

PAHRUMP TOWN BOARD AGENDA

Vicky Parker Chair	Harley Kulkin Vice-Chair	Tom Waters Clerk	Mike Darby Member
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NOTICE TO MEMBERS OF THE AUDIENCE

The Pahrump Town Board meets the second and fourth Tuesday of each month at 7:00 PM in the Nye County Building, 2100 E. Walt Williams Drive. Agendas are available at the Town Office on the Thursday prior to each Board meeting and are posted on the Town website at www.pahrumpnv.org

BOARD MEMBER	PHONE	EMAIL	TERM EXPIRES
			DECEMBER 31
Vicky Parker	764-8809	vparker@pahrumpnv.org	2012
Harley Kulkin	727-1525	hkulkin@pahrumpnv.org	2014
Dr. Tom Waters	764-0949	twaters@pahrumpnv.org	2014
Mike Darby	764-0751	mdarby@pahrumpnv.org	2012

NOTE: Town Board agendas will be posted online at www.pahrumpnv.org.

There may be a quorum of Pahrump Advisory Board members present at Town Board meetings.

TOWN OF PAHRUMP MISSION STATEMENT

“Our mission is to balance our history as a rural community with our need to provide appropriate and sustainable services to our citizens and those who visit our community. We will do this by demonstrating honest, responsive leadership and partnering, when appropriate, to augment our resources.”

SPECIAL NOTE: Any member of the public who is disabled and requires accommodation, assistance or a wireless microphone at this meeting is requested to notify the Pahrump Town Office in writing or call 775-727-5107, prior to the meeting. Assisted listening device is available at Town Board Meetings upon request with 24 hour advance notice.

"Audience members and speakers may not use provocative, rude, obnoxious, abusive, inflammatory, slanderous, or offensive comments. Any person who makes such remarks or otherwise disrupts the meeting with loud outbursts, shouting, threats or other disruptive behavior will be warned by the Chair that his or her behavior is unacceptable. If after receiving a warning, any person persists in disrupting the meeting, the Chair shall order that person to leave and may utilize law enforcement to enforce that order. These rules are specifically permitted under Nevada Open Meeting Law and do not violate anyone's constitutional rights."

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
November 13, 2012
AGENDA**

- 1. Call to Order, Moment of Silence, and Pledge of Allegiance.**
- 2. Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
- 3. Announcements** (Non-Action Item)
- 4. Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS 241.020(2)(c)(3). (Non-Action Item)
- 5. Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. Action – Approval of Town Vouchers.
 - b. Action – Approval of Town Board meeting minutes for October 23, 2012 and October 25, 2012.
 - c. Action – Approval to Authorize the Signing Committee to approve the Accounts Payable for November 27, 2012 and December 25, 2012 due to the cancellation of the November 27, 2012 and December 25, 2102 Town Board meeting.
- 6. Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
- 7. Closed Session(s).**
 - a. **Discussion and Possible Decision** regarding a Closed Session pursuant to NRS 288.220 for purposes of conferring with the Town’s Management Representatives Regarding Labor Negotiations. (For Possible Action)
- 8. Future Meetings/Workshops: Date, Time and Location** (Non-Action Item)
- 9. Town Manager’s report.** (Non-Action Item)
- 10. Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3). (Non-Action Item)
- 11. Adjournment**

A quorum of Advisory Board members may be present at any Town Board meeting but they will not take any formal action. *Any member of the public, who wishes to speak during public comment on any item, will be limited to three (03) minutes. Items may be taken out of order. Items may be combined. Items may be pulled or removed from the agenda at any time.* Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, and CHAMBER OF COMMERCE

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/14/2012	<u>DATE OF DESIRED BOARD MEETING</u> 11/13/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Discussion and Possible Decision regarding Moving the Order of or Deleting an
Agenda Item(s).

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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Announcements

November 13, 2012

- The following advisory boards are currently scheduled to meet in the 'A' Room of the Bob Ruud Community Center:
 - Veterans' Memorial AB on November 15th at 6:00pm
 - Parks & Recreation AB on November 21st at 6:30pm
 - PTCC on December 6th at 8:00am

- The following advisory boards are currently scheduled to meet in Town Annex:
 - Arena AB on November 15th at 7:00pm
 - Public Lands AB on December 4th at 7:00pm
 - Nuclear Waste and Environmental AB on December 7th at 1:00pm
 - Youth Advisory Board on December 12th at 2:30pm

- The Breast Cancer Support Group will meet November 16th from 11:00am – 12:30pm at the Nathan Adelson Hospice.

- The Social Security Administration will be in the 'A' and 'B' Rooms of the Bob Ruud Community Center on November 27th from 9am-11am.

- Nye Communities Coalition will be hosting the annual Community Thanksgiving event on Thanksgiving, November 22nd, at 1pm to 4pm at the NyeCC Building on Wilson.

AGENDA ITEM REQUEST

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<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2012	<u>DATE OF DESIRED BOARD MEETING</u> 11/13/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Public/Board/Staff Comment

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Citizens, Town Board, & Staff

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2012	<u>DATE OF DESIRED BOARD MEETING</u> 11/13/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Approval of Town Board Meeting Minutes for October 23, 2012 and October 25, 2012

CONSENT AGENDA Item 5b.
If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached Town Board Meeting Minutes for October 23, 2012 and October 25, 2012.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u>	<u><i>Pahrump Town Board</i></u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107</u>
Mailing Address	Telephone Number

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
October 23, 2012
MINUTES**

PRESENT:

Town Board:

Vicky Parker
Dr. Tom Waters
Mike Darby

Staff:

Bill Kohbarger, Town Manager
Scott Lewis, Fire Chief
Samantha Carns, Executive Assistant

ABSENT:

Town Board:

Harley Kulkin

1. Call to Order, Moment of Silence, and Pledge of Allegiance.

Vicky Parker called the meeting to order.

Tom Waters led in the moment of silence and Pledge of Allegiance.

2. Discussion and Possible Decision regarding Moving the Order of or Deleting an Agenda Item(s).

Mrs. Parker asked to pull item '7c' on the consent agenda for separate discussion.

3. Presentation(s) by William A. Kohbarger, Town Manager on the 2012 Fall Festival.

Mrs. Parker thanked Mr. Kohbarger for doing his great work on the Fall Festival.

Mr. Kohbarger explained the process which initiated the Town picking up the Fall Festival. He said everything was so incredible thanks to the group of people who worked so hard to put the Festival together. He expressed his deep appreciation for everything these individuals did.

He showed a slideshow of photos which were taken from the Festival by Melina Dury, Andy Sposato, and Horace Langford. He presented each of the shining volunteers, organizations, and staff members with a plaque for appreciation of their efforts.

The Board thanked each of these individuals and groups for their efforts and hard work.

Dr. Waters thanked Mr. Kohbarger for his work and the Town Board proceeded to present him with a plaque of his own.

4. Presentation(s) by William A. Kohbarger, Town Manager on the Contour Project.

Mr. Kohbarger updated on the current state of the Adventure Springs project from Contour Entertainment. He detailed this information with the aid of preliminary draft drawings of the Phases the project may go through.

Dr. Waters stated he had previously been asked the question of where the location would be, and he had responded the location was not by any means finalized.

He said as they had approved the BDR with the aid of Governor List for public private partnership, he felt the project would not be done if that BDR was not approved because they needed the aid this legislation could provide to proceed with the project.

Mr. Darby thanked Mr. Kohbarger for sharing his presentation and information with the Board and the Public.

Mrs. Parker thanked Mr. Kohbarger.

5. Announcements

Announcements were read by Dr. Waters

Mrs. Parker announced the PDOP Pumpkin Days was looking for donations of water for their event.

John Pawlak announced the 5th Annual Fire Fighters' Bizarre in Tecopa on October 27th and 28th. He also announced the Shoshone Old West Days would take place on November 2nd, 3rd, and 4th.

6. Public/Board/Staff Comment

Public comment was heard.

Dr. Waters responded to a comment concerning overrunning water from the Water Falls at Calvada Boulevard. He clarified this was an issue with the County and they had previously fixed this problem but it needed to be checked into again because for some reason the water was again running across the roadway. Mr. Darby apologized for his attire due to circumstances with his horses which did not permit him to change from his work apparel.

Chief Lewis stated he and Mr. Kohbarger had submitted a grant request a few months prior which had just been approved so they could purchase hydraulic cots and stair chairs.

Mr. Kohbarger said the relationship between the Town and the Fire Fighters Union had started to get better and he thanked the IAFF for making that step towards having better communications and working better with the Town.

Mr. Kohbarger spoke of a goal issued by the Town Board concerning the Fair Grounds. He spoke of a grant they requested and let the town Board know they did receive \$30,000 out of a \$198,000 opportunity due to the red tape concerning the Tortoise Habitat and permitting requirements on County and state levels. He continued to give a brief update on the grant information. He said as they were moving forward, they should be able to receive all possible funds from the next grant.

Dr. Waters asked if the money was lost or merely delayed. Mr. Kohbarger said this was a reimbursable grant therefore the Town could only receive \$30,000 of the possible funds which were available had the Town been able to complete the guidelines which allowed 20% engineering and 80% construction. The remainder was lost.

Mrs. Parker asked if all of the necessary County permits had been obtained.

Mr. Kohbarger said yes, they had been approved and received. This took longer because of the requirements from other Government agencies which kept the Town from being able to file for all of the County permits.

Mr. Darby said he was glad to see something was finally happening with the Fairgrounds.

7. Discussion and Possible Decision Consent agenda items:

- a. *Action – Approval of Town Vouchers.*
- b. *Action – Approval of Town Board meeting minutes for October 09, 2012.*
- c. *Action – Approval of Accepting Mr. Frank and Mr. Guajardo to the Parks and Recreational Advisory Board.*

Mrs. Parker said these gentlemen had not been accepted by the Parks & Recreation Advisory Board because the Board had such membership problems had made it difficult for them to have a quorum.

Mr. Darby motioned to accept Mr. Frank and Mr. Guajardo pending acceptance by the Parks & Recreation Advisory Board.

Dr. Waters seconded.

Motion carried, 3-0.

Mr. Darby motioned to approve items a & b.

Dr. Waters seconded.

Motion carried, 3-0.

8. Advisory Board Reports from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards.

Dr. Waters stated there would be a special Town Board meeting Thursday at the Town Annex concerning the Veterans Advisory Board Columbarium project.

Rodney Camacho, Secretary of the Parks & Recreation Advisory Board, thanked the Town Board for accepting those two applicants as the Board may not meet in the months of November and December due to the holidays.

He also spoke of the C Field Lighting Project and Kellogg Park. He said they were planning on a serenity type area with gazebos, walking park, lots of grass, some barbeques, etc. without ball fields.

He also talked about the soccer complex at the Fairgrounds. He stated Glen Lerner was interested in the possibility of sponsoring the grass for those soccer fields.

Bob Adams, Chair of the Public Lands Advisory Board, said he had attended the Open Space Trails Summit in Las Vegas the previous week having acquired important contacts. He stated that outdoor recreation needed to grow as our population grew.

Andy Sposato, Chair of the Youth Advisory Board, said they had gained a few new members over the previous few months. She said they were working on a report for the Nye County School District Board of Trustees. She said with members of the public who had attended their meetings they were getting information from not only adults but other members of the youth on what they thought of the things going on which were directly under the Town.

She thanked the Town Board, Town Manager, and Staff for making it possible for them to have a Youth Advisory Board. They were honored to have the opportunity.

9. Discussion and Possible Decision to Allow the Chairman of the Nuclear Waste and Environmental Advisory Board to act in the capacity of a Town Agent when vying for Solar projects.

John Pawlak, Chair of the Nuclear Waste & Environmental Advisory Board, stated that his objective was to conduct or facilitate communication between the Town of Pahrump and Black Rock Solar with the aim to investigate the possibility of receiving possible energy grants and rebates for non-profits and government entities. He gave brief background information on the non-profit corporation, Black Rock Solar.

Mr. Pawlak said he would like to introduce one of the Black Rock Solar representatives to the Town Manager. He said they were an excellent and positive organization.

Mrs. Parker stated Mr. Pawlak was especially asking for similar representation ability as Mr. Adams had been approved for with the Public Lands Advisory Board. She said at the BECK Environmental Open House she has asked what they knew of Black Rock Solar and received the response that they had done t a lot of really good things for Northern Nevada's Washoe and Indian Tribes.

Mr. Darby motioned to approve John Pawlak, Chairman of the Nuclear Waste and Environmental Advisory Board, to act in the capacity of a Town Agent when vying for solar projects.

Dr. Waters seconded.

Motion carried, 3-0.

10. Future Meetings/Workshops: Date, Time and Location

Mrs. Parker mentioned the Special Town Board Meeting, Thursday, October 25th at 5pm in the Town Annex dealing entering with affairs of the Veterans' Memorial Advisory Board.

11. Public/Board/Staff Comment

Public comment was heard.

Mrs. Parker thanked all for a great Fall Festival.

12. Adjournment

Mrs. Parker adjourned the meeting at 9:08 p.m.

PAHRUMP TOWN BOARD SPECIAL MEETING
Pahrump Town Annex
270 N. Highway 160
THURSDAY – 5:00 P.M.
October 25, 2012
MINUTES

PRESENT:

Town Board:

Vicky Parker
Harley Kulkin
Dr. Tom Waters
Mike Darby

Staff:

Bill Kohbarger, Town Manager

1. Call to Order and Pledge of Allegiance.

Vicky Parker called the meeting to order.
Tom Waters led in the Pledge of Allegiance.

2. Public Comment

Public comment was heard.

3. Discussion and Possible Decision to approve the Pahrump Veterans Cemetery Columbarium Procedures and All Matters Properly Related Thereto.

Mike Darby motioned to approve the Pahrump Veterans Cemetery Columbarium Procedures and all matters properly related thereto.
Harley Kulkin seconded.

Motion carried, 4-0.

4. Discussion and Possible Decision to accept the following four (4) applicants to the Pahrump Veterans Memorial Advisory Board.

- a. Mr. Bruce Cox*
- b. Mr. Richard Goldstein*
- c. Ms. Alice Lubbers*
- d. Mr. Kenneth Shockley*

Dr. Waters motioned to accept all four applicants to the Pahrump Veterans Memorial Advisory Board.
Mr. Darby seconded.

Motion carried, 4-0.

5. Public Comment

Public comment was heard.

6. Adjournment

Mrs. Parker adjourned the meeting at 5:15pm.

AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
10/4/2012	11/13/2012

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Approval to Authorize the Signing Committee to approve the Accounts Payable for October 23, 2012 and October 25, 2012 due to the cancellation of the October 23, 2012 and October 25, 2012 Town Board Meeting.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

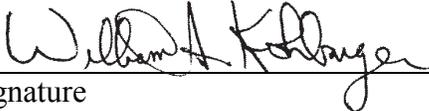
BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: William A. Kohbarger, Town Manager

SPONSORED BY:

William A. Kohbarger, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext 305
Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2012	<u>DATE OF DESIRED BOARD MEETING</u> 11/13/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Advisory Board Reports.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached meeting schedule.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Town Board & Advisory Boards

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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Town of Pahrump Advisory Board Meeting Schedule

Current as of November 2012

<u>1st Monday</u>	<u>1st Tuesday</u> Public Lands Advisory Board <i>Mr. Kulkin</i> Annex 6:30pm	<u>1st Wednesday</u> Civic Center Advisory Board <i>Mr. Kulkin</i> Community Center Room 'A' 5:00pm	<u>1st Thursday</u> Tourism Convention Counsel <i>Mrs. Parker</i> Community Center Room 'A' 8:00am	<u>1st Friday</u> Nuclear Waste & Environ. AB <i>Mrs. Parker</i> Annex 1:00pm
<u>2nd Monday</u>	<u>2nd Tuesday</u> Town Board Meeting County Chamber 7pm	<u>2nd Wednesday</u> Youth Advisory Board <i>Dr. Waters</i> Annex 2:30pm	<u>2nd Thursday</u> Arena Advisory Board <i>Mr. Darby</i> Community Center Annex 7:00pm	<u>2nd Friday</u>
<u>3rd Monday</u>	<u>3rd Tuesday</u>	<u>3rd Wednesday</u> Parks & Recs Advisory Board <i>Mr. Darby</i> Community Center Room 'A' 6:30pm	<u>3rd Thursday</u> Veteran's Mem. Advisory Board <i>Dr. Waters</i> Community Center Room 'A' 6pm	<u>3rd Friday</u>
<u>4th Monday</u>	<u>4th Tuesday</u> Town Board Meeting County Chamber 7pm	<u>4th Wednesday</u>	<u>4th Thursday</u>	<u>4th Friday</u>



AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
11/1/2012	11/13/2012

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Closed Session(s)

a. Discussion and Possible Decision regarding a Closed Session pursuant to NRS 288.220 for purposes of conferring with Town's Management Representatives Regarding Labor Negotiations.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u>	<u>Pahrump Town Board</u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107</u>
Mailing Address	Telephone Number

AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED <u>10/14/2012</u>	DATE OF DESIRED BOARD MEETING <u>11/13/2012</u>
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Future Meetings/Workshops: Date, Time and Location

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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AGENDA ITEM REQUEST

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<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2012	<u>DATE OF DESIRED BOARD MEETING</u> 11/13/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Town Manager's Report.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached TM Report.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Town Manager

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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Town Manager Report

11/13/12

1. Town Board Directives

a. None.

2. Petrack Park (Update)

a. Field "C" lighting project – This project is proceeding as planned. The underground work is almost completed. Next step will be placing the light stands and then moving forward with placing the lights. Anticipated completion date is 10 weeks.

b. See attached photos.



Town Manager Report

11/13/12

3. PARC/Fairgrounds (Update)

- a. Town Staff received the following email: Gentlemen: This e-mail is to let you know that as of October 26th, 2012 (last Friday) at 5:00 pm PDT, Darling Environmental & Surveying, Ltd. completed its clearance of the Fairgrounds parcel and fence line. The site was cleared by examining and excavating all burrows along and within the boundaries of the planned fence line. The construction fence was completed, intact, and no tortoises or their sign were encountered during the pre-construction clearance. Regards MaryEllen C. Giampaoli.
- b. See attached photo of Dirt Work which started on Monday, October 29, 2012.



4. BLM Projects

- a. Last Chance Park – Hi: Contractor has been selected waiting on report, once the report is received we will have timeline and let you know. I hope we can update you sometime 1-2 week of Nov. Erika – Erika Schumacher Pahrump Field Manager
- b. Airport Cost Recovery Account –All CRA paperwork and check had been submitted to the BLM. Due to a change in staffing, the Town is waiting for confirmation paperwork from the BLM.

5. POOL (New)

- a. The Town already hired a Pool Manager (Ms. Shelby Hughes) for 2013. This should make the start of the 2013 season run smoother. Ms. Hughes was promoted from Lead Life Guards to Pool Manager and has worked for the Town for four years. Congrats Ms. Hughes!

6. Airport (Update)

- a. The airport project has encountered a small bump in the road. The CRA has been completed but the paperwork within the BLM is being delayed due to a change in

Town Manager Report

11/13/12

staffing. The FAA and Town have contacted the BLM on several occasions to assist in getting the paperwork through the process.

7. **Columbarium (Update)**

- a. The Town will take reservations for the Columbarium starting November 13, 2012. The protocols and process for the Columbarium was approved by the Town Board on October 25, 2012.

8. **Kellogg Park (New)**

- a. The Clean-up of the Salt and Cedar Trees will start the first of December 2012.
- b. Town staff is currently proceeding forward with plans to place water lines on this property starting first of the New Year.

9. **Park and Recreation (Update)**

- a. Park User Fees: The P&RAB will bring the Park User Fees forward at the January 2013 Town Board meeting. They are still putting the final touches on the fees.
- b. See attached Parks survey conducted by the P&RAB at the Fall Festival.

10. **Town Board Goal and Objectives (New)**

- a. See attached November 2012 update report.

11. **Correspondence**

- a. See attached POOL/PACT Grant Award Letter.

12. **Department Head Reports (New)**

- a. Fire-Rescue Service October 2012, September 2012, August 2012, and July 2012.

13. **Town Manager Calendars (New)**

- a. November 2012
- b. December 2012

Fall Festival Survey Results For Park & Rec Board

1. Age
 20/u--13
 21-30---3
 31-40--11
 41-50--13
 50/over--38

2. Children's age
 u-5 --6
 6-10---20
 11-15---11
 16-18---7
 na-----36

3. Park Use
 daily--6
 weekly--15
 monthly--12
 occasionally--39
 never--4 ?????

4. Reason to visit
 bring kids--23
 event-----49
 exc/jog-walk--12
 sports-----17
 relax-----30
 family time--27
 walk dog-----14

5. playground children
 yes--30
 no---26
 some-11

6. Playground cond.
 good---27
 fair-----21
 poor---8
 n/a-----9

7. ballfield/bsktball use
 yes---28
 no---44

8. Condition softball
 G--24
 F--28
 P--8

bball tennis
 G--17 G--19
 F--30 F--29
 P--11 P--9

soccer
 G--24
 F--21
 P--9

9. Park Space
 enough--55
 crowded--13

10. Feel Safe
 yes--50
 no---23
 #1 reason--homeless

11. most visited park
 Petrack--49 IDMP--24 Simpkins---4 Blosser--1
 #1 reason---proximity

12. least visited
 Petrack--5 IDMP--7 simpkins--20 Blosser--27
 #1 reason--proximity

13. Favorite Park
 Petrack--34 IDMP--24 Simpkins--3 Blosser--0

14. Improvement or upgrades

Petrack--26 IDMP--10 Simpkins--4 Blosser--8 none-14

15. Priorities in Park

ranking;

1. Bathrooms
2. Benches
3. Shade
4. Tables
5. Lighting
6. Softball/Baseball

16. Improvements

soccer fields-water fountains-bsktball courts-bathrooms-grass-fences-security-pool

17. Things for new park (excluding what we have already ie; bthroom,tables and so on

indoor pool--bike path--ampha theater--bmx--showers--exercise station--walk trail
central bbq pit -- water slide

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Nov-12	Projected Completion Date
	<p>#1 (MD #1) Groundbreaking for fair ground to include arena soccer fields, parking lot, well and septic as Town's first utility which would include having to press State Legislature for waiver from UINC service area this would not have to be more than 60 to 80 acre possible north west side off of Ironwood Street and could be or should be a joint venture with Nye County as this land has been labeled Nye County Fair Grounds. Large outdoor amphitheaters could be made out of the large ravines with some creative grading and conform to flood control in mind. There should be enough high ground to flatten off for a large carnival to set up and if construction companies will trade work for in-kind grading, then work could begin shortly after plans are drawn up. he concept is much like Logandale/Clark County fairgrounds flat land and large steel buildings for events and auctions/show of livestock events, barn dances, etc. Keep it simple, many places today host western theme events and draw large crowds, such as county fairs/rodeos.</p>		
10/18/2011	<p>Staff (Finance Director & Town Manager) met with County staff to discuss moving forward with a well and soccer field development. Set another meeting w/County Staff for early November to involve Town's Engineer.</p>		24-months
11/14/2011	<p>Staff (Finance Director, Buildings & Grounds Mgr and Town Manager) met with County staff to discuss moving forward with a well, soccer fields and Detention Basin development. Discussed where these areas could be constructed.</p>		
12/7/2011	<p>Staff (Finance Director and B & G Mgr) met with County staff to continue discussions pertaining to this project.</p>		
1/18/2012	<p>Staff (TM, B&G Mgr, FD, and CB&DS Mgr) met to discuss moving forward with plans. FD will be requesting drainage plans from GC Wallace to assist in moving forward.</p>		
4/19/2012	<p>Town Manager discussed moving forward with Road development into Fair Grounds area off of Gamebird with County staff. Set addition meetings for April 20th & 23rd to meet again on issues.</p>		
4/20/2012	<p>Town Manager met with County staff and Environmental Consultant (MEG) to discuss moving the process forward to expend two of the HUD grants that the Town and County obtained. Set another meeting for April 26, 2012 in addition to the April 23, 2012 meeting.</p>		
4/23/2012	<p>Staff (TM, B&G Mgr, and FD) met with County staff and MEG put the final pieces together to move forward in expending the HUD grants.</p>		
4/23/2012	<p>Staff (B&G Mgr) met with GC Wallace to create the plans for the 27-acre sport complex.</p>		
4/27/2012	<p>Staff (TM & FD) met with MEG to discuss the 27-acre sport complex and discuss EA.</p>		
5/7/2012	<p>Staff (TM, B&G Mgr, and FD) reviewed the final EA paperwork as submitted by MEG and approved sending same to HUD for permission to move forward.</p>		
5/10/2012	<p>Staff (TM, B&G Mgr, and FD) received and reviewed the 27-acre sport complex plans and approved same.</p>		
5/14/2012	<p>Town Manager contacted HUD (Anupama Abhyankar (Pam) CPD Specialist Congressional Grants Division)</p>		
5/15/2012	<p>All paperwork was sent to HUD for approval to move forward.</p>		
5/18/2012	<p>Staff (TM, B&G Mgr and FD) will meet with the County staff to discuss plans pertaining to the well.</p>		

6/8/2012	The Town published a Notice of Intent to Request Release of Funds.
6/12/2012	Town Board Approved the Scope of Work for GC Wallace to provide Engineering Services for a Fairgrounds Topographic Survey in an amount not to exceed \$35,000 payable from the Fairgrounds Room Tax Fund
6/22/2012	Town Manager received email from MEG pertaining to USFWS paperwork that needed to be completed.
6/28/2012	Town Manager completed USFWS paperwork and sent same to USFWS Representative (Mr. Senn)
7/2/2012	Town Manager received email from Mr. Senn indicating that USFWS signed off on the paperwork.
7/10/2012	USFWS Endangered Species Act Informal Consultation Form
7/16/2012	Staff (Asst Finance) sent all completed paperwork (Request for Release of Funds) to HUD.
8/14/2012	Unfortunately there are no extensions given on these grants. HUD does not have the authority to grant an extension. The Treasury recaptures any unused funds at the end of the fiscal year. Thank you, Anupama Abhyankar (Pam) CPD Specialist Congressional Grants Division Office of Community Planning and Development US Department of Housing and Urban Development
8/15/2012	Town Manager contacted Senator Reid's Office for assistance.
8/27/2012	Hi Bill: As promised I had our DC office review your request for an extension of the HUD grant, but I do not have good news. Because the town hasn't used the money over the past six or seven years, HUD is rescinding their unused funds. Unfortunately, as HUD indicated In their April 2012 letter to you, the requirement to rescind unspent funds is in statute and cannot be waived or extended by the Department. We cannot overrule statutory requirements here. Let me know any thoughts you have. Robert Elliott Southern Nevada Director for HARRY REID
8/29/2012	Town Manager and GC Wallace sent a Notice to Proceed Letter to Patriot Construction \$30,000.00 was submitted
10/29/2012	The Dirt work at the Fairgrounds started.
10/31/2012	Town staff received the following email: <i>Gentlemen: This e-mail is to let you know that as of October 26th, 2012 (last Friday) at 5:00 pm PDT, Darling Environmental & Surveying, Ltd. completed its clearance of the Fairgrounds parcel and fence line. The site was cleared by examining and excavating all burrows along and within the boundaries of the planned fence line The construction fence was completed, intact, and no tortoises or their sign were encountered during the pre-construction clearance. Regards MaryEllen C. Giampaoli,</i>

<p>10/20/2011</p> <p>11/2/2011</p> <p>12/19/2011</p> <p>1/18/2012</p>	<div data-bbox="212 172 1803 337" style="border: 1px solid black; padding: 5px;"> <p>#2 (MD#2) Bring back graffiti Clean-Up as a monthly volunteer day to help clean up Pahrump, use time in between dates to contact property owner for release to be signed, setup paint collection/donation maybe Home Depot, Ace or Wal*Mart will contribute. It is important that this has a very low/no impact cost to the Town. Mr. Darby would be happy to be the point person for this with you.</p> </div> <p>Town Manager contacted Sheriff Office to determine where what level the Graffiti program is currently operating. Cpt. Becht advised that the program is still in operation and that the S.O. has not received any requests within the past month or two to remove graffiti.</p> <p>Staff (TM, B & G Mgr & Fire Chief) to discuss being proactive with this program. We Having their staff report on areas that contain graffiti while they are out interacting within the community.</p> <p>During a Dept Head meeting Staff (Fire Chief and B & G Mgr) advised that their staff members are checking as they drive around Town.</p> <p>B & G Mgr submitted a property with graffiti on their block wall. TM will be contacting the S.O. to report the property and further requesting mediation of same. (400 Block Courtney @ Point Dr)</p>	<p>On-Going</p>
<p>10/18/2011</p> <p>11/8/2011</p> <p>11/28/2011</p> <p>11/29/2011</p> <p>11/29/2011</p> <p>11/30/2011</p> <p>12/8/2011</p>	<div data-bbox="212 821 1803 865" style="border: 1px solid black; padding: 5px;"> <p>#3 (VP#1) Revise Business License Program</p> </div> <p>Staff (Town Manager & Town Attorney) placed the Business License Ordinance (PTO 35) on the October 25, 2011 Town Board agenda to start the legal procedure for Changing the Ordinance</p> <p>Town Manager placed a copy of the Re-line version of PTO 35 in the Town Manager report. Is working with the Chamber to sent out notices to the business community pertaining to workshops.</p> <p>Town Manager conducted the first of four workshops on the revisions to PTO 35. The workshops are scheduled for 11/28, 11/29, 11/30 and 12/06. The 11/29 workshops is set for 6:00 p.m. The other three are set for noon.</p> <p>Staff (Town Manager & Town Attorney) created Resolution 2011-12 to adopt a Fee Structure for PTO #35. Resolution 2011-12 will be on the December 13, 2011 Town Board agenda for possible approval.</p> <p>Town Manager conducted the second of four workshops on the revisions of PTO 35. Only one person showed up. However, it was a good chance to really go over the PTO in that individual who had many questions.</p> <p>Town Manager conducted the third of four workshops on the revisions of PTO 35. Numerous businesses show-up. It was a very good comprehensive meeting. Many suggestions were brought up and numerous changes were made to the PTO after conferring with the Town Attorney.</p> <p>Town Manager conducted the fourth of four workshops on the revisions of PTO 35. Numerous businesses/ individuals showed up. There was a lot of back and forth on many items within the PTO. Considering many of the suggestions several changes were made to the PTO after conferring with the Town Attorney.</p>	<p>2/1/2012</p>

12/8/2011	Town Manager placed two copies of PTO 35 in the Town Board backup for the December 13, 2011 meeting. One copy was a final product while the other was a red-line version.	
12/13/2011	The Town Board tabled both PTO 35 and Resolution 2012-01 until the 2nd Town Board meeting in January 2012.	
1/9/2012	Staff (Town Attorney & Town Manager) placed PTO 35 on the 01/24/12 Town Board agenda for possible approval.	
1/24/2012	Town Board tabled both PTO 35 and Resolution 2012-01 until the 02/14/12 Town Board meeting.	
1/27/2012	Town Manager received changes from Mr. Darby and Mr. Kulkin pertaining to PTO 35.	
2/6/2012	Staff (Town Attorney & Town Manager) placed PTO 35 and Resolution 2012-01 on the 02/14/12 Town Board agenda for possible approval with provided changes .	
2/14/2012	Town Board approved both PTO 35 and Resolution 2012-01.	
2/15/2012	Staff (Executive Assistant) advised PTO 35 in the Pahrump Valley Times for two consecutive weeks in it's entirety.	
3/10/2012	PTO 35 became law. (This goal has been completed)	3/10/2012
6/12/2012	Town Board approved Closing this Goal.	6/12/2012

	#4 (VP#2) Complete Last Chance Park	
10/13/2011	Town Manager and Mr. Adams, PLAB met with BLM staff to discuss Trails Program and Last Chanced Park. BLM advised that they have funds to mitigate the Last Chance property in question. A teleconference has been arranged for October 25, 2011 involving Town staff (Town Manager and Mr. Adams), BLM (Mr. Spencer, Field Manager and Ms. Sprowl, BLM Archeologist) and Ms. Palmer, State Historical Preservation Office staff.	7/1/2012
10/25/2011	Town Manager participated in a telephone conference with Ms. Palmer, SHPO and Mr. Spencer, BLM to discuss the status of Last Chance Park. The consensus was that the LCP was going to move forward and that the BLM had obtained funds to complete the mitigation. The Town and BLM would be meeting soon to set a schedule to proceed with the mitigation of LCP.	
11/14/2011	Town Manager sent an email to Mr. Spencer, Pahrump Field Manager requesting a meeting to set the timeline for LCP. A meeting has been set for December 02, 2011.	
12/2/2011	Staff (Town Manager & Mr. Adams, PLAB) met with BLM staff to discuss LCP. The BLM advised staff the funding that was set aside for mitigation on the property might be on the chopping block due to the Federal budget. The BLM further advised they would know more on December 16, 2011.	
12/20/2011	Received an email from the BLM advising that they will know more about the funding pertaining to the mitigation by February 2012.	
12/23/2012	Town Manager emailed BLM requesting information pertaining to the BLM Budget, Mitigation Funds and possible start date for Mitigation to occur on LCP. The Town Manager received the following email response from the <u>BLM: We have a line item that may cover Last Chance now contingent on us being able to cover shortages elsewhere. Regarding a schedule of doing a RFP and issuing the contract, Kathleen will need to take the lead</u>	

on that and I'll need to talk to her She has several renewable energy projects she is coordinating now on her end including Bright Source-Hidden Hills in Nye County, which is a district priority. Will keep you posted.

6/4/2012
6/12/2012

Town Manager sent an email to the BLM (Mr. Spencer) requesting an official status update of LCP.
Received an email from the BLM (Mr. Spencer) that LCP is still alive. See Below Email Statement.

Last Chance: the statement of work (SOW) for the required archeological work at Last Chance was just completed and submitted. This required considerable coordination and time on Kathleen's part with our State Office and SHPO to ensure that all contracted tasks are covered. As soon as the PR is approved, the SOW is released to interested parties and we select a qualified contractor to do the work. We'll keep you posted on our progress and once a contractor is selected, we will have a handle on the project schedule, which we will share with you.

7/24/2012

Town Manager sent an email to the BLM (Ms. Schumacher, Interim Pahrump Regional Manager) requesting an official status update of LCP. Included in the Town's email was the past email from the BLM explaining where they (BLM) were at in the process.

7/26/2012

Town Manager received a response from the BLM: The PR has been approved. We are now waiting for contractors to bid and then a list compiled for BLMs review and selection. Once the selection has been made we will keep you in the loop on contractor's schedule.

10/15/2012

Town Manager sent an email to BLM (Ms. Schumacher) requesting an status update on this project.

10/15/2012

Town Manager received a response as to the update from the BLM (Ms. Schumacher): Contractor has been selected waiting on report, once the report is received we will have timeline and let you know. I hope we can update you sometime 1-2 week of Nov

#5 (VP#3) Continue working with FAA, BLM, Fish and Wildlife, etc., on Airport

10/17/2011

Town Manager submitted a Financial Action Plan (FAP) to the FAA and BLM which stated the Town was attempting to create a revenue stream for the construction and operation of the Airport.

10/19/2011

Town Manager had a conversation with an FAA representative pertaining to the FAP. FAA advised that the Town's FAP has been sent up the flagpole and that we should be hearing soon if it gets approved.

10/24/2011

Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential

12/31/2015

	Through-the-Fence (RTTF) Access to federally obligated airports.
11/17/2011	Town Manager received a letter from the FAA requesting the Pahrump (New) Airport Fiscal Year 2013-2017 Airport Capital Improvement Plan (ACIP). Town Manager contacted FAA (Mr. Pomeroy & Mr. Kumar) to discuss the ACIP.
Nov-11	Town Manager has been requesting and obtaining "Letters of Commitment" to utilize the airport from local and out of town businesses, citizens and visitors that are pilots. So far to date the Town has received 69 commitment letters from licensed pilots.
12/1/2011	Town Manager received an Opinion Letter from Mr. Kunzi, Nye County DA. The letter advised that the Town had the authority pursuant to the NRS's to own and operate an airport. The letter was sent directly to the BLM by Mr. Kunzi.
12/2/2011	Town Manager forwarded Mr. Kunzi's Legal Opinion to the FAA (Ms. Hunt & Mr. Pomeroy).
12/9/2011	Town Manager received a letter from the BLM, advising that they concur with Mr. Kunzi's Legal Opinion. This letter was forwarded to the FAA (Ms. Hunt & Mr. Pomeroy).
12/14/2011	Town Manager contacted FAA (Ms. Hunt & Mr. Pomeroy) via email to advise them that the Town Board approved the Amended PTO 32 which has created a 2% Room Tax Fund for the construction and Operation of the Pahrump General Aviation Airport. The Town Manager also forwarded all "Letter of Commitment" received to the FAA.
12/14/2011	Town Manager sent a letter, via email, to the BLM (Mark Spencer, Pahrump Field Manager) requesting a refund of the Airport Cost Recovery Fund pursuant to a request from the BLM.
12/27/2011	Town Manager forwarded the FAA (Ms. Hunt & Mr. Pomeroy) all the Commitment Letters that the Town has obtained.
1/23/2012	Town Manager spoke with the FAA (Ms. Hunt) via telephone. The FAA is requesting more information from the Town pertaining to the Financial Plan. The Town will be receiving a letter from the FAA shortly
1/31/2012	Town Manager conducted a meeting with Congressional staff from Senator Reid and Senator Heller offices pertaining to issues involving the Town v BLM. NOTE: Mr. Kulkin and Dr. waters attended this meeting.
2/1/2012	Town Manager received Cost Recovery Account (CRA) information from the BLM. Upon reviewing same the Town Manager contacted the BLM and requested a more detailed CRA i.e. breakdown of the costs. Note: The CRA was for \$49,938.28
2/9/2012	Town Manager conducted a meeting with BLM to discuss the CRA for the Airport. The meeting was very informative.
2/10/2012	Town Manager contacted Senator Reid' staff to gather information about the Southern Nevada Lands Management Plan (SNLMP) as a possible way to cover the costs for the Recovery Cost Account that the BLM is seeking from the Town. Unfortunately, the CRA cannot be covered by SNLMP funds due to the fact Nye County is not part of the SNLMP.
2/16/2012	Town Manager received Phase I(c) information from FAA (Mr. Pomeroy)
2/23/2012	Town Manager received a revised CRA. The cost of which went up significantly. (\$71,922.44 an increase of \$21,984.16) Town Manager contacted the BLM requesting an explanation. The BLM (Mr. Spencer) advised that

	they would again look at the CRA in an attempt to cut costs.
3/5/2012	Town Manager received another revised CRA from the BLM. (\$61,651.83) The costs went down from the second CRA (decrease of \$10,270.61) but was still higher than the first CRA (an increase of \$11,713.55). After reviewing same, the Town Manager contacted the BLM staff (Mr. Spencer & Mr. Marcell) to arrange meetings with BLM staff and Town Board members before this item is brought forth.
3/20/2012	Town Manager spoke with FAA (Ms. Hunt) pertaining to Phase I(c).
4/20/2012	Town Manager spoke with L&B (Mrs. Potter) pertaining to Phase I(c)
5/14/2012	Town Manager started negotiations with L&B pertaining to Phase I(c)
5/15/2012	Town Manager continued negotiations with L&B pertaining to Phase I(c). In addition, the Town Manager finally was able to get the BLM to come to Pahrump and work on the CRA. The CRA is scheduled to be on the Town Board June 12th agenda.
5/16/2012	Town Manager continued negotiations with L&B pertaining to Phase I(c).
5/18/2012	Town Manager and L&B agreed on a final numbers for Phase I(c) and notified the FAA (Mr. Pomeroy) of this fact.
5/23/2012	Town Manager contacted FAA (Mr. Novak) and advised him the Town wanted to go forward on obtaining a consultant to draft a FAA Financial Plan for the Town.
6/12/2012	The Town Board approved creating a CRA with the BLM for the Airport.
8/7/2012	Town Manager met with BLM staff (Marcell) to discuss the airport lease and CRA account.
8/14/2012	The Town Board approved Phase I(c) of the Environmental Impact Statement (EIS) for the Proposed Pahrump Valley Airport in the amount of \$667,687.00 in which the Town's contribution is 8% or \$53,414.96.
9/11/2012	Town Manager submitted a letter requesting a new Airport Lease application under an EIS designation.
9/11/2012	The Town Manager received an email from the BLM (Ms. Schumacher)
9/25/2012	The FAA (Mr. Pomeroy) sent an email to the BIM (Ms. Schumacher) requesting the status of the CRA. Later the same day the Ms. Schumacher responded, <i>"Doug; We received the letter today finalizing the request for the Airport. I will discuss with our team next steps and timelines. I will get back to you next week. Erika Erika Schumacher Pahrump Field Manager"</i>
10/10/2012	The FAA (Mr. Pomeroy) sent an email to the BLM (Ms. Schumacher) again requesting a status update on the CRA. Later the same day Ms. Schumacher responded, <i>"Doug, We have some personnel changes occurring and we just received the cost recovery for this project. I plan on coordinating with staff by the end of the month to have a plan in place. I am on travel status next week, so once I return we will share with you our changes and timeline. Erika Schumacher Pahrump Field Manager"</i>
11/8/2012	Town Manager sent an email to the BLM (Ms. Schumacher) <i>Pursuant to the email chain below, the Town and FAA should have received a timeline and status on the CRA and FAA/BLM EIS Memorandum of Understanding. Can we please get an update on these projects? The Town is waiting to move forward with Phase II of the EIS. Thanks. William A. Kohbarger, ICMA – CM Pahrump Town Manager</i> Later the same day, Ms. Schumacher responded, <i>I am waiting to hear back from FAA to coordinate with us. An email was sent last week to Doug. Erika Schumacher Pahrump Field Manager</i>

11/17/2011 12/19/2011	<p>#6 (VP#4) Complete 5-Year Strategic Plan</p> <p>Town Manager contacted the DH's (CS&D Mgr, HR, Finance Director, Fire Chief & B&G Mgr) and advised them all to start putting together the financial documentation for a five year Strategic Plan.</p> <p>Town Manager conducted a Department Head meeting and received updates from all DH's as to how far along their plans were.</p>	6/1/2012
	<p>#7 (CE#1) Rewrite and obtain passage of a new Nuisance Abatement Code working with both Town and County to assist in the development and enforcement of Town and County nuisance abatement regulations and compliance ordinances.</p>	Unknown
12/19/2011 1/18/2012	<p>#8 (CE#2) Expand on the implementation of a 'Communication Package' for information sharing between the Town Board, Town Staff, and Citizens of Pahrump. The purpose is to meet Sunshine Act laws and State NRS regulations.</p> <p>Staff (Department Heads & Town Manager) discussed composing more Press Releases for items occurring within the Town and involving staff.</p> <p>Staff (Department Heads & Town Manager) discussed more options such as utilizing the Nugget & Saddle West Reader signs.</p>	On-going
Oct-11 Nov-11	<p>#9 (CE#4) Place economic development as a number one priority to promote commercial business development, job development, light industry, etc., by working with the County Administration, County and State Economic Development Agencies, Town staff, and public/private resources.</p> <p>Staff (Town Manager/Community Services Development Manager/Finance Director) has met with County staff and County ED agencies on several ED opportunities.</p> <p>Staff (Town Manager & CSD Mgr) has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p>	On-going

Dec-11	Staff (Town Manager & CSD Mgr) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
1/9/2012	Staff (Town Manager/CSD Mgr/Finance Director) placed an item on the 01/24/12 Town Board agenda requesting permission to move forward with asking Nye County to remove Tax Delinquent properties from the roles to be later purchased by the Town of Pahrump for Economic Development & Recreational purposes.	
Jan-12	Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
2/7/2012	Town Manager attended the Governor's Press Conference via video conferencing.	
Feb-12	Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Mar-12	Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Apr-12	Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
May-12	Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Jun-12	Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Jul-12	Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Aug-12	Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Sep-12	Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
Oct-12	Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.	
	#10 (CE#5) Create a "One Stop Shop" for incoming businesses/residents that will identify Community Contacts, Community Development, Workforce Development, Infrastructure Development (utilities), and Education Resources. This "One Stop Shop" will be placed on the Town's website.	
11/8/2011	Staff (Mr. Balloqui) attended the monthly joint Utilities meeting and started to gather information for the "One Stop Shop".	12/31/2012
3/13/2012	Staff (Mr. Balloqui) attended the monthly joint Utilities meeting and started to gather information for the "One Stop Shop".	
Apr-12	Town Manager has started to gather material to create a One-Stop Shop document.	
	#11 (CE#6) Implement a back up training program for staff. The purpose is to designate a back up employee to be trained in the primary employee's critical job duties. Prepare manuals which include critical elements of each position.	
11/2/2011	Staff (TM & DHs) met to discuss this project and place a timeline on the completion of same.	3/31/2012
4/16/2012	This project is behind the given completion date timeline. It is being addressed and should be to the Town Board by the second meeting in June 2012.	Jun-12

<p>6/20/2012</p> <p>Oct-12</p>	<p>This project is still behind the given completion date timeline. Staff has changed some of the procedural due to changes in the Town staff.</p> <p>Work is on going on this project.</p>	
<p>Oct-11</p> <p>10/18/2011</p> <p>11/8/2011</p> <p>11/9/2011</p> <p>11/10/2011</p> <p>12/2/2011</p> <p>12/8/2011</p> <p>12/13/2011</p> <p>12/19/2011</p> <p>12/21/2011</p> <p>12/23/2011</p> <p>1/10/2012</p> <p>1/11/2012</p> <p>2/9/2012</p> <p>2/22/2012</p> <p>3/19/2012</p> <p>3/30/2012</p> <p>6/12/2012</p>	<p>#12 (CE#7) Complete Ruud Community Center roof repairs and/or construction of new Community Center.</p> <p>Staff (Building & Grounds Manager) has been research and putting together an RFP to replace both roof on the Ruud Community Center.</p> <p>Staff (Human Resources) placed the above mentioned RFP in the local and regional newspapers</p> <p>Staff (Building/Grounds Mgr & Town Manager) placed this item on the 11/08/11 Town Board agenda. The Town Board approved awarding RFP 2011-04 to Anthony Roofing & Waterproofing.</p> <p>Town Manager issued a "Notice to Proceed" to Anthony Roofing & Waterproofing. Building/Grounds Mgr. hand delivered the "Notice to Proceed.</p> <p>Building/Grounds Mgr. met with Anthony Roofing to walk the BRCC Roof and set a timeline for the project.</p> <p>The Roof Reconstruction was started on December 2nd and was completed on December 09th.</p> <p>The Mold Remediation was started on December 08th and was completed on December 16th.</p> <p>The Town Board approved funds for the upgrades to the BRCC Kitchen.</p> <p>The Restoration of Room A, B and the Hallway is scheduled to start two days (December 19th) after the mold remediation is expected to be completed within one to two weeks.</p> <p>Converse tested the inside air of the BRCC. He Town is awaiting the results.</p> <p>Converse contacted staff (B&G Mgr) and advised the BRCC received passing marks for air quality. The Town will be receiving a report from Converse within a week.</p> <p>Belfor completed the restoration of Rooms A & B and the Hallway.</p> <p>B & G Staff started their repairs/upgrades to the BRCC.</p> <p>Town Manager sent an email to the Town Board advising that the BRCC is open for limited use until the kitchen repairs are completed.</p> <p>Staff (B & G Mgr) advised that the BRCC is very close to be completely finished. The upgraded lighting fixtures were installed in Rooms A & B and Hallway. The lighting fixtures for the Main Room are being started on 2/23/12. He further informed that he is waiting on the new Kitchen Cabinet but expect that work to be completed within two weeks.</p> <p>Staff (B&G Staff) were putting the finishing touches on the kitchen area.</p> <p>Staff (B&G Staff) finished the kitchen area. (This goal has been completed.)</p> <p>Town Board approved closing this Goal.</p>	<p>3/31/2012</p> <p>3/30/2012</p> <p>6/12/2012</p>
<p>10/21/2011</p>	<p>#13 (CE#8) Complete Field C Park Lighting Project.</p> <p>Staff (Building & Grounds Mgr) contacted GC Wallace to request Petrack Park Lighting Design cost analysis. GCW provided a cost analysis of \$15,000.00 for the engineering which will be placed on the</p>	<p>12/31/2012</p>

	November 08, 2011 Town Board agenda for approval.
11/8/2011	Staff (Building & Grounds Mgr) placed the GC Wallace cost analysis on the 11/08/11 Town Board agenda. The Town Board approved moving forward.
11/9/2011	Town Manager signed and sent forward to GC Wallace the Letter of Authorization for the Petrack Park Lighting Design via email.
12/19/2011	Plans are being drawn up and staff (Mr. Luis) feels this project will be completed by Spring 2012.
1/18/2012	Staff (B & G Mgr) advised that he will be placing this item on one of the February 2012 Town Board agendas requesting to go to rfp.
2/21/2012	Staff (B&G Mgr) advised that this project has been submitted to the County's Planning Dept and the Town is awaiting approval before going to RFP. Hopefully this item will be on the first Town Board agenda in March 2012.
3/14/2012	Staff (B&G Mgr.) advised that the plans were approved by Nye County and that we need to take the next step in placing an item on the Town Board agenda for pre-bid and administrative services.
3/27/2012	Staff (B&G Mgr.) placed an item on the Town Board agenda to move forward with approving a proposal from GC Wallace to conduct the Pre-bid process and for Construction Administrative services.
3/27/2012	The Town Board approved the above mentioned proposal and GC Wallace is following through.
5/15/2012	Staff (TM, B&G Mgr, FD and HR) reviewed and approved the bidding documentation as submitted by GC Wallace. The bidding documentation will be placed out for bidding next week.
5/18/2012	The Field "C" Lighting project bid 2012-01 was posted in the local newspaper.
5/31/2012	The Town Engineers (GC Wallace) conducted a pre-bid meeting. Several prospective bidders attended this meeting.
6/12/2012	Town Board selected, awarded and approved funding for Bid 2012-01 to LaHaye Electrical for \$250,000.00
6/13/2012	Staff (Town Manager) sent a "Letter to Proceed" to LaHaye Electrical.
Jul-12	After much discussion with GC Wallace, LaHaye Electric and staff it was determined that this project will need to be re-bid due to problems obtaining bonding.
8/14/2012	The Town Board approved to re-bid this project.
9/16/2012	The Field "C" Lighting project bid 2012-01A was posted in the local newspaper.
9/20/2012	The Town Engineers (GC Wallace) conducted a pre-bid meeting. Four prospective bidders attended this meeting.
9/27/2012	The Bids were opened @ 1:00 p.m. at the Town Office by staff (Building & Grounds Manager, Town Manager and GC Wallace representatives.) Four bids were received.
10/9/2012	The Town Board selected, awarded and approved funding for Bid 2012-01A to Industrial Light & Power in an amount of \$239,800.00
10/11/2012	Staff (Town Manager) sent a "Letter to Proceed" to Industrial Light & Power.
10/15/2012	Industrial Light & Power along with VEA started work on this project. Projected completion date is January 31, 2013.

Dec-11	#14 (CE#9) Refurbish public restrooms at Petrack Park.	3/31/2013
May-12	Buildings & Grounds have already started refurbishing the inside of the restrooms. They have applied garage floor coating to the floors. NOTE: This project has been placed in a holding pattern until the Field "C" Lighting project is completed.	
10/24/2011	#15 (CE#10) Oversee, guide, and work diligently to ensure the Pahrump Airport is completed in a timely manner.	12/31/2015
11/17/2011	Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential Through-the-Fence (RTTF) Access to federally obligated airports.	
1/13/2012	Town Manager received a letter from the FAA requesting the Pahrump (New) Airport Fiscal Year 2013-2017 Airport Capital Improvement Plan (ACIP). Town Manager contacted FAA (Mr. Pomeroy & Mr. Kumar) to discuss the ACIP. The ACIP must be returned to the FAA no later than January 16, 2012.	
1/31/2012	Town Manager completed and forwarded the Airport Capital Improvement Plan (ACIP) to the FAA.	
2/1/2012	Town Manager conducted a meeting with Congressional staff from Senator Reid and Senator Heller offices pertaining to issues involving the Town v BLM. NOTE: Mr. Kulkin and Dr. waters attended this meeting.	
2/9/2012	Town Manager received Cost Recovery Account (CRA) information from the BLM. Upon reviewing same the Town Manager contacted the BLM and requested a more detailed CRA i.e. breakdown of the costs. Note: The CRA was for \$49,938.28	
2/10/2012	Town Manager conducted a meeting with BLM to discuss the CRA for the Airport. The meeting was very informative.	
2/16/2012	Town Manager contacted Senator Reid' staff to gather information about the Southern Nevada Lands Management Plan (SNLMP) as a possible way to cover the costs for the Recovery Cost Account that the BLM is seeking from the Town. Unfortunately, the CRA cannot be covered by SNLMP funds due to the fact Nye County is not part of the SNLMP.	
2/23/2012	Town Manager received Phase I(c) information from FAA (Mr. Pomeroy)	
3/5/2012	Town Manager received a revised CRA. The cost of which went up significantly. (\$71,922.44 an increase of \$21,984.16) Town Manager contacted the BLM requesting an explanation. The BLM (Mr. Spencer) advised that they would again look at the CRA in an attempt to cut costs.	
3/20/2012	Town Manager received another revised CRA from the BLM. (\$61,651.83) The costs went down from the second CRA (decrease of \$10,270.61) but was still higher that the first CRA (an increase of \$11,713.55). After reviewing same, the Town Manager contacted the BLM staff (Mr. Spencer & Mr. Marcell) to arrange meetings with BLM staff and Town Board members before this item is brought forth.	
	Town Manager spoke with FAA (Ms. Hunt) pertaining to Phase I(c).	

4/20/2012	Town Manager spoke with L&B (Mrs. Potter) pertaining to Phase I(c)
5/14/2012	Town Manager started negotiations with L&B pertaining to Phase I(c).
5/15/2012	Town Manager continued negotiations with L&B pertaining to Phase I(c). In addition, the Town Manager finally was able to get the BLM to come to Pahrump and work on the CRA. The CRA is scheduled to be on the Town Board June 12th agenda.
5/16/2012	Town Manager continued negotiations with L&B pertaining to Phase I(c).
5/18/2012	Town Manager and L&B agreed on a final numbers for Phase I(c) and notified the FAA (Mr. Pomeroy) of this fact.
5/23/2012	Town Manager contacted FAA (Mr. Novak) and advised him the Town wanted to go forward on obtaining a consultant to draft a FAA Financial Plan for the Town.
6/12/2012	The Town Board approved creating a CRA with the BLM for the Airport.
8/7/2012	Town Manager met with BLM staff (Marcell) to discuss the airport lease and CRA account.
8/14/2012	The Town Board approved Phase I(c) of the Environmental Impact Statement (EIS) for the Proposed Pahrump Valley Airport in the amount of \$667,687.00 in which the Town's contribution is 8% or \$53,414.96.
9/11/2012	Town Manager submitted a letter requesting a new Aiport Lease application under an EIS designation.
9/25/2012	The FAA (Mr. Pomeroy) sent an email to the BIM (Ms. Schumacher) requesting the status of the CRA. Later the same day the Ms. Schumacher responded, <i>"Doug; We received the letter today finalizing the request for the Airport. I will discuss with our team next steps and timelines. I will get back to you next week. Erika Erika Schumacher Pahrump Field Manager</i>
10/10/2012	The FAA (Mr. Pomeroy) sent an email to the BLM (Ms. Schumacher) again requesting a status update on the CRA. Later the same day Ms. Schumacher responded, <i>"Doug, We have some personnel changes occurring and we just received the cost recovery for this project. I plan on coordinating with staff by the end of the month to have a plan in place. I am on travel status next week, so once I return we will share with you our changes and timeline. Erika Schumacher Pahrump Field Manager</i>
11/8/2012	Town Manager sent an email to the BLM (Ms. Schumacher) <i>Pursuant to the email chain below, the Town and FAA should have received a timeline and status on the CRA and FAA/BLM EIS Memorandum of Understanding Can we please get an update on these projects? The Town is waiting to move forward with Phase II of the EIS. Thanks. William A. Kohbarger, ICMA – CM Pahrump Town Manager</i> Later the same day, Ms. Schumacher responded, <i>I am waiting to hear back from FAA to coordinate with us. An email was sent last week to Doug. Erika Schumacher Pahrump Field Manager</i>

#16 (CE#12) Complete goal established in 2006 to develop a 'Business Enterprise Zone' by completing Brownfield designation to significantly increase the probability of receiving State and Federal development grants.

No work has started on this project.

Unknown

12/19/2011	<p>#17 (CE#16) Improve public relations for the Town.</p> <p>Staff (Dept Heads and Town Manager) discussed this item in length during a DH meeting. One idea was to write more Press Releases detailing positive events and accomplishments of staff on a regular basis.</p>	On-going
<p>9/26/2011</p> <p>10/6/2011</p> <p>10/24/2011</p> <p>1/23/2012</p> <p>2/14/2012</p> <p>3/13/2012</p> <p>3/14/2012</p> <p>6/12/2012</p>	<p>#18 (CE#18) Continue work toward question of Town Incorporation.</p> <p>Town Manager met with Mr. Hartman, Incorporation AB to answer questions pertaining to incorporation. We discussed several options to proceed forward including city of Henderson changing the CTX in 2001.</p> <p>Town Manager met with City of Henderson City Manager asking him questions on how the City of Henderson was able to effective change the CTX in 2001. Henderson CM advised he would forward the report.</p> <p>Town Manger met with Mr. Hartman to discuss one issue pertaining to the IAB. The issue was solved and Mr. Hartman will be updating the IAB.</p> <p>Mrs. Murray, IAB Chair advised, via email, that the IAB has a meeting this Thursday evening (01/26/12) to possibly approve the presentation. If all goes well with the AB, they will be prepared to make a presentation to the Town Board at the February 28 meeting.</p> <p>Town Manager placed the Incorporation Final Report on the Town Board agenda for 02/28/12.</p> <p>Town Manager placed the IAB recommendation on the Town Board agenda for possible approval.</p> <p>The Town Board approved the IAB recommendation and requested staff (Town Attorney) to bring back the next step of Incorporation to the next Town Board meeting.</p> <p>Resolution #2012-11, A Resolution pertaining to the process for Incorporating the Town was placed on the Town Board agenda for possible approval.</p>	On-going
<p>1/18/2012</p> <p>5/30/2012</p>	<p>#19 (CE#21) Find and implement ways to help people who are disabled get to Town Board meetings.</p> <p>Currently the Town Board meetings can be seen via the internet (Granicus). Staff (DH's & TM) came up with several ideas/suggestions. The TM is following through with the suggestions.</p> <p>Senior Center replays/head phones at meetings/wireless mic</p> <p>The Town was contacted by County staff and informed that the County had purchased a wireless microphone for the BoCC Chambers and that it was up and working.</p>	Unknown

<p>11/10/2011</p> <p>12/6/2011</p> <p>1/9/2012</p> <p>7/10/2012</p>	<p>#20 (CE#24) Hold workshops/training as to Advisory Board roles, policies, and procedures.</p> <p>Staff (Executive Secretary) sent out an email to all Advisory Board members requesting dates that are not good to meet in January 2012 further advising them that there will be a Workshop held in January 2012.</p> <p>Staff (Ms. Carns) sent out an email advising all that a date had been chosen to hold the workshop. That date being January 09, 2012 at 5:30 p.m.</p> <p>Town Manager conducted an Advisory Board workshop. Numerous items were discussed from Open Meeting laws to By-law changes to communication between Town Board, AB and staff members, etc.. NOTE: Each Advisory Board had at least one member in attendance.</p> <p>An Advisory Board Workshop was conducted on this date.</p>	<p>On-going</p>
<p>11/8/2011</p> <p>12/13/2011</p> <p>1/24/2012</p> <p>2/28/2012</p> <p>3/27/2012</p> <p>4/24/2012</p> <p>5/22/2012</p> <p>6/26/2012</p> <p>11/13/2012</p>	<p>#21 (TW#1) Brief status of all 'finalized' Goals monthly / Give estimated completion dates / State "closed" when completed.</p> <p>Town Board received an updated G&O status report.</p>	<p>On-going</p>
<p>12/23/2011</p>	<p>#22 (TW#2) Ensure TM has a continual review of all items on the selected Town Manager Evaluation Form.</p> <p>Town Manager received a copy of the completed Town Board evaluation.</p>	<p>On-going</p>

Dec-11	<p>#23 (TW#3) Ensure Town Board members are kept current on all items on the selected Town Manager Evaluation Form.</p> <p>Town Manager is submitting monthly reports to the Town Board on the approved Goals and Objectives.</p>	On-going
<p>Oct-11</p> <p>Nov-11</p> <p>Dec-11</p> <p>12/13/2011</p> <p>12/19/2011</p> <p>12/13/2011</p> <p>12/23/2011</p> <p>12/30/2011</p> <p>1/13/2012</p> <p>2/14/2012</p> <p>2/24/2012</p> <p>3/2/2012</p> <p>3/10/2012</p> <p>5/30/2012</p> <p>6/12/2012</p> <p>6/22/2012</p>	<p>#24 (TW#4) Review all Town Ordinances to assure practicality and currency and codify.</p> <p>Staff (Town Manager and Town Attorney) started the process to change two Ordinances (PTO 35 & PTO 32) placing both Ordinances on the October 25, 2011 Town Board agenda.</p> <p>Staff (Town Manager and Town Attorney) continued the process of re-writing two Ordinances (PTO 35 & PTO 32)</p> <p>Staff (Town Manager and Town Attorney) continued the process of re-writing two Ordinances (PTO 35 & PTO 32)</p> <p>Staff (Town Manager and Town Attorney) placed PTO 32 & 35 on the Town Board agenda for possible approval.</p> <p>Staff (Town Manager & Dept Heads) have decided the next PTO to be reviewed and possibly re-written will be PTO 56, which will begin as soon as PTO 35 is completed.</p> <p>Town Board approved PTO 32</p> <p>PTO 32 was published in the local newspaper</p> <p>PTO 32 was published in the local newspaper</p> <p>PTO 32 became law.</p> <p>Town Board approved PTO 35.</p> <p>PTO 35 was published in the local newspaper</p> <p>PTO 35 was published in the local newspaper</p> <p>PTO 35 became law</p> <p>Staff (Town Manager and Town Attorney) reviewed PTO 46 and agreed that PTO 46 needs to be repealed for several reasons. Mrs. Parker agreed with staff and placed same on the June 12, 2012 Town Board agenda to repeal.</p> <p>Town Board approved repealing PTO 46.</p> <p>PTO 46 was published in the local newspaper</p>	On-going

	<p>#25 (TW#7) Incorporate all Town Board Goals into plans of action.</p> <p>In progress but no report to show at this time.</p>	Unknown
<p>9/27/2011</p> <p>3/27/2012</p> <p>6/12/2012</p>	<p>#26 (TW#8) Develop with TB, long- and short-term goals for the Town of Pahrump.</p> <p>Town Board and Town Manager agreed to twenty-nine (29) Goals during the September 27, 2011 Town Board meeting. (15 short-term & 14 long-term)</p> <p>Town Board created one additional Goal pertaining to Resolutions. (This goal has been completed)</p> <p>Town Board approved closing this Goal.</p>	<p>9/27/2011 (Closed)</p> <p>(Re-opened)</p> <p>6/12/2012</p>
<p>10/10/2011</p> <p>10/11/2011</p> <p>Oct-11</p> <p>1/4/2012</p> <p>2/9/2012</p> <p>2/22/2012</p> <p>3/22/2012</p> <p>4/5/2012</p> <p>4/19/2012</p> <p>5/3/2012</p> <p>5/21/2012</p> <p>5/22/2012</p> <p>5/22/2012</p> <p>7/18/2012</p> <p>7/19/2012</p> <p>7/26/2012</p>	<p>#27 (HK#1) Keep on top of international tourist attraction project. Assisting Contour and Vercitas when and where ever</p> <p>Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report</p> <p>Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report</p> <p>Created AD Hoc Committee to review, assist and development strategies to ensure a successful outcome. Have two members agreed to participate and am working on more.</p> <p>Town Manager conducted the first meeting of the AD Hoc Committee for this item. The Ad Hoc members met with Contour Entertainment Representatives (Mr. Brown and Mr. Holbrook).</p> <p>Ad Hoc Committee met to discuss Phase II.</p> <p>Ad Hoc Committee met to discuss Phase II. Decision was made to place Phase II on the Town Board agenda for the May 22, 2012 meeting.</p> <p>Ad Hoc Committee met to discuss Phase II</p> <p>Contour Entertainment (Mr. Brown) attended the BoCC and gave a small presentation on this project.</p> <p>Meetings are arranged on the 21st and 22nd for Town Board members to meet with Mr. Brown to discuss Phase II.</p> <p>The Town Board approved moving forward with Phase II.</p> <p>The Town Manager met with Contour to discuss Phase II operations.</p> <p>The Town Manager sent questions and receive answers pertaining to Planning & Zoning from the County Planning Department as they pertain to Adventure Springs.</p> <p>Town Manager sent Contour a map and information pertaining to property that can tp utilized for Adventure</p>	On-going

<p>Aug-12 9/6/2012 10/9/2012 10/16/2012 10/23/2012</p>	<p>Springs. Town Manager and Contour exchanges numerous emails throughout this month. Town Manager met with Contour to review plans and concept drawings. A BDR Presentation was given to the Town Board by former Governor List and several others. The Town Board approved giving their support to the BDR process. A BDR Presentation was given to the BoCC by former Governor List and several others. The BoCC approved giving their support to the BDR process. Town Manager gave a presentation to the Town Board and Citizens unvailing the Conceptual Drawings.</p>	
<p>10/25/2011 10/27/2011 12/21/2011 12/27/2011 6/8/2012</p>	<p>#28 (HK#3) Compile an information packet to be distributed to Town Board members as to the status of all Town/BLM projects.</p> <p>Mark Spencer, BLM Pahrump Field Manager gave a presentation at the Town Board updating the status on all Town/BLM projects.</p> <p>Town Manager created a list of all Town/BLM projects (Last Chance Park, Land Sales, RMP-Disposable Land, Trail-Wheeler Recreational Area, Bell Vista Shooting Range, and Proposed Pahrump Valley General Aviation Airport and forwarded same to the Town Board).</p> <p>Town Manager submitted a list to the Town Board via email listing seven projects between the Town of Pahrump and the BLM. The Town Manager also provided a brief but detailed paragraph or two about each project and where that project stands currently.</p> <p>Town Manager sent the Town Board a revised list via email. The revised list contained the BLM Southern NV Resources Management Plan.</p> <p>The Information Packet was updated and will be attached to the Town Manager's June Report.</p>	<p>12/31/2011 On-going</p>
	<p>#29 (HK#5) Name badges for office personnel. Make current the Town Board member list/plaque on wall in</p>	

<p>10/20/2011</p> <p>1/18/2012</p> <p>2/8/2012</p> <p>6/12/2012</p>	<p>Town office.</p> <p>Town Manager delegated this project to Ms. Carns. Ms. Carns contacted the company that created the Plaque and ordered the necessary material and updates.</p> <p>B & G Mgr advised that his staff created a board similar to the one that was on the wall, taking same to Awards Plus for the creation of and mounting of the plaques. Should have results within three weeks.</p> <p>The Plaque was completed and placed on the Town Office wall by Building & Grounds staff. (This goal has been completed)</p> <p>Town Board approved closing this Goal.</p>	<p>2/8/2012</p> <p>6/12/2012</p>
<p>3/27/2012</p> <p>4/6/2012</p> <p>May-12</p> <p>6/11/2012</p>	<p>#30 (TW#9) Review all Town Resolutions to assure practicality and currency and codify.</p> <p>Town Board added this G&O to the list.</p> <p>Volunteer writing down titles of all resolutions.</p> <p>Volunteer still writing down titles of all resolutions. She is almost complete at which time the Committee will meet to review all titles.</p> <p>The volunteer has completed writing down all Resolution Titles. The Committee can now meet to discuss and and review all Resolutions.</p>	



GRANT AWARD LETTER

September 26, 2012

William Kohbarger
Town of Pahrump
400 N. Hwy 160
Pahrump, NV 89060

The POOL/PACT Loss Control Committee is pleased to inform you that your application for the Stryker EMS Grant Program is awarded. Congratulations on your successful application. The grant funding check is included in the attachments to this Award Letter. These grants will be used to:

- Purchase Stryker Power Cots, Power Load Systems and Stair Chairs;
- Install Stryker EMS equipment into ambulance units
- Retrofit existing Stryker Cots for use with the Power Load system
- Reduce workplace injury rates among EMS workers resulting from patient lifting through the use of the Stryker EMS equipment.

Pursuant to the Stryker Grant Policy Statement, there are terms and conditions associated with the provision of this grant and are also attached to this Award Letter. These include the Grant Validation forms which must be completed and returned to our offices with proof of purchase for the items included in your grant application.

We at POOL/PACT thank you for your commitment to this program and we look forward to continued collaboration with your organization as you embark upon your mission to establish or strengthen workplace safety policies and procedures that will educate employees about injury prevention.

Pahrump Fire - Rescue Service



Monthly Report Oct-12

Scott F. Lewis
Fire Chief

Department Responses:

Monthly Response Total:

	<u>October</u>
Fire:	124
EMS:	492
Total:	616

Response Type:

Fire Incident Type:

	<u>Month</u>
Fires (structures, vehicles, brush, etc.)	8
Rescue/MVAs/Medical Assists	54
Hazardous Conditions/No Fire:	6
Service Assignments:	41
Good Intent Calls:	5
False Calls(alarms & intentional)	7
Special Incidents (miscellaneous)	3
Total:	124

EMS Responses:

	<u>Month</u>
911 Responses	242
Interfacility Transf.	140
AMA:	110
Totals:	492
Civilian Fire Deaths:	0
Civilian Fire Injuries	4
Firefighter Injury	0
Other Public Servants:	0

Mutual Aid Provided:	3	(INYO, CCFD, Amargosa)
Mutual Aid Received:	0	(NCES)

Apparatus and Facilities:

Apparatus Issues:

* All apparatus in service

Building Issues:

- * Station 1: No changes
- * Station 5: No changes.
- * Station 3: No changes.
- * Station 2: No changes.

Activities:

Completed:

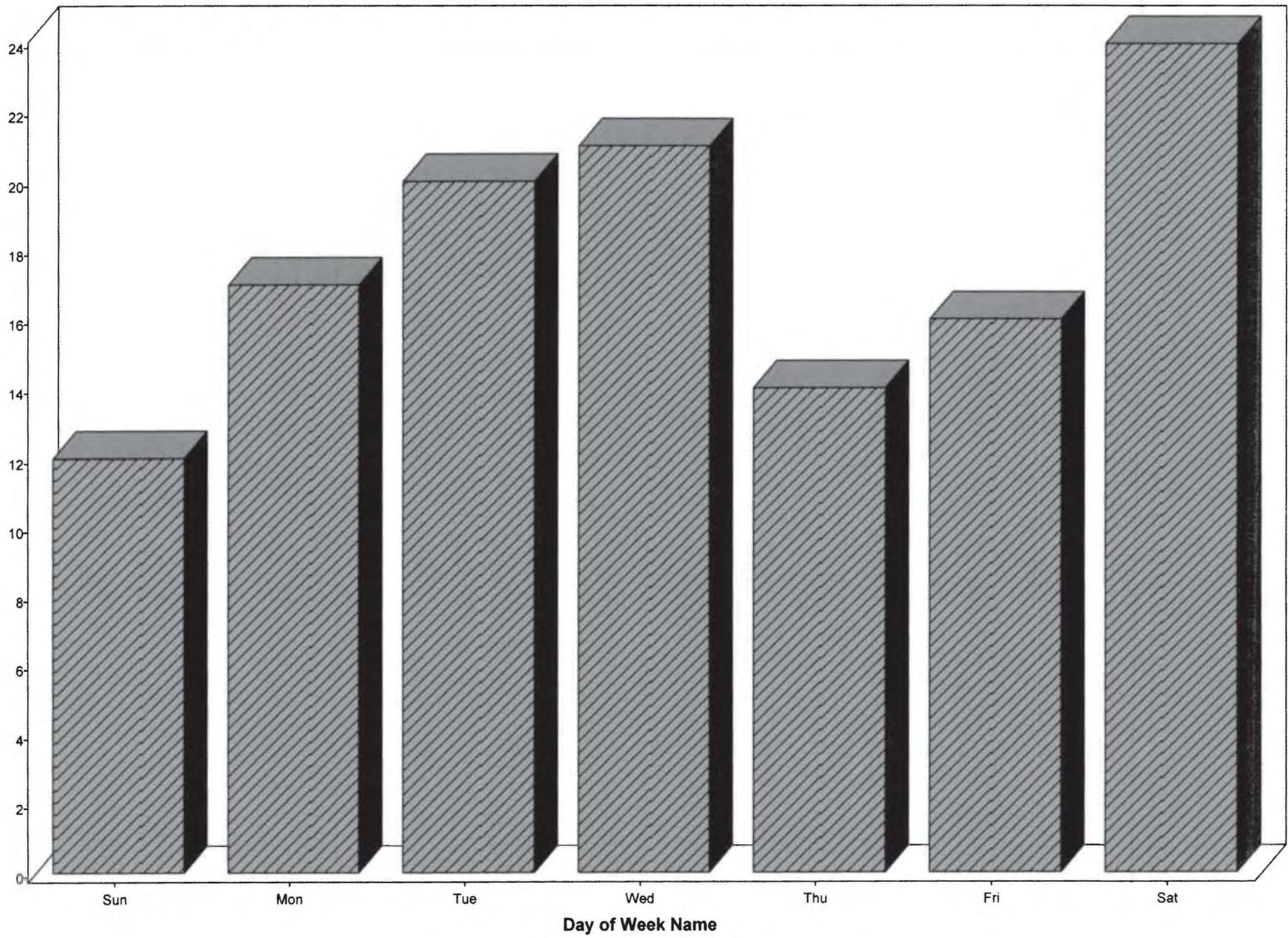
- * Career and volunteer members have signed up for Firefighter II (Scheduled Nov.)
- * Annual FF physicals completed
- * Annual pump testing postponed until Nov. due to traffic accident involving the third party tester.
- * Grant funded EMS equipment ordered awaiting arrival.
- * Station participated at the Desert View Hospital Health Fair.
- * Chief Lewis attended the Child Death Review Team Meeting.
- * Engine 5 was placed on display at the annual PDOP event at Ian Deutch Park.
- * Fire Chief Lewis hosted a meeting with the local BLM (Fire) Mgt. Team.
- * Fire Chief Lewis participated in a Channel 41 TV Program with NCSO Asst. Sheriff Rick Marshall.
- * Fire Chief attended numerous meetings with Nye Planning, Buildings and Safety, VEA/Utility, DV Hospital, etc.

Upcoming:

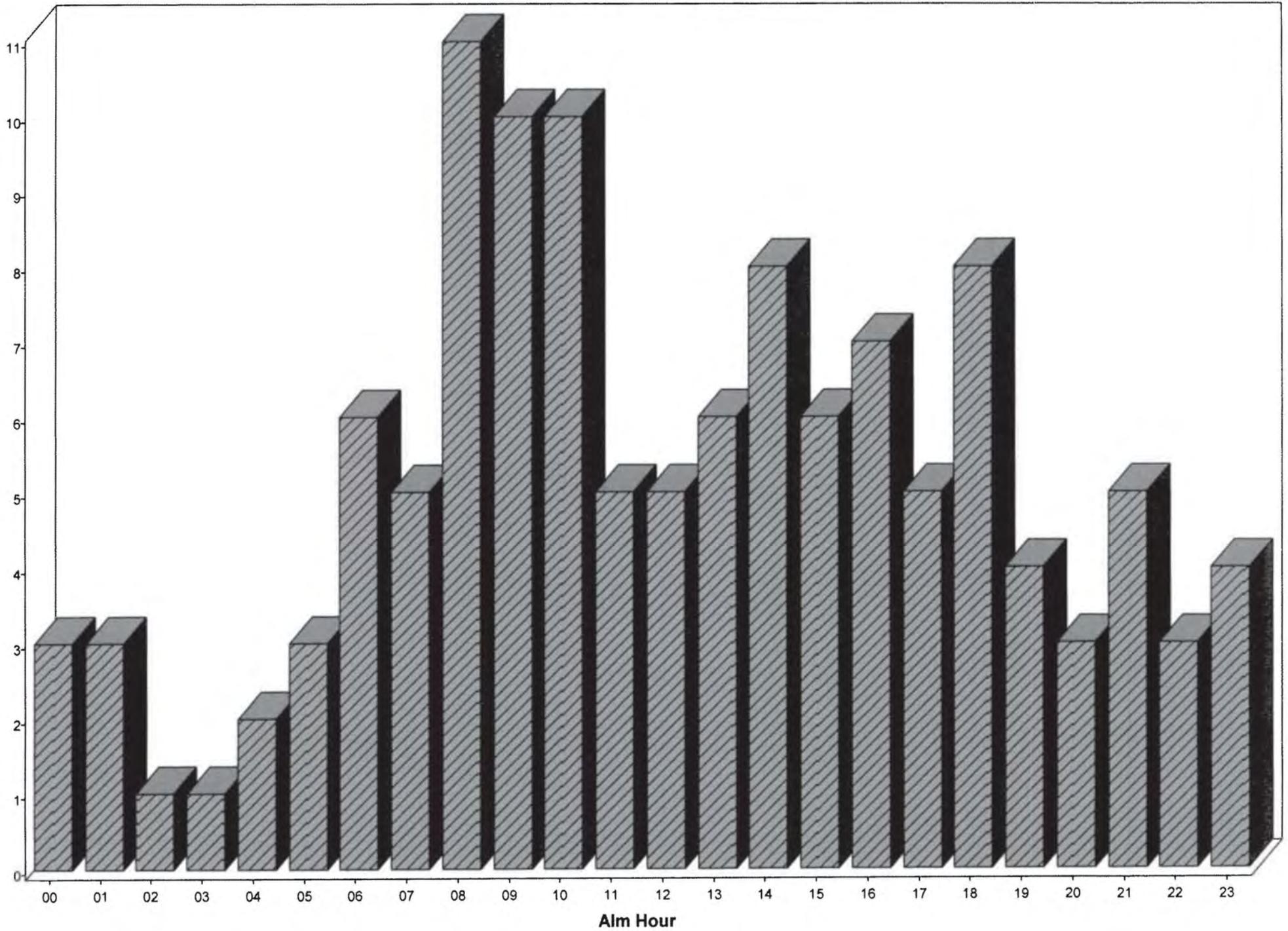
- * Continue Pre-Fire Plans

Miscellaneous:

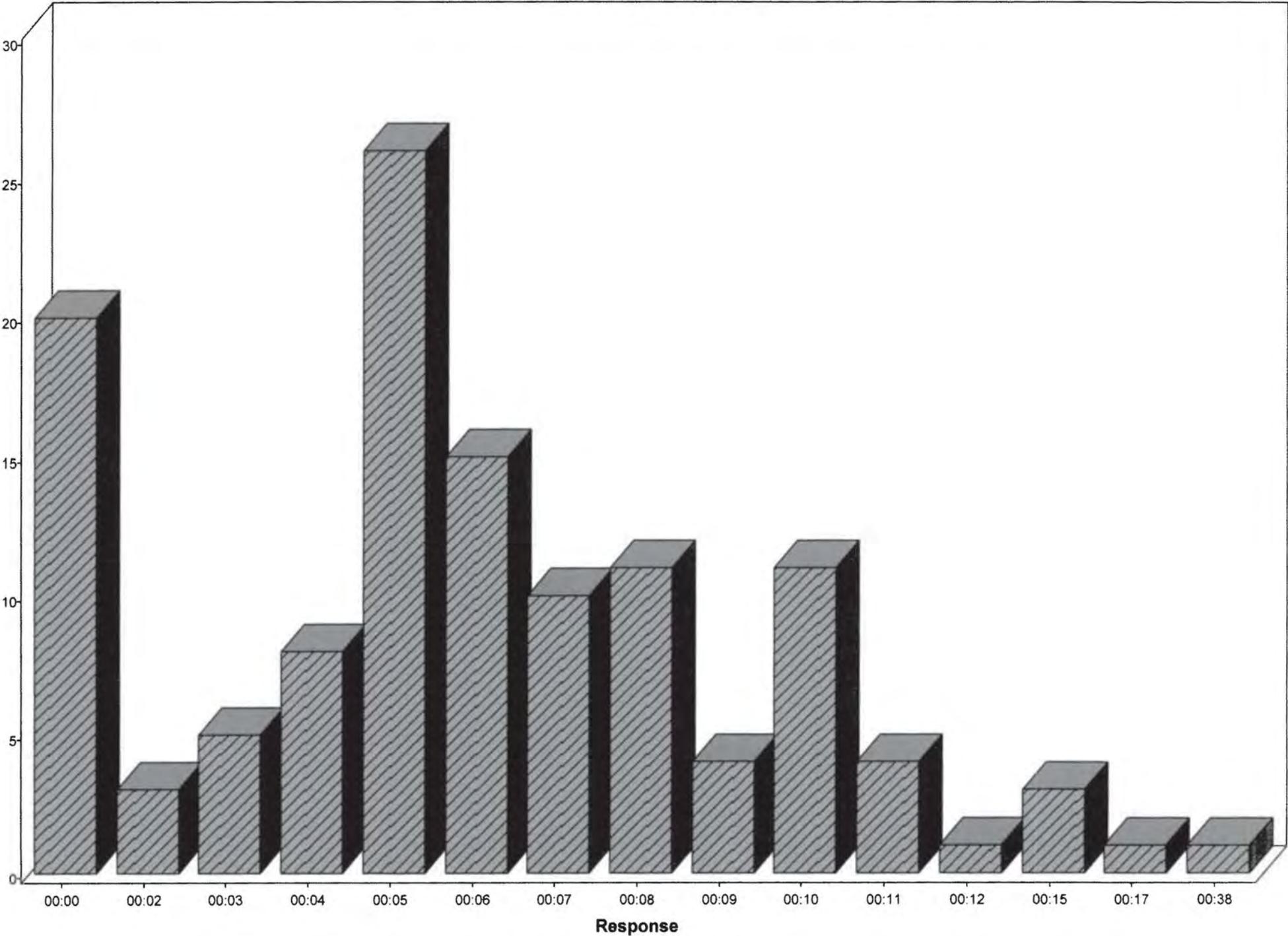
Incident Responses by Day of Week
Alarm Date Between {10/01/2012} And {10/31/2012}



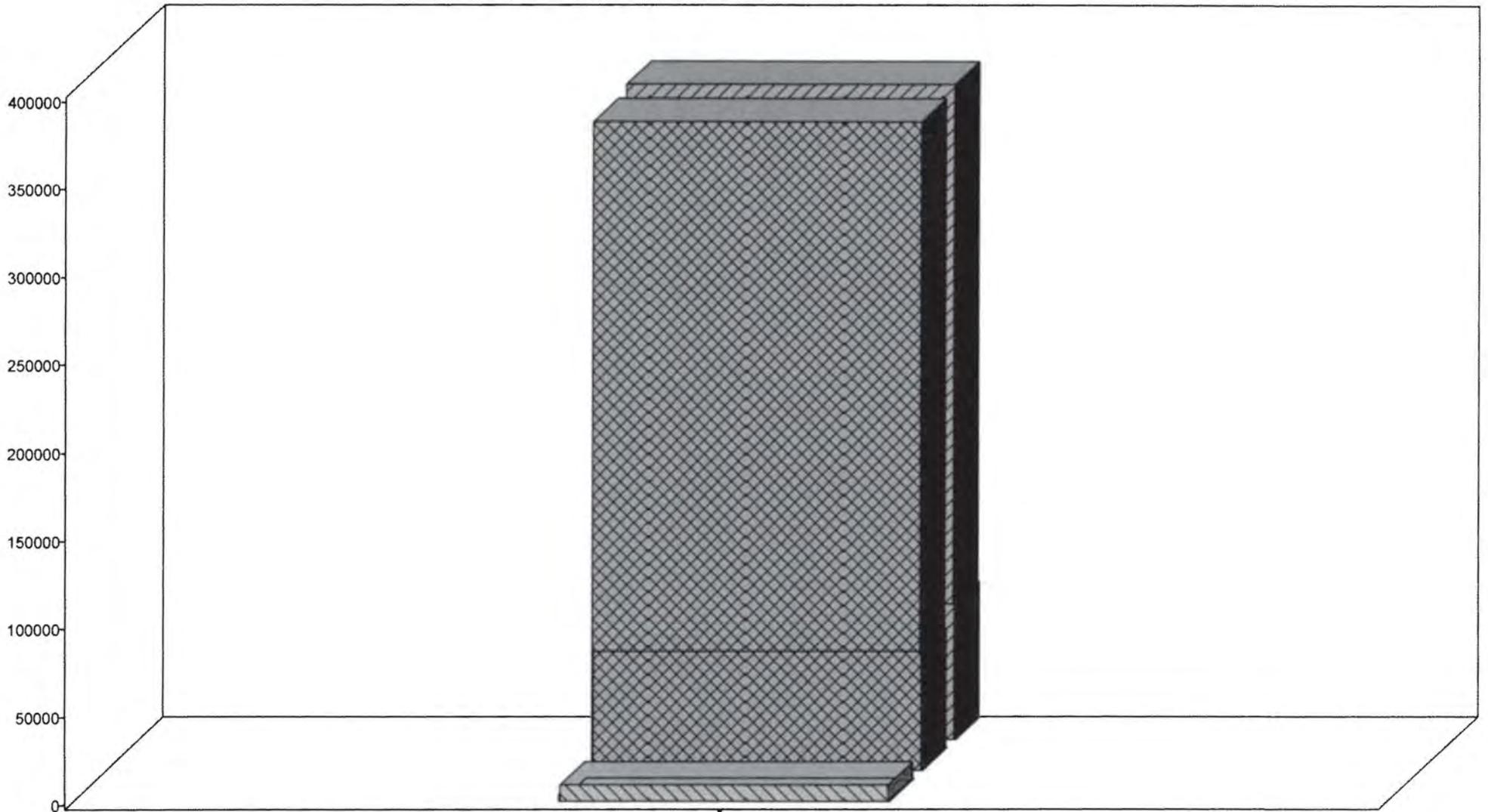
Count of Incidents by Alarm Hour
Alarm Date Between {10/01/2012} And {10/31/2012}



NFIRS Incidents by Response Time (in minutes)
Alarm Date Between {10/01/2012} And {10/31/2012}



Fire Loss Analysis
Alarm Date Between {10/01/2012} And {10/31/2012}

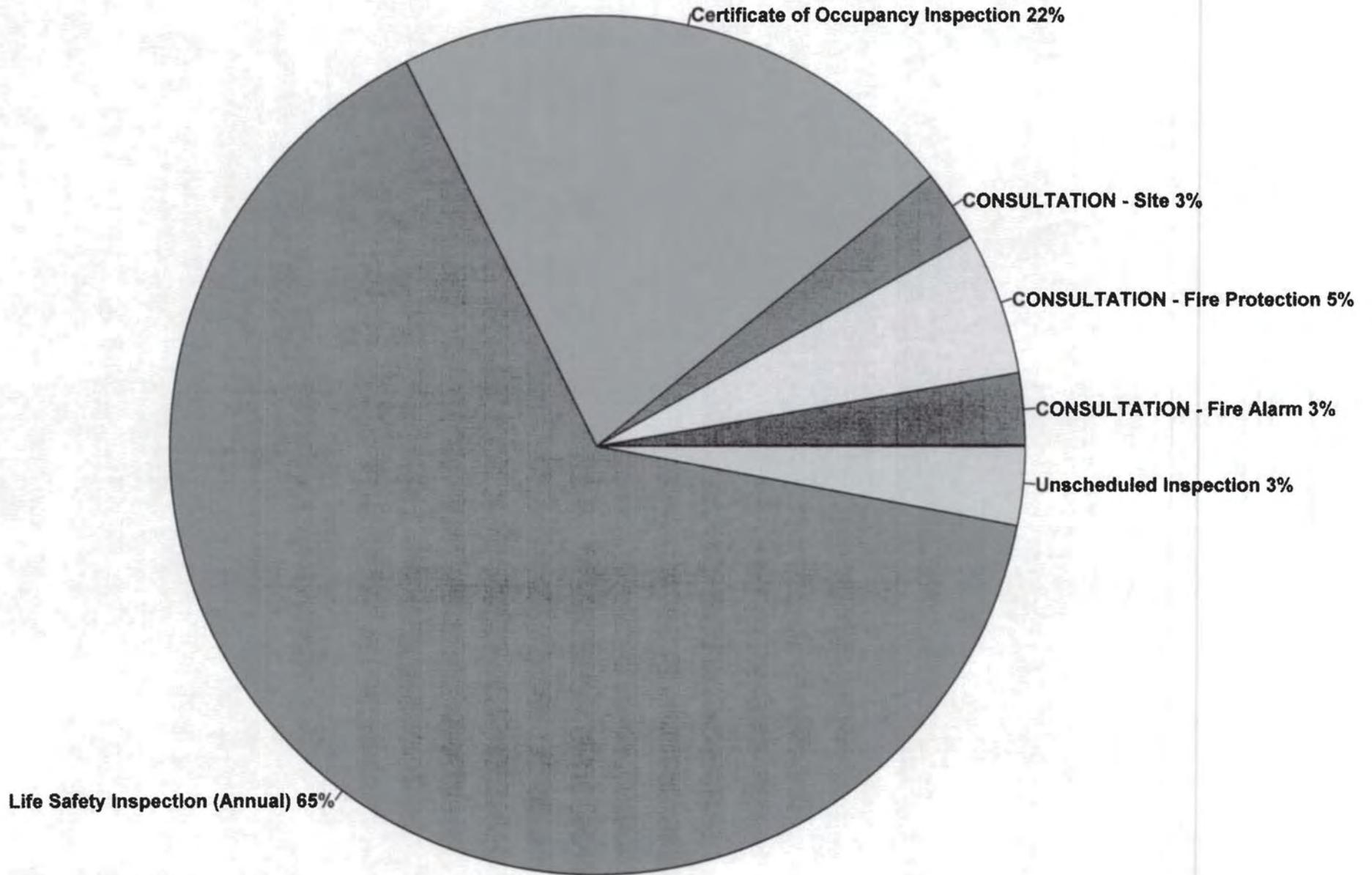


Building fire
Fire in mobile home used as fixed residence
Outside equipment fire

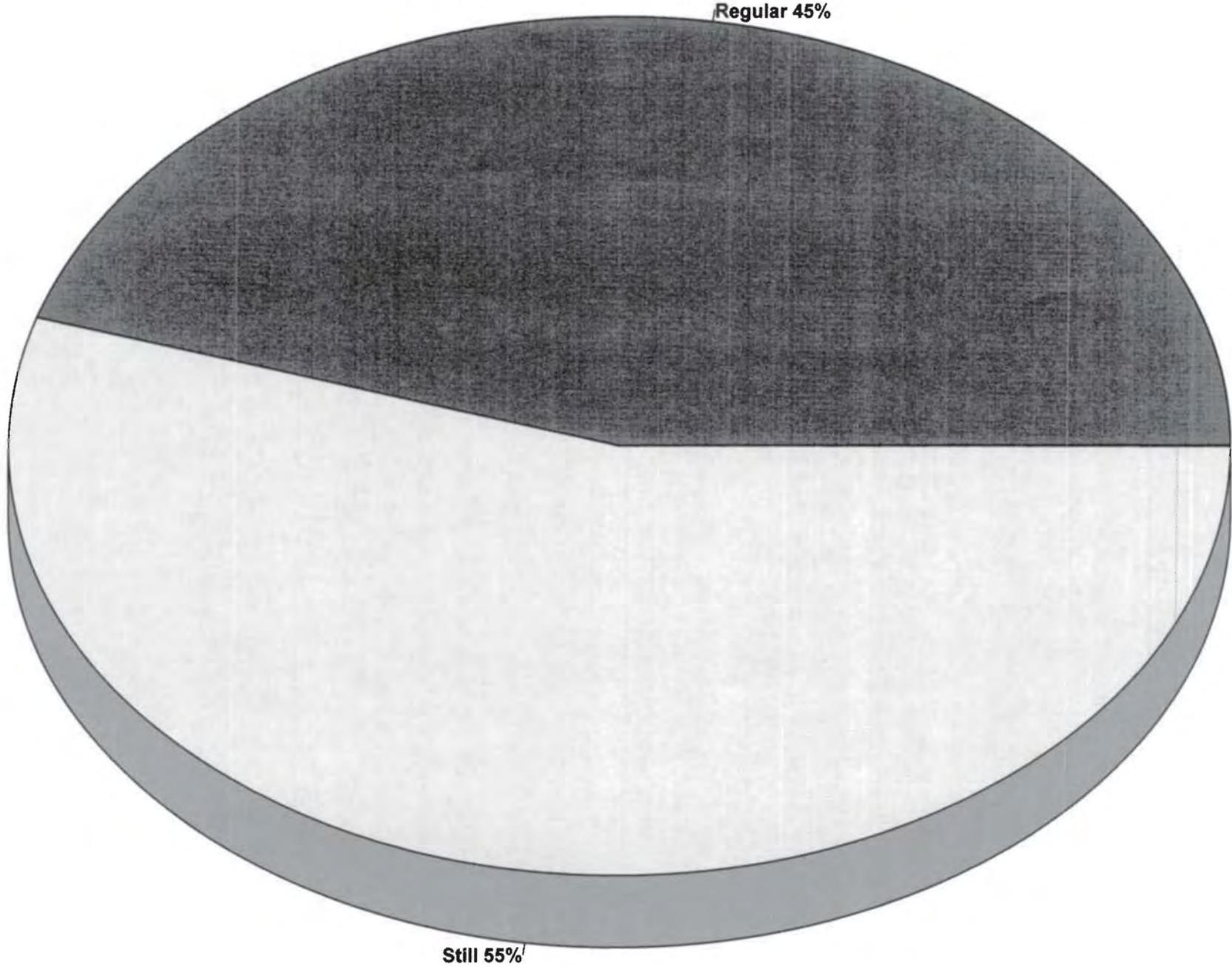
Incident Type

Value Loss
Saved

Top 10 Inspection Types
Date Completed Between {10/01/2012} And {10/31/2012}



Type of Alarm Summary Graph
Alarm Date Between {10/01/2012} And {10/31/2012}



Pahrump Fire - Rescue Service



Monthly Report Sep-12

Scott F. Lewis
Fire Chief

Department Responses: Monthly Response Total:

	<u>September</u>
Fire:	112
EMS:	512
Total:	624

Response Type:

Fire Incident Type:

	Month
Fires (structures, vehicles, brush, etc.)	10
Rescue/MVAs/Medical Assists	44
Hazardous Conditions/No Fire:	0
Service Assignments:	40
Good Intent Calls:	8
False Calls(alarms & intentional)	8
Special Incidents (miscellaneous)	2
Total:	112

EMS Responses:

	Month
911 Responses	269
Interfacility Transf.	125
AMA:	118
Totals:	512
Civilian Fire Deaths:	0
Civilian Fire Injuries	0
Firefighter Injury	0
Other Public Servants:	0

Mutual Aid Provided:	4	(INYO, CCFD, BLM)
Mutual Aid Received:	0	(NCES)

Apparatus and Facilities:

Apparatus Issues:

* All apparatus in service

Building Issues:

- * Station 1: No changes
- * Station 5: No changes.
- * Station 3: No changes.
- * Station 2: No changes.

Activities:

Completed:

- * Former Senior Volunteer Jack Jenkins passed away. We have rec'd donations in his name.
- * Annual FF Fit Testing Completed.
- * Annual FF physicals underway
- * Annual OSHA Training completed with make-up classes scheduled
- * 9/11 Remebrance at Station 1
- * Received notification of successful GRANT (power cots (3) and stair chairs (4)
- * Completed Federal requirement for VHF Radio(s) Narrowbanding (ahead of schedule)
- * Completed radio exchange and new installs for GRANT acquired radios. (continue to iron out radio programming requirements)
- * Fire Chief attended Fall Festival Meetings and prepared the operational plan.
 - * Fire Chief and crews completed over 150 inspections for vendor booths and carnival rides.
 - * PVFRS participated in the Fall Festival parade
 - * PVFRS provided EMS coverage for the Fall Festival Rodeos.
 - * PVFRS completed roving park patrols during the Fall Festival
- * Fire Chief attended numerous meetings with Nye Planning, Buildings and Safety, VEA/Utility, DV Hospital, etc.

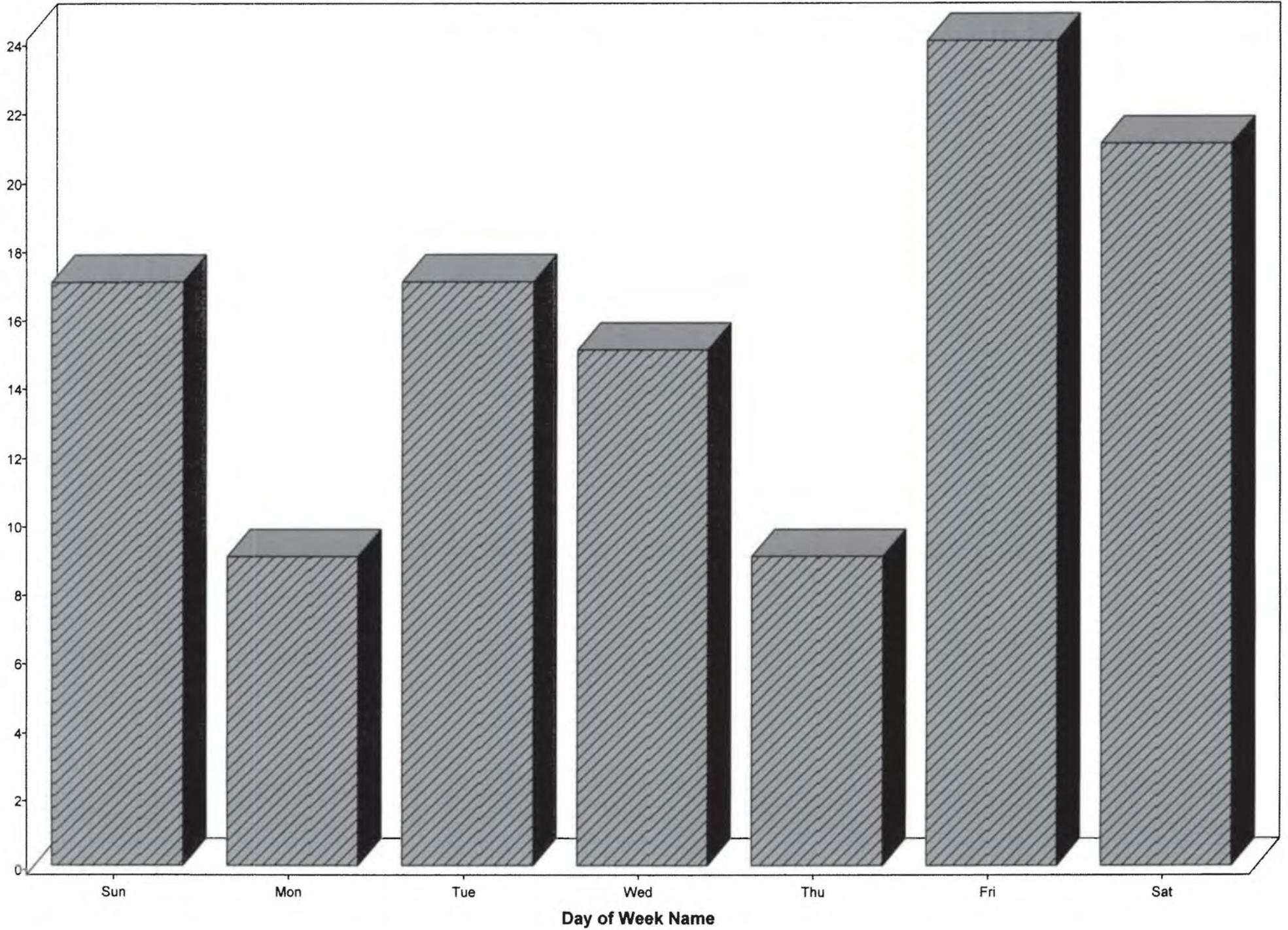
Upcoming:

- * Continue Pre-Fire Plans

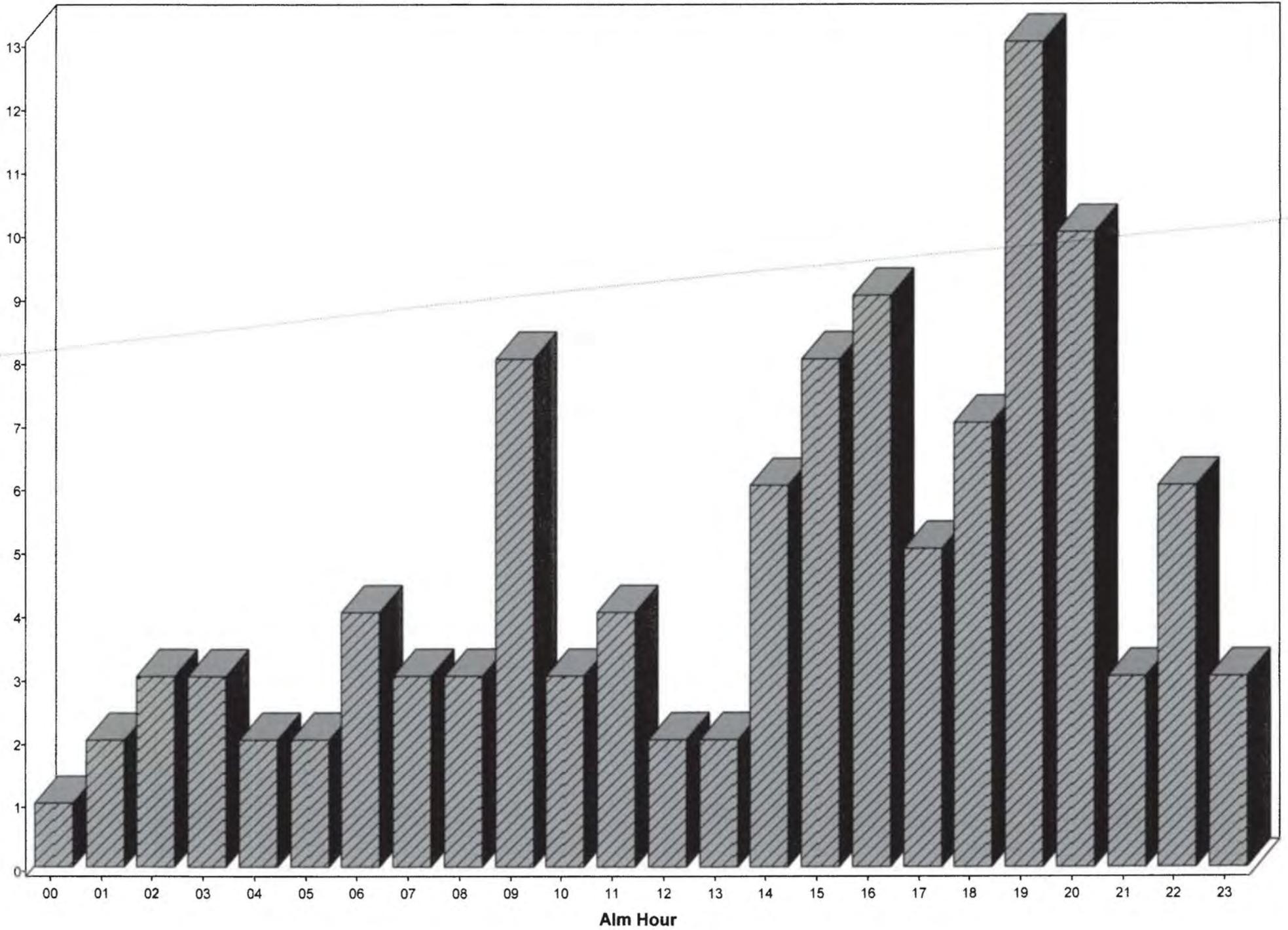
Miscellaneous:

The attached "Thank You" letters were received.

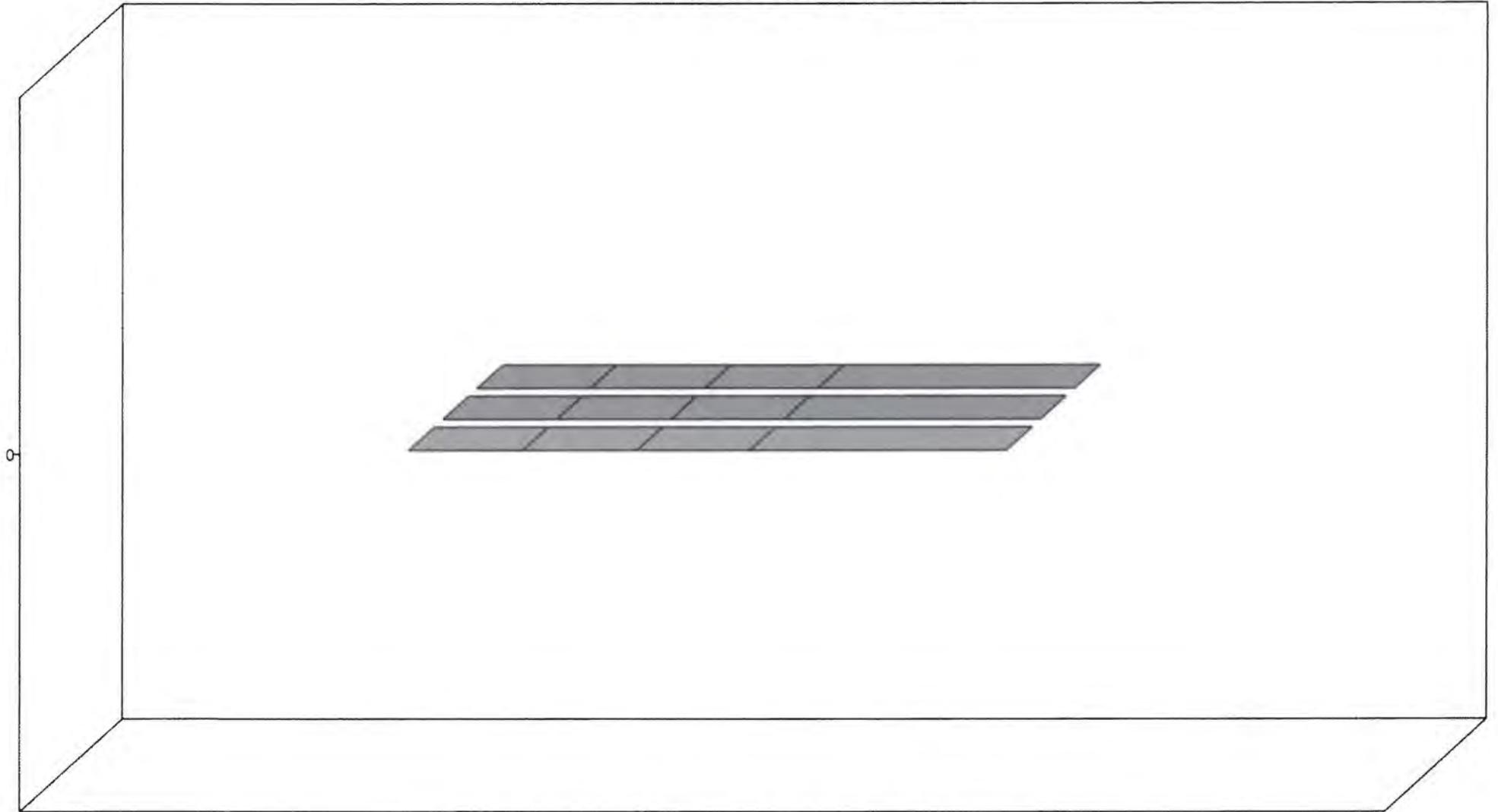
Incident Responses by Day of Week
Alarm Date Between {09/01/2012} And {09/30/2012}



Count of Incidents by Alarm Hour
Alarm Date Between {09/01/2012} And {09/30/2012}



Fire Loss Analysis
Alarm Date Between {09/01/2012} And {09/30/2012}

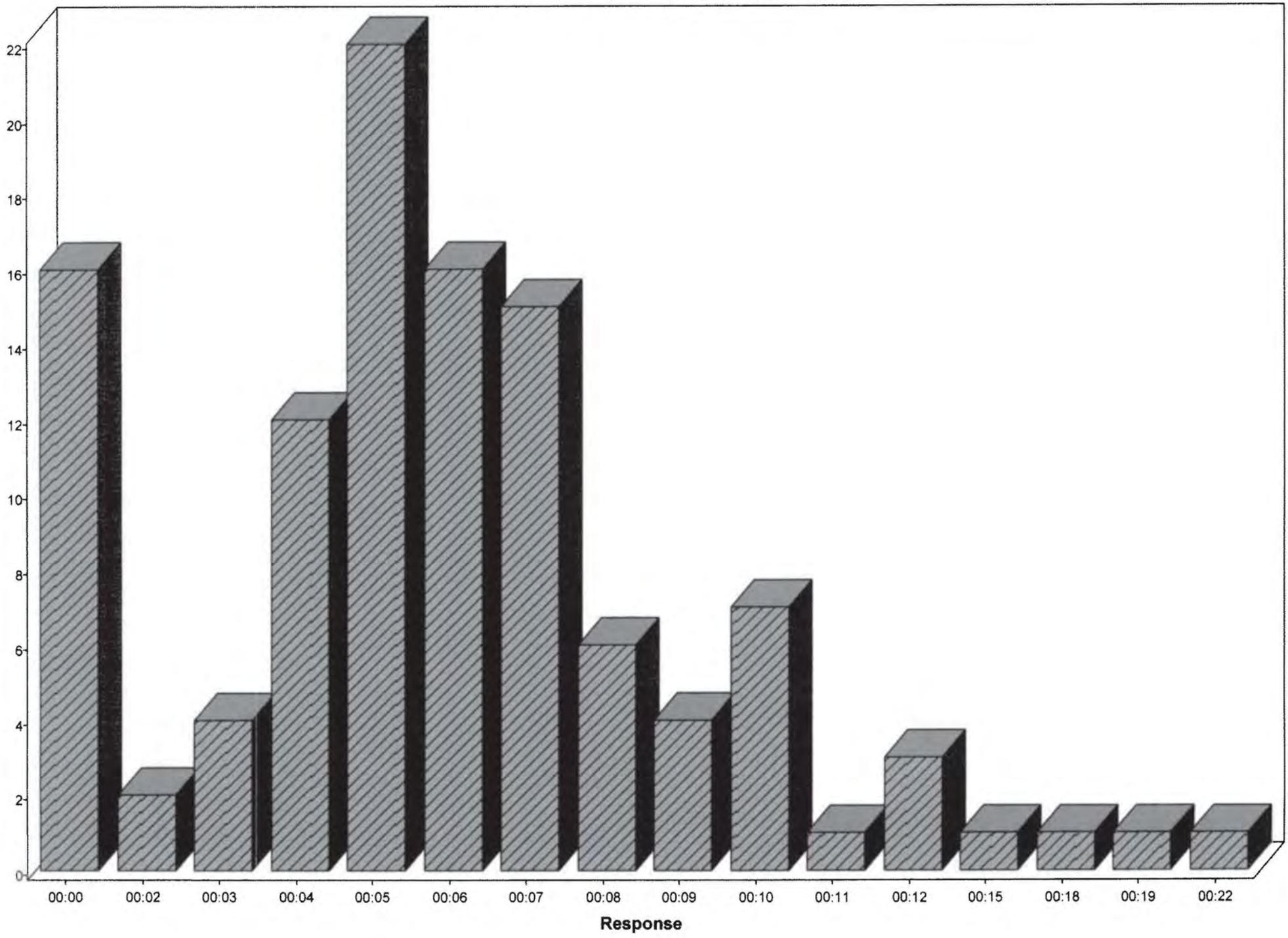


Brush or brush-and-grass mixture fire Fires in structure other than in a building
Dumpster or other outside trash receptacle fire
Fire in mobile home used as fixed residence

Incident Type

Value Loss
Saved

NFIRS Incidents by Response Time (in minutes)
Alarm Date Between {09/01/2012} And {09/30/2012}



Please accept this donation in memory
of my uncle, Jack Jenkins
From the David Cline Family

Fun things to do today

Mr. John M. Dignity
36671 Conner Ridge Rd
Woodsfield OH 43793-9284

Please accept this
donation in honor and
memory of my uncle
Jack Jenkins.

Thank you for your
service to your community.
Our town is also served
by a volunteer force and
we know what
a tremendous
job it is.

A Vicki Dignity
Smile
is
contagious



Protect your head and neck from injury:
Place non-slip strips or decals in tub and shower.



Scott + the Pahump
Valley Firefighters.

Thank you for all the
fun this summer.

Aawa

PVYA Staff

natie! Bret

Kendra

Toni Sauer

Robin

Denise
Koch

Dear Mr. Lewis,

Thank you for allowing me
to visit your fire department.
In these trying times, planning
is essential for a good
retirement.

Sincerely,


MANUEL MARTINEZ

Pahrump Fire - Rescue Service



Monthly Report Aug-12

Scott F. Lewis
Fire Chief

Department Responses:

Monthly Response Total:

	<u>August</u>
Fire:	116
EMS:	504
Total:	620

Response Type:

Fire Incident Type:

	Month
Fires (structures, vehicles, brush, etc.)	17
Rescue/MVAs/Medical Assists	35
Hazardous Conditions/No Fire:	1
Service Assignments:	39
Good Intent Calls:	4
False Calls(alarms & intentional)	17
Special Incidents (miscellaneous)	3
Total:	116

EMS Responses:

	Month
911 Responses	282
Interfacility Transf.	158
AMA:	64
Totals:	504
Civilian Fire Deaths:	1
Civilian Fire Injuries	2
Firefighter Injury	0
Other Public Servants:	0

Mutual Aid Provided:	3	(INYO, CCFD, BLM)
Mutual Aid Received:	1	(NCES)

Apparatus and Facilities:

Apparatus Issues:

- * All apparatus in service
- * Interim Safety Inspections completed on the pumpers, tenders, and Tower Ladder

Building Issues:

- * Station 1: No changes
- * Station 5: No changes.
- * Station 3: No changes.
- * Station 2: No changes.

Activities:

Completed:

- * Department successfully passed the annual DMV audit.
- * Lt. Smith participated with Victim's Advocacy Panel
- * Crews participated at the Hospital's Pre-School Health Fair
- * Crews participated at the summer youth camp.
- * Awaiting Grant award information for EMS equipment.
- * Chief Lewis attended a Child Advocacy Meeting.
- * Chief Lewis attended a meeting with the new Mercy Air Base Manager.
- * Fire Chief attended numerous meetings with Nye Planning, Buildings and Safety, VEA/Utility, DV Hospital, etc.

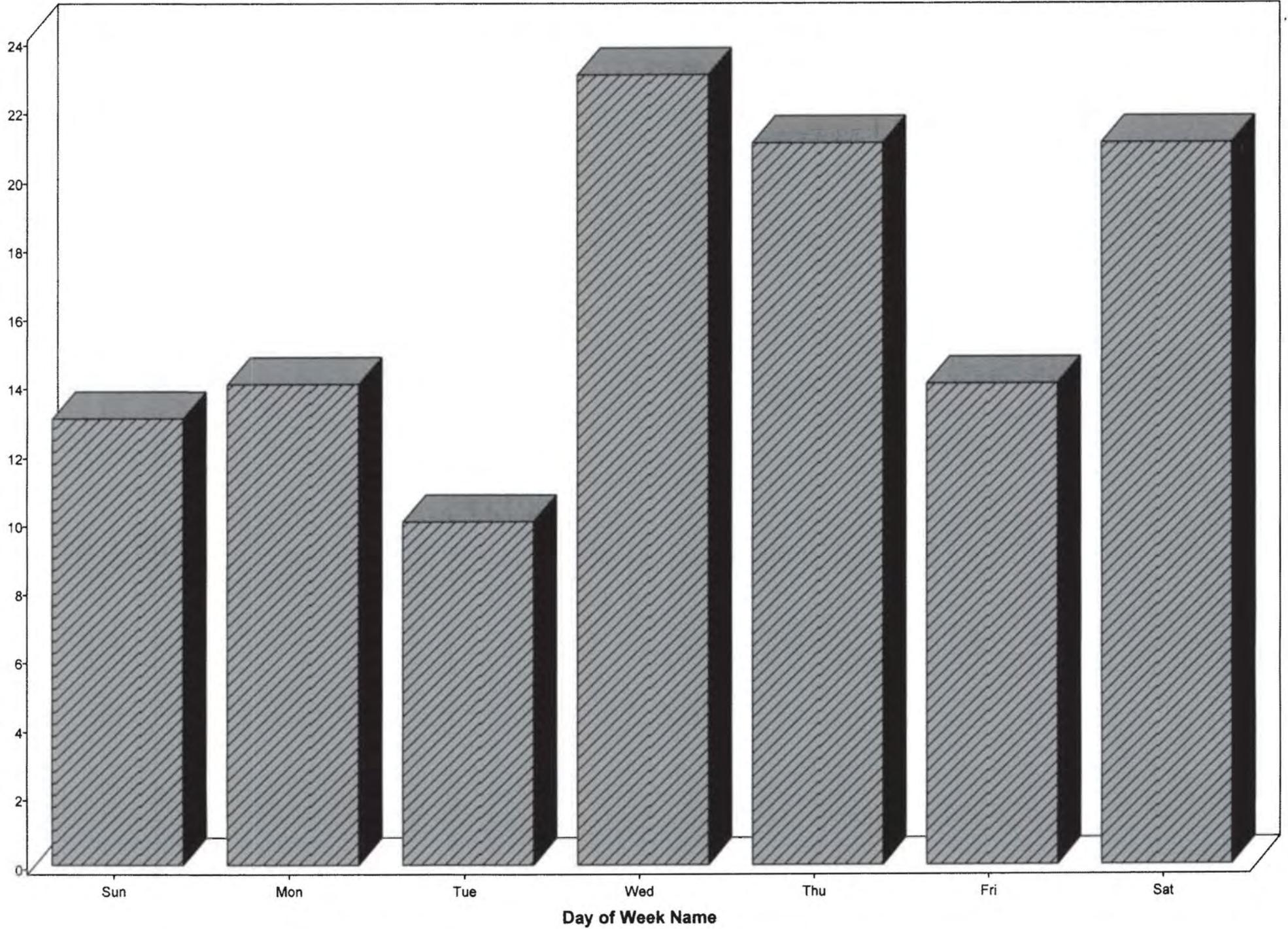
Upcoming:

- * Continue Pre-Fire Plans

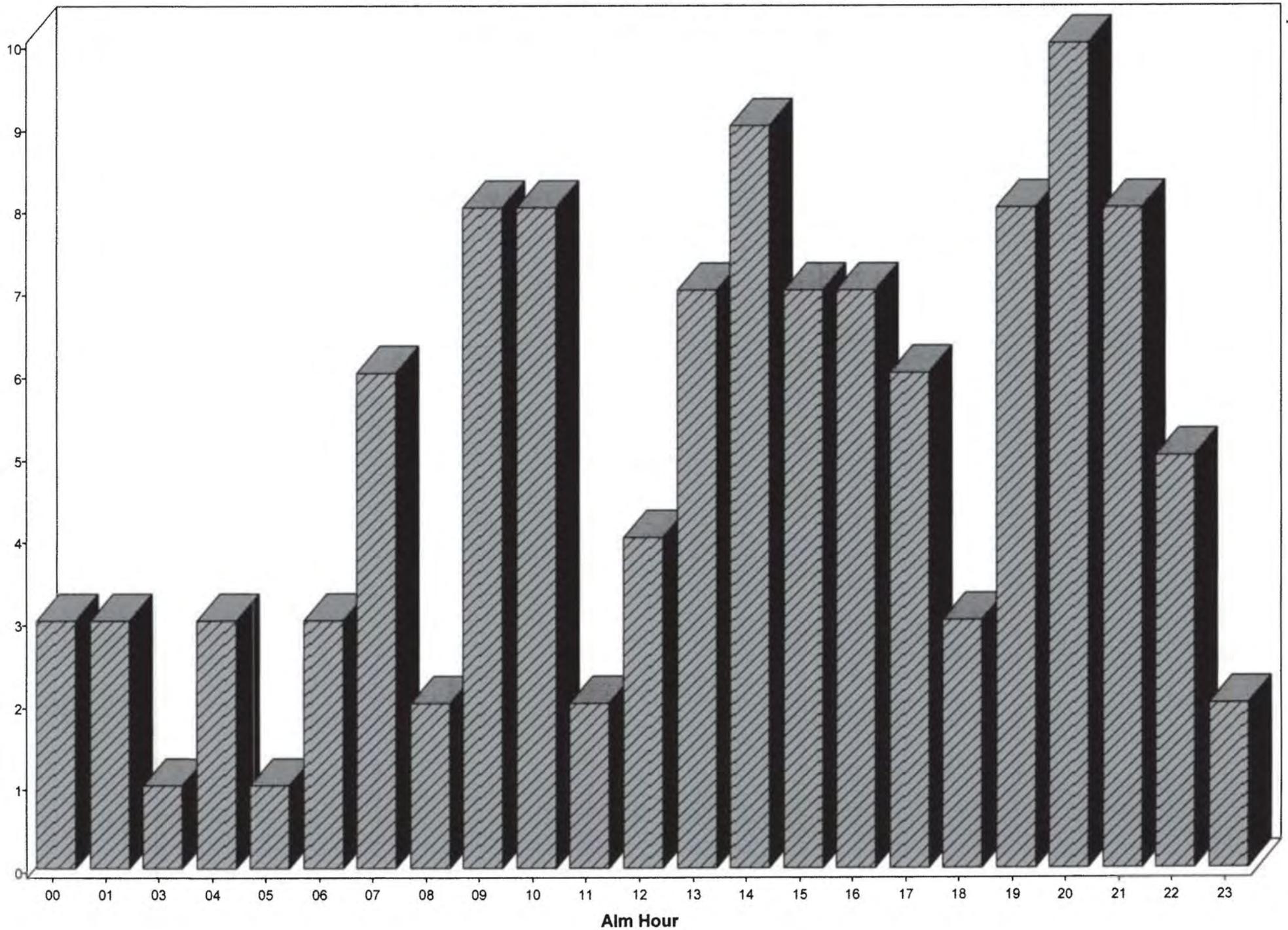
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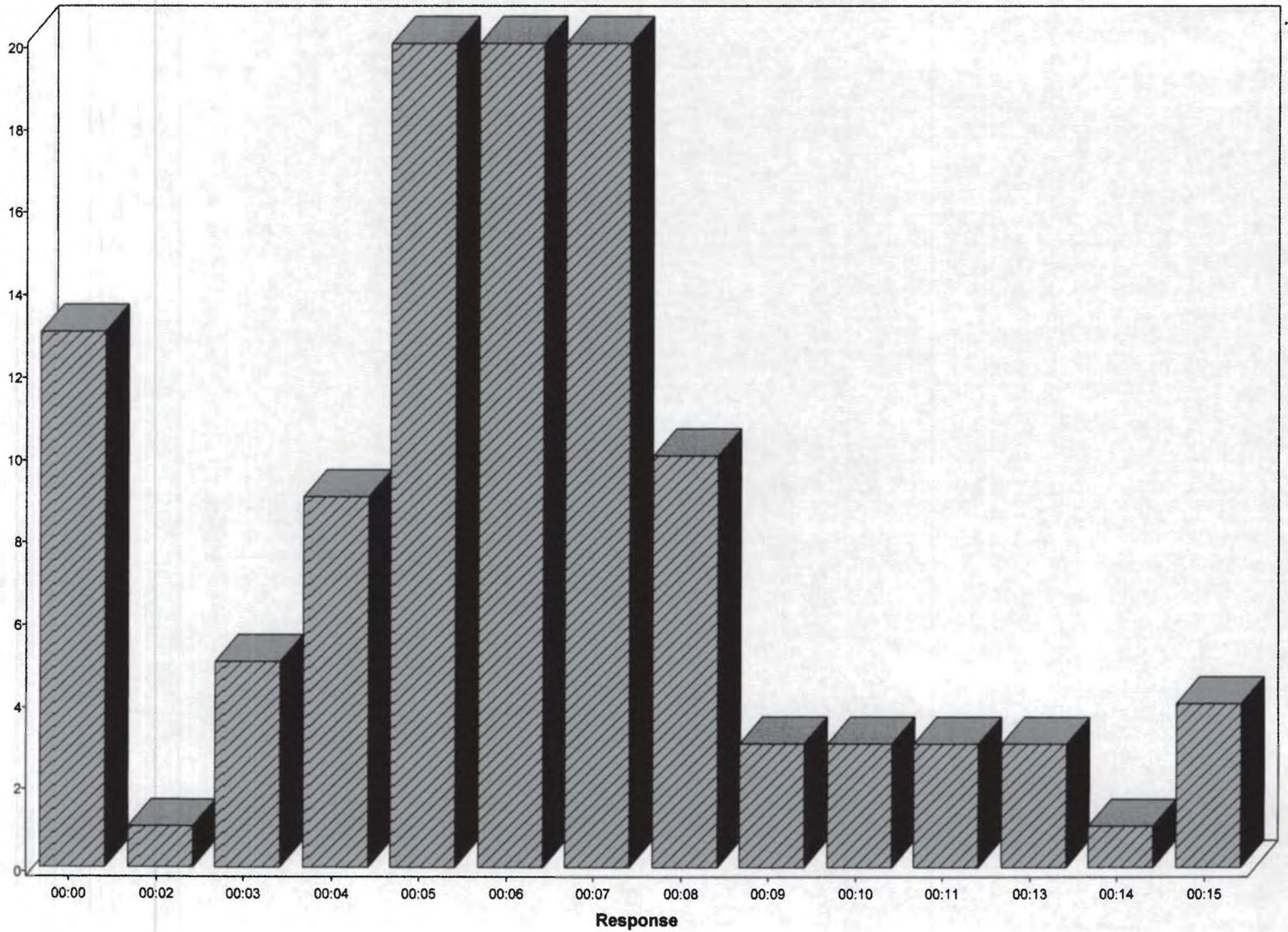
Incident Responses by Day of Week
Alarm Date Between {08/01/2012} And {08/31/2012}



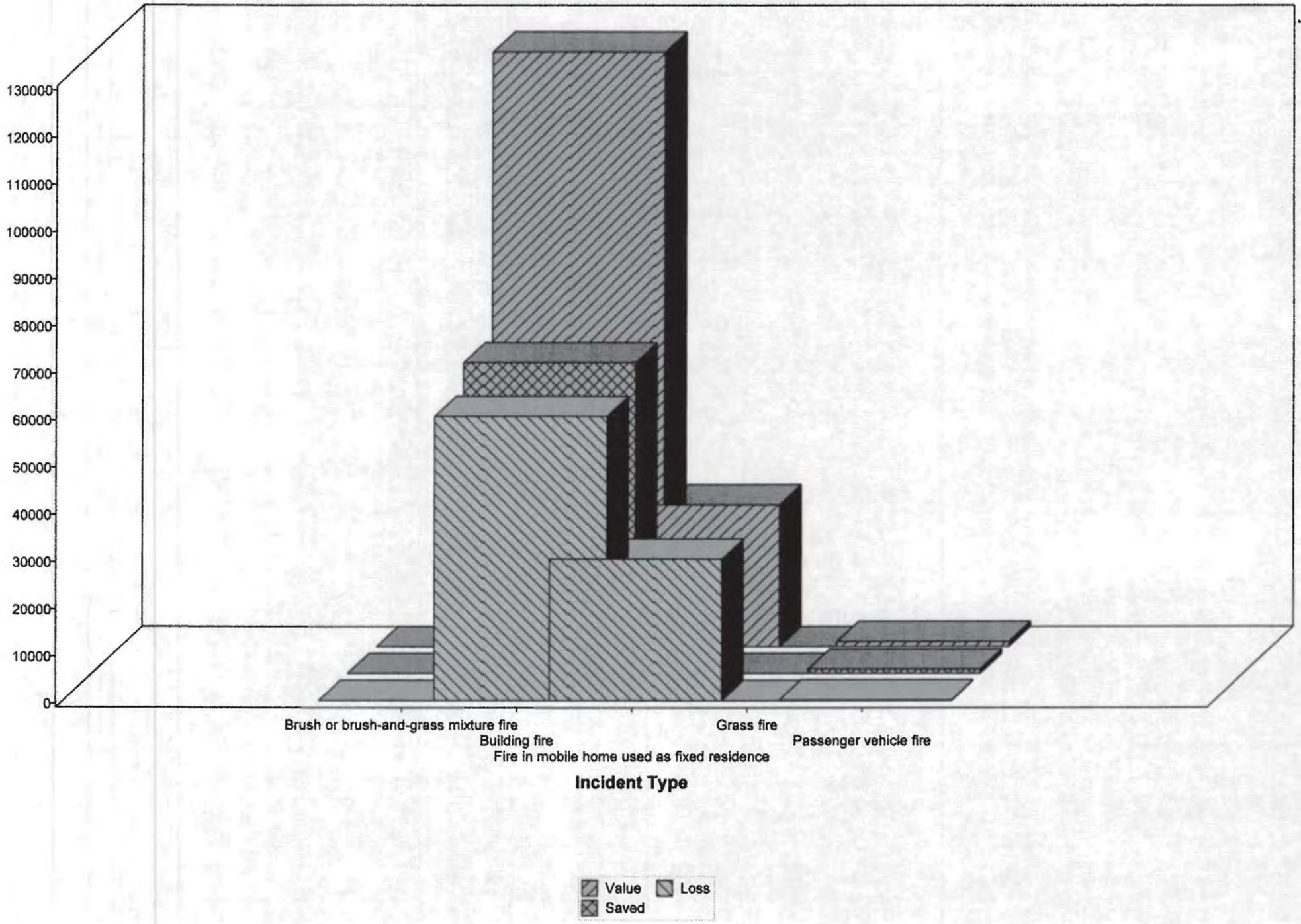
Count of Incidents by Alarm Hour
Alarm Date Between {08/01/2012} And {08/31/2012}



NFIRS Incidents by Response Time (in minutes)
Alarm Date Between {08/01/2012} And {08/31/2012}



Fire Loss Analysis
 Alarm Date Between {08/01/2012} And {08/31/2012}



3810 Winery Rd #2
Pahrump NV 89048



775-751-7805
775-751-7819 Fax

August 1, 2012

Chief Scott Lewis
Pahrump Fire Department
300 N Hwy 160
Pahrump NV 89060

Dear Chief Lewis:

I would like to express my appreciation for you taking the time recently to discuss Wine Ridge RV Resort and our future plans.

I understand that we can enhance the experience of our guests by providing fire pits in the individual sites. I also understand that these must be equipped with grate covers to ensure against blowing sparks.

As we discussed, the Resort will maintain a burn permit that will meet the parameters set forth by the Pahrump Fire Department. We will also enforce the summer burn moratorium dates as set forth by the City of Pahrump.

Again, thank you for your time. I enjoyed meeting with you.

Sincerely,

A handwritten signature in cursive script that reads "Phyllis Deal".

Phyllis Deal
Manager
Wine Ridge RV Resort

Thank you all for
helping my grandsons
when they rolled
the Blazer on
Wednesday July 25
you all are
in our prayers

...With
Sincere
Appreciation

...
The Family
&
Matthew Chavolla
&
Michael Lucas

Pahrump Fire - Rescue Service



Monthly Report Jul-12

Scott F. Lewis
Fire Chief

Department Responses: Monthly Response Total:

	<u>July</u>
Fire:	133
EMS:	554
Total:	687

Response Type:

Fire Incident Type:

	Month
Fires (structures, vehicles, brush, etc.)	8
Rescue/MVAs/Medical Assists	34
Hazardous Conditions/No Fire:	4
Service Assignments:	60
Good Intent Calls:	6
False Calls(alarms & intentional)	20
Special Incidents (miscellaneous)	1
Total:	133

EMS Responses:

	Month
911 Responses	316
Interfacility Transf.	164
AMA:	74
Totals:	554
Civilian Fire Deaths:	0
Civilian Fire Injuries	4
Firefighter Injury	0
Other Public Servants:	0

Mutual Aid Provided:	3	(CCFD)
Mutual Aid Received:	0	

Apparatus and Facilities:

Apparatus Issues:

- * All apparatus in service
- * Interim Safety Inspections completed on the pumpers, tenders, and Tower Ladder

Building Issues:

- * Station 1: No changes
- * Station 5: No changes.
- * Station 3: No changes.
- * Station 2: No changes.

Activities:

Completed:

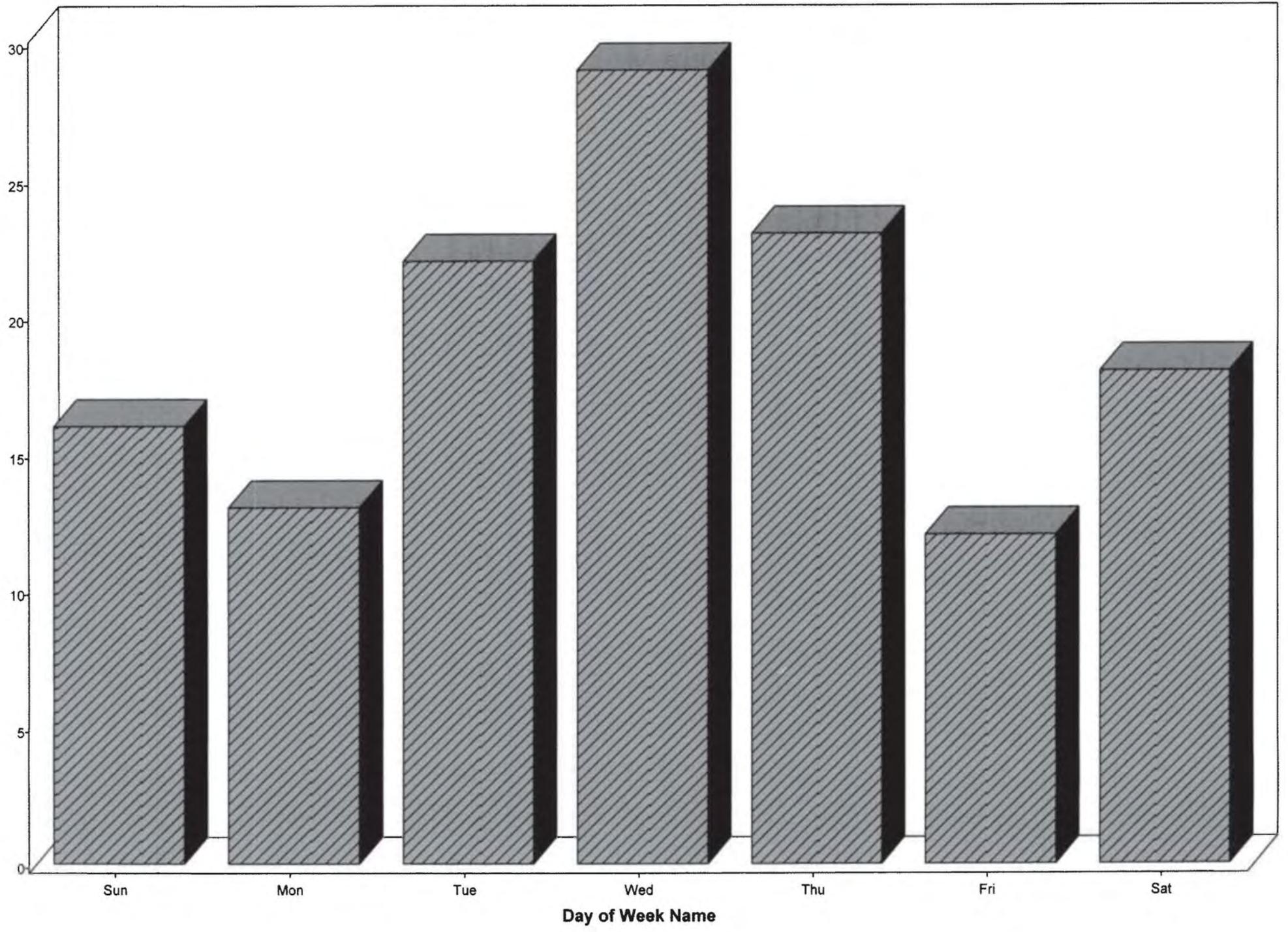
- * Lt. Smith attended the National Fire Academy for Juvenile Firesetting
- * Chief Lewis, Lt. Perry, and Volunteer Coord. Anna Cadigan were guests on a local TV show
- * Town Manager and Fire Chief co-wrote an EMS Grant for cots and stair chairs
- * Fire Chief submitted a Grant request for an Assistance to FF Grant (SCBA)
- * Chief Lewis hosted a strategic operational plan with Clark County Fire Dept
- * Fire and EMS participated at the Pahrump B-day party (Pettrack Park)
- * Fire and EMS participated in a mutual partnership program at DV Hospital
- * Fire Chief Lewis met with officers of the Amargosa Vol. Fire Department
- * Fire Chief Lewis completed a fire pre-plan on the new NCSO Detention Ctr.
- * Fire Chief attended numerous meetings with Nye Planning, Buildings and Safety, VEA/Utility, DV Hospital, etc.

Upcoming:

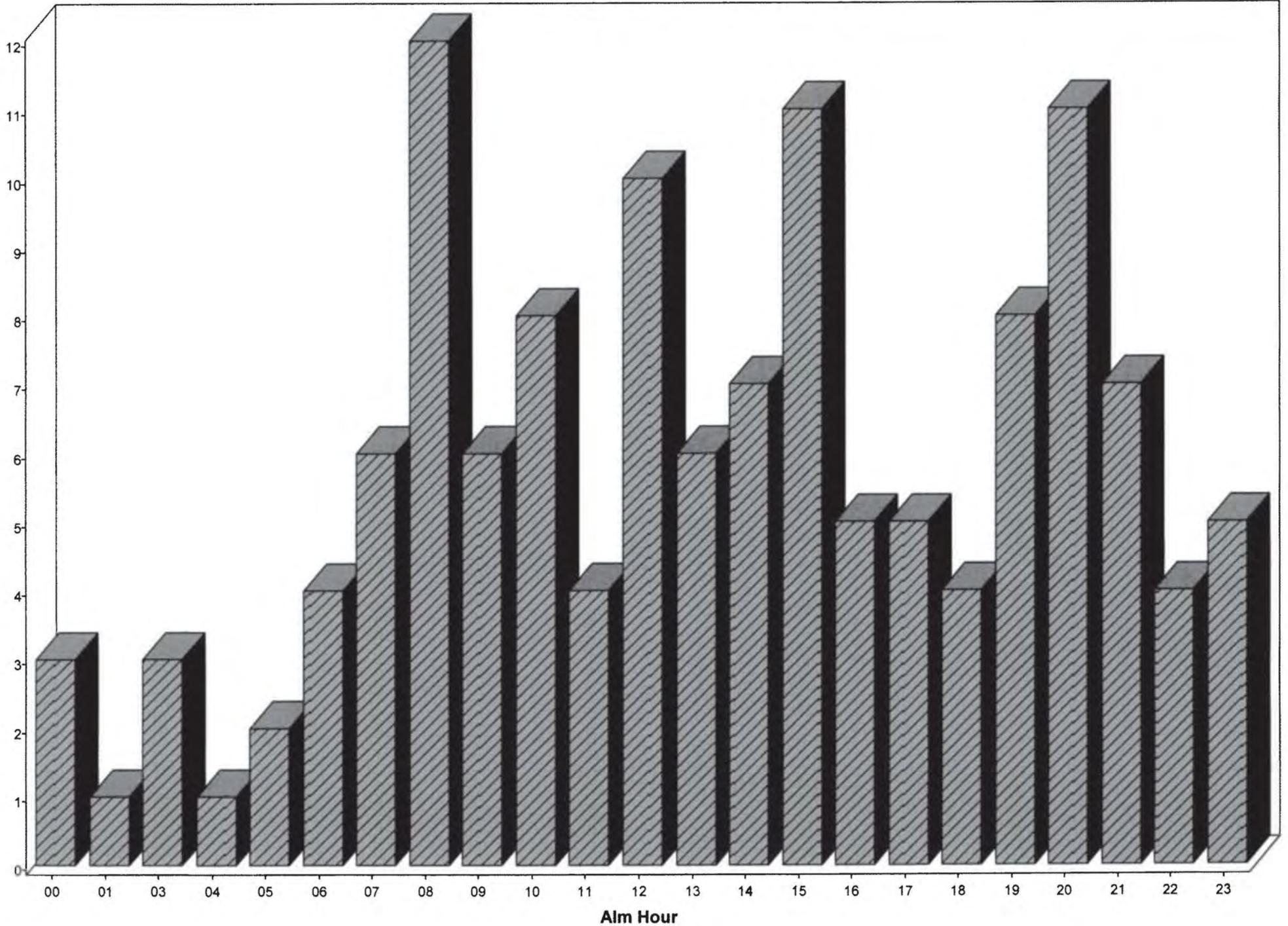
- * Continue Pre-Fire Plans

Miscellaneous:

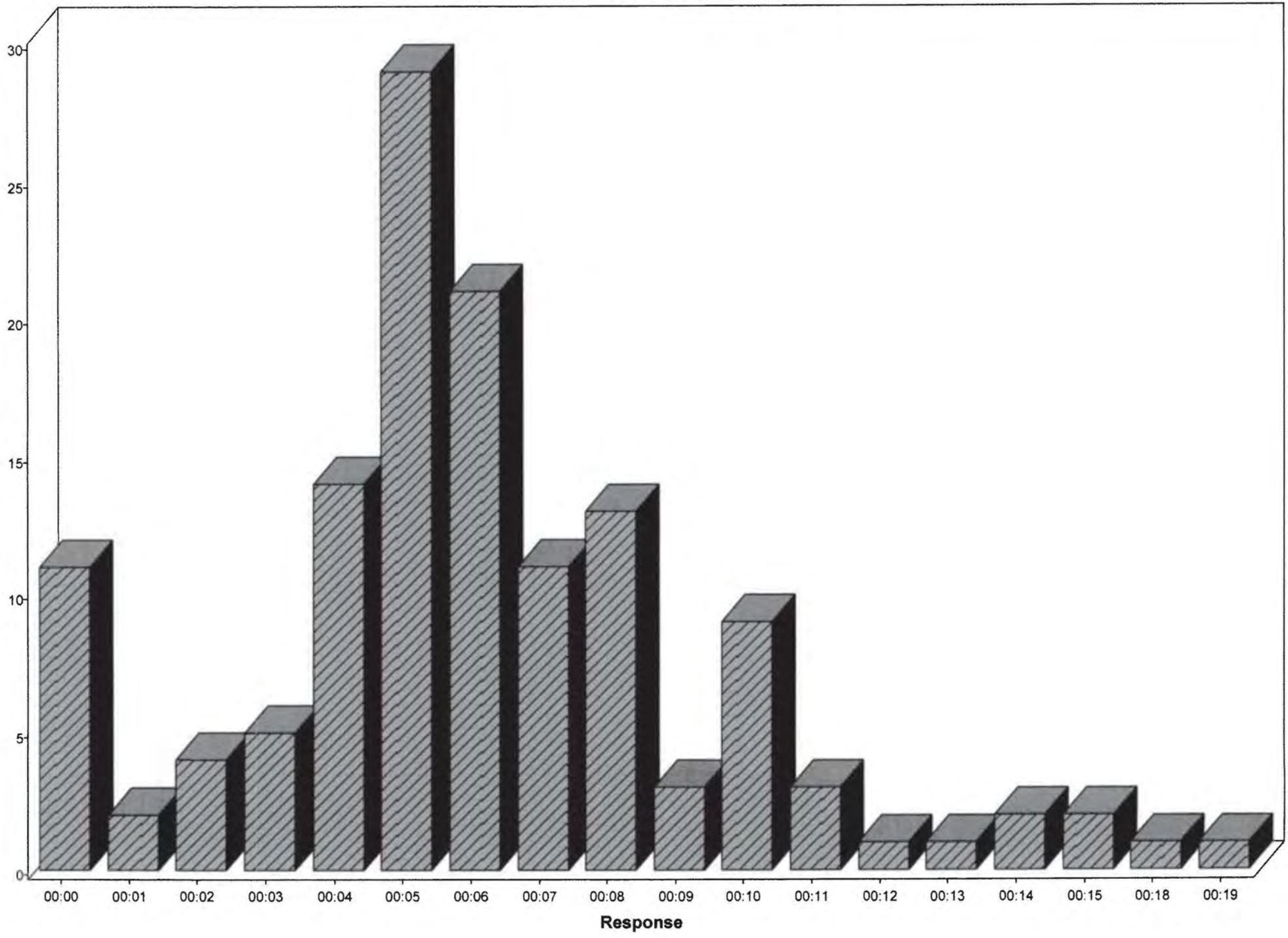
Incident Responses by Day of Week
Alarm Date Between {07/01/2012} And {07/31/2012}



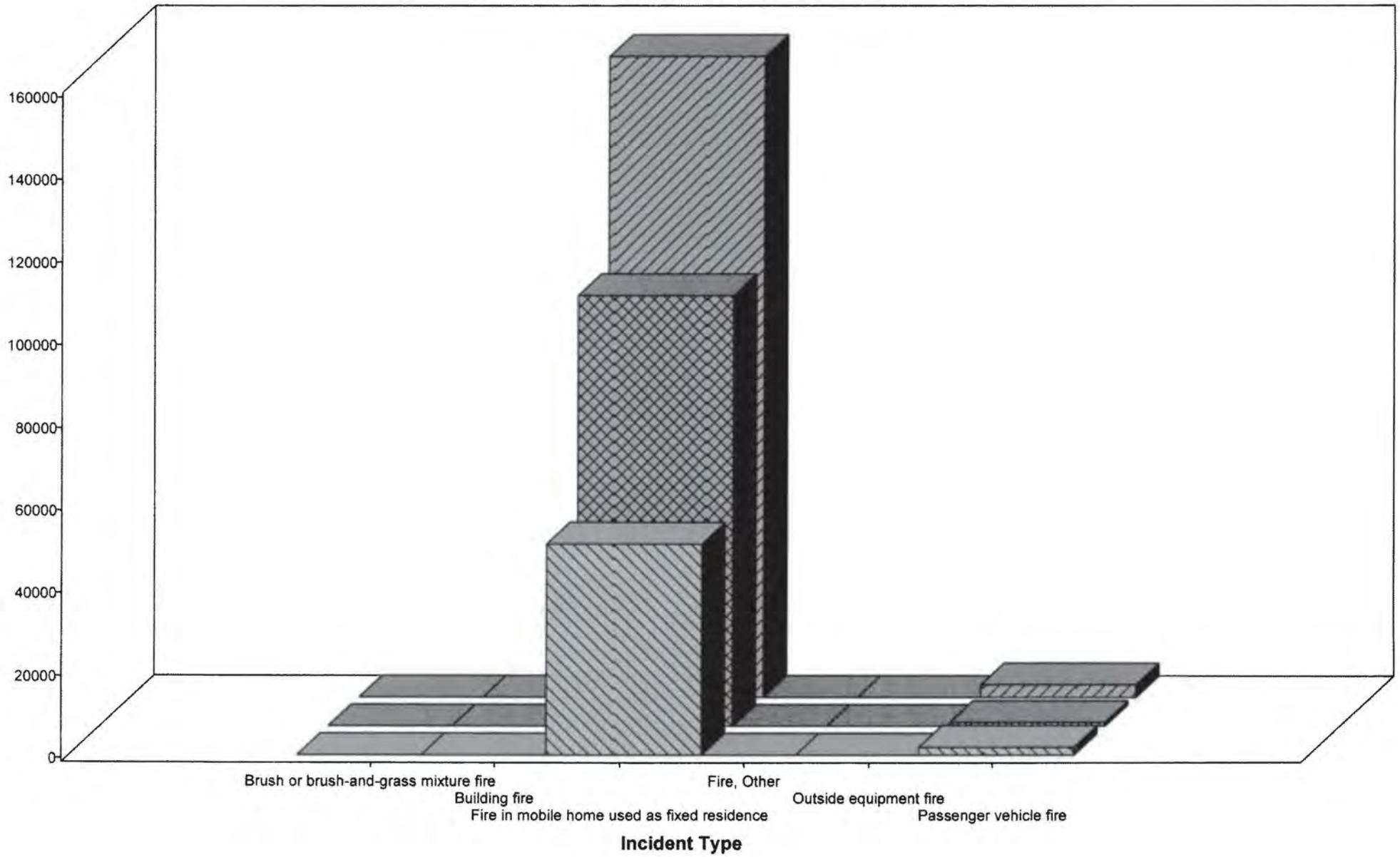
Count of Incidents by Alarm Hour
Alarm Date Between {07/01/2012} And {07/31/2012}



NFIRS Incidents by Response Time (in minutes)
Alarm Date Between {07/01/2012} And {07/31/2012}



Fire Loss Analysis
Alarm Date Between {07/01/2012} And {07/31/2012}



Value
 Loss
 Saved

November 2012

November 2012							December 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3							
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Oct 28	29	30	31	Nov 1	2	3
Oct 28 - Nov 3					8:30am 4:00pm Las Vegas 11:00am 12:00pm Ad Hoc Mtg (Admin offi 5:30pm 7:30pm TV Show	8:30am 9:30am Bi-Weekly Economic 10:30am 11:00am TV - Jose Telles (Nugget) 1:00pm 2:00pm Plannin 2:00pm 2:30pm Pam W	
	4	5	6	7	8	9	10
Nov 4 - 10		10:00am 11:00am CBA-SL/TB	9:00am 10:00am 9 AM Meeting Tom and Bill (VEA) - Rebecca 9:00am 10:00am VEA Tom (VEA) - Rebecca Oscarson	2:00pm 3:00pm Pahrump High School Grand Opening 6:00pm 7:30pm Rotary	7:00am 8:00am Tourism 10:00am 10:30am SL Eval 2:00pm 2:30pm G M	3:00pm 3:30pm IAFF/T A	
	11	12	13	14	15	16	17
Nov 11 - 17			9:00am 9:30am Utility Meeting 7:00pm 11:00pm TB Meeting (County Complex)	6:00pm 7:30pm Rotary 6:00pm 6:30pm Regional Planning Commission		Local Government Surr 8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela We	
	18	19	20	21	22	23	24
Nov 18 - 24			9:30am 10:00am City Managers Conference Call (229-1048) - Betsy Fretwell	6:00pm 7:30pm Rotary	Holiday	Holiday	
	25	26	27	28	29	30	Dec 1
Nov 25 - Dec 1		5:00pm 6:00pm Nevada Outreach (NOTO)		6:00pm 7:30pm Rotary		8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela Webster	

December 2012

December 2012							January 2013						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	31		
30	31												

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Nov 25	26	27	28	29	30	Dec 1
11/25 - 30							
	2	3	4	5	6	7	8
12/2 - 7			9:00am 10:00am 9 AM Meeting Tom and Bill (VEA) - Rebecca 9:00am 10:00am VEA Tom (VEA) - Rebecc	6:00pm 7:30pm Rotary			
	9	10	11	12	13	14	15
12/9 - 14			9:00am 9:30am Utility Meeting 7:00pm 11:00pm TB Meeting (County Complex)	6:00pm 7:30pm Rotary 6:00pm 6:30pm Regional Planning Commission	7:00am 8:00am Tourism	8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela We	
	16	17	18	19	20	21	22
12/16 - 21			9:30am 10:00am City Managers Conference Call (229-1048) - Betsy Fretwell	6:00pm 7:30pm Rotary			
	23	24	25	26	27	28	29
12/23 - 28			Holiday	6:00pm 7:30pm Rotary		8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela We	
	30	31	Jan 1, 13	2	3	4	5
12/30 - 1/4		5:00pm 6:00pm Nevada Outreach (NOTO)					

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2012	<u>DATE OF DESIRED BOARD MEETING</u> 11/13/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Public/Board/Staff Comment

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Citizens, Town Board, & Staff

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
---	--

<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2012	<u>DATE OF DESIRED BOARD MEETING</u> 11/13/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Adjournment

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
Good Night Town Board, Citizens and Staff.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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