

PAHRUMP TOWN BOARD AGENDA

Vicky Parker Chair	Harley Kulkin Vice-Chair	Tom Waters Clerk	Mike Darby Member
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NOTICE TO MEMBERS OF THE AUDIENCE

The Pahrump Town Board meets the second and fourth Tuesday of each month at 7:00 PM in the Nye County Building, 2100 E. Walt Williams Drive. Agendas are available at the Town Office on the Thursday prior to each Board meeting and are posted on the Town website at www.pahrumpnv.org

BOARD MEMBER	PHONE	EMAIL	TERM EXPIRES DECEMBER 31
Vicky Parker	764-8809	vparker@pahrumpnv.org	2012
Harley Kulkin	727-1525	hkulkin@pahrumpnv.org	2014
Dr. Tom Waters	764-0949	twaters@pahrumpnv.org	2014
Mike Darby	764-0751	mdarby@pahrumpnv.org	2012

NOTE: Town Board agendas will be posted online at www.pahrumpnv.org.

There may be a quorum of Pahrump Advisory Board members present at Town Board meetings.

TOWN OF PAHRUMP MISSION STATEMENT

“Our mission is to balance our history as a rural community with our need to provide appropriate and sustainable services to our citizens and those who visit our community. We will do this by demonstrating honest, responsive leadership and partnering, when appropriate, to augment our resources.”

SPECIAL NOTE: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Pahrump Town Office in writing or call 775-727-5107, prior to the meeting. Assisted listening device is available at Town Board Meetings upon request with 24 hour advance notice.

"Audience members and speakers may not use provocative, rude, obnoxious, abusive, inflammatory, slanderous, or offensive comments. Any person who makes such remarks or otherwise disrupts the meeting with loud outbursts, shouting, threats or other disruptive behavior will be warned by the Chair that his or her behavior is unacceptable. If after receiving a warning, any person persists in disrupting the meeting, the Chair shall order that person to leave and may utilize law enforcement to enforce that order. These rules are specifically permitted under Nevada Open Meeting Law and do not violate anyone's constitutional rights."

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
June 26, 2012
AGENDA**

- 1. Call to Order, Moment of Silence, and Pledge of Allegiance.**
- 2. Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
- 3. Presentation** of Certificates to a Pahrump Valley High School Girls Basketball and Volleyball Teams for their accomplishments within the Valley. (Non-Action Item)
- 4. Presentation** of Certificates to Nye County Sheriff Deputies Harry Williams, Logan Gibbs and James Scott for their handling of the Events that occurred on Tuesday, June 12, 2012 at the Pahrump Town Board meeting. (Non-Action Item)
- 5. Announcements** (Non-Action Item)
- 6. Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS 241.020(2)(c)(3). (Non-Action Item)
- 7. Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. Action – Approval of Town Vouchers.
 - b. Action – Approval of Daniel C. McArthur proposal to perform a compliance review audit of Solid Waste Franchise Fee revenues in an amount not to exceed \$10,000 payable from the General Fund.
 - c. Action – Approval of Daniel C. McArthur proposal to perform a compliance review audit of Room Tax revenue in an amount not to exceed \$9,000 payable from the Room Tax Funds.
 - d. Action – Approval of Acquisition of ADA compliant Aquatic Chair for Swimming Pool in an amount not to exceed \$10,000 payable from the Pool Fund.
 - e. Action – Approval to Authorize the Signing Committee to approve the Accounts Payable for July 10th due to the cancellation of the July 10, 2012 Town Board meeting.
 - f. Action – Approval of Appointing Ms. Emily James, Mr. Cameron Lynch and Ms. Melanie Lawdensky to the Pahrump Youth Advisory Board.
- 8. Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
- 9. Discussion and Possible Decision** to Approve the Request of the Pahrump Tourism & Convention Council Advisory Board (PTCC) FY13 Marketing Projects and Nevada Commission on Tourism (NCOT) Grants in an amount not to exceed \$300,000 payable from the Tourism Room Tax Fund and All Matters Properly Related Thereto. (For Possible Action)

10. Discussion and Possible Decision to Approve Waiving the Bob Ruud Community Center (BRCC) Fees for PAVED, INC who are requesting to hold a portion of their Fair & Festival Activities at the BRCC on the following dates, September 23, 2012 to September 30, 2012. (For Possible Action)

11. Discussion and Possible Decision to Approve a Request from the Nye County Sheriff's Department regarding Payment to provide law enforcement services at the Town of Pahrump 4th of July Fireworks show in an amount not to Exceed \$3,800 and Other Matters Properly Related Thereto. (For Possible Action)

12. Discussion and Possible Decision to Approve a Letter of Support for the Nye County Water District (NCWD) application for the Bureau of Reclamation for a WaterSMART Applied Science Grant, Funding Opportunity Announcement No. R12F80301. (For Possible Action)

13. Future Meetings/Workshops: Date, Time and Location (Non-Action Item)

- a. Advisory Board Workshop: July 10, 2012 @ 6:30 p.m. at the Bob Ruud Community Center.
- b. Joint Town Board/Board of County Commission meeting July 16, 2012 @ 6:00 p.m. at the Nye County Administrative Complex.

14. Public/Board/Staff Comment: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3). (Non-Action Item)

15. Town Manager Report. (Non-Action Item)

16. Adjournment

A quorum of Advisory Board members may be present at any Town Board meeting but they will not take any formal action.

Any member of the public, who wishes to speak during public comment on any item, will be limited to three (03) minutes. Items may be taken out of order. Items may be combined. Items may be pulled or removed from the agenda at any time.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations:

PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, and CHAMBER OF COMMERCE

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

<u>DATE AGENDA ITEM SUBMITTED</u> 6/13/2012	<u>DATE OF DESIRED BOARD MEETING</u> 6/26/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Presentation of Certificates to the Pahrump Valley High School Girls Basketball and Volleyball Teams for their accomplishments within the Valley.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached copy of a certificates

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number

Certificate of Appreciation

presented to

Athlete Volunteer

*The Pahrump Town Board, on this date of
June 26, 2012, recognizes you for your tremendous
volunteerism in the fight against Breast Cancer.*

On Behalf of the Town of Pahrump, Thank You.

Vicky Parker, Chairwoman

Harley Kulkin, Vice Chair

Dr. Tom Waters, Clerk

Mike Darby, Member

Certificate of Appreciation

presented to

Deputy

*for your assistance as a Nye County Sherriff Deputy during the
June 12, 2012 Town Board meeting.*

*Your skills and techniques in handling the events which
could have otherwise become unstable and detrimental were
professional, efficient, and admirable.*

On Behalf of the Town of Pahrump, Thank You.

Vicky Parker, Chairwoman

Harley Kulkin, Vice Chair

Dr. Tom Waters, Clerk

Mike Darby, Member

Announcements

June 26, 2012

- The following advisory boards are currently scheduled to meet in the 'A' Room of the Bob Ruud Community Center:

- PTCC on July 5th at 8:00am
- Nuclear Waste and Environmental AB on July 6th at 1:00pm
- Youth AB on July 11th at 6:00pm
- Veterans' Memorial AB on July 19th at 6:00pm
- Parks & Recreation AB on June 27th at 6:30pm

- The following advisory boards are currently scheduled to meet in the 'B' Room of the Bob Ruud Community Center:

- Public Lands AB on July 3rd at 7:00pm
- Arena AB on July 12th at 7:00pm

- The Breast Cancer Support Group will meet July 20th from 11:00am – 12:30pm at the Nathan Adelson Hospice.

- The Social Security Administration will be in the 'A' and 'B' Rooms of the Bob Ruud Community Center on July 31st from 9am-11am.

- Movie Nights in the Park are back and will kick off at Petrack Park on July 3rd with the film 'Rango'. They will then be scheduled Saturday nights at Ian Deutch Memorial Park with the exception of July 21st at Petrack Park.

- The Annual Liberty Fest Celebration organized by the Chamber of Commerce at Petrack Park will take place on Independence Day, July 4th. The Pahrump Valley Cruisers will again be sponsoring a free day at the pool for the occasion. Fireworks will follow just after dusk.

- There will be a workshop by the Department of Homeland Security on July 7th in the Bob Ruud Community Center concerning the Naturalization process. This is a workshop for individuals looking into becoming American Citizens.

- The Town will host a 50th Birthday Celebration for Pahrump at Petrack Park on Saturday July 21st. As planning is still in the works, please contact Mrs. Parker at 775.764.8809 should you have any helpful suggestions or input as it would be appreciated.



U.S. Citizenship and Immigration Services

USCIS is hosting a Naturalization Workshop
for anyone interested
in applying for U.S. citizenship



Saturday July 7, 2012
10:00 am to 12:00 noon
Bob Ruud Community Center
Basin & HWY 160
Pahrump, Nevada 89048

The workshop will include:

- Overview of USCIS' educational materials and web resources
- "Naturalization 101" presentation, including mock interview
- Question and answer period (we will not be able to entertain case specific questions during the open forum)

www.uscis.gov/citizenship

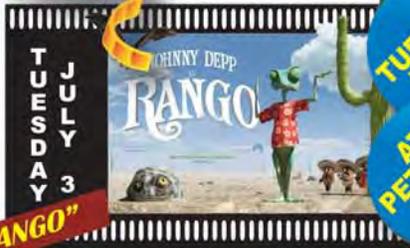
BACK by popular demand!

PAHRUMP Movie Night IN THE PARK

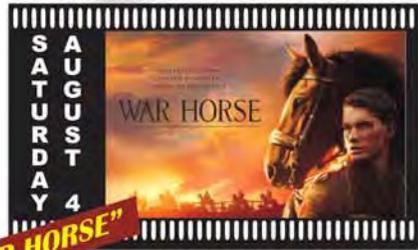


FREE

ADMIT
ONE



TUESDAY
NIGHT
AT
PETRACK
PARK



"WAR HORSE"



"TRANSFORMERS"



"THE ADVENTURES OF TINTIN"



AT
PETRACK
PARK

"HAPPY FEET 2"



"TOOTH FAIRY 2"



"JOURNEY 2"

SNACK BAR
BENEFITS
YOUTH
SPORTS



**MYSTERY
MOVIE**
COME SEE WHAT
IT WILL BE!

Ian Deutch Memorial Park

BBQing is not allowed on the fields during movie nights

Admit One
Get the blankets &
lawn chairs ready!
Admit One

AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED 6/13/2012	DATE OF DESIRED BOARD MEETING 6/26/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Approval Daniel C. McArthur proposal to perform a compliance review audit of Solid Waste Franchise Fee revenues in an amount not to exceed \$10,000 payable from the General Fund. Consent Agenda Item 7b.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached Memo from Town Manager and McArthur proposal.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Town Staff

SPONSORED BY:

William A. Kohbarger, Town Manager

Print Name



Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107 ext. 305

Telephone Number

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 06-26-2012

TO: Town Board

FROM: William Kohbarger, Town Manager
Michael Sullivan, Finance Director

DATE: June 26, 2012

RE: Discussion and possible decision to approve Daniel C. McArthur, LTD proposal to conduct Solid Waste Franchise Fee revenue compliance audit.

1.) Background

Periodically, the Town engages Dan McArthur to conduct a compliance audit of the Solid Waste Franchise Fee revenues. The last compliance audit was performed and completed August, 2007. Subsequently we completed a major revision of the Solid Waste Franchise PTO, and will be conducting the first review under the new PTO.

Due to the confidential nature, we retain a third party to conduct the review. A summary report which outlines his findings will be provided to the Town Board by Dan McArthur, upon the completion of his review. The previous report found that there was compliance in all material respects with the PTO, under attestation standards of the American Institute of Certified Public Accountants. We anticipate a similar result in this review as well.

2.) Fiscal Impact

There currently are sufficient funds available and budgeted in the General Fund.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town Board *move to approve the proposal by Daniel C. McArthur, LTD, to conduct a Solid Waste Franchise Fee Revenue compliance audit in an amount not to exceed \$10,000 payable from the General Fund, as outlined in the attached proposal, and that the Town Board further directs the Town Manager to execute the engagement letter agreement with Daniel C. McArthur, LTD as submitted.*

If you have any additional questions, I would be happy to answer them.

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 06-26-2012

**(ATTACHMENT A – DANIEL C. MCARTHUR, LTD. ENGAGEMENT LETTER
PROPOSAL FOR SOLID WASTE FRANCHISE FEE COMPLIANCE AUDIT.)**

DANIEL C. McARTHUR, LTD.
Certified Public Accountant

Quail Park III • 501 So. Rancho Dr., Ste. E-30 • Las Vegas, NV 89106 • (702) 385-1899 • FAX (702) 385-9619

June 1, 2012

Town of Pahrump
Pahrump Nevada

This letter will confirm our understanding of services to be provided to the Town of Pahrump related to Solid Waste Franchise Fee Revenue received by the Town.

We will examine compliance of the Solid Waste Franchise Fee Agreement entered into by the Town of Pahrump and Pahrump Valley Disposal Inc. This is being done at the direction of the Town of Pahrump in accordance with terms of the Franchise Agreement section IV (A), which indicates the Franchisee shall maintain a proper set of books and records on an accrual basis of accounting, and an annual financial statement in accordance with generally accepted accounting principles, accurately reflecting the business done by it (franchisee) pursuant to the agreement, which shall be subject to periodic audit not less often than every three years. Per the agreement, the Town is acting at its sole discretion to exercise the audit right under section IV (A) of the Agreement.

We will examine the books and records of Pahrump Valley Disposal Inc. in order to determine compliance to the revenue provisions of the Solid Waste Franchise Fee Agreement. Agreed upon procedures will include the following:

- Examine Monthly Solid Waste Franchise Fee reports for math accuracy
- Examine amounts remitted to the Town to Franchise Reports
- Examine daily/monthly gross revenues subject to franchise fees of the Franchisee.
- Examine general ledger activity of the Franchisee
- Examine billings and accounts receivable of the Franchisee.
- Examine cash deposits of the Franchisee.
- Examine customer listings of the Franchisee.

Upon completion of the listed procedures a report will be provided to the Franchisee concerning examination findings. The Franchisee will be given 30 days to respond to the finding. The Franchisee will be asked to agree in writing with the findings or provide information as to disagreements with the findings. The exceptions will be examined and a final report will be provided to the Town of Pahrump 30 days after the response is received from the Franchisee.

All examination work papers will be the confidential property of Daniel C. McArthur Ltd. Copies of work papers will be provided to the Town and Franchisee upon written request. No copies will be provided to any other parties.

Fees for services will be at our standard hourly rates plus out-of-pocket costs. We do not anticipate the costs to exceed \$8500. If circumstances require additional work, we will contact Town administration prior to incurring additional fees.

We appreciate the opportunity to be of service to Pahrump Town. If you agree with the procedures and the terms of the engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely
DANIEL C. MCARTHUR, LTD.



Daniel C. McArthur
Certified Public Accountant

RESPONSE:

This letter correctly sets forth the understanding of Town of Pahrump, Nevada.

By: _____

Title: _____

Date: _____

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

DATE AGENDA ITEM SUBMITTED 6/13/2012	DATE OF DESIRED BOARD MEETING 6/26/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Approval Daniel C. McArthur proposal to perform a compliance review audit of Room Tax revenues in an amount not to exceed \$9,000 payable from the Room Tax Funds.
Consent Agenda Item 7c.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached Memo from Town Manager and McArthur proposal.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Town Staff

SPONSORED BY:

William A. Kohbarger, Town Manager

Print Name



Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107 ext. 305

Telephone Number

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 06-26-2012

TO: Town Board

FROM: William Kohbarger, Town Manager
Michael Sullivan, Finance Director

DATE: June 26, 2012

RE: Discussion and possible decision to approve Daniel C. McArthur, LTD proposal to conduct Room Tax Revenue compliance audit.

1.) Background

The last compliance audit was performed and completed in August, 2005. Several additional facilities have opened or changed ownership since then, and we are recommending to engage Dan McArthur again to conduct a compliance audit of the room tax revenues. Technology and staffing changes offer an opportunity to provide guidance and receive feedback from properties.

Due to the confidential nature, we retain a third party to conduct the compliance audit. A summary report which outlines his findings will be provided to the Town Board by Dan McArthur, upon the completion of his review. This is not a financial audit, but a compliance audit to provide an opportunity to test systems and reporting consistency to the PTO requirements.

The previous report found that there was compliance in all material respects with the PTO, under attestation standards of the American Institute of Certified Public Accountants. We anticipate a similar result in this review as well.

2.) Fiscal Impact

There currently are sufficient funds available and budgeted in the Room Tax Special Revenue Funds.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town Board *move to approve the proposal by Daniel C. McArthur, LTD, to conduct a Room Tax Revenue compliance audit in an amount not to exceed \$9,000 payable proportionately from the Room Tax Special Revenue Funds, as outlined in the attached proposal, and that the Town Board further directs the Town Manager to execute the engagement letter agreement with Daniel C. McArthur, LTD as submitted.*

If you have any additional questions, I would be happy to answer them.

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 06-26-2012

**(ATTACHMENT A – DANIEL C. MCARTHUR, LTD. ENGAGEMENT LETTER
PROPOSAL FOR ROOM TAX REVENUE COMPLIANCE AUDIT.)**

DANIEL C. McARTHUR, LTD.

Certified Public Accountant

Quail Park III • 501 So. Rancho Dr., Ste. E-30 • Las Vegas, NV 89106 • (702) 385-1899 • FAX (702) 385-9619

June 1, 2012

Town of Pahrump
Pahrump Nevada

This letter will confirm our understanding of services to be provided to the Town of Pahrump related to the Room Tax Revenue received by the Town.

We will examine compliance of the Room Tax Revenue Collections. This is being done at the direction of the Town of Pahrump.

We will examine the books and records in order to determine compliance to the revenue collections policies. Agreed upon procedures will include the following:

1. Test room tax reports for math accuracy
2. Agree amounts remitted to the town to room tax reports
3. Test daily/monthly occupancy records of entity
4. Test occupancy records for room tax calculations accuracy
5. Test occupancy records for proper collection of room tax assessed
6. Agree daily/monthly occupancy records to filed room tax reports
7. Agree daily/monthly occupancy records to entity bank accounts
8. Agree daily/monthly occupancy records to entity general ledger

Upon completion of the listed procedures a report will be provided to the Town board concerning examination findings.

All examination work papers will be the confidential property of Daniel C. McArthur Ltd. Copies of the work papers will be provided to the Town upon written request. No copies will be provided to any other parties.

Fees for these services will be at our standard hourly rate plus out-of-pocket costs. We do not anticipate the costs to exceed \$7,400. If circumstances require additional work, we will contact Town administration prior to incurring additional fees.

We appreciate the opportunity to be of service to Pahrump Town. If you agree with the procedures and the terms of this engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely
DANIEL C. MCARTHUR, LTD.



Daniel C. McArthur
Certified Public Accountant

RESPONSE:

This letter correctly sets forth the understanding of Town of Pahrump, Nevada.

By: _____

Title: _____

Date: _____

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 06-26-2012

TO: Town Board

FROM: William A. Kohbarger, Pahrump Town Manager
Matt Luis, Buildings & Grounds Manager

DATE: 06-19-2012

RE: Approval of Acquisition of ADA compliant aquatic chair for Swimming Pool in an amount not to exceed \$13,000 payable from the Pool Fund.

1.) Background

The town pool aquatic chair lower unit is no longer American Disability Act (ADA) compliant. The Federal Government has approved several new ADA requirements that make the old unit non-compliant. Therefore, the Town must purchase a new chair to be ADA compliant.

2.) Fiscal Impact

There are sufficient funds budgeted in the Swimming Pool Fund available.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town Board *approve the purchase of a new Portable Aquatic Chair lift in an amount not to exceed \$10,000 from the Swimming Pool Fund* for the following reason(s):

1. The old Chair is non-complaint with the new ADA requirements.
2. The Town, being a governmental agency, must follow all ADA requirements and become compliant when new rules become applicable.

If you have any additional questions, we would be happy to answer them.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

DATE AGENDA ITEM SUBMITTED 6/13/2012	DATE OF DESIRED BOARD MEETING 6/26/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Approval to Authorize the Signing Committee to approve the Accounts Payable for July 10th due to the cancellation of the July 10, 2012 Town Board meeting.
Consent Agenda Item 7e.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

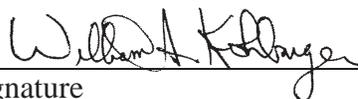
BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Town Staff

SPONSORED BY:

William A. Kohbarger, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext. 305
Telephone Number

AGENDA ITEM REQUEST

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<u>DATE AGENDA ITEM SUBMITTED</u> 6/13/2012	<u>DATE OF DESIRED BOARD MEETING</u> 6/26/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Approval of Appointing Appointing Ms. Emily James, Mr. Cameron Lynch and Ms. Melanie Lawdensky to the Pahrump Youth Advisory Board.
Consent Agenda Item 7f

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached email from Dr. Waters advising that the above named youths have been approved by the YAB.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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From: Samantha Carns [scarns@pahrupnv.org]
Sent: Wednesday, June 20, 2012 4:53 PM
To: Bill Kohbarger
Subject: FW: Youth AB Members

Samantha Carns
Town of Pahrump
400 N Hwy 160
Pahrump, NV 89060
Phone: 775 727-5107 Ext 301

From: twaters@pahrupnv.org [mailto:twaters@pahrupnv.org]
Sent: Thursday, June 07, 2012 3:37 PM
To: Samantha Carns
Cc: Andrea (Andy) Sposato; Bill Kohbarger
Subject: Re: Youth AB Members

Samantha,
The THREE names that were approved at the last YAB Meeting are:

1. Emily James
2. Cameron Lynch
3. Melanie Lawdensky

Andy will get copies of their applications to you so we can vote on them at the June 26th TB Meeting.

As their Adviser, I should have ensured the information was passed on to you. Andy and I are both busy but I am the Adviser so I take full responsibility for missing the cutoff for Tuesday's Town Board Meeting.

Tom
Dr. Tom Waters
Pahrump Town Board
(775) 764-0949

On 2012-06-07 15:42, Samantha Carns wrote:
Good afternoon,

Can you please forward to me the names of the newly approved Youth Advisory Board members who still need to be approved by the Town Board?

Thanks,

Samantha Carns
Town of Pahrump
400 N Hwy 160
Pahrump, NV 89060
Phone: 775 727-5107 Ext 301

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AGENDA ITEM REQUEST

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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Advisory Board Reports from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board/Advisory Boards

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 6/13/2012	<u>DATE OF DESIRED BOARD MEETING</u> 6/26/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Discussion and Possible Decision to Approve the Request of the Pahrump Tourism & Convention Council Advisory Board (PTCC) FY13 Marketing Projects and Nevada Commission on Tourism (NCOT) Grants in an amount not to exceed \$300,000 payable from the Tourism Room Tax Fund and All Matters Properly Related Thereto.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached Memo from the Town Manager along with Chart.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: PTCC Representative

SPONSORED BY:

William A. Kohbarger, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext. 305
Telephone Number

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 6-26-12

TO: Town Board

FROM: William A. Kohbarger, Pahrump Town Manager
Kelly Buffi, Chairperson, Pahrump Tourism and Convention Council

DATE: 6/26/12

RE: Approval of Pahrump Tourism and Convention Council (PTCC) FY13 Marketing Projects.

1.) Background

The PTCC has reviewed and recommended the approval of the FY 13 Marketing Projects as presented in the attached materials. This is a comprehensive list of projects including FY 13 grant cycle with Nevada Commission on Tourism (NCOT) matching grants program. This is the ninth year that NCOT has awarded our community matching grants.

The projects outlined here will enable the Town of Pahrump to:

- **Establish a presence in the tourism market** - In the years past the matching grant funding was the tip of the iceberg. The Town of Pahrump must become competitive in specific market segments including Death Valley and Las Vegas as well as broader ranges of national and international markets. Promoting the Town of Pahrump via the tourism website, print ads, promotions, itineraries, consumer travel shows, radio and public relations is imperative to success.
- **Establish and increase new business** – We have all heard someone say “I didn’t know about Pahrump”. This is a marketing campaign targeted at eliminating that comment. From the international tour operator to the Las Vegas local this campaign will meet their travel needs. Consumers and operators will be educated in the adventure, convenience and fun of booking a stay in Pahrump. In partnership with Nevada Commission on Tourism (NCOT) we are continually increasing our national and international markets.
- **Establish and increase the return visitor base** – This will include all market segments with specific detail to the RV market and Las Vegas community. PTCC has focused on the RV-er to create a return visitor base and would like to continue these efforts. Additionally, PTCC would like to gain exposure nearby and educate the traveler exactly what the Town of Pahrump has to offer only one hour from Las Vegas. This will be especially appealing to the Las Vegas population for weekend and mid-week getaways.

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 6-26-12

- **Promote the business operators** – The properties are the room tax generators. PTCC has developed marketing tools that will positively display properties as well as attractions and amenities. Every print and electronic ad display drives business to the website and from the website you have a call to action to book your stay. PTCC recognizes the need to market to the room tax fund. All projects are designed to book room nights and increase room night stays.

In summary, building relationships and engaging with smart, focused communications tactics are the business basics. We need to significantly boost the interest factor in visiting Pahrump. We need to give the folks who are researching travel/tourism decisions better, more personalized tools to discover Pahrump as their destination and *base camp to adventure*. More than half of all Americans are on Facebook. Social media is ever-evolving communications tools that will help us connect with the traveler and more importantly allow a platform for the traveler to tell our story.

These marketing projects are designed to assist us in effectively communicating with our target audience. They are projects that will increase tourism, increase overnight stays and lengthen the visitors stay.

2.) Fiscal Impact

There are sufficient funds available in the Pahrump Town Tourism Room Tax Fund for these grants.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town Board *move to approve the request for the Town of Pahrump marketing projects in an amount not to exceed \$300,000 payable from the Pahrump Tourism Room Tax Fund, as presented in the attached materials, to be used as matching funding with NCOT grants and sole funding for regional, national and international marketing of Pahrump as a tourist destination.*

If you have any additional questions, we would be happy to answer them.

Attachments – PTCC Chart of Marketing Projects.

TOWN OF PAHRUMP
SUMMARY OF FY 2013 PROJECTS

A	B	C	D	E	F	
NCOT GRANT FUNDED PROJECTS						
	PROGRAM DESCRIPTION	NCOT GRANT APPROVED	TOP GRANT MATCH	GRANT FUNDED TOTAL	ADDTL FUNDING REQUESTED	PROJECTED TOTAL COST
1	CERTIFIED FOLDER DISPLAY SERVICE Brochure distribution (CA, NV, UT)	\$ 4,500	\$ 2,000	\$ 6,500	\$ 1,000	\$ 7,500
2	American Roads Magazine Print ad display, web ad	\$ 2,880	\$ 3,620	\$ 6,500	\$ 1,000	\$ 7,500
3	Nevada Magazine Print ad display	\$ 3,900	\$ 6,100	\$ 10,000	\$ 1,000	\$ 11,000
4	Good Sam Travel Guide & Directory Print ad display, website banner ad	\$ 2,800	\$ 3,400	\$ 6,200	\$ 1,000	\$ 7,200
5	Collateral Printed brochure	\$ 3,500	\$ 7,500	\$ 11,000	\$ 1,000	\$ 12,000
6	Travel/Trade Shows with NCOT. Show Attendance	\$ 3,500	\$ 6,500	\$ 10,000	\$ 12,000	\$ 22,000
7	Collateral Bags Multi use bag	\$ 7,000	\$ 8,000	\$ 15,000	\$ 10,000	\$ 25,000
8	Public Relations Media exposure	\$ 5,000	\$ 5,000	\$ 10,000	\$ -	\$ 10,000
9	SUB-TOTAL: NCOT GRANT PROGRAM	\$ 33,080	\$ 42,120	\$ 75,200	\$ 27,000	\$ 102,200

NON GRANT FUNDED PROJECTS						
10	Production Photo bank, adventure series					\$ 20,000
11	Social Media/Website Marketing Digital Brand Awareness, Social Media Management					\$ 50,000
12	Promotional Items Rally, Show incentives & marketing tools					\$ 50,000
13	Print Itineraries Pahrump day trips					\$ 5,000
14	Video Itineraries Pahrump day trips					\$ 5,000
15	Familiarization Trips Go West/NTA - Agent tours					\$ 3,500
16	Trails Mapping Print/Web					\$ 10,000
17	Radio Advertising Radio Media Package					\$ 25,000
18	Trade/Travel Show Equipment Popup displays, table covers, racks, electronics					\$ 5,000
19	National Parks Print Ad - Death Valley					\$ 7,000
20	SUB-TOTAL: NON-GRANT MARKETING PROGRAM					\$ 180,500
21	GRAND TOTAL					\$ 282,700

**MEMO
TOWN OF PAHRUMP
AGENDA ITEM UPDATE
MEETING DATE: June 26, 2012**

TO: Town Board

FROM: William A. Kohbarger, Town Manager

DATE: June 21, 2012

RE: **Discussion and Possible Decision** to Approve Waiving the Bob Ruud Community Center (BRCC) Fees for PAVED, INC who are requesting to hold a portion of their Fair & Festival Activities at the BRCC on the following dates, September 23, 2012 to September 30, 2012. (For Possible Action)

1) Background

After months of diligent work by staff, fees were created for the Bob Ruud Community Center (BRCC) and brought forth for Town Board review and possible approval. After much discussion the Town Board approved the aforementioned Fees unanimously.

Now two months after the aforementioned fees were created the Town has a for profit organization requesting the fees be waived for their event. The fees for this event will be \$2,400.00 (8-days x \$300.00 a day (Type “B Event”: An event outside of normal business hours)); plus deposit which will be returned upon successful inspection of the BRCC. (See attached Resolution #2012-04 BRCC Rates)

Since this is an annual event and a mainstay of the community the Town could offer PAVE INC a different rate of \$150.00 a day. That rate would equate to a Type “A Event” An event conducted during normal business hours (8:00 a.m. to 4:00 p.m.) Monday-Friday excluding holidays. Utilizing the Type “A Event” rate would save PAVED INC., \$1,200.00.

If the Town Board approves waving the entire fees, it will open the door to every group and/or organization in Town to request a waiver of the newly created fees. It brings up the age old testimonial, if you do it for one, you must do it for all.

These fees were created for a reason. To use an analogy, the fees were created because the boat was taking on water. Staff is bailing out that water at a slow pace utilizing buckets. The Town created these fees to assist staff in bailing the water. The Town did not create these fees in an attempt to purchase an expensive sump pump for the boat or to buy a brand new boat.

If the Town waives these fees it will place another hole in the boat that will cause more bailing and possibly the sinking of the boat.

3) Fiscal Impact

The waiving of the newly created fees will place the Town back in the position of fully funding the activities held at the BRCC. Utilizing the “A Event” rates instead of the “B Event” rates for this request would still assist in funding the operation of the BRCC.

MEMO
TOWN OF PAHRUMP
AGENDA ITEM UPDATE
MEETING DATE: June 26, 2012

4) Town Manager Recommendation and Board Action Requested

The Town Staff respectfully requests that the Town Board either **deny waiving the Bob Ruud Community Center Fees for PAVED INC., or allow staff to charge PAVED INC under the “A Event” category** for the following reason(s):

1. It is the fiscally responsible way to handle this request.

If the Town Board should have any additional questions, we would be happy to answer them.

AGENDA ITEM REQUEST

Requests and backup **must** be in the Town Office by **Noon, Wednesday** of the week **preceding the Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED 6-11-2012 DATE OF DESIRED BOARD MEETING 6-26-2012

CIRCLE ONE: Action or Non-Action

ITEM REQUESTED FOR CONSIDERATION:

PAHRUMP Fall & Festival Requests FEES For Usage of Ruud BUILDING BE WAIVED FOR Sept. 29 - 30th, 2012

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

Ruud Building FEES EXEMPTION. Pahrump Fair and Festival yearly EVENT held in PETRACK PARK INCLUDING ANNEX, BUILDINGS AND PARK. DEPOSIT ON ALL PAID IN OCTOBER 2011.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Paula Glidden

SPONSORED BY: PAVED, INC

P
Print Name

Signature

Mailing Address

Telephone Number

RESOLUTION #2012-04

TOWN OF PAHRUMP, NEVADA

A RESOLUTION ADOPTING A FEE STRUCTURE FOR THE BOB RUUD COMMUNITY CENTER

WHEREAS, the Town Board of the unincorporated Town of Pahrump is responsible for protecting the health, welfare and safety of the citizens of the Town of Pahrump; and

WHEREAS, the Town Board of the unincorporated Town of Pahrump has found that the following fees are necessary for the adequate maintenance, upkeep, and upgrades of the Bob Ruud Community Center.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby specifically creates the following fee structure:

Type “A Event”: An event conducted during normal business hours (8:00 a.m. to 4:00 p.m.) Monday-Friday excluding holidays.

Type “B Event”: An event outside of normal business hours

Event Type	Rooms “A” or “B”	Main Hall	Entire Complex
A:	\$10/hour more than 4-hours - \$50.00 a day	\$20/hour more than 4-hours - \$100.00 a day	\$40/hour more than 4-hours - \$150.00 a day
B:	\$20/hour more than 4-hours - \$100.00 a day	\$40/hour more than 4-hours - \$200.00 a day	\$80/hour more than 4-hours - \$300.00 a day

Deposits: Main Hall \$250.00 Rooms “A” or “B” \$125.00

Deposits will not be refunded when the following occurs:

1. The building is not cleaned
2. The building and/or contents are damaged
3. The Sheriff’s Office had to respond to a call at the building due to your event

Alcohol: Events involving the use of Alcohol will be charge an additional \$10.00 an hour over and above the aforementioned fees regardless of space usage and time.

Reoccurring Events: Type “A Events” which occur an average of more than 4-times a month will be charged \$10.00 per session.

Booking of multiple events must have prior approval of the Town Manager or his/her designee.

Cancellations: Any cancellation is charged a \$15.00 administration fee
Cancellation 2-business days or less prior to the event, all user fees will be forfeited.

RESOLUTION #2012-04

TOWN OF PAHRUMP, NEVADA

Exception: Any organization utilizing the Bob Ruud Community Center on a recognized National holiday for the purpose of serving the citizens of Pahrump will get that day's use for free.

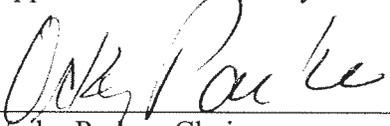
The foregoing fee structure is effective from and after the passage and adoption of this Resolution.

Motion proposed by Town Board Member: Dr. Waters

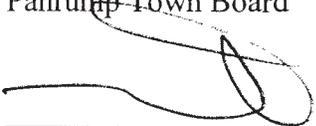
Motion seconded by Town Board Member: Mr. Kulkin

Vote: 4-0 Ayes: Mrs. Parker, Mr. Kulkin, Dr. Waters, Mr. Darby
 Nays: None
 Absent: Ms. Endersby

Approved on the 27th day of March 2012



Vicky Parker, Chairman
Pahrump Town Board



Dr. Tom Waters, Clerk
Pahrump Town Board

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 06-26-2012

TO: Town Board

FROM: William Kohbarger, Town Manager

DATE: June 21, 2012

RE: **Discussion and Possible Decision** to Approve a Request from the Nye County Sheriff's Department regarding Payment to provide law enforcement services at the Town of Pahrump 4th of July Fireworks show in an amount not to Exceed \$3,800 and Other Matters Properly Related Thereto. (For Possible Action).

1.) Background

On Monday, June 11, 2012, during a telephone conversation between Nye County Sheriff Tony De Meo and Town Manager Kohbarger, the Town Manager learned that the Town would be responsible for covering the costs of law enforcement services provided by the Nye County Sheriff's Department (NCSD) for the Town's 4th of July celebration, which is a public event.

Sheriff De Meo advised that the Board of County Commission cut his overtime budget by 50% for the second year in a row and therefore the Town would have to cover the overtime costs for his deputies to be present at the Town's 4th of July Celebration. Sheriff De Meo further advised that Capt. Bill Becht would send the Town an email outlining the costs. (See attached email from Capt. Becht, dated: June 19, 2102)

Upon checking with Mrs. Webster, Nye County Manager on Wednesday, June 20, 2012, she advised that to her knowledge the NCSD has never charged a public entity inside Nye County for providing law enforcement services at an event by that public entity.

The Town Manager also spoke with Mrs. Eastley, Nye County Commissioner who advised that to her knowledge the NCSD did not charge the Town of Tonopah to provide law enforcement services for Tonopah's 2012 Jim Butler Days. Mrs. Eastley further advised that the Town of Tonopah had several hundred more people in Town that weekend and that all the hotel rooms in Tonopah were filled.

NOTE: The NCSD has not charged the Town of Pahrump in the past for any law enforcement services provided to cover the Fall Festival or 4th of July celebration.

2.) Fiscal Impact

The \$3,800 being requested by the NCSD is a non-budgeted expense.

3.) Town Manager Recommendation and Board Action Requested

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 06-26-2012

The Town Manager recommends that the Town Board *deny the request from the NCSD* for the following reason(s):

1. The amount requested by the NCSD is a non-budgeted expenses.
2. It is the responsibility and duty of the NCSD to provide law enforcement services to the Town of Pahrump.

If you have any additional questions, I would be happy to answer them.

From: William Becht [wbecht@co.nye.nv.us]
Sent: Tuesday, June 19, 2012 3:31 PM
To: bkohbarger@pahrupnv.org
Subject: July 4th coverage
Attachments: William Becht.vcf

Bill,

Due to date and duration of the 4th of July celebration the following estimate is the cost for law enforcement services for crowd control and safety and Petrack Park. All estimates are projected to be at the upper range for staffing costs. These estimates are as accurate as possible, you will only be required to pay for actual costs. This estimate is solely for coverage at Petrack Park for the date of July 4th 2012.

4 Deputies 1400-2400hrs = 40hours

6 Deputies 1800-2400hrs = 36hours

Total man hour/cost projection 76 hours x \$50.00 = \$3,800.00

Thank you

Bill Becht

AGENDA ITEM REQUEST

Requests and backup must be in the Town Office by Noon, Wednesday of the week preceding the Town Board meeting you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED
06/20/2012

DATE OF DESIRED BOARD MEETING
06/26/2012

CIRCLE ONE: Action

or

Non-Action

ITEM REQUESTED FOR CONSIDERATION:

Letter of support for Nye County Water District (NCWD) application to the Bureau of Reclamation for a WaterSMART Applied Science Grant, Funding Opportunity Announcement No. R12F80301.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

The NCWD is applying for a WaterSMART Applied Science Grant to conduct a study of water resources in the Pahrump Valley. The study is intended to: 1) expand the NCWD's existing water resource database and 2) incorporate web-based visualization tools to better understand and communicate historical, current, and future water resource conditions.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Darrell Lacy

SPONSORED BY: William Kohbarger

Print Name

Signature

Mailing Address

Telephone Number



1. Executive Summary

The Nye County Water District (NCWD) proposes to: 1) expand its existing water resource database and 2) incorporate web-based visualization tools to better understand and communicate historical, current, and future water resource conditions. This will include obtaining climate change data for examining future scenarios of various water supply and demand. The successful outcome of this effort would support various aspects of all three WaterSMART Applied Science Grant funding categories for the Desert Landscape Conservation Cooperative (LCC), with specific emphasis upon projecting future water availability and use scenarios (Category I). The NCWD administrative area of interest includes all of Nye County, the third largest county in the Nation. The initial project area covers the Town of Pahrump and surrounding areas managed by US Forest Service and Bureau of Land Management. The area includes several unique habitats of environmental concern and a substantial rural population that may be severely impacted by projected climate changes. Web-based visualization tools will be developed and initially demonstrated for the Pahrump Valley area. This is the most populated area in the County and water levels are declining while water rights are significantly over-allocated in this area. Developing a more extensive historical database of Nye County water demand and uses is critical to educating the community and allowing NCWD technical staff to better assess historical as well as predict future water resource conditions. Visualization tools to interactively allow comparative analyses of water levels for different time periods – and provide change maps – will significantly improve our understanding of the local water system. Potential impacts to local habitats of special concern, e.g., those favored by the Mojave Tortoise and/or Mesquite-Acacia, will also be incorporated into the website visualizations. Historical aerial photography and satellite imagery will be used to spatially map land cover and land use as surrogates for water demand. Historical and projected climate data will also be collected, spatially refined, and used. Historical and projected climate data will also be collected, spatially refined, and used. Historical well drilling logs available from the Nevada Division of Water Resources will be reviewed in a selected area to augment high quality but limited amounts of water level data collected by NCWD (1998-2012), the US Geological Survey, and others. There are over 12,000 individual domestic wells located in Pahrump. We offer a strong and qualified technical and management team that ensures successful project completion. Our team has worked together for over a decade, first supporting Host County Independent Technical Oversight of the proposed Yucca Mountain Project High-Level Radioactive Waste Repository and subsequently for the recently chartered Nye County Water District. Our team has the required applied science expertise to develop and apply advanced geospatial technologies, including remote sensing, geographic information systems, and geohydrology modeling. Successful project completion should significantly help resource managers both locally and throughout the Desert LCC with science-based data and tools to meet major water supply and demand challenges.

June 26, 2012

Darrell Lacy, General Manager
Nye County Water District
2101 E. Calvada Blvd. Ste. 100
Pahrump, NV 80948

Subject: Support for Nye County Water District application for a WaterSMART Applied Science Grant, Funding Opportunity Announcement No. R12SF80301

Dear Mr. Lacy:

The Town of Pahrump supports the Nye County Water District's application to the Bureau of Reclamation for a WaterSMART Applied Science Grant. We have reviewed the project scope and recognize the value the proposed study will have for our community. Understanding historical, current, and future water supply demand will enable our community to effectively plan for population growth and commercial expansion in the Pahrump Valley while ensuring our natural resources are properly managed. The Town of Pahrump encourages the Bureau of Reclamation to select the Nye County Water District's project for funding.

Sincerely,

Vicky Parker, Chair
Pahrump Town Board

Cc:
Levi Kryder

From: Francesca Hsie [Francesca@becnv.com]
Sent: Wednesday, June 20, 2012 4:30 PM
To: William Kohbarger
Cc: Eileen Christensen; lkryder@co.nye.nv.us; llacy@co.nye.nv.us
Subject: RE: Request for a Letter of Support - Nye County Water District Application
Attachments: NCWD LOS-agenda-item-request.pdf; Letter of Support - Pahrump.docx;
Executive Summary.docx

Hi Bill,

Attached is the agenda item request and backup (draft executive summary and letter of support). I am sorry we are late getting this in. Please feel free to contact me if anything else is needed.

Best,
Francesca

Francesca Hsie
Resource Specialist

BEC Environmental, Inc.
7660 W Sahara Ave., Suite 150
Las Vegas, NV 89117

Phone: 702.304.9830
Fax: 702.304.9839
Email: Francesca@becnv.com

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 6/13/2012	<u>DATE OF DESIRED BOARD MEETING</u> 6/26/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Future Meetings/Workshops: Date, Time and Location

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
a. Advisory Board Workshop: July 10, 2012 @ 6:30 p.m. at the Bob Ruud Community Center
b. Joint Town Board/Board of County Commission meeting July 16, 2012 @ 6:00 p.m. at the Nye County Administrative Complex.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. five (05) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 6/13/2012	<u>DATE OF DESIRED BOARD MEETING</u> 6/26/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Public/Board/Staff Comment

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Citizens, Town Board, & Staff

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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Town Manager Report

06/26/12

1. Town Board Directives

- a. Joint Meeting between Town Board and BoCC – The date of Monday, July 16, 2012 @ 6:00 p.m. has been arranged for this meeting.
 - i. *Town Board, please submit topics to the Town Manager no longer than noon Friday, July 6, 2012.*

2. 4th of July Fireworks

- a. The 4th of July Fireworks will be held on the 4th of July @ Petrack Park. Pyrotecnico will again be shooting off the fireworks. The Fireworks will start at approximately dusk.
- b. The Chamber is conducting the Liberty Festival on July 4th. For more information please contact the Chamber at 727-5800.

3. Bob Ruud Community Center

- a. Up and running to full capacity. The Town has received numerous comments from users advising how good it is to have the BRCC back open and operating. The Town has also received several nice comments on the appearance of the inside.

4. Petrack Park

- a. Field “C” lighting project – The Town Board awarded LaHaye Electrical Bid 2012-01 during their regularly scheduled Town Board meeting on June 12, 2012. A letter to Proceed was forwarded to LaHaye on June 13, 2012. LaHaye has started the process of moving forward by ordering the necessary parts to complete the job. LaHaye has further advised that they should begin construction the 2nd week in July 2012.

5. PARC/Fairgrounds

- a. The Town received the EA study from our consultant. The EA study along with appropriate paperwork were then forwarded to HUD. HUD received the documentation and sent back the following: *Thank you for submitting the enclosed copy of the environmental assessment for the subject special purpose grants supporting the construction of the Pahrump/Nye County Fairgrounds. The next step in the NEPA environmental clearance process is to publish a combined notice of Finding of No Significant Impact/Notice of Intent to Request Release of Funds (FONSI/NOIRROF) once in a newspaper of general circulation in the project area and to receive comments for a minimum period of 15 days after the day of publication.* The Town has followed the above mentioned HUD instructions and the notice was printed in the local newspaper on Friday, June 08, 2012. (See attached newspaper FONSI/NOIRROF)

6. BLM Projects

- a. Last Chance Park –The Town sent an email to the BLM (Mr. Spencer, Pahrump Regional Manager) on Monday, June 04, 2012 requesting an official BLM status

Town Manager Report

06/26/12

update on the LCP. The Town received an email back from the BLM (Mr. Spencer) advising that the project was moving forward.

- b. **Airport Cost Recovery Account** – The Town Board approved this item during their regularly scheduled Town Board meeting on June 12, 2012.
- c. **Land Sales** – The sale of BLM property (120 acres) to Spring Mountain Motorsports was a success. They are now moving forward with their development plans. Good luck Spring Mountain Motorsports.
- d. **ToP/BLM Project List for June 2012**
 - i. See attached List

7. **POOL**

- a. The Pool season has started. The Pool is averaging about 85 visitors a day. So far this year the lifeguards have had to make several successful rescues in the Pool. The Town is blessed to have a very competent and dedicated crew of life guards.

8. **Airport**

- a. The Town Manager has completed negotiation with Landrum & Brown (L&B Town's Consultant)) for the costs of Phase I(c). The final paperwork is being signed and sent to FAA for their approval. Once the FAA approves the final cost, the final cost will be brought forward to the Town Board for possible approval.

9. **Columbarium**

- a. The Columbarium should have concrete around it by the second week of July. Reservations are on hold awaiting approval of the Veterans Memorial Advisory Board protocols and process for the Columbarium. These protocols and processes will be brought forth to the Town Board for possible approval as soon as the Veterans Memorial has completed them.

10. **Family Movie Night in the Park**

- a. The Town Board approved the Family Movie Night during their regularly scheduled Town Board meeting on June 12, 2012. The following is a list of movies, dates and times:
 - i. Rango – Tuesday, July 03, 2012 dusk (@Pettrack Park)
 - ii. Transformers – Saturday, July 14, 2012 dusk
 - iii. Happy Feet 2 – Saturday, July 21, 2012 dusk (@Pettrack Park)
 - iv. Journey 2 – Saturday, July 28, 2012 dusk
 - v. War horse – Saturday, August 04, 2012 dusk
 - vi. The Adventures of TinTin – Saturday, August 11, 2012 dusk
 - vii. Tooth Fairy 2 – Saturday, August 18, 2012 dusk
 - viii. Mystery Movie – Saturday, August 25, 2012 dusk

11. **Park User Fees**

- a. Reminder – Staff along with the Parks and Recreation Board will be possibly bringing forth "Park User Fees" for all Parks for possible approval to the Town Board in July 2012.

Town Manager Report

06/26/12

12. **Correspondences:**

- a. State of Nevada Colorado River Commission
- b. U.S. Department of Energy
- c. State of Nevada Department of Business and Industry
- d. State of Nevada Department of Transportation

13. **Town Board Goal and Objectives:**

- a. See attached June 2012 update report.

14. **Department Head Reports:**

- a. Fire-Rescue Service
- b. Finance
- c. Building & Grounds

15. **Town Manager Calendars:**

- a. June 2012
- b. July 2012

Town of Pahrump / BLM Projects 2011/2012

#1 **Pahrump Valley General Aviation Airport (PVGAA)**

This project is approximately 13 years in the making. The airport project began when the Town hired a Consultant (Aries Consulting) and then petitioned the Federal Aviation Administration (FAA) and Bureau of Land Management (BLM) to consider building a General Aviation airport in the Town of Pahrump. The FAA and BLM both agreed to move forward with the airport project.

Jumping forward to present day events; the Airport is currently in Phase 1(b) of the Environmental Impact Statement (EIS). The FAA is in full support of this project and has provided the Town of Pahrump with over \$1.85 million in grant funds. NOTE: The grants obtained from the FAA are a 95/5 match. In other words, the Town's share of matching funds for the grants is 5%. The BLM had two concerns about this project; 1-ownership and 2-financial capabilities. One concern was addressed upon the BLM receiving a legal opinion from Mr. Kunzi, Nye County DA on December 01, 2011. Since receiving the above mentioned legal opinion the BLM now concurs that the Town can own and operate an Airport. The other concern was addressed by the Town Board who on December 13, 2011, approved the amendment to PTO 32 which reallocated 2% of the Town's Room Tax Funds for the construction and operation of the Airport. NOTE II: the FAA was advised that the Town Board approved the Amendment to PTO 32. The Town is currently collecting Letters of Commitment from pilots/aircraft owners who visit the Town of Pahrump either for personal and/or business related issues that will utilize the services of the airport once built. To date the Town has collected ninety-two (92) letters from individuals including the CEO of Spring Mountain Motorsports, CEO of the Pahrump Nugget and numerous Front Sight members. The Town Manager has 680 emails pertaining to the airport project dating back to July 22, 2008.

This project is moving forward. The Town Board just approved creating a Cost Recovery Account for the BLM. The Town is currently completing the requirements for moving forward to Phase I(c) along with creating a detailed financial plan. The Town Manager now has 727 emails pertaining to the airport project dating back to July 22, 2008.

#2 **Last Chance Park (LCP)**

This project is approximately 5 years in the making and has encountered many issues along the way. The Town Manager entered into this project in July 2008, at which point the project was stalled due to communication issues between the Town of Pahrump and BLM. On September 03, 2008 the Town Manager invited the BLM, Forest Service, Fish & Wildlife, Death Valley Park Superintendent, National Park Service (NPS) & California BLM to a meet and greet dinner in Pahrump. This seemed to assist with the communication issue. Shortly thereafter, the Town was awarded a technical assistance grant from the National Park Service's Rivers, Trails and Conservation Assistance (RTC) program to prepare a conceptual design for LCP in September 2008.

After receiving the Grant, a series of general meetings were held followed by a design meeting. Plans were drawn up and submitted to the Town Board for approval. The Town Board approved the plans, chose a site for Phase I (Bell Vista @ Bannavitch) and directed staff to proceed with the project. The Town submitted an R&PP Lease application on December 04, 2009. Since submitting the R&PP Lease application, LCP has hit the proverbial brick wall. After submittal, the BLM walked the site and advised that it contained prehistoric Lithic scatter and that the Town needed to mitigate the site. The cost to mitigate was examined and came in at between \$5,000 and \$15,000. Town staff took a proposal to the Town Board which approved waiting for BLM to mitigate the site. The Town and BLM have been discussing this very issue since March 2010 to no avail. Over the past 21 months the Town and BLM have had numerous meetings pertaining to this issue. The last two meetings that occurred were a synopsis of the entire project. At the second to the last meeting, the BLM advised the Town that they had obtained funds to mitigate the site. Then, during the last meeting which occurred on December 02, 2011, the BLM advised the Town that the funds are in jeopardy of being cut due to issues regarding the Federal budget. On December 20, 2011, the Town received an email from the BLM advising they would know more about the funding in February 2012. The Town Manager has 153 emails pertaining to the Last Chance Park project dating back to July 09, 2008.

The Town of Pahrump received an email from the BLM on June 12, 2012 advising the Town that LCP is back on their radar and they are attempting to move the project forward.

The Town Manager now has 155 emails pertaining to the Last Chance Park project dating back to July 09, 2008.

#3 **Wheeler Recreational Area (Recreational Management Plan)**

This project is approximately 3 months in the making. This project is being led by Mr. Robert Adams, Chairman of the Public Lands Advisory Board (PLAB), as approved by the Town Board. The project has been accepted by both the Las Vegas and Pahrump Regional offices. The BLM has advised that they will try very hard to hold a RMP scoping meeting in the Town of Pahrump pertaining to all the routes/trails leading in and out of the Town of Pahrump. As more information becomes available that information will be forwarded. ON 01/03/12, Mr. Adams and the BLM (Mr. Sanchez) exchanged emails updating the routes/trails and map they are located on.

Mr. Adams is continuing working with the BLM on this project.

#4 **Bell Vista Shooting Range**

This project is approximately 3 years in the making. This project has been discussed on several levels between the Town of Pahrump, Nye County, and the BLM but no real progress has been made. At this point, it is still being discussed as to what is the correct avenue to pursue this project. Mr. Bond, PLAB, is attempting to move this project forward.

#5 **PARC/Fairgrounds**

Lots of ideas and little movement. Currently, Town staff (Building & Grounds Mgr, Finance Director, & Town Manager) are meeting with Nye County staff to discuss moving forward with certain aspects of this project.

Plans have been submitted to HUD for their approval to move forward with expending Grant funds. Once approval has been obtained, the Town will design and have built a road that will lead onto the property.

#6 **Great Basin College Campus**

The Town does not really have a seat at the table involving this project, but it is listed for growth purposes within the Town. The Campus is near the BLM Fire Department on eastside of SR160. This project is approximately 280 acres and is a Lands Bill through Senator Reid.

#7 **Land Sales**

Spring Mountain Motorsports (SMM) is attempting to purchase 120 acres from the BLM through a Modified Complete Sale. This sale has been delayed numerous times due to BLM errors. The Town does not have a seat at the table involving this sale as the Town is not incorporated therefore it must go through the County. Conversely, the Town Manager did become involved since meeting with SMM CEO Mr. Morris and by contacting the BLM which was helpful in moving the project along. The Town Manager spoke with Ms. Anna Wharton of BLM who was overseeing this sale and she advised Nye County needed to be involved.

NOTE: Ms. Jill Picken of BLM is now overseeing the sale. At this point, the Town Manager contacted Nye County and they ran with the project. Once SMM purchases the above mentioned acreage, they will expand becoming the largest road track in the world plus build other features on this property that will attract more tourist to the Town of Pahrump.

The Land Sale finally went through and Spring Mountain Motorsports was able to obtain the 120 acres.

#8 **Southern NV Resources Management Plan (Disposable Lands)**

The Town working through Nye County submitted a request to the BLM that would create 19,885 acres for disposable land and remove 1650 acres (Last Chance Park) off the disposable lands list. The land for disposable property includes the following: Proposed Airport, Proposed Trailhead Area, Proposed Shooting Range, Proposed Renewable-Off the Grid Area, and a proposed Public Safety Center. A Map of the proposed property is located in the Town Manager's office for viewing.

Items #1 and #2 have extensive files which are located in the Town Manager office. If anyone would like to review these files, please feel free to come and review them

Bolded and underlined sentences are the updates.

**PUBLIC NOTICE
FINDING OF NO SIGNIFICANT IMPACT AND
NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS**

June 4, 2012

Town of Pahrump
400 n Hwy 160
Pahrump, NV 89060
townoffice@pahrumpnv.org

These notices shall satisfy two separate but related procedural requirements for activities to be undertaken by Nye County.

REQUEST FOR RELEASE OF FUNDS

On or about June 25, 2012 the Town of Pahrump will submit a request to the U.S. Department of Housing and Urban Development (HUD) CPD, EDI Special Project Division for the release of Economic Development Initiative (EDI) funds under Public Law 108-447 of the VA-HUD-Independent Agencies Appropriates Act for FY 2005 to undertake a project known as Facilities Renovation of the Pahrump/Nye County Fairgrounds for the purpose of development infrastructure to the Nye County Fairgrounds. For the purposes of grant B-05-SP-NV-0205 *support street engineering, gravel road construction, and improvements to the Fairgrounds*, in the amount of \$198,400.00 and B-06-SP-NV-0699 *support facilities construction at the Fairgrounds, including ball fields, a rodeo arena, and a carnival area* in the amount of \$297,000.00 received, at the site of T20S R54E S32 and 33 – Assessor's Parcel #027-741-01.

FINDING OF NO SIGNIFICANT IMPACT

The Town of Pahrump has determined that the projects will have no significant impact on the human environment. Therefore, an Environmental Impact Statement under the National Environmental Policy Act of 1969 (NEPA) is not required. Additional project information is contained in the Environmental Review Record (ERR) on file at Town of Pahrump Administration, 400 N Hwy 160, Pahrump, NV 89060 and may be examined or copied weekdays 8:00 A.M to 12:00 P.M. and 1:00 P.M. to 5:00 P.M.

PUBLIC COMMENTS

Any individual, group, or agency may submit written comments on the ERR to the Town of Pahrump Administration, 400 N Hwy 160, Pahrump, NV 89060. All comments received by June 25, 2012 will be considered by the Town of Pahrump prior to authorizing submission of a request for release of funds. Comments should specify which Notice they are addressing.

ENVIRONMENTAL CERTIFICATION

The Town of Pahrump certifies to U.S. Department of Housing and Rural Development of CPD, EDI Special Project Division that William A. Kohbarger in his capacity as Town Manager consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. U.S. Department of Housing and Rural Development of CPD, EDI Special Project Division approval of the certification satisfies its responsibilities under NEPA and related laws and authorities and allows the Town of Pahrump to use Program funds.

OBJECTIONS

U.S. Department of Housing and Rural Development of CPD, EDI Special Project Division will accept objections to the Responsible Entity's (RE) Request for Release of Funds and Environmental Certification for a period of fifteen days following the submission date specified above or the actual receipt of the request (whichever is later) only if they are on the following bases: (a) the certification was not executed by the Certifying Officer of the RE; (b) the RE has omitted a step or failed to make a determination or finding required by HUD regulations at 24 CFR part 58 or by CEQ regulations at 40 CFR 1500-1508, as applicable; (c) the RE has omitted one or more steps in the preparation, completion or publication of the Environmental Assessment or Environmental Impact Study per 24 CFR Subparts E, F or G of Part 58, as applicable; (d) the grant recipient or other participant in the development process has committed funds for or undertaken activities not authorized by 24 CFR Part 58 before release of funds and approval of the environmental certification; (e) another Federal, State or local agency has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58, Sec. 58.76) and shall be addressed to and shall be addressed to HUD Administering office CPD, EDI Special Project Division at 451 7th Street, SW, Rm 7146, Washington, DC 20410-7000. Potential objectors should contact U.S. Department of Housing and Rural Development of CPD, EDI Special Project to verify the actual last day of the objection period.

William A. Kohbarger
Pahrump Town Manager

BRIAN SANDOVAL, *Governor*

GEORGE F. OGILVIE III, *Chairman*

MARYBEL BATJER, *Vice Chairwoman*

JAYNE HARKINS, P.E., *Executive Director*

STATE OF NEVADA



BOB COFFIN, *Commissioner*

TOM COLLINS, *Commissioner*

J. BRIN GIBSON, *Commissioner*

DUNCAN R. MCCOY, *Commissioner*

BERLYN D. MILLER, *Commissioner*

COLORADO RIVER COMMISSION

OF NEVADA

May 22, 2012

POTENTIAL NEVADA INTERESTED PARTIES

Subject: Introduction and Notification of Western Area Power Administration
(Western) June 19, 2012 Hoover Power Informal Public Information Meeting

The Colorado River Commission of Nevada (CRCN) is the state agency responsible for acquiring, managing and protecting Nevada's share of water and hydropower resources from the Colorado River.

Current contracts for federal hydropower expire September 30, 2017, and legislation called the Hoover Power Allocation Act of 2011 (Act) was recently passed and signed by the President in December 2011. Enclosed is a copy of the Act for your reference.

The Act created a resource pool of contingent capacity and firm energy to be allocated to new allottees that will be marketed by Western in the Boulder City Marketing Area. The marketing area includes portions of Clark, Lincoln, Nye, White Pine, Esmeralda, and Mineral Counties in Nevada.

The purpose of our letter to you is to ensure you are aware of the potential opportunity to apply for a Hoover power allocation from Western; and that Western is hosting an informal public information meeting to provide more information about the Act and their potential marketing criteria on June 19, 2012 at their office in Phoenix, Arizona. Enclosed is a copy of Western's meeting notice for your information.

The CRCN will begin a similar process to allocate Hoover power to new allottees in Nevada at a later date. For more information, and to join our mailing list you may access our dedicated website at www.crchoovertime.com, email us at info@crchoovertime.com or call us at (702) 486-2670 and ask for Craig Pyper or Lisa Ray of the Hydropower Group.

Sincerely,

A handwritten signature in black ink that reads "Jayne Harkins".

Jayne Harkins, P.E.
Executive Director

Enclosures (2)

One Hundred Twelfth Congress
of the
United States of America

AT THE FIRST SESSION

*Begun and held at the City of Washington on Wednesday,
the fifth day of January, two thousand and eleven*

An Act

To further allocate and expand the availability of hydroelectric power generated at Hoover Dam, and for other purposes.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled,

SECTION 1. SHORT TITLE.

This Act may be cited as the "Hoover Power Allocation Act of 2011".

SEC. 2. ALLOCATION OF CONTRACTS FOR POWER.

(a) SCHEDULE A POWER.—Section 105(a)(1)(A) of the Hoover Power Plant Act of 1984 (43 U.S.C. 619a(a)(1)(A)) is amended—
(1) by striking "renewal";
(2) by striking "June 1, 1987" and inserting "October 1, 2017"; and
(3) by striking Schedule A and inserting the following:

"Schedule A

Long-term Schedule A contingent capacity and associated firm energy for offers of contracts to Boulder Canyon project contractors

Contractor	Contingent capacity (kW)	Firm energy (thousands of kWh)		
		Summer	Winter	Total
Metropolitan Water District of Southern California	249,948	859,163	368,212	1,227,375
City of Los Angeles	495,732	464,108	199,175	663,283
Southern California Edison Company	280,245	166,712	71,448	238,160
City of Glendale	18,178	45,028	19,297	64,325
City of Pasadena	11,108	38,622	16,553	55,175
City of Burbank	5,176	14,070	6,030	20,100
Arizona Power Authority	190,869	429,582	184,107	613,689
Colorado River Commission of Nevada	190,869	429,582	184,107	613,689
United States, for Boulder City	20,198	53,200	22,800	76,000
Totals	1,462,323	2,500,067	1,071,729	3,571,796".

(b) SCHEDULE B POWER.—Section 105(a)(1)(B) of the Hoover Power Plant Act of 1984 (43 U.S.C. 619a(a)(1)(B)) is amended to read as follows:

“Schedule C—Continued
Excess Energy

Priority of entitlement to excess energy	State
Third: Meeting the energy requirements of the three States, such available excess energy to be divided equally among the States.	Arizona, Nevada, and California”.

(d) SCHEDULE D POWER.—Section 105(a) of the Hoover Power Plant Act of 1984 (43 U.S.C. 619a(a)) is amended—

(1) by redesignating paragraphs (2), (3), and (4) as paragraphs (3), (4), and (5), respectively; and

(2) by inserting after paragraph (1) the following:

“(2)(A) The Secretary of Energy is authorized to and shall create from the apportioned allocation of contingent capacity and firm energy adjusted from the amounts authorized in this Act in 1984 to the amounts shown in Schedule A and Schedule B, as modified by the Hoover Power Allocation Act of 2011, a resource pool equal to 5 percent of the full rated capacity of 2,074,000 kilowatts, and associated firm energy, as shown in Schedule D (referred to in this section as ‘Schedule D contingent capacity and firm energy’):

“Schedule D

Long-term Schedule D resource pool of contingent capacity and associated firm energy for new allottees

State	Contingent capacity (kW)	Firm energy (thousands of kWh)		
		Summer	Winter	Total
New Entities Allocated by the Secretary of Energy	69,170	105,637	45,376	151,013
New Entities Allocated by State				
Arizona	11,510	17,580	7,533	25,113
California	11,510	17,580	7,533	25,113
Nevada	11,510	17,580	7,533	25,113
Totals	103,700	158,377	67,975	226,352

“(B) The Secretary of Energy shall offer Schedule D contingency capacity and firm energy to entities not receiving contingent capacity and firm energy under subparagraphs (A) and (B) of paragraph (1) (referred to in this section as ‘new allottees’) for delivery commencing October 1, 2017 pursuant to this subsection. In this subsection, the term ‘the marketing area for the Boulder City Area Projects’ shall have the same meaning as in appendix A of the Conformed General Consolidated Power Marketing Criteria or Regulations for Boulder City Area Projects published in the Federal Register on December 28, 1984 (49 Federal Register 50582 et seq.) (referred to in this section as the ‘Criteria’).

“(C)(i) Within 36 months of the date of enactment of the Hoover Power Allocation Act of 2011, the Secretary of Energy shall allocate through the Western Area Power Administration (referred to in

(1) in the first sentence, by striking “schedule A of section 105(a)(1)(A) and schedule B of section 105(a)(1)(B)” and inserting “paragraphs (1)(A), (1)(B), and (2)”; and

(2) in the second sentence—

(A) by striking “any” each place it appears and inserting “each”;

(B) by striking “schedule C” and inserting “Schedule C”; and

(C) by striking “schedules A and B” and inserting “Schedules A, B, and D”.

(f) POWER MARKETING CRITERIA.—Paragraph (4) of section 105(a) of the Hoover Power Plant Act of 1984 (43 U.S.C. 619a(a)) (as redesignated by subsection (d)(1)) is amended to read as follows:

“(4) Subdivision C of the Criteria shall be deemed to have been modified to conform to this section, as modified by the Hoover Power Allocation Act of 2011. The Secretary of Energy shall cause to be included in the Federal Register a notice conforming the text of the regulations to such modifications.”.

(g) CONTRACT TERMS.—Paragraph (5) of section 105(a) of the Hoover Power Plant Act of 1984 (43 U.S.C. 619a(a)) (as redesignated by subsection (d)(1)) is amended—

(1) by striking subparagraph (A) and inserting the following:

“(A) in accordance with section 5(a) of the Boulder Canyon Project Act (43 U.S.C. 617d(a)), expire September 30, 2067;”;

(2) in the proviso of subparagraph (B)—

(A) by striking “shall use” and inserting “shall allocate”; and

(B) by striking “and” after the semicolon at the end;

(3) in subparagraph (C), by striking the period at the end and inserting a semicolon; and

(4) by adding at the end the following:

“(D) authorize and require Western to collect from new allottees a pro rata share of Hoover Dam repayable advances paid for by contractors prior to October 1, 2017, and remit such amounts to the contractors that paid such advances in proportion to the amounts paid by such contractors as specified in section 6.4 of the Implementation Agreement;

“(E) permit transactions with an independent system operator; and

“(F) contain the same material terms included in section 5.6 of those long-term contracts for purchases from the Hoover Power Plant that were made in accordance with this Act and are in existence on the date of enactment of the Hoover Power Allocation Act of 2011.”.

(h) EXISTING RIGHTS.—Section 105(b) of the Hoover Power Plant Act of 1984 (43 U.S.C. 619a(b)) is amended by striking “2017” and inserting “2067”.

(i) OFFERS.—Section 105(c) of the Hoover Power Plant Act of 1984 (43 U.S.C. 619a(c)) is amended to read as follows:

“(c) OFFER OF CONTRACT TO OTHER ENTITIES.—If any existing contractor fails to accept an offered contract, the Secretary of Energy shall offer the contingent capacity and firm energy thus available first to other entities in the same State listed in Schedule A and Schedule B, second to other entities listed in Schedule A and Schedule B, third to other entities in the same State which receive contingent capacity and firm energy under subsection (a)(2) of this

SEC. 3. PAYGO.

The budgetary effects of this Act, for the purpose of complying with the Statutory Pay-As-You-Go Act of 2010, shall be determined by reference to the latest statement titled "Budgetary Effects of PAYGO Legislation" for this Act, submitted for printing in the Congressional Record by the Chairman of the House Budget Committee, provided that such statement has been submitted prior to the vote on passage.

Speaker of the House of Representatives.

*Vice President of the United States and
President of the Senate.*



Department of Energy

Western Area Power Administration
Desert Southwest Customer Service Region
P.O. Box 6457
Phoenix, AZ 85005-6457

MAR - 6 2012

Dear Boulder Canyon Project Interested Parties:

The Boulder Canyon Project (BCP) Firm Electric Service contracts administered by the Desert Southwest Region (DSW) of Western Area Power Administration (Western) expire on September 30, 2017. On December 21, 2011, the Hoover Power Plant Act of 2011 (Public Law 112-72) (HPAA) was enacted into law. The HPAA prescribes certain key aspects for the marketing of the BCP as of October 1, 2017, including specified amounts of contingent capacity and firm energy to be offered by Western to existing BCP Contractors. The HPAA also directs Western to create a resource pool of contingent capacity and firm energy to be allocated to new allottees.

Western is committed to timely and meaningful communication with interested parties as it prepares for implementation of the HPAA. Prior to initiating a public process to implement the provisions of the HPAA, Western will host an informal public information meeting. The intent of this meeting is to provide interested parties an opportunity to learn more about the provisions of the HPAA and provide Western input regarding potential marketing criteria to be used in its disposition of the resource pool to new allottees. This informal public information meeting will be held on June 19, 2012 at 2:00 PM at Western's DSW office located at 615 South 43rd Avenue, Phoenix, Arizona.

If you are a U.S. citizen, please be sure to bring an official form of picture identification, such as a driver's license, U.S. passport, U.S. Government ID, or U.S. Military ID, which you will be asked to show prior to signing in at Western. If you are a foreign national and plan to attend, please contact Sylvia Macfarlane at 602-605-2664 or Macfarl@wapa.gov immediately to obtain the necessary form for admittance to Western.

Information on the BCP Post 2017 marketing effort is available on Western's website at http://www.wapa.gov/dsw/pwrmt/BCP_Remarketing/BCP_Remarketing.htm. If you have any questions, please contact Mr. Mike Simonton, BCP Post 2017 Project Manager, at (602) 605-2675 or Simonton@wapa.gov.

Sincerely,

A handwritten signature in cursive script that reads "Deborah K. Emler".

Deborah K. Emler
Assistant Regional Manager
for Power Marketing



BRIAN SANDOVAL
Governor

STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION
OFFICE OF THE OMBUDSMAN FOR OWNERS IN
COMMON-INTEREST COMMUNITIES AND CONDOMINIUM HOTELS
CICOmbudsman@red.state.nv.us
<http://www.red.state.nv.us>

TERRY JOHNSON
Director

GAIL J. ANDERSON
Administrator

KARA M. JENKINS
Ombudsman

May 07, 2012

Greetings,

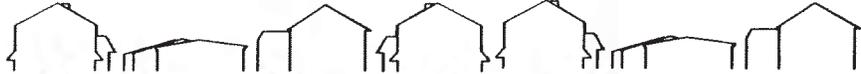
The Nevada Real Estate Division, Office of the Ombudsman for Owners in Common-Interest Communities is pleased to provide copies of our Spring newsletter pertaining to living in a common-interest community (homeowner association).

Please dispose of any previous newsletters from the Ombudsman's Office and replace with the enclosed newsletters. When you require more newsletters or should you have any questions, please feel free to contact Maria Martin, Administrative Assistant at (702) 486-4480.

Warm regards,

A handwritten signature in cursive script that reads "Kara M. Jenkins".

Kara Jenkins, Ombudsman



COMMUNITY INSIGHTS

VOLUME VIII, ISSUE III

Department of Business and Industry, Real Estate Division

Spring 2012

Nevada
Real Estate Division
OUR MISSION

The mission of the Nevada Real Estate Division is to safeguard and promote interest in real estate transactions by developing an informed public and a professional real estate industry.

Office of the
Ombudsman
OUR MISSION

To provide a neutral and fair venue to assist homeowners and board members in handling issues that may arise while living in a common-interest community.

Inside this issue ...

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Managers renew online	... 8

Seminars under way

Classes for unit owners are once again under way. Subjects include basics for board members, rights and responsibilities of HOA residents, meetings, elections and recordkeeping. Classes are free and open to all. For a list of classes, call (702) 486-4480 or visit: http://red.state.nv.us/cic/Calendars/omb_seminars.pdf.

Join our e-mail list

Want updates on available classes, regulation changes and other news affecting CIC unit owners? Join our email list. Updates are sent a couple times per month and we do not share your email with anyone. To receive updates, call (702) 486-4480 or email to nhaley@red.state.nv.us.

From the Ombudsman's Desk

Legacy matters among association neighbors

HOA members create lasting impression on each other that affects community's culture

Life and professional experiences have introduced and exposed me to a diverse group of people. Perhaps my social manner and curiosity of all people come from my father, who at any given moment during my time growing up would befriend some stranger and, to my mother's surprise, we would sometimes find ourselves adding an extra dinner plate for our new "friend."

In my conversations, I have found that one common sentiment remains despite differences in background, religion, culture and political affiliations, and it is this: *legacy matters*. In my opinion, most people want to leave this earth with some positive impact to benefit future generations. Fame or wealth is never the popular answer although most might think those to be the obvious choices.

In pondering this, it has become apparent to me that a huge motivation for us all, despite our many differences, is to leave a mark, a positive impression on those who will follow behind us.

I wondered how this sentiment, if applied to owners and board members living in an HOA, would affect the relationships among those who live in a common interest community. Most people who purchase into an HOA understand that preservation of the property and common elements for current and future resi-



dents is vital to maintaining property values, aesthetic appeal and everyone's investment.

Protecting everyone's investment in the common-interest com-

munity requires cooperation by all residents. It involves looking at one's own actions and responsibilities to others who live in the community. It means accepting when one is no longer a board member and trusting others elected to the board to do their jobs. It also means making an effort to clear up miscommunications between owners and the community manager, so that notice of all meetings and fines/hearings are properly addressed. It means using state resources prudently in assistance of any real problems or communication barriers between board and homeowners. Finally, it means treating everyone with respect and dignity; and dare I even say with a smile?

Why, you may ask, does all this matter? Well, let me ask you this: In your dealings with your neighbors and fellow CIC partners, what do you want your legacy to be? Someone who caused more problems than progress? The choice is up to all of us.

All positive changes start with a positive attitude and willingness to compromise.

COMMUNITY INSIGHTS

VOLUME VIII, ISSUE III

is an official publication of the
STATE OF NEVADA
DEPARTMENT OF BUSINESS
AND INDUSTRY

Terry Johnson
 Director

REAL ESTATE DIVISION

Gail J. Anderson
 Administrator

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Kara Jenkins
 Ombudsman

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CICOmbudsman@red.state.nv.us

CARSON CITY OFFICE

1179 Fairview Drive, Suite E
 Carson City, Nevada 89701-5433
 (775) 687-4280

<http://www.red.state.nv.us>

COMMISSION FOR COMMON-INTEREST COMMUNITIES AND CONDOMINIUM HOTELS

Randolph Watkins, Chairman
 Developer Member

M. Favil West, Vice Chairman
 Homeowner Member

Marilyn Brainard, Secretary
 Homeowner Member

Gary Lein, Commissioner
 Certified Public Accountant Member

Scott Sibley, Commissioner
 Homeowner Member

Robert Schwenk, Commissioner
 Community Manager Member

Barry Breslow, Commissioner
 Attorney Member

Commissioner's Corner

Commissioner: Not all proposals would work in practice



By **MARILYN BRAINARD**
 COMMISSION SECRETARY

In the fall issue of Community Insights, Ombudsman Kara Jenkins spoke on the homeowner's responsibility to become familiar with his or her association's covenants, conditions and restrictions — a refreshing idea. Akin

to that is for an owner to adopt a positive attitude and spirit of cooperation and compromise.

Homeowners sometimes don't fully consider the implications of a new state law. Many amendments to NRS 116 are proposed; some surprise or even startle me.

Let's recap some of the proposals from the 2011 session that didn't make it into law:

Subject CICs to Open Meeting Law, even though most are private corporations. This law mostly applies to public bodies with the power of taxation.

Increase the annual per door fee from \$3 to \$6 to outsource unit owners' violation hearings from the association to either the Ombudsman's Office or county justice or mediation centers.

Link the Americans with Disability Act, which ordinarily applies to public accommodations, to the Fair Housing Act and apply both to homeowners associations.

- **Provide that violation hearings must be conducted in small claims court**, and that no liens may be placed on property for unpaid fines for at least 4 months. Why affect property values?

- **Place a permanent cap of \$600 on any uncured violation**. Imagine the savings for an RV owner parking a rig in front of his home rather than an off-site facility.

- **Freeze foreclosure notices of sale until at least 6 months after the account of the unit's owner first had a past due balance or the date on which the past due obligation exceeds \$500.**

- **Make all payment plans 12 to 24 months with a flat fee of no more than \$100 to monitor the payments.** If it exceeds \$100 do all owners help pay the bill?

- **Do not send initial assessment delinquency notice until 60 days past due.** This deprives the responsible owner of timely notice in case of an oversight.

- **Assign the rights guaranteed in the Magna Carta (1215 A.D.) to HOA unit owners.** Left unsaid was the relevance to the 21st Century.

- Similarly, inappropriately equate "equal rights" protections under the 14th Amendment to affida-

See CORNER on Page 7

'Call Before You Dig' applies to associations, too

Accidents may cost homeowners when boards don't comply

By **CRAIG ROGERS**

PUCN GAS PIPELINE ENGINEER

Nevada Public Utilities Commission staff recently were made aware of an issue regarding excavation-related damage to underground irrigation lines. Although it occurred along a public roadway, the affected area included the landscaping of a homeowners association.

The Southern Nevada project resulted in extensive and costly damage because an HOA-owned water line was not marked before excavation began. The reason? The HOA was unaware that it owned a line in that location.

Sadly, it wouldn't have been that hard for the association to find out. A simple phone call would have revealed the exact location of the line.

This does not appear to be an isolated case. Other associations have discovered they own underground utility lines, including water, sewer, natural gas and electric, only after the damage was done.

As owners or "operators" of a utility line, associations must follow Nevada's "811 Call Before You Dig" requirements. Noncompliance makes the HOA responsible for repair costs if HOA-owned utility lines are not marked before excavation and are damaged during excavation.

As fiduciaries for their associations, board members, association officers and community managers have an obligation to prevent damage to association property and protect the assets of the association.

Historically, the water irrigation lines were installed by the community developer to serve the various landscaped areas from a single meter. These lines were later taken over by the HOA once the community was fully developed. This configuration reduced water service costs by decreasing the number of water meter charges incurred, but created a buried utility system that makes the owner/operator, in this case the HOA, subject to 811 requirements.

811 is a toll-free number for the system used to coordinate the locating and marking of buried utility lines before an excavation project. This includes not only major projects such as water mains, but small ones, such as planting a tree, building a fence, trenching and digging a ditch. The goal of 811 is safety — to prevent property damage, personal injury, damage to buried utility lines, and environmental damage.

Using the 811 system is required by law per Nevada Re-



Just as homeowners need to know where their utility lines are, so do HOAs.

vised Statutes Chapter 455, which may be found at http://www.leg.state.nv.us/NRS/NRS_455.html, and Nevada Administrative Code Chapter 455, http://www.leg.state.nv.us/NAC/NAC_455.html.

If utility line owners fail to mark or locate lines in accordance with 811 procedures, they will be responsible for all repairs, including costs to repair the damaged lines and any resulting property damage, and may be subject to other penalties.

Following are some suggestions for associations planning on any kind of excavation:

1. Research the plats and plans of the association to find out what underground lines the association owns.
2. If you confirm that the association is an owner/operator, consider becoming a member of Nevada's 811 Association of Operators. There is a fee to join.
3. Develop a procedure for locating and marking underground lines.
4. If you plan to excavate, call 811 two full working days before digging and learn how to follow 811 procedures for excavating.
5. If you believe that an excavator or operator is not following 811 procedures or that your underground lines were damaged, please immediately contact Craig Rogers in Southern Nevada at (702) 469-6733, or Jason Dunphy in Northern Nevada at (775) 443-8968.

The above information is only a short overview of certain aspects of the 811 system. Associations that are interested in additional information are encouraged to contact Dawn Rivard, consumer outreach director for the Public Utilities Commission of Nevada, at (702) 486-7214 or dawn@pucnv.com.

A teacher at heart

Retiree joins Ombudsman to pursue passion

Some people have it naturally, athleticism, intellect, perfect pitch – a talent that makes them stand out. Ken Richardson, who recently joined the staff of the Ombudsman's Office, has a more subtle gift: a breezy earnestness and ability to establish instant rapport. He just has an easy way about him.

Ombudsman Kara Jenkins saw great potential from the moment Ken arrived for his interview to become the Program Training Officer. The position entails lots of live teaching of a complicated subject to a diverse audience and requires clear communication. It helps if the person is genuinely interested in helping his intended audience. His background was impressive, but his natural demeanor won the day.

"Everyone liked him right away," Kara said. "He brought warmth to what can be a dry presentation and came across as very sincere. His voice is one of patience, clarity and kindness. He has that classic Southern

charm."

Ken had a lengthy career in the health care field, including 16 years as chief executive officer of a nonprofit that coordinates organ donation. Upon retirement, he wanted to pursue his lifelong interest in teaching.

"Teaching is something I've wanted to do for a long time," Ken said.

"Many years ago I was a teacher. I would speak on the ethical issues of organ transplantation (to health care professionals). I like public speaking. When I saw this opportunity (with the Ombudsman), I was very enthusiastic about it. I'm eager to get started."

Ken spent his first several weeks becoming familiar with NRS 116 and association practices, but will begin assisting with presentations in April. By summer, he is expected to be teaching on his own.

"Ken is such a great fit," Kara said.

"It was so easy to picture him in this role. I have no doubt our clientele will like him, too."

Originally from Kentucky, Ken ob-



Ken Richardson headed an organ donation nonprofit organization until retirement. He took a position with the Ombudsman's Office because he always wanted to teach.

tained a bachelor's in psychology from University of Louisville, a master's in counseling psychology from Spalding University, and a master's of business administration from Bellarmine University.

Ken and his wife, Jan, live in western Las Vegas with their rescued dog, Socks. Their daughter, Meredith, is a

Different problems call for different solutions

Ombudsman's Office helps public understand options under law

When a person comes to the Ombudsman's Office for the first time seeking a resolution to a dispute, it can be a bit confusing. The office and its parent agency, the Real Estate Division, administer 3 different programs to assist those who have a dispute within their association.

The first job for staff is to help the visitor determine what services they desire and to explain the procedure for using each, according to Nicholas R Haley, education and information officer for the Ombudsman's office.

"Most people coming off the street aren't going to be experts on NRS 116 and association governance, nor should they be expected to be," he said. "We can't tell visitors what service is right for them, but we do want to ensure they know how each process works, understand their options are and know how they can proceed."

The three dispute resolutions services within the Ombudsman's Office are the Intervention Affidavit, Alternative Dispute Resolution and the Statement of Fact.

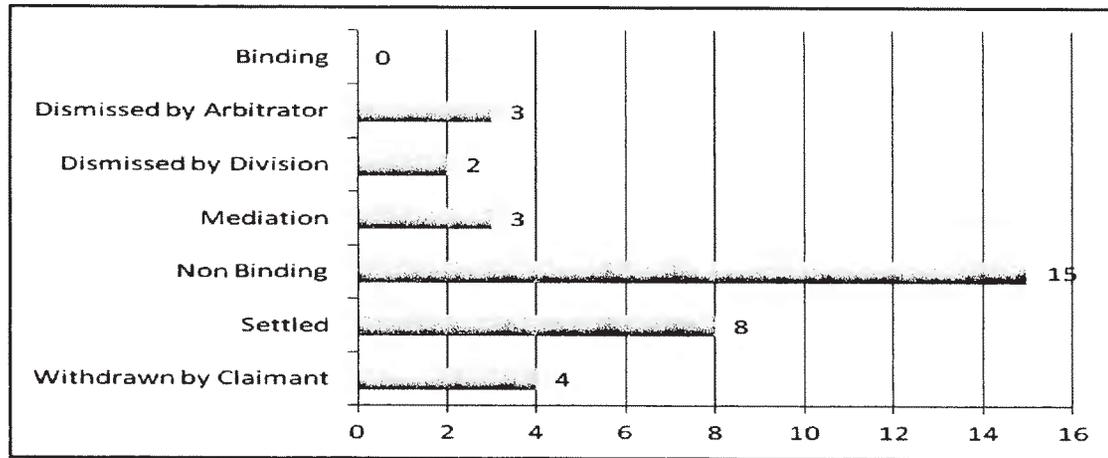
Not all disputes fit into one of these three categories. Disputes involving crimes, Fair Housing issues, predatory lending, or other matters not covered by NRS 116 may require staff to refer the client to another agency.

"To the extent we can, we try to help people find assistance, even if it isn't from us," Haley said.

Don't know where to start? The Ombudsman's recommends the following:

- If the issue involves a crime, contact the police.
- For other matters, try to resolve the problem directly and as early as possible. It is almost always better if problems are solved as locally as possible and as early as possible. Keep a record of communication with the other party.
- Come to the Ombudsman prepared. Assemble all relevant documents, including letters, notices, etc.
- The Ombudsman processes are governed by law. It is essential to learn how to follow each step. The Ombudsman staff will help explain how to use its processes. They will not, however, advise you as to which course of action is best for you.

Alternative Dispute Resolution Claims From September 1, 2011 to December 31, 2011



NOTE: For a summary of Alternative Dispute Resolution decisions, visit www.red.state.nv.us, go to the Common-Interest Communities and Condominium Hotels page, search by year and click on the case number of a decision.

DATE OPEN	DATE CLOSED	CLAIM	FILED BY	TYPE OF RESOLUTION	NATURE OF CLAIM	DISPOSITION
01-11-11	09-01-11	11-44	Association	Non Binding	Delinquent Assessments	Arbitration found in favor of Association. Homeowner did not participate. Association awarded \$18,991.86: \$14,977.05 in assessments and \$4,014.81 in attorney costs.
08-16-10	09-02-11	11-14	Association	Dismissed by Arbitrator	Delinquent Assessments	Dismissed by Arbitrator
10-13-10	09-08-11	11-26	Homeowner	Mediation	Improper Collection of Fees	Mediation
04-20-11	09-08-11	11-79	Association	Non Binding	Delinquent Assessments	Arbitration found in favor of Association. Association awarded \$25,065.77: \$14,700 in fines, \$5,919.47 in assessments, \$2,280.90 in attorney costs and \$2,165.40 in arbitration costs.
06-09-10	09-13-11	10-97	Homeowner	Settled	Home Put Into Foreclosure Improperly	Settlement
06-28-10	09-13-11	10-107	Homeowner	Settled	Enforcement of Governing Documents	Settlement
06-28-10	09-13-11	10-108	Homeowner	Settled	Fines	Settlement
08-02-10	09-13-11	11-10	Association	Settled	Parking	Settlement
08-23-10	09-13-11	11-15	Homeowner	Non Binding	Amendments to Governing Documents	Arbitration found in favor of Association. Both sides pay own costs.
05-02-11	09-13-11	11-81	Homeowner	Withdrawn by Claimant	Collection of Fees Improperly	Withdrawn by Claimant.
03-04-10	09-14-11	10-65	Homeowner	Settled	Enforcement of Governing Documents	Settlement
04-23-10	09-14-11	10-78	Homeowner	Non Binding	Fines	Arbitration found in favor of Homeowner. Association to reimburse Homeowner \$50,000 for penalties and fines.
01-05-11	09-22-11	11-45	Homeowner	Non Binding	Additional Assessments	Split Decision. Each side pays half of Arbitration costs: \$1993.43. Homeowner to pay Association \$7,500 in attorney fees and \$378.57 in costs.

Alternative Dispute Resolution Claims From September 1, 2011 to December 31, 2011 (cont.)

DATE OPEN	DATE CLOSED	CLAIM	FILED BY	TYPE OF RESOLUTION	NATURE OF CLAIM	DISPOSITION
10-14-10	09-29-11	11-27	Homeowner	Settled	Property Damage	Settlement
06-15-11	10-05-11	11-94	Homeowner	Withdrawn by Claimant	Enforcement of Governing Documents	Withdrawn by Claimant
07-15-11	10-05-11	12-01	Homeowner	Withdrawn by Claimant	Fines	Withdrawn by Claimant
04-12-11	10-07-11	11-74	Homeowner	Settled	Additional Assessments	Settlement
07-29-11	10-19-11	12-02	Homeowner	Dismissed by Arbitrator	Fines	Dismissed by Arbitrator
08-26-11	10-21-11	12-08	Association	Withdrawn by Claimant	Enforcement of Governing Documents	Withdrawn by Claimant
09-07-11	10-24-11	12-11	Homeowner	Dismissed by Division	Property Damage	Dismissed by Division - Improper Service
11-12-10	11-01-11	11-35	Homeowner	Non Binding	Improper Collection of Fees	Arbitration found in favor of Homeowner. Association to reimburse Homeowner \$956.90 in assessments.
11-18-10	11-02-11	11-37	Homeowner	Non Binding	Improper Collection of Fees	Arbitration found in favor of Homeowner. Association to reimburse Homeowner \$1,108.87 in assessments.
04-01-11	11-04-11	11-66	Association	Non Binding	Delinquent Assessments	Arbitration found in favor of Association. Homeowner to pay Association \$10,144.49: \$7,073.33 in assessments and fines, \$1,953.30 in attorney costs and \$1,117.86 in arbitration costs.
03-11-11	11-09-11	11-63	Homeowner	Non Binding	Additional Assessments	Arbitration found in favor of Association. Claimant to pay Association \$14,678.05 in attorneys' costs and fees. Each side pays their own arbitration costs of \$1,350.
10-14-10	11-10-11	11-28	Association	Non Binding	Maintain Landscape/Property	Arbitration found in favor of Association. Owner did not participate. Owner to pay Association \$5,073.51: \$3,743.51 in attorneys costs, \$1,300 in arbitration fees and \$300 to the manager.
09-24-10	11-17-11	11-21	Homeowner	Non Binding	Parking	Arbitration found in favor of Association. Homeowner did not participate. Homeowner to pay Association \$5685.72 in attorney costs and Arbitrator \$900 in fees.
06-06-11	11-17-11	11-92	Homeowner	Non Binding	Enforcement of Governing Documents	Arbitration found in favor of Association.
04-13-11	11-18-11	11-75	Homeowner	Mediation	Enforcement of Governing Documents	Mediation
04-05-11	12-05-11	11-72	Homeowner	Settled	Collection of Fees Improperly	Settlement
11-03-11	12-05-11	12-35	Homeowner	Dismissed by Division	Unknown	Dismissed by Division. Claimant did not supply required info.
05-13-11	12-06-11	11-83	Homeowner	Non Binding	Failure to Perform Fiduciary Duties	Arbitration found in favor of Homeowner. Association to reimburse Homeowner \$300 for arbitration fees.
06-17-11	12-08-11	11-95	Homeowner	Mediation	Architectural Requirements	Mediation
06-02-11	12-13-11	11-91	Homeowner	Non Binding	Fines	Arbitration found in favor of Association. Homeowner did not participate in arbitration.
01-20-11	12-20-11	11-46	Homeowner	Dismissed by Arbitrator	Collection of Fees Improperly	Dismissed by Arbitrator
04-27-11	12-22-11	11-80	Association	Non Binding	Delinquent Assessments	Arbitration found in favor of Association. Homeowner to pay Association \$8,214.62: \$5,394.32 in assessments, \$2,520.30 in attorneys' costs and fees, and \$300 in arbitration fees.

Disciplinary Actions by the Commission for Common-Interest Communities and Condominium Hotels

The Enclave HOA, Barry Zabo, Natalie Oakley and Bernard Hall Case No. IS 10-2056, November 2011 Board of Directors

Factual Allegations

On Oct. 21, 2009, The Enclave Homeowners Association sent Tyler Properties LLC a statement of charges due, which encompassed 9 months of assessments to enforce the lien that had been accelerated on Sept. 21, 2009. The foreclosure in violation of NRS 116.3116 on the date of acceleration only allowed the collection of 6 months of assessments.

Violations of Law

Respondents violated NRS 116.3116 by charging 9 months of assessments and fees on the property because, as of the date of the super-priority, only 6 months of assessments and fees were collectable under the law.

Settlement

1. Respondents agree that only 6 months of assessments are due. Respondents also agree that the homeowner will not be liable for any fees and costs associated with the collection of assessments due for the 3 months in excess of the 6 months due;
2. The Division agrees not to pursue any other greater remedies in connection with the conduct referenced herein;
3. Respondents and the Division agree that by entering into this stipulation, the Division does not concede any defense or mitigation Respondents may assert, and the parties agree that once this stipulation is approved and fully performed, the Division will close its file in this matter. Respondents understand that public records law may require the Division to make available for inspection this stipulation and related documents, which may also be made available to any governmental, profes-

Actions/Decisions

Acts of the Commission for Common-Interest Communities and its appointed administrative law judges are not published in this newsletter by the Real Estate Division until after the 30-day period for filing under Judicial Review. If a stay on discipline is issued by the court, the matter is not published until the final outcome of the review.

Allegations/Stipulations

Stipulations occur when both the respondent and the Division have agreed to conditions reviewed and accepted by both sides. A stipulation may or may not be an admission of guilt.

4. Respondents agree and understand that by entering into this stipulation, they waive their rights to a hearing at which Respondents may present evidence in their defense and be represented by counsel, to judicial review of any adverse decision by the Commission, and present their defense to a Commission, which has had no prior familiarity with the instant matter. The Commission members who review this matter for approval of this stipulation may be the same members who ultimately hear the Division's complaint if this stipulation is either not approved by the Commission or is not timely performed by the Respondents;
5. The Division reserves the right to publish a summary of this stipulation and related facts in "Community Insights" and the Division's Web site;
6. Each side shall bear its own attorney fees; and
7. Even if an attorney is present on behalf of the Respondents, at least one of the respondents must attend the Commission meeting wherein this stipulation will be presented to the Commission, and the Respondents recognize that the Commission has the authority to ask questions regarding the issues set forth herein.

Corner

Continued from Page 2

vit filings in the Ombudsman's Office.

- **Transfer Ombudsman's duties to the "control" of the Attorney General's Office**, including raising the per door fee to \$8 since more "duties" would create a financial impact. This doesn't deserve a serious response.

- **Rather than have a unit owner pay for an ARC plan review by a professional, let all owners pay via assessments**, means all owners are subsidizing one.

- **Permit owners, not the volunteer neighbors**

elected to a board, to decide if assessments must be raised because "only in an HOA people can't vote against a TAX increase." This is patently false, of course.

- **Advocate that punitive damages (rarely covered by insurance) should be permitted against the association, directors and officers** of the association means volunteer leaders will be a scarce commodity.

- **Establish a legislative oversight committee** to "review complaints by the public concerning the CCICCH, the Office of the Ombudsman and the compliance division of the NRED" lacks support.

Forms Forum

Hotel units owners register separately from condo hotel

Hotel units, the core of condominium hotels forming its shared components and key management, must now register with the Ombudsman. All hotel units are required to submit Form 667, Hotel Unit Owner Annual Registration, within its 45-day registration period, which coincides with its associated condo hotel's registration.

The new form, which can be found on the Real Estate Division's Web site under Forms, requests contact information as well as data relating to budgets, reserve funding and audits, which are required pursuant to regulation R186-07, which went into effect May 5, 2011.

Unlike condo hotels, there is no fee that must accompany the hotel unit's registration.

The regulation, the first created under NRS 116B, also creates standards of practice for board members, adopts an accounting reference guide, establishes reserve and financial reporting requirements, defines certain terms, sets price caps on resale packages and limits gifts receivable by certain personnel.

Attention CAMs

Online renewal under way

The Real Estate Division's Licensing section began accepting online renewal applications from community managers last fall, according to Licensing Manager Susan Clark.

The system allows for submission of the renewal application and payment online. Applicants must answer the same questions as they would in person. In addition, applicants must list the continuing education courses they attended, including CE number and date.

Managers wishing to "upgrade" their certificates, such as changing from provisional to regular community manager, must apply in person.

To renew online, visit www.red.state.nv.us. On the right side of the page under Quick Links, select Online Renewals and follow the instructions. Applicants must use Internet Explorer and have a credit card ready. Also note the instruction for obtaining a user name and password is to select the forgotten password link.

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3820
State of Nevada
Department of Business & Industry
Real Estate Division
2501 E. Sahara Avenue, Suite 202
Las Vegas, NV 89104-4137



STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
1263 S. Stewart Street
Carson City, Nevada 89712

BRIAN SANDOVAL
Governor

SUSAN MARTINOVICH, P.E., *Director*

In Reply Refer to:

April 25, 2012

C010
TOWN MANAGER
TOWN OF PAHRUMP
400 NORTH HIGHWAY 160
PAHRUMP, NV 89060

Dear Sir/Madam:

Given the current budget conditions that the Nevada Department of Transportation is experiencing, the Department has had to re-evaluate its various programs and obligations. While the Department recognizes the importance of its programs and the positive impacts of those programs, it has been forced to place a hold on them. Therefore, the 50/50 Community Matching Funds Program is on hold pending further notification. There will not be a call for applications this fiscal year.

It is anticipated once our financial outlook improves, we will reinstate the application process. When that occurs, we look forward to putting out a call for applications and working with awarded agencies to produce positive, beneficial projects for their communities and the state.

Sincerely,

A handwritten signature in cursive script that reads "Kristina L. Shigenaga".

Lucy B. Joyce, R.L.A. #597, ASLA *for*
Landscape Architect Supervisor



Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Jun-12	Projected Completion Date
		<p>#1 (MD #1) Groundbreaking for fair ground to include arena soccer fields, parking lot, well and septic as Town's first utility which would include having to press State Legislature for waiver from UINC service area this would not have to be more than 60 to 80 acre possible north west side off of Ironwood Street and could be or should be a joint venture with Nye County as this land has been labeled Nye County Fair Grounds.</p> <p>Large outdoor amphitheaters could be made out of the large ravines with some creative grading and conform to flood control in mind. There should be enough high ground to flatten off for a large carnival to set up and if construction companies will trade work for in-kind grading, then work could begin shortly after plans are drawn up. The concept is much like Logandale/Clark County fairgrounds flat land and large steel buildings for events and auctions/show of livestock events, barn dances, etc. Keep it simple, many places today host western theme events and draw large crowds, such as county fairs/rodeos.</p>	
10/18/2011		Staff (Finance Director & Town Manager) met with County staff to discuss moving forward with a well and soccer field development. Set another meeting w/County Staff for early November to involve Town's Engineer.	24-months
11/14/2011		Staff (Finance Director, Buildings & Grounds Mgr and Town Manager) met with County staff to discuss moving forward with a well, soccer fields and Detention Basin development. Discussed where these areas could be constructed.	
12/7/2011		Staff (Finance Director and B & G Mgr) met with County staff to continue discussions pertaining to this project.	
1/18/2012		Staff (TM, B&G Mgr, FD, and CB&DS Mgr) met to discuss moving forward with plans. FD will be requesting drainage plans from GC Wallace to assist in moving forward.	
4/19/2012		Town Manager discussed moving forward with Road development into Fair Grounds area off of Gamebird with County staff. Set addition meetings for April 20th & 23rd to meet again on issues.	
4/20/2012		Town Manager met with County staff and Environmental Consultant (MEG) to discuss moving the process forward to expend two of the HUD grants that the Town and County obtained. Set another meeting for April 26, 2012 in addition to the April 23, 2012 meeting.	
Date		Staff (TM, B&G Mgr, and FD) met with County staff and MEG put the final pieces together to move forward in expending the HUD grants.	
4/23/2012		Staff (B&G Mgr) met with GC Wallace to create the plans for the 27-acre sport complex.	
4/27/2012		Staff (TM & FD) met with MEG to discuss the 27-acre sport complex and discuss EA.	
5/7/2012		Staff (TM, B&G Mgr, and FD) reviewed the final EA paperwork as submitted by MEG and approved sending same to HUD for permission to move forward.	
5/10/2012		Staff (TM, B&G Mgr, and FD) received and reviewed the 27-acre sport complex plans and approved same.	
5/14/2012		Town Manager contacted HUD (Anupama Abhyankar (Pam) CPD Specialist Congressional Grants Division)	
5/15/2012		All paperwork was sent to HUD for approval to move forward.	
5/18/2012		Staff (TM, B&G Mgr and FD) will meet with the County staff to discuss plans pertaining to the well.	

6/12/2012	Town Board Approved the Scope of Work for GC Wallace to provide Engineering Services for a Fairgrounds Topographic Survey in an amount not to exceed \$35,000 payable from the Fairgrounds Room Tax Fund	
10/20/2011	<p data-bbox="226 418 1810 581">#2 (MD#2) Bring back graffiti Clean-Up as a monthly volunteer day to help clean up Pahrump, use time in between dates to contact property owner for release to be signed, setup paint collection/donation maybe Home Depot, Ace or Wal*Mart will contribute. It is important that this has a very low/no impact cost to the Town. Mr. Darby would be happy to be the point person for this with you.</p> <p data-bbox="226 581 1810 695">Town Manager contacted Sheriff Office to determine where what level the Graffiti program is currently operating. Cpt. Becht advised that the program is still in operation and that the S.O. has not received any requests within the past month or two to remove graffiti.</p> <p data-bbox="226 695 1810 776">11/2/2011 Staff (TM, B & G Mgr & Fire Chief) to discuss being proactive with this program. We Having their staff report on areas that contain graffiti while they are out interacting within the community.</p> <p data-bbox="226 776 1810 857">12/19/2011 During a Dept Head meeting Staff (Fire Chief and B & G Mgr) advised that their staff members are checking as they drive around Town.</p> <p data-bbox="226 857 1810 938">1/18/2012 B & G Mgr submitted a property with graffiti on their block wall. TM will be contacting the S.O. to report the property and further requesting mediation of same. (400 Block Courtney @ Point Dr)</p>	On-Going
10/18/2011	<p data-bbox="226 1068 1810 1107">#3 (VP#1) Revise Business License Program</p> <p data-bbox="226 1107 1810 1188">10/18/2011 Staff (Town Manager & Town Attorney) placed the Business License Ordinance (PTO 35) on the October 25, 2011 Town Board agenda to start the legal procedure for Changing the Ordinance</p> <p data-bbox="226 1188 1810 1269">11/8/2011 Town Manager placed a copy of the Re-line version of PTO 35 in the Town Manager report. Is working with the Chamber to sent out notices to the business community pertaining to workshops.</p> <p data-bbox="226 1269 1810 1383">11/28/2011 Town Manager conducted the first of four workshops on the revisions to PTO 35. The workshops are scheduled for 11/28, 11/29, 11/30 and 12/06. The 11/29 workshops is set for 6:00 p.m. The other three are set for noon.</p> <p data-bbox="226 1383 1810 1464">11/29/2011 Staff (Town Manager & Town Attorney) created Resolution 2011-12 to adopt a Fee Structure for PTO #35. Resolution 2011-12 will be on the December 13, 2011 Town Board agenda for possible approval.</p> <p data-bbox="226 1464 1810 1546">11/29/2011 Town Manager conducted the second of four workshops on the revisions of PTO 35. Only one person showed up. However, it was a good chance to really go over the PTO in that individual who had many questions.</p>	2/1/2012

11/30/2011	Town Manager conducted the third of four workshops on the revisions of PTO 35. Numerous businesses show-up. It was a very good comprehensive meeting. Many suggestions were brought up and numerous changes were made to the PTO after conferring with the Town Attorney.	
12/8/2011	Town Manager conducted the fourth of four workshops on the revisions of PTO 35. Numerous businesses/ individuals showed up. There was a lot of back and forth on many items within the PTO. Considering many of the suggestions several changes were made to the PTO after conferring with the Town Attorney.	
12/8/2011	Town Manager placed two copies of PTO 35 in the Town Board backup for the December 13, 2011 meeting. One copy was a final product while the other was a red-line version.	
12/13/2011	The Town Board tabled both PTO 35 and Resolution 2012-01 until the 2nd Town Board meeting in January 2012.	
1/9/2012	Staff (Town Attorney & Town Manager) placed PTO 35 on the 01/24/12 Town Board agenda for possible approval.	
1/24/2012	Town Board tabled both PTO 35 and Resolution 2012-01 until the 02/14/12 Town Board meeting.	
1/27/2012	Town Manager received changes from Mr. Darby and Mr. Kulkin pertaining to PTO 35.	
2/6/2012	Staff (Town Attorney & Town Manager) placed PTO 35 and Resolution 2012-01 on the 02/14/12 Town Board agenda for possible approval with provided changes .	
2/14/2012	Town Board approved both PTO 35 and Resolution 2012-01.	
2/15/2012	Staff (Executive Assistant) advised PTO 35 in the Pahrump Valley Times for two consecutive weeks in it's entirety.	
3/10/2012	PTO 35 became law. (This goal has been completed)	3/10/2012
6/12/2012	Town Board approved Closing this Goal.	6/12/2012

	#4 (VP#2) Complete Last Chance Park	
10/13/2011	Town Manager and Mr. Adams, PLAB met with BLM staff to discuss Trails Program and Last Chanced Park. BLM advised that they have funds to mitigate the Last Chance property in question. A teleconference has been arranged for October 25, 2011 involving Town staff (Town Manager and Mr. Adams), BLM (Mr. Spencer, Field Manager and Ms. Sprowl, BLM Archeologist) and Ms. Palmer, State Historical Preservation Office staff.	7/1/2012
10/25/2011	Town Manager participated in a telephone conference with Ms. Palmer, SHPO and Mr. Spencer, BLM to discuss the status of Last Chance Park. The consensus was that the LCP was going to move forward and that the BLM had obtained funds to complete the mitigation. The Town and BLM would be meeting soon to set a schedule to proceed with the mitigation of LCP.	
11/14/2011	Town Manager sent an email to Mr. Spencer, Pahrump Field Manager requesting a meeting to set the timeline for LCP. A meeting has been set for December 02, 2011.	
12/2/2011	Staff (Town Manager & Mr. Adams, PLAB) met with BLM staff to discuss LCP. The BLM advised staff the funding that was set aside for mitigation on the property might be on the chopping block due to the Federal budget. The BLM further advised they would know more on December 16, 2011.	

<p>12/20/2011</p> <p>12/23/2012</p> <p>6/4/2012</p> <p>6/12/2012</p>	<p>Received an email from the BLM advising that they will know more about the funding pertaining to the mitigation by February 2012.</p> <p>Town Manager emailed BLM requesting information pertaining to the BLM Budget, Mitigation Funds and possible start date for Mitigation to occur on LCP. The Town Manager received the following email response from the <u>BLM: We have a line item that may cover Last Chance now contingent on us being able to cover shortages elsewhere. Regarding a schedule of doing a RFP and issuing the contract, Kathleen will need to take the lead on that and I'll need to talk to her She has several renewable energy projects she is coordinating now on her end including Bright Source-Hidden Hills in Nye County, which is a district priority. Will keep you posted.</u></p> <p>Town Manager sent an email to the BLM (Mr. Spencer) requesting an official status update of LCP.</p> <p>Received an email from the BLM (Mr. Spencer) that LCP is still alive.</p>	
<p>10/17/2011</p> <p>10/19/2011</p> <p>10/24/2011</p> <p>11/17/2011</p> <p>Nov-11</p> <p>12/1/2011</p> <p>12/2/2011</p> <p>12/9/2011</p> <p>12/14/2011</p>	<p>#5 (VP#3) Continue working with FAA, BLM, Fish and Wildlife, etc., on Airport</p> <p>Town Manager submitted a Financial Action Plan (FAP) to the FAA and BLM which stated the Town was attempting to create a revenue stream for the construction and operation of the Airport.</p> <p>Town Manager had a conversation with an FAA representative pertaining to the FAP. FAA advised that the Town's FAP has been sent up the flagpole and that we should be hearing soon if it gets approved.</p> <p>Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential Through-the-Fence (RTTF) Access to federally obligated airports.</p> <p>Town Manager received a letter from the FAA requesting the Pahrump (New) Airport Fiscal Year 2013-2017 Airport Capital Improvement Plan (ACIP). Town Manager contacted FAA (Mr. Pomeroy & Mr. Kumar) to discuss the ACIP.</p> <p>Town Manager has been requesting and obtaining "Letters of Commitment" to utilize the airport from local and out of town businesses, citizens and visitors that are pilots. So far to date the Town has received 69 commitment letters from licensed pilots.</p> <p>Town Manager received an Opinion Letter from Mr. Kunzi, Nye County DA. The letter advised that the Town had the authority pursuant to the NRS's to own and operate an airport. The letter was sent directly to the BLM by Mr. Kunzi.</p> <p>Town Manager forwarded Mr. Kunzi's Legal Opinion to the FAA (Ms. Hunt & Mr. Pomeroy).</p> <p>Town Manager received a letter from the BLM, advising that they concur with Mr. Kunzi's Legal Opinion. This letter was forwarded to the FAA (Ms. Hunt & Mr. Pomeroy).</p> <p>Town Manager contacted FAA (Ms. Hunt & Mr. Pomeroy) via email to advise them that the Town Board approved the Amended PTO 32 which has created a 2% Room Tax Fund for the construction and Operation of</p>	<p>12/31/2015</p>

	the Pahrump General Aviation Airport. The Town Manager also forwarded all "Letter of Commitment" received to the FAA.
12/14/2011	Town Manager sent a letter, via email, to the BLM (Mark Spencer, Pahrump Field Manager) requesting a refund of the Airport Cost Recovery Fund pursuant to a request from the BLM.
12/27/2011	Town Manager forwarded the FAA (Ms. Hunt & Mr. Pomeroy) all the Commitment Letters that the Town has obtained.
1/23/2012	Town Manager spoke with the FAA (Ms. Hunt) via telephone. The FAA is requesting more information from the Town pertaining to the Financial Plan. The Town will be receiving a letter from the FAA shortly
1/31/2012	Town Manager conducted a meeting with Congressional staff from Senator Reid and Senator Heller offices pertaining to issues involving the Town v BLM. NOTE: Mr. Kulkin and Dr. waters attended this meeting.
2/1/2012	Town Manager received Cost Recovery Account (CRA) information from the BLM. Upon reviewing same the Town Manager contacted the BLM and requested a more detailed CRA i.e. breakdown of the costs. Note: The CRA was for \$49,938.28
2/9/2012	Town Manager conducted a meeting with BLM to discuss the CRA for the Airport. The meeting was very informative.
2/10/2012	Town Manager contacted Senator Reid' staff to gather information about the Southern Nevada Lands Management Plan (SNLMP) as a possible way to cover the costs for the Recovery Cost Account that the BLM is seeking from the Town. Unfortunately, the CRA cannot be covered by SNLMP funds due to the fact Nye County is not part of the SNLMP.
2/16/2012	Town Manager received Phase I(c) information from FAA (Mr. Pomeroy)
2/23/2012	Town Manager received a revised CRA. The cost of which went up significantly. (\$71,922.44 an increase of \$21,984.16) Town Manager contacted the BLM requesting an explanation. The BLM (Mr. Spencer) advised that they would again look at the CRA in an attempt to cut costs.
3/5/2012	Town Manager received another revised CRA from the BLM. (\$61,651.83) The costs went down from the second CRA (decrease of \$10,270.61) but was still higher that the first CRA (an increase of \$11,713.55). After reviewing same, the Town Manager contacted the BLM staff (Mr. Spencer & Mr. Marcell) to arrange meetings with BLM staff and Town Board members before this item is brought forth.
3/20/2012	Town Manager spoke with FAA (Ms. Hunt) pertaining to Phase I(c).
4/20/2012	Town Manager spoke with L&B (Mrs. Potter) pertaining to Phase I(c)
5/14/2012	Town Manager started negotiations with L&B pertaining to Phase I(c)
5/15/2012	Town Manager continued negotiations with L&B pertaining to Phase I(c). In addition, the Town Manager finally was able to get the BLM to come to Pahrump and work on the CRA. The CRA is scheduled to be on the Town Board June 12th agenda.
5/16/2012	Town Manager continued negotiations with L&B pertaining to Phase I(c).
5/18/2012	Town Manager and L&B agreed on a final numbers for Phase I(c) and notified the FAA (Mr. Pomeroy) of this fact.
5/23/2012	Town Manager contacted FAA (Mr. Novak) and advised him the Town wanted to go forward on obtaining a consultant to draft a FAA Financial Plan for the Town.

6/12/2012	The Town Board approved creating a CRA with the BLM for the Airport.	
11/17/2011 12/19/2011	<p>#6 (VP#4) Complete 5-Year Strategic Plan</p> <p>Town Manager contacted the DH's (CS&D Mgr, HR, Finance Director, Fire Chief & B&G Mgr) and advised them all to start putting together the financial documentation for a five year Strategic Plan.</p> <p>Town Manager conducted a Department Head meeting and received updates from all DH's as to how far along their plans were.</p>	6/1/2012
	<p>#7 (CE#1) Rewrite and obtain passage of a new Nuisance Abatement Code working with both Town and County to assist in the development and enforcement of Town and County nuisance abatement regulations and compliance ordinances.</p>	Unknown
12/19/2011 1/18/2012	<p>#8 (CE#2) Expand on the implementation of a 'Communication Package' for information sharing between the Town Board, Town Staff, and Citizens of Pahrump. The purpose is to meet Sunshine Act laws and State NRS regulations.</p> <p>Staff (Department Heads & Town Manager) discussed composing more Press Releases for items occurring within the Town and involving staff.</p> <p>Staff (Department Heads & Town Manager) discussed more options such as utilizing the Nugget & Saddle West Reader signs.</p>	On-going
	<p>#9 (CE#4) Place economic development as a number one priority to promote commercial business development, job development, light industry, etc., by working with the County Administration, County and State Economic Development Agencies, Town staff, and public/private resources.</p>	

<p>Oct-11</p> <p>Nov-11</p> <p>Dec-11</p> <p>1/9/2012</p> <p>Jan-12</p> <p>2/7/2012</p> <p>Feb-12</p> <p>Mar-12</p> <p>Apr-12</p> <p>May-12</p> <p>Jun-12</p>	<p>Staff (Town Manager/Community Services Development Manager/Finance Director) has met with County staff and County ED agencies on several ED opportunities.</p> <p>Staff (Town Manager & CSD Mgr) has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p> <p>Staff (Town Manager & CSD Mgr) has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p> <p>Staff (Town Manager/CSD Mgr/Finance Director) placed an item on the 01/24/12 Town Board agenda requesting permission to move forward with asking Nye County to remove Tax Delinquent properties from the roles to be later purchased by the Town of Pahrump for Economic Development & Recreational purposes.</p> <p>Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p> <p>Town Manager attended the Governor's Press Conference via video conferencing.</p> <p>Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p> <p>Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p> <p>Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p> <p>Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p> <p>Town Manager has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p>	<p>On-going</p>
<p>11/8/2011</p> <p>3/13/2012</p> <p>Apr-12</p>	<div data-bbox="220 1096 1816 1226" style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p>#10 (CE#5) Create a "One Stop Shop" for incoming businesses/residents that will identify Community Contacts, Community Development, Workforce Development, Infrastructure Development (utilities), and Education Resources. This "One Stop Shop" will be placed on the Town's website.</p> </div> <p>Staff (Mr. Balloqui) attended the monthly joint Utilities meeting and started to gather information for the "One Stop Shop".</p> <p>Staff (Mr. Balloqui) attended the monthly joint Utilities meeting and started to gather information for the "One Stop Shop".</p> <p>Town Manager has started to gather material to create a One-Stop Shop document.</p>	<p>12/31/2012</p>

	#13 (CE#8) Complete Field C Park Lighting Project.	
10/21/2011	Staff (Building & Grounds Mgr) contacted GC Wallace to request Petrack Park Lighting Design cost analysis. GCW provided a cost analysis of \$15,000.00 for the engineering which will be placed on the November 08, 2011 Town Board agenda for approval.	12/31/2012
11/8/2011	Staff (Building & Grounds Mgr) placed the GC Wallace cost analysis on the 11/08/11 Town Board agenda. The Town Board approved moving forward.	
11/9/2011	Town Manager signed and sent forward to GC Wallace the Letter of Authorization for the Petrack Park Lighting Design via email.	
12/19/2011	Plans are being drawn up and staff (Mr. Luis) feels this project will be completed by Spring 2012.	
1/18/2012	Staff (B & G Mgr) advised that he will be placing this item on one of the February 2012 Town Board agendas requesting to go to rfp.	
2/21/2012	Staff (B&G Mgr) advised that this project has been submitted to the County's Planning Dept and the Town is awaiting approval before going to RFP. Hopefully this item will be on the first Town Board agenda in March 2012.	
3/14/2012	Staff (B&G Mgr.) advised that the plans were approved by Nye County and that we need to take the next step in placing an item on the Town Board agenda for pre-bid and administrative services.	
3/27/2012	Staff (B&G Mgr.) placed an item on the Town Board agenda to move forward with approving a proposal from GC Wallace to conduct the Pre-bid process and for Construction Administrative services.	
3/27/2012	The Town Board approved the above mentioned proposal and GC Wallace is following through.	
5/15/2012	Staff (TM, B&G Mgr, FD and HR) reviewed and approved the bidding documentation as submitted by GC Wallace. The bidding documentation will be placed out for bidding next week.	
5/18/2012	The Field "C" Lighting project bid 2012-01 was posted in the local newspaper.	
5/31/2012	The Town Engineers (GC Wallace) conducted a pre-bid meeting. Several prospective bidders attended this meeting.	
6/12/2012	Town Board selected, awarded and approved funding for Bid 2012-01 to LaHaye Electrical for \$250,000.00	
6/13/2012	Staff (Town Manager) sent a "Letter to Proceed" to LaHaye Electrical.	
	#14 (CE#9) Refurbish public restrooms at Petrack Park.	
Dec-11	Buildings & Grounds have already started refurbishing the inside of the restrooms. They have applied garage floor coating to the floors.	3/31/2013
May-12	NOTE: This project has been placed in a holding pattern until the Field "C" Lighting project is completed.	
	#15 (CE#10) Oversee, guide, and work diligently to ensure the Pahrump Airport is completed in a timely manner.	
10/24/2011	Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential Through-the-Fence (RTTF) Access to federally obligated airports.	12/31/2015

11/17/2011	Town Manager received a letter from the FAA requesting the Pahrump (New) Airport Fiscal Year 2013-2017 Airport Capital Improvement Plan (ACIP). Town Manager contacted FAA (Mr. Pomeroy & Mr. Kumar) to discuss the ACIP. The ACIP must be returned to the FAA no later than January 16, 2012.
1/13/2012	Town Manager completed and forwarded the Airport Capital Improvement Plan (ACIP) to the FAA.
1/31/2012	Town Manager conducted a meeting with Congressional staff from Senator Reid and Senator Heller offices pertaining to issues involving the Town v BLM. NOTE: Mr. Kulkin and Dr. waters attended this meeting.
2/1/2012	Town Manager received Cost Recovery Account (CRA) information from the BLM. Upon reviewing same the Town Manager contacted the BLM and requested a more detailed CRA i.e. breakdown of the costs. Note: The CRA was for \$49,938.28
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5/23/2012	Town Manager contacted FAA (Mr. Novak) and advised him the Town wanted to go forward on obtaining a consultant to draft a FAA Financial Plan for the Town.
6/12/2012	The Town Board approved creating a CRA with the BLM for the Airport.

	<p>#16 (CE#12) Complete goal established in 2006 to develop a 'Business Enterprise Zone' by completing Brownfield designation to significantly increase the probability of receiving State and Federal development grants.</p> <p>No work has started on this project.</p>	Unknown
12/19/2011	<p>#17 (CE#16) Improve public relations for the Town.</p> <p>Staff (Dept Heads and Town Manager) discussed this item in length during a DH meeting. One idea was to write more Press Releases detailing positive events and accomplishments of staff on a regular basis.</p>	On-going
<p>9/26/2011</p> <p>10/6/2011</p> <p>10/24/2011</p> <p>1/23/2012</p> <p>2/14/2012</p> <p>3/13/2012</p> <p>3/14/2012</p> <p>6/12/2012</p>	<p>#18 (CE#18) Continue work toward question of Town Incorporation.</p> <p>Town Manager met with Mr. Hartman, Incorporation AB to answer questions pertaining to incorporation. We discussed several options to proceed forward including city of Henderson changing the CTX in 2001.</p> <p>Town Manager met with City of Henderson City Manager asking him questions on how the City of Henderson was able to effective change the CTX in 2001. Henderson CM advised he would forward the report.</p> <p>Town Manger met with Mr. Hartman to discuss one issue pertaining to the IAB. The issue was solved and Mr. Hartman will be updating the IAB.</p> <p>Mrs. Murray, IAB Chair advised, via email, that the IAB has a meeting this Thursday evening (01/26/12) to possibly approve the presentation. If all goes well with the AB, they will be prepared to make a presentation to the Town Board at the February 28 meeting.</p> <p>Town Manager placed the Incorporation Final Report on the Town Board agenda for 02/28/12.</p> <p>Town Manager placed the IAB recommendation on the Town Board agenda for possible approval.</p> <p>The Town Board approved the IAB recommendation and requested staff (Town Attorney) to bring back the next step of Incorporation to the next Town Board meeting.</p> <p>Resolution #2012-11, A Resolution pertaining to the process for Incorporating the Town was placed on the Town Board agenda for possible approval.</p>	On-going
	<p>#19 (CE#21) Find and implement ways to help people who are disabled get to Town Board meetings.</p>	

1/18/2012	Currently the Town Board meetings can be seen via the internet (Granicus). Staff (DH's & TM) came up with several ideas/suggestions. The TM is following through with the suggestions.	Unknown
5/30/2012	Senior Center replays/head phones at meetings/wireless mic The Town was contacted by County staff and informed that the County had purchased a wireless microphone for the BoCC Chambers and that it was up and working.	
11/10/2011	#20 (CE#24) Hold workshops/training as to Advisory Board roles, policies, and procedures. Staff (Executive Secretary) sent out an email to all Advisory Board members requesting dates that are not good to meet in January 2012 further advising them that there will be a Workshop held in January 2012.	On-going
12/6/2011	Staff (Ms. Carns) sent out an email advising all that a date had been chosen to hold the workshop. That date being January 09, 2012 at 5:30 p.m.	
1/9/2012	Town Manager conducted an Advisory Board workshop. Numerous items were discussed from Open Meeting laws to By-law changes to communication between Town Board, AB and staff members, etc.. NOTE: Each Advisory Board had at least one member in attendance.	
11/8/2011	#21 (TW#1) Brief status of all 'finalized' Goals monthly / Give estimated completion dates / State "closed' when completed. Town Board received an updated G&O status report.	On-going
12/13/2011	Town Board received an updated G&O status report.	
1/24/2012	Town Board received an updated G&O status report.	
2/28/2012	Town Board received an updated G&O status report.	
3/27/2012	Town Board received an updated G&O status report.	
4/24/2012	Town Board received an updated G&O status report.	
5/22/2012	Town Board received an updated G&O status report.	
12/23/2011	#22 (TW#2) Ensure TM has a continual review of all items on the selected Town Manager Evaluation Form. Town Manager received a copy of the completed Town Board evaluation.	On-going
Dec-11	#23 (TW#3) Ensure Town Board members are kept current on all items on the selected Town Manager Evaluation Form. Town Manager is submitting monthly reports to the Town Board on the approved Goals and Objectives.	On-going

<p>Oct-11</p> <p>Nov-11</p> <p>Dec-11</p> <p>12/13/2011</p> <p>12/19/2011</p> <p>12/13/2011</p> <p>12/23/2011</p> <p>12/30/2011</p> <p>1/13/2012</p> <p>2/14/2012</p> <p>2/24/2012</p> <p>3/2/2012</p> <p>3/10/2012</p> <p>5/30/2012</p> <p>6/12/2012</p> <p>6/22/2012</p>	<p>#24 (TW#4) Review all Town Ordinances to assure practicality and currency and codify.</p> <p>Staff (Town Manager and Town Attorney) started the process to change two Ordinances (PTO 35 & PTO 32) placing both Ordinances on the October 25, 2011 Town Board agenda.</p> <p>Staff (Town Manager and Town Attorney) continued the process of re-writing two Ordinances (PTO 35 & PTO 32)</p> <p>Staff (Town Manager and Town Attorney) continued the process of re-writing two Ordinances (PTO 35 & PTO 32)</p> <p>Staff (Town Manager and Town Attorney) placed PTO 32 & 35 on the Town Board agenda for possible approval.</p> <p>Staff (Town Manager & Dept Heads) have decided the next PTO to be reviewed and possibly re-written will be PTO 56, which will begin as soon as PTO 35 is completed.</p> <p>Town Board approved PTO 32</p> <p>PTO 32 was published in the local newspaper</p> <p>PTO 32 was published in the local newspaper</p> <p>PTO 32 became law.</p> <p>Town Board approved PTO 35.</p> <p>PTO 35 was published in the local newspaper</p> <p>PTO 35 was published in the local newspaper</p> <p>PTO 35 became law</p> <p>Staff (Town Manager and Town Attorney) reviewed PTO 46 and agreed that PTO 46 needs to be repealed for several reasons. Mrs. Parker agreed with staff and placed same on the June 12, 2012 Town Board agenda to repeal.</p> <p>Town Board approved repealing PTO 46.</p> <p>PTO 46 was published in the local newspaper</p>	<p>On-going</p>
	<p>#25 (TW#7) Incorporate all Town Board Goals into plans of action.</p> <p>In progress but no report to show at this time.</p>	<p>Unknown</p>

<p>9/27/2011</p> <p>3/27/2012</p> <p>6/12/2012</p>	<p>#26 (TW#8) Develop with TB, long- and short-term goals for the Town of Pahrump.</p> <p>Town Board and Town Manager agreed to twenty-nine (29) Goals during the September 27, 2011 Town Board meeting. (15 short-term & 14 long-term)</p> <p>Town Board created one additional Goal pertaining to Resolutions. (This goal has been completed)</p> <p>Town Board approved closing this Goal.</p>	<p>9/27/2011 (Closed)</p> <p>(Re-opened) 6/12/2012</p>
<p>10/10/2011</p> <p>10/11/2011</p> <p>Oct-11</p> <p>1/4/2012</p> <p>2/9/2012</p> <p>2/22/2012</p> <p>3/22/2012</p> <p>4/5/2012</p> <p>4/19/2012</p> <p>5/3/2012</p> <p>5/21/2012</p> <p>5/22/2012</p> <p>5/22/2012</p>	<p>#27 (HK#1) Keep on top of international tourist attraction project. Assisting Contour and Vercitas when and where ever</p> <p>Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report</p> <p>Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report</p> <p>Created AD Hoc Committee to review, assist and development strategies to ensure a successful outcome. Have two members agreed to participate and am working on more.</p> <p>Town Manager conducted the first meeting of the AD Hoc Committee for this item. The Ad Hoc members met with Contour Entertainment Representatives (Mr. Brown and Mr. Holbrook).</p> <p>Ad Hoc Committee met to discuss Phase II.</p> <p>Ad Hoc Committee met to discuss Phase II. Decision was made to place Phase II on the Town Board agenda for the May 22, 2012 meeting.</p> <p>Ad Hoc Committee met to discuss Phase II</p> <p>Contour Entertainment (Mr. Brown) attended the BoCC and gave a small presentation on this project.</p> <p>Meetings are arranged on the 21st and 22nd for Town Board members to meet with Mr. Brown to discuss Phase II.</p> <p>The Town Board approved moving forward with Phase II.</p>	<p>On-going</p>
	<p>#28 (HK#3) Compile an information packet to be distributed to Town Board members as to the status of all</p>	

<p>10/25/2011</p> <p>10/27/2011</p> <p>12/21/2011</p> <p>12/27/2011</p> <p>6/8/2012</p>	<p>Town/BLM projects.</p> <p>Mark Spencer, BLM Pahrump Field Manager gave a presentation at the Town Board updating the status on all Town/BLM projects.</p> <p>Town Manager created a list of all Town/BLM projects (Last Chance Park, Land Sales, RMP-Disposable Land, Trail-Wheeler Recreational Area, Bell Vista Shooting Range, and Proposed Pahrump Valley General Aviation Airport and forwarded same to the Town Board).</p> <p>Town Manager submitted a list to the Town Board via email listing seven projects between the Town of Pahrump and the BLM. The Town Manager also provided a brief but detailed paragraph or two about each project and where that project stands currently.</p> <p>Town Manager sent the Town Board a revised list via email. The revised list contained the BLM Southern NV Resources Management Plan.</p> <p>The Information Packet was updated and will be attached to the Town Manager's June Report.</p>	<p>12/31/2011</p> <p>On-going</p>
<p>10/20/2011</p> <p>1/18/2012</p> <p>2/8/2012</p> <p>6/12/2012</p>	<p>#29 (HK#5) Name badges for office personnel. Make current the Town Board member list/plaque on wall in Town office.</p> <p>Town Manager delegated this project to Ms. Carns. Ms. Carns contacted the company that created the Plaque and ordered the necessary material and updates.</p> <p>B & G Mgr advised that his staff created a board similar to the one that was on the wall, taking same to Awards Plus for the creation of and mounting of the plaques. Should have results within three weeks.</p> <p>The Plaque was completed and placed on the Town Office wall by Building & Grounds staff. (This goal has been completed)</p> <p>Town Board approved closing this Goal.</p>	<p>2/8/2012</p> <p>6/12/2012</p>
<p>3/27/2012</p> <p>4/6/2012</p> <p>May-12</p> <p>6/11/2012</p>	<p>#30 (TW#9) Review all Town Resolutions to assure practicality and currency and codify.</p> <p>Town Board added this G&O to the list.</p> <p>Volunteer writing down titles of all resolutions.</p> <p>Volunteer still writing down titles of all resolutions. She is almost complete at which time the Committee will meet to review all titles.</p> <p>The volunteer has completed writing down all Resolution Titles. The Committee can now meet to discuss and review all Resolutions.</p>	

Pahrump Fire - Rescue Service



Monthly Report May-12

Scott F. Lewis
Fire Chief

Department Responses: Monthly Response Total:

	<u>April</u>
Fire:	143
EMS:	499
Total:	642

Response Type:

Fire Incident Type:

	Month
Fires (structures, vehicles, brush, etc.)	25
Rescue/MVAs/Medical Assists	46
Hazardous Conditions/No Fire:	4
Service Assignments:	51
Good Intent Calls:	7
False Calls(alarms & intentional)	9
Special Incidents (miscellaneous)	1
Total:	143

EMS Responses:

	Month
911 Responses	281
Interfacility Transf.	148
AMA:	70
Totals:	499
Civilian Fire Deaths:	0
Civilian Fire Injuries	2
Firefighter Injury	0
Other Public Servants:	1

Mutual Aid Provided:	5
Mutual Aid Received:	1

Apparatus and Facilities:

Apparatus Issues:

* All apparatus in service

Building Issues:

- * Station 1: No changes
- * Station 5: No changes.
- * Station 3: No changes.
- * Station 2: No changes.

Activities:

Completed:

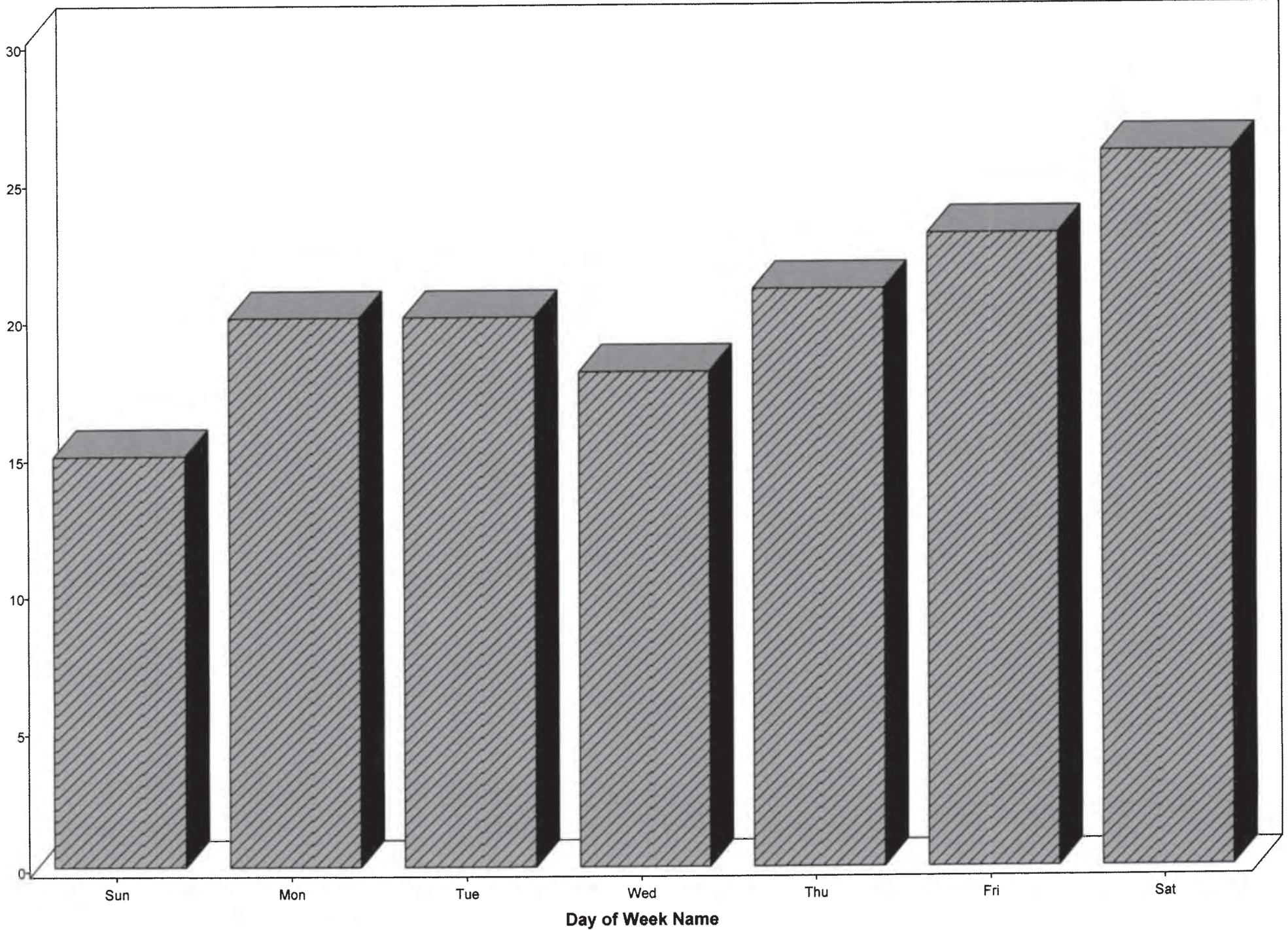
- * Eight PVFRS Volunteers successfully completed the Fire 1 Program w/ wildland
- * Crews participated at the "Every 15 Minutes Program" for DUI awareness
- * Chief Lewis and Lt. Moody attended the LEPC meeting
- * PVFRS ambulances successfully passed a Nevada State EMS inspection
- * PVFRS staff participated in Pool Pact Training
- * Station 1 crews with Lt. Moody attended BLM Media Day at the Pahrump BLM station
- * Chief Lewis attended a Bright Source Meeting.
- * Chief Lewis attended the Town's Budget Meeting
- * Chief Lewis was a guest on KNYE radio.
- * Chief Lewis attended a water protection meeting (member of the committee)
- * Chief Lewis attended Child Death Review Team training
- * Fire Chief attended numerous meetings with Nye Planning, Buildings and Safety, VEA/Utility, DV Hospital, etc.

Upcoming:

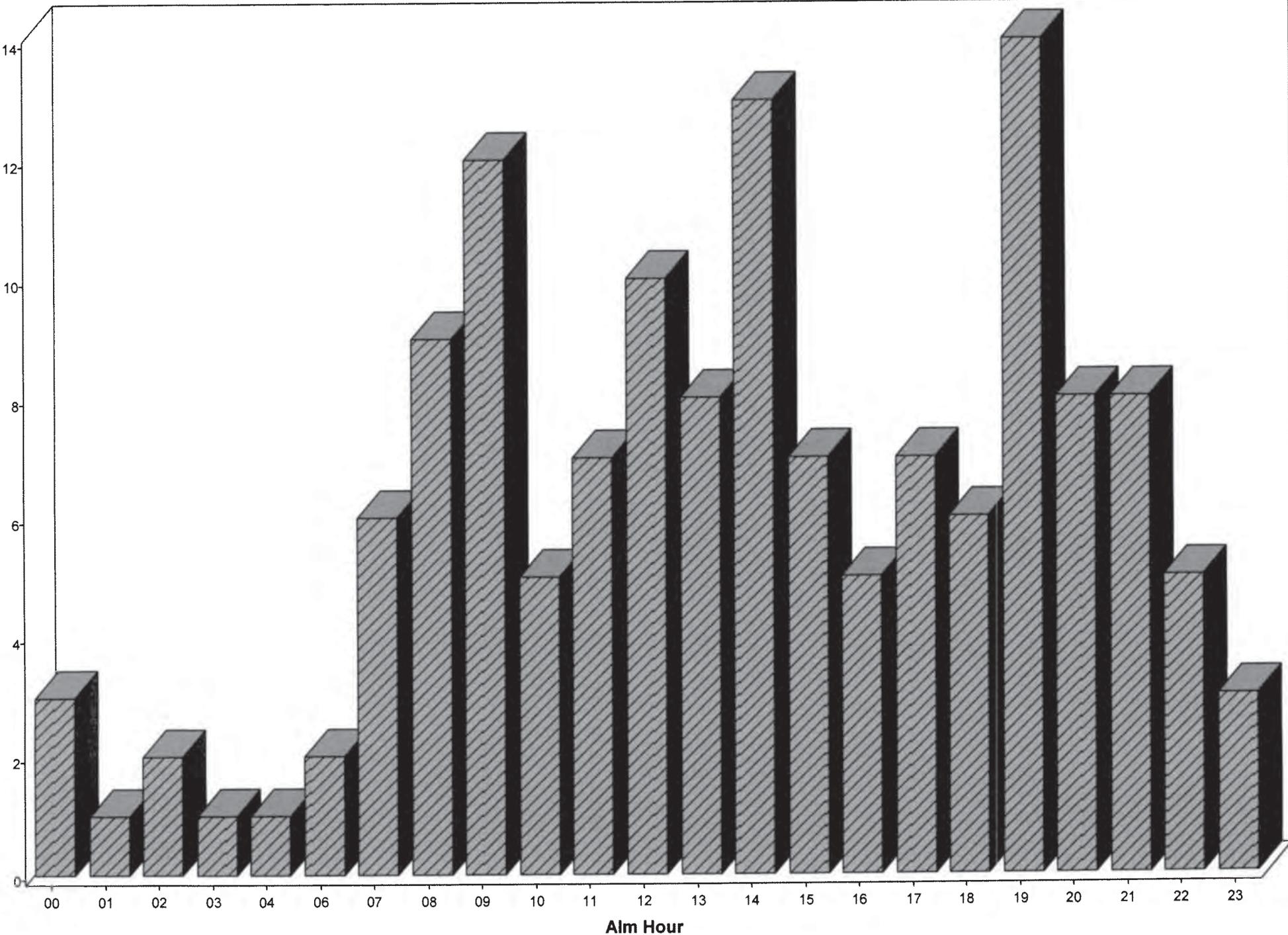
- * Continue Pre-Fire Plans

Miscellaneous:

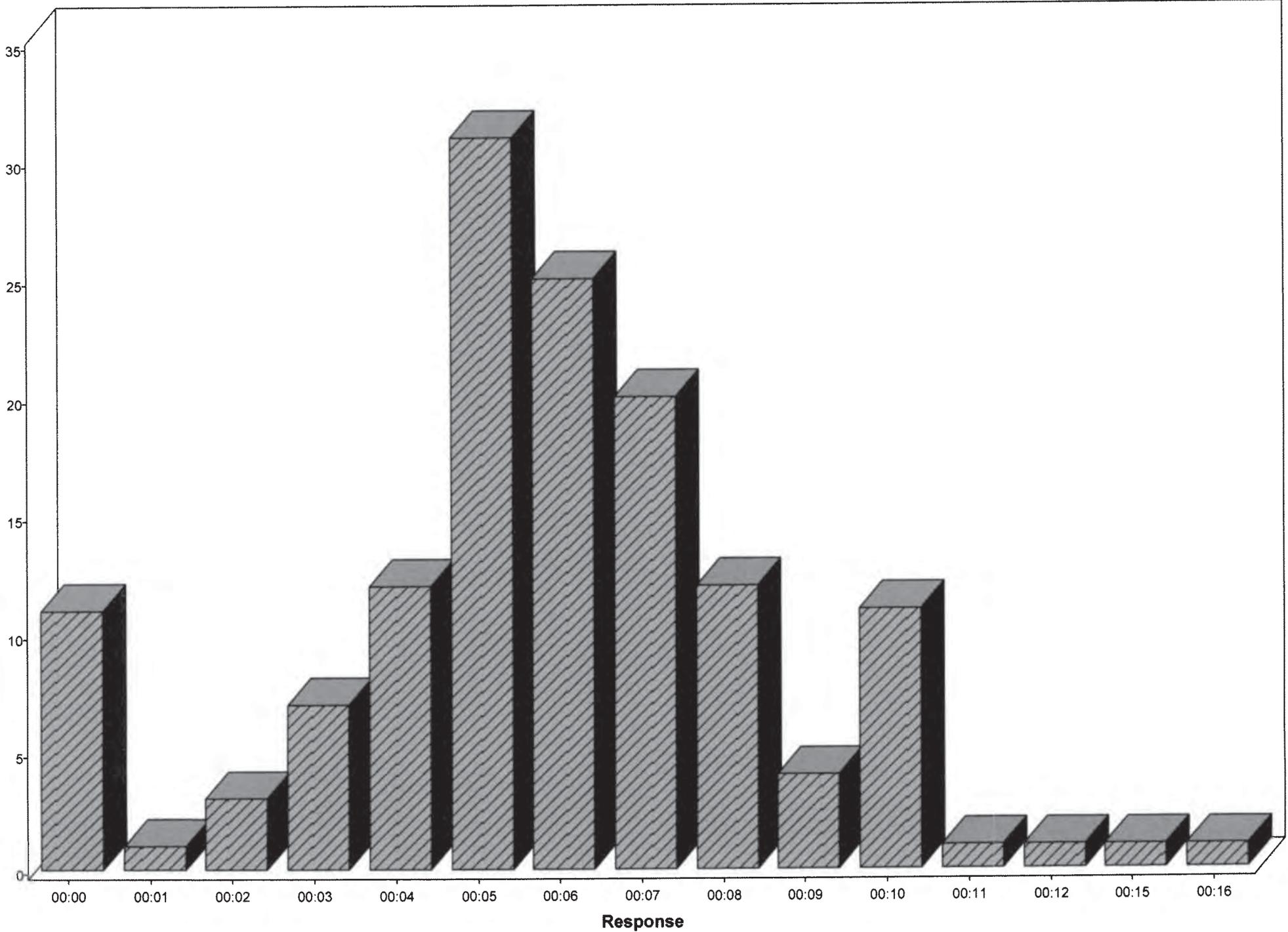
Incident Responses by Day of Week
Alarm Date Between {05/01/2012} And {05/31/2012}



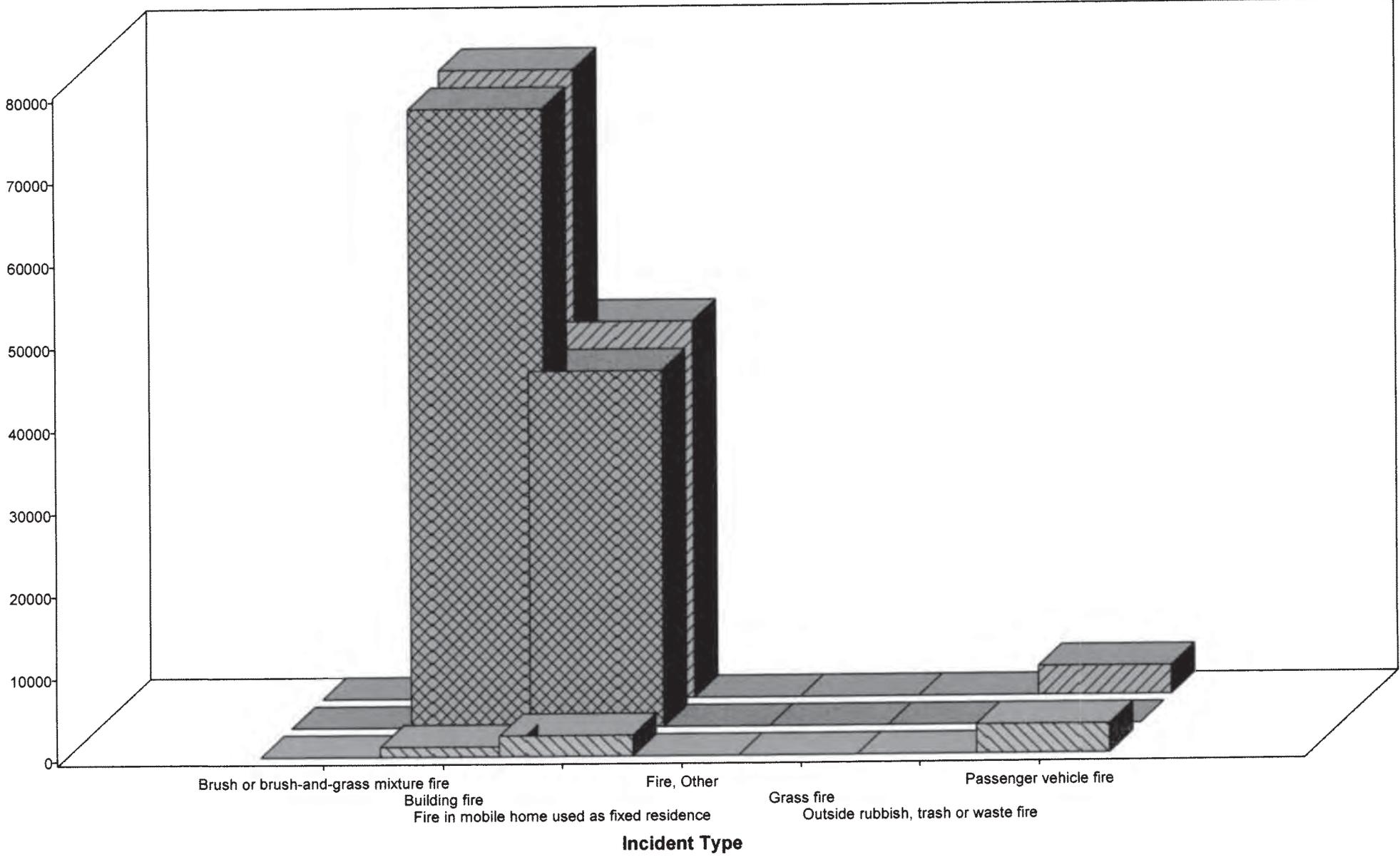
Count of Incidents by Alarm Hour
Alarm Date Between {05/01/2012} And {05/31/2012}



NFIRS Incidents by Response Time (in minutes)
Alarm Date Between {05/01/2012} And {05/31/2012}



Fire Loss Analysis
 Alarm Date Between {05/01/2012} And {05/31/2012}



Value
 Loss
 Saved

FINANCE DIRECTOR MONTHLY REPORT
@ 06/26/2012

A.		<u>Current Issues</u>	<u>Comment</u>
	1		
	2	Legislative Committee on CTX	Sub- Committee Hearings regarding CTX distribution formulas.
	3	CTX Working Group	Drafting recommendations to current CTX distribution methodologies for consideration by 2013 Legislature.
	4	FY13 NCOT Grant applications	Town awarded over \$30,000 in grants.
	5	Delinquent Tax Parcels acquisition	Payments made and titles transferred to Town.
	6	Dtax Annual Fiscal Report	Published and filed in June.
	7	PTCC FY13 NCOT Grant & Marketing Programs	Pending action at 6/26 TB meeting.
	8	Solid Waste & Room Tax Compliance Audits	Pending action at 6/26 TB meeting.
B.		<u>Pending Issues</u>	<u>Comment</u>
	9		
	10	Ambulance Billing services	Transition plan pending for Sept.
	11	Dtax Five Year CIP Report	July submittal due date.
	12	Dtax Annual Indebtedness Report	August submittal due date.
	13	Fairgrounds Road Project	Wallace preparing topo survey.
	14	IAFF Negotiations	Dates to be determined.
	15	Tyler Payroll Time Entry	Implementation in June.
	16	Conversion to Tyler Financial Software	Training and implementation ongoing.
	17	NVConnect Broadband Project	Stakeholder meetings being scheduled.
	18	Airport EIS	BLM Cost Recovery MOU established.
	19	TV Tower Digital Conversion Project .	Last conversion completed.
	20	NITA Digital Conversion Grant	Final grant submittal to NITA pending.
	21	Fairgrounds Development	EA approval request submitted to HUD.
	22	Kellogg Park EA Review	Proposal pending.
	23	Kellogg Park Development	Wallace design proposal pending..
	24	Kellogg Fire Station Development	Wallace design proposal pending..
	25	Fairgrounds Soccer Field Project	Wallace proposal approval pending.
	26	2005 Congressional Grants for Fairgrounds	MEG drafted EA's pending HUD approval.

FINANCE DIRECTOR MONTHLY REPORT
@ 06/26/2012

27	Radio Narrow Banding Compliance Upgrades	Implementation pending.
28	NITA Digital Conversion Grant	Final grant submittal to NITA pending.
29	Fairgrounds Development	EA approval request submitted to HUD.
30	Kellogg Park EA Review	Proposal pending.
31	Kellogg Park Development	Wallace design proposal pending..
32	Kellogg Fire Station Development	Wallace design proposal pending..
33	Fairgrounds Soccer Field Project	Wallace proposal approval pending TB 5/22.
34	2005 Congressional Grants for Fairgrounds	MEG drafted EA's pending HUD approval.
35	Radio Narrow Banding Compliance Upgrades	Implementation pending.



Town of Pahrump 400 N. Hwy 160 Pahrump, NV 89060 Phone:775.727.5107 Fax: 775.727.0345

TO: William A. Kohbarger, Pahrump Town Manager
FROM: Matt Luis, Buildings & Grounds Manager
Date: 06-19-2012
RE: Buildings & Grounds Manager Report May and June 2012

This is very demanding time of year for the Buildings & Grounds Department. The last three months have been extremely tough on Buildings & Grounds staff do to three employees' out for almost three months with medical issues. I am very proud of Buildings & Grounds staff that has step up to cover not only their responsibly but also the responsibly of those not able to return to work. Even with the extra effort from staff we have slowly fell behind on day to day maintenance task. Weed control, painting and just keeping Town buildings clean have fallen to a lower standard than they have been in many years. However, there is light at the end of the tunnel with two employees returning the first week of July. The remaining employee's return date is still in question.

May & June completed projects

1. Pouring the concrete base and setting the Veteran's Columbarium.
2. Hiring pool manager and staff.
3. Acid wash and opening pool.
4. Coordinating C field lighting specification requirements.
5. Awarding of contract for C field lighting.
6. Coordinating with Park & Recreation Advisory Board movies night in the park.
7. May & June completed projects

May & June ongoing projects

1. Developing site plan for fairgrounds.
2. Developing site plan for Kellogg.
3. Complete concrete skirting around Veteran's Columbarium.
4. Adding new BBQs and new BBQ area at Passive Park.
5. Coordinating with La Haye Eclectic and V.E.A construction of C field Lighting.

June 2012

June 2012							July 2012						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
							29	30	31				

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	May 27	28	29	30	31	Jun 1	2
May 27 - Jun 2						8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela Webster	
	3	4	5	6	7	8	9
Jun 3 - 9		10:00am 11:00am Dr. Waters	9:00am 10:00am 9 AM Meeting Tom and Bill (VEA) - Rebecca Osc 9:00am 10:00am VEA Tom (VEA) - Rebecc 3:00pm 4:00pm Pahrump B-Day	11:30am 1:30pm CCA CRC 6:00pm 7:30pm Rotary	1:00pm 1:30pm Bid Openings Field C 2:00pm 3:00pm Waters/Luis	2:00pm 4:00pm POOL/PACT Teleconference 2:00pm 2:30pm PACT Executive Committee meeting (Conference Call) -	
	10	11	12	13	14	15	16
Jun 10 - 16		Interviews	9:00am 9:30am Utility Meeting 12:00pm 1:00pm CTE Committee (Desert V 2:30pm 5:30pm TB/BLM Meeting 7:00pm 11:00pm TB M	6:00pm 7:30pm Rotary 6:00pm 6:30pm Regional Planning Commission	7:00am 8:00am Tourism 10:00am 11:30am OSHA/Bret Teleconfe 11:00am 12:00pm Ad Hoc Mtg (Admin offic 2:30pm 3:00pm IAFF	8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela Webster	
	17	18	19	20	21	22	23
Jun 17 - 23		5:00pm 6:00pm TB PTCC	9:30am 10:00am City Managers Conference Call (229-1048) - Betsy F 3:00pm 4:00pm Nevada Outreach (NOTO)	5:00pm 6:00pm TB PTCC 6:00pm 7:30pm Rotary	11:00am 1:00pm Brian S Mtn Falls		
	24	25	26	27	28	29	30
Jun 24 - 30			7:00pm 11:00pm TB Meeting (County Complex)	9:30am 12:00pm IAFF Negotiations 6:00pm 7:30pm Rotary	11:00am 12:00pm Ad Hoc Mtg (Admin office) - Pamela Webster 2:00pm 4:00pm Nevada Outreach (NOTO)	8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela Webster	

July 2012

July 2012							August 2012						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	
29	30	31											

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 1 - 7	Jul 1	2	3 9:00am 10:00am 9 AM Meeting Tom and Bill (VEA) - Rebecca Oscarson 9:00am 10:00am VEA Tom (VEA) - Rebecca Oscarson	4 6:00pm 7:30pm Rotary	5	6	7
	8	9	10 9:00am 9:30am Utility Meeting 7:00pm 11:00pm TB Meeting (County Complex)	11 10:00am 12:00pm POOL/PACT 6:00pm 7:30pm Rotary 6:00pm 6:30pm Regional Planning Commission	12 7:00am 8:00am Tourism 11:00am 12:00pm Ad Hoc Mtg (Admin office) - Pamela Webster	13 8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela Webster	14
Jul 8 - 14	15	16	17 9:30am 10:00am City Managers Conference Call (229-1048) - Betsy Fretwell	18 6:00pm 7:30pm Rotary	19	20	21
	22	23	24 1:30pm 3:30pm NV Bike Plan Meeting #5 (Web Meeting) - Mike.Colety@kimley- 7:00pm 11:00pm TB Meeting (County Complex)	25 6:00pm 7:30pm Rotary	26 11:00am 12:00pm Ad Hoc Mtg (Admin office) - Pamela Webster	27 8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela Webster	28
Jul 15 - 21	29 TM Stay	30 5:00pm 6:00pm Nevada Outreach (NOTO)	31 9:00am 9:30am City Managers Conference Call (229-1048) - Betsy Fretwell	Aug 1	2	3	4
Jul 22 - 28							
Jul 29 - Aug 4							

