant vehicles. Open flame and pooper operations will only be allowed by pre-approved plan. Site safety plans will be written and carried out and paid professionals will be hired for on-site safety. The team will also obtain event insurance coverage. We are self-policing, using our own Black Rock Rangers—individuals who have been formally trained by the Burning Man organization to deconflict and mediate situations likely to occur at such a gathering.

We feel that the location we are requesting on your reservation will be the perfect spot, as it is in an area that will not bother others, with ground flat enough to drive art cars and yet not so dense that tents cannot be staked. It is also very convenient that there are stores nearby, as there will likely be very many people needing to run out for supplies. Lastly, the close proximity of indoor lodging will be a huge advantage for guests who are older, heat sensitive, or pregnant. We expect that this event will not only bring lots of local business to Pahrump, but capture the attention of a group of people known for projects such as the Eldorado Lakebed Cleanup and the Feed the Hungry/Clothe the Homeless events.

AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
2/13/2013 2/26/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Discussion and Possible Decision on A Request from Nevada Western Heritage Foundation to Waive Arena Registration Fees for their March 30th & 31st, 2013 Event.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached Agenda Request Form submitted by Mrs. Shirky along with Arena AB Memo

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Mrs. Lyn Shirky

SPONSORED BY:

Mr. Dolan, Town Board Vice-Chair
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

To: Town Board

From: Pahrump Arena Advisory Board

2/11/2013

Re: Waiving of Fees

The board has recommended that we waive some fees, within the guidelines that have been set forth. We like to recommend waiving of fees that are non-profit, don't charge at the gate, and do involve kids. So, the board set a standard of a thirty percent rule. Such as;

- a. Pahrump Valley Rough Riders- Waived 3days out of 10days
- b. Pahrump Valley Gymkhana Association- Waived 3days out of 10days
- c. Pahrump Open Schooling Shows- Waived 1day out of 6days
- d. Nevada Western Heritage Foundation- Waived 1day out of 3days
- e. Wrangler Junior Rodeo- Waived 1Day out of 3Days

The board has tried to be fair, but also we feel that we cannot waive every fee. Our calendar runs January to January. We evaluate every reservation case by case. They must submit a written letter stating what the cause of wavier is. The board then discusses the case, and then votes. We recommend the decision to the Town Manger. And if they still want to appeal our and Town Manager decision, they can then go to Town Board.

Here are some of our thought processes on some of the groups;

- a. PVRR- Have been here using our facility for many years, involve kids, non-profit
- b. PVGA- Is a new group getting going, involve kids, non-profit
- c. POSS- asked to help to get going this year, involve kids, non-profit
- d. NWHF- non-profit, no gate charged
- e. WJRA- Brings family from other towns (Tourism), Non-profit, involves kids, no gate charged.

Thank you,

Robert Tibbits

PAAB Secretary

AGENDA ITEM REQUEST

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<u>DATE AGENDA ITEM SUBMITTED</u> 2/13/2013	<u>DATE OF DESIRED BOARD MEETING</u> 2/26/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Discussion and Possible Decision on Approving the 2013 Town Board Goals and Objectives.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached 2013 Goals & Objectives along with Mr .Adams' G&O's.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

Pahrump Town Board

Print Name

Pahrump Town Board

Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107

Telephone Number

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
	#1 (MD #1)	<p>Groundbreaking for fair ground to include arena soccer fields, parking lot, well and septic as Town's first utility which would include having to press State Legislature for waiver from UINC service area this would not have to be more than 60 to 80 acre possible north west side off of Ironwood Street and could be or should be a joint venture with Nye County as this land has been labeled Nye County Fair Grounds.</p> <p>Large outdoor amphitheaters could be made out of the large ravines with some creative grading and conform to flood control in mind. There should be enough high ground to flatten off for a large carnival to set up and if construction companies will trade work for in-kind grading, then work could begin shortly after plans are drawn up. The concept is much like Logandale/Clark County fairgrounds flat land and large steel buildings for events and auctions/show of livestock events, barn dances, etc. Keep it simple, many places today host western theme events and draw large crowds, such as county fairs/rodeos.</p>	
10/18/2011		Staff (Finance Director & Town Manager) met with County staff to discuss moving forward with a well and soccer field development. Set another meeting w/County Staff for early November to involve Town's Engineer.	24-months
11/14/2011		Staff (Finance Director, Buildings & Grounds Mgr and Town Manager) met with County staff to discuss moving forward with a well, soccer fields and Detention Basin development. Discussed where these areas could be constructed.	
12/7/2011		Staff (Finance Director and B & G Mgr) met with County staff to continue discussions pertaining to this project.	
1/18/2012		Staff (TM, B&G Mgr, FD, and CB&DS Mgr) met to discuss moving forward with plans. FD will be requesting drainage plans from GC Wallace to assist in moving forward.	
4/19/2012		Town Manager discussed moving forward with Road development into Fair Grounds area off of Gamebird with County staff. Set addition meetings for April 20th & 23rd to meet again on issues.	
4/20/2012		Town Manager met with County staff and Environmental Consultant (MEG) to discuss moving the process forward to expend two of the HUD grants that the Town and County obtained. Set another meeting for April 26, 2012 in addition to the April 23, 2012 meeting.	
4/23/2012		Staff (TM, B&G Mgr, and FD) met with County staff and MEG put the final pieces together to move forward in expending the HUD grants.	
4/23/2012		Staff (B&G Mgr) met with GC Wallace to create the plans for the 27-acre sport complex.	
4/27/2012		Staff (TM & FD) met with MEG to discuss the 27-acre sport complex and discuss EA.	
5/7/2012		Staff (TM, B&G Mgr, and FD) reviewed the final EA paperwork as submitted by MEG and approved sending same to HUD for permission to move forward.	
5/10/2012		Staff (TM, B&G Mgr, and FD) received and reviewed the 27-acre sport complex plans and approved same.	
5/14/2012		Town Manager contacted HUD (Anupama Abhyankar (Pam) CPD Specialist Congressional Grants Division)	
5/15/2012		All paperwork was sent to HUD for approval to move forward.	
5/18/2012		Staff (TM, B&G Mgr and FD) will meet with the County staff to discuss plans pertaining to the well.	

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
6/8/2012		The Town published a Notice of Intent to Request Release of Funds.	
6/12/2012		Town Board Approved the Scope of Work for GC Wallace to provide Engineering Services for a Fairgrounds Topographic Survey in an amount not to exceed \$35,000 payable from the Fairgrounds Room Tax Fund	
6/22/2012		Town Manager received email from MEG pertaining to USFWS paperwork that needed to be completed.	
6/28/2012		Town Manager completed USFWS paperwork and sent same to USFWS Representative (Mr. Senn)	
7/2/2012		Town Manager received email from Mr. Senn indicating that USFWS signed off on the paperwork.	
7/10/2012		USFWS Endangered Species Act Informal Consultation Form	
7/16/2012		Staff (Asst Finance) sent all completed paperwork (Request for Release of Funds) to HUD.	
8/14/2012		Unfortunately there are no extensions given on these grants. HUD does not have the authority to grant an extension. The Treasury recaptures any unused funds at the end of the fiscal year. Thank you,	
		Anupama Abhyankar (Pam) CPD Specialist Congressional Grants Division Office of Community Planning and Development US Department of Housing and Urban Development	
8/15/2012		Town Manager contacted Senator Reid's Office for assistance.	
8/27/2012		Hi Bill: As promised I had our DC office review your request for an extension of the HUD grant, but I do not have good news. Because the town hasn't used the money over the past six or seven years, HUD is rescinding their unused funds. Unfortunately, as HUD indicated In their April 2012 letter to you, the requirement to rescind unspent funds is in statute and cannot be waived or extended by the Department. We cannot overrule statutory requirements here. Let me know any thoughts you have. Robert Elliott Southern Nevada Director for	
		HARRY REID	
8/29/2012		Town Manager and GC Wallace sent a Notice to Proceed Letter to Patriot Construction	
		\$30,000.00 was submitted	
10/29/2012		The Dirt work at the Fairgrounds started.	
10/31/2012		Town staff received the following email: <i>Gentlemen: This e-mail is to let you know that as of October 26th, 2012 (last Friday) at 5:00 pm PDT, Darling Environmental & Surveying, Ltd. completed its clearance of the Fairgrounds parcel and fence line. The site was cleared by examining and excavating all burrows along and within the boundaries of the planned fence line The construction fence was completed, intact, and no tortoises or their sign were encountered during the pre-construction clearance. Regards MaryEllen C. Giampaoli,</i>	
11/1/12		Town Manager received a "cc" email from Ms. Darling, Town Consultant in which Ms. Darling was sending Progress Reports to the Fish & Wildlife as per the agreement.	
Dec-12		Town Staff (B&G Mgr and Town Manager) received the several progress reports from GC Wallace pertaining to the work started/completed on the Fairgrounds. The following are those reports combined: <i>Completed Construction tortoise fence along perimeter of project site; Completed clear and grub activity; Commerce rough</i>	

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
<p>12/10/12</p> <p>1/15/2013</p> <p>1/30/2013</p> <p>2/4/2013</p>		<p><i>grading activity and compacting along roadway and parking lot; 0Dust control via water spraying; Rough grading of soccer area; Type 2 material installed in parking lot area and roadway; Installation of 48 inch CMP storm drain in Dalton Street.</i></p> <p>Town Staff (B&G Mgr, Town Manager & GC Wallace) received an email from the Town Consultant (Ms. Darling) on the RECOMMENDED SPECIFICATIONS FOR DESERT TORTOISE EXCLUSION FENCING. More guidelines as set forth by the Federal Government.</p> <p>Staff (B&G Mgr & Town Manager) received an email advising that the Paving for the project is tentatively set for Monday (1/21).</p> <p>Paving was completed!</p> <p>The Town started working on a ground opening (Ribbon Cutting) event for the Fairgrounds. Tentative date is set April 27, 2013.</p>	
<p>10/20/2011</p> <p>11/2/2011</p> <p>12/19/2011</p> <p>1/18/2012</p> <p>11/19/2012</p> <p>12/4/2012</p> <p>12/6/2012</p>		<div data-bbox="226 743 1818 906" style="border: 1px solid black; padding: 5px;"> <p>#2 (MD#2) Bring back graffiti Clean-Up as a monthly volunteer day to help clean up Pahrump, use time in between dates to contact property owner for release to be signed, setup paint collection/donation maybe Home Depot, Ace or Wal*Mart will contribute. It is important that this has a very low/no impact cost to the Town. Mr. Darby would be happy to be the point person for this with you.</p> </div> <p>Town Manager contacted Sheriff Office to determine where what level the Graffiti program is currently operating. Capt. Becht advised that the program is still in operation and that the S.O. has not received any requests within the past month or two to remove graffiti.</p> <p>Staff (TM, B & G Mgr & Fire Chief) to discuss being proactive with this program. We Having their staff report on areas that contain graffiti while they are out interacting within the community.</p> <p>During a Dept Head meeting Staff (Fire Chief and B & G Mgr) advised that their staff members are checking as they drive around Town.</p> <p>B & G Mgr submitted a property with graffiti on their block wall. TM will be contacting the S.O. to report the property and further requesting mediation of same. (400 Block Courtney @ Point Dr)</p> <p>Town Manager received an email from an Advisory Board member advising on two properties that contain Graffiti.</p> <p>After numerous attempts the Town Manager finally contacted the prospective owners via Telephone requesting permission to either clean the graffiti from the tank or have them cleaned. The Town has requested permission to paint a Mural on the Tank.</p> <p>Town Manager received permission from the land owners to remove the graffiti on their property. Mr. Pawlak obtained the services of PAC to paint a mural over the graffiti.</p>	<p align="center">On-Going</p>

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
<p>12/11/2012 12/20/2012 1/16/2013 1/22/2013</p>		<p>Town Manager received a complaint from a citizen via email and forwarded same to Mr. Luis and Capt Becht.</p> <p>Town Manager received an email from B&G Mgr that the County Graffiti Sprayer is down and that the County is fixing same.</p> <p>Town Manager sent an email to Mr. Pawlak requesting an update on the above listed water tank project.</p> <p>Town Manager received the following email from Mr. Pawlak: <i>I met with the artist an hour ago. His name is George Wilson from the Pahrump's Arts Council. He'd like to have a sky blue primer applied to the tank in question after power washing the 16ft. walls so that the paint will adhere. This way there is minimal liability issues with painting the tank if there are no ladders being used. I suggested using Community Service people from Drug Court for this service. After they finish, George and other artists will paint the mural that we so sorely need. Now, we have to sell the idea to Drug Court and see if we can move forward with this project.</i></p> <p>Mr. Pawlak was advised that the Town owned a power washer and to please contact Mr. Luis to set a date and time to get this project moving.</p>	
<p>10/18/2011 11/8/2011 11/28/2011 11/29/2011 11/29/2011 11/30/2011</p>		<p>#3 (VP#1) Revise Business License Program</p> <p>Staff (Town Manager & Town Attorney) placed the Business License Ordinance (PTO 35) on the October 25, 2011 Town Board agenda to start the legal procedure for Changing the Ordinance</p> <p>Town Manager placed a copy of the Re-line version of PTO 35 in the Town Manager report. Is working with the Chamber to sent out notices to the business community pertaining to workshops.</p> <p>Town Manager conducted the first of four workshops on the revisions to PTO 35. The workshops are scheduled for 11/28, 11/29, 11/30 and 12/06. The 11/29 workshops is set for 6:00 p.m. The other three are set for noon.</p> <p>Staff (Town Manager & Town Attorney) created Resolution 2011-12 to adopt a Fee Structure for PTO #35. Resolution 2011-12 will be on the December 13, 2011 Town Board agenda for possible approval.</p> <p>Town Manager conducted the second of four workshops on the revisions of PTO 35. Only one person showed up. However, it was a good chance to really go over the PTO in that individual who had many questions.</p> <p>Town Manager conducted the third of four workshops on the revisions of PTO 35. Numerous businesses show-up. It was a very good comprehensive meeting. Many suggestions were brought up and numerous</p>	<p>2/1/2012</p>

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
12/8/2011		changes were made to the PTO after conferring with the Town Attorney.	
12/8/2011		Town Manager conducted the fourth of four workshops on the revisions of PTO 35. Numerous businesses/ individuals showed up. There was a lot of back and forth on many items within the PTO. Considering many of the suggestions several changes were made to the PTO after conferring with the Town Attorney.	
12/8/2011		Town Manager placed two copies of PTO 35 in the Town Board backup for the December 13, 2011 meeting. One copy was a final product while the other was a red-line version.	
12/13/2011		The Town Board tabled both PTO 35 and Resolution 2012-01 until the 2nd Town Board meeting in January 2012.	
1/9/2012		Staff (Town Attorney & Town Manager) placed PTO 35 on the 01/24/12 Town Board agenda for possible approval.	
1/24/2012		Town Board tabled both PTO 35 and Resolution 2012-01 until the 02/14/12 Town Board meeting.	
1/27/2012		Town Manager received changes from Mr. Darby and Mr. Kulkin pertaining to PTO 35.	
2/6/2012		Staff (Town Attorney & Town Manager) placed PTO 35 and Resolution 2012-01 on the 02/14/12 Town Board agenda for possible approval with provided changes .	
2/14/2012		Town Board approved both PTO 35 and Resolution 2012-01.	
2/15/2012		Staff (Executive Assistant) advised PTO 35 in the Pahrump Valley Times for two consecutive weeks in it's entirety.	
3/10/2012		PTO 35 became law. (This goal has been completed)	3/10/2012
6/12/2012		Town Board approved Closing this Goal.	6/12/2012
	<p>#4 (VP#2) Complete Last Chance Park</p>		
10/13/2011		Town Manager and Mr. Adams, PLAB met with BLM staff to discuss Trails Program and Last Chanced Park. BLM advised that they have funds to mitigate the Last Chance property in question. A teleconference has been arranged for October 25, 2011 involving Town staff (Town Manager and Mr. Adams), BLM (Mr. Spencer, Field Manager and Ms. Sprowl, BLM Archeologist) and Ms. Palmer, State Historical Preservation Office staff.	7/1/2012
10/25/2011		Town Manager participated in a telephone conference with Ms. Palmer, SHPO and Mr. Spencer, BLM to discuss the status of Last Chance Park. The consensus was that the LCP was going to move forward and that the BLM had obtained funds to complete the mitigation. The Town and BLM would be meeting soon to set a schedule to proceed with the mitigation of LCP.	
11/14/2011		Town Manager sent an email to Mr. Spencer, Pahrump Field Manager requesting a meeting to set the timeline for LCP. A meeting has been set for December 02, 2011.	
12/2/2011		Staff (Town Manager & Mr. Adams, PLAB) met with BLM staff to discuss LCP. The BLM advised staff the	

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
12/20/2011		funding that was set aside for mitigation on the property might be on the chopping block due to the Federal budget. The BLM further advised they would know more on December 16, 2011. Received an email from the BLM advising that they will know more about the funding pertaining to the mitigation by February 2012.	
12/23/2012		Town Manager emailed BLM requesting information pertaining to the BLM Budget, Mitigation Funds and possible start date for Mitigation to occur on LCP. The Town Manager received the following email response from the <u>BLM: We have a line item that may cover Last Chance now contingent on us being able to cover shortages elsewhere. Regarding a schedule of doing a RFP and issuing the contract, Kathleen will need to take the lead on that and I'll need to talk to her She has several renewable energy projects she is coordinating now on her end including Bright Source-Hidden Hills in Nye County, which is a district priority. Will keep you posted.</u>	
6/4/2012		Town Manager sent an email to the BLM (Mr. Spencer) requesting an official status update of LCP.	
6/12/2012		Received an email from the BLM (Mr. Spencer) that LCP is still alive. See Below Email Statement. <u>Last Chance: the statement of work (SOW) for the required archeological work at Last Chance was just completed and submitted. This required considerable coordination and time on Kathleen's part with our State Office and SHPO to ensure that all contracted tasks are covered. As soon as the PR is approved, the SOW is released to interested parties and we select a qualified contractor to do the work. We'll keep you posted on our progress and once a contractor is selected, we will have a handle on the project schedule, which we will share with you.</u>	
7/24/2012		Town Manager sent an email to the BLM (Ms. Schumacher, Interim Pahrump Regional Manager) requesting an official status update of LCP. Included in the Town's email was the past email from the BLM explaining where they (BLM) were at in the process.	
7/26/2012		Town Manager received a response from the BLM: <u>The PR has been approved. We are now waiting for contractors to bid and then a list compiled for BLMs review and selection. Once the selection has been made we will keep you in the loop on contractor's schedule.</u>	
10/15/2012		Town Manager sent an email to BLM (Ms. Schumacher) requesting an status update on this project.	
10/15/2012		Town Manager received a response as to the update from the BLM (Ms. Schumacher): <u>Contractor has been selected waiting on report, once the report is received we will have timeline and let you know. I hope we can update you sometime 1-2 week of Nov</u>	
11/28/2012		Town Manager sent an email to the BLM (Ms. Schumacher, Interim Pahrump Regional Manager) requesting an official status update of LCP. As of the writing of this report, the Town has yet to received a response back.	
1/17/2013		Town Manager is meeting with the BLM (Mrs. MacNeill, New Pahrump Field Office Manager) to discuss the LCP and Airport projects along with other issues involving the Town and the BLM.	
2/8/2013		Town Manager finally met with the BLM (Mrs. MacNeill). Mrs. MacNeill is going to check on where the contractor's	

2013 Goals & Performance Objectives

Date Started/ Activity	Goal	Projected Completion Date
	contract is and obtain a timeline for this project moving forward.	
	<p>#5 (VP#3) Continue working with FAA, BLM, Fish and Wildlife, etc., on Airport</p> <p>10/17/2011 Town Manager submitted a Financial Action Plan (FAP) to the FAA and BLM which stated the Town was attempting to create a revenue stream for the construction and operation of the Airport.</p> <p>10/19/2011 Town Manager had a conversation with an FAA representative pertaining to the FAP. FAA advised that the Town's FAP has been sent up the flagpole and that we should be hearing soon if it gets approved.</p> <p>10/24/2011 Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential Through-the-Fence (RTTF) Access to federally obligated airports.</p> <p>11/17/2011 Town Manager received a letter from the FAA requesting the Pahrump (New) Airport Fiscal Year 2013-2017 Airport Capital Improvement Plan (ACIP). Town Manager contacted FAA (Mr. Pomeroy & Mr. Kumar) to discuss the ACIP.</p> <p>Nov-11 Town Manager has been requesting and obtaining "Letters of Commitment" to utilize the airport from local and out of town businesses, citizens and visitors that are pilots. So far to date the Town has received 69 commitment letters from licensed pilots.</p> <p>12/1/2011 Town Manager received an Opinion Letter from Mr. Kunzi, Nye County DA. The letter advised that the Town had the authority pursuant to the NRS's to own and operate an airport. The letter was sent directly to the BLM by Mr. Kunzi.</p> <p>12/2/2011 Town Manager forwarded Mr. Kunzi's Legal Opinion to the FAA (Ms. Hunt & Mr. Pomeroy).</p> <p>12/9/2011 Town Manager received a letter from the BLM, advising that they concur with Mr. Kunzi's Legal Opinion. This letter was forwarded to the FAA (Ms. Hunt & Mr. Pomeroy).</p> <p>12/14/2011 Town Manager contacted FAA (Ms. Hunt & Mr. Pomeroy) via email to advise them that the Town Board approved the Amended PTO 32 which has created a 2% Room Tax Fund for the construction and Operation of the Pahrump General Aviation Airport. The Town Manager also forwarded all "Letter of Commitment" received to the FAA.</p> <p>12/14/2011 Town Manager sent a letter, via email, to the BLM (Mark Spencer, Pahrump Field Manager) requesting a refund of the Airport Cost Recovery Fund pursuant to a request from the BLM.</p> <p>12/27/2011 Town Manager forwarded the FAA (Ms. Hunt & Mr. Pomeroy) all the Commitment Letters that the Town has obtained.</p>	12/31/2015

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
1/23/2012		Town Manager spoke with the FAA (Ms. Hunt) via telephone. The FAA is requesting more information from the Town pertaining to the Financial Plan. The Town will be receiving a letter from the FAA shortly	
1/31/2012		Town Manager conducted a meeting with Congressional staff from Senator Reid and Senator Heller offices pertaining to issues involving the Town v BLM. NOTE: Mr. Kulkin and Dr. waters attended this meeting.	
2/1/2012		Town Manager received Cost Recovery Account (CRA) information from the BLM. Upon reviewing same the Town Manager contacted the BLM and requested a more detailed CRA i.e. breakdown of the costs. Note: The CRA was for \$49,938.28	
2/9/2012		Town Manager conducted a meeting with BLM to discuss the CRA for the Airport. The meeting was very informative.	
2/10/2012		Town Manager contacted Senator Reid' staff to gather information about the Southern Nevada Lands Management Plan (SNLMP) as a possible way to cover the costs for the Recovery Cost Account that the BLM is seeking from the Town. Unfortunately, the CRA cannot be covered by SNLMP funds due to the fact Nye County is not part of the SNLMP.	
2/16/2012		Town Manager received Phase I(c) information from FAA (Mr. Pomeroy)	
2/23/2012		Town Manager received a revised CRA. The cost of which went up significantly. (\$71,922.44 an increase of \$21,984.16) Town Manager contacted the BLM requesting an explanation. The BLM (Mr. Spencer) advised that they would again look at the CRA in an attempt to cut costs.	
3/5/2012		Town Manager received another revised CRA from the BLM. (\$61,651.83) The costs went down from the second CRA (decrease of \$10,270.61) but was still higher that the first CRA (an increase of \$11,713.55). After reviewing same, the Town Manager contacted the BLM staff (Mr. Spencer & Mr. Marcell) to arrange meetings with BLM staff and Town Board members before this item is brought forth.	
3/20/2012		Town Manager spoke with FAA (Ms. Hunt) pertaining to Phase I(c).	
4/20/2012		Town Manager spoke with L&B (Mrs. Potter) pertaining to Phase I(c)	
5/14/2012		Town Manager started negotiations with L&B pertaining to Phase I(c)	
5/15/2012		Town Manager continued negotiations with L&B pertaining to Phase I(c). In addition, the Town Manager finally was able to get the BLM to come to Pahrump and work on the CRA. The CRA is scheduled to be on the Town Board June 12th agenda.	
5/16/2012		Town Manager continued negotiations with L&B pertaining to Phase I(c).	
5/18/2012		Town Manager and L&B agreed on a final numbers for Phase I(c) and notified the FAA (Mr. Pomeroy) of this fact.	
5/23/2012		Town Manager contacted FAA (Mr. Novak) and advised him the Town wanted to go forward on obtaining a consultant to draft a FAA Financial Plan for the Town.	
6/12/2012		The Town Board approved creating a CRA with the BLM for the Airport.	
8/7/2012		Town Manager met with BLM staff (Marcell) to discuss the airport lease and CRA account.	
8/14/2012		The Town Board approved Phase I(c) of the Environmental Impact Statement (EIS) for the Proposed Pahrump	

2013 Goals & Performance Objectives

Date Started/ Activity	Goal	Projected Completion Date
<p>9/11/2012 9/11/2012 9/25/2012 10/10/2012 11/8/2012 1/2/2013 1/17/2013 2/8/2013</p>	<p>Valley Airport in the amount of \$667,687.00 in which the Town's contribution is 8% or \$53,414.96. Town Manager submitted a letter requesting a new Airport Lease application under an EIS designation. The Town Manager received an email from the BLM (Ms. Schumacher) The FAA (Mr. Pomeroy) sent an email to the BLM (Ms. Schumacher) requesting the status of the CRA. Later the same day the Ms. Schumacher responded, <i>"Doug; We received the letter today finalizing the request for the Airport. I will discuss with our team next steps and timelines. I will get back to you next week. Erika Schumacher Pahrump Field Manager</i></p> <p>The FAA (Mr. Pomeroy) sent an email to the BLM (Ms. Schumacher) again requesting a status update on the CRA. Later the same day Ms. Schumacher responded, <i>"Doug, We have some personnel changes occurring and we just received the cost recovery for this project. I plan on coordinating with staff by the end of the month to have a plan in place. I am on travel status next week, so once I return we will share with you our changes and timeline. Erika Schumacher Pahrump Field Manager</i></p> <p>Town Manager sent an email to the BLM (Ms. Schumacher) <i>Pursuant to the email chain below, the Town and FAA should have received a timeline and status on the CRA and FAA/BLM EIS Memorandum of Understanding. Can we please get an update on these projects? The Town is waiting to move forward with Phase II of the EIS. Thanks. William A. Kohbarger, ICMA – CM Pahrump Town Manager</i> Later the same day, Ms. Schumacher responded, <i>I am waiting to hear back from FAA to coordinate with us. An email was sent last week to Doug. Erika Schumacher Pahrump Field Manager</i></p> <p>Town Manager received two letters from the FAA advising 1)that the FAA was rescinding the Town's 2nd AIP Grant (\$600k) due to no activity and 2)A letter to County asking if they were going to endorse taking over the airport sponsorship if the Town Board goes away.</p> <p>Town Manager is meeting with the BLM (Mrs. MacNeill, New Pahrump Field Office Manager) to discuss the LCP and Airport projects along with other issues involving the Town and the BLM.</p> <p>Town Manager and Mrs. MacNeill met to discuss the airport project. During the discussion we contacted the FAA (Mrs. Hunt) via telephone and obtain more information as to exactly where the airport project stands. Mrs. Hunt advised us that the FAA and Nye County were meeting on 02/12/13 (teleconference) to discuss a co-sponsorship (Nye County/Town of Pahrump). The Town was further informed by Mrs. MacNeill that the BLM placed a hold on the airport as of November 2012, which the BLM forgot to inform the Town of. The Town's CRA account was also discussed.</p>	
	<p>#6 (VP#4) Complete 5-Year Strategic Plan</p>	

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
<p>11/17/2011</p> <p>12/19/2011</p> <p>Jan-13</p>		<p>Town Manager contacted the DH's (CS&D Mgr, HR, Finance Director, Fire Chief & B&G Mgr) and advised them all to start putting together the financial documentation for a five year Strategic Plan.</p> <p>Town Manager conducted a Department Head meeting and received updates from all DH's as to how far along their plans were.</p> <p>Staff (Dept Heads & Town Manager) are meeting to set a timeline for completing this project and to discuss progress.</p>	<p>6/1/2013</p>
<p>Dec-12</p> <p>Jan-13</p>		<p>#7 (CE#1) Rewrite and obtain passage of a new Nuisance Abatement Code working with both Town and County to assist in the development and enforcement of Town and County nuisance abatement regulations and compliance ordinances.</p> <p>This is a County issue and we must await a response from them.</p> <p>This project needs to be removed due to the fact that Nye County controls this via County Ordinance and there is no appetite to discuss or change this Ordinance.</p>	<p>In Progress</p>
<p>12/19/2011</p> <p>1/18/2012</p> <p>Dec-12</p>		<p>#8 (CE#2) Expand on the implementation of a 'Communication Package' for information sharing between the Town Board, Town Staff, and Citizens of Pahrump. The purpose is to meet Sunshine Act laws and State NRS regulations.</p> <p>Staff (Department Heads & Town Manager) discussed composing more Press Releases for items occurring within the Town and involving staff.</p> <p>Staff (Department Heads & Town Manager) discussed more options such as utilizing the Nugget & Saddle West Reader signs.</p> <p>This is an on-going matter that is discussed monthly by staff (Dept Heads and Town Manager)</p>	<p>On-going</p>
<p>Oct-11</p>		<p>#9 (CE#4) Place economic development as a number one priority to promote commercial business development, job development, light industry, etc., by working with the County Administration, County and State Economic Development Agencies, Town staff, and public/private resources.</p> <p>Staff (Town Manager/Community Services Development Manager/Finance Director) has met with County staff and County ED agencies on several ED opportunities.</p>	<p>On-going</p>

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
Nov-11		Staff (Town Manager & CSD Mgr) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Dec-11		Staff (Town Manager & CSD Mgr) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
1/9/2012		Staff (Town Manager/CSD Mgr/Finance Director) placed an item on the 01/24/12 Town Board agenda requesting permission to move forward with asking Nye County to remove Tax Delinquent properties from the roles to be later purchased by the Town of Pahrump for Economic Development & Recreational purposes.	
Jan-12		Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
2/7/2012		Town Manager attended the Governor's Press Conference via video conferencing.	
Feb-12		Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Mar-12		Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Apr-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
May-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Jun-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Jul-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Aug-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Sep-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Oct-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Nov-12		The Town Board approved a contract with BEC to assist in Economic Development duties.	
Nov-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Dec-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Jan-13		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
<p>11/8/2011</p> <p>3/13/2012</p> <p>Apr-12</p> <p>Dec-12</p>	<p>#10 (CE#5) Create a "One Stop Shop" for incoming businesses/residents that will identify Community Contacts, Community Development, Workforce Development, Infrastructure Development (utilities), and Education Resources. This "One Stop Shop" will be placed on the Town's website.</p>	<p>Staff (Mr. Balloqui) attended the monthly joint Utilities meeting and started to gather information for the "One Stop Shop".</p> <p>Staff (Mr. Balloqui) attended the monthly joint Utilities meeting and started to gather information for the "One Stop Shop".</p> <p>Town Manager has started to gather material to create a One-Stop Shop document.</p> <p>Town Manager met with UNIC (Mrs. Barnett) to discuss Town and UICN issues and to gather information for this project.</p>	<p>12/31/2012</p>
<p>11/2/2011</p> <p>4/16/2012</p> <p>6/20/2012</p> <p>Oct-12</p> <p>Dec-12</p>	<p>#11 (CE#6) Implement a back up training program for staff. The purpose is to designate a back up employee to be trained in the primary employee's critical job duties. Prepare manuals which include critical elements of each position.</p>	<p>Staff (TM & DHs) met to discuss this project and place a timeline on the completion of same.</p> <p>This project is behind the given completion date timeline. It is being addressed and should be to the Town Board by the second meeting in June 2012.</p> <p>This project is still behind the given completion date timeline. Staff has changed some of the procedurals due to changes in the Town staff.</p> <p>Work is on going on this project.</p> <p>A lot of new changes in the Town Admin Department with Ambulance Billing moving over. Most of this is done but now need Ambulance to create their roles.</p>	<p>3/31/2012</p> <p>Jun-12</p> <p>May-13</p>
<p>Oct-11</p> <p>10/18/2011</p>	<p>#12 (CE#7) Complete Ruud Community Center roof repairs and/or construction of new Community Center.</p>	<p>Staff (Building & Grounds Manager) has been research and putting together an RFP to replace both roof on the Ruud Community Center.</p> <p>Staff (Human Resources) placed the above mentioned RFP in the local and regional newspapers</p>	<p>3/31/2012</p>

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
11/8/2011		Staff (Building/Grounds Mgr & Town Manager) placed this item on the 11/08/11 Town Board agenda. The Town Board approved awarding RFP 2011-04 to Anthony Roofing & Waterproofing.	
11/9/2011		Town Manager issued a "Notice to Proceed" to Anthony Roofing & Waterproofing. Building/Grounds Mgr. hand delivered the "Notice to Proceed.	
11/10/2011		Building/Grounds Mgr. met with Anthony Roofing to walk the BRCC Roof and set a timeline for the project.	
12/2/2011		The Roof Reconstruction was started on December 2 nd and was completed on December 09 th .	
12/8/2011		The Mold Remediation was started on December 08 th and was completed on December 16 th .	
12/13/2011		The Town Board approved funds for the upgrades to the BRCC Kitchen.	
12/19/2011		The Restoration of Room A, B and the Hallway is scheduled to start two days (December 19 th) after the mold remediation is expected to be completed within one to two weeks.	
12/21/2011		Converse tested the inside air of the BRCC. He Town is awaiting the results.	
12/23/2011		Converse contacted staff (B&G Mgr) and advised the BRCC received passing marks for air quality. The Town will be receiving a report from Converse within a week.	
1/10/2012		Belfor completed the restoration of Rooms A & B and the Hallway.	
1/11/2012		B & G Staff started their repairs/upgrades to the BRCC.	
2/9/2012		Town Manager sent an email to the Town Board advising that the BRCC is open for limited use until the kitchen repairs are completed.	
2/22/2012		Staff (B & G Mgr) advised that the BRCC is very close to be completely finished. The upgraded lighting fixtures were installed in Rooms A & B and Hallway. The lighting fixtures for the Main Room are being started on 2/23/12. He further informed that he is waiting on the new Kitchen Cabinet but expect that work to be completed within two weeks.	
3/19/2012		Staff (B&G Staff) were putting the finishing touches on the kitchen area.	
3/30/2012		Staff (B&G Staff) finished the kitchen area. (This goal has been completed.)	3/30/2012
6/12/2012		Town Board approved closing this Goal.	6/12/2012

#13 (CE#8) Complete Field C Park Lighting Project.

10/21/2011		Staff (Building & Grounds Mgr) contacted GC Wallace to request Petrack Park Lighting Design cost analysis. GCW provided a cost analysis of \$15,000.00 for the engineering which will be placed on the November 08, 2011 Town Board agenda for approval.	12/31/2012
11/8/2011		Staff (Building & Grounds Mgr) placed the GC Wallace cost analysis on the 11/08/11 Town Board agenda. The Town Board approved moving forward.	
11/9/2011		Town Manager signed and sent forward to GC Wallace the Letter of Authorization for the Petrack Park Lighting Design via email.	

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
12/19/2011		Plans are being drawn up and staff (Mr. Luis) feels this project will be completed by Spring 2012.	
1/18/2012		Staff (B & G Mgr) advised that he will be placing this item on one of the February 2012 Town Board agendas requesting to go to rfp.	
2/21/2012		Staff (B&G Mgr) advised that this project has been submitted to the County's Planning Dept and the Town is awaiting approval before going to RFP. Hopefully this item will be on the first Town Board agenda in March 2012.	
3/14/2012		Staff (B&G Mgr.) advised that the plans were approved by Nye County and that we need to take the next step in placing an item on the Town Board agenda for pre-bid and administrative services.	
3/27/2012		Staff (B&G Mgr.) placed an item on the Town Board agenda to move forward with approving a proposal from GC Wallace to conduct the Pre-bid process and for Construction Administrative services.	
3/27/2012		The Town Board approved the above mentioned proposal and GC Wallace is following through.	
5/15/2012		Staff (TM, B&G Mgr, FD and HR) reviewed and approved the bidding documentation as submitted by GC Wallace. The bidding documentation will be placed out for bidding next week.	
5/18/2012		The Field "C" Lighting project bid 2012-01 was posted in the local newspaper.	
5/31/2012		The Town Engineers (GC Wallace) conducted a pre-bid meeting. Several prospective bidders attended this meeting.	
6/12/2012		Town Board selected, awarded and approved funding for Bid 2012-01 to LaHaye Electrical for \$250,000.00	
6/13/2012		Staff (Town Manager) sent a "Letter to Proceed" to LaHaye Electrical.	
Jul-12		After much discussion with GC Wallace, LaHaye Electric and staff it was determined that this project will need to be re-bid due to problems obtaining bonding.	
8/14/2012		The Town Board approved to re-bid this project.	
9/16/2012		The Field "C" Lighting project bid 2012-01A was posted in the local newspaper.	
9/20/2012		The Town Engineers (GC Wallace) conducted a pre-bid meeting. Four prospective bidders attended this meeting.	
9/27/2012		The Bids were opened @ 1:00 p.m. at the Town Office by staff (Building & Grounds Manager, Town Manager and GC Wallace representatives.) Four bids were received.	
10/9/2012		The Town Board selected, awarded and approved funding for Bid 2012-01A to Industrial Light & Power in an amount of \$239,800.00	
10/11/2012		Staff (Town Manager) sent a "Letter to Proceed" to Industrial Light & Power.	
10/15/2012		Industrial Light & Power along with VEA started work on this project. Projected completion date is January 31, 2013.	
Nov-12		The work on Field "C" is progressing and all target dates are being met. Updates have been sent to the Town Board via email on various stages of work.	
12/10/2012		Town staff (B&G Mgr & Town Manager) received an email from GC Wallace suspending the work on this project due to a delayed equipment order.	

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
2/22/2013		This project is still on hold. Still waiting for the proper equipment. The Town was advised that the equipment will be in Pahrump next week.	
Dec-11 May-12		<p data-bbox="226 410 1818 451">#14 (CE#9) Refurbish public restrooms at Petrack Park.</p> <p data-bbox="296 451 1724 524">Buildings & Grounds have already started refurbishing the inside of the restrooms. They have applied garage floor coating to the floors.</p> <p data-bbox="296 524 1650 565">NOTE: This project has been placed in a holding pattern until the Field "C" Lighting project is completed.</p>	3/31/2013
10/24/2011 11/17/2011 1/13/2012 1/31/2012 2/1/2012 2/9/2012 2/10/2012 2/16/2012 2/23/2012		<p data-bbox="226 760 1818 800">#15 (CE#10) Oversee, guide, and work diligently to ensure the Pahrump Airport is completed in a timely manner.</p> <p data-bbox="296 800 1724 873">Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential Through-the-Fence (RTTF) Access to federally obligated airports.</p> <p data-bbox="296 873 1755 987">Town Manager received a letter from the FAA requesting the Pahrump (New) Airport Fiscal Year 2013-2017 Airport Capital Improvement Plan (ACIP). Town Manager contacted FAA (Mr. Pomeroy & Mr. Kumar) to discuss the ACIP. The ACIP must be returned to the FAA no later than January 16, 2012.</p> <p data-bbox="296 987 1570 1027">Town Manager completed and forwarded the Airport Capital Improvement Plan (ACIP) to the FAA.</p> <p data-bbox="296 1027 1686 1101">Town Manager conducted a meeting with Congressional staff from Senator Reid and Senator Heller offices pertaining to issues involving the Town v BLM. NOTE: Mr. Kulkin and Dr. waters attended this meeting.</p> <p data-bbox="296 1101 1734 1214">Town Manager received Cost Recovery Account (CRA) information from the BLM. Upon reviewing same the Town Manager contacted the BLM and requested a more detailed CRA i.e. breakdown of the costs. Note: The CRA was for \$49,938.28</p> <p data-bbox="296 1214 1661 1287">Town Manager conducted a meeting with BLM to discuss the CRA for the Airport. The meeting was very informative.</p> <p data-bbox="296 1287 1755 1450">Town Manager contacted Senator Reid' staff to gather information about the Southern Nevada Lands Management Plan (SNLMP) as a possible way to cover the costs for the Recovery Cost Account that the BLM is seeking from the Town. Unfortunately, the CRA cannot be covered by SNLMP funds due to the fact Nye County is not part of the SNLMP.</p> <p data-bbox="296 1450 1234 1490">Town Manager received Phase I(c) information from FAA (Mr. Pomeroy)</p> <p data-bbox="296 1490 1759 1563">Town Manager received a revised CRA. The cost of which went up significantly. (\$71,922.44 an increase of \$21,984.16) Town Manager contacted the BLM requesting an explanation. The BLM (Mr. Spencer) advised that</p>	12/31/2015

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
3/5/2012		they would again look at the CRA in an attempt to cut costs. Town Manager received another revised CRA from the BLM. (\$61,651.83) The costs went down from the second CRA (decrease of \$10,270.61) but was still higher than the first CRA (an increase of \$11,713.55). After reviewing same, the Town Manager contacted the BLM staff (Mr. Spencer & Mr. Marcell) to arrange meetings with BLM staff and Town Board members before this item is brought forth.	
3/20/2012		Town Manager spoke with FAA (Ms. Hunt) pertaining to Phase I(c).	
4/20/2012		Town Manager spoke with L&B (Mrs. Potter) pertaining to Phase I(c)	
5/14/2012		Town Manager started negotiations with L&B pertaining to Phase I(c).	
5/15/2012		Town Manager continued negotiations with L&B pertaining to Phase I(c). In addition, the Town Manager finally was able to get the BLM to come to Pahrump and work on the CRA. The CRA is scheduled to be on the Town Board June 12th agenda.	
5/16/2012		Town Manager continued negotiations with L&B pertaining to Phase I(c).	
5/18/2012		Town Manager and L&B agreed on final numbers for Phase I(c) and notified the FAA (Mr. Pomeroy) of this fact.	
5/23/2012		Town Manager contacted FAA (Mr. Novak) and advised him the Town wanted to go forward on obtaining a consultant to draft a FAA Financial Plan for the Town.	
6/12/2012		The Town Board approved creating a CRA with the BLM for the Airport.	
8/7/2012		Town Manager met with BLM staff (Marcell) to discuss the airport lease and CRA account.	
8/14/2012		The Town Board approved Phase I(c) of the Environmental Impact Statement (EIS) for the Proposed Pahrump Valley Airport in the amount of \$667,687.00 in which the Town's contribution is 8% or \$53,414.96.	
9/11/2012		Town Manager submitted a letter requesting a new Airport Lease application under an EIS designation.	
9/25/2012		The FAA (Mr. Pomeroy) sent an email to the BLM (Ms. Schumacher) requesting the status of the CRA. Later the same day the Ms. Schumacher responded, <i>"Doug; We received the letter today finalizing the request for the Airport. I will discuss with our team next steps and timelines. I will get back to you next week. Erika Schumacher Pahrump Field Manager"</i>	
10/10/2012		The FAA (Mr. Pomeroy) sent an email to the BLM (Ms. Schumacher) again requesting a status update on the CRA. Later the same day Ms. Schumacher responded, <i>"Doug, We have some personnel changes occurring and we just received the cost recovery for this project. I plan on coordinating with staff by the end of the month to have a plan in place. I am on travel status next week, so once I return we will share with you our changes and timeline. Erika Schumacher Pahrump Field Manager"</i>	
11/8/2012		Town Manager sent an email to the BLM (Ms. Schumacher) <i>Pursuant to the email chain below, the Town and FAA should have received a timeline and status on the CRA and FAA/BLM EIS Memorandum of Understanding Can we please get an update on these projects? The Town is waiting to move forward with Phase II of the EIS. Thanks. William A. Kohbarger, ICMA – CM Pahrump Town Manager</i> Later the same day, Ms. Schumacher responded, <i>I am waiting to hear back from FAA to coordinate with us. An email was sent last week to Doug. Erika Schumacher Pahrump Field Manager</i>	

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
<p>1/2/2013</p> <p>1/17/2013</p> <p>2/8/2013</p>		<p>Town Manager received two letters from the FAA advising 1)that the FAA was rescinding the Town's 2nd AIP Grant (\$600k) due to no activity and 2)A letter to County asking if they were going to endorse taking over the airport sponsorship if the Town Board goes away.</p> <p>Town Manager is meeting with the BLM (Ms. MacNeill, New Pahrump Field Office Manager) to discuss the LCP and Airport projects along with other issues involving the Town and the BLM.</p> <p>Town Manager and Mrs. MacNeill met to discuss the airport project. During the discussion we contacted the FAA (Mrs. Hunt) via telephone and obtain more information as to exactly where the airport project stands. Mrs. Hunt advised us that the FAA and Nye County were meeting on 02/12/13 (teleconference) to discuss a co-sponsorship (Nye County/Town of Pahrump). The Town was further informed by Mrs. MacNeill that the BLM placed a hold on the airport as of November 2012, which the BLM forgot to inform the Town of. The Town's CRA account was also discussed.</p>	
		<p>#16 (CE#12) Complete goal established in 2006 to develop a 'Business Enterprise Zone' by completing Brownfield designation to significantly increase the probability of receiving State and Federal development grants.</p> <p>No work has started on this project.</p>	<p>Unknown</p>
<p>12/19/2011</p>		<p>#17 (CE#16) Improve public relations for the Town.</p> <p>Staff (Dept Heads and Town Manager) discussed this item in length during a DH meeting. One idea was to write more Press Releases detailing positive events and accomplishments of staff on a regular basis.</p>	<p>On-going</p>

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
<p>9/26/2011</p> <p>10/6/2011</p> <p>10/24/2011</p> <p>1/23/2012</p> <p>2/14/2012</p> <p>3/13/2012</p> <p>3/14/2012</p> <p>6/12/2012</p>	<p>#18 (CE#18) Continue work toward question of Town Incorporation.</p>	<p>Town Manager met with Mr. Hartman, Incorporation AB to answer questions pertaining to incorporation. We discussed several options to proceed forward including city of Henderson changing the CTX in 2001.</p> <p>Town Manager met with City of Henderson City Manager asking him questions on how the City of Henderson was able to effective change the CTX in 2001. Henderson CM advised he would forward the report.</p> <p>Town Manger met with Mr. Hartman to discuss one issue pertaining to the IAB. The issue was solved and Mr. Hartman will be updating the IAB.</p> <p>Mrs. Murray, IAB Chair advised, via email, that the IAB has a meeting this Thursday evening (01/26/12) to possibly approve the presentation. If all goes well with the AB, they will be prepared to make a presentation to the Town Board at the February 28 meeting.</p> <p>Town Manager placed the Incorporation Final Report on the Town Board agenda for 02/28/12.</p> <p>Town Manager placed the IAB recommendation on the Town Board agenda for possible approval.</p> <p>The Town Board approved the IAB recommendation and requested staff (Town Attorney) to bring back the next step of Incorporation to the next Town Board meeting.</p> <p>Resolution #2012-11, A Resolution pertaining to the process for Incorporating the Town was placed on the Town Board agenda for possible approval.</p>	<p>On-going</p>
<p>1/18/2012</p> <p>5/30/2012</p> <p>Jan-13</p>	<p>#19 (CE#21) Find and implement ways to help people who are disabled get to Town Board meetings.</p>	<p>Currently the Town Board meetings can be seen via the internet (Granicus). Staff (DH's & TM) came up with several ideas/suggestions. The TM is following through with the suggestions.</p> <p>Senior Center replays/head phones at meetings/wireless mic</p> <p>The Town was contacted by County staff and informed that the County had purchased a wireless microphone for the BoCC Chambers and that it was up and working.</p> <p>Nothing more that the Town can do on this item unless the Town wants to hire a bus and driver to transport the disable to the Town Board meetings. There is no money in the budget for this. Therefore the Town Manager is placing this item on the second Town Board meeting of February 2013 requesting direction.</p>	<p>Unknown</p>
	<p>#20 (CE#24) Hold workshops/training as to Advisory Board roles, policies, and procedures.</p>		

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
<p>11/10/2011</p> <p>12/6/2011</p> <p>1/9/2012</p> <p>7/10/2012</p> <p>1/9/2013</p>		<p>Staff (Executive Secretary) sent out an email to all Advisory Board members requesting dates that are not good to meet in January 2012 further advising them that there will be a Workshop held in January 2012.</p> <p>Staff (Ms. Carns) sent out an email advising all that a date had been chosen to hold the workshop. That date being January 09, 2012 at 5:30 p.m.</p> <p>Town Manager conducted an Advisory Board workshop. Numerous items were discussed from Open Meeting laws to By-law changes to communication between Town Board, AB and staff members, etc.. NOTE: Each Advisory Board had at least one member in attendance.</p> <p>An Advisory Board Workshop was conducted on this date.</p> <p>An OML Training was held n this date.</p>	<p>On-going</p>
<p>11/8/2011</p> <p>12/13/2011</p> <p>1/24/2012</p> <p>2/28/2012</p> <p>3/27/2012</p> <p>4/24/2012</p> <p>5/22/2012</p> <p>6/26/2012</p> <p>11/13/2012</p> <p>12/11/2012</p> <p>1/22/2013</p> <p>2/26/2013</p>		<p>#21 (TW#1) Brief status of all 'finalized' Goals monthly / Give estimated completion dates / State "closed' when completed.</p> <p>Town Board received an updated G&O status report.</p>	<p>On-going</p>
<p>12/23/2011</p> <p>Dec-12</p>		<p>#22 (TW#2) Ensure TM has a continual review of all items on the selected Town Manager Evaluation Form.</p> <p>Town Manager received a copy of the completed Town Board evaluation.</p> <p>Town Board performed the semi-annual Evaluation on the Town Manager</p>	<p>On-going</p>

2013 Goals & Performance Objectives

Date Started/ Activity	Goal	Projected Completion Date
Dec-11 Dec-12	<p>#23 (TW#3) Ensure Town Board members are kept current on all items on the selected Town Manager Evaluation Form.</p> <p>Town Manager is submitting monthly reports to the Town Board on the approved Goals and Objectives.</p> <p>Town Manager is submitting monthly reports to the Town Board on the approved Goals and Objectives.</p>	On-going
Oct-11 Nov-11 Dec-11 12/13/2011 12/19/2011 12/13/2011 12/23/2011 12/30/2011 1/13/2012 2/14/2012 2/24/2012 3/2/2012 3/10/2012 5/30/2012 6/12/2012 6/22/2012 7/9/2012 8/14/2012	<p>#24 (TW#4) Review all Town Ordinances to assure practicality and currency and codify.</p> <p>Staff (Town Manager and Town Attorney) started the process to change two Ordinances (PTO 35 & PTO 32) placing both Ordinances on the October 25, 2011 Town Board agenda.</p> <p>Staff (Town Manager and Town Attorney) continued the process of re-writing two Ordinances (PTO 35 & PTO 32)</p> <p>Staff (Town Manager and Town Attorney) continued the process of re-writing two Ordinances (PTO 35 & PTO 32)</p> <p>Staff (Town Manager and Town Attorney) placed PTO 32 & 35 on the Town Board agenda for possible approval.</p> <p>Staff (Town Manager & Dept Heads) have decided the next PTO to be reviewed and possibly re-written will be PTO 56, which will begin as soon as PTO 35 is completed.</p> <p>Town Board approved PTO 32</p> <p>PTO 32 was published in the local newspaper</p> <p>PTO 32 was published in the local newspaper</p> <p>PTO 32 became law.</p> <p>Town Board approved PTO 35.</p> <p>PTO 35 was published in the local newspaper</p> <p>PTO 35 was published in the local newspaper</p> <p>PTO 35 became law</p> <p>Staff (Town Manager and Town Attorney) reviewed PTO 46 and agreed that PTO 46 needs to be repealed for several reasons. Mrs. Parker agreed with staff and placed same on the June 12, 2012 Town Board agenda to repeal.</p> <p>Town Board approved repealing PTO 46.</p> <p>PTO 46 was published in the local newspaper</p> <p>PTO 65 was published in the local newspaper.</p> <p>PTO 65 was approved by the Town Board.</p>	On-going

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
8/23/2012 12/18/2012 1/15/2013		PTO 65 was published in the local newspaper. All PTOs were sent to Municipal Code Corporation (MCC) for Codifying. Town Manager received an email from MCC requesting additional information on the Town's PTOs. Town Manager responded the same day with the requested information.	
2012		<div style="border: 1px solid black; padding: 2px;"> <p>#25 (TW#7) Incorporate all Town Board Goals into plans of action.</p> </div> <p>In progress but no report to show at this time.</p>	On-going
9/27/2011 3/27/2012 6/12/2012		<div style="border: 1px solid black; padding: 2px;"> <p>#26 (TW#8) Develop with TB, long- and short-term goals for the Town of Pahrump.</p> </div> <p>Town Board and Town Manager agreed to twenty-nine (29) Goals during the September 27, 2011 Town Board meeting. (15 short-term & 14 long-term) Town Board created one additional Goal pertaining to Resolutions. (This goal has been completed) Town Board approved closing this Goal.</p>	9/27/2011 (Closed) (Re-opened) 6/12/2012
10/10/2011 10/11/2011 Oct-11 1/4/2012 2/9/2012 2/22/2012 3/22/2012		<div style="border: 1px solid black; padding: 2px;"> <p>#27 (HK#1) Keep on top of international tourist attraction project. Assisting Contour and Vercitas when and where ever</p> </div> <p>Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report Created AD Hoc Committee to review, assist and development strategies to ensure a successful outcome. Have two members agreed to participate and am working on more. Town Manager conducted the first meeting of the AD Hoc Committee for this item. The Ad Hoc members met with Contour Entertainment Representatives (Mr. Brown and Mr. Holbrook). Ad Hoc Committee met to discuss Phase II. Ad Hoc Committee met to discuss Phase II. Ad Hoc Committee met to discuss Phase II.</p>	On-going

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
4/5/2012		Ad Hoc Committee met to discuss Phase II.	
4/19/2012		Ad Hoc Committee met to discuss Phase II. Decision was made to place Phase II on the Town Board agenda for the May 22, 2012 meeting.	
5/3/2012		Ad Hoc Committee met to discuss Phase II	
5/21/2012		Contour Entertainment (Mr. Brown) attended the BoCC and gave a small presentation on this project.	
5/22/2012		Meetings are arranged on the 21st and 22nd for Town Board members to meet with Mr. Brown to discuss Phase II.	
5/22/2012		The Town Board approved moving forward with Phase II.	
7/18/2012		The Town Manager met with Contour to discuss Phase II operations.	
7/19/2012		The Town Manager sent questions and receive answers pertaining to Planning & Zoning from the County Planning Department as they pertain to Adventure Springs.	
7/26/2012		Town Manager sent Contour a map and information pertaining to property that can be utilized for Adventure Springs.	
Aug-12		Town Manager and Contour exchanges numerous emails throughout this month.	
9/6/2012		Town Manager met with Contour to review plans and concept drawings.	
10/9/2012		A BDR Presentation was given to the Town Board by former Governor List and several others. The Town Board approved giving their support to the BDR process.	
10/16/2012		A BDR Presentation was given to the BoCC by former Governor List and several others. The BoCC approved giving their support to the BDR process.	
10/23/2012		Town Manager gave a presentation to the Town Board and Citizens unveiling the Conceptual Drawings.	
Nov-12		Town Manager is communicating with parties pertaining to BDR.	
Dec-12		Town Manager is communicating with parties pertaining to BDR.	
1/1/2013		Town Manager is communicating with parties pertaining to BDR.	
2/21/2013		Town Manager participated in a teleconference with 2-State Senators, 1-State Assemblyman and 1-District Attorney pertaining to this issue.	
10/25/2011		<div data-bbox="226 1455 1818 1528" style="border: 1px solid black; padding: 2px;"> <p>#28 (HK#3) Compile an information packet to be distributed to Town Board members as to the status of all Town/BLM projects.</p> </div> <p>Mark Spencer, BLM Pahrump Field Manager gave a presentation at the Town Board updating the</p>	12/31/2011

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
<p>10/27/2011</p> <p>12/21/2011</p> <p>12/27/2011</p> <p>6/8/2012</p>		<p>status on all Town/BLM projects.</p> <p>Town Manager created a list of all Town/BLM projects (Last Chance Park, Land Sales, RMP-Disposable Land, Trail-Wheeler Recreational Area, Bell Vista Shooting Range, and Proposed Pahrump Valley General Aviation Airport and forwarded same to the Town Board).</p> <p>Town Manager submitted a list to the Town Board via email listing seven projects between the Town of Pahrump and the BLM. The Town Manager also provided a brief but detailed paragraph or two about each project and where that project stands currently.</p> <p>Town Manager sent the Town Board a revised list via email. The revised list contained the BLM Southern NV Resources Management Plan.</p> <p>The Information Packet was updated and will be attached to the Town Manager's June Report.</p>	<p>On-going</p>
<p>10/20/2011</p> <p>1/18/2012</p> <p>2/8/2012</p> <p>6/12/2012</p>		<p>#29 (HK#5) Name badges for office personnel. Make current the Town Board member list/plaque on wall in Town office.</p> <p>Town Manager delegated this project to Ms. Carns. Ms. Carns contacted the company that created the Plaque and ordered the necessary material and updates.</p> <p>B & G Mgr advised that his staff created a board similar to the one that was on the wall, taking same to Awards Plus for the creation of and mounting of the plaques. Should have results within three weeks.</p> <p>The Plaque was completed and placed on the Town Office wall by Building & Grounds staff. (This goal has been completed)</p> <p>Town Board approved closing this Goal.</p>	<p>2/8/2012</p> <p>6/12/2012</p>
<p>3/27/2012</p> <p>4/6/2012</p> <p>May-12</p> <p>6/11/2012</p> <p>12/10/2012</p> <p>1/10/2013</p>		<p>#30 (TW#9) Review all Town Resolutions to assure practicality and currency and codify.</p> <p>Town Board added this G&O to the list.</p> <p>Volunteer writing down titles of all resolutions.</p> <p>Volunteer still writing down titles of all resolutions. She is almost complete at which time the Committee will meet to review all titles.</p> <p>The volunteer has completed writing down all Resolution Titles. The Committee can now meet to discuss and review all Resolutions.</p> <p>Town Manager sent an email to Mr. Kulkin and Dr. Waters requesting meeting dates and times.</p> <p>The Committee met and started to review all Town Resolutions.</p>	

2013 Goals & Performance Objectives

Date Started/ Activity	Goal		Projected Completion Date
2/26/2013		#31 (BD #1) Post Town Board and Town Manager's professional head shot photos with name plates inside the front desk area	
2/26/2013		#32 (BD #2) Create an Employee Confidentiality Statement for each employee to sign that covers them even after they have left the Town of Pahrump Employment	
2/26/2013		#33 (BD #3) Agenda create quick links	
2/26/2013		#34 (BD #4) "ID Tags"	

SUGGESTIONS AND THOUGHTS ON GOALS & OBJECTIVES

(A) IMPROVE THE AGENDAS:

(1) Make Backup available in advance, especially on complicated items. I'd like to have time to review the Backup and seek more information if needed. EXAMPLE, the February 12th Agenda, the backup document for item 5i was dated January 4th. Item 8 was submitted January 23rd. Item 12 was regarding a document dated December 28th, 2012 that was submitted January 23rd. But the 97 page (plus references to NRS) Backup wasn't emailed to Town Board Members until the Friday morning before the next Tuesday's meeting. I needed more time to properly review those documents, and the documents were ready and available for distribution well in advance. I feel Backup can and should precede the agenda.

(2) The Agenda should be published in a viewer friendly format. Create backup files for each item with a link to that file in the item. Civilwise has done an excellent job doing this for BOCC Agendas.

(B) LESS LITIGATION: It's my observation is there's too much spent on litigation. There is an argument to nipping a problem before it buds, but filing legal documents on matters that otherwise would have never gotten that far may be counterproductive. And using legal proceedings simply to make a point is rarely justified.

LABOR: Work with Town employees and their Union(s) to establish grievance procedures similar to those used by private sectors unions and employers. Private sector unions have been making a transition from defending their members on every disciplinary action no matter what, to enforcing both sides of the working agreement, including discipline of workers not performing as the working agreement specifies. This follows a realization that employers paying a good wage with benefits for a skilled work force is less an issue in keeping a union work force than every little incident being turned

into a major issue with significant costs. I don't know with certainty that is what's happening here, but the Town spending over \$15,000 just for arbitration as a matter of doing business is unsustainable.

(2) QUESTION 2 DECISION APPEAL: An appeal is not based upon not liking a decision. It's based upon a judge's decision not following the law, established precedent, or coming to a logical conclusion. If A equals B and B equals C, a finding of A not being equal to C deserves scrutiny. Upon those issues being settled, it's done. Even an appearance that our appeal is based only upon our "not liking the decision" and we will appeal until we win or run out money is not acceptable. While pursuing an appeal to a reasonable end, the Town should be working with the County toward a seamless transition of providing parks, cemeteries, and fire/rescue services, keeping current Town employees in place to continue providing those services.

(C) BID PREFERENCES Regarding Bill Dolan's proposed Goals and Objectives ITEM D:

I agree those who have defended our Nation in war/conflict should be honored, especially those who suffered permanent loss. But the possible differences in the proposed bid acceptance standards could be a substantial cost. An example: Based on a 15% bid preference, I believe it says a \$114,999 bid by a Pahrump Veteran would be accepted over a \$100,000 bid from elsewhere. Who picks up the \$14,999 difference? Could be local veteran owned business be given first shot at the job for the lower bid? Also I feel we should honor the peacemakers. In particular those who served commitments they made to Peace Corps <http://www.peacecorps.gov/learn/> or Americorps <http://www.americorps.gov/>. Mitigating the reasons for conflict is a risk and personal sacrifice that's every bit as important as defending against it.

I'm offering these ideas for your consideration.

Best Regards.

Sincerely,



Robert Adams

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 2/13/2013	<u>DATE OF DESIRED BOARD MEETING</u> 2/26/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Discussion and Possible Decision to Approve Entering into an Agreement with Mr. Chris Tellis to Pay for 50% of Engineering Services provided by GC Wallace for an Indoor Swimming Pool Study.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

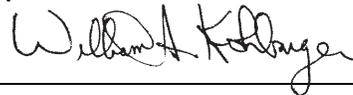
See attached Town Manager Memo along with GC Wallace Proposal dated: May 16, 2012, Renderings of the Indoor Pool Building Interior and Exterior, and Town Board meeting minutes of July 24, 2012

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Mr. Tellis / Mr. Kohbarger

SPONSORED BY:

William A. Kohbarger, Town Manager
Print Name



Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext. 305
Telephone Number

MEMO
TOWN OF PAHRUMP
AGENDA ITEM UPDATE
MEETING DATE: February 26, 2103

TO: Town Board

FROM: William A. Kohbarger, Town Manager

DATE: July 19, 2012

RE: **Discussion and Possible Decision** to Approve Entering into an Agreement with Mr. Chris Tellis to Pay for 50% of Engineering Services provided by GC Wallace for an Indoor Swimming Pool Study. (For Possible Action)

1.) Background

The Town of Pahrump was approached by a local businessman (Chris Tellis) about possibly placing a swimming pool inside one of his vacant buildings. Mr. Luis and Mr. Kohbarger met with Mr. Tellis and inspected the building. After discussions with Mr. Tellis, Town Staff invited GC Wallace to visit the building.

Subsequently, GC Wallace at the request of Town Staff submitted a detailed scope of work proposal to provide architectural, mechanical, electrical and plumbing schematic design services in an attempt to fit a pool inside the above mentioned vacant building.

Upon receiving the proposal, Mr. Luis placed same on the Park & Recreation Advisory Board July 18, 2012 agenda. The Park & Recreation Advisory Board after reviewing the proposal and hearing a brief presentation by the Town Manager voted unanimously (4 to 0) to make a recommendation to the Town Board to move forward with the proposal.

NOTE: Mr. Tellis has agreed to reimburse the Town 50% of the \$13,000.00. The Town Attorney is drafting an agreement for Mr. Tellis to sign upon the Town Board approval of the proposal if the Town Board so decides to approve this item.

During the July 24, 2012, Town Board meeting, the Town Board heard this item and the vote was a 2-2 tie, which result in a no vote. (See attached July 24, 2012 Town Board Meeting Minutes)

On October 15, 2012, Mr. Tellis contacted the Town Manager and requested another opportunity. Mr. Tellis informed the Town Manager that he would be gathering local support and obtain drawings of what the Indoor Pool may look like along with talking with pool designers. Over the next few months, Mr. Tellis sent drawings and renderings to the Town Manager finally requesting to be placed on the February 26, 2013 Town Board meeting agenda. (See attached renderings/drawings)

2) Fiscal Impact

July 2012 GC Wallace sent the Town a proposal for \$13,000. The Town will ask GC Wallace to update this proposal and resubmit same to the Town. The New proposal should come in at or close to the original cost. There are sufficient funds available in the Park & Recreation Room Tax Fund to cover 50% of the study.

MEMO
TOWN OF PAHRUMP
AGENDA ITEM UPDATE
MEETING DATE: February 26, 2103

3) Town Manager Recommendation and Board Action Requested

The Town Manager respectfully requests that the Town Board Approve Entering into an Agreement with Mr. Chris Tellis to Pay for 50% of Engineering Services provided by GC Wallace for an Indoor Swimming Pool Study for the following reason(s):

1. The Parks & Recreation Advisory Board voted unanimously to make a recommendation to the Town Board to move forward with the proposal.
2. This would provide yet another recreational opportunity to for the citizens of Pahrump.
3. Mr. Tellis is offering to reimburse the Town 50% of the cost of the proposal.
4. Room Tax Funds are being utilized to pay for the costs of the proposal.
5. The Town can utilize the study for future purposes if it is determined that Mr. Tellis' building is not acceptable.

If the Town Board should have any additional questions, we would be happy to answer them.



G. C. WALLACE COMPANIES
ENGINEERS | PLANNERS | SURVEYORS

G. C. WALLACE, INC.
G. C. WALLACE OF CALIFORNIA, INC.
G. C. WALLACE HOLDINGS, INC.

Writer's Contact Information:

Derick D.J Yoro, PE, LEED AP
Vice President
702.804.2143
dyoro@gcwallace.com

398-A351-010

May 16, 2012

Mr. William A. Kohbarger
Town Manager
Town of Pahrump
400 N. Highway 160
Pahrump, NV 89060

Re: Town of Pahrump – Indoor Swimming Pool

Dear Mr. Kohbarger:

In accordance with your request, we have obtained the attached proposal from EV&A Architects (EV&A) and Harris Consulting Engineers (HCE), to provide architectural, mechanical, electrical, and plumbing schematic design services and to the Town of Pahrump. EV&A's and HCE's services will be performed on a Salary Multiplier basis as specified in our contract that was approved by your Board on July 14, 2009. G.C. Wallace (GCW) will provide civil and structural engineering schematic design services, coordination with EV&A and HCE, and project management services. GCW's services will be performed on a Salary Multiplier basis as specified in our contract that was approved by your Board on July 14, 2009.

We propose to provide the following services:

1. EV&A's scope of work is limited to preliminary architectural design of the proposed indoor pool. EV&A will provide a floor plan depicting the proposed solution. Includes attendance at one (1) meeting in Pahrump.
\$6,240.00
2. HCE's scope of work is limited to preliminary mechanical, electrical, and plumbing design of the indoor pool.
\$800.00
3. GCW will prepare preliminary civil & structural design, coordinate the work efforts of EV&A and HCE, and attend meetings as needed for project development.
\$5,760.00

Reimbursables will be a direct cost estimated to be \$200.00 for reproduction of drawings, postage, shipping charges, mileage and other out-of-pocket expenses. These items will be invoiced at our actual costs.

If this proposal meets with your approval and reflects your understanding of the scope of work requested of GCW, please indicate your acceptance by signing the attached Letter of Authorization and return an executed copy to this office. Receipt of the signed Letter of Authorization will serve as our notice to proceed.

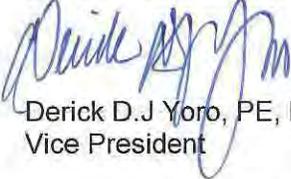
SUMMARY OF FEES

1.	EV&A – Architectural Schematic Design	\$6,240.00	Lump Sum
2.	HCE – Mechanical/Electrical/Plumbing Preliminary Design	\$800.00	Lump Sum
2.	GCW – Civil Preliminary Design, Project Coordination	\$5,760.00	Lump Sum
	Reimbursables	<u>\$200.00</u>	Budget
		\$13,000.00	Total

We would be happy to discuss any questions or clarifications you may require regarding this proposal. We look forward to working with you on this project.

Cordially,

G. C. WALLACE, INC.



Derick D.J Yoro, PE, LEED AP
Vice President

c: Josh Johnson, GCW

Attachment: EV&A Proposal

EXHIBIT A

LETTER OF AUTHORIZATION

BETWEEN

PAHRUMP TOWN BOARD
(Hereinafter "CLIENT")
400 N. Hwy 160
Pahrump, NV 89060

AND

G. C. WALLACE, INC.
(Hereinafter "GCW")
1555 S. Rainbow Boulevard
Las Vegas, Nevada 89146

This Letter of Authorization, made and entered into on this 16th day of May, 2012, by and between CLIENT ("CLIENT"), and G. C. Wallace, Inc., a Nevada corporation ("GCW"), adds to, modifies or otherwise amends that certain Agreement for Professional Services between CLIENT and GCW, approved by the Town Board on July 14, 2009 (the "Agreement"), with regard to the Services, fees, basis of payment, schedule for performance, provision for additional services, or other such matters set forth below:

CLIENT Project Number or Description:
GCW Proposal, Project Number or Description: 398-A351-010

As prepared and submitted by Derick Yoro, PE, LEED AP

Except as specifically amended by this Letter of Authorization, all the terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Letter of Authorization to be executed on the date and year first written above.

PAHRUMP TOWN BOARD

G. C. WALLACE, INC.,

a Nevada corporation

By: _____

By:  _____

Printed Name: _____

Printed Name: Derick Yoro, PE, LEED AP

Title: _____

Title: Vice President

Date: _____

Date: May 16, 2012



May 16, 2012

Mr. Derick D.J Yoro, PE, LEED AP
GC Wallace Companies
1555 S. Rainbow Blvd.
Las Vegas Nevada 89146

Re: Proposal for Professional Services
Project: City of Pahrump Indoor Swimming Pool
EV&A Proposal #: 2012903.103

Dear Derick:

Project Description:

EV&A is pleased to provide a proposal for a theoretical review to allow a swimming pool to be built within an existing building. The work performed will be under the final supervision of Edward A. Vance, AIA, Nevada Architect license #2683.

Scope of Work:

The scope of work is limited to the reviewing the existing structure to verify if a swimming pool can be constructed inside of it. Also included will be a preliminary design showing what can be provided based on our meeting on April 6, 2012 and the provided plans. EV&A Architects will provide to GC Wallace a floor plan depicting the proposed solution, thus allowing the City to review and comment. Included in the fee breakdown below, we have included time for revisions and one meeting in Pahrump. The Pahrump meetings are based on a 4 hour duration to include travel time. If additional revisions or meetings in Pahrump are requested, they would be invoiced as per below.

Compensation:

<i>Design Professional</i>	<i>Discipline</i>	<i>\$Fee</i>
EV&A Architects	Architectural Schematic Design	\$6,240
EV&A Architects	Additional Design Revisions	\$120 per hour
Harris Consulting Engineers	MP&E Engineering Review	\$800
EV&A Architects	Additional Meetings in Pahrump	\$480 per meeting

Terms:

- EV&A invoices are due and payable within 60 days of the invoice date. Past due invoices will accrue interest at 15% per annum.
- It is agreed that this contract may be terminated by either party in the event that the other fails to timely perform the contract or at any time without cause. A ten (10) day written notice is required in order to terminate this contract for work in progress. Upon termination, GC Wallace Companies shall be responsible for compensation to EV&A for all services completed and furnished through point of termination.
- All reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by EV&A as instruments of service, shall remain the property of EV&A. EV&A shall retain all common law, statutory and other reserved rights, including copyright thereto.

If this proposal is acceptable, please indicate by signing the space provided below and returning one copy to our office.

Sincerely,

Edward A. Vance, AIA
President & CEO

Approved:

GC Wallace Representative

5/16/12

Date

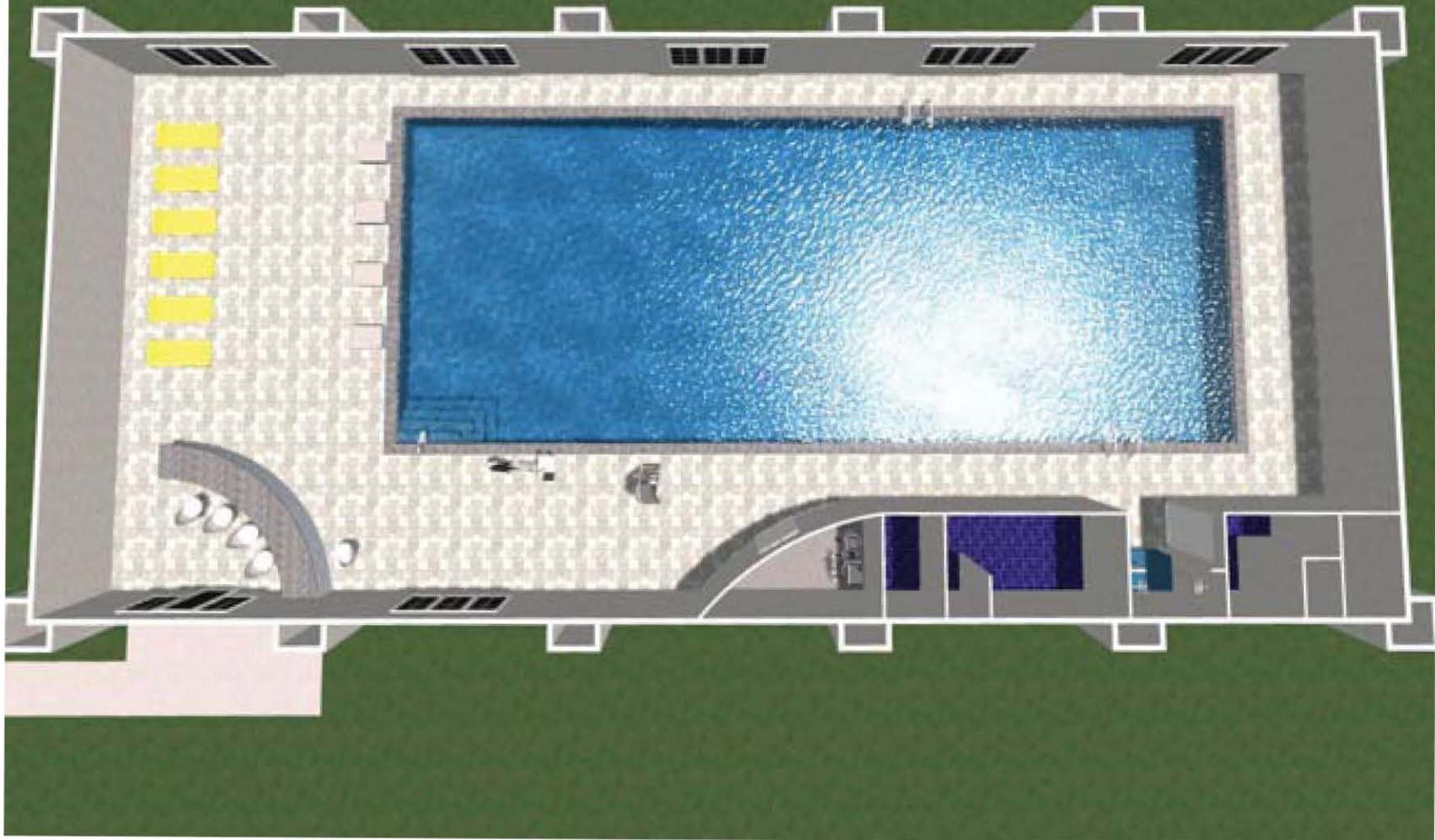
Derick Yoro, VP
Printed Name and Title





ARTISTIC CONCEPTION

pool Studio

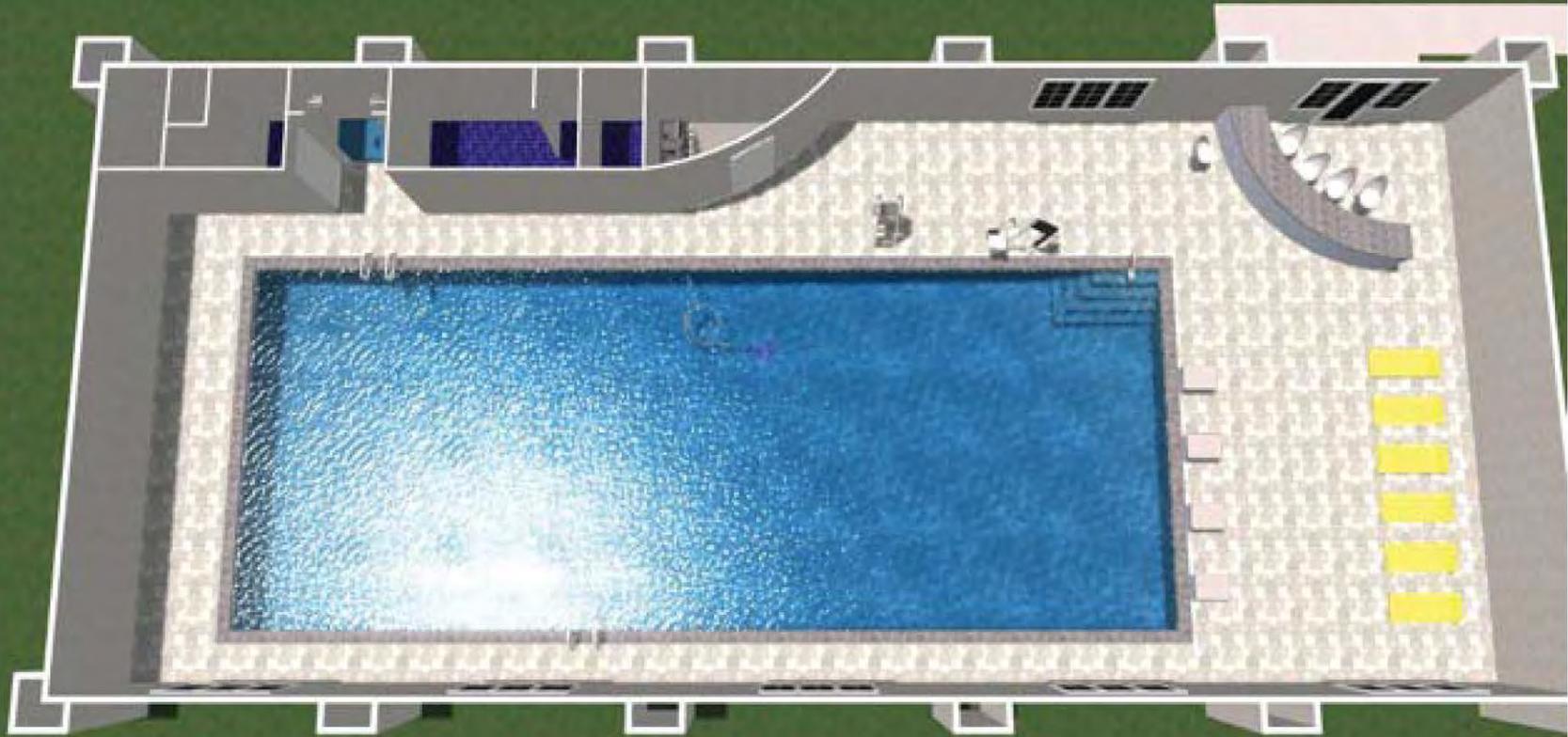






ARTISTIC CONCEPTION

pool Studio



AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
1/23/2013 2/12/2013

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Discussion and Possible Decision to request Nye County to Partner with the Town for providing water, power and RV/restroom sewage disposal at the fairgrounds recently completed project area.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

Mr. Kulkin will give a verbal presentation on this item.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Mr. Kulkin, Town Board Chair

SPONSORED BY:

Mr. Kulkin, Town Board Chair
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107
Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 2/13/2013	<u>DATE OF DESIRED BOARD MEETING</u> 2/26/2013
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Public/Board/Staff Comment

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Citizens, Town Board, & Staff

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number

Town Manager Report

02/26/13

1. **Town Board Directives**
 - a. None.
2. **Petrack Park (Update)**
 - a. See below listed B&G report.
3. **PARC/Fairgrounds (Update)**
 - a. Grand Opening ceremony is tentatively set for April 27, 2013.
4. **BLM Projects**
 - a. Ms. Deb MacNeill, the new Pahump Field Office Manager and I finally met to introduce ourselves and to discuss all the projects (Airport, Last Chance Park, Fairgrounds property, Wheeler Recreational Area, Bell Vista Shooting Range, and Resource Management Plan) between the BLM and Town.
5. **Airport (Update)**
 - a. The BoCC was supposed to decide on a co-sponsorship for the airport at their February 19, 2013 meeting but the item was tabled until their next meeting.
6. **Columbarium (Reminder)**
 - a. Reservations are being taken and ashes are being placed
7. **Kellogg Park (New)**
 - a. See below listed B&G report.
8. **Park and Recreation (Reminder)**
 - a. Park User Fees: The P&RAB submitted their Park Fees to staff. After reviewing same, staff sent the Fees back to the P&RAB for some fine tuning.
9. **Town Board Goal and Objectives (Update)**
 - a. See attached February 2013 update report.
10. **Economic Development**
 - a. See attached report January reports from BEC.
11. **Correspondence**
 - a. Nevada League of Cities Quarterly Meeting handouts
12. **Department Head Reports (New)**
 - a. Fire-Rescue Service December 2012.
 - b. Building & Grounds
13. **Town Manager Calendars (New)**
 - a. February 2013
 - b. March 2013

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
	<p>#1 (MD #1) Groundbreaking for fair ground to include arena soccer fields, parking lot, well and septic as Town's first utility which would include having to press State Legislature for waiver from UINC service area this would not have to be more than 60 to 80 acre possible north west side off of Ironwood Street and could be or should be a joint venture with Nye County as this land has been labeled Nye County Fair Grounds.</p> <p>Large outdoor amphitheaters could be made out of the large ravines with some creative grading and conform to flood control in mind. There should be enough high ground to flatten off for a large carnival to set up and if construction companies will trade work for in-kind grading, then work could begin shortly after plans are drawn up. The concept is much like Logandale/Clark County fairgrounds flat land and large steel buildings for events and auctions/show of livestock events, barn dances, etc. Keep it simple, many places today host western theme events and draw large crowds, such as county fairs/rodeos.</p>		
10/18/2011		Staff (Finance Director & Town Manager) met with County staff to discuss moving forward with a well and soccer field development. Set another meeting w/County Staff for early November to involve Town's Engineer.	24-months
11/14/2011		Staff (Finance Director, Buildings & Grounds Mgr and Town Manager) met with County staff to discuss moving forward with a well, soccer fields and Detention Basin development. Discussed where these areas could be constructed.	
12/7/2011		Staff (Finance Director and B & G Mgr) met with County staff to continue discussions pertaining to this project.	
1/18/2012		Staff (TM, B&G Mgr, FD, and CB&DS Mgr) met to discuss moving forward with plans. FD will be requesting drainage plans from GC Wallace to assist in moving forward.	
4/19/2012		Town Manager discussed moving forward with Road development into Fair Grounds area off of Gamebird with County staff. Set addition meetings for April 20th & 23rd to meet again on issues.	
4/20/2012		Town Manager met with County staff and Environmental Consultant (MEG) to discuss moving the process forward to expend two of the HUD grants that the Town and County obtained. Set another meeting for April 26, 2012 in addition to the April 23, 2012 meeting.	
4/23/2012		Staff (TM, B&G Mgr, and FD) met with County staff and MEG put the final pieces together to move forward in expending the HUD grants.	
4/23/2012		Staff (B&G Mgr) met with GC Wallace to create the plans for the 27-acre sport complex.	
4/27/2012		Staff (TM & FD) met with MEG to discuss the 27-acre sport complex and discuss EA.	
5/7/2012		Staff (TM, B&G Mgr, and FD) reviewed the final EA paperwork as submitted by MEG and approved sending same to HUD for permission to move forward.	
5/10/2012		Staff (TM, B&G Mgr, and FD) received and reviewed the 27-acre sport complex plans and approved same.	
5/14/2012		Town Manager contacted HUD (Anupama Abhyankar (Pam) CPD Specialist Congressional Grants Division)	
5/15/2012		All paperwork was sent to HUD for approval to move forward.	
5/18/2012		Staff (TM, B&G Mgr and FD) will meet with the County staff to discuss plans pertaining to the well.	

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
6/8/2012		The Town published a Notice of Intent to Request Release of Funds.	
6/12/2012		Town Board Approved the Scope of Work for GC Wallace to provide Engineering Services for a Fairgrounds Topographic Survey in an amount not to exceed \$35,000 payable from the Fairgrounds Room Tax Fund	
6/22/2012		Town Manager received email from MEG pertaining to USFWS paperwork that needed to be completed.	
6/28/2012		Town Manager completed USFWS paperwork and sent same to USFWS Representative (Mr. Senn)	
7/2/2012		Town Manager received email from Mr. Senn indicating that USFWS signed off on the paperwork.	
7/10/2012		USFWS Endangered Species Act Informal Consultation Form	
7/16/2012		Staff (Asst Finance) sent all completed paperwork (Request for Release of Funds) to HUD.	
8/14/2012		Unfortunately there are no extensions given on these grants. HUD does not have the authority to grant an extension. The Treasury recaptures any unused funds at the end of the fiscal year. Thank you,	
		Anupama Abhyankar (Pam) CPD Specialist Congressional Grants Division Office of Community Planning and Development US Department of Housing and Urban Development	
8/15/2012		Town Manager contacted Senator Reid's Office for assistance.	
8/27/2012		Hi Bill: As promised I had our DC office review your request for an extension of the HUD grant, but I do not have good news. Because the town hasn't used the money over the past six or seven years, HUD is rescinding their unused funds. Unfortunately, as HUD indicated In their April 2012 letter to you, the requirement to rescind unspent funds is in statute and cannot be waived or extended by the Department. We cannot overrule statutory requirements here. Let me know any thoughts you have. Robert Elliott Southern Nevada Director for	
		HARRY REID	
8/29/2012		Town Manager and GC Wallace sent a Notice to Proceed Letter to Patriot Construction	
		\$30,000.00 was submitted	
10/29/2012		The Dirt work at the Fairgrounds started.	
10/31/2012		Town staff received the following email: <i>Gentlemen: This e-mail is to let you know that as of October 26th, 2012 (last Friday) at 5:00 pm PDT, Darling Environmental & Surveying, Ltd. completed its clearance of the Fairgrounds parcel and fence line. The site was cleared by examining and excavating all burrows along and within the boundaries of the planned fence line The construction fence was completed, intact, and no tortoises or their sign were encountered during the pre-construction clearance. Regards</i>	
		<i>MaryEllen C. Giampaoli,</i>	
11/1/12		Town Manager received a "cc" email from Ms. Darling, Town Consultant in which Ms. Darling was sending Progress Reports to the Fish & Wildlife as per the agreement.	
Dec-12		Town Staff (B&G Mgr and Town Manager) received the several progress reports from GC Wallace pertaining to the work started/completed on the Fairgrounds. The following are those reports combined: <i>Completed Construction tortoise fence along perimeter of project site; Completed clear and grub activity; Commerce rough</i>	

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
<p>12/10/12</p> <p>1/15/2013</p> <p>1/30/2013</p> <p>2/4/2013</p>	<p><i>grading activity and compacting along roadway and parking lot; 0Dust control via water spraying; Rough grading of soccer area; Type 2 material installed in parking lot area and roadway; Installation of 48 inch CMP storm drain in Dalton Street.</i></p>	<p>Town Staff (B&G Mgr, Town Manager & GC Wallace) received an email from the Town Consultant (Ms. Darling) on the RECOMMENDED SPECIFICATIONS FOR DESERT TORTOISE EXCLUSION FENCING. More guidelines as set forth by the Federal Government.</p> <p>Staff (B&G Mgr & Town Manager) received an email advising that the Paving for the project is tentatively set for Monday (1/21).</p> <p>Paving was completed!</p> <p>The Town started working on a ground opening (Ribbon Cutting) event for the Fairgrounds. Tentative date is set April 27, 2013.</p>	
<p>10/20/2011</p> <p>11/2/2011</p> <p>12/19/2011</p> <p>1/18/2012</p> <p>11/19/2012</p> <p>12/4/2012</p> <p>12/6/2012</p>		<div data-bbox="226 743 1818 906" style="border: 1px solid black; padding: 5px;"> <p>#2 (MD#2) Bring back graffiti Clean-Up as a monthly volunteer day to help clean up Pahrump, use time in between dates to contact property owner for release to be signed, setup paint collection/donation maybe Home Depot, Ace or Wal*Mart will contribute. It is important that this has a very low/no impact cost to the Town. Mr. Darby would be happy to be the point person for this with you.</p> </div> <p>Town Manager contacted Sheriff Office to determine where what level the Graffiti program is currently operating. Capt. Becht advised that the program is still in operation and that the S.O. has not received any requests within the past month or two to remove graffiti.</p> <p>Staff (TM, B & G Mgr & Fire Chief) to discuss being proactive with this program. We Having their staff report on areas that contain graffiti while they are out interacting within the community.</p> <p>During a Dept Head meeting Staff (Fire Chief and B & G Mgr) advised that their staff members are checking as they drive around Town.</p> <p>B & G Mgr submitted a property with graffiti on their block wall. TM will be contacting the S.O. to report the property and further requesting mediation of same. (400 Block Courtney @ Point Dr)</p> <p>Town Manager received an email from an Advisory Board member advising on two properties that contain Graffiti.</p> <p>After numerous attempts the Town Manager finally contacted the prospective owners via Telephone requesting permission to either clean the graffiti from the tank or have them cleaned. The Town has requested permission to paint a Mural on the Tank.</p> <p>Town Manager received permission from the land owners to remove the graffiti on their property. Mr. Pawlak obtained the services of PAC to paint a mural over the graffiti.</p>	<p align="center">On-Going</p>

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
<p>12/11/2012 12/20/2012 1/16/2013 1/22/2013</p>		<p>Town Manager received a complaint from a citizen via email and forwarded same to Mr. Luis and Capt Becht. Town Manager received an email from B&G Mgr that the County Graffiti Sprayer is down and that the County is fixing same. Town Manager sent an email to Mr. Pawlak requesting an update on the above listed water tank project. Town Manager received the following email from Mr. Pawlak: <i>I met with the artist an hour ago. His name is George Wilson from the Pahrump's Arts Council. He'd like to have a sky blue primer applied to the tank in question after power washing the 16ft. walls so that the paint will adhere. This way there is minimal liability issues with painting the tank if there are no ladders being used. I suggested using Community Service people from Drug Court for this service. After they finish, George and other artists will paint the mural that we so sorely need. Now, we have to sell the idea to Drug Court and see if we can move forward with this project.</i> Mr. Pawlak was advised that the Town owned a power washer and to please contact Mr. Luis to set a date and time to get this project moving.</p>	
<p>10/18/2011 11/8/2011 11/28/2011 11/29/2011 11/29/2011 11/30/2011</p>		<p>#3 (VP#1) Revise Business License Program</p> <p>Staff (Town Manager & Town Attorney) placed the Business License Ordinance (PTO 35) on the October 25, 2011 Town Board agenda to start the legal procedure for Changing the Ordinance Town Manager placed a copy of the Re-line version of PTO 35 in the Town Manager report. Is working with the Chamber to sent out notices to the business community pertaining to workshops. Town Manager conducted the first of four workshops on the revisions to PTO 35. The workshops are scheduled for 11/28, 11/29, 11/30 and 12/06. The 11/29 workshops is set for 6:00 p.m. The other three are set for noon. Staff (Town Manager & Town Attorney) created Resolution 2011-12 to adopt a Fee Structure for PTO #35. Resolution 2011-12 will be on the December 13, 2011 Town Board agenda for possible approval. Town Manager conducted the second of four workshops on the revisions of PTO 35. Only one person showed up. However, it was a good chance to really go over the PTO in that individual who had many questions. Town Manager conducted the third of four workshops on the revisions of PTO 35. Numerous businesses show-up. It was a very good comprehensive meeting. Many suggestions were brought up and numerous</p>	<p>2/1/2012</p>

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
12/8/2011		changes were made to the PTO after conferring with the Town Attorney.	
12/8/2011		Town Manager conducted the fourth of four workshops on the revisions of PTO 35. Numerous businesses/ individuals showed up. There was a lot of back and forth on many items within the PTO. Considering many of the suggestions several changes were made to the PTO after conferring with the Town Attorney.	
12/8/2011		Town Manager placed two copies of PTO 35 in the Town Board backup for the December 13, 2011 meeting. One copy was a final product while the other was a red-line version.	
12/13/2011		The Town Board tabled both PTO 35 and Resolution 2012-01 until the 2nd Town Board meeting in January 2012.	
1/9/2012		Staff (Town Attorney & Town Manager) placed PTO 35 on the 01/24/12 Town Board agenda for possible approval.	
1/24/2012		Town Board tabled both PTO 35 and Resolution 2012-01 until the 02/14/12 Town Board meeting.	
1/27/2012		Town Manager received changes from Mr. Darby and Mr. Kulkin pertaining to PTO 35.	
2/6/2012		Staff (Town Attorney & Town Manager) placed PTO 35 and Resolution 2012-01 on the 02/14/12 Town Board agenda for possible approval with provided changes .	
2/14/2012		Town Board approved both PTO 35 and Resolution 2012-01.	
2/15/2012		Staff (Executive Assistant) advised PTO 35 in the Pahrump Valley Times for two consecutive weeks in it's entirety.	
3/10/2012		PTO 35 became law. (This goal has been completed)	3/10/2012
6/12/2012		Town Board approved Closing this Goal.	6/12/2012
	<p>#4 (VP#2) Complete Last Chance Park</p>		7/1/2012
10/13/2011		Town Manager and Mr. Adams, PLAB met with BLM staff to discuss Trails Program and Last Chanced Park. BLM advised that they have funds to mitigate the Last Chance property in question. A teleconference has been arranged for October 25, 2011 involving Town staff (Town Manager and Mr. Adams), BLM (Mr. Spencer, Field Manager and Ms. Sprowl, BLM Archeologist) and Ms. Palmer, State Historical Preservation Office staff.	
10/25/2011		Town Manager participated in a telephone conference with Ms. Palmer, SHPO and Mr. Spencer, BLM to discuss the status of Last Chance Park. The consensus was that the LCP was going to move forward and that the BLM had obtained funds to complete the mitigation. The Town and BLM would be meeting soon to set a schedule to proceed with the mitigation of LCP.	
11/14/2011		Town Manager sent an email to Mr. Spencer, Pahrump Field Manager requesting a meeting to set the timeline for LCP. A meeting has been set for December 02, 2011.	
12/2/2011		Staff (Town Manager & Mr. Adams, PLAB) met with BLM staff to discuss LCP. The BLM advised staff the	

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
12/20/2011		funding that was set aside for mitigation on the property might be on the chopping block due to the Federal budget. The BLM further advised they would know more on December 16, 2011. Received an email from the BLM advising that they will know more about the funding pertaining to the mitigation by February 2012.	
12/23/2012		Town Manager emailed BLM requesting information pertaining to the BLM Budget, Mitigation Funds and possible start date for Mitigation to occur on LCP. The Town Manager received the following email response from the <u>BLM: We have a line item that may cover Last Chance now contingent on us being able to cover shortages elsewhere. Regarding a schedule of doing a RFP and issuing the contract, Kathleen will need to take the lead on that and I'll need to talk to her She has several renewable energy projects she is coordinating now on her end including Bright Source-Hidden Hills in Nye County, which is a district priority. Will keep you posted.</u>	
6/4/2012		Town Manager sent an email to the BLM (Mr. Spencer) requesting an official status update of LCP.	
6/12/2012		Received an email from the BLM (Mr. Spencer) that LCP is still alive. See Below Email Statement. <u>Last Chance: the statement of work (SOW) for the required archeological work at Last Chance was just completed and submitted. This required considerable coordination and time on Kathleen's part with our State Office and SHPO to ensure that all contracted tasks are covered. As soon as the PR is approved, the SOW is released to interested parties and we select a qualified contractor to do the work. We'll keep you posted on our progress and once a contractor is selected, we will have a handle on the project schedule, which we will share with you.</u>	
7/24/2012		Town Manager sent an email to the BLM (Ms. Schumacher, Interim Pahrump Regional Manager) requesting an official status update of LCP. Included in the Town's email was the past email from the BLM explaining where they (BLM) were at in the process.	
7/26/2012		Town Manager received a response from the BLM: <u>The PR has been approved. We are now waiting for contractors to bid and then a list compiled for BLMs review and selection. Once the selection has been made we will keep you in the loop on contractor's schedule.</u>	
10/15/2012		Town Manager sent an email to BLM (Ms. Schumacher) requesting an status update on this project.	
10/15/2012		Town Manager received a response as to the update from the BLM (Ms. Schumacher): <u>Contractor has been selected waiting on report, once the report is received we will have timeline and let you know. I hope we can update you sometime 1-2 week of Nov</u>	
11/28/2012		Town Manager sent an email to the BLM (Ms. Schumacher, Interim Pahrump Regional Manager) requesting an official status update of LCP. As of the writing of this report, the Town has yet to received a response back.	
1/17/2013		Town Manager is meeting with the BLM (Mrs. MacNeill, New Pahrump Field Office Manager) to discuss the LCP and Airport projects along with other issues involving the Town and the BLM.	
2/8/2013		Town Manager finally met with the BLM (Mrs. MacNeill). Mrs. MacNeill is going to check on where the contractor's	

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
		contract is and obtain a timeline for this project moving forward.	
		<p data-bbox="226 464 1818 500">#5 (VP#3) Continue working with FAA, BLM, Fish and Wildlife, etc., on Airport</p> <p data-bbox="296 508 1650 581">10/17/2011 Town Manager submitted a Financial Action Plan (FAP) to the FAA and BLM which stated the Town was attempting to create a revenue stream for the construction and operation of the Airport.</p> <p data-bbox="296 589 1696 662">10/19/2011 Town Manager had a conversation with an FAA representative pertaining to the FAP. FAA advised that the Town's FAP has been sent up the flagpole and that we should be hearing soon if it gets approved.</p> <p data-bbox="296 670 1719 743">10/24/2011 Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential Through-the-Fence (RTTF) Access to federally obligated airports.</p> <p data-bbox="296 751 1751 857">11/17/2011 Town Manager received a letter from the FAA requesting the Pahrump (New) Airport Fiscal Year 2013-2017 Airport Capital Improvement Plan (ACIP). Town Manager contacted FAA (Mr. Pomeroy & Mr. Kumar) to discuss the ACIP.</p> <p data-bbox="296 865 1724 979">Nov-11 Town Manager has been requesting and obtaining "Letters of Commitment" to utilize the airport from local and out of town businesses, citizens and visitors that are pilots. So far to date the Town has received 69 commitment letters from licensed pilots.</p> <p data-bbox="296 987 1724 1101">12/1/2011 Town Manager received an Opinion Letter from Mr. Kunzi, Nye County DA. The letter advised that the Town had the authority pursuant to the NRS's to own and operate an airport. The letter was sent directly to the BLM by Mr. Kunzi.</p> <p data-bbox="296 1109 1472 1141">12/2/2011 Town Manager forwarded Mr. Kunzi's Legal Opinion to the FAA (Ms. Hunt & Mr. Pomeroy).</p> <p data-bbox="296 1149 1640 1222">12/9/2011 Town Manager received a letter from the BLM, advising that they concur with Mr. Kunzi's Legal Opinion. This letter was forwarded to the FAA (Ms. Hunt & Mr. Pomeroy).</p> <p data-bbox="296 1230 1734 1385">12/14/2011 Town Manager contacted FAA (Ms. Hunt & Mr. Pomeroy) via email to advise them that the Town Board approved the Amended PTO 32 which has created a 2% Room Tax Fund for the construction and Operation of the Pahrump General Aviation Airport. The Town Manager also forwarded all "Letter of Commitment" received to the FAA.</p> <p data-bbox="296 1393 1745 1466">12/14/2011 Town Manager sent a letter, via email, to the BLM (Mark Spencer, Pahrump Field Manager) requesting a refund of the Airport Cost Recovery Fund pursuant to a request from the BLM.</p> <p data-bbox="296 1474 1692 1547">12/27/2011 Town Manager forwarded the FAA (Ms. Hunt & Mr. Pomeroy) all the Commitment Letters that the Town has obtained.</p>	12/31/2015

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
1/23/2012		Town Manager spoke with the FAA (Ms. Hunt) via telephone. The FAA is requesting more information from the Town pertaining to the Financial Plan. The Town will be receiving a letter from the FAA shortly	
1/31/2012		Town Manager conducted a meeting with Congressional staff from Senator Reid and Senator Heller offices pertaining to issues involving the Town v BLM. NOTE: Mr. Kulkin and Dr. waters attended this meeting.	
2/1/2012		Town Manager received Cost Recovery Account (CRA) information from the BLM. Upon reviewing same the Town Manager contacted the BLM and requested a more detailed CRA i.e. breakdown of the costs. Note: The CRA was for \$49,938.28	
2/9/2012		Town Manager conducted a meeting with BLM to discuss the CRA for the Airport. The meeting was very informative.	
2/10/2012		Town Manager contacted Senator Reid' staff to gather information about the Southern Nevada Lands Management Plan (SNLMP) as a possible way to cover the costs for the Recovery Cost Account that the BLM is seeking from the Town. Unfortunately, the CRA cannot be covered by SNLMP funds due to the fact Nye County is not part of the SNLMP.	
2/16/2012		Town Manager received Phase I(c) information from FAA (Mr. Pomeroy)	
2/23/2012		Town Manager received a revised CRA. The cost of which went up significantly. (\$71,922.44 an increase of \$21,984.16) Town Manager contacted the BLM requesting an explanation. The BLM (Mr. Spencer) advised that they would again look at the CRA in an attempt to cut costs.	
3/5/2012		Town Manager received another revised CRA from the BLM. (\$61,651.83) The costs went down from the second CRA (decrease of \$10,270.61) but was still higher that the first CRA (an increase of \$11,713.55). After reviewing same, the Town Manager contacted the BLM staff (Mr. Spencer & Mr. Marcell) to arrange meetings with BLM staff and Town Board members before this item is brought forth.	
3/20/2012		Town Manager spoke with FAA (Ms. Hunt) pertaining to Phase I(c).	
4/20/2012		Town Manager spoke with L&B (Mrs. Potter) pertaining to Phase I(c)	
5/14/2012		Town Manager started negotiations with L&B pertaining to Phase I(c)	
5/15/2012		Town Manager continued negotiations with L&B pertaining to Phase I(c). In addition, the Town Manager finally was able to get the BLM to come to Pahrump and work on the CRA. The CRA is scheduled to be on the Town Board June 12th agenda.	
5/16/2012		Town Manager continued negotiations with L&B pertaining to Phase I(c).	
5/18/2012		Town Manager and L&B agreed on a final numbers for Phase I(c) and notified the FAA (Mr. Pomeroy) of this fact.	
5/23/2012		Town Manager contacted FAA (Mr. Novak) and advised him the Town wanted to go forward on obtaining a consultant to draft a FAA Financial Plan for the Town.	
6/12/2012		The Town Board approved creating a CRA with the BLM for the Airport.	
8/7/2012		Town Manager met with BLM staff (Marcell) to discuss the airport lease and CRA account.	
8/14/2012		The Town Board approved Phase I(c) of the Environmental Impact Statement (EIS) for the Proposed Pahrump	

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
<p>9/11/2012 9/11/2012 9/25/2012 10/10/2012 11/8/2012 1/2/2013 1/17/2013 2/8/2013</p>		<p>Valley Airport in the amount of \$667,687.00 in which the Town's contribution is 8% or \$53,414.96. Town Manager submitted a letter requesting a new Airport Lease application under an EIS designation. The Town Manager received an email from the BLM (Ms. Schumacher) The FAA (Mr. Pomeroy) sent an email to the BLM (Ms. Schumacher) requesting the status of the CRA. Later the same day the Ms. Schumacher responded, <i>"Doug; We received the letter today finalizing the request for the Airport. I will discuss with our team next steps and timelines. I will get back to you next week. Erika Schumacher Pahrump Field Manager"</i> The FAA (Mr. Pomeroy) sent an email to the BLM (Ms. Schumacher) again requesting a status update on the CRA. Later the same day Ms. Schumacher responded, <i>"Doug, We have some personnel changes occurring and we just received the cost recovery for this project. I plan on coordinating with staff by the end of the month to have a plan in place. I am on travel status next week, so once I return we will share with you our changes and timeline. Erika Schumacher Pahrump Field Manager"</i> Town Manager sent an email to the BLM (Ms. Schumacher) <i>Pursuant to the email chain below, the Town and FAA should have received a timeline and status on the CRA and FAA/BLM EIS Memorandum of Understanding. Can we please get an update on these projects? The Town is waiting to move forward with Phase II of the EIS. Thanks. William A. Kohbarger, ICMA – CM Pahrump Town Manager</i> Later the same day, Ms. Schumacher responded, <i>I am waiting to hear back from FAA to coordinate with us. An email was sent last week to Doug. Erika Schumacher Pahrump Field Manager</i> Town Manager received two letters from the FAA advising 1)that the FAA was rescinding the Town's 2nd AIP Grant (\$600k) due to no activity and 2)A letter to County asking if they were going to endorse taking over the airport sponsorship if the Town Board goes away. Town Manager is meeting with the BLM (Mrs. MacNeill, New Pahrump Field Office Manager) to discuss the LCP and Airport projects along with other issues involving the Town and the BLM. Town Manager and Mrs. MacNeill met to discuss the airport project. During the discussion we contacted the FAA (Mrs. Hunt) via telephone and obtain more information as to exactly where the airport project stands. Mrs. Hunt advised us that the FAA and Nye County were meeting on 02/12/13 (teleconference) to discuss a co-sponsorship (Nye County/Town of Pahrump). The Town was further informed by Mrs. MacNeill that the BLM placed a hold on the airport as of November 2012, which the BLM forgot to inform the Town of. The Town's CRA account was also discussed.</p>	
		<p>#6 (VP#4) Complete 5-Year Strategic Plan</p>	

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
11/17/2011 12/19/2011 Jan-13	Town Manager contacted the DH's (CS&D Mgr, HR, Finance Director, Fire Chief & B&G Mgr) and advised them all to start putting together the financial documentation for a five year Strategic Plan. Town Manager conducted a Department Head meeting and received updates from all DH's as to how far along their plans were. Staff (Dept Heads & Town Manager) are meeting to set a timeline for completing this project and to discuss progress.		6/1/2013
Dec-12 Jan-13		<div data-bbox="226 602 1818 716" style="border: 1px solid black; padding: 5px;"> <p>#7 (CE#1) Rewrite and obtain passage of a new Nuisance Abatement Code working with both Town and County to assist in the development and enforcement of Town and County nuisance abatement regulations and compliance ordinances.</p> </div> <p>This is a County issue and we must await a response from them. This project needs to be removed due to the fact that Nye County controls this via County Ordinance and there is no appetite to discuss or change this Ordinance.</p>	In Progress
12/19/2011 1/18/2012 Dec-12		<div data-bbox="226 914 1818 1027" style="border: 1px solid black; padding: 5px;"> <p>#8 (CE#2) Expand on the implementation of a 'Communication Package' for information sharing between the Town Board, Town Staff, and Citizens of Pahrump. The purpose is to meet Sunshine Act laws and State NRS regulations.</p> </div> <p>Staff (Department Heads & Town Manager) discussed composing more Press Releases for items occurring within the Town and involving staff. Staff (Department Heads & Town Manager) discussed more options such as utilizing the Nugget & Saddle West Reader signs. This is an on-going matter that is discussed monthly by staff (Dept Heads and Town Manager)</p>	On-going
Oct-11		<div data-bbox="226 1341 1818 1455" style="border: 1px solid black; padding: 5px;"> <p>#9 (CE#4) Place economic development as a number one priority to promote commercial business development, job development, light industry, etc., by working with the County Administration, County and State Economic Development Agencies, Town staff, and public/private resources.</p> </div> <p>Staff (Town Manager/Community Services Development Manager/Finance Director) has met with County staff and County ED agencies on several ED opportunities.</p>	On-going

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
Nov-11		Staff (Town Manager & CSD Mgr) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Dec-11		Staff (Town Manager & CSD Mgr) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
1/9/2012		Staff (Town Manager/CSD Mgr/Finance Director) placed an item on the 01/24/12 Town Board agenda requesting permission to move forward with asking Nye County to remove Tax Delinquent properties from the roles to be later purchased by the Town of Pahrump for Economic Development & Recreational purposes.	
Jan-12		Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
2/7/2012		Town Manager attended the Governor's Press Conference via video conferencing.	
Feb-12		Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Mar-12		Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Apr-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
May-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Jun-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Jul-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Aug-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Sep-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Oct-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
		The Town Board approved a contract with BEC to assist in Economic Development duties.	
Nov-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Dec-12		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Jan-13		Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
<p>11/8/2011</p> <p>3/13/2012</p> <p>Apr-12</p> <p>Dec-12</p>	<p>#10 (CE#5) Create a "One Stop Shop" for incoming businesses/residents that will identify Community Contacts, Community Development, Workforce Development, Infrastructure Development (utilities), and Education Resources. This "One Stop Shop" will be placed on the Town's website.</p>	<p>Staff (Mr. Balloqui) attended the monthly joint Utilities meeting and started to gather information for the "One Stop Shop".</p> <p>Staff (Mr. Balloqui) attended the monthly joint Utilities meeting and started to gather information for the "One Stop Shop".</p> <p>Town Manager has started to gather material to create a One-Stop Shop document.</p> <p>Town Manager met with UNIC (Mrs. Barnett) to discuss Town and UICN issues and to gather information for this project.</p>	<p>12/31/2012</p>
<p>11/2/2011</p> <p>4/16/2012</p> <p>6/20/2012</p> <p>Oct-12</p> <p>Dec-12</p>	<p>#11 (CE#6) Implement a back up training program for staff. The purpose is to designate a back up employee to be trained in the primary employee's critical job duties. Prepare manuals which include critical elements of each position.</p>	<p>Staff (TM & DHs) met to discuss this project and place a timeline on the completion of same.</p> <p>This project is behind the given completion date timeline. It is being addressed and should be to the Town Board by the second meeting in June 2012.</p> <p>This project is still behind the given completion date timeline. Staff has changed some of the procedurals due to changes in the Town staff.</p> <p>Work is on going on this project.</p> <p>A lot of new changes in the Town Admin Department with Ambulance Billing moving over. Most of this is done but now need Ambulance to create their roles.</p>	<p>3/31/2012</p> <p>Jun-12</p> <p>May-13</p>
<p>Oct-11</p> <p>10/18/2011</p>	<p>#12 (CE#7) Complete Ruud Community Center roof repairs and/or construction of new Community Center.</p>	<p>Staff (Building & Grounds Manager) has been research and putting together an RFP to replace both roof on the Ruud Community Center.</p> <p>Staff (Human Resources) placed the above mentioned RFP in the local and regional newspapers</p>	<p>3/31/2012</p>

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
12/19/2011		Plans are being drawn up and staff (Mr. Luis) feels this project will be completed by Spring 2012.	
1/18/2012		Staff (B & G Mgr) advised that he will be placing this item on one of the February 2012 Town Board agendas requesting to go to rfp.	
2/21/2012		Staff (B&G Mgr) advised that this project has been submitted to the County's Planning Dept and the Town is awaiting approval before going to RFP. Hopefully this item will be on the first Town Board agenda in March 2012.	
3/14/2012		Staff (B&G Mgr.) advised that the plans were approved by Nye County and that we need to take the next step in placing an item on the Town Board agenda for pre-bid and administrative services.	
3/27/2012		Staff (B&G Mgr.) placed an item on the Town Board agenda to move forward with approving a proposal from GC Wallace to conduct the Pre-bid process and for Construction Administrative services.	
3/27/2012		The Town Board approved the above mentioned proposal and GC Wallace is following through.	
5/15/2012		Staff (TM, B&G Mgr, FD and HR) reviewed and approved the bidding documentation as submitted by GC Wallace. The bidding documentation will be placed out for bidding next week.	
5/18/2012		The Field "C" Lighting project bid 2012-01 was posted in the local newspaper.	
5/31/2012		The Town Engineers (GC Wallace) conducted a pre-bid meeting. Several prospective bidders attended this meeting.	
6/12/2012		Town Board selected, awarded and approved funding for Bid 2012-01 to LaHaye Electrical for \$250,000.00	
6/13/2012		Staff (Town Manager) sent a "Letter to Proceed" to LaHaye Electrical.	
Jul-12		After much discussion with GC Wallace, LaHaye Electric and staff it was determined that this project will need to be re-bid due to problems obtaining bonding.	
8/14/2012		The Town Board approved to re-bid this project.	
9/16/2012		The Field "C" Lighting project bid 2012-01A was posted in the local newspaper.	
9/20/2012		The Town Engineers (GC Wallace) conducted a pre-bid meeting. Four prospective bidders attended this meeting.	
9/27/2012		The Bids were opened @ 1:00 p.m. at the Town Office by staff (Building & Grounds Manager, Town Manager and GC Wallace representatives.) Four bids were received.	
10/9/2012		The Town Board selected, awarded and approved funding for Bid 2012-01A to Industrial Light & Power in an amount of \$239,800.00	
10/11/2012		Staff (Town Manager) sent a "Letter to Proceed" to Industrial Light & Power.	
10/15/2012		Industrial Light & Power along with VEA started work on this project. Projected completion date is January 31, 2013.	
Nov-12		The work on Field "C" is progressing and all target dates are being met. Updates have been sent to the Town Board via email on various stages of work.	
12/10/2012		Town staff (B&G Mgr & Town Manager) received an email from GC Wallace suspending the work on this project due to a delayed equipment order.	

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
2/22/2013		This project is still on hold. Still waiting for the proper equipment. The Town was advised that the equipment will be in Pahrump next week.	
Dec-11 May-12		<p data-bbox="233 412 1818 448">#14 (CE#9) Refurbish public restrooms at Petrack Park.</p> <p data-bbox="296 456 1717 521">Buildings & Grounds have already started refurbishing the inside of the restrooms. They have applied garage floor coating to the floors.</p> <p data-bbox="296 529 1646 561">NOTE: This project has been placed in a holding pattern until the Field "C" Lighting project is completed.</p>	3/31/2013
10/24/2011 11/17/2011 1/13/2012 1/31/2012 2/1/2012 2/9/2012 2/10/2012 2/16/2012 2/23/2012		<p data-bbox="233 764 1818 800">#15 (CE#10) Oversee, guide, and work diligently to ensure the Pahrump Airport is completed in a timely manner.</p> <p data-bbox="296 808 1717 873">Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential Through-the-Fence (RTTF) Access to federally obligated airports.</p> <p data-bbox="296 881 1751 987">Town Manager received a letter from the FAA requesting the Pahrump (New) Airport Fiscal Year 2013-2017 Airport Capital Improvement Plan (ACIP). Town Manager contacted FAA (Mr. Pomeroy & Mr. Kumar) to discuss the ACIP. The ACIP must be returned to the FAA no later than January 16, 2012.</p> <p data-bbox="296 995 1570 1027">Town Manager completed and forwarded the Airport Capital Improvement Plan (ACIP) to the FAA.</p> <p data-bbox="296 1036 1682 1101">Town Manager conducted a meeting with Congressional staff from Senator Reid and Senator Heller offices pertaining to issues involving the Town v BLM. NOTE: Mr. Kulkin and Dr. waters attended this meeting.</p> <p data-bbox="296 1109 1730 1214">Town Manager received Cost Recovery Account (CRA) information from the BLM. Upon reviewing same the Town Manager contacted the BLM and requested a more detailed CRA i.e. breakdown of the costs. Note: The CRA was for \$49,938.28</p> <p data-bbox="296 1222 1654 1287">Town Manager conducted a meeting with BLM to discuss the CRA for the Airport. The meeting was very informative.</p> <p data-bbox="296 1304 1751 1450">Town Manager contacted Senator Reid' staff to gather information about the Southern Nevada Lands Management Plan (SNLMP) as a possible way to cover the costs for the Recovery Cost Account that the BLM is seeking from the Town. Unfortunately, the CRA cannot be covered by SNLMP funds due to the fact Nye County is not part of the SNLMP.</p> <p data-bbox="296 1458 1234 1490">Town Manager received Phase I(c) information from FAA (Mr. Pomeroy)</p> <p data-bbox="296 1498 1759 1563">Town Manager received a revised CRA. The cost of which went up significantly. (\$71,922.44 an increase of \$21,984.16) Town Manager contacted the BLM requesting an explanation. The BLM (Mr. Spencer) advised that</p>	12/31/2015

Goals & Performance Objectives 2011-2012 Monthly Update

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3/5/2012		they would again look at the CRA in an attempt to cut costs.	
3/20/2012		Town Manager received another revised CRA from the BLM. (\$61,651.83) The costs went down from the second CRA (decrease of \$10,270.61) but was still higher than the first CRA (an increase of \$11,713.55). After reviewing same, the Town Manager contacted the BLM staff (Mr. Spencer & Mr. Marcell) to arrange meetings with BLM staff and Town Board members before this item is brought forth.	
4/20/2012		Town Manager spoke with FAA (Ms. Hunt) pertaining to Phase I(c).	
5/14/2012		Town Manager spoke with L&B (Mrs. Potter) pertaining to Phase I(c)	
5/15/2012		Town Manager started negotiations with L&B pertaining to Phase I(c).	
5/16/2012		Town Manager continued negotiations with L&B pertaining to Phase I(c). In addition, the Town Manager finally was able to get the BLM to come to Pahrump and work on the CRA. The CRA is scheduled to be on the Town Board June 12th agenda.	
5/18/2012		Town Manager continued negotiations with L&B pertaining to Phase I(c).	
5/23/2012		Town Manager and L&B agreed on final numbers for Phase I(c) and notified the FAA (Mr. Pomeroy) of this fact.	
6/12/2012		Town Manager contacted FAA (Mr. Novak) and advised him the Town wanted to go forward on obtaining a consultant to draft a FAA Financial Plan for the Town.	
8/7/2012		The Town Board approved creating a CRA with the BLM for the Airport.	
8/14/2012		Town Manager met with BLM staff (Marcell) to discuss the airport lease and CRA account.	
9/11/2012		The Town Board approved Phase I(c) of the Environmental Impact Statement (EIS) for the Proposed Pahrump Valley Airport in the amount of \$667,687.00 in which the Town's contribution is 8% or \$53,414.96.	
9/25/2012		Town Manager submitted a letter requesting a new Airport Lease application under an EIS designation.	
10/10/2012		The FAA (Mr. Pomeroy) sent an email to the BLM (Ms. Schumacher) requesting the status of the CRA. Later the same day the Ms. Schumacher responded, <i>"Doug; We received the letter today finalizing the request for the Airport. I will discuss with our team next steps and timelines. I will get back to you next week. Erika Schumacher Pahrump Field Manager"</i>	
11/8/2012		The FAA (Mr. Pomeroy) sent an email to the BLM (Ms. Schumacher) again requesting a status update on the CRA. Later the same day Ms. Schumacher responded, <i>"Doug, We have some personnel changes occurring and we just received the cost recovery for this project. I plan on coordinating with staff by the end of the month to have a plan in place. I am on travel status next week, so once I return we will share with you our changes and timeline. Erika Schumacher Pahrump Field Manager"</i>	
		Town Manager sent an email to the BLM (Ms. Schumacher) <i>Pursuant to the email chain below, the Town and FAA should have received a timeline and status on the CRA and FAA/BLM EIS Memorandum of Understanding Can we please get an update on these projects? The Town is waiting to move forward with Phase II of the EIS. Thanks. William A. Kohbarger, ICMA – CM Pahrump Town Manager</i> Later the same day, Ms. Schumacher responded, <i>I am waiting to hear back from FAA to coordinate with us. An email was sent last week to Doug. Erika Schumacher Pahrump Field Manager</i>	

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
<p>1/2/2013</p> <p>1/17/2013</p> <p>2/8/2013</p>		<p>Town Manager received two letters from the FAA advising 1)that the FAA was rescinding the Town's 2nd AIP Grant (\$600k) due to no activity and 2)A letter to County asking if they were going to endorse taking over the airport sponsorship if the Town Board goes away.</p> <p>Town Manager is meeting with the BLM (Ms. MacNeill, New Pahrump Field Office Manager) to discuss the LCP and Airport projects along with other issues involving the Town and the BLM.</p> <p>Town Manager and Mrs. MacNeill met to discuss the airport project. During the discussion we contacted the FAA (Mrs. Hunt) via telephone and obtain more information as to exactly where the airport project stands. Mrs. Hunt advised us that the FAA and Nye County were meeting on 02/12/13 (teleconference) to discuss a co-sponsorship (Nye County/Town of Pahrump). The Town was further informed by Mrs. MacNeill that the BLM placed a hold on the airport as of November 2012, which the BLM forgot to inform the Town of. The Town's CRA account was also discussed.</p>	
		<p>#16 (CE#12) Complete goal established in 2006 to develop a 'Business Enterprise Zone' by completing Brownfield designation to significantly increase the probability of receiving State and Federal development grants.</p> <p>No work has started on this project.</p>	<p>Unknown</p>
<p>12/19/2011</p>		<p>#17 (CE#16) Improve public relations for the Town.</p> <p>Staff (Dept Heads and Town Manager) discussed this item in length during a DH meeting. One idea was to write more Press Releases detailing positive events and accomplishments of staff on a regular basis.</p>	<p>On-going</p>

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
<p>9/26/2011</p> <p>10/6/2011</p> <p>10/24/2011</p> <p>1/23/2012</p> <p>2/14/2012</p> <p>3/13/2012</p> <p>3/14/2012</p> <p>6/12/2012</p>	<p>#18 (CE#18) Continue work toward question of Town Incorporation.</p>	<p>Town Manager met with Mr. Hartman, Incorporation AB to answer questions pertaining to incorporation. We discussed several options to proceed forward including city of Henderson changing the CTX in 2001.</p> <p>Town Manager met with City of Henderson City Manager asking him questions on how the City of Henderson was able to effective change the CTX in 2001. Henderson CM advised he would forward the report.</p> <p>Town Manger met with Mr. Hartman to discuss one issue pertaining to the IAB. The issue was solved and Mr. Hartman will be updating the IAB.</p> <p>Mrs. Murray, IAB Chair advised, via email, that the IAB has a meeting this Thursday evening (01/26/12) to possibly approve the presentation. If all goes well with the AB, they will be prepared to make a presentation to the Town Board at the February 28 meeting.</p> <p>Town Manager placed the Incorporation Final Report on the Town Board agenda for 02/28/12.</p> <p>Town Manager placed the IAB recommendation on the Town Board agenda for possible approval.</p> <p>The Town Board approved the IAB recommendation and requested staff (Town Attorney) to bring back the next step of Incorporation to the next Town Board meeting.</p> <p>Resolution #2012-11, A Resolution pertaining to the process for Incorporating the Town was placed on the Town Board agenda for possible approval.</p>	<p>On-going</p>
<p>1/18/2012</p> <p>5/30/2012</p> <p>Jan-13</p>	<p>#19 (CE#21) Find and implement ways to help people who are disabled get to Town Board meetings.</p>	<p>Currently the Town Board meetings can be seen via the internet (Granicus). Staff (DH's & TM) came up with several ideas/suggestions. The TM is following through with the suggestions.</p> <p>Senior Center replays/head phones at meetings/wireless mic</p> <p>The Town was contacted by County staff and informed that the County had purchased a wireless microphone for the BoCC Chambers and that it was up and working.</p> <p>Nothing more that the Town can do on this item unless the Town wants to hire a bus and driver to transport the disable to the Town Board meetings. There is no money in the budget for this. Therefore the Town Manager is placing this item on the second Town Board meeting of February 2013 requesting direction.</p>	<p>Unknown</p>
	<p>#20 (CE#24) Hold workshops/training as to Advisory Board roles, policies, and procedures.</p>		

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
<p>11/10/2011</p> <p>12/6/2011</p> <p>1/9/2012</p> <p>7/10/2012</p> <p>1/9/2013</p>		<p>Staff (Executive Secretary) sent out an email to all Advisory Board members requesting dates that are not good to meet in January 2012 further advising them that there will be a Workshop held in January 2012.</p> <p>Staff (Ms. Carns) sent out an email advising all that a date had been chosen to hold the workshop. That date being January 09, 2012 at 5:30 p.m.</p> <p>Town Manager conducted an Advisory Board workshop. Numerous items were discussed from Open Meeting laws to By-law changes to communication between Town Board, AB and staff members, etc.. NOTE: Each Advisory Board had at least one member in attendance.</p> <p>An Advisory Board Workshop was conducted on this date.</p> <p>An OML Training was held n this date.</p>	<p>On-going</p>
<p>11/8/2011</p> <p>12/13/2011</p> <p>1/24/2012</p> <p>2/28/2012</p> <p>3/27/2012</p> <p>4/24/2012</p> <p>5/22/2012</p> <p>6/26/2012</p> <p>11/13/2012</p> <p>12/11/2012</p> <p>1/22/2013</p> <p>2/26/2013</p>		<p>#21 (TW#1) Brief status of all 'finalized' Goals monthly / Give estimated completion dates / State "closed' when completed.</p> <p>Town Board received an updated G&O status report.</p>	<p>On-going</p>
<p>12/23/2011</p> <p>Dec-12</p>		<p>#22 (TW#2) Ensure TM has a continual review of all items on the selected Town Manager Evaluation Form.</p> <p>Town Manager received a copy of the completed Town Board evaluation.</p> <p>Town Board performed the semi-annual Evaluation on the Town Manager</p>	<p>On-going</p>

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
Dec-11 Dec-12		<p data-bbox="226 337 1818 412">#23 (TW#3) Ensure Town Board members are kept current on all items on the selected Town Manager Evaluation Form.</p> <p data-bbox="296 415 1640 448">Town Manager is submitting monthly reports to the Town Board on the approved Goals and Objectives.</p> <p data-bbox="296 451 1640 483">Town Manager is submitting monthly reports to the Town Board on the approved Goals and Objectives.</p>	On-going
Oct-11 Nov-11 Dec-11 12/13/2011 12/19/2011 12/13/2011 12/23/2011 12/30/2011 1/13/2012 2/14/2012 2/24/2012 3/2/2012 3/10/2012 5/30/2012 6/12/2012 6/22/2012 7/9/2012 8/14/2012		<p data-bbox="226 609 1818 641">#24 (TW#4) Review all Town Ordinances to assure practicality and currency and codify.</p> <p data-bbox="296 649 1713 724">Staff (Town Manager and Town Attorney) started the process to change two Ordinances (PTO 35 & PTO 32) placing both Ordinances on the October 25, 2011 Town Board agenda.</p> <p data-bbox="296 727 1654 802">Staff (Town Manager and Town Attorney) continued the process of re-writing two Ordinances (PTO 35 & PTO 32)</p> <p data-bbox="296 805 1654 880">Staff (Town Manager and Town Attorney) continued the process of re-writing two Ordinances (PTO 35 & PTO 32)</p> <p data-bbox="296 883 1759 915">Staff (Town Manager and Town Attorney) placed PTO 32 & 35 on the Town Board agenda for possible approval.</p> <p data-bbox="296 919 1728 993">Staff (Town Manager & Dept Heads) have decided the next PTO to be reviewed and possibly re-written will be PTO 56, which will begin as soon as PTO 35 is completed.</p> <p data-bbox="296 997 701 1029">Town Board approved PTO 32</p> <p data-bbox="296 1032 898 1065">PTO 32 was published in the local newspaper</p> <p data-bbox="296 1068 898 1101">PTO 32 was published in the local newspaper</p> <p data-bbox="296 1104 575 1136">PTO 32 became law.</p> <p data-bbox="296 1140 709 1172">Town Board approved PTO 35.</p> <p data-bbox="296 1175 898 1208">PTO 35 was published in the local newspaper</p> <p data-bbox="296 1211 898 1243">PTO 35 was published in the local newspaper</p> <p data-bbox="296 1247 575 1279">PTO 35 became law</p> <p data-bbox="296 1282 1738 1416">Staff (Town Manager and Town Attorney) reviewed PTO 46 and agreed that PTO 46 needs to be repealed for several reasons. Mrs. Parker agreed with staff and placed same on the June 12, 2012 Town Board agenda to repeal.</p> <p data-bbox="296 1419 835 1451">Town Board approved repealing PTO 46.</p> <p data-bbox="296 1455 898 1487">PTO 46 was published in the local newspaper</p> <p data-bbox="296 1490 907 1523">PTO 65 was published in the local newspaper.</p> <p data-bbox="296 1526 856 1559">PTO 65 was approved by the Town Board.</p>	On-going

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
8/23/2012 12/18/2012 1/15/2013	PTO 65 was published in the local newspaper. All PTOs were sent to Municipal Code Corporation (MCC) for Codifying. Town Manager received an email from MCC requesting additional information on the Town's PTOs. Town Manager responded the same day with the requested information.		
2012	<div style="border: 1px solid black; padding: 2px;"> #25 (TW#7) Incorporate all Town Board Goals into plans of action. </div> In progress but no report to show at this time.		On-going
9/27/2011 3/27/2012 6/12/2012	<div style="border: 1px solid black; padding: 2px;"> #26 (TW#8) Develop with TB, long- and short-term goals for the Town of Pahrump. </div> Town Board and Town Manager agreed to twenty-nine (29) Goals during the September 27, 2011 Town Board meeting. (15 short-term & 14 long-term) Town Board created one additional Goal pertaining to Resolutions. (This goal has been completed) Town Board approved closing this Goal.		9/27/2011 (Closed) (Re-opened) 6/12/2012
10/10/2011 10/11/2011 Oct-11 1/4/2012 2/9/2012 2/22/2012 3/22/2012	<div style="border: 1px solid black; padding: 2px;"> #27 (HK#1) Keep on top of international tourist attraction project. Assisting Contour and Vercitas when and where ever </div> Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report Created AD Hoc Committee to review, assist and development strategies to ensure a successful outcome. Have two members agreed to participate and am working on more. Town Manager conducted the first meeting of the AD Hoc Committee for this item. The Ad Hoc members met with Contour Entertainment Representatives (Mr. Brown and Mr. Holbrook). Ad Hoc Committee met to discuss Phase II. Ad Hoc Committee met to discuss Phase II. Ad Hoc Committee met to discuss Phase II.		On-going

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
4/5/2012		Ad Hoc Committee met to discuss Phase II.	
4/19/2012		Ad Hoc Committee met to discuss Phase II. Decision was made to place Phase II on the Town Board agenda for the May 22, 2012 meeting.	
5/3/2012		Ad Hoc Committee met to discuss Phase II	
5/21/2012		Contour Entertainment (Mr. Brown) attended the BoCC and gave a small presentation on this project.	
5/22/2012		Meetings are arranged on the 21st and 22nd for Town Board members to meet with Mr. Brown to discuss Phase II.	
5/22/2012		The Town Board approved moving forward with Phase II.	
7/18/2012		The Town Manager met with Contour to discuss Phase II operations.	
7/19/2012		The Town Manager sent questions and receive answers pertaining to Planning & Zoning from the County Planning Department as they pertain to Adventure Springs.	
7/26/2012		Town Manager sent Contour a map and information pertaining to property that can be utilized for Adventure Springs.	
Aug-12		Town Manager and Contour exchanges numerous emails throughout this month.	
9/6/2012		Town Manager met with Contour to review plans and concept drawings.	
10/9/2012		A BDR Presentation was given to the Town Board by former Governor List and several others. The Town Board approved giving their support to the BDR process.	
10/16/2012		A BDR Presentation was given to the BoCC by former Governor List and several others. The BoCC approved giving their support to the BDR process.	
10/23/2012		Town Manager gave a presentation to the Town Board and Citizens unveiling the Conceptual Drawings.	
Nov-12		Town Manager is communicating with parties pertaining to BDR.	
Dec-12		Town Manager is communicating with parties pertaining to BDR.	
1/1/2013		Town Manager is communicating with parties pertaining to BDR.	
2/21/2013		Town Manager participated in a teleconference with 2-State Senators, 1-State Assemblyman and 1-District Attorney pertaining to this issue.	
10/25/2011		<div data-bbox="226 1451 1818 1528" style="border: 1px solid black; padding: 2px;"> <p>#28 (HK#3) Compile an information packet to be distributed to Town Board members as to the status of all Town/BLM projects.</p> </div> <p>Mark Spencer, BLM Pahrump Field Manager gave a presentation at the Town Board updating the</p>	12/31/2011

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date
<p>10/27/2011</p> <p>12/21/2011</p> <p>12/27/2011</p> <p>6/8/2012</p>	<p>status on all Town/BLM projects.</p>	<p>Town Manager created a list of all Town/BLM projects (Last Chance Park, Land Sales, RMP-Disposable Land, Trail-Wheeler Recreational Area, Bell Vista Shooting Range, and Proposed Pahrump Valley General Aviation Airport and forwarded same to the Town Board).</p> <p>Town Manager submitted a list to the Town Board via email listing seven projects between the Town of Pahrump and the BLM. The Town Manager also provided a brief but detailed paragraph or two about each project and where that project stands currently.</p> <p>Town Manager sent the Town Board a revised list via email. The revised list contained the BLM Southern NV Resources Management Plan.</p> <p>The Information Packet was updated and will be attached to the Town Manager's June Report.</p>	<p>On-going</p>
<p>10/20/2011</p> <p>1/18/2012</p> <p>2/8/2012</p> <p>6/12/2012</p>	<p>#29 (HK#5) Name badges for office personnel. Make current the Town Board member list/plaque on wall in Town office.</p>	<p>Town Manager delegated this project to Ms. Carns. Ms. Carns contacted the company that created the Plaque and ordered the necessary material and updates.</p> <p>B & G Mgr advised that his staff created a board similar to the one that was on the wall, taking same to Awards Plus for the creation of and mounting of the plaques. Should have results within three weeks.</p> <p>The Plaque was completed and placed on the Town Office wall by Building & Grounds staff. (This goal has been completed)</p> <p>Town Board approved closing this Goal.</p>	<p>2/8/2012 6/12/2012</p>
<p>3/27/2012</p> <p>4/6/2012</p> <p>May-12</p> <p>6/11/2012</p> <p>12/10/2012</p> <p>1/10/2013</p>	<p>#30 (TW#9) Review all Town Resolutions to assure practicality and currency and codify.</p>	<p>Town Board added this G&O to the list.</p> <p>Volunteer writing down titles of all resolutions.</p> <p>Volunteer still writing down titles of all resolutions. She is almost complete at which time the Committee will meet to review all titles.</p> <p>The volunteer has completed writing down all Resolution Titles. The Committee can now meet to discuss and review all Resolutions.</p> <p>Town Manager sent an email to Mr. Kulkin and Dr. Waters requesting meeting dates and times.</p> <p>The Committee met and started to review all Town Resolutions.</p>	

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Feb-13	Projected Completion Date

February 8, 2013

Mr. William Kohbarger
Manager, Town of Pahrump
400 N. Highway 160
Pahrump, NV 89060

Proj. No. 041.12.003

SUBJECT: January 2013 Progress Report for Town of Pahrump Economic Development Contract

Dear Mr. Kohbarger:

During the period January 1 through 31, 2013, BEC Environmental, Inc. (BEC), took the following actions in support of the Town of Pahrump under the economic development contract:

1. Airport Industrial Park

Participated in a meeting with William Kohbarger (Town of Pahrump) to discuss current and proposed economic development initiatives. Received direction from Kohbarger to put together a plan for land acquisition and development of an industrial park.

2. Contour Project

No work was performed in support of the Contour project during January 2013.

3. Potential Developer Support

Greenhouses

Met via teleconference with a representative from Company 2012.03 regarding potential teaming opportunity with Company 2013.01 to expand their greenhouse footprint and introduce new technology in the Pahrump area. In accordance with Company 2012.03's request, requested a meeting with Company 2013.01 through subsequent communications with Bonnie Lind (Governor's Office of Economic Development, GOED) and Nicola Kerslake (Consultant).

Performed research on electric commercial vehicles to determine if any of them have the battery range to deliver goods from Pahrump to Las Vegas. Drafted a letter to Company 2013.01 from the Town of Pahrump discussing the benefits of locating their business in Pahrump.

Collaborated with Valley Electric Association to incorporate relevant information into the letter regarding electricity service for proposed development. Forwarded a copy of the letter to Kohbarger for review and signature, and subsequently forwarded a scanned copy of the signed letter to Company 2013.01. Communicated with a representative from Company 2013.01 via

email to respond to his subsequent requests for additional information. Forwarded contact information for Rebecca Oscarson (VEA) to the representative for Company 2013.01. Coordinated with Lind and Kerslake to help Company 2013.01 identify and communicate with their potential market. Communicated with Cameron McRae (Nye County School District) regarding the Nye County School District's use of ground source heat pumps in several schools in the Pahrump area, as the Company 2013.01 expressed interest in alternative energy applications.

Propane

Spoke with Darrell Lacy (Nye County) to discuss a meeting regarding Company 2012.02 and their required utility infrastructure costs. Lacy advised the meeting took place earlier than originally scheduled, and they discussed using the State Catalyst fund to accomplish some of the infrastructure improvements.

Vehicle Manufacturing

Viewed presentation from Company 2013.02 at the January 22, 2013, Town Board meeting regarding the company's proposed manufacturing for a vehicle designed for disabled veterans. Corresponded with Beth Lee (Nye County Planning) to find out the status of development plans by Company 2013.02 to determine how we can best assist with the company's proposed manufacturing development.

Other

Contacted Roni Beauchamp (GOED) for information on state incentive information for three potential new businesses in Pahrump. Forwarded information obtained to proposed manufacturing firm, hotel developer, and an expanding business for their review and consideration.

Reviewed active business licenses in Pahrump in order to identify manufacturing-related businesses to target for expansion assistance. Found the list of active businesses to have very few businesses categorized as manufacturing. Reviewed information forwarded by Kohbarger regarding incentives for Nevada businesses. Spoke with Kohbarger regarding narrowing down the list of businesses to contact regarding current programs and incentives that may be available, and Kohbarger agreed to work with Town of Pahrump staff to narrow down the list.

4. General Support/Miscellaneous

Drafted an email to the Pahrump Chamber of Commerce regarding the RV/Mobile Home Housing meeting and the Regional Food Services meeting scheduled for January 31, 2013, included meeting agendas. Developed a list of RV/mobile home parks in Tonopah to be provided to Pahrump RV/mobile home vendors prior to the RV/mobile home meeting. Forwarded the RV/mobile home housing meeting and Regional Food Services meeting

information and agenda to the Pahrump Chamber of Commerce for distribution to their members. Spoke with a representative from Company 2013.03 regarding the RV/mobile home meeting on January 31, 2013, and forwarded the meeting details and agenda to him.

Met with Kohbarger regarding the economic development initiatives for the Town of Pahrump, including: 1) providing Pahrump businesses with information for temporary opportunities in other parts of Nye County; 2) contacting Pahrump construction firms to assist interested firms in expanding their capacity to do Brownfields-related work; and 3) working directly with Kohbarger in a campaign to contact existing local businesses to provide them with information about opportunities that may be available for funding business expansion.

Reviewed Town of Pahrump owned properties with respect to location and proximity to utilities and the potential for property swaps for development.

Per a discussion with Lind, spoke with Rebecca Oscarson (Valley Electric Association) to determine if they had a list of vacant warehouse buildings. Oscarson stated Valley Electric Association did not have such a list, but suggested BEC contact Trish Rippie (Realtor). Left a message for Rippie asking to discuss developing a list of commercial properties for potential businesses looking to locate in Pahrump.

Drafted Summary Report for activities conducted during December 2012 and submitted to Kohbarger.

Please feel free to contact me should you have any comments or questions concerning this report.

Regards,

Rachel Kryder, P.E.
Engineer



Quarterly Board of Director's Meeting

Videoconference
January 23, 2013
2:00 p.m.

University of Nevada Cooperative Extension - Carson City
2621 Northgate Lane #12
Carson City, NV

University of Nevada School of Medicine - Elko
701 Walnut Street
Griswold Hall Room 31
Elko, NV

College of Southern Nevada - Cheyenne Campus
3200 E. Cheyenne Ave
Main Building - Room 2647B
Las Vegas, NV

AGENDA

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda ***
- IV. **Approval of Minutes**
 1. Annual Business Meeting, October 6, 2012*
- V. **Financial Reports**
 1. Income/Expense Report for Period Ending December 31, 2012.*
- VI. **General Business**
 1. Executive Director update/employment *
 2. Committee Reports
 - Bylaws - Steve Ross, Chair
 - Credentials - Jeff James, Chair
 - Nominating - Andy Hafen, Chair
 - Public Official of the Year - Andy Hafen, Chair
 - Resolutions - Gerri Schroder, Chair
 - Site Selection - Geno Martini, Chair

September
Lake Tahoe

Wes Henderson
\$92,500

Youth Awards – Mike Giles, Chair
Membership – Mike Giles, Chair
Conference – Emily Carter, Chair
Sponsorship – Mark Vincent, Chair
The Emeritus – Gene Brockman, Chair

3. Discussion regarding upcoming board meetings.*
Videoconference/Teleconference

VII. Legislative Business

1. Legislative Summit Report – Debra March
2. Discussion on League BDR's*
3. NACO BDR's discussion and action*
4. League Lobbyist Report - Lisa Foster

VIII. Other Business

1. Executive Board & Board of Directors Comments
2. Upcoming Meeting Dates
 - a. 77th Legislative Session begins February 4, 2013
 - b. NACO/NLC&M Legislative Reception, February 13, 2013
 - c. NACO/NLC&M Annual Conference, September 10-12, 2013,
in S. Lake Tahoe

IX. Adjourn

* Denotes possible board action. - Items may be taken out of order.

Annual Business Meeting
Elko Convention Center
October 6, 2012 – 10:00 a.m.

Minutes

I. Call to Order

President Steve Ross called the meeting to order at 10:45 a.m., October 6, 2012.

II. Roll Call

Roll call was completed by Jo Walker and a quorum was established.

Officers Present:

Councilman Steve Ross, President
Councilwoman Debra March, 1st Vice President
Councilwoman Emily Carter, 2nd Vice President
Trustee Jeff James, 3rd Vice President
Councilwoman Anita Wood, Secretary/Treasurer

Staff Present:

David Fraser, Executive Director
Jo Walker, Executive Assistant

Municipalities Present:

Boulder City
Caliente
Elko
Fernley
Henderson
Las Vegas
Lovelock
Mesquite
North Las Vegas
West Wendover
Winnemucca
Gardnerville Ranchos, GID
Town of Gardnerville
Incline Village, GID
Indian Hills, GID
Town of Pahrump

Others Present:

Lisa Foster, Foster Consulting

Edgar Patino, NV Energy

Linda Bissett, NV Energy

III. Approval of Agenda

President Steve Ross requested a motion to approve the agenda.

Mayor Mike Giles moved to approve the Agenda, seconded by Councilman Duncan McCoy and carried unanimously. (exhibit a)

IV. Credentials Committee

Ted Olivas reviewed the voting process and reported on the number of votes each municipality has for submission.

V. Approval of Minutes

1. August 8, 2012

President Steve Ross requested a motion to approve the August 8, 2012 Quarterly Board Minutes as presented.

Mayor Mike Giles moved to approve the August 8, 2012 Quarterly Board Minutes as presented, seconded by 1st Vice President Emily Carter and carried unanimously. (exhibit b)

VI. Financial Reports

1. Financial Report – August 31, 2012

Mr. David Fraser reviewed Financial Report for August 31, 2012 and briefly gave an overview of our financial status.

President Steve Ross requested a motion to approve the August 31, 2012 Financial Report as presented.

1st Vice President Debra March moved to approve the August 31, 2012 Financial Reports as presented, seconded by Councilman Victor Jones and carried unanimously.

VII. New Business

1. 2012-2017 Strategic Plan

1st Vice President Debra March commented briefly on the Strategic Plan and requested members to support implementing the plan.

President Steve Ross requested a motion to adopt the strategic plan as presented.

Trustee Joe Wolfe moved to adopt the Strategic Plan, seconded by Mayor DiAn Putnam and carried unanimously.

2. 2013 Bill Draft Requests

Mr. Fraser briefly gave a brief review of the 2013 League BDR's submitted for the upcoming legislative session.

President Steve Ross requested a motion to adopt the 2013 League BDR's for the upcoming legislative session.

Secretary/Treasurer Anita Wood moved to adopt the 2013 League BDR's, seconded by 1st Vice President Debra March and carried unanimously.

3. Nominating Committee

Councilman Curt Chaffin reported that the committee met and received one application from Mayor Mike Giles, City of Lovelock for Secretary/Treasurer. The committee has given their full support.

President Steve Ross requested nominations from the floor and there were none.

Mayor DiAn Putnam moved to accept the nomination of Mayor Mike Giles as Secretary/Treasurer, seconded by Councilman Pat Rowe and carried unanimously.

4. Advancement of Officers

President Steve Ross requested a motion to advance the officers of the Executive Board one chair with exception of the 3rd Vice President Jeff James who will remain in his current position and Mayor Mike Giles to fill the Secretary/Treasurer position.

Councilman Curt Chaffin moved to approve the advancement of Officer's, seconded by Councilwoman Peggy Leavitt and carried unanimously.

The Officers are as follows: President Debra March, 1st Vice President Emily Carter, 2nd Vice President Anita Wood, 3rd Vice President Jeff James, Secretary/Treasurer Mike Giles and Past President Steve Ross.

5. Committee Assignments 2012-2013

President Debra March reviewed the standing committee list and encouraged everyone to consider serving on a committee and become more engaged in the process.

Mr. David Fraser also commented on each of the committees and explained that the President appoints members to vacancies and can create a committee as deemed necessary.

Bylaws

Credentials

Nominating

Resolutions

Site Selection

Youth Awards

Public Official of the Year

Members are comprised of past winners who are currently in office.

Legislative

Each municipality appoints a representative.

Board of Directors

Each municipality appoints a representative.

Conference

VIII. Comments

IX. Tentative Board Meeting Dates

1. February
2. May
3. August
4. September 10-12, 2013, S. Lake Tahoe, NLC&M/NACO Joint Conference

X. Adjourn

NV League of Cities Municipalities
Balance Sheet
December 31, 2012

ASSETS

Current Assets		
Wells Fargo Checking Admin.	\$	21,459.53
Wells Fargo M/M PR Accruals		24,632.54
Wells Fargo Investing Account		102,810.38
PayPal Cash Account		5,436.40
Petty Cash		500.00
Accounts Receivable		30,042.24
A/R - St. Mary's Commission		80,537.71
A/R - Wells Fargo Corp. Card		1,253.19
Prepaid Deposits		310.00
Prepaid Travel		534.50
Prepaid Insurance		919.16
Prepaid Disability Insurance		<u>484.81</u>
Total Current Assets		268,920.46
Property and Equipment		
Fixed Assets - Library		6,300.00
Depreciation Fixed Assets Libr		(6,300.00)
Fixed Assets - Furniture/Fixt.		43,677.91
Depreciation - Furniture/Fixt.		<u>(33,131.00)</u>
Total Property and Equipment		10,546.91
Other Assets		
Prepaid		<u>500.00</u>
Total Other Assets		<u>500.00</u>
Total Assets		<u>\$ 279,967.37</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Federal Withholding Payable	(\$	0.01)
Social Security Taxes Payable		0.01
Accrued Retirement Payable		1,131.32
Retirement Loans Payable		175.18
Accrued Vac/Sick Leave Payable		<u>37,511.96</u>
Total Current Liabilities		38,818.46
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		38,818.46
Capital		
Opening Balance Equity		486,166.38
Retained Earnings		(269,934.36)
Net Income		<u>24,916.89</u>
Total Capital		<u>241,148.91</u>
Total Liabilities & Capital		<u>\$ 279,967.37</u>

NV League of Cities Municipalities
Income Statement
For the Six Months Ending December 31, 2012

	Current Month		Year to Date	
Revenues				
Member Cities Dues	\$ 17,889.80	18.14	\$ 163,268.72	49.66
Affiliate Members Dues	0.00	0.00	13,863.60	4.22
Interest Money Market Res Acct	1.04	0.00	6.20	0.00
Interest Wells Fargo Investing	0.85	0.00	5.17	0.00
Conference Registration Fees	0.00	0.00	10,790.00	3.28
Conference Sponsor Fees	0.00	0.00	53,000.00	16.12
Conference Exhibitors Fees	0.00	0.00	1,500.00	0.46
Conference Golf	0.00	0.00	845.00	0.26
Conference POWER Registrations	0.00	0.00	1,755.00	0.53
Spouse/Guest Conf Registration	0.00	0.00	680.00	0.21
Conference Raffles	0.00	0.00	685.00	0.21
Admin. - Hospital Health Plan	80,537.71	81.67	80,537.71	24.50
Admin. - Vision Service Plan	54.00	0.05	54.00	0.02
Admin. - Dental Coverage Plan	0.00	0.00	1,381.37	0.42
Admin. - Life Insurance Plan	124.94	0.13	390.32	0.12
	<u>98,608.34</u>	<u>100.00</u>	<u>328,762.09</u>	<u>100.00</u>
Total Revenues				
Cost of Sales				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Cost of Sales				
	<u>98,608.34</u>	<u>100.00</u>	<u>328,762.09</u>	<u>100.00</u>
Gross Profit				
Expenses				
Salaries/Wages-Executive Dir.	8,973.76	9.10	53,842.54	16.38
Salaries/Wages-Executive Asst.	1,796.03	1.82	21,552.36	6.56
Salaries - Contract Buy Out	59,000.00	59.83	118,000.00	35.89
FICA Taxes Expense	4,184.18	4.24	8,508.63	2.59
Medicare Taxes Expense	1,044.95	1.06	2,866.54	0.87
FUTA Taxes Expense	42.00	0.04	42.00	0.01
SUTA Taxes Expense	161.40	0.16	168.94	0.05
Workers' Compensation Expense	0.00	0.00	134.25	0.04
Employee Retirement Program	2,605.11	2.64	17,179.54	5.23
Employee Health Insurance	0.00	0.00	13,544.83	4.12
Employee Vision Insurance	0.00	0.00	236.38	0.07
Employee Dental Insurance	0.00	0.00	1,094.00	0.33
Employee Life Insurance	24.22	0.02	96.88	0.03
Employee Disability Insurance	154.05	0.16	924.30	0.28
Contract Lobbyist	0.00	0.00	2,000.00	0.61
Financial Services	1,000.00	1.01	5,500.00	1.67
Office Lease	1,800.00	1.83	6,500.00	1.98
Utilities	311.19	0.32	1,225.34	0.37
Service Contracts	145.00	0.15	870.00	0.26
Liability Insurance	131.59	0.13	789.54	0.24
Personal Property Taxes	40.45	0.04	40.45	0.01
Bank Service Charges	150.72	0.15	795.95	0.24
Miscellaneous Office Expenses	486.00	0.49	486.00	0.15

NV League of Cities Municipalities
Income Statement
For the Six Months Ending December 31, 2012

	Current Month		Year to Date	
Telephone Expense	394.43	0.40	2,468.57	0.75
Postage Expense	0.00	0.00	237.50	0.07
Printing Expenses	276.00	0.28	276.00	0.08
Office Supplies Expenses	415.59	0.42	911.18	0.28
Copy Machine Lease	0.00	0.00	1,907.12	0.58
Internet Access	(4.20)	(0.00)	265.87	0.08
Maintenance & Services	0.00	0.00	60.00	0.02
Dues & Memberships	0.00	0.00	(681.25)	(0.21)
Subscriptions	0.00	0.00	88.00	0.03
Auto Expense - Executive Dir.	500.00	0.51	2,500.00	0.76
Consulting Fees	0.00	0.00	2,094.85	0.64
Computer Service & Maintenance	95.00	0.10	332.50	0.10
Website Expenses	(22.11)	(0.02)	94.63	0.03
Youth Award Expenses	0.00	0.00	34.60	0.01
Printing	40.00	0.04	94.00	0.03
Public Relations	0.00	0.00	43.44	0.01
Public Relations	2,338.04	2.37	2,579.96	0.78
Conference Meals	0.00	0.00	15,342.30	4.67
Speaker Expenses	0.00	0.00	1,340.15	0.41
Facilities Expense	0.00	0.00	515.00	0.16
Gifts & Awards	0.00	0.00	1,806.09	0.55
Supplies & Badges	0.00	0.00	477.88	0.15
Postage	0.00	0.00	7.05	0.00
President's Expenses	0.00	0.00	846.15	0.26
Executive Board Expenses	0.00	0.00	22.68	0.01
Printed & Reference Materials	0.00	0.00	84.00	0.03
Meeting Expenses	0.00	0.00	476.69	0.14
Executive Director Travel	(1,387.07)	(1.41)	8,289.58	2.52
Executive Asst. Travel	0.00	0.00	4,232.59	1.29
Other Travel	0.00	0.00	699.60	0.21
	<hr/>		<hr/>	
Total Expenses	84,696.33	85.89	303,845.20	92.42
	<hr/>		<hr/>	
Net Income	\$ 13,912.01	14.11	\$ 24,916.89	7.58
	<hr/>		<hr/>	

NV League of Cities Municipalities
Income Statement
Compared with Budget
For the Six Months Ending December 31, 2012

	Budget	Year to Date Actual	Year to Date Variance
Revenues			
Membership Dues	\$ 190,332.12	\$ 177,132.32	(13,199.80)
Reserve Transfer	0.00	0.00	0.00
Interest Income	250.00	11.37	(238.63)
Annual Conference Income	45,000.00	69,255.00	24,255.00
Ins. Administration Income	63,274.75	82,363.40	19,088.65
Deferred Comp. Administration	0.00	0.00	0.00
Special Events	0.00	0.00	0.00
Total Revenues	298,856.87	328,762.09	29,905.22
Expenses			
Salaries & Wages	157,332.76	193,394.90	36,062.14
Payroll Expenses	94,399.66	44,796.29	(49,603.37)
Contract Lobbyist	35,000.00	2,000.00	(33,000.00)
Financial Services	6,000.00	5,500.00	(500.00)
Office Expenses	20,600.00	10,707.28	(9,892.72)
Office Operations	18,000.00	6,126.24	(11,873.76)
General Expenses	15,000.00	(593.25)	(15,593.25)
Capital Outlay	1,000.00	0.00	(1,000.00)
Automobile Expenses	6,000.00	2,500.00	(3,500.00)
Consulting Fees	5,000.00	2,094.85	(2,905.15)
Technology Expenses	7,500.00	427.13	(7,072.87)
Youth Award Program	2,000.00	34.60	(1,965.40)
Insurance Administration Expen	2,000.00	137.44	(1,862.56)
Travel Expenses	26,500.00	13,221.77	(13,278.23)
Deferred Comp. Admin. Expenses	2,000.00	0.00	(2,000.00)
Public Relations	3,000.00	2,579.96	(420.04)
Annual Conference Expenses	32,000.00	19,488.47	(12,511.53)
President's Expenses	3,000.00	846.15	(2,153.85)
Executive Board Expenses	2,500.00	22.68	(2,477.32)
Legislative Expenses	10,000.00	560.69	(9,439.31)
General Meeting Expenses	2,000.00	0.00	(2,000.00)
Research and Studies	5,000.00	0.00	(5,000.00)
Total Expenses	455,832.42	303,845.20	(151,987.22)
Contingency Fund	13,753.97	0.00	(13,753.97)
Net Income	(\$ 170,729.52)	\$ 24,916.89	\$ 195,646.41

NV League of Cities Municipalities
Income Statement
Compared with Budget
For the Six Months Ending December 31, 2012

	Budget	Year to Date Actual	Year to Date Variance
Revenues			
Membership Dues	\$ 190,332.12		
Member Cities Dues		163,268.72	
Corporate Members Dues			
Affiliate Members Dues		13,863.60	
TOTAL Membership Dues	190,332.12	177,132.32	(13,199.80)
Reserve Transfer			0.00
Interest Income	250.00		
Interest Money Market Res Acct		6.20	
Int. Local Gov't Investment			
Interest PayPal Money Market			
Interest Wells Fargo Investing		5.17	
TOTAL Interest Income	250.00	11.37	(238.63)
Annual Conference Income	45,000.00		
Conference Registration Fees		10,790.00	
Conference Sponsor Fees		53,000.00	
Conference Exhibitors Fees		1,500.00	
Conference Golf		845.00	
Conference POWER Registrations		1,755.00	
Conference Spouse/Guest Registrations		680.00	
Conference Child Registrations			
Conference Raffles		685.00	
Conference Misc. Income			
TOTAL Annual Conference Income	45,000.00	69,255.00	24,255.00
Ins. Administration Income	63,274.75		
Admin. - Hospital Health Plan		80,537.71	
Admin. - Vision Service Plan		54.00	
Admin. - Dental Coverage Plan		1,381.37	
Admin. - Life Insurance Plan		390.32	
TOTAL Insurance Administration Income	63,274.75	82,363.40	19,088.65
Deferred Comp. Administration	0.00	0.00	0.00
Special Events	0.00	0.00	0.00
TOTAL Revenues	298,856.87	328,762.09	29,905.22
Expenses			
Salaries & Wages	157,332.76		
Salaries/Wages-Executive Dir.		53,842.54	
Salaries/Wages-Executive Asst.		21,552.36	
Salaries/Contract Buy-Out		118,000.00	

NV League of Cities Municipalities
Income Statement
Compared with Budget
For the Six Months Ending December 31, 2012

	Budget	Year to Date Actual	Year to Date Variance
TOTAL Salaries & Wages	157,332.76	193,394.90	36,062.14
Payroll Expenses	94,399.66		
FICA Taxes Expense		8,508.63	
Medicare Taxes Expense		2,866.54	
FUTA Taxes Expense		42.00	
SUTA Taxes Expense		168.94	
Workers' Compensation Expense		134.25	
Employee Retirement Program		17,179.54	
Employee Health Insurance		13,544.83	
Employee Vision Insurance		236.38	
Employee Dental Insurance		1,094.00	
Employee Life Insurance		96.88	
Employee Disability Insurance		924.30	
TOTAL Payroll Expenses	94,399.66	44,796.29	(49,603.37)
Contract Lobbyist	35,000.00	2,000.00	(33,000.00)
Financial Services	6,000.00	5,500.00	(500.00)
Office Expenses	20,600.00		
Office Lease		6,500.00	
Utilities		1,225.34	
Service Contracts		870.00	
Maintenance Supplies			
Liability Insurance		789.54	
Personal Property Taxes		40.45	
Bank Service Charges		795.95	
Miscellaneous Office Expenses		486.00	
TOTAL Office Expenses	20,600.00	10,707.28	(9,892.72)
Office Operations	18,000.00		
Telephone Expense		2,468.57	
Postage Expense		237.50	
Printing Expense		276.00	
Office Supplies Expenses		911.18	
Legal & Accounting Services			
Copy Machine Lease		1,907.12	
Internet Access		265.87	
Maintenance & Services		60.00	
Misc. Operations Expenses			
TOTAL Office Operations	18,000.00	6,126.24	(11,873.76)
General Expenses	15,000.00		
Dues & Memberships		(681.25)	
Subscriptions		88.00	
Printed & Reference Materials			
Misc. General Expenses			

NV League of Cities Municipalities
Income Statement
Compared with Budget
For the Six Months Ending December 31, 2012

	Budget	Year to Date Actual	Year to Date Variance
TOTAL General Expenses	15,000.00	(593.25)	(15,593.25)
Capital Outlay	1,000.00	0.00	(1,000.00)
Automobile Expenses	6,000.00		
Auto Expense - Executive Dir.		2,500.00	
TOTAL Automobile Expenses	6,000.00	2,500.00	(3,500.00)
Consulting Fees	5,000.00	2,094.85	(2,905.15)
Technology Expenses	7,500.00		
Computer Software			
Computer Service & Maintenance		332.50	
Hardware & Up-Grades			
Website Expenses		94.63	
Telephone System Maintenance			
TOTAL Technology Expenses	7,500.00	427.13	(7,072.87)
Youth Award Program	2,000.00		
Youth Award Expenses		34.60	
Scholarship Program			
TOTAL Youth Award Program	2,000.00	34.60	(1,965.40)
Insurance Administration Expenses	2,000.00		
Printing		94.00	
Meeting Expenses			
Insurance Licenses Fees			
Public Relations		43.44	
Misc. Ins. Administration Expense			
TOTAL Insurance Administration Expenses	2,000.00	137.44	(1,862.56)
Deferred Comp. Admin. Expenses	2,000.00		
Meeting Expenses			
Public Relations			
TOTAL Deferred Comp. Admin. Expenses	2,000.00	0.00	(2,000.00)
Public Relations	3,000.00	2,579.96	(420.04)
Annual Conference Expenses	32,000.00		
Conference Meals		15,342.30	
Entertainment			
Speaker Expenses		1,340.15	
Facilities Expense		515.00	
Gifts & Awards		1,806.09	
Printing			
Supplies & Badges		477.88	
Golf Expenses			
Postage		7.05	

NV League of Cities Municipalities
Income Statement
Compared with Budget
For the Six Months Ending December 31, 2012

	Budget	Year to Date Actual	Year to Date Variance
POWER Expenses			
Complementary Registrations			
Other Conference Expenses			
TOTAL Annual Conference Expenses	32,000.00	19,488.47	(12,511.53)
Special Events Expenses	0.00	0.00	0.00
President's Expenses	3,000.00	846.15	(2,153.85)
Executive Board Expenses	2,500.00	22.68	(2,477.32)
Legislative Expenses	10,000.00		
Public Relations			
Printed & Reference Materials		84.00	
Supplies			
Meeting Expenses		476.69	
Misc. Legislative Expenses			
TOTAL Legislative Expenses	10,000.00	560.69	(9,439.31)
General Meeting Expenses	2,000.00		
Facility Rental			
Refreshment Expenses			
Misc. General Meeting Expenses			
TOTAL General Meeting Expenses	2,000.00	0.00	(2,000.00)
Research and Studies	5,000.00	0.00	(5,000.00)
Travel Expenses	26,500.00		
Executive Director Travel		8,289.58	
Executive Asst. Travel		4,232.59	
Other Travel Expenses		699.60	
TOTAL Travel Expenses	26,500.00	13,221.77	(13,278.23)
Subtotal Expenses	455,832.42	303,845.20	(151,987.22)
Contingency Fund	13,674.97	0.00	(13,674.97)
Net Income	(\$ 170,650.52)	\$ 24,916.89	\$ 195,567.41

NV League of Cities Municipalities
General Ledger Trial Balance
As of Dec 31, 2012

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
1010	Wells Fargo Checking Admin.	21,459.53	
1011	Wells Fargo M/M PR Accruals	24,632.54	
1012	Wells Fargo Investing Account	102,810.38	
1014	PayPal Cash Account	5,436.40	
1080	Petty Cash	500.00	
1100	Accounts Receivable	30,042.24	
1112	A/R - St. Mary's Commission	80,537.71	
1113	A/R - Wells Fargo Corp. Card	1,253.19	
1380	Prepaid	500.00	
1390	Prepaid Deposits	310.00	
1391	Prepaid Travel	534.50	
1392	Prepaid Insurance	919.16	
1394	Prepaid Disability Insurance	484.81	
1550.01	Fixed Assets - Library	6,300.00	
1550.02	Depreciation Fixed Assets Libr		6,300.00
1580.01	Fixed Assets - Furniture/Fixt.	43,677.91	
1580.02	Depreciation - Furniture/Fixt.		33,131.00
2100.01	Federal Withholding Payable	0.01	
2100.02	Social Security Taxes Payable		0.01
2200	Accrued Retirement Payable		1,131.32
2201	Retirement Loans Payable		175.18
2300	Accrued Vac/Sick Leave Payable		37,511.96
3000	Opening Balance Equity		486,166.38
3900	Retained Earnings	269,934.36	
4100.01	Member Cities Dues		163,268.72
4100.03	Affiliate Members Dues		13,863.60
4300.01	Interest Money Market Res Acct		6.20
4300.04	Interest Wells Fargo Investing		5.17
4400.01	Conference Registration Fees		10,790.00
4400.02	Conference Sponsor Fees		53,000.00
4400.03	Conference Exhibitors Fees		1,500.00
4400.04	Conference Golf		845.00
4400.05	Conference POWER Registrations		1,755.00
4400.07	Spouse/Guest Conf Registration		680.00
4400.09	Conference Raffles		685.00
4500.01	Admin. - Hospital Health Plan		80,537.71
4500.02	Admin. - Vision Service Plan		54.00
4500.03	Admin. - Dental Coverage Plan		1,381.37
4500.04	Admin. - Life Insurance Plan		390.32
5110.01	Salaries/Wages-Executive Dir.	53,842.54	
5110.02	Salaries/Wages-Executive Asst.	21,552.36	
5110.04	Salaries - Contract Buy Out	118,000.00	
5130.01	FICA Taxes Expense	8,508.63	
5130.02	Medicare Taxes Expense	2,866.54	
5130.03	FUTA Taxes Expense	42.00	
5130.04	SUTA Taxes Expense	168.94	
5130.05	Workers' Compensation Expense	134.25	
5130.51	Employee Retirement Program	17,179.54	
5130.52	Employee Health Insurance	13,544.83	
5130.53	Employee Vision Insurance	236.38	
5130.54	Employee Dental Insurance	1,094.00	
5130.55	Employee Life Insurance	96.88	
5130.56	Employee Disability Insurance	924.30	
5170	Contract Lobbyist	2,000.00	
5190	Financial Services	5,500.00	
5200.01	Office Lease	6,500.00	
5200.02	Utilities	1,225.34	
5200.03	Service Contracts	870.00	
5200.05	Liability Insurance	789.54	

NV League of Cities Municipalities
 General Ledger Trial Balance
 As of Dec 31, 2012

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
5200.06	Personal Property Taxes	40.45	
5200.10	Bank Service Charges	795.95	
5200.15	Miscellaneous Office Expenses	486.00	
5230.01	Telephone Expense	2,468.57	
5230.02	Postage Expense	237.50	
5230.03	Printing Expenses	276.00	
5230.04	Office Supplies Expenses	911.18	
5230.07	Copy Machine Lease	1,907.12	
5230.08	Internet Access	265.87	
5230.09	Maintenance & Services	60.00	
5250.01	Dues & Memberships		681.25
5250.02	Subscriptions	88.00	
5280.01	Auto Expense - Executive Dir.	2,500.00	
5340	Consulting Fees	2,094.85	
5500.02	Computer Service & Maintenance	332.50	
5500.04	Website Expenses	94.63	
5520.01	Youth Award Expenses	34.60	
5530.02	Printing	94.00	
5530.05	Public Relations	43.44	
5580	Public Relations	2,579.96	
5600.02	Conference Meals	15,342.30	
5600.04	Speaker Expenses	1,340.15	
5600.05	Facilities Expense	515.00	
5600.06	Gifts & Awards	1,806.09	
5600.09	Supplies & Badges	477.88	
5600.11	Postage	7.05	
5700	President's Expenses	846.15	
5710	Executive Board Expenses	22.68	
5720.03	Printed & Reference Materials	84.00	
5720.06	Meeting Expenses	476.69	
5901	Executive Director Travel	8,289.58	
5902	Executive Asst. Travel	4,232.59	
5905	Other Travel	699.60	
	Total:	893,859.19	893,859.19

Nevada League of Cities and Municipalities Committee Assignments 2012-2013

Committee Title		Individual's Name	Entity Name
Bylaws	1	Steve Ross, Chair	Las Vegas
	2	Mark Wier	Mesquite
Staff	3	Emily Carter	West Wendover
Ted Olivas	4	Anita Wood	North Las Vegas
Javier Trujillo	5	Jeff James	Gardnerville Ranchos, GID
Cadence Matijevich	6	Mike Giles, Advisory Member	Lovelock
Credentials			
	1	Ted Olivas	Las Vegas
	2	Jeff James, Chair/Advisory Member	Gardnerville Ranchos, GID
	3	Peggy Leavitt	Boulder City
	4	Tim Hacker	North Las Vegas
	5	Jon Hickman	Ely
Nominating			
	1	Andy Hafen, Chair	Henderson
	2	Steve Ross	Las Vegas
	3	Emily Carter, Advisory Member	West Wendover
	4	Cliff Eklund	Carlin
	5		
Resolutions			
	1	Ricky Barlow	Las Vegas
	2	Jeff James, Advisory Member	Gardnerville Ranchos, GID
	3	Ken Tedford	Fallon
	4	Gerri Schroder, Chair	Henderson
	5	Joe Wolfe	Incline Village, GID
	6	Chris Johnson	Elko
Site Selection			
	1	Geno Martini, Chair	Sparks
	2	Peggy Leavitt	Boulder City
	3	Debra March, Advisory Member	Henderson
	4	Jeff James	Gardnerville Ranchos, GID
Youth Awards			
XXXX	1	Mike Giles, Chair	Lovelock
	2	Anita Wood, Advisory Member	North Las Vegas
	3	Di An Putman	Winnemucca
	4	Mike Darby	Town of Pahrump
	5	George Dini	Yerington

Public Official of the Year			
	1	Ken Tedford, Jr.	Fallon - 1999
	2	Ron Schmitt	Sparks - 2005
	2	Andy Hafen, Chair	Henderson - 2006
	3	Steve Ross	Las Vegas - 2012

Legislative	1	Cam Walker	Boulder City
	2	Vacant	Caliente
	3	Cliff Eklund	Carlin
	4	Curtis Calder	Elko
	5	Jim Alworth	Ely
	6	Bob Erickson	Fallon
	7	Curt Chaffin	Fernley
	8	Javier Trujillo	Henderson
	9	Ted Olivas	Las Vegas
	10	Mike Giles	Lovelock
	11	Mark Wier	Mesquite
	12	Anita Wood	No. Las Vegas
	13	Cadence Matijevich	Reno
	14	Joe Wolfe	Incline Village
	15	Jolene Supp	Wells
	16	Emily Carter	West Wendover
	17	Di An Putnam	Winnemucca
	18	Rita Evasovic	Yerington
	19	Linda Slater	Gardnerville
	20	Bob Spellberg	G'ville Ranchos, GID
	21	John Lafrano	Indian Hills, GID
	22	Bill Kohbarger	Town of Pahrump
	23	Geno Martini	Sparks

Board of Directors	1	Peggy Leavitt	Boulder City
	2	Ashley Moore	Caliente
	3	Cliff Eklund	Carlin
	4	Chris Johnson	Elko
	5	Jon Hickman	Ely
	6	Ken Tedford, Jr.	Fallon
	7	Vacant	Fernley
	8	Andy Hafen	Henderson
	9	Ricki Barlow	Las Vegas
	10	Betsy Fretwell, City Manager	Las Vegas
	11	Mike Giles	Lovelock
	12	Mark Wier	Mesquite
	13	Anita Wood	North Las Vegas
	14	Vacant	Reno
	15	Geno Martini	Sparks
	16	Kenny Huff	Wells
	17	Emily Carter	West Wendover
	18	Di An Putnam	Winnemucca
	19	George Dini	Yerington
	20	Linda Slater	Town of Gardnerville
	21	Jeff James	Gardnerville Ranchos, GID
	22	Joe Wolfe	Incline Village, GID
	23	Bill Eisele	Indian Hills, GID
	24	Bill Kohbarger, Town Manager	Town of Pahrump
	25	Vicky Parker	Town of Pahrump
Conference	1	Emily Carter, Chair	West Wendover
	2	Cindy Biskup	Mesquite
	3	Kenny Huff	Wells
	4	Shanell Owen	Elko
	5	Jeff James	Gardnerville Ranchos, GID
	6	Peggy Leavitt	Boulder City
	7	Anita Wood, Advisory Member	North Las Vegas
Council of Mayors			
		All Mayors	

Sponsorship			
	1	Mark Vincent, Chair	Las Vegas
	2	Richard Derrick	Henderson
	3	Robert Chisel	Reno
	4	Debra March, Advisory Member	Henderson



Committee of			
The Emeritus			
	1	Gene Brockman, Chair	Incline Village, GID
	2	Willis Swan	Fallon
	3	Mike Pacini	Boulder City
	4	Mike Franzoia	Elko
	5	Steve Ross, Advisory Member	Las Vegas

Membership			
	1	Mike Giles, Chair	Lovelock
	2	Debra March	Henderson
	3	Bill Dolan	Pahrump



2013 League BDR's

1. Depreciation of Assessed Valuation

Reducing the statutory rate of depreciation from 1.5% annually to .25% annually.

2. Revise requirements for publication of certain notices and reports to allow for publishing online instead of publication in a newspaper and Eliminate Requirements for Hard Copy Agenda/Back-Up Requests.

Currently numerous NRS provisions require that the City and other local governments publish certain notices and reports in a newspaper of general circulation within the area served by the local government. In many cases these reports and notices are lengthy and contained detailed information, requiring the local government to expend substantial sums of money to publish them in the newspaper. In these cases the requirement to publish the entire report be revised to publishing a summary, with a notice that the full report is available online and that a hard copy may be requested from the Clerk of the local government. Additionally, to allow for the provision of electronic copies of agendas and back-up materials in lieu of hard copy requirements.

3. Nevada Services Tax

Nevada's sales tax is dominantly goods-based, while the trend in sales since its adoption has been moving substantially toward services. This legislation calls for the study of a revenue-neutral shift toward service-based taxes.

4. Expand the penalties for "Theft" under NRS 205.0835 to include additional penalties for the theft of public property.

Local governments are currently experiencing a significant increase in the theft of public property, specifically metals such as copper, which can be sold at scrap metal dealers. Theft of items such as irrigation backflow prevention devices results in not just costs to replace the stolen items, but cost to repair damage such as flooding that occurs when devices such as this are removed. Increased penalties could include a minimum number of community service hours or other such service to the public.

5. Single Stream Recycling

Restricts the authority of associations of certain planned communities to regulate the storage and placement of containers for the collection of recyclable materials.

Assembly Joint Resolution #1
AJ R2
Reset Property or Sale
to allow legislators to address
the issue at hand

Requested
Additional Info
NAES
Follow up
Jeff Fertaine
NAES ED



Nevada Association of Counties Bill Draft Request Summary

The Nevada Association of Counties submitted five Bill Draft Requests (BDRs) for the 2013 Legislative Session. A summary of these BDRs is contained below.

BDR 173 Revises provisions governing the abatement of taxes. Under current law the Office of Economic Development (NRS 360.750 and NRS 360.755) and the State Office of Energy (NRS 701A.365) are empowered to grant tax abatements to applicants if certain statutory conditions are met. These agencies also have the authority to waive these requirements if they determine the action is necessary. The terms of the abatements regarding the amount of taxes to be abated and the length of time the taxes are to be abated are contained in statute. The taxes that the state agencies have the power to grant abatements for are taxes that local governments receive the revenue from. With the exception of facilities that generate electrical energy from geothermal sources, local governments have no input into the process. This BDR seeks to grant local governments the ability to help determine if tax abatements are to be granted and the terms of any particular abatement will be.

BDR 174

Revises provisions governing powers of local governments. Local Governments in Nevada have limited autonomy. Nevada is considered a "Dillon's Rule" state and therefore local governments may only exercise powers that are expressly granted to them by the Legislature. This limits local government's abilities to respond to changing or unusual circumstances. Many times a local government may not realize that they have a "Dillon's Rule" issue until the governing board attempts to enact an ordinance to deal with a particular situation or changed circumstances only to be told by the District or City Attorney that they do not have the authority to take the action. NACO agrees that local governments are political subdivisions of the State and are subject to the control and oversight of the Legislature. This BDR, if enacted, would provide local governments with functional home rule and provide the flexibility they need to respond to changing conditions. This bill would in no way lessen the oversight of local governments by the state Legislature nor would it invalidate or lessen a single one of the multitude of statutes that govern the operations of Nevada's Counties, Cities and Towns and define the powers delegated to them.

Functional
Home Rule

BDR 175

Revises provisions governing the membership of the Land Use Planning Advisory Committee. The State Land Use Planning Advisory Committee (SLUPAC) currently consists of a member from each of the seventeen counties that is appointed by the Governor from a list of names submitted by the various Boards of County Commissioners and Carson City Board of Supervisors. This BDR would clarify that a Board must only submit one name to the Governor for appointment. A Board may submit more than one name if they desire but must order them in order of preference if more than one name is submitted. This BDR also provides that the individual whose name was submitted, or the number one preference if more than one name was submitted, shall be deemed appointed if the Governor does not object prior to the first meeting of the SLUPAC following receipt of the nomination. The BDR also adds an ex-officio member of the Council to be appointed by NACO. Further, the BDR would exempt members of the Council from the provisions of Section 6 of NRS 232A.020 (prohibiting the Governor from appointing an individual to a committee that already serves on another Governor appointed committee).

BDR 255

Establishes dedicated funding sources for the provision of indigent defense services. The one governmental service that is mandated by the United States Constitution as well as the Nevada Constitution is the provision of counsel to indigent defendants. States were mandated to provide defense counsel by the United States Supreme Court in Gideon V. Wainwright (372 U.S. 335 (1963)).

The responsibility for carrying out this mandate in Nevada has been passed to the counties. Clark and Washoe Counties are required by statute to have a Public Defender's Office. The other counties may either create a Public Defenders' Office (which can be filled by contract) or use the office of the State Public Defender. Regardless of which method is used the fact is that the counties are responsible for the cost of providing defense counsel in indigent persons charged with criminal acts. Counties that opt to use the State Public Defender are assessed for the services that office provides. The instances and occurrences of when counsel must be provided have been expanded over the years by rulings of the United States Supreme Court. Bottom line is that the cost of providing indigent defense services continues to rise. This BDR seeks to establish a funding source to pay for the provision of defense counsel to indigents. The BDR would establish a 1/8th cents sales tax statewide to be retained in the county in which it was generated and could only be used for indigent defense services. Each count may enact an additional 1/8th cent sales tax. The receipts of this tax would go into a fund similar to the Indigent Accident Fund. Counties that had enacted the optional tax could apply to the fund for reimbursement for extraordinary indigent costs association with complex cases.

BDR 256

Provides for distribution of portion of revenue from special fuels tax to county or origin for construction and maintenance of county roads. Under current statute, all monies derived from the tax levied on special fuels (NRS 366.190) are retained by the state. Counties are responsible for the construction and maintenance of roads used by vehicles that operate on these special fuels. This BDR seeks to

Educate
Everyone is paying
Into that



Index

have twenty percent (20%) of the proceeds derived from this tax be retained by the county in which the special fuel was sold. This revenue could only be used by the counties for the construction or maintenance of roads.

Pahrump Fire - Rescue Service



Monthly Report Jan-13

Scott F. Lewis
Fire Chief

Department Responses:

Monthly Response Total:

	<u>January</u>
Fire:	110
EMS:	522
Total:	632

Response Type:

Fire Incident Type:

	Month
Fires (structures, vehicles, brush, etc.)	6
Rescue/MVAs/Medical Assists	39
Hazardous Conditions/No Fire:	3
Service Assignments:	42
Good Intent Calls:	7
False Calls(alarms & intentional)	13
Special Incidents (miscellaneous)	0
Total:	110

EMS Responses:

	Month
911 Responses	314
Interfacility Transf.	121
AMA:	87
Totals:	522
Civilian Fire Deaths:	0
Civilian Fire Injuries	0
Firefighter Injury	0
Other Public Servants:	0

Mutual Aid Provided:	1	(Inyo)
Mutual Aid Received:	0	

Apparatus and Facilities:

Apparatus Issues:

* All apparatus in service

Building Issues:

- * Station 1: Office Reconfiguration underway
- * Station 5: No changes.
- * Station 3: Prepared interior configuration for an upcoming proposal to the Town Board
- * Station 2: No changes.

Activities:

Completed:

- * **Former Assistant Fire Chief, Steve Duga, passed away. Career and volunteers attended and participated at his service.**
- * Fire Chief Lewis attended the funeral service for Mrs. Art Jones.
- * Chief Lewis spoke with representatives of the Baker to Vegas Run to coordinate
- * Annual ground ladder and aerial testing scheduled for the first week of Feb.
- * Two open positions were filled.
- * Fire Chief attended numerous meetings with Nye Planning, Buildings and Safety, VEA/Utility, DV Hospital, etc.

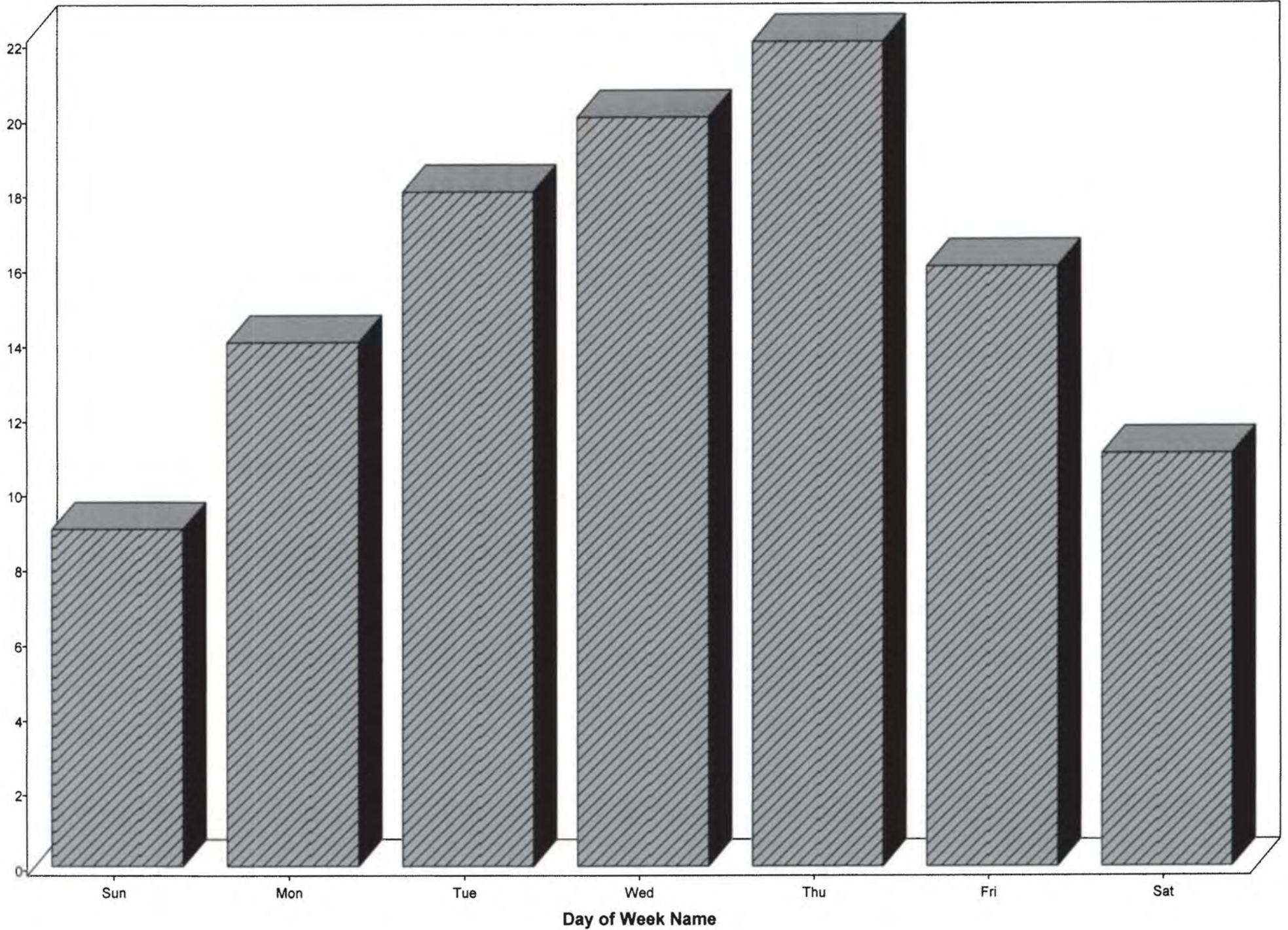
Upcoming:

- * Continue Pre-Fire Plans

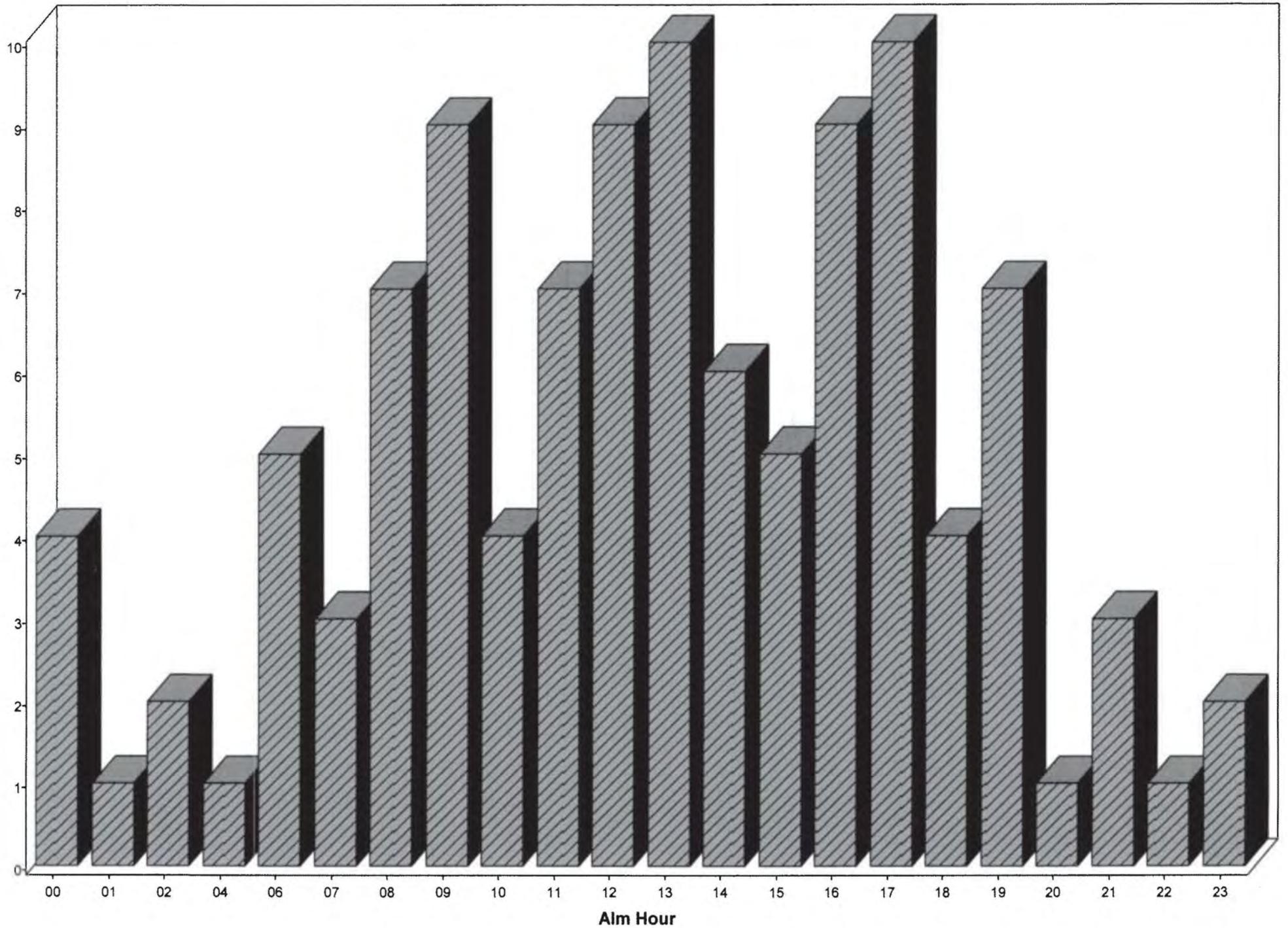
Miscellaneous:

- * The attached "Thank You" letter(s) were received.

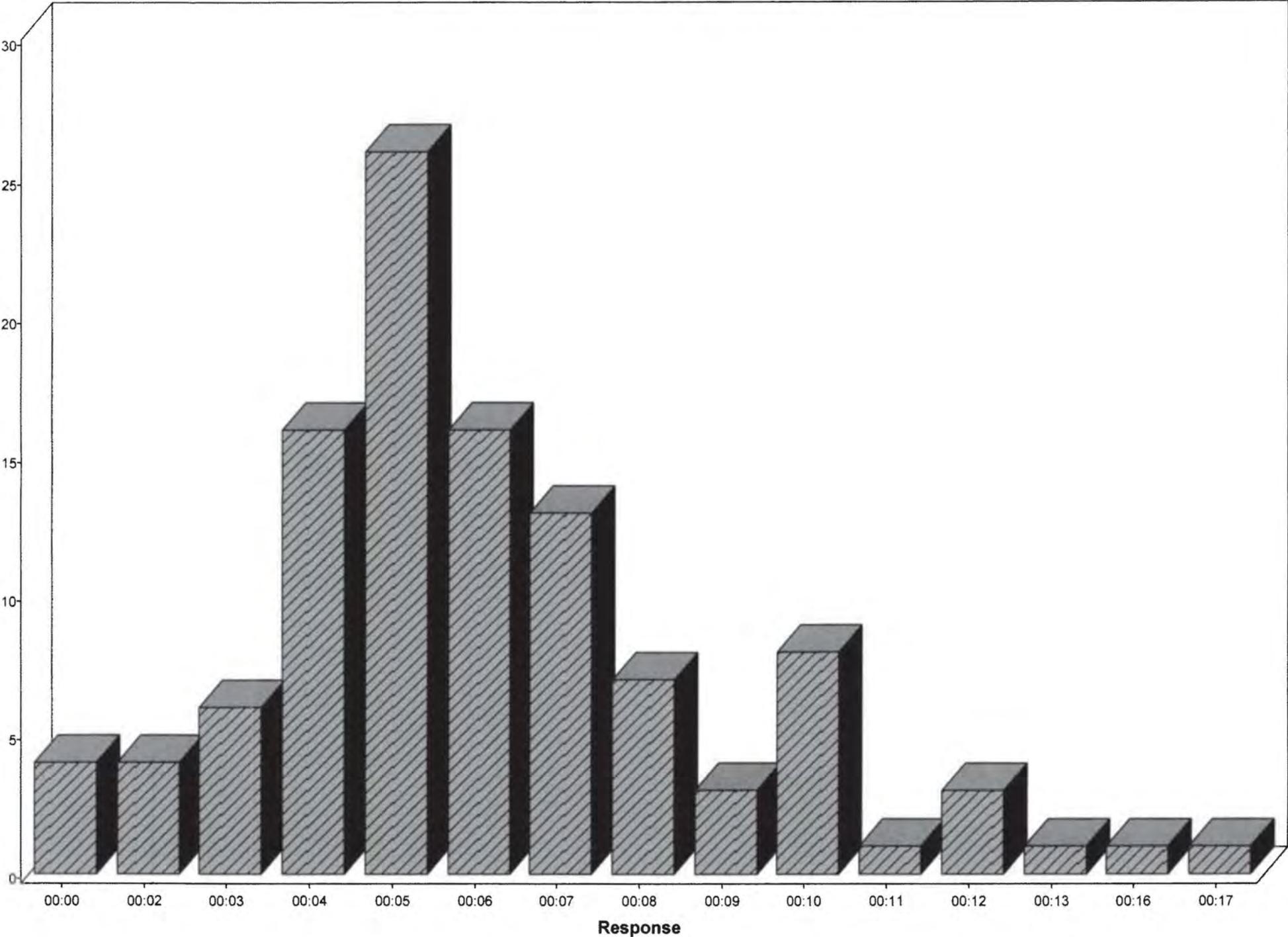
Incident Responses by Day of Week
Alarm Date Between {01/01/2013} And {01/31/2013}



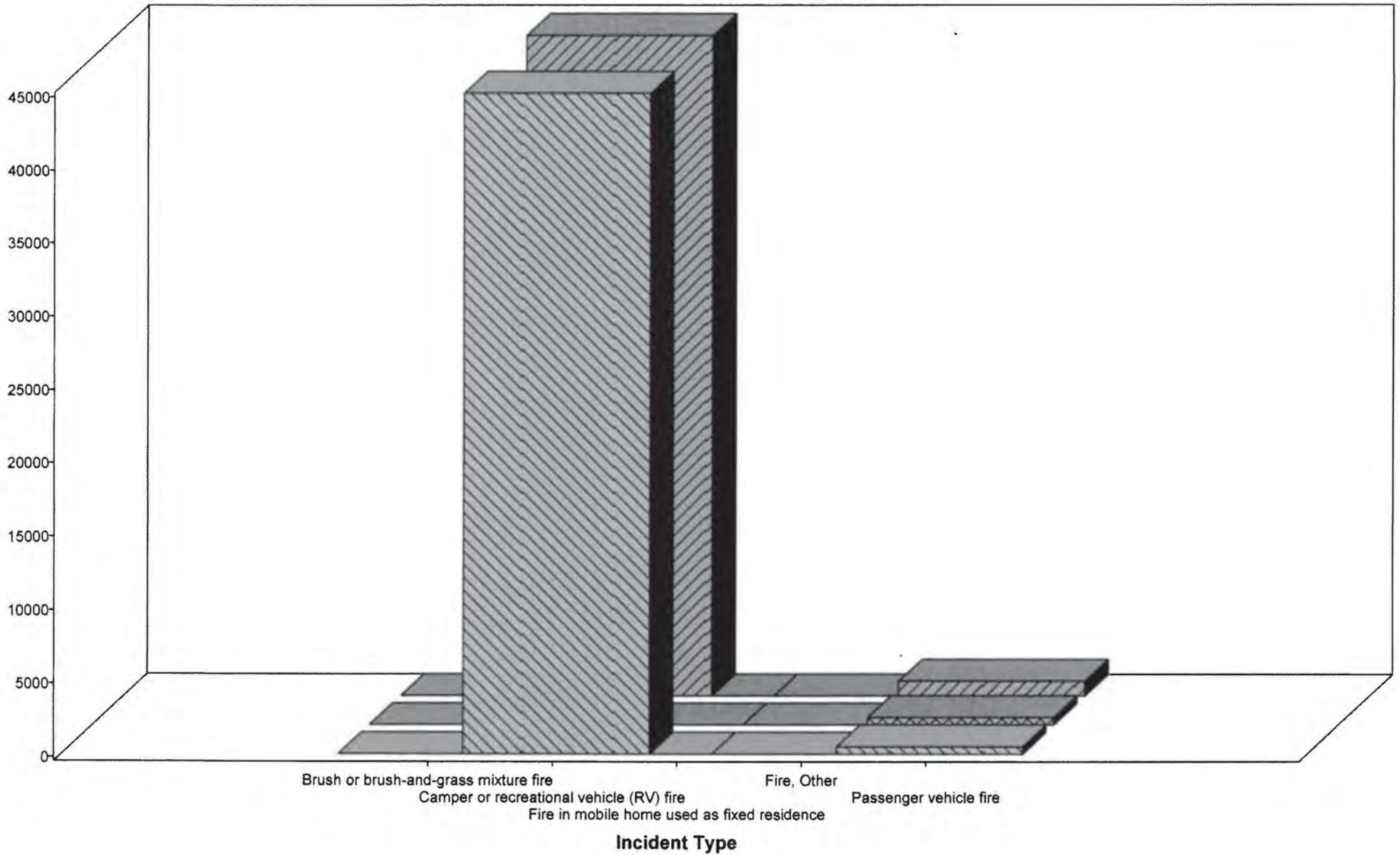
Count of Incidents by Alarm Hour
Alarm Date Between {01/01/2013} And {01/31/2013}



NFIRS Incidents by Response Time (in minutes)
Alarm Date Between {01/01/2013} And {01/31/2013}

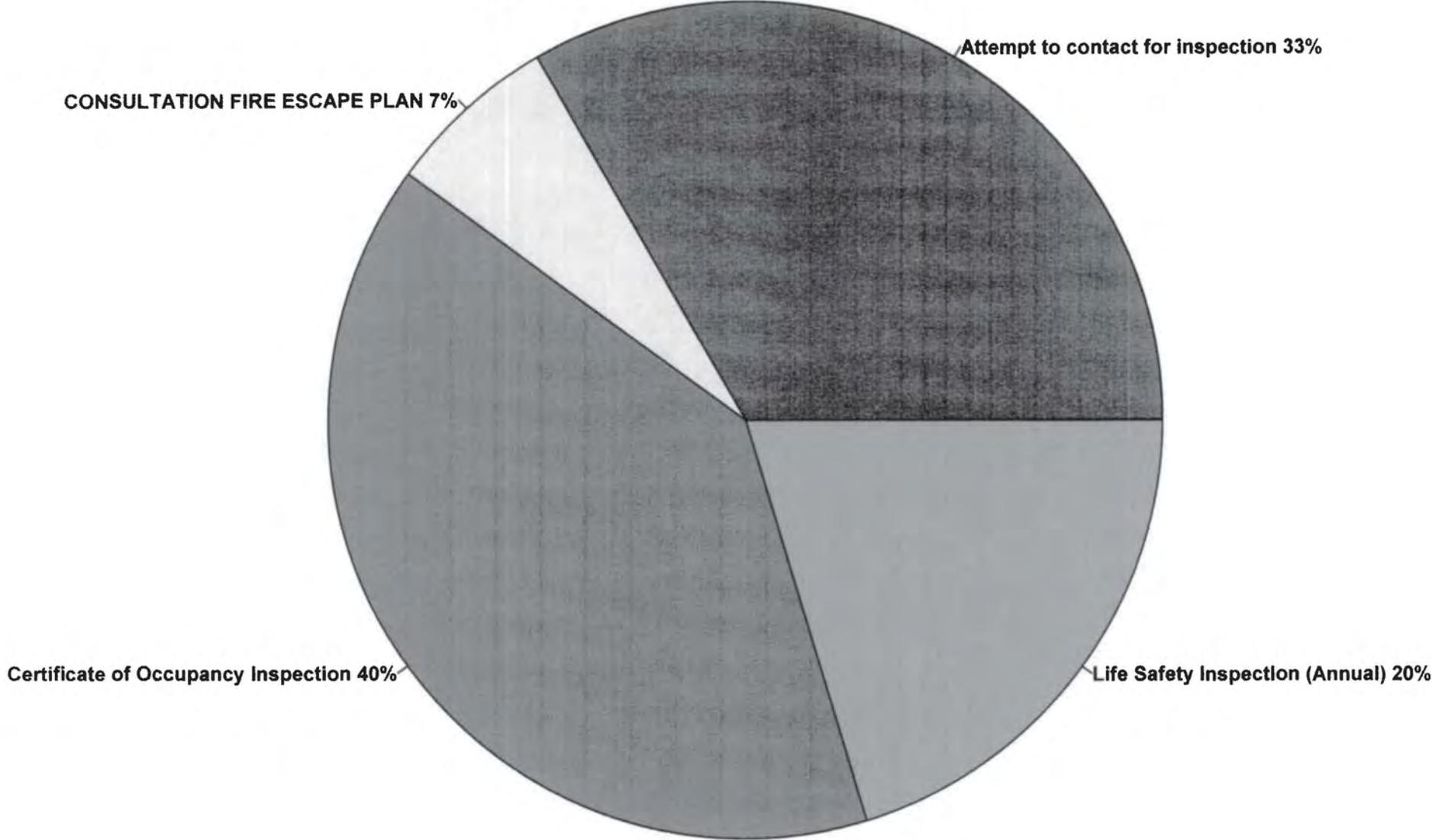


Fire Loss Analysis
 Alarm Date Between {01/01/2013} And {01/31/2013}



Value
 Loss
 Saved

Top 10 Inspection Types
Date Completed Between {01/01/2013} And {01/31/2013}



Dear Chief Lewis,

31 January 2012

I want to express my thanks to your department, especially to Dustin Knutson, Lt Perry and their crew. During Christmas morning, our smoke alarm, which is monitored by ADT kept malfunctioning. Of course, during this same time, my family and I were visiting family in Colorado. It is my understanding that your crew was dispatched to my house 3 times during Christmas morning to check on our house. When I was notified by ADT, I was able to tell them to disregard any more fire alarms until our return.

My family and I greatly appreciate the attention your firefighters showed and their quick responses. My neighbor (who was woken up by the alarm) told me that the firefighters were very professional and conducted as much as a thorough inspection as possible.

Thank you again to you and your crews for what you do!



Kenton J. Falerios
5881 Saddletree Rd
Pahrump, NV 89061

Member of the Southern Nye County Search & Rescue, and the Nye County Local Emergency Planning Committee

*Christmas Blessings
The West Gals*

*Thanks for your service!
We appreciate you.*

*Expressions
of Faith*

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BUILDINGS AND GROUNDS MANAGER REPORT

February 19, 2013

1. Community Center

- Replace light fixtures outside A&B entrance to light photo censor
- Replace bearing in heater fan

2. Fairgrounds

a) Soccer fields

- Dust control material sprayed 2/4/2013.

b) Roadways and parking lot

- Installation of parking bumpers are completed.
- Final walk through 2/11/2013.

3. Parks

a) Simkins Park

- General maintenance

b) Petrack Park

- C field switch gear is scheduled to ship out on 2//2013, with approx.3-4 days shipping. Should only take one week to pull wire and complete project.
- Weed spraying has begun.

c) Ian Deutch Park

- The reroof on snack bar #1 is complete.
- Staff has repair ceiling and counter tops in women's restrooms (snack bar #1).
- Spring baseball infield preparation has begun. Tryouts for little league 2/2/2013.
- Staff has striped parking lot and create handicap parking in front of T-ball fields.
- Soccer had a tournament Feb 2 big tournament (out town teams) big turnout.
- Staff added a sidewalk from T-ball fields to Passive Park parking lot.
- Weed spraying has begun.
- Assisted Little League in replacing the infield tuff on field #1.

d) Kellogg Park

- Staff has started pruning fungus out of mesquite trees.
- Working with Great Basin and Floyd's on a waterline and well improvements for north end of property/ GC Wallace?

e) Blosser Park

- Tree pruning is complete.
- General maintenance

4. TV Building

- TV stations have been working well.
- Need clarification on GWRC contract.
- Need meeting with Abe from Wave Direct on proposal TV tower.

5. Cemetery

a) Veterans' section

- General maintenance
- Need to pour curb around area

b) Public section

c) General maintenance.

d) Need to pour curb around are

BUILDINGS AND GROUNDS MANAGER REPORT

6. Meetings

a. Park and Recreation

- Meeting 2/20/13
- First allocation meeting of 2013 sports season (more teams this year)
- Movie night.
- Parks update/Kellogg/Fairgrounds.
- Park user fee. TB meeting ?.

b. Arena

- Meeting 2/27/13
- Arena reservations/ new youth club started very few weekends open.
- Working with two board members on new tractor specs.
- Board working on open arena use fees.

c. Veterans Memorial Advisory Board.

- Meeting 2/21/13
- Make improvements to multi-purpose building.
- Completing War memorial high priority.

7. P.V.F.S work request

a. Station # 1 / office remodel

- Add new 8ft wall in front hall with pass through window and door(**COMPLETED**).
- Remove existing 8 ft wall (**COMPLETED**)
- Patch and paint. (**COMPLETED**)
- Replace carpet in front offices. (**COMPLETED**)
- Need to strip and wax floors

b. Station # 3

- Great Basin started drilling well deeper today (\$ 4,120.00).

February 2013

February 2013							March 2013						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28			24	25	26	27	28	29	30
							31						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jan 27 - Feb 2	Jan 27	28	29	30	31	Feb 1	2
						8:30am 10:00am Bi-Weekly Economic Development Update Mtg (Nye Admin Office) - Pamela Webster	
Feb 3 - 9	3	4	5	6	7	8	9
		11:00am 1:00pm Hearing Town v County	9:00am 10:00am 9 AM Meeting Tom and Bill (VEA) - Rebecca 2:30pm 3:30pm Divisional Meetings (Town Manager Offi	6:00pm 7:30pm Rotary	10:00am 2:00pm Discuss Contour (Mountain Falls) - Ra 11:00am 12:00pm Ad Hoc Mtg (Admin office) - Pamela We	9:00am 9:30am B Dolan/T Bostwick 10:00am 1:00pm BLM	
Feb 10 - 16	10	11	12	13	14	15	16
		10:00am 10:30am B Dolan	9:00am 9:30am Utility Meeting 11:00am 12:00pm Ms. Dolan 2:00pm 3:00pm IAFF 7:00pm 11:00pm TB M	6:00pm 7:30pm Rotary 6:00pm 6:30pm Regional Planning Commission	7:00am 8:00am Tourism		
Feb 17 - 23	17	18	19	20	21	22	23
		Holiday	9:30am 10:00am City Managers Conference Call (229 2:30pm 3:30pm Divisional Meeting (Town Manager Offi	10:00am 11:00am Dark Angel 6:00pm 7:30pm Rotary	9:30am 10:30am Congressman Horsford 3:00pm 3:30pm Indoor Pool	8:30am 10:00am Bi-Weekly Economic Development Update Mtg (Pahrump Admin-Teleconferen	
Feb 24 - Mar 2	24	25	26	27	28	Mar 1	2
		10:00am 10:30am B Dolan 4:00pm 5:00pm Nevada Outreach (NOTO)	9:00am 10:00am Pre-Development M 10:00am 11:00am Bill Kohbarger Pahrump 7:00pm 11:00pm TB Meeting (County Co	10:00am 10:30am Tonya Brum 6:00pm 7:30pm Rotary	9:00am 10:00am LEPC 11:00am 12:00pm Ad Hoc Mtg (Admin office) - Pamela Webster 2:00pm 2:30pm IAFF JS		

March 2013

March 2013							April 2013						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Feb 24	25	26	27	28	Mar 1	2
2/24 - 3/1							
	3	4	5	6	7	8	9
3/3 - 8		10:00am 3:00pm Joint POOL/PACT Executive Committee (POOL Building 2nd floor co	9:00am 10:00am 9 AM Meeting Tom and Bil 12:00pm 1:00pm Wendy B 2:30pm 3:30pm Divisio	6:00pm 7:30pm Rotary	11:00am 12:00pm Ad Hoc Mtg (Admin office) - Pamela Webster	8:30am 10:00am Bi-Weekly Economic Development Update Mtg (Pahrump Admin-Tel	
	10	11	12	13	14	15	16
3/10 - 15		10:00am 10:30am B Dolan	9:00am 9:30am Utility Meeting 7:00pm 11:00pm TB Meeting (County Complex)	6:00pm 7:30pm Rotary 6:00pm 6:30pm Regional Planning Commission	7:00am 8:00am Tourism		
	17	18	19	20	21	22	23
3/17 - 22			9:30am 10:00am City Managers Conference Call (229 2:30pm 3:30pm Divisional Meeting (6:00pm 7:30pm Rotary	11:00am 12:00pm Ad Hoc Mtg (Admin office) - Pamela Webster	8:30am 10:00am Bi-Weekly Economic Development Update Mtg (Pahrump Admin-Tel	
	24	25	26	27	28	29	30
3/24 - 29		10:00am 10:30am B Dolan 4:00pm 5:00pm Nevada Outreach (NOTO)	7:00pm 11:00pm TB Meeting (County Complex)	6:00pm 7:30pm Rotary			
	31	Apr 1	2	3	4	5	6
3/31 - 4/5							

