

PAHRUMP TOWN BOARD AGENDA

Vicky Parker Chair	Harley Kulkin Vice-Chair	Tom Waters Clerk	Mike Darby Member	Carolene Endersby Member
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NOTICE TO MEMBERS OF THE AUDIENCE

The Pahrump Town Board meets the second and fourth Tuesday of each month at 7:00 PM in the Nye County Building, 2100 E. Walt Williams Drive. Agendas are available at the Town Office on the Thursday prior to each Board meeting and are posted on the Town website at www.pahrumpnv.org

BOARD MEMBER	PHONE	EMAIL	TERM EXPIRES DECEMBER 31
Vicky Parker	764-8809	vparker@pahrumpnv.org	2012
Harley Kulkin	727-1525	hkulkin@pahrumpnv.org	2014
Dr. Tom Waters	764-0949	twaters@pahrumpnv.org	2014
Mike Darby	764-0751	mdarby@pahrumpnv.org	2012
Carolene Endersby	764-8791	cendersby@pahrumpnv.org	2014

NOTE: Town Board agendas will be posted online at www.pahrumpnv.org.

There may be a quorum of Pahrump Advisory Board members present at Town Board meetings.

TOWN OF PAHRUMP MISSION STATEMENT

“Our mission is to balance our history as a rural community with our need to provide appropriate and sustainable services to our citizens and those who visit our community. We will do this by demonstrating honest, responsive leadership and partnering, when appropriate, to augment our resources.”

SPECIAL NOTE: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Pahrump Town Office in writing or call 775-727-5107, prior to the meeting. Assisted listening device is available at Town Board Meetings upon request with 24 hour advance notice.

"Audience members and speakers may not use provocative, rude, obnoxious, abusive, inflammatory, slanderous, or offensive comments. Any person who makes such remarks or otherwise disrupts the meeting with loud outbursts, shouting, threats or other disruptive behavior will be warned by the Chair that his or her behavior is unacceptable. If after receiving a warning, any person persists in disrupting the meeting, the Chair shall order that person to leave and may utilize law enforcement to enforce that order. These rules are specifically permitted under Nevada Open Meeting Law and do not violate anyone's constitutional rights."

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
March 27, 2012
AGENDA**

- 1. Call to Order, Moment of Silence, and Pledge of Allegiance.**
- 2. Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
- 3. Announcements** (Non-Action Item)
- 4. Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3). (Non-Action Item)
- 5. Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. Action – Approval of Town Vouchers.
 - b. Action – Approval of Town Board Minutes for March 13, 2012.
 - c. Action – Approval of Accepting Mr. Rick Tretter to the Pahrump Public Land Advisory Board.
- 6. Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
- 7. Discussion and Possible Decision** to Approve a Fuel Surcharge Rate Adjustment of 1.75% for Pahrump Valley Disposal pursuant to PTO 43 Sections 43.020 and 43.270(C). (Action Item)
- 8. Discussion and Possible Decision** to Approve Sending a Letter of Support to the Bureau of Land Management (BLM) pertaining to the Sale of 120 Acres of Public Land adjacent to Spring Mountain Motorsports Ranch. (For Possible Action)
- 9. Discussion and Possible Decision** to Approve Scope of Work for GC Wallace to provide for Pre-bid and Construction Administration for the Petrack Park Lighting Design (Field C) not to Exceed \$24,000 payable from Park Impact Fees. (For Possible Action)
- 10. Discussion and Possible Decision** Regarding the future of the Pahrump Incorporation Advisory Board. (For Possible Action)
- 11. Discussion and Possible Decision** to Approve Resolution #2012-03, A Resolution Supporting the Construction and Operation of Bright Source Energy Solar Electric Generating System (HHSEGS) site located in Inyo, CA. (For Possible Action)
- 12. Discussion and Possible Decision** to Approve Funding for the Nuclear Waste and Environmental Advisory Board’s Annual Earth-Day Festival in an amount not to exceed \$1,000.00 from the Economic Development Room Tax Fund. (For Possible Action)

- 13. Discussion and Possible Decision** to Add Sub-Section 6.1.1 to Town Board Policy stating, “When a vacancy occurs within an Officer position of the Town Board, the Town Board at the next available Town Board meeting will select a member to fill that vacancy by vote of the Town Board. In the interim the next officer in line will automatically step up to assume the roles and duties of the vacant position.” (For Possible Action)
- 14. Discussion and Possible Decision** to Add to the Town Board 2011-2012 Goals and Objectives, Item #30 – Review all Town Resolutions to assure practicality and currency. (For Possible Action)
- 15. Discussion and Possible Decision** to Approve Resolution #2012-04, A Resolution Adopting a Fee Structure for the Bob Ruud Community Center. (For Possible Action)
- 16. Discussion and Possible Decision** to Approve Resolution #2012-05, A Resolution to Update the Policy and Guidelines for Rules of Procedure at Pahrump Town Board Meetings. (For Possible Action)
- 17. Discussion and Possible Decision** to Approve Resolution #2012-06, A Resolution Designating Daniel C. MacArthur Ltd. as the Town’s External Auditor for the Fiscal Year 2011-2012 and Approving the Proposed Engagement Letter. (For Possible Action)
- 18. Discussion and Possible Decision** to Approve to Transfer Ambulance Fund Delinquent Accounts for December 2011 through February 2012 for Further Collection and Related Accounting Adjustments. (For Possible Action)
- 19. Future Meetings/Workshops: Date, Time and Location** (Non-Action Item)
- a. Town Board Retreat – March 29, 2012 @ 9:00 a.m. Mt. Crest Community Center, 4701 North Durango Las Vegas, NV
 - b. Preliminary Budget Workshops – April 4th, 5th and 6th at 6:00 p.m. at the Town Annex.
- 20. Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3). (Non-Action Item)
- 21. Town Manager Report.** (Non-Action Item)

22. Adjournment

A quorum of Advisory Board members may be present at any Town Board meeting but they will not take any formal action.

Any member of the public, who wishes to speak during public comment on any item, will be limited to three (03) minutes. Items may be taken out of order. Items may be combined. Items may be pulled or removed from the agenda at any time.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations:

PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, FLOYD’S ACE HARDWARE, and CHAMBER OF COMMERCE

Announcements

March 27, 2012

- The following advisory boards are currently scheduled to meet in the 'A' Room of the Bob Ruud Community Center:

- PTCC on April 5th at 8:00am
- Nuclear Waste and Environmental AB on April 6th at 1:00pm
- Youth AB on April 11th at 5:00pm
- Parks & Recreation AB on April 18th at 6:30pm
- Veterans' Memorial AB on April 19th at 6:00pm
- Boundary Line AB on April 26th at 6:30pm

- The following advisory boards are currently scheduled to meet in the 'B' Room of the Bob Ruud Community Center:

- Arena AB on April 12th at 7:00pm
- Public Lands AB on April 3rd at 6:30pm

- Please note the change of the Public Lands AB meeting date. They will now be meeting the first Tuesday of every month rather than the first Wednesday as it was previously.

- The Annual Community Easter Egg Hunt will take place on April 7th at Petrack Park. The hunt will also include a family picnic.

- The VITA/TCE program will be providing free Income Tax Service to residents of Pahrump until April 21st on Wednesdays and Saturdays in the Town Annex from 9am. For information or appointments, please contact Fern Payne at 727.4258

- The Breast Cancer Support Group will meet April 20th from 11:00am – 12:30pm at the Nathan Adelson Hospice.

- The Town of Pahrump Earth Day Cleanup will be put on by the Nuclear Waste & Environmental Advisory Board on April 21st at Ian Deutch Memorial Park.

- The Social Security Administration will be in the 'A' and 'B' Rooms of the Bob Ruud Community Center on April 24th from 9am-11am.

- US-TOO Prostate Cancer Support Group will meet on April 26th at 6pm in the Hospital Training Room.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 3/14/2012	<u>DATE OF DESIRED BOARD MEETING</u> 3/27/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Public/Board/Staff Comment

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Citizens, Town Board, & Staff

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
March 13, 2012
MINUTES**

PRESENT:

Town Board:

Vicky Parker
Harley Kulkin
Dr. Tom Waters
Carolene Endersby

Staff:

Bill Kohbarger, Town Manager
Michael Sullivan, Finance Director
Jennifer Gores, Attorney
Scott Lewis, Fire Chief
Samantha Carns, Executive Assistant

ABSENT:

Town Board:

Mike Darby

1. Call to Order, Moment of Silence, and Pledge of Allegiance.

Vicky Parker called the meeting to order.

Tom Waters led in the Moment of Silence and Pledge of Allegiance.

Mr. Kohbarger announced Mike Darby was ill and therefore was not in attendance.

2. Discussion and Possible Decision regarding Moving the Order of or Deleting an Agenda Item(s).

Dr. Waters asked to move item 9 to item 5.1.

There were no objections.

3. Announcements

Dr. Waters read the announcements.

Harley Kulkin announced an Open Meeting Law workshop in the County Commissioners Chambers on March 14th.

John Pawlak stated the Nuclear Waste & Environmental Advisory Board be taking applications for the Pahrump Cleanup scheduled for May 12th.

Butch Harper announced there would be a "Cadillac through the Years" event at Town Square in Las Vegas on March 25th which would showcase some of Pahrump's talent.

Sherrill Wondra made the public aware of the VITA program at the Nye Communities Coalition Complex on Tuesday, Wednesday, and Thursdays from 9am - 3pm.

Judith Holmgren announced a memorial service for Bob Smith on Friday at 11am at Central Valley Baptist Church.

4. Public/Board/Staff Comment

Public comment was heard.

Dr. Waters asked citizens to contact Town Board members prior to a meeting to speak about issues. He also asked anyone who suspected an OML violation contact Mr. Kohbarger as he could give an honest answer.

Mr. Kulkin addressed issues and comments from citizens stated during public comment stating he wished to hear from citizens before the meeting to express concerns. He said accusations and threats were not appreciated by any party.

Mrs. Parker expressed her condolences to Mrs. Janet Smith on the loss of her husband.

Mr. Kohbarger stated the Town had a request from a high school sophomore, Melina Dury, to become an intern for administration. Ms. Dury introduced herself and said she had an interest in politics and was looking forward to interning with the Town administration.

Mr. Kohbarger also mentioned Mr. George Taylor, a Senior Attorney with the Attorney General's Office, had called concerning two complaints on the Town Board as Open Meeting Law Violations due to public comment. After sending Mr. Taylor a copy of the agenda, Mr. Taylor said he would forward on the fact the Town Board was not in violation of the Open Meeting Law to the individual's elected official who filed the complaint.

5. Discussion and Possible Decision Consent agenda items:

- a. *Action – Approval of Town Vouchers.*
- b. *Action – Approval of Town Board Minutes for February 28, 2012.*
- c. *Action – Approval of Pahrump Tourism and Convention Council Funding for the Nevada Commission on Tourism Rural Roundup Conference in an amount not to Exceed the \$7,000.00*
- d. *Action – Accept the Resignation of Mr. William Garlough from the Pahrump Boundary Line Advisory Board.*

Dr. Waters motioned to approve.

Mr. Kulkin seconded.

Motion carried, 4-0.

5.5 Discussion and Possible Decision to Approve non-financial Support for a Potential Bus Service within the Town of Pahrump and All Other Matters Properly Related Thereto.

(was item 9)

County Commissioner Butch Borasky spoke of the Community Assessment which the Town and County jointly supported. He stated that, among other things, public transportation was expressed as a very important item in the final report.

Dr. Waters asked if the plan would be just for within the Pahrump Valley.

Mr. Borasky confirmed it was just the Pahrump Valley.

Mr. Kulkin said he felt it never hurt to look into something.

Mrs. Parker complimented Mr. Borasky and Mr. Mack for doing so much work looking into the possibilities of public transportation. She said she was willing to support the item however eventually it would go to finances and the Town was not in a financial position to ~~de~~ support public transportation.

Mr. Borasky confirmed he was asking for was their non-financial support at this time.

Mr. Kulkin motioned to approve non-financial support for a potential bus service within the Town of Pahrump and all other matters properly related thereto with two Town Board members appointed to the committee by the Chairperson.

Dr. Waters seconded.

Motion carried, 4-0.

Mr. Borasky said he would keep Mr. Kohbarger informed as to their progress.

6. Review and Approval of Resolution 2012-02, a Resolution Accepting and Approving the 2010-2011 Town Audit and Supplemental Materials.

Daniel MacArthur gave a brief summary and explanation of the report and audit within the backup.

Mrs. Parker commended staff on cutting expenditures down 19%. She asked if \$1,000,000 in bad debts from ambulance fund was out of line with other towns and cities Mr. MacArthur serviced.

Mr. MacArthur said it was in tune with the other municipalities.

Carolene Endersby expressed her appreciation for Mr. MacArthur as he sat down and went over the information answering any questions.

Mr. Kulkin also thanked Mr. MacArthur, Mr. Kohbarger, and Mr. Sullivan. He spoke of needed changes for the Fire Department as the loss was extreme.

Mr. Kulkin motioned to approve Resolution 2012-02 as in the backup and direct the Town Manager to file the audit and necessary paperwork in a timely manner.

Mrs. Endersby seconded.

Motion carried, 4-0.

Dr. Waters read Resolution 2012-02 aloud.

7. Advisory Board Reports from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards.

Mrs. Endersby announced the Youth Advisory Board would be meeting the following night, March 14th, at 6:00pm in the 'A' room of the Bob Ruud Community Center. She invited anyone wishing to speak with the youth to please attend.

Mr. Kulkin said the Public Lands Advisory Boards was still working on identifying and labeling trails as well as the shooting park.

Mrs. Parker encouraged citizens to apply for any advisory boards they may be interested in.

Dr. Waters commented rooms 'A' and 'B' could be accessed through the back of the building as the front door was normally closed and locked.

8. Discussion and Possible Decision to Accept Quarterly Advisory Board Reports.

a. Action – Nuclear Waste & Environmental

b. *Action – Arena*

**Mr. Kulkin motioned to accept.
Dr. Waters seconded.**

Motion carried, 4-0.

9. Discussion and Possible Decision to Approve non-financial Support for a Potential Bus Service within the Town of Pahrump and All Other Matters Properly Related Thereto.
(heard as item 5.5)

10. Discussion on Town of Pahrump Economic Development Report.

There were no questions on the Economic Development Report.

11. Discussion and Possible Decision to Accept the Recommendation of the Pahrump Incorporation Advisory Board to move forward with Incorporating the Town of Pahrump.

Laurayne Murray, Chair of the Incorporation Advisory Board, and Bobby Hartman, Vice Chair of the Incorporation Advisory Board, spoke concerning the item stating they were available to answer any questions.

Mr. Hartman stated the IAB recommended the Board use the budget projections from the 2010 report which the Town Board had commissioned for looking into incorporation.

Dr. Waters asked how the vote of incorporation would go before the people.

Mrs. Murray said the first step would be to finalize document and make the necessary contacts in order to get the item before the legislature. She said after this the charter would be voted on by the general public rather than whether or not specifically to incorporation.

Dr. Waters said that after looking at the information he felt the IAB had done a great job of making sure the Town didn't just "dump" the County. He said he had previously been leery of the report with many questions however all of those questions had been answered by the IAB's presented report. He said with many cities in Nevada incorporated, Pahrump seemed far behind the times with at least twelve incorporated Nevada cities having lower populations than Pahrump.

Mrs. Endersby expressed appreciation for the IAB's hard work. She said it seemed that now they needed to appoint a commission and allow the citizens to be the real moving force toward going forward with incorporation.

Mr. Kulkin said ideally the Town and County would have a good working relationship and that incorporation was something the Town needed to seriously look into. He asked if the Board should make a motion or direction that evening or at the following meeting.

Jennifer Gores, legal counsel, stated Mr. Meich would be working on a recommended action for the next meeting.

Mrs. Parker recommended the report be accepted along with the IAB's recommendation and progression of the process be held until the following meeting when Mr. Meich would be present.

Dr. Waters said he did not like the way the item was written as it would mean moving forward with the process for incorporation.

Mrs. Endersby suggested the item be tabled and an item be placed on the following agenda to dissolve the IAB, thanking them for their work.

Mrs. Murray clarified the IAB did not recommend incorporation but presented the information showing it was feasible. She said their recommendation was to move forward to the next step of the process.

**Mr. Kulkin motioned to accept the IAB's recommendation and direct staff to come back with an item on the next agenda as to how they should move forward.
Dr. Waters seconded.**

Motion carried, 4-0.

Mrs. Parker called for a ten minute recess.

- 12. Discussion and Possible Decision to Add Sub-Section 6.1.1 to Town Board Policy stating, "When a vacancy occurs within an Officer position of the Town Board, the Town Board at the next available Town Board meeting will select a member to fill that vacancy by vote of the Town Board. In the interim the next officer in line will automatically step up to assume the roles and duties of the vacant position."**

Dr. Waters read a statement concerning why he proposed the agenda item.

Mrs. Endersby asked staff to look into an NRS which established how vacancies and appointments were made. She said there was no problem addressing this in the Town Board policies as well.

Mr. Kulkin stated anyone voted into office should be capable of performing the details of all three positions within the Board.

Dr. Waters felt it would be a more fair policy than simply moving up to fill vacancies.

He also asked if they could motion the Town Board policy add the same statement as in the NRS.

Mr. Kulkin said as the NRS could state the proper process it was optional to add and perhaps should be tabled.

**Dr. Waters motioned to table until the following meeting.
Mr. Kulkin seconded.**

Motion carried, 4-0.

- 13. Discussion and Possible Decision to hold a Separate Special Town Board Meeting or Workshop to receive the Next Quarterly Advisory Board Reports.**

Mrs. Parker spoke on this item, stating this had been done in the past in the Bob Ruud Community Center so more advisory board members could be present.

Dr. Waters said he felt it was a great idea and needed.

Mrs. Endersby stated there was already a workshop on an annual basis where joint advisory board conversation took place and could take place rather than having an additional meeting. She said she also had a concern as to how the open meeting laws would apply for that special meeting. She said she did, however, like the idea.

Mr. Kulkin said he felt it was a great idea and perhaps the Town could even offer refreshments to advisory board members from the newly remodeled kitchen of the Bob Ruud Community Center.

Mr. Kulkin motioned to approve.
Dr. Waters seconded.

Motion carried, 4-0.

14. Discussion and Possible Decision to place the Economic Development Report under the Town Manager's Report.

Dr. Waters motioned to approve.
Mr. Kulkin seconded.

Motion carried, 4-0.

15. Discussion and Possible Decision to submit Bill Draft Requests (BDR's) on behalf of the Town of Pahrump to the Nevada League of Cities for the upcoming 2013 Legislative Session.

Mrs. Parker said action did not need to be taken this evening and that the Nevada League of Cities would be taking action in the future.

She said she wished to ask legislation change for the backup to be completely digital as the amount of paper, staff time, and misc charges on printing the backup took up thousands of dollars per year.

Mr. Kohbarger stated the Nevada League of Cities was able to submit five BDR's to the legislature which only met every other year. He said all submitted BDRs would be gone over by the NLOC and the top five would be chosen to go forward with to the Nevada Legislature. He clarified the Town Board would vote to move forward with one BDR to submit to the Nevada League of Cities for discussion and possible approval to move forward with.

Mrs. Parker suggested members take this item and give it consideration to bring back at a later agenda as she felt it should be as much of a collective idea as possible.

Mr. Kohbarger requested this be tabled for the next 30 days so the Town Board had enough time to think it over.

Dr. Waters motioned to table the item for until the first meeting in April.
Mr. Kulkin seconded.

Motion carried, 4-0.

16. Discussion and Possible Decision to Approve a Mutual Aid Agreement (MAA) Between Town of Pahrump, Pahrump Valley Fire-Rescue Services and Southern Inyo Fire Protection District and All Matters Properly Related Thereto.

Fire Chief Scott Lewis announced he and a Lieutenant had flown to Florida over the weekend to fully inspect the two ambulances which had been ordered months before. He spoke with the company and they confirmed they would be hauling the chassis until they reached Utah in order to avoid incurring additional wear on the vehicles before transferring them over to PVFRS.

Chief Lewis went on to state the current MAA had been agreed upon around two decades ago and it no longer reflected the language of the departments.

Mrs. Endersby touched on the need for disaster preparedness through MAA's.
Chief Lewis said there was a set plan for disaster preparedness and this item was more of a use of resources.
Mrs. Endersby stated it needed to be clear that the citizens of Pahrump took priority.

Mr. Kulkin asked if the Town had the right to refusal within the MAA.
Chief Lewis confirmed they Town did have a right to refusal to extend resources.
Mr. Kulkin said he was concerned with a possible litigation from private entities should PVFRS become involved in an instance while servicing Inyo County.
Chief Lewis clarified the majority of what the MAA would affect would be accidents on the state line which was much closer for PVFRS than the SIFPD.

Mrs. Parker said she was very much in favor of this agreement.

Mr. Kulkin motioned to approve.
Dr. Waters seconded.

Motion carried, 4-0.

17. Future Meetings/Workshops: Date, Time and Location

- a. *Town Board Retreat – March 29, 2012 @ 9:00 a.m. Mt. Crest Recreation Center, 4701 North Durango Las Vegas, NV*

Mr. Kohbarger announced the Town Board Retreat.

He also announced the annual budget workshops would take place on April 4th, 5th, and 6th either at the Town Annex or County Chambers.

He said Dr. Waters and Mrs. Endersby would be unable to attend this however due to the time requirements these dates were necessary and those two Town Board members could meet with staff prior to the meetings.

18. Public/Board/Staff Comment

Public comment was heard.

Mr. Kulkin spoke of when the Town Board considered a private ambulance company however it was not advantageous.

Mr. Kohbarger stated the position of Community Business and Development Services Manager would be evaluated upon the final budget projections in May and June to see if it was economically feasible as Mr. Balloqui had resigned from his position.

19. Adjournment

Mrs. Parker adjourned the meeting at 10:29pm.

PLEASE READ BACK OF APPLICATION BEFORE COMPLETING

Town Advisory Board (TAB) Application

Name of Board: Public Lands
Applicant Name: Rick Tretter
Home Address: 3551 Margarita Ave City: Pahrump Zip: 89048
Mailing Address: P.O. Box 6300 City: Pahrump Zip: 89041-6300
Home Phone: 775-727-7680 Unlisted? Yes No Fax: _____
Cell #: _____ Work #: _____
E-Mail Address: ricktret@pacbell.net

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to this Advisory Board:

Are you currently employed by a public entity? Yes No If yes, which entity? _____

I have attached my resume/letter of interest: Yes No

I certify that I am a QUALIFIED ELECTOR, that my primary RESIDENCE is WITHIN THE BOUNDARIES of the Town Advisory Board area to which I am applying, and that the information provided is true and accurate to the best of my knowledge.



Signature

1-16-12

Date

The Pahrump Town Manager will receive and have all applications placed on the Pahrump Town Board's Agenda. You may mail or deliver this application to the Pahrump Town Manager's Office, Pahrump Town Office at the following address:

**Pahrump Town Manager
400 North Highway 160
Pahrump, Nevada 89060**

(This document becomes a public record once it has been received by the Town of Pahrump.)

RESUME

RICHARD TRETTER

3551 Margarita Ave.
Pahrump, Nevada
775-727-7680

EDUCATION

California State University, Los Angeles, California 1979-81
Bachelor of Science Degree, Criminal Justice Administration.

California State University, Los Angeles, California 1981-83
Computer programing / systems analysis.

EMPLOYMENT

Retired Police Officer, 31 years experience.

PERSONAL

63 years old, married ,one adult child. Resident of the Town of Pahrump for 4 years.

INTEREST

Public Lands Advisory Board.

My first visits to Pahrump were in the late 1980's during the annual Baker to Vegas relay race. I was impressed by the beauty of the area and the friendliness of the people I met. While retired I visited Pahrump during events at Spring Mountain Motorsports Ranch. During this time, my wife and I decided to look for property in the area, and eventually moved from California.

While a resident we began exploring the surrounding area and met some people in the Pahrump Valley 4 Wheelers, and joined that club. I had also heard of the town's interest in developing a park on land that was to be acquired from the Bureau of Land Management, and began attending the Public Lands Advisory Board meetings. During a recent meeting, I was informed of a vacancy on the Board, and as I am very much interested in public land use, I decided to apply for membership on the Board.

William Kohbarger

From: Robert Adams [bobadampahrump@yahoo.com]
Sent: Thursday, March 08, 2012 11:02 PM
To: Bill Kohbarger TOP; SamanthaCarns TOP
Subject: TB Consent Agenda
Attachments: RickTretter.pdf

PLAB voted to accept Mr. Tretter as 1st alternate at the March 7th meeting. Please add to TB agenda at earliest possible date.

Robert Adams, Chair, PPLAB

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 3/14/2012	<u>DATE OF DESIRED BOARD MEETING</u> 3/27/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Advisory Board Reports from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board/Advisory Boards

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number



March 20, 2012

William A. Kohbarger
Pahrump Town Manager
250 N. Hwy 160
Pahrump, Nevada 89060

Re: Request for Modification to Fuel Rate Adjustment

Dear Mr. Kohbarger:

As you know, the Town Board granted Pahrump Valley Disposal's (PVD's) request for fuel rate adjustment in the amount of 4.17% (a \$0.50 monthly impact to the average residential customer) at its regular meeting on March 28, 2011. Following approval and implementation of that surcharge adjustment, our rates for diesel fuel continued to rise, but at manageable levels. However, recent rapid escalations necessitate that we seek an additional adjustment to the current base rate of \$3.89/gal. As of the month ending February, 2012, the current price for diesel fuel averaged \$4.162/gal. Although it was our initial belief that rates would moderate and fall below the base rate as of February 28, 2010 (\$3.89/gal), the rates have in fact remained high and increased, as indicated in the attached data sheets prepared by the US Energy Information Administration.

Per the attached calculations (Fuel Adjustment Calculation), we are requesting a fuel surcharge adjustment to 5.92%, which, as indicated, represents an increase of 1.75% to the current base rate (5.92% - 4.17% = 1.75%). Based on the proposed rate adjustment, the change to the average residential Customer account would go from \$0.50 to \$0.71 per month ($\$12.22 \times 5.92\%$), representing a net increase of \$0.21 ($\$12.73 + \$0.21 = \12.94) per month.

Although we are reluctant to make this request in these troubled economic times, nominally as it may be, we believe it prudent to seek an incremental increase rather than appear before the Town Board to seek a much larger increase by percentage, as was previously done.

We understand that you will place this matter on the Town Board's March 27 Agenda for discussion/action. As always, please feel free to call regarding the above or the attached.

Sincerely,

John Shea,

A handwritten signature in black ink, appearing to read "John Shea".

Vice President

Fuel Adjustment Calculation

Section A Current Period Adjustment

Old Base	New Base	Difference	2011 Gallons	2011 Adjustment	
\$2.600	\$4.162	\$1.562	104,778.53	\$163,664.06	
	PVD	Jan 2011 to Dec 2011 Revenue		\$2,902,269.85	
Section A		Current Period Fuel Surcharge %		5.64%	Effective April 1, 2012

Section B Franchise Fee Coverage %

	Total Current Period Adjustment	\$163,664.06	
	Franchise Fee Due	\$8,183.20	
	Jan 2011 to Dec 2011 Revenue	\$2,902,269.85	
Section B	Franchise Fee Coverage %	0.28%	Effective April 1, 2012

PROPOSED FUEL SURCHARGE %	5.92%
CURRENT FUEL SURCHARGE %	4.17%
SURCHARGE Increase (decrease)	1.75%

<u>W/E Date</u>	<u>Index \$/gal</u>
Feb Avg	\$4.162
	<hr/> \$4.162

\$4.162



U.S. Energy Information Administration

PETROLEUM & OTHER LIQUIDS

OVERVIEW DATA ANALYSIS & PROJECTIONS

GLOSSARY FACTS

Weekly Retail Gasoline and Diesel Prices

(Dollars per Gallon, Including Taxes)

Area: **West Coast (PADD 5)** Period: **Monthly**

Show Data By:		Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	View History
<input checked="" type="radio"/> Product	<input type="radio"/> Area							
Gasoline - All Grades		3.904	3.829	3.775	3.585	3.659	3.908	1993-2012
All Grades - Conventional Areas		3.852	3.789	3.706	3.523	3.531	3.708	1995-2012
All Grades - Reformulated Areas		3.925	3.845	3.802	3.611	3.711	3.989	1995-2012
Regular		3.854	3.778	3.722	3.533	3.606	3.854	1992-2012
Conventional Areas		3.804	3.740	3.656	3.472	3.480	3.658	1992-2012
Reformulated Areas		3.875	3.795	3.751	3.560	3.661	3.940	1994-2012
Midgrade		3.983	3.909	3.858	3.667	3.744	3.996	1994-2012
Conventional Areas		3.947	3.883	3.800	3.615	3.618	3.795	1995-2012
Reformulated Areas		3.994	3.916	3.876	3.683	3.782	4.058	1995-2012
Premium		4.085	4.013	3.964	3.775	3.849	4.100	1994-2012
Conventional Areas		4.060	4.004	3.926	3.748	3.756	3.933	1995-2012
Reformulated Areas		4.093	4.017	3.978	3.785	3.881	4.158	1995-2012
Diesel (On-Highway) - All Types		3.975	4.001	4.153	4.034	4.022	4.162	1994-2012
Ultra Low Sulfur (15 ppm and Under)		3.975	4.001	4.153	4.034	4.022	4.162	2007-2012

-- No Data Reported; -- = Not Applicable; NA = Not Available; W = Withheld to avoid disclosure of individual company data.

Notes: Conventional area is any area that does not require the sale of reformulated gasoline. All types of finished motor gasoline may be sold in this area. RFG area is an ozone nonattainment area designated by the Environmental Protection Agency which requires the use of reformulated gasoline. Publication of Low Sulfur On-Highway Diesel (LSD) prices at the U.S. level was discontinued on December 8, 2008 due to a diminishing number of stations selling LSD as a result of EPA diesel fuel regulations. EIA continued to collect LSD prices from retail outlets and included them in the Diesel Average All Types price until July 26, 2010, when no more outlets reported LSD sales. Beginning July 26, 2010 publication of Ultra Low Sulfur Diesel (ULSD) price became fully represented by the Diesel Average All Types price. As of December 1, 2010 (September 1, 2008 in California), any on-highway diesel fuel sold is ULSD as mandated by EPA on-highway diesel fuel regulations. See Definitions, Sources, and Notes link above for more information on this table.

Release Date: 3/19/2012

Next Release Date: 3/26/2012

Section 43.020

“Unforeseen economic circumstance” means

1. A percentage change in the CPI for a given consecutive twelve-month period that is greater than ten percent or below zero (a decrease);
2. An adverse economic occurrence beyond a franchisee’s reasonable control, including but not limited to, adoption of laws, rules, or regulations impacting franchisee’s:
 - i) utilization of its collection equipment (i.e. changes in vehicle emission requirements and/or collection standards);
 - ii) ability to provide additional collection services as required by the Town or other governmental entity; or
3. A finding by the Town Board or other governmental entity that there have been economic occurrences during that period that have caused specific additional economic costs upon a franchisee which are unexpected and not recoverable, nor properly reflected or accounted for in changes to the CPI during that period. As approved by the Town Board and set forth in the solid waste franchise agreement, franchisee shall be permitted to pass through such anticipated fuel costs to its customers in accordance with the fuel rate standards adopted and published by the Energy Information Administration (EIA), “west coast,” which surcharge shall be reflected as a separate and distinct line item on all customer billings and invoices. Price adjustments shall not be permitted to be assessed more than one time per month upon submission by franchisee and approval of same from the Town manager.

43.270 Charges – Rate Changes.

- A. The rates and charges established pursuant to this chapter shall be adjusted annually, based upon the percentages of change in the CPI.
- B. Rate adjustments shall be made effective July 1 each year, and shall be based upon the percentage change in the annual average of the CPI for the twelve-month period ending December 31 immediately preceding the effective date of the rate adjustment.
- C. In addition to a fuel surcharge, when an unforeseen economic circumstance has occurred during a given twelve-month period, the Town Board may consider and may approve a method for adjusting rates which is not based on changes to the CPI. In any year following a period when the adjustment to rates was based on some other method, rate adjustments shall again be based on changes in the CPI. A minimum of one annual rate adjustment, based upon the CPI method, must occur between annual rate adjustments based on methods other than the CPI method.
- D. In the event the County of Nye imposes tipping fees or dump fees upon franchisee, franchisee may recover those fees actually paid by franchisee to County without petition and/or consent of the Town Board, and may pass through such increases to franchisee’s customers in order to recover such costs.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
3/8/2012 3/27/2012

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Discussion and Possible Decision for the Town Board to send to the Bureau of Land Management a Letter of Support regarding the sale of 120 acres of public land adjacent to Spring Mountain Motorsports Ranch.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
The development of the 120 acres by Spring Mountain Motorsports Ranch will bring needed economic development to Pahrump and Nye County. Spring Mountain Raceway will provide infrastructure such as water and sewer lines to the property at an estimated cost of \$2,000,000 which will accelerate the creation of the Fairgrounds.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Vicky Parker

SPONSORED BY:

Signature

Vicky Parker
Print Name

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

the BLM's Washington Office Instruction Memorandum No. 2010-117. The MLP process will provide additional planning and analysis for areas prior to new leasing of oil, gas, and potash. The MLP will enable the Moab and Monticello Field Offices to (1) evaluate in-field considerations, such as optimal parcel configurations and potential development scenarios; (2) identify and address potential resource conflicts and environmental impacts from development; (3) develop mitigation strategies; and (4) consider a range of new constraints, including prohibiting surface occupancy or closing certain areas to leasing. The MLP process could result in new leasing stipulations and development constraints which would require amendments to the Moab and Monticello RMPs completed in 2008. The EIS will analyze likely mineral development scenarios and land use plan alternatives with varying mitigation levels for leasing.

The planning area covers about 783,000 acres in east-central Utah, encompassing west-central Grand County south of Interstate 70 and a portion of northern San Juan County. The western boundary is along the Green River and the northeastern edge of Canyonlands National Park. To the south of Moab, the boundary includes the area between Canyonlands National Park and U.S. Highway 191. The planning area encompasses a mix of land uses including a variety of recreation uses, livestock grazing, potash production, and oil and gas development. Interest in oil, gas, and potash exploration and development is high in the area, as evidenced by the recent submission of over 170 potash prospecting permit applications encompassing over 350,000 acres and expressions of interest to lease oil and gas encompassing over 120,000 acres within the planning area.

Planning issues can generally be stated as resource management issues and opportunities that the BLM needs to address to ensure it is fulfilling its multiple use resource management mission. The potential decisions in any proposed land use plan amendments could affect numerous other resources. The preliminary resource issues currently identified by a BLM interdisciplinary team include the following: air quality and climate change, cultural resources, lands and realty, paleontological resources, recreation, riparian resources, socioeconomic, soil and water, special status species, special designations (National Scenic and Historic Trails), vegetation, visual resources, wildlife

and fisheries, and wilderness characteristics. Planning criteria are the constraints or ground rules that guide and direct the development of the land use plan amendments and determine how the planning team approaches development of alternatives and ultimately, selection of a Preferred Alternative. Planning criteria ensure that plans are tailored to the identified issues and ensure that unnecessary data collection and analyses are avoided. Preliminary planning criteria include: (1) Any plan amendments will focus on mineral leasing decisions only, (2) any plan amendments will recognize valid existing rights, (3) lands addressed in plan amendments will be public lands (including split estate lands) managed by the BLM, (4) the BLM will use a collaborative and multi-jurisdictional approach, where possible, to jointly determine how mineral leasing will be managed, (5) as described by law and policy, the BLM will strive to ensure that its management decisions are as consistent as possible with other planning jurisdictions within the planning area boundaries, (6) development scenarios will be prepared for oil and gas and potash based on historical, existing and projected levels, (7) management decisions will consider a range of alternatives that focus on development scenarios and varying mitigation levels based on the relative values of resources, (8) the socioeconomic impacts of the alternatives will be addressed, (9) the BLM will use current scientific information, research, technologies, and results of inventory, monitoring, and coordination to determine appropriate decisions for mineral leasing, and (10) the BLM will coordinate with Native American Tribal Governments to identify sites, areas, and objects important to their cultural and religious heritage within the planning area.

Note: Planning issues and criteria outlined above are preliminary at this stage and will likely be modified as the public becomes more fully involved.

Federal, state, local, and tribal agencies, along with other stakeholders that may be interested in or affected by the BLM's decision on this project are invited to participate in the scoping process and, if eligible, may request or be requested by the BLM to participate as a cooperating agency.

You may submit comments in writing on issues and planning criteria to the BLM at any public scoping meeting, or you may submit them to the BLM using one of the methods listed in the **ADDRESSES** section above. To be most helpful, you should submit comments

before the end of the scoping period. The BLM will provide the public with the results of scoping through our Web site and by newsletter.

Before including your address, phone number, email address, or other personal identifying information in your comment, you should be aware that your entire comment—including your personal identifying information—may be made publicly available at any time. While you can ask us in your comment to withhold your personal identifying information from public review, we cannot guarantee that we will be able to do so.

Authority: 40 CFR 1501.7 and 43 CFR 1610.2(c).

Shelley J. Smith,

Actg. Associate State Director.

[FR Doc. 2012-5177 Filed 3-2-12; 8:45 am]

BILLING CODE 4310-DG-P

DEPARTMENT OF THE INTERIOR

Bureau of Land Management

**[LLNVS03000.L71220000.EU0000.
LVTF1101700; N-86294; 11-08807;
MO#4500020396; TAS: 14X5232]**

Notice of Realty Action: Modified-Competitive Sale of Public Land in Pahrump, Nye County, NV

AGENCY: Bureau of Land Management, Interior.

ACTION: Notice of Realty Action.

SUMMARY: The Bureau of Land Management (BLM) proposes to offer one parcel of public land totaling approximately 120 acres in Pahrump, Nye County, Nevada, by modified-competitive, sealed-bid sale at not less than the appraised fair market value (FMV) of \$645,000. The sale will be subject to the applicable provisions of Sections 203 and 209 of the Federal Land Policy and Management Act of 1976 (FLPMA) and other BLM land sale and mineral conveyance regulations.

DATES: Interested parties may submit written comments regarding the proposed sale and the environmental assessment (EA) until April 19, 2012.

Sealed bids may be mailed or delivered to the BLM Pahrump Field Office, at the address below, beginning April 19, 2012. Sealed bids must be received no later than 4:30 p.m. Pacific Time, May 4, 2012 in accordance with the sale procedures. The BLM will open the sealed bids on May 7, 2012 at the BLM Pahrump Field Office.

ADDRESSES: Mail written comments to the BLM Pahrump Field Manager,

Pahrump Field Office, 4701 N. Torrey Pines Drive, Las Vegas, NV 89130.

FOR FURTHER INFORMATION CONTACT: Jill Pickren, (702) 515-5194, or email: jill_pickren@blm.gov. Persons who use a telecommunications device for the deaf (TDD) may call the Federal Information Relay Service (FIRS) at 1-800-877-8339 to contact the above individual during normal business hours. The FIRS is available 24 hours a day, 7 days a week, to leave a message or question with the above individual. You will receive a reply during normal business hours.

SUPPLEMENTARY INFORMATION: The Nye County Board of Commissioners supports the Spring Mountain Raceway, LLC's request for the disposal of public land by direct sale or modified-competitive sale within the Town of Pahrump. The Nye County Manager's Office requested the BLM to consider and make a determination whether to conduct a direct or modified-competitive sale of the 120-acre parcel favoring Spring Mountain Raceway, LLC. The public land directly abuts property owned by Spring Mountain Raceway, LLC, along State Route 160 near Gamebird Road in Nye County.

The following lands are proposed for disposal.

Mount Diablo Meridian

T. 20 S., R. 54 E.,
Sec. 34, W $\frac{1}{2}$ NW $\frac{1}{4}$ and NW $\frac{1}{4}$ SW $\frac{1}{4}$.

The area described contains 120 acres, more or less, in Nye County, Nevada.

The BLM determined that a modified-competitive method of sale would be the appropriate method for disposal of this parcel. This sale meets the criteria found in 43 CFR 2710.0-3(a)(2) because this disposal serves important public objectives, including but not limited to, expansion of communities and economic development, which cannot be achieved prudently or feasibly on other lands.

According to Nye County, the Spring Mountain Raceway, LLC, would develop certain private businesses on the parcel proposed for sale and would provide infrastructure, such as water and sewer lines, to the property at an estimated expense of \$2 million. This extension of utility services would also serve the undeveloped county fairground site directly across State Route 160, from the parcel. Spring Mountain Raceway, LLC, proposes to construct a racetrack on the requested parcel that would be open to the public. The only public racetrack in Pahrump was permanently closed in 2007 and the nearest public racing venue is the Death Valley racetrack about 30 miles away in Amargosa Valley, Nevada. Along with

water and sewer lines, roadways would be constructed to provide public access to the property and the developments. The authorized officer has identified Spring Mountain Raceway, LLC, as the designated bidder for this parcel.

The use of the modified-competitive sale method is consistent with 43 CFR 2711.3-2(a)(1)(i) because the authorized officer has determined it is necessary in order to assure equitable distribution of land among purchasers or to recognize equitable considerations or public policies.

The proposed FLPMA sale parcel, N-86294, is being analyzed in environmental assessment number DOI-BLM-NV-S010-2010-0116-EA. Upon publication of this notice the EA is available at the BLM Pahrump Field Office for public review and comments. Only written comments will be considered properly filed. Submit comments at the address in the **ADDRESSES** section.

Before including your address, phone number, email address, or other personal identifying information in your comment—you should be aware that your entire comment, including your personal identifying information—may be made publicly available at any time. While you can ask us in your comment to withhold your personal identifying information from public review, we cannot guarantee that we will be able to do so.

Information concerning the sale, appraisal, reservations, sale procedures and conditions, CERCLA, map delineating the proposed sale parcel, mineral potential report, EA, and other environmental documents will be available for review at the BLM Pahrump Field Office, or by calling (702) 515-5000 and asking to speak to a member of the sales team.

This public sale is in conformance with the BLM Las Vegas Resource Management Plan (RMP), approved by Record of Decision on October 5, 1998. The BLM has determined that the proposed action conforms to the Las Vegas RMP and Final Environmental Impact Statement decision, LD-1 under the authority of the FLPMA to dispose of public lands.

Sale Segregation: Publication of this notice in the **Federal Register** segregates the subject lands from all appropriations under the public land laws, including the general mining laws, except sale under the FLPMA. The segregation will terminate: (i) Upon issuance of a patent or other document of conveyance to such lands; (ii) Upon publication in the **Federal Register** of a termination of the segregation; or (iii) At the end of 2 years

from the date of this publication in the **Federal Register**, whichever occurs first.

On publication of this notice and until completion of the sale, the BLM is no longer accepting land-use applications affecting the parcel identified for sale. However, land-use applications may be considered after completion of the sale if the parcel is not sold. The parcel may be subject to land-use applications received prior to publication of this notice if processing the application would have no adverse effect on the marketability of title, or the FMV of a parcel. Encumbrances of record that may appear in the BLM public files for the parcel proposed for sale are available for review during business hours, 7:30 a.m. to 4:30 p.m., Pacific Time, Monday through Friday at the BLM Pahrump Field Office except during federally recognized holidays.

The parcel is subject to limitations prescribed by law and regulation, and prior to patent issuance, a holder of any right-of-way within the parcel may be given the opportunity to amend the right-of-way for conversion to a new term, including perpetuity, if applicable, or an easement. In accordance with regulations at 43 CFR 2807.15(b), the BLM notified the valid existing right-of-way holders by letter of their ability to convert their rights-of-way to perpetual rights-of-way or easements. None of the holders requested conversion of their current authorizations, so the BLM will continue to administer their rights-of-way as authorized after the sale.

Terms and Conditions: Certain minerals for the parcel will be reserved to the United States in accordance with the BLM's approved Mineral Potential Report, dated March 22, 2000, and updated June 23, 2011. An offer to purchase the parcel will constitute an application for mineral conveyance of the "no known value" mineral interests. In conjunction with the final payment, the applicant will be required to pay a \$50 non-refundable filing fee for processing the conveyance of the "no known value" mineral interests which will be sold simultaneously with the surface interests.

The following numbered terms, conditions, and reservations will appear on the conveyance documents for these parcels:

1. All saleable mineral deposits in the lands are reserved to the United States, its permittees, licensees, and lessees together with the right to prospect for, mine, and remove such under applicable law and any regulations that the Secretary of the Interior may prescribe, together with all necessary access and exit rights;

2. A right-of-way is reserved for ditches and canals constructed by authority of the United States under the Act of August 30, 1890 (43 U.S.C. 945);

3. The parcel is subject to valid existing rights;

4. Right-of-way N-46682 for waterline purposes granted to Central Nevada Utilities, its successors or assigns pursuant to the Act of October 21, 1976 (43 U.S.C. 1761) is reserved;

5. Right-of-way Nev-057100 for power line purposes granted to Valley Electric Association, its successors or assigns, pursuant to the Act of October 21, 1976 (43 U.S.C. 1761) is reserved;

6. Right-of-way Nev-059100 for power line purposes granted to Valley Electric Association, its successors or assigns, pursuant to the Act of October 21, 1976 (43 U.S.C. 1761) is reserved;

7. The parcel is subject to reservations for roads, public utilities and flood control purposes, both existing and proposed, in accordance with the local governing entities' transportation plans;

8. An appropriate indemnification clause protecting the United States from claims arising out of the patentee's use, occupancy, or occupation of the patented lands will be included;

9. Pursuant to the requirements established by Section 120(h) of the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. 9620(h) (CERCLA), as amended by the Superfund Amendments and Reauthorization Act of 1988, 100 Stat. 1670, notice is hereby given that the above-described lands have been examined and no evidence was found to indicate that any hazardous substances have been stored for 1 year or more, nor had any hazardous substances been disposed of or released on the subject property.

No warranty of any kind, express or implied, is given by the United States as to the title, whether or to what extent the land may be developed, its physical condition, future uses, or any other circumstance or condition. The conveyance of the parcel will not be on a contingency basis. However, to the extent required by law, the parcel is subject to the requirements of Section 120(h) of the CERCLA.

Sale procedures: The designated bidder must appoint an authorized representative for this sale by submitting in writing a notarized document which also identifies the level of capacity given to the authorized representative. The authorized representative of the designated bidder must be present at the sale. If the authorized representative does not submit the highest bid, the authorized representative will have the opportunity

to meet and accept the high bid as the purchase price of the parcel. Should the authorized representative refuse to meet the high bid, the party submitting the high bid will be declared the successful bidder in accordance with regulations at 43 CFR 2711.3-2(c). Consistent with 43 CFR 2711.3-2 (e), acceptance or rejection of any offer to purchase shall be in accordance with the procedures set forth in 43 CFR 2711.3-1(f) and (g).

Sealed bids will be presented for the sale parcel. Sealed-bid envelopes must be clearly marked on the front lower left corner with: "SEALED BID BLM LAND SALE" and the identification number for the sale parcel "BLM SERIAL NUMBER N-86294."

Each sealed bid shall be accompanied by a cashier's check, certified check, or U.S. postal money order, and made payable in U.S. dollars to "Department of the Interior—Bureau of Land Management" for not less than 20 percent of the amount bid. Personal or company checks will not be accepted. The sealed-bid envelope shall also include a completed and signed Certificate of Eligibility.

Sealed bids will be opened and recorded to determine the high bidder on May 7, 2012, 10 a.m., Pacific Time at the Pahrump Field Office. The highest bidder among the qualified bids received for the sale will be announced under 43 CFR 2711.3-1(d). Following the end of the sale, all bid deposits will be returned to the unsuccessful bidders if present or by certified mail. If the winning bidder defaults on the parcel, the BLM may retain the bid deposit and cancel the sale. If the high bidder is unable to consummate the transaction for any reason, the second-highest bid may be considered for award. The BLM will send the successful bidder a high-bidder letter with detailed information for full payment.

Pursuant to regulations 43 CFR 2711.2, bidders must be (1) United States citizens 18 years of age or older; (2) A corporation subject to the laws of any State or of the United States; (3) An entity including, but not limited to associations or partnerships capable of acquiring and owning real property, or interests therein, under the laws of the State of Nevada; or (4) A State, State instrumentality, or political subdivision authorized to hold real property. United States citizenship is evidenced by presenting a birth certificate, passport, or naturalization papers. Failure to submit the above requested documents to the BLM within 30 days from receipt of the high-bidder letter shall result in cancellation of the sale and forfeiture of the bid deposit.

Within 30 days of the bid opening, the BLM will, in writing, either accept or reject all bids received. No contractual, or other rights against the United States, may accrue until the BLM officially accepts the offer to purchase and the full bid price is paid.

Unless other satisfactory arrangements are approved in advance by a BLM authorized officer, conveyance of title shall be through the use of escrow. Designation of the escrow agent shall be through mutual agreement between the BLM and the prospective patentee, and costs of escrow shall be borne by the prospective patentee.

Requests for all escrow instructions must be received by the Pahrump Field Office prior to 30 days before the prospective patentee's scheduled closing date. There are no exceptions.

No contractual or other rights against the United States may accrue until the BLM officially accepts the offer to purchase, and the full bid price is submitted by the 180th day following the sale.

All name changes and supporting documentation must be received at the BLM Pahrump Field Office 30 days from the date on the high-bidder letter by 4:30 p.m., Pacific Time. Name changes will not be accepted after that date. To submit a name change, the apparent high bidder must submit the name change on the Certificate of Eligibility to the BLM Pahrump Field Office in writing. Certificates of Eligibility are available at the Pahrump Field Office and on the BLM Web site at: http://www.blm.gov/nv/st/en/snplma/Land_Auctions.html.

The remainder of the full bid price for the parcel must be paid prior to the expiration of the 180th day following the close of the sale. Payment must be submitted in the form of a certified check, postal money order, bank draft or cashier's check made payable in U.S. dollars to the "Department of the Interior—Bureau of Land Management." Personal or company checks will not be accepted.

Arrangements for electronic fund transfer to the BLM for payment of the balance due must be made a minimum of 2 weeks prior to the payment date. Failure to pay the full bid price prior to the expiration of the 180th day will disqualify the apparent high bidder and cause the entire 20 percent bid deposit to be forfeited to the BLM. Forfeiture of the 20 percent bid deposit is in accordance with 43 CFR 2711.3-1(d). No exceptions will be made. The BLM cannot accept the full bid price after the 180th day of the sale date.

The BLM will not sign any documents related to 1031 Exchange transactions. The timing for completion of the exchange is the bidder's responsibility in accordance with Internal Revenue Service's regulations. The BLM is not a party to any 1031 Exchange.

All sales are made in accordance with and subject to the governing provisions of law and applicable regulations.

In accordance with 43 CFR 2711.3-1(f), the BLM may accept or reject any or all offers to purchase, or withdraw any parcel of land or interest therein from sale, if, in the opinion of a BLM authorized officer, consummation of the sale would be inconsistent with any law, or for other reasons.

The parcel, if not sold by modified-competitive, sealed-bid sale, may be identified for sale at a later date without further legal notice.

In order to determine the FMV certain assumptions may have been made concerning the attributes and limitations of the land and potential effects of local regulations and policies on potential future land uses. Through publication of this notice, the BLM advises that these assumptions may not be endorsed or approved by units of local government. It is the bidder's responsibility to be aware of all applicable Federal, State, and local government laws, regulations and policies that may affect the subject lands, including any required dedication of lands for public uses. It is also the bidder's responsibility to be aware of existing or prospective uses of nearby properties. When conveyed out of Federal ownership, the lands will be subject to any applicable laws, regulations, and policies of the applicable local government for proposed future uses. It will be the responsibility of the purchaser to be aware through due diligence of those laws, regulations, and policies, and to seek any required local approvals for future uses. Bidders should also make themselves aware of any Federal or State law or regulation that may impact the future use of the property. Any land lacking access from a public road or highway will be conveyed as such, and future access acquisition will be the responsibility of the buyer.

Any adverse comments regarding the proposed sale will be reviewed by the BLM Nevada State Director, who may sustain, vacate, or modify this realty action. In the absence of any valid adverse comments, this realty action will become the final determination of the Department of the Interior.

Authority: 43 CFR part 2711.

Mark R. Spencer,
Field Manager, Pahrump Field Office.
[FR Doc. 2012-5172 Filed 3-2-12; 8:45 am]
BILLING CODE 4310-HC-P

DEPARTMENT OF THE INTERIOR

Bureau of Land Management

[LLNVB00000. 14300000. EU0000.
LXSS129F0000 241A; N-88014; 11-08807;
MO# 4500022284; TAS: 14X1109]

Notice of Realty Action: Direct Sale of Public Land in Esmeralda County, Nevada

AGENCY: Bureau of Land Management, Interior.

ACTION: Notice of Realty Action.

SUMMARY: The Bureau of Land Management (BLM) has examined and found suitable for disposal utilizing direct sale procedures, one parcel of public land totaling 5 acres, in Goldfield, Esmeralda County, Nevada. This parcel is being proposed for non-competitive (direct) sale to Esmeralda County under the provisions of Sections 203 and 209 of the Federal Land Policy and Management Act of 1976 (FLPMA), as amended, and BLM sales and mineral conveyance regulations for the appraised fair market value of \$15,500.

DATES: Written comments regarding the proposed sale must be received by the BLM on or before April 19, 2012.

ADDRESSES: Written comments concerning the proposed sale should be sent to Thomas J. Seley, Field Manager, BLM Tonopah Field Office, 1553 S. Main Street, P.O. Box 911, Tonopah, NV 89049.

FOR FURTHER INFORMATION CONTACT: Alan Buehler, Supervisory Geologist, BLM Tonopah Field Office, 1553 S. Main Street, P.O. Box 911, Tonopah, Nevada 89049, 775-482-7800. Persons who use a telecommunications device for the deaf (TDD) may call the Federal Information Relay Service (FIRS) at 1-800-877-8339 to contact the above individual during normal business hours. The FIRS is available 24 hours a day, 7 days a week, to leave a message or question with the above individual. You will receive a reply during normal business hours.

SUPPLEMENTARY INFORMATION: The following described public land lies within the Town of Goldfield, is being proposed for direct sale to Esmeralda County, and is legally described as:

Mount Diablo Meridian
T. 3 S., R. 42 E.,

Sec. 3, lot 14.

The area described contains 5 acres, more or less, in Esmeralda County.

On March 5, 2012, the above described land will be segregated from all forms of appropriation under the public land laws, including the mining laws, except for the sale provisions of FLPMA. Upon publication of this Notice of Realty Action and until completion of the sale, the BLM will no longer accept land use applications affecting the identified public land, except applications for the amendment of previously filed right-of-way applications or existing authorizations to increase the term of the grants in accordance with 43 CFR 2807.15 and 2886.15. The segregative effect will terminate upon issuance of a patent, publication in the **Federal Register** of a termination of the segregation, or on March 5, 2014, unless extended by the BLM Nevada State Director in accordance with 43 CFR 2711.1-2(d) prior to the termination date.

Consistent with Section 203 of the FLPMA, a tract of public land may be sold where, as a result of approved land use planning, sale of the tract meets the disposal criteria of that section. The public land is identified as suitable for disposal in the BLM Tonopah Resource Management Plan (RMP), Appendix 14, pages A-46 through A-49, dated October 2, 1997, and is not needed for any other Federal purpose. A portion of the proposed sale area (4 acres) is currently authorized by right-of-way (ROW) N-31308 for a water facility to Esmeralda County. Disposal would alleviate the continued administration of this land use authorization. Regulations contained in 43 CFR 2711.3-3 make allowances for direct sales when a competitive sale is not appropriate and the public interest would be best served by a direct sale. The proposed action is consistent with 43 CFR part 2710, the objectives, goals, and decisions of the RMP such as the Lands and Realty objective to make lands available for community expansion and private economic development and to increase the potential for economic diversity.

The land meets the criteria for direct sale under FLPMA, Section 203(a)(3) and 43 CFR 2710.0-3(a)(2), where the disposal of such tract shall serve important public objectives, including but not limited to, expansion of communities and economic development, which cannot be achieved prudently or feasibly on lands other than public lands and which outweigh other public objectives and values. The parcel will be offered through direct sale

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

<u>DATE AGENDA ITEM SUBMITTED</u> 3/14/2012	<u>DATE OF DESIRED BOARD MEETING</u> 3/27/2012
--	---

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Discussion and Possible Decision to Approve Scope of Work for GC Wallace to provide for Pre-Bid and Construction Administration for the Petrack Park Lighting Design (Field C) not to Exceed \$24,000 payable from Park Impact Fees Fund.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached copy of Memo from the Town Manager and GC Wallace Scope of Work Petrack Park Lighting Design Cost Analysis.

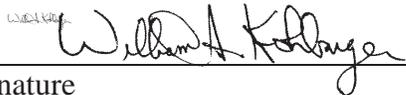
NOTE: This is a Town Board approved Goal & Objective #13 "Complete Field C Park Lighting Project

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Mr. Luis, Pahrump B&G Mgr.

SPONSORED BY:

William A. Kohbarger, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext. 305
Telephone Number

**MEMO
TOWN OF PAHRUMP
AGENDA ITEM UPDATE
MEETING DATE: March 27, 2012**

TO: Town Board

FROM: William A. Kohbarger, Town Manager
Matt Luis, Building & Grounds Manager

DATE: March 21, 2012

RE: **Discussion and Possible Decision** to Approve Scope of Work for GC Wallace to provide for Pre-bid and Construction Administration for the Petrack Park Lighting Design (Field C) not to Exceed \$24,000 payable from Park Impact Fees. (For Possible Action)

1) Background

The Town of Pahrump has been working toward placing lights at the Petrack Park Field "C". The Engineering and Surveying work was recently completed by GC Wallace after obtaining Town Board approval to move forward at the Town Board regularly scheduled November 08, 2011 meeting.

The next Phase in the process is to have GC Wallace move forward with the bidding of the project and overview of the construction phase.

GC Wallace at the request of the Town submitted a detailed scope of work pertaining to Pre-bid and Construction Administration services. Staff has reviewed the proposal and is satisfied with the services being offered by GC Wallace.

NOTE I: This particular item is an approved Town Board Goal & Objective Item #13 "Complete Field C Park Lighting Project".

3) Fiscal Impact

There are sufficient funds available in the Park Impact Fees to cover this cost of \$24,000.

4) Town Manager Recommendation and Board Action Requested

The Town Manager respectfully requests that the Town Board Approve the **Scope of Work for GC Wallace to provide for Pre-bid and Construction Administration for the Petrack Park Lighting Design (Field C) not to Exceed \$24,000 payable from Park Impact Fees** for the following reason(s):

1. This item is an approved Town Board Goal & Objective Item #13.
2. This is Phase II in the Field "C" Lighting process.

If the Town Board should have any additional questions, we would be happy to answer them.



G. C. WALLACE COMPANIES
ENGINEERS | PLANNERS | SURVEYORS

G. C. WALLACE, INC.
G. C. WALLACE OF CALIFORNIA, INC.
G. C. WALLACE HOLDINGS, INC.

Writer's Contact Information:

Derick D.J Yoro, PE, LEED AP
Vice President
702.804.2143
dyoro@gcwallace.com

398-A351-002D

March 9, 2012

Mr. William A. Kohbarger
Town Manager
Town of Pahrump
400 N. Highway 160
Pahrump, NV 89060

Re: Town of Pahrump – Petrack Park Lighting Pre-bid and Construction Administration Services

Dear Mr. Kohbarger:

In accordance with your request, G. C. Wallace, Inc. (GCW) is pleased to provide this proposal for Professional Engineering Services for the subject project. GCW's services will be performed on a Salary Multiplier basis as specified in our contract that was approved by your Board on July 14, 2009.

The specific scope of work for this project is as follows:

1. Pre-bid Services

- a. *Process Petrack Park Electrical Improvements for Approval* – Process the improvement plan package prepared by GCW through Nye County for approval. This task includes responding to reasonable Nye County comments on the application and any minor clarifications.
- b. *Permit Coordination* – Coordinate with Nye County to determine what permitting will be required to the construction of the improvements.
- c. *Planning Department Zoning Review Application* – Prepare a Planning Department Zoning Review application and address any comments.
- d. *Coordination* – Provide coordination with the Nye County Building and Safety Department.

We propose to provide the services described in Item No. 1 on a Salary Cost basis with an estimated budget of \$3,500.00.

2. Construction Administration Services

- a. *Specifications* – GCW will prepare general conditions, bidding documents and technical specifications for the subject project.
- b. *Progress Meetings* – Preconstruction, bi-weekly, and closeout meetings (total of 4 meetings).
- c. *Site Inspections* – weekly site inspections (8 total).
- d. *Change Order Review* (assume 2 each).
- e. Request for Information (assume 5 each).
- f. Technical Submittal Review (assume 10 each).
- g. Pay Application Review (assume 2 each).
- h. Construction Schedule Review (assume 4 hours).

- i. Final Report (assume 1 each).

We propose to provide the services described in Item No. 2 on a Salary Cost basis with an estimated budget of \$19,500.00.

The fee for any Additional Services that may be requested by Client will either be negotiated and an addendum issued prior to commencement of said Additional Services or by mutual agreement, will be invoiced on a Salary Cost basis in accordance with the contract accepted by the Pahrump Town Board on July 14, 2009. Reimbursables will be a direct cost estimated to be **\$1,000.00** for reproduction of drawings, postage, shipping charges, mileage and other out-of-pocket expenses. These items will be invoiced at our actual costs.

If this proposal meets with your approval and reflects your understanding of the scope of work requested of GCW, please indicate your acceptance by signing the Letter of Authorization (provided under separate cover) and return an executed copy to this office. Receipt of the signed Letter of Authorization will serve as notice to proceed.

We would be happy to discuss any questions or clarifications you may require regarding this proposal. We look forward to working with you on this project.

Cordially,

G. C. WALLACE, INC.



Derick Yoro, PE, LEED AP
Vice President

c: Josh Johnson, GCW

EXHIBIT A
LETTER OF AUTHORIZATION

BETWEEN

PAHRUMP TOWN BOARD
(Hereinafter "CLIENT")
400 N. Hwy 160
Pahrump, NV 89060

AND

G. C. WALLACE, INC.
(Hereinafter "GCW")
1555 S. Rainbow Boulevard
Las Vegas, Nevada 89146

This Letter of Authorization, made and entered into on this 9th day of March, 2012, by and between CLIENT ("CLIENT"), and G. C. Wallace, Inc., a Nevada corporation ("GCW"), adds to, modifies or otherwise amends that certain Agreement for Professional Services between CLIENT and GCW, approved by the Town Board on July 14, 2009 (the "Agreement"), with regard to the Services, fees, basis of payment, schedule for performance, provision for additional services, or other such matters set forth below:

CLIENT Project Number or Description:
GCW Proposal, Project Number or Description: 398-A351-002D

As prepared and submitted by Derick Yoro, PE, LEED AP

Except as specifically amended by this Letter of Authorization, all the terms and conditions of the Agreement shall remain in full force and effect.

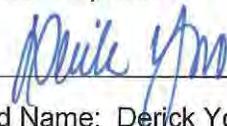
IN WITNESS WHEREOF, the parties have caused this Letter of Authorization to be executed on the date and year first written above.

PAHRUMP TOWN BOARD

G. C. WALLACE, INC.,

a Nevada corporation

By: _____

By:  _____

Printed Name: _____

Printed Name: Derick Yoro, PE, LEED AP

Title: _____

Title: Vice President

Date: _____

Date: March 9, 2012

PAHRUMP INCORPORATION ADVISORY BOARD BY-LAWS

I. NAME

- A. The name of this committee shall be the Pahrump Incorporation Advisory Board (IAB)

II. PURPOSE

- A. To act in an advisory capacity to the Pahrump Town Board and/or the Pahrump Town Manager with regard to incorporation of Town of Pahrump.
- B. To make recommendations to the Pahrump Town Board and/or the Pahrump Town Manager with respect to issues relating to incorporating the Town of Pahrump.

III. MEMBERSHIP

- A. The number of active board members shall be not less than five (05) or more then seven (07) with two (2) alternates.
- B. Members of the Advisory Board must be Town of Pahrump residents.
- C. Vacancies in the Advisory Board shall be advertised when a vacant seat becomes available. Interested individuals must complete a Town Advisory Board application.
- D. Membership to the Advisory Board shall be by appointment and approval of the Pahrump Town Board. Nomination for membership to the Advisory Board shall be made by majority vote of all active Advisory Board Members.
- E. The term of each Advisory Board member shall commence upon the approval for appointment by the Town Board. Each term will be for a two-year period.
- F. It is the responsibility of an Advisory Board member to attend all meetings or notify the Chairperson or Vice-Chairperson when he or she will be absent.
- G. Unexcused absences by an Advisory Board member for three consecutive meetings or four out of six meetings shall be grounds for removal of said member.
- H. Recommendation for removal of an Advisory Board member shall be submitted in writing to the Town Board, after a majority of the Advisory Board members vote in favor of said removal. Final disposition of removal from the Advisory Board shall be at the discretion of the Town Board.
- I. Advisory Board members serve their appointed terms without any compensation.
- J. Advisory Boards shall not be involved in the administration or operation of Town Departments nor shall they direct administrative staff to initiate programs, conduct major studies or establish official policy.

IV. OFFICERS OF THE COMMITTEE

- A. Officers shall be the Chairman, Vice-Chairman, and Secretary

V. DUTIES OF OFFICERS

- A. Members of the Advisory Board shall nominate and elect officers in January of each year.
- B. The Chairman shall conduct all meetings of the Advisory Board. The Chairman or designee shall be the Advisory Board's spokesperson and shall appoint sub-committees. Quarterly, the Chairperson shall submit or cause to be submitted to the Town Board an activity report summarizing the Advisory Board's accomplishments and objectives for the next quarter. The Chairman or designee shall present all board recommendations and other matters to the Town Board.
- C. The Vice-Chairman shall assume the duties of the Chairman in his/her absence.
- D. The Secretary shall be responsible for all minutes, reports, agendas, correspondence, and records of the Advisory Board.

VI. MEETINGS

- A. All Advisory Board meetings will be held in accordance with NRS 241.
- B. The Advisory Board shall meet once a month or as necessary.
- C. A quorum consisting of a minimum of four (04) members (including alternates who are acting as members) is required for official meetings.
- D. Alternates have the right to vote in the absence of a regular member or to create a quorum.
- E. Meetings may be attended by a Town Board Member acting in the capacity of liaison to the Advisory Board. The liaison shall be an advisor to the Advisory Board and shall make recommendations from time to time as may be necessary to facilitate the purposes of the Advisory Board.

VII. VOTING RIGHTS OF MEMBERS

- A. Each seated Advisory Board member is entitled to one vote, on all matters, at any meeting attended. Alternates do not have any voting rights.

VIII. EXPENDITURES/REVENUE

- A. All expenditures, revenues and/or donations incurred and received by the Advisory Board shall be further subject to approval by the Pahrump Town Board, unless approval has been previously granted by said Pahrump Town Board.
- B. No advisory Board members shall sign any contracts or documents obligating the Town and/or Advisory Board members to any responsibility financial or otherwise.

IX. AMENDMENTS

- A. These By-Laws may be amended from time to time as required by the Pahrump Incorporation Board. Said amendments shall be subject to approval by the Pahrump Town Board.
- B. Proposed amendments to these by-laws shall require a two-thirds vote of the entire Board.

RESOLUTION #2012-03

TOWN OF PAHRUMP, NEVADA

A RESOLUTION SUPPORTING THE CONSTRUCTION AND OPERATION OF BRIGHT SOURCE ENERGY, HIDDEN HILLS SOLAR ELECTRIC GENERATING SYSTEM (HHSEGS) SITE LOCATED IN INYO COUNTY, CA.

WHEREAS, Nye County, in Nevada is geographically the third largest county in the contiguous United States and is noted as of March, 2011 by the EconPost at <http://econpost.com> as the seventh worst county economies in the nation, with an unemployment rate of 15.3%¹ and the Town of Pahrump experiencing 1 in 153 foreclosure actions to housing units²; and

WHEREAS, The Bright Source Energy Project has the potential of creating 1,000 plus jobs during construction and over 100 jobs during the operation of the plant; and

WHEREAS, Construction wages are expected to reach nearly \$160 million, with total employee earnings estimated at nearly \$550 million, with the project generating local tax revenues over its lifetime; and

WHEREAS, Town of Pahrump is the largest population center in the County of Nye and is the closest population center to the HHSEGS; and

WHEREAS, The Town of Pahrump and its citizens may benefit substantially by way of employment and sales tax revenue from the development of the HHSEGS; and

WHEREAS, the Pahrump Nuclear Waste and Environmental Advisory Board (PNW&EAB), has reviewed a citizen's request for a Resolution regarding the HHSEGS and has considered the following aspects of the Hidden Hills Solar Thermal Plant development:

- a) Efficient use of land resources via compact plant design,
- b) Potential and long term impacts on air quality are greatly reduced,
- c) Efficiency of water use via tower dry cooling technology,
- d) Potential impacts to Pahrump Valley water resources and those of local communities are properly addressed,
- e) Minimized impact on the land, ie: project will retain the majority of the site terrain's natural landscape and will not be clear graded,
- f) Special consideration regarding the Old Spanish Trail should be properly addressed,
- g) That potential impacts on indigenous, rare, threatened or endangered plant and animal species that live onsite or nearby are properly and fully considered in the public review process,
- h) That the HHSEGS should comply with and obtain all permits from the proper permitting authorities and;
- i) Due and proper respect should be given to Native American concerns in the development and operation of the facility.

¹ Data from U.S Bureau of Labor Statistics last updated: Feb. 29, 2012

² <http://www.realtytrac.com/trendcenter/nv/nye-county-trend.html>

RESOLUTION #2012-03

TOWN OF PAHRUMP, NEVADA

WHEREAS, the PNW&EAB recognizes that the development of the HHSEGS will likely result in significant public benefit to the Pahrump community, as well as impacts outside the scope of the PNW&EAB, and requests that the Pahrump Town Board review the PNW&EAB's considerations and support the development of the HHSEGS.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

The Pahrump Town Board supports granting approval of the construction and operation of the Bright Source Energy Hidden Hills Solar Electric Generating System and understands that the public hearing and review process should be sufficient and thorough enough to properly address all concerns brought forth by the Pahrump Nuclear Waste & Environmental Advisory Board and listed herein.

Motion proposed by Town Board Member:

Motion seconded by Town Board Member:

Vote: Ayes:

 Nays:

 Absent:

Approved on the 27th day of March, 2012.

Vicky Parker, Chairman
Pahrump Town Board

Dr. Tom Waters, Clerk
Pahrump Town Board

**MEMO
TOWN OF PAHRUMP
TOWN BOARD AGENDA ITEM
MEETING DATE: 03-27-2012**

TO: Town Board
Pahrump Nuclear Waste and Environmental Advisory Board

FROM: William A. Kohbarger, Town Manager
Michael Sullivan, Finance Director

DATE: March 27, 2012

RE: Recommendations to Town Board on Earth Day Grant Funding

1. Overview

The Town Board Nuclear Waste and Environmental Advisory Board Liaison, Tom Waters, has submitted a Town Board Agenda Request for consideration of a grant for Earth Day from the Economic Development Room Tax Fund.

While the Earth Day celebration has historically been the Town's sole financial obligation, we feel that there are several important factors the Town Board needs to consider, because the Town has legal and financial exposures when extending the Town's liability and financial coverage.

After reviewing the grant application materials submitted, the staff recommendation is grant in an amount not to exceed \$1,000 from the Economic Development Room Tax Fund for event marketing. The remaining costs should be provided by community donations. The NWEAB goal should be to secure financial and sponsorship support from the community to become self-sufficient.

4.) Fiscal Impact

There are sufficient funds available in the Economic Development Room Tax Fund for this grant. Grantee will be required to provide receipts and an evaluation form.

5.) Town Manager Recommendation and Board Action Requested:

The Town Manager recommends that the Town Board *move to approve the request for a grant in an amount not to exceed \$1,000 from the Economic Development Room Tax Fund, as presented in this memo.*

If you have any additional questions, we would be happy to answer them.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
2/28/2012 3/13/2012

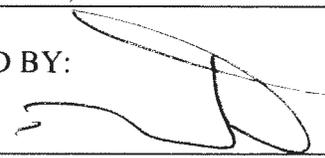
CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Discussion and Possible Decision to Add Sub-Section 6.1.1 to Town Board Policy
stating, "When a vacancy occurs within an Officer position of the Town Board, the
Town Board at the next available Town Board meeting will select a member to fill that
vacancy by vote of the Town Board. In the interim the next officer in line will
automatically step up to assume the roles and duties of the vacant position."
If request for funding is approved by the Town Board, an invoice or letter from the
requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached backup provided by Dr. Waters.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Dr. Waters, Town Board Member

SPONSORED BY: 
Dr. Waters, Town Board Member _____
Print Name Signature

400 N. Hwy 160 (775) 727-5107
Mailing Address Telephone Number

TOWN BOARD POLICY PROCEDURES

6.1.1

If the Chair steps down (for any reason), the Vice-Chair will assume the position as "Acting-Chair" until the Board decides (as a whole) to indorse that person for the remainder of the calendar year.

Once the Acting Chair is elevated to the Chair position (or a different person is selected as Chairman), the Board (as a whole) will then select the person to fill the Vice-Chair position.

If the Clerk position is vacant at any time during the calendar year, the Board (as a whole) will then select the person to fill the Clerk position.

6. OFFICERS

- 1.1. At the first regular meeting of each year, the Board shall elect a Chair, Vice-Chair, and Town Clerk for that year.

6.2 Board Chair

- 6.1.1. The Chairperson shall preside at all meetings of the Town Board.
- 6.1.2. The Chairperson shall appoint, with the approval of the Board, all Advisory Boards. The Chairperson shall designate a Member of the Board as liaison to each Advisory Board.
- 6.1.3. The Chairperson shall serve as the liaison to the Town Manager.
- 6.1.4. The Chairperson or designee shall represent the Board at community events.
- 6.1.5. The Chairperson is required to attend at least two (2) Board of County Commissioner meetings in each yearly quarter.

6.3 Board Vice-Chair

- 6.3.1 The Vice-Chair shall preside over all meetings of the Board in the absence or incapacity of the Chairperson and shall be responsible for fulfilling the duties of the Board Chair.
- 6.3.2 The Vice-Chair shall serve as the liaison to the Town Finance Director
- 6.3.3 The Vice-Chair shall oversee the appointment of two Board members to review vouchers prior to each regular Board meeting. The review assignment may be rotated among the Board members every three months. It should also be understood that any of the Town Board members may view the vouchers rather assigned or not.

6.4 Town Board Clerk

- 6.4.1 The Town Board Clerk shall oversee the responsibility for preparing and posting all Town Board agendas as required by NRS 241.
- 6.4.2 The Town Board Clerk shall oversee the responsibility for taking the minutes of all Town Board meetings and shall assure they are available for public access and maintained in accordance with requirements set forth in the NRS.
- 6.4.3 The Town Board Clerk shall oversee the responsibility for sending copies of all agendas/minutes of the Town Board meetings to the Nye County Clerk.
- 6.4.4 The Town Board Clerk shall oversee the numbering and record keeping of all ordinances and resolutions.
- 6.4.5 The Town Board Clerk shall be responsible for all official correspondence of the Town Board.
- 6.4.6 The Town Board Clerk shall read announcements and proposed ordinances at the Town Board meetings and perform other duties as required by NRS 269.019.

MEMO
TOWN OF PAHRUMP
AGENDA ITEM UPDATE
MEETING DATE: March 27, 2012

TO: Town Board

FROM: William A. Kohbarger, Town Manager
Matt Luis, Building & Grounds Manager

DATE: March 21, 2012

RE: **Discussion and Possible Decision** to Approve Resolution #2012-04, A Resolution Adopting a Fee Structure for the Bob Ruud Community Center. (For Possible Action)

1) Background

The Town of Pahrump staff has been reviewing the possibility of creating fees for the use of the BRCC to help offset the operational expenses of same.

The Town has covered all the operational costs of the BRCC since its construction. It is now time the Town considers charging fees to cover some of those operational costs.

The Town recently invested over \$100,000 to upgrade the BRCC and spends approximately \$41,879 in overall costs to operate the BRCC annually. (See Chart "A")

The Town Staff obtained information (fees) from numerous communities and private organizations through Nevada and after much due diligence is bringing forth a reasonable and fair fee structure. Staff did their due diligence in considering all groups, organizations and user in creating these fees.

While these fees will not cover all operational costs they will help to reduce the deficiency the Town incurs from the daily operation of the BRCC. (See Chart "A")

The following minimal fees consist of an hourly rate per room, a daily rate per room, deposits associated with reserving the BRCC and rates for groups which utilize the BRCC on a regular reoccurring basis.

3) Fiscal Impact

Please see attached Charts "A" & "B" for the Fiscal Impact to the Town and fees charged by other Organizations (Private and Public).

4) Town Manager Recommendation and Board Action Requested

The Town Manager respectfully requests that the Town Board Approve **Resolution #2012-04, A Resolution Adopting a Fee Structure for the Bob Ruud Community Center** for the following reason(s):

1. It is the fiscally responsible.
2. These fees will assist in maintaining the overall operation of the BRCC at the highest possible level.

If the Town Board should have any additional questions, we would be happy to answer them.

Chart A

Utilized Item	Hours (for staff time only)		Approx. Yearly Cost
Maintenance Supplies			\$6,000
Manual Staff Maintenance	Approx 10 hours per week		\$13,000
Staff Administration	Approx 10 hours per week		\$13,000
Utilities			\$9,879
Total Estimated Yearly Cost for Operation			\$41,879
Event Types	Number of Hours Used/Currently Scheduled Feb 1-April 30	Number of Hours Approximated per year, based on 3 months period	Purposed Yearly Collection
'A' or 'B' Room Within Normal Hours	44 (7 events)	176	\$1,400 (Based on Most Events Taking more than 4 hours, therefore flat rate applies)
'A' or 'B' Room Outside of Normal Hours	15 (3 groups)	60	\$1,440 (Based on Most Events Taking place by a group four times a month)
Main Hall Within Normal Hours	14 (2 events)	56	\$800 (Based on Most Events Taking more than 4 hours, therefore flat rate applies)
Main Hall Outside of Normal Hours	200 (11 events)	800	\$8,800 (Based on Most Events Taking more than 4 hours, therefore flat rate applies)
Total Estimated Yearly Income Using Purposed Fees			\$12,440
Total Remaining Annual Deficit			\$29,439

Chart B

Local Location	Current Fees	Town's Proposed Fees		
Library	\$50 for 4 hours or less; \$100 more than 4 hours			
Treasures RV Resort	\$900 w/o catering			
Mountain Falls	\$300 w/o catering			
School District	*Ranges from: \$46 for 4 hours or less; To: \$115 for 4 hours or more			
Pahrump Nugget	\$300 w/o catering			
TOP Community Center		Rooms "A" or "B"	Main Hall	Entire Complex
		\$10/hour more than 4-hours - \$50.00 a day	\$20/hour more than 4-hours - \$100.00 a day	\$40/hour more than 4-hours - \$150.00 a day
		\$20/hour more than 4-hours - \$100.00 a day	\$40/hour more than 4-hours - \$200.00 a day	\$80/hour more than 4-hours - \$300.00 a day

*Depending on size of room desired (Gymnasiums, Little Theater, Cafeteria, or Multi-purpose room)

RESOLUTION #2012-04

TOWN OF PAHRUMP, NEVADA

A RESOLUTION ADOPTING A FEE STRUCTURE FOR THE BOB RUUD COMMUNITY CENTER

WHEREAS, the Town Board of the unincorporated Town of Pahrump is responsible for protecting the health, welfare and safety of the citizens of the Town of Pahrump; and

WHEREAS, the Town Board of the unincorporated Town of Pahrump has found that the following fees are necessary for the adequate maintenance, upkeep, and upgrades of the Bob Ruud Community Center.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby specifically creates the following fee structure:

Type “A Event”: An event conducted during normal business hours (8:00 a.m. to 4:00 p.m.) Monday-Friday excluding holidays.

Type “B Event”: An event outside of normal business hours

Event Type	Rooms “A” or “B”	Main Hall	Entire Complex
A:	\$10/hour more than 4-hours - \$50.00 a day	\$20/hour more than 4-hours - \$100.00 a day	\$40/hour more than 4-hours - \$150.00 a day
B:	\$20/hour more than 4-hours - \$100.00 a day	\$40/hour more than 4-hours - \$200.00 a day	\$80/hour more than 4-hours - \$300.00 a day

Deposits: Main Hall \$250.00 Rooms “A” or “B” \$125.00

Deposits will not be refunded when the following occurs:

1. The building is not cleaned
2. The building and/or contents are damaged
3. The Sheriff’s Office had to respond to a call at the building due to your event

Alcohol: Events involving the use of Alcohol will be charge an additional \$10.00 an hour over and above the aforementioned fees regardless of space usage and time.

Reoccurring Events: Type “A Events” which occur an average of more than 4-times a month will be charged \$10.00 per session.

Booking of multiple events must have prior approval of the Town Manager or his/her designee.

Cancellations: Any cancellation is charged a \$15.00 administration fee
Cancellation 2-business days or less prior to the event, all user fees will be forfeited.

RESOLUTION #2012-04

TOWN OF PAHRUMP, NEVADA

The foregoing fee structure is effective from and after the passage and adoption of this Resolution.

Motion proposed by Town Board Member:

Motion seconded by Town Board Member:

Vote: Ayes:
 Nays:
 Absent:

Approved on the day of, 2012

Vicky Parker, Chairman
Pahrump Town Board

Dr. Tom Water, Clerk
Pahrump Town Board

RESOLUTION 2012-05

PAHRUMP TOWN BOARD

A RESOLUTION TO UPDATE THE POLICY AND GUIDELINES FOR RULES OF PROCEDURE AT PAHRUMP TOWN BOARD MEETINGS

WHEREAS, the Town of Pahrump Town Board desires to update the established policy and guidelines for Rules of Procedure at the Town Board Meetings, now

THEREFORE BE IT RESOLVED The Town policy and guidelines for rules of procedure at Town Board meetings are as follows:

I. IDENTIFICATION

- Any person who addresses the Board must first give their name and state their place of residence. If they represent an organization, they must also identify that organization.

II. ORDER OF AGENDA

- Any item on the agenda that requires a presentation by a person who is traveling from outside Pahrump will be extended the courtesy of having that agenda item placed near the beginning of the meeting.

III. OPEN PUBLIC COMMENT

- Every agenda will include time for Public Comment, where any person may address the Board or audience pursuant to NRS 241.020.
- Public Comment may address any subject within the authority of the Board. The Chairperson shall prohibit comments that address subject matters outside the scope of the Board's authority.
- In order to efficiently manage the time of the Board, comments shall be limited to three (3) minutes; public presenters will only be allowed to speak one time under Public Comment; and presenters may not designate their time to be used by others.
- Public Comment may be limited by the Chairperson to fifteen (15) minutes, subject to being overruled by a majority vote of the Board.

IV. SPEAKING ON AGENDA ITEMS

- When the Board invites public comment on an agenda item, which often occurs after a motion has been made and seconded, comments shall be limited to three (3) minutes; public presenters will only be allowed to speak one time under Public Comment; and presenters may not designate their time to be used by others.
- The Chairperson may either shorten or lengthen the time allocated for a particular member of the public, all members of the public, and/or the amount of time allocated for an agenda item, subject to being overruled by a majority vote of the Board.

RESOLUTION 2012-05

PAHRUMP TOWN BOARD

- No member of the Board or of the public may speak before being recognized by the Chairperson.

V. POINT OF ORDER

- Any member ~~of the public, or of the Board;~~ may interrupt a discussion at any time by calling for a point of order. ~~Audience members may simply stand and say “point of order” and be called forward by the Chairperson.~~ The Chairperson must address the point of order before the discussion continues.

VI. DISRUPTIVE OR IRRELEVANT COMMENTS OR BEHAVIOR PROHIBITED

- Abusive, inflammatory, slanderous, offensive, irrational and threatening comments or behavior toward the Board, Town employees, and/or any person in the Board’s presence will not be tolerated. You may be asked to leave the podium, removed from the meeting, and/or subjected to criminal sanctions.
- Comments on matters that are outside the scope of the Board’s authority will not be heard.

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 03-27-12

TO: Town Board

FROM: William Kohbarger, Town Manager
Michael Sullivan, Finance Director

DATE: March 20, 2012

RE: Discussion and Possible Decision of Resolution 2012-06, designating Daniel C. McArthur as the Town of Pahrump external auditor for Fiscal Year 2011-2012 and approving his Engagement Letter dated March 14, 2012.

1.) Background

Each year the Town Board is required by the Nevada Department of Taxation to designate who will serve as the external auditor for the current fiscal year. Dan McArthur has served as the Town's external auditor since 1995, and has done an outstanding job assisting the Town each year.

By statute, our books of original entry are maintained by Nye County and since Dan McArthur also serves as the County's external auditor, it has been advantageous to utilize his services for both efficiency and cost reasons. His fee per the attached engagement letter will be \$23,184. This is a slight \$454 increase from FY11 audit just concluded. It should be noted that he had maintained the same fee for the prior three fiscal years from FY09 to FY11. We believe his experience and continuity are valued by both the staff and Town Board, and recommend his re-appointment for Fiscal Year 2011-2012.

2.) Fiscal Impact

There currently are sufficient funds available and budgeted in the General Fund for the FY13 external audit.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town Board *move to approve, by the attached Resolution 2012-06, the designation of Daniel C. McArthur as the Town's external auditor for Fiscal Year 2011-2012; and that the Town Board further directs the Town Manager to file this Resolution with the Department of Taxation and execute the engagement letter agreement as outlined.*

If you have any additional questions, I would be happy to answer them.

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 03-27-12

(ATTACHMENT A – RESOLUTION NO. 2012-06)

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 03-27-12

**(ATTACHMENT B – ENGAGEMENT LETTER FOR DANIEL C. MCARTHUR,
LTD FOR FY12 AUDIT.)**

RESOLUTION 2012-06

PAHRUMP TOWN BOARD

A RESOLUTION DESIGNATING DANIEL C. MCARTHUR LTD. AS THE TOWN'S EXTERNAL AUDITOR FOR THE FISCAL YEAR 2011-2012 AND APPROVING THE PROPOSED AUDIT ENGAGEMENT LETTER.

WHEREAS, the Town is required annually by the Nevada Department of Taxation to designate an external auditor to prepare and submit an independent audit of its financial statements; and

WHEREAS, the Certified Public Accounting firm of Daniel C. McArthur, Ltd. has proposed to conduct that audit in accordance with generally accepted accounting and auditing standards and practices, and to render an opinion as to the presentation of the Town's financial statements pursuant to an engagement letter dated March 14, 2012 and which is attached and made part of this resolution by reference; and

WHEREAS, the fee and expenses for the audit services outlined and proposed is an amount not to exceed \$23,500; now

THEREFORE, BE IT RESOLVED:

SECTION 1. The Town Board of Pahrump approves the designation and appointment of the Certified Public Accounting firm Daniel C. McArthur, Ltd. as the Town external auditor for the fiscal year 2010-2011.

SECTION 2. Additionally the Town Board of Pahrump accepts and approves the terms and fees per the Audit Engagement Letter of Daniel C. McArthur, Ltd. dated March 14, 2012.

Motion proposed by Town Board Member:

Motion seconded by Town Board Member:

Vote: Ayes:
 Nays:
 Absent:

Approved on the day of, 2012

Vicky Parker, Chairman
Pahrump Town Board

Dr. Tom Water, Clerk
Pahrump Town Board

DANIEL C. McARTHUR, LTD.
Certified Public Accountant

Quail Park III • 501 So. Rancho Dr., Ste. E-30 • Las Vegas, NV 89106 • (702) 385-1899 • FAX (702) 385-9619

March 14, 2012

Town of Pahrump
400 North, Highway 160
Pahrump, Nevada 89048

I am pleased to confirm my understanding of the services I am to provide Town of Pahrump (the Town) for the year ended June 30, 2012. I will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the Town of Pahrump as of and for the year ended June 30, 2012. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town's basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operation, economic or historical context. As part of my engagement, I will apply certain limited procedures to the Town of Pahrump's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's response to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I will not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.

Supplementary information other than RSI also accompanies the town's financial statements. I will subject the following supplementary information to the auditing procedures applied in my audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1) Schedule of unfunded other post-employment benefits.

Audit Objective

The objective of my audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the additional information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. My audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures I consider necessary to enable me to express such opinions. If my opinions on the financial statements are other than unqualified, I will fully discuss the reasons with you in advance. If, for any reason, I am unable to complete the audit or are unable to form or have not formed opinions, I may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You are also responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee my assistance with the preparation of your financial statements and related notes and any other nonattest services I provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town and the respective changes in financial position and where applicable, cash flows, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to me and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to me in the representation letter that the effects of any uncorrected misstatements aggregated by me during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing me about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing me of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations. You are also responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include my report on the supplementary information in any document that contains and indicates that I have reported supplementary information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, my audit will involve judgment about the number of transactions to be examined and the areas to be tested. I will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because an audit is designed to provide reasonable, but not absolute, assurance and because I will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by me. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, I will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to my attention. I will also inform you of any violations of laws or governmental regulations that come to my attention, unless clearly inconsequential. My responsibility as an auditor is limited to the period covered by my audit and does not extend to any later periods for which I am not engaged as auditor.

My procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. I will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of my audit, I will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

My audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, I will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I will perform tests of the Town of Pahrump's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of my audit will not be to provide an opinion on overall compliance and I will not express such an opinion.

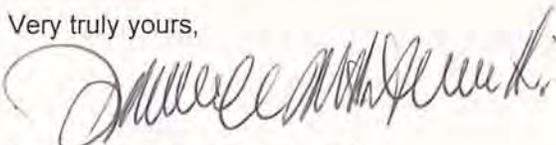
Engagement Administration, Fees, and Other

I understand that your employees will prepare all cash or other confirmations I request and will locate any documents selected by me for testing.

I expect to begin my audit on approximately June 1, 2012 and to issue my reports no later than November 30, 2012. Daniel C. McArthur is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. My fee for these services will be at my standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that I agree that my gross fee, including expenses will not exceed \$23,154. My standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. My invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with my firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If I elect to terminate my services for nonpayment, my engagement will be deemed to have been completed upon written notification of termination, even if I have not completed my report. You will be obligated to compensate me for all time expended and to reimburse me for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, I will discuss it with you and arrive at a new fee estimate before I incur the additional costs.

I appreciate the opportunity to be of service to the Town of Pahrump and believe this letter accurately summarizes the significant terms of my engagement. If you have any questions, please let me know. If you agree with the terms of my engagement as described in this letter, please sign the enclosed copy and return it to me.

Very truly yours,



DANIEL C. MCARTHUR, LTD.

RESPONSE:

This letter correctly sets forth the understanding of Town of Pahrump.

By: _____

Title: _____

Date _____

**MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 03-27-2012**

TO: Town Board

FROM: William A. Kohbarger, Pahrump Town Manager
Michael Sullivan, Finance Director

DATE: March 20, 2012

RE: Approval to Transfer Ambulance Fund Delinquent Accounts for December 2011 thru February 2012 for Further Collection and Related Accounting Adjustments.

1.) Background

To ensure timely and accurate recording of our revenues, Generally Accepted Accounting Principles (GAAP) requires that the outstanding delinquent Ambulance accounts receivable balances be reviewed periodically so that appropriate accounting entries are recorded to reflect the probability of collecting the amounts due.

After a reasonable effort has been made to collect an outstanding balance by the Ambulance office staff, then we turn the delinquent accounts over to an outside professional collection agency to pursue. This transaction involves charges to the allowance for doubtful accounts; accounts receivable, and bad debt expense. This is so that our accounts receivable balance reflects the true value of our future revenues available for expenses, and not an inflated or unrealistic level.

If the additional efforts by the collection agency are successful, then a recovery of the write off is made. This involves two basic parts: first, there is a reversal of the write-off entry, and secondly, the payment is posted to the receivable just as if it had never been written off.

2.) Fiscal Impact

The current FY 2012 Ambulance Fund Budget is sufficient to reflect these adjusting transactions.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town *Board move to approve the Ambulance Fund charges to Allowance for Doubtful Accounts in the amount of \$245,778 for the period December, 2011 thru February, 2012 as presented in the attached materials.*

If you have any additional questions, we would be happy to answer them.

**MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 03-27-2012**

(Attachment A – Town of Pahrump Fire-Rescue Service Ambulance Doubtful Accounts Chart for December, 2011 thru February, 2012)

**TOWN OF PAHRUMP
FIRE-RESCUE SERVICE**

AMBULANCE WRITE OFFS = FEBRUARY 2011 - APRIL 2011

	BILLABLE CHARGES	CREDITS	AMOUNT OF WRITE-OFF
SM BALANCE	\$ 4,505	\$ 4,486	\$ 19
DEATHS	\$ 51,618	\$ 31,457	\$ 20,161
BAD DEBTS	\$ 498,533	\$ 196,119	\$ 302,414
BANKRUPTCY	\$ 1,567	\$ 1,068	\$ 499
HARDSHIP	\$ 10,749	\$ 3,124	\$ 7,625
TOTALS	\$ 566,972	\$ 236,254	\$ 330,718

Write off amounts are from previous time frames which are written off in the 3 months indicated above

LEGEND

- BILLABLE CHARGES - ACTUAL CHARGES BILLED
- CREDITS - REVENUE/CONTRACTUAL ADJUSTMENTS (FEDERAL/STATE MANDATED ADJUSTMENTS)
- SMALL BALANCE - ACCTS WITH OPEN BALANCE OF LESS THAN \$30.00
- DEATHS - DEATH WHERE INSURANCE HAS PAID AND NO ESTATE
- BAD DEBTS - ACCTS W/BALANCES & NO PAYMENTS IN 120 DAYS - SENT TO COLLECTIONS
- BANKRUPTCY - AFTER DISCHARGED
- HARDSHIP - INDIGENT

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 3/14/2012	<u>DATE OF DESIRED BOARD MEETING</u> 3/27/2012
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Future Meetings/Workshops: Date, Time and Location

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
Town Board Retreat - March 29, 2012 - 9:00 a.m. Mt. Crest Community Center
4701 North Durango Las Vegas, NV

Preliminary Budget Workshops - April 4th, 5th, and 6th 2012 at 6:00 p.m. at the
Town Annex.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
---	--

<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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Town Manager Report

03/27/12

1. **Bob Ruud Community Center (BRCC)**
 - a. The B&G staff is putting the final touches on the inside on the BRCC. The kitchen area is almost completed and overall the inside of the BRCC looks new and bright.
 - b. See Agenda Item #15 – Resolution 2012-04.
2. **PTO 35: Amendment to the Business License Ordinance**
 - a. PTO 35 has become law as of March 10, 2012.
3. **Pool**
 - a. The Town just finished interviewing individuals for the Pool Manager position. B&G and HR departments should be hiring that individual shortly. Soon after the Pool Manager is hired the Town will be interviewing and hiring Lifeguards and Cashiers for the 2012 Summer Pool Season.
4. **Airport**
 - a. The Town had continued to meet and discuss with the BLM the Cost Recovery Account (CRA) that the BLM is requiring on the Airport project. The Town Manager has received three CRAs from the BLM over a month time period. The first CRA (#1) did not have a detail list of hours. After requesting a more detailed accounting, the BLM presented the Town with another CRA (#2) that was \$21,984.16 higher than the original. I requested an explanation as to why. The BLM did advise that forgot to add items and that they would review the second CRA and attempt to cut those costs. The Town received yet another CRA (#3), this CRA was \$10,270.61 lower than the second CRA but still \$11,713.55 higher than the original.
5. **Department Head Reports**
 - a. Fire-Rescue Service February 2012
 - b. Finance Director March 2012
6. **2011-2012 Goals & Objectives**
 - a. See attached Monthly Update Worksheet – March 2012.
7. **Correspondences**
 - a. United State Department of the Interior (BLM) – Regarding competitive sealed-bid consisting of 120 acres with . (See Agenda Item #8)
 - b. Public Workshop – Lake Tahoe Nevada State Park
 - c. CCA – Nevada Southern Detention Center
 - d. Pahrump Town Board Candidates
8. **Town Manager Calendars:**
 - a. March 2012
 - b. April 2012

Pahrump Fire - Rescue Service



Monthly Report Feb-12

Scott F. Lewis
Fire Chief

Department Responses: Monthly Response Total:

	<u>February</u>
Fire:	155
EMS:	524
Total:	679

Response Type:

Fire Incident Type:

	<u>Month</u>
Fires (structures, vehicles, brush, etc.)	16
Rescue/MVAs/Medical Assists	56
Hazardous Conditions/No Fire:	8
Service Assignments:	44
Good Intent Calls:	15
False Calls(alarms & intentional)	10
Special Incidents (miscellaneous)	6
Total:	155

EMS Responses:

	<u>Month</u>
911 Transports	309
Interfacility Transf.	153
AMA:	62
Totals:	524
Civilian Fire Deaths:	0
Civilian Fire Injuries	2
Firefighter Injury	0
Other Public Servants:	0

Apparatus and Facilities:

Apparatus Issues:

- * All apparatus in service
- * Inspections for two new ambulances scheduled for March 9, 2012

Building Issues:

- * Station 1: No changes
- * Station 5: No changes.
- * Station 3: No changes.
- * Station 2: No changes.

Activities:

Completed:

- * Lt. Moody participated with the popular "student shadow program".
- * "C" Platoon participated in a joint drill with Mercy Air
- * Completed Lieutenant testing process
- * Promoted James Scott Perry to the rank of Lieutenant
- * Chief Lewis participated at the juvenile fire prevention meeting in Henderson
- * Chief Lewis submitted two successful (radio) grant requests to LEPC.
- * Adds posted for open FF/Paramedic position.
- * Chief Lewis and Lt. Perry attended the "high risk roads" mtg at the Library.
- * Lt. Moody hosted a Boy Scout tour at Station 1.
- * Fire Chief attended numerous meetings with Nye Planning, Buildings and Safety, VEA/Utility, DV Hospital, etc.

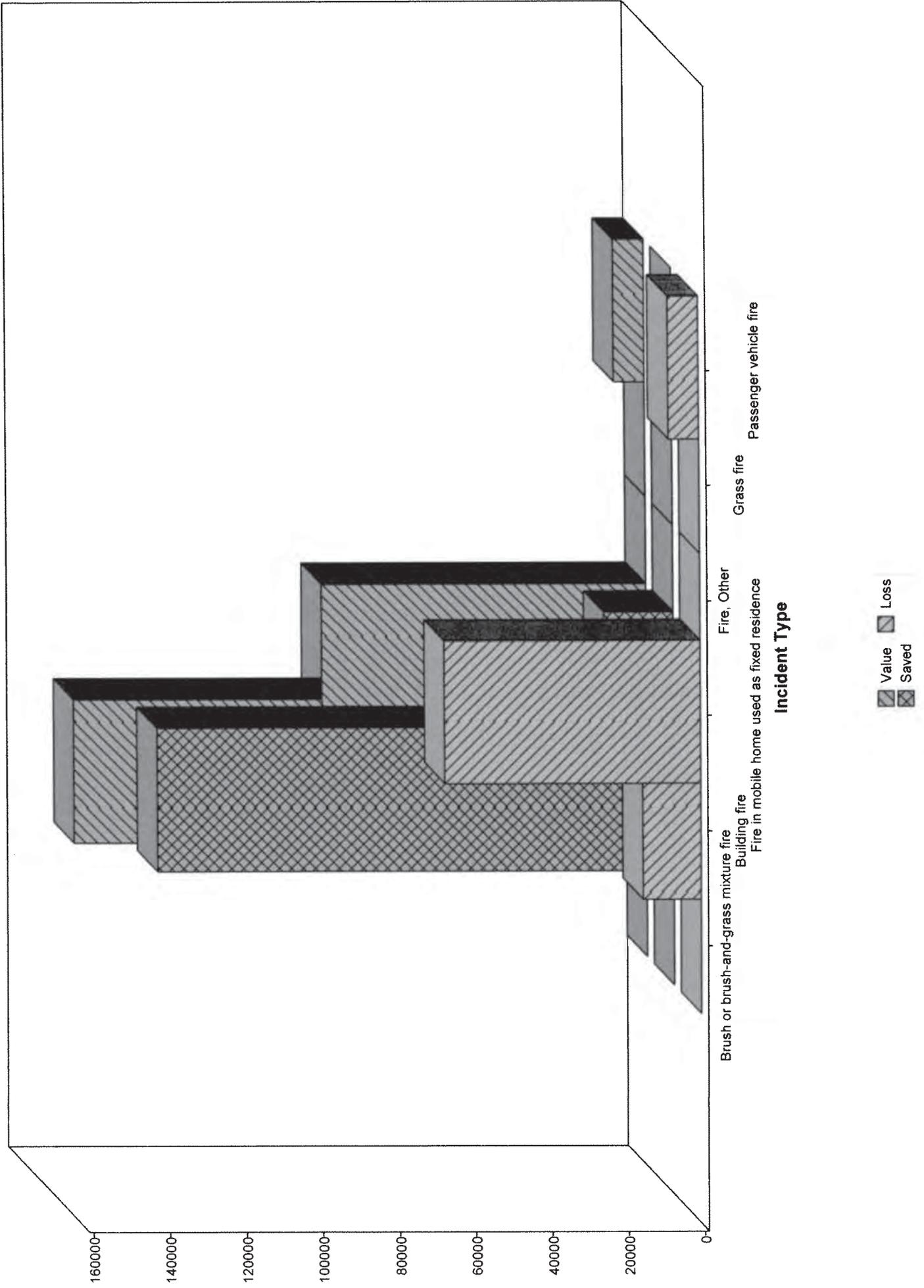
Upcoming:

- * Continue Pre-Fire Plans

Miscellaneous:

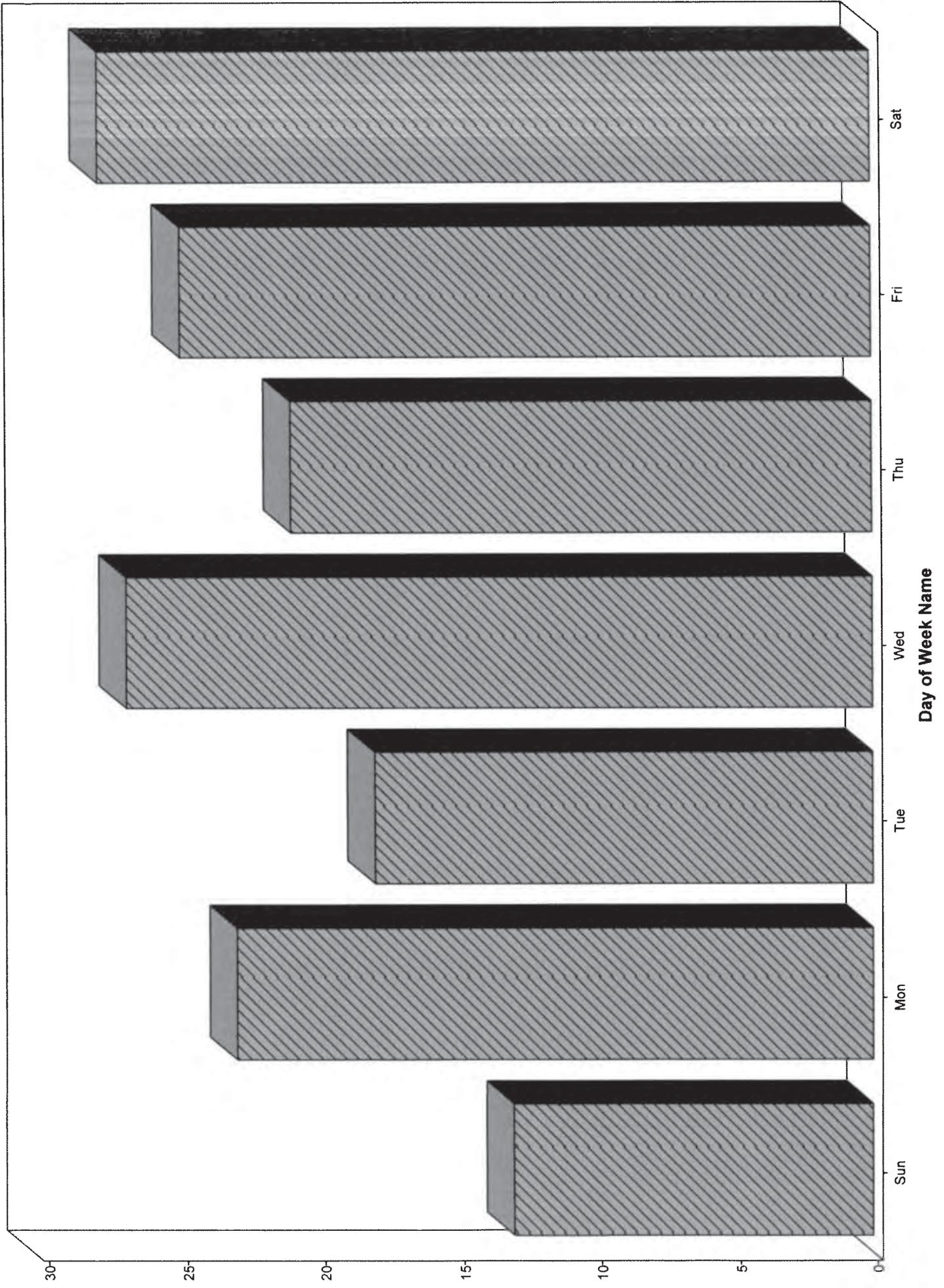
- * The attached "Thank You" letters were received.

Fire Loss Analysis
 Alarm Date Between {02/01/2012} And {02/29/2012}

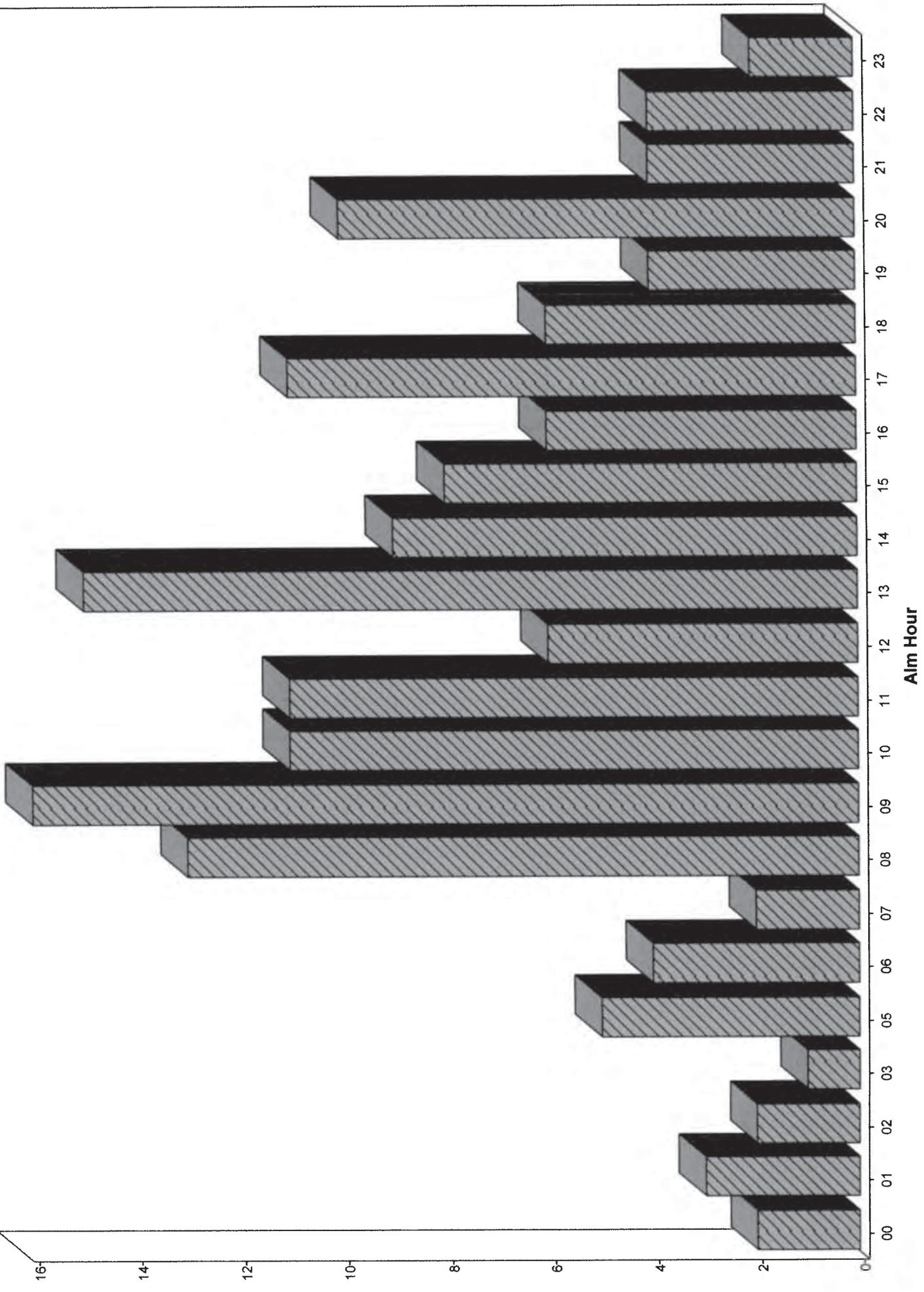


Value Loss
 Saved

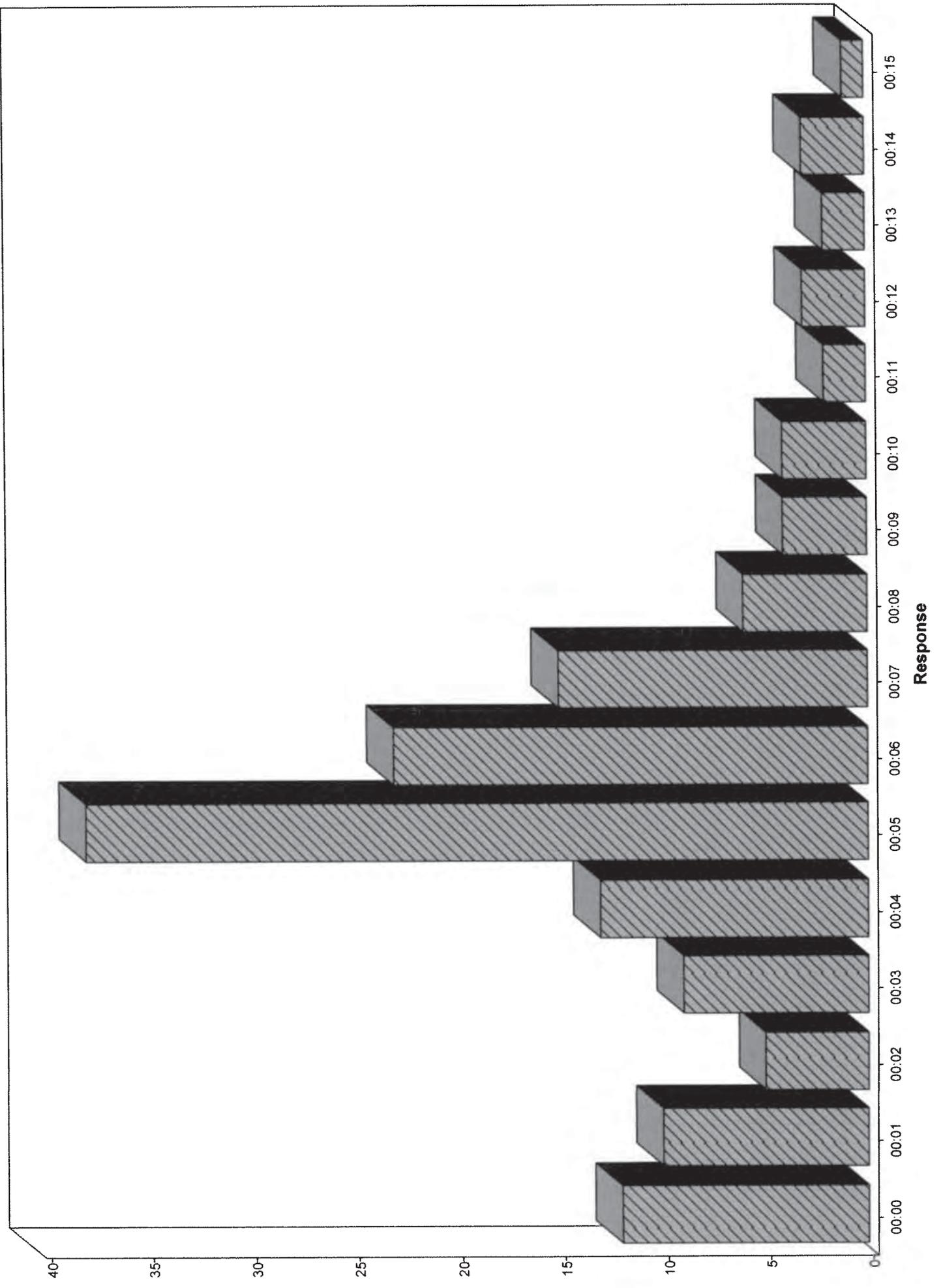
Incident Responses by Day of Week
Alarm Date Between {02/01/2012} And {02/29/2012}



Count of Incidents by Alarm Hour
Alarm Date Between {02/01/2012} And {02/29/2012}



NFIRS Incidents by Response Time (in minutes)
Alarm Date Between {02/01/2012} And {02/29/2012}



February 9, 2012

TO: Pahrump Valley Fire and Rescue Service

Dear Chief Lewis:

This is to formally thank you for your commitment to and support of our community's youth. Your efforts on National Job Shadow Day are deeply appreciated.

When I arrived to pick up Douglas and asked him how his day went, he said, "It was awesome!" That means a lot to me, my organization, and, of course, Douglas.

Job Shadowing is a proven motivator for young people. It makes them become more engaged in their education and that is what needs to happen to prepare them for success in their lives.

Thank you to you and your staff for all you did to make Douglas's experience so positive and motivating!

Sincerely,



Lucy A. Ivins
Project Specialist-Rurals

FINANCE DIRECTOR MONTHLY REPORT

@ 03/27/2012

A.	1	<u>Current Issues</u>	<u>Comment</u>
	2	FY13 Budget Preparations	Final Dtax revenue projections 3/25.
	3	TB FY13 Budget Workshop	Scheduled for April 3rd - 5th.
	4	TB FY13 Budget Public Hearing	Scheduled for May 17th.
	5	Tyler Payroll Time Entry	Scheduled for April implementation.
B.	6	<u>Pending Issues</u>	<u>Comment</u>
	7	IAFF Negotiations	Dates to be determined.
	8	TV Tower Digital Conversion Project .	In progress, subject to parts availability.
	9	NITA Digital Conversion Grant	Reimbursements requests after conversion.
	10	FY13 NCOT Grant applications	Draft requests being prepared for April.
	11	Fairgrounds Development	Staff meetings with Nye County.
	12	Movie Night in Park	Pending vendor quotations.
	13	Business License Fee Approval from Dtax	Draft compliance letter for approval.
	14	Kellogg Park Development	Wallace Preparing conceptual designs.
	15	Kellogg Fire Station Development	Wallace Preparing conceptual designs.
	16	Fairgrounds Development	Wallace preparing drainage review.
	17	Nye Delinquent Property Tax Parcels	Pending Redemption Period by Owners.
	18	Field C Lighting Project	Wallace preparing RFP bid documents.
	19	Pool Project	Release of retainage pending as built drawings.
	20	2005 Congressional Grants for Fairgrounds	Updated EA required by HUD.
	21	PTCC	Website & Video development in progress.
	22	Legislative Committee on CTX	Hearings regarding distribution formulas.
	23	NVConnect Broadband Project	Stakeholder meetings being scheduled.
	24	Conversion to Tyler Financial Software	Training and implementation ongoing.
	25	Airport EIS	BLM Cost Recovery MOU pending.
	26	Capital Fixed Asset Replacement Projections	Funding & Policy development in progress.

Goals & Performance Objectives 2011-2012 Monthly Update

Date Started/ Activity	Goal	Projected Completion Date
	<p>#1 (MD #1) Groundbreaking for fair ground to include arena soccer fields, parking lot, well and septic as Town's first utility which would include having to press State Legislature for waiver from UINC service area this would not have to be more than 60 to 80 acre possible north west side off of Ironwood Street and could be or should be a joint venture with Nye County as this land has been labeled Nye County Fair Grounds. Large outdoor amphitheaters could be made out of the large ravines with some creative grading and conform to flood control in mind. There should be enough high ground to flatten off for a large carnival to set up and if construction companies will trade work for in-kind grading, then work could begin shortly after plans are drawn up. he concept is much like Logandale/Clark County fairgrounds flat land and large steel buildings for events and auctions/show of livestock events, barn dances, etc. Keep it simple, many places today host western theme events and draw large crowds, such as county fairs/rodeos.</p>	24-months
10/18/2011	Staff (Finance Director & Town Manager) met with County staff to discuss moving forward with a well and soccer field development. Set another meeting w/County Staff for early November to involve Town's Engineer.	
11/14/2011	Staff (Finance Director, Buildings & Grounds Mgr and Town Manager) met with County staff to discuss moving forward with a well, soccer fields and Detention Basin development. Discussed where these areas could be constructed.	
12/7/2011	Staff (Finance Director and B & G Mgr) met with County staff to continue discussions pertaining to this project.	
1/18/2012	Staff (TM, B&G Mgr, FD, and CB&DS Mgr) met to discuss moving forward with plans. FD will be requesting drainage plans from GC Wallace to assist in moving forward.	
	<p>#2 (MD#2) Bring back graffiti Clean-Up as a monthly volunteer day to help clean up Pahump, use time in between dates to contact property owner for release to be signed, setup paint collection/donation maybe Home Depot, Ace or Wal*Mart will contribute. It is important that this has a very low/no impact cost to the Town. Mr. Darby would be happy to be the point person for this with you.</p>	On-Going
10/20/2011	Town Manager contacted Sheriff Office to determine where what level the Graffiti program is currently operating. Cpt. Becht advised that the program is still in operation and that the S.O. has not received any requests within the past month or two to remove graffiti.	
11/2/2011	Staff (TM, B & G Mgr & Fire Chief) to discuss being proactive with this program. We Having their staff report on areas that contain graffiti while they are out interacting within the community.	
12/19/2011	During a Dept Head meeting Staff (Fire Chief and B & G Mgr) advised that their staff members are checking as they drive around Town.	

1/18/2012	B & G Mgr submitted a property with graffiti on their block wall. TM will be contacting the S.O. to report the property and further requesting mediation of same. (400 Block Courtney @ Point Dr)
	<p>#3 (VP#1) Revise Business License Program</p> <p>Staff (Town Manager & Town Attorney) placed the Business License Ordinance (PTO 35) on the October 25, 2011 Town Board agenda to start the legal procedure for Changing the Ordinance</p> <p>Town Manager placed a copy of the Re-line version of PTO 35 in the Town Manager report. Is working with the Chamber to sent out notices to the business community pertaining to workshops.</p> <p>Town Manager conducted the first of four workshops on the revisions to PTO 35. The workshops are scheduled for 11/28, 11/29, 11/30 and 12/06. The 11/29 workshops is set for 6:00 p.m. The other three are set for noon.</p> <p>Staff (Town Manager & Town Attorney) created Resolution 2011-12 to adopt a Fee Structure for PTO #35. Resolution 2011-12 will be on the December 13, 2011 Town Board agenda for possible approval.</p> <p>Town Manager conducted the second of four workshops on the revisions of PTO 35. Only one person showed up. However, it was a good chance to really go over the PTO in that individual who had many questions.</p> <p>Town Manager conducted the third of four workshops on the revisions of PTO 35. Numerous businesses show-up. It was a very good comprehensive meeting. Many suggestions were brought up and numerous changes were made to the PTO after conferring with the Town Attorney.</p> <p>Town Manager conducted the fourth of four workshops on the revisions of PTO 35. Numerous businesses/ individuals showed up. There was a lot of back and forth on many items within the PTO. Considering many of the suggestions several changes were made to the PTO after conferring with the Town Attorney.</p> <p>Town Manager placed two copies of PTO 35 in the Town Board backup for the December 13, 2011 meeting. One copy was a final product while the other was a red-line version.</p> <p>The Town Board tabled both PTO 35 and Resolution 2012-01 until the 2nd Town Board meeting in January 2012.</p> <p>Staff (Town Attorney & Town Manager) placed PTO 35 on the 01/24/12 Town Board agenda for possible approval.</p> <p>Town Board tabled both PTO 35 and Resolution 2012-01 until the 02/14/12 Town Board meeting.</p> <p>Town Manager received changes from Mr. Darby and Mr. Kulkin pertaining to PTO 35.</p> <p>Staff (Town Attorney & Town Manager) placed PTO 35 and Resolution 2012-01 on the 02/14/12 Town Board agenda for possible approval with provided changes .</p> <p>Town Board approved both PTO 35 and Resolution 2012-01.</p> <p>Staff (Executive Assistant) advised PTO 35 in the Pahrump Valley Times for two consecutive weeks in it's entirety.</p> <p>PTO 35 became law.</p>
	2/1/2012
	3/10/2012

10/13/2011	<p>#4 (VP#2) Complete Last Chance Park</p> <p>Town Manager and Mr. Adams, PLAB met with BLM staff to discuss Trails Program and Last Chanced Park. BLM advised that they have funds to mitigate the Last Chance property in question. A teleconference has been arranged for October 25, 2011 involving Town staff (Town Manager and Mr. Adams), BLM (Mr. Spencer, Field Manager and Ms. Sprowl, BLM Archeologist) and Ms. Palmer, State Historical Preservation Office staff.</p> <p>Town Manager participated in a telephone conference with Ms. Palmer, SHPO and Mr. Spencer, BLM to discuss the status of Last Chance Park. The consensus was that the LCP was going to move forward and that the BLM had obtained funds to complete the mitigation. The Town and BLM would be meeting soon to set a schedule to proceed with the mitigation of LCP.</p> <p>Town Manager sent an email to Mr. Spencer, Pahrump Field Manager requesting a meeting to set the timeline for LCP. A meeting has been set for December 02, 2011.</p> <p>Staff (Town Manager & Mr. Adams, PLAB) met with BLM staff to discuss LCP. The BLM advised staff the funding that was set aside for mitigation on the property might be on the chopping block due to the Federal budget. The BLM further advised they would know more on December 16, 2011.</p> <p>Received an email from the BLM advising that they will know more about the funding pertaining to the mitigation by February 2012.</p> <p>Town Manager emailed BLM requesting information pertaining to the BLM Budget, Mitigation Funds and possible start date for Mitigation to occur on LCP. The Town Manager received the following email response from the <u>BLM: We have a line item that may cover Last Chance now contingent on us being able to cover shortages elsewhere. Regarding a schedule of doing a RFP and issuing the contract, Kathleen will need to take the lead on that and I'll need to talk to her She has several renewable energy projects she is coordinating now on her end including Bright Source-Hidden Hills in Nye County, which is a district priority. Will keep you posted.</u></p>	7/1/2012
10/17/2011 10/19/2011	<p>#5 (VP#3) Continue working with FAA, BLM, Fish and Wildlife, etc., on Airport</p> <p>Town Manager submitted a Financial Action Plan (FAP) to the FAA and BLM which stated the Town was attempting to create a revenue stream for the construction and operation of the Airport.</p> <p>Town Manager had a conversation with an FAA representative pertaining to the FAP. FAA advised that the Town's FAP has been sent up the flagpole and that we should be hearing soon if it gets approved.</p>	12/31/2015

10/24/2011	Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential Through-the-Fence (RTTF) Access to federally obligated airports.
11/17/2011	Town Manager received a letter from the FAA requesting the Pahrump (New) Airport Fiscal Year 2013-2017 Airport Capital Improvement Plan (ACIP). Town Manager contacted FAA (Mr. Pomeroy & Mr. Kumar) to discuss the ACIP.
Nov-11	Town Manager has been requesting and obtaining "Letters of Commitment" to utilize the airport from local and out of town businesses, citizens and visitors that are pilots. So far to date the Town has received 69 commitment letters from licensed pilots.
12/1/2011	Town Manager received an Opinion Letter from Mr. Kunzi, Nye County DA. The letter advised that the Town had the authority pursuant to the NRS's to own and operate an airport. The letter was sent directly to the BLM by Mr. Kunzi.
12/2/2011	Town Manager forwarded Mr. Kunzi's Legal Opinion to the FAA (Ms. Hunt & Mr. Pomeroy).
12/9/2011	Town Manager received a letter from the BLM, advising that they concur with Mr. Kunzi's Legal Opinion. This letter was forwarded to the FAA (Ms. Hunt & Mr. Pomeroy).
12/14/2011	Town Manager contacted FAA (Ms. Hunt & Mr. Pomeroy) via email to advise them that the Town Board approved the Amended PTO 32 which has created a 2% Room Tax Fund for the construction and Operation of the Pahrump General Aviation Airport. The Town Manager also forwarded all "Letter of Commitment" received to the FAA.
12/14/2011	Town Manager sent a letter, via email, to the BLM (Mark Spencer, Pahrump Field Manager) requesting a refund of the Airport Cost Recovery Fund pursuant to a request from the BLM.
12/27/2011	Town Manager forwarded the FAA (Ms. Hunt & Mr. Pomeroy) all the Commitment Letters that the Town has obtained.
1/23/2012	Town Manager spoke with the FAA (Ms. Hunt) via telephone. The FAA is requesting more information from the Town pertaining to the Financial Plan. The Town will be receiving a letter from the FAA shortly
1/31/2012	Town Manager conducted a meeting with Congressional staff from Senator Reid and Senator Heller offices pertaining to issues involving the Town v BLM. NOTE: Mr. Kulkin and Dr. waters attended this meeting.
2/1/2012	Town Manager received Cost Recovery Account (CRA) information from the BLM. Upon reviewing same the Town Manager contacted the BLM and requested a more detailed CRA ie breakdown of the costs. Note: The CRA was for \$49,938.28
2/9/2012	Town Manager conducted a meeting with BLM to discuss the CRA for the Airport. The meeting was very informative.
2/10/2012	Town Manager contacted Senator Reid' staff to gather information about the Southern Nevada Lands Management Plan (SNLMP) as a possible way to cover the costs for the Recovery Cost Account that the BLM is seeking from the Town. Unfortunately, the CRA cannot be covered by SNLMP funds due to the fact Nye County is not part of the SNLMP.
02/16/12	Town Manager received Phase Ic information from FAA (Mr. Pomeroy)
2/23/2012	Town Manager received a revised CRA. The cost of which went up significantly. (\$71,922.44 an increase of

3/5/2012	<p>\$21,984.16) Town Manager contacted the BLM requesting an explanation. The BLM (Mr. Spencer) advised that they would again look at the CRA in an attempt to cut costs.</p> <p>Town Manager received another revised CRA from the BLM. (\$61,651.83) The costs went down from the second CRA (decrease of \$10,270.61) but was still higher than the first CRA (an increase of \$11,713.55). After reviewing same, the Town Manager contacted the BLM staff (Mr. Spencer & Mr. Marcell) to arrange meetings with BLM staff and Town Board members before this item is brought forth.</p> <p>Town Manager spoke with FAA (Ms. Hunt) pertaining to Phase 1c.</p>	3/20/2012
11/17/2011	<p>#6 (VP#4) Complete 5-Year Strategic Plan</p> <p>Town Manager contacted the DH's (CS&D Mgr, HR, Finance Director, Fire Chief & B&G Mgr) and advised them all to start putting together the financial documentation for a five year Strategic Plan.</p> <p>Town Manager conducted a Department Head meeting and received updates from all DH's as to how far along their plans were.</p>	12/19/2011
	<p>#7 (CE#1) Rewrite and obtain passage of a new Nuisance Abatement Code working with both Town and County to assist in the development and enforcement of Town and County nuisance abatement regulations and compliance ordinances.</p>	Unknown
12/19/2011	<p>#8 (CE#2) Expand on the implementation of a 'Communication Package' for information sharing between the Town Board, Town Staff, and Citizens of Pahrump. The purpose is to meet Sunshine Act laws and State NRS regulations.</p> <p>Staff (Department Heads & Town Manager) discussed composing more Press Releases for items occurring within the Town and involving staff.</p>	On-going
1/18/2012	<p>Staff (Department Heads & Town Manager) discussed more options such as utilizing the Nugget & Saddle West</p>	

Reader signs.	<p>#9 (CE#4) Place economic development as a number one priority to promote commercial business development, job development, light industry, etc., by working with the County Administration, County and State Economic Development Agencies, Town staff, and public/private resources.</p> <p>Staff (Town Manager/Community Services Development Manager/Finance Director) has met with County staff and County ED agencies on several ED opportunities.</p> <p>Staff (Town Manager & CSD Mgr) has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p> <p>Staff (Town Manager & CSD Mgr) has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p> <p>Staff (Town Manager/CSD Mgr/Finance Director) placed an item on the 01/24/12 Town Board agenda requesting permission to move forward with asking Nye County to remove Tax Delinquent properties from the roles to be later purchased by the Town of Pahrump for Economic Development & Recreational purposes.</p> <p>Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p> <p>Town Manager attended the Governor's Press Conference via video conferencing.</p> <p>Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p> <p>Staff (Town Manager/CSD Mgr/Finance Director) has met with and attended all meetings pertaining to Eco Dev within the Town and County.</p>	On-going
	<p>#10 (CE#5) Create a "One Stop Shop" for incoming businesses/residents that will identify Community Contacts, Community Development, Workforce Development, Infrastructure Development (utilities), and Education Resources. This "One Stop Shop" will be placed on the Town's website.</p> <p>Staff (Mr. Balloqui) attended the monthly joint Utilities meeting and started to gather information for the "One Stop Shop".</p> <p>Staff (Mr. Balloqui) attended the monthly joint Utilities meeting and started to gather information for the "One Stop Shop".</p>	12/31/2012

	<p>#11 (CE#6) Implement a back up training program for staff. The purpose is to designate a back up employee to be trained in the primary employee's critical job duties. Prepare manuals which include critical elements of each position.</p> <p>Staff (TM & DHs) met to discuss this project and place a timeline on the completion of same.</p>	3/31/2012
<p>11/2/2011</p> <p>Oct-11</p> <p>10/18/2011</p> <p>11/8/2011</p> <p>11/9/2011</p> <p>11/10/2011</p> <p>12/2/2011</p> <p>12/8/2011</p> <p>12/13/2011</p> <p>12/19/2011</p> <p>12/21/2011</p> <p>12/23/2011</p> <p>1/10/2012</p> <p>1/11/2012</p> <p>2/9/2012</p> <p>2/22/2012</p> <p>3/19/2012</p>	<p>#12 (CE#7) Complete Ruud Community Center roof repairs and/or construction of new Community Center.</p> <p>Staff (Building & Grounds Manager) has been research and putting together an RFP to replace both roof on the Ruud Community Center.</p> <p>Staff (Human Resources) placed the above mentioned RFP in the local and regional newspapers</p> <p>Staff (Building/Grounds Mgr & Town Manager) placed this item on the 11/08/11 Town Board agenda. The Town Board approved awarding RFP 2011-04 to Anthony Roofing & Waterproofing.</p> <p>Town Manager issued a "Notice to Proceed" to Anthony Roofing & Waterproofing. Building/Grounds Mgr. hand delivered the "Notice to Proceed.</p> <p>Building/Grounds Mgr. met with Anthony Roofing to walk the BRCC Roof and set a timeline for the project.</p> <p>The Roof Reconstruction was started on December 2nd and was completed on December 09th.</p> <p>The Mold Remediation was started on December 08th and was completed on December 16th.</p> <p>The Town Board approved funds for the upgrades to the BRCC Kitchen.</p> <p>The Restoration of Room A, B and the Hallway is scheduled to start two days (December 19th) after the mold remediation is expected to be completed within one to two weeks.</p> <p>Converse tested the inside air of the BRCC. He Town is awaiting the results.</p> <p>Converse contacted staff (B&G Mgr) and advised the BRCC received passing marks for air quality. The Town will be receiving a report from Converse within a week.</p> <p>Belfor completed the restoration of Rooms A & B and the Hallway.</p> <p>B & G Staff started their repairs/upgrades to the BRCC.</p> <p>Town Manager sent an email to the Town Board advising that the BRCC is open for limited use until the kitchen repairs are completed.</p> <p>Staff (B & G Mgr) advised that the BRCC is very close to be completely finished. The upgraded lighting fixtures were installed in Rooms A & B and Hallway. The lighting fixtures for the Main Room are being started on 2/23/12. He further informed that he is waiting on the new Kitchen Cabinet but expect that work to be completed within two weeks.</p> <p>Staff (B&G Staff) were putting the finishing touches on the kitchen area.</p>	3/31/2012

10/21/2011	<p>#13 (CE#8) Complete Field C Park Lighting Project.</p> <p>Staff (Building & Grounds Mgr) contacted GC Wallace to request Petrack Park Lighting Design cost analysis. GCW provided a cost analysis of \$15,000.00 for the engineering which will be placed on the November 08, 2011 Town Board agenda for approval.</p> <p>Staff (Building & Grounds Mgr) placed the GC Wallace cost analysis on the 11/08/11 Town Board agenda. The Town Board approved moving forward.</p> <p>Town Manager signed and sent forward to GC Wallace the Letter of Authorization for the Petrack Park Lighting Design via email.</p> <p>Plans are being drawn up and staff (Mr. Luis) feels this project will be completed by Spring 2012.</p> <p>Staff (B & G Mgr) advised that he will be placing this item on one of the February 2012 Town Board agendas requesting to go to rfp.</p> <p>Staff (B&G Mgr) advised that this project has been submitted to the County's Planning Dept and the Town is awaiting approval before going to RFP. Hopefully this item will be on the first Town Board agenda in March 2012.</p> <p>Staff (B&G Mgr.) advised that the plans were approved by Nye County and that we need to take the next step in placing an item on the Town Board agenda for pre-bid and administrative services.</p> <p>Staff (B&G Mgr.) placed an item on the Town Board agenda to move forward with approving a proposal from GC Wallace to conduct the Pre-bid process and for Construction Administrative services.</p>	12/31/2012
Dec-11	<p>#14 (CE#9) Refurbish public restrooms at Petrack Park.</p> <p>Buildings & Grounds have already started refurbishing the inside of the restrooms. They have applied garage floor coating to the floors.</p>	3/31/2013
10/24/2011 11/17/2011 1/13/2012	<p>#15 (CE#10) Oversee, guide, and work diligently to ensure the Pahrump Airport is completed in a timely manner.</p> <p>Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential Through-the-Fence (RTTF) Access to federally obligated airports.</p> <p>Town Manager received a letter from the FAA requesting the Pahrump (New) Airport Fiscal Year 2013-2017 Airport Capital Improvement Plan (ACIP). Town Manager contacted FAA (Mr. Pomeroy & Mr. Kumar) to discuss the ACIP. The ACIP must be returned to the FAA no later than January 16, 2012.</p> <p>Town Manager completed and forwarded the Airport Capital Improvement Plan (ACIP) to the FAA.</p>	12/31/2015

	<p>#16 (CE#12) Complete goal established in 2006 to develop a 'Business Enterprise Zone' by completing Brownfield designation to significantly increase the probability of receiving State and Federal development grants.</p>	Unknown
12/19/2011	<p>#17 (CE#16) Improve public relations for the Town. Staff (Dept Heads and Town Manager) discussed this item in length during a DH meeting. One idea was to write more Press Releases detailing positive events and accomplishments of staff on a regular basis.</p>	On-going
9/26/2011 10/6/2011 10/24/2011 1/23/2012 2/14/2012 3/13/2012 3/14/2012	<p>#18 (CE#18) Continue work toward question of Town Incorporation. Town Manager met with Mr. Hartman, Incorporation AB to answer questions pertaining to incorporation. We discussed several options to proceed forward including city of Henderson changing the CTX in 2001. Town Manager met with City of Henderson City Manager asking him questions on how the City of Henderson was able to effectively change the CTX in 2001. Henderson CM advised he would forward the report. Town Manger met with Mr. Hartman to discuss one issue pertaining to the IAB. The issue was solved and Mr. Hartman will be updating the IAB. Mrs. Murray, IAB Chair advised, via email, that the IAB has a meeting this Thursday evening (01/26/12) to possibly approve the presentation. If all goes well with the AB, they will be prepared to make a presentation to the Town Board at the February 28 meeting. Town Manager placed the Incorporation Final Report on the Town Board agenda for 02/28/12. Town Manager placed the IAB recommendation on the Town Board agenda for possible approval. The Town Board approved the IAB recommendation and requested staff (Town Attorney) to bring back the next step of Incorporatoin to the next Town Board meeting.</p>	On-going
	<p>#19 (CE#21) Find and implement ways to help people who are disabled get to Town Board meetings.</p>	

1/18/2012	<p>Currently the Town Board meetings can be seen via the internet (Granicus). Staff (DH's & TM) came up with several ideas/suggestions. The TM is following through with the suggestions. Senior Center replays/head phones at meetings/wireless mic</p>	Unknown
<p>11/10/2011 12/6/2011 1/9/2012</p>	<p>#20 (CE#24) Hold workshops/training as to Advisory Board roles, policies, and procedures. Staff (Executive Secretary) sent out an email to all Advisory Board members requesting dates that are not good to meet in January 2012 further advising them that there will be a Workshop held in January 2012. Staff (Ms. Carns) sent out an email advising all that a date had been chosen to hold the workshop. That date being January 09, 2012 at 5:30 p.m. Town Manager conducted an Advisory Board workshop. Numerous items were discussed from Open Meeting laws to By-law changes to communication between Town Board, AB and staff members, etc.. NOTE: Each Advisory Board had at least one member in attendance.</p>	On-going
<p>11/8/2011 12/13/2011 1/24/2012 2/28/2012 3/27/2012</p>	<p>#21 (TW#1) Brief status of all 'finalized' Goals monthly / Give estimated completion dates / State "closed" when completed. Town Board received an updated G&O status report. Town Board received an updated G&O status report.</p>	On-going
12/23/2011	<p>#22 (TW#2) Ensure TM has a continual review of all items on the selected Town Manager Evaluation Form. Town Manager received a copy of the completed Town Board evaluation.</p>	On-going
Dec-11	<p>#23 (TW#3) Ensure Town Board members are kept current on all items on the selected Town Manager Evaluation Form. Town Manager is submitting monthly reports to the Town Board on the approved Goals and Objectives.</p>	On-going

<p>Oct-11</p> <p>Nov-11</p> <p>Dec-11</p> <p>12/13/2011</p> <p>12/19/2011</p> <p>12/13/2012</p> <p>2/14/2012</p>	<p>#24 (TW#4) Review all Town Ordinances to assure practicality and currency and codify.</p> <p>Staff (Town Manager and Town Attorney) started the process to change two Ordinances (PTO 35 & PTO 32) placing both Ordinances on the October 25, 2011 Town Board agenda.</p> <p>Staff (Town Manager and Town Attorney) continued the process of re-writing two Ordinances (PTO 35 & PTO 32)</p> <p>Staff (Town Manager and Town Attorney) continued the process of re-writing two Ordinances (PTO 35 & PTO 32)</p> <p>Staff (Town Manager and Town Attorney) placed PTO 32 & 35 on the Town Board agenda for possible approval.</p> <p>Staff (Town Manager & Dept Heads) have decided the next PTO to be reviewed and possibly re-written will be PTO 56, which will begin as soon as PTO 35 is completed.</p> <p>Town Board approved PTO 32</p> <p>Town Board approved PTO 35.</p>	<p>On-going</p>
	<p>#25 (TW#7) Incorporate all Town Board Goals into plans of action.</p> <p>In progress but no report to show at this time.</p>	<p>Unknown</p>
<p>9/27/2011</p>	<p>#26 (TW#8) Develop with TB, long- and short-term goals for the Town of Pahrump.</p> <p>Town Board and Town Manager agreed to twenty-nine (29) Goals during the September 27, 2011 Town Board meeting. (15 short-term & 14 long-term)</p>	<p>9/27/2011 (Closed)</p>
<p>10/10/2011</p> <p>10/11/2011</p> <p>Oct-11</p> <p>1/4/2012</p> <p>2/9/2012</p> <p>2/22/2012</p>	<p>#27 (HK#1) Keep on top of international tourist attraction project. Assisting Contour and Vercitas when and where ever</p> <p>Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report</p> <p>Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report</p> <p>Created AD Hoc Committee to review, assist and development strategies to ensure a successful outcome.</p> <p>Have two members agreed to participate and am working on more.</p> <p>Town Manager conducted the first meeting of the AD Hoc Committee for this item. The Ad Hoc members met with Contour Entertainment Representatives (Mr. Brown and Mr. Holbrook).</p> <p>Ad Hoc Committee met to discuss Phase II.</p> <p>Ad Hoc Committee met to discuss Phase II.</p>	<p>On-going</p>

3/22/2012	Ad Hoc Committee met to discuss Phase II.
<p>10/25/2011</p> <p>10/27/2011</p> <p>12/21/2011</p> <p>12/27/2011</p>	<p>#28 (HK#3) Compile an information packet to be distributed to Town Board members as to the status of all Town/BLM projects.</p> <p>Mark Spencer, BLM Pahrump Field Manager gave a presentation at the Town Board updating the status on all Town/BLM projects.</p> <p>Town Manager created a list of all Town/BLM projects (Last Chance Park, Land Sales, RMP-Disposable Land, Trail-Wheeler Recreational Area, Bell Vista Shooting Range, and Proposed Pahrump Valley General Aviation Airport and forwarded same to the Town Board).</p> <p>Town Manager submitted a list to the Town Board via email listing seven projects between the Town of Pahrump and the BLM. The Town Manager also provided a brief but detailed paragraph or two about each project and where that project stands currently.</p> <p>Town Manager sent the Town Board a revised list via email. The revised list contained the BLM Southern NV Resources Management Plan.</p>
<p>10/20/2011</p> <p>1/18/2012</p> <p>2/8/2012</p>	<p>#29 (HK#5) Name badges for office personnel. Make current the Town Board member list/plaque on wall in Town office.</p> <p>Town Manager delegated this project to Ms. Carns. Ms. Carns contacted the company that created the Plaque and ordered the necessary material and updates.</p> <p>B & G Mgr advised that his staff created a board similar to the one that was one the wall, taking same to Awards Plus for the creation of and mounting of the plaques. Should have results within three weeks.</p> <p>The Plaque was completed and placed on the Town Office wall by Building & Grounds staff.</p>

12/31/2011

2/8/2012



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Southern Nevada District

Pahrump Field Office

4701 North Torrey Pines Dr

Las Vegas NV 89130

<http://www.blm.gov/nv/st/en/fo/lvfo.1.html>



In Reply Refer to:
N-86294
2710 (NVS03000)

MAR 08 2012

Dear Interested Party:

A modified-competitive, sealed-bid sale consisting of 120 acres in Pahrump, Nye County, Nevada, will be held on May 7, 2012. The sale will be subject to the applicable provisions of sections 203 and 209 of the Federal Land Policy and Management Act of 1976.

Enclosed is a copy of our Notice of Realty Action (NORA) that is being published in the Federal Register and in the Pahrump Valley Times. In addition to those publications, this notice is being sent to property owners having homes, businesses or land next to or near the parcel being advertised for modified-competitive, sealed-bid sale.

If you are interested in purchasing this parcel, you may submit a sealed bid beginning April 19, 2012, in accordance with the instructions contained in the NORA. If this parcel is not sold through the modified-competitive, sealed-bid procedure, it may be offered for sale at a future date.

Additional information, maps, and the Certificate Eligibility form may be found at http://www.blm.gov/nv/st/en/snplma/Land_Auctions.html. If you don't have access to a computer but would like additional information, you may call Jill Pickren at (702) 515-5194, or call (702) 515-5000 and ask for a member of the lands division, or visit the Pahrump Field Office at the above address.

Sincerely,

Mark R. Spencer
Field Manager
Pahrump Field Office

Enclosure

Public Workshop

Lake Tahoe Nevada State Park General Management Plan Update

Seeking public input on planning issues, user needs,
and park management or development opportunities on

Wednesday, March 21, 2012 from 6 pm to 8:30 pm

Located at the
Public Employees' Benefits Program (PEBP)
Multi-Purpose Room
901 S. Stewart Street, First Floor Lobby
Carson City, Nevada 89701

Contact: Jay Howard
Phone: (775) 831-0494 ext. 229
E-mail: jayattahoe@gmail.com



Nevada State Parks

901 S. Stewart St., Ste. 5005 Carson City, NV 89701-5248

February 23, 2012

Town of Pahrump/Town Office
400 N. Highway 160
Pahrump, NV 89060

Dear Sir or Madam:

As a part of Nevada Southern Detention Center's policy to take affirmative action to employ, and advance in employment, qualified minorities, women, disabled persons, qualified disabled veterans, qualified veterans of the Vietnam era, or other veterans who served on active duty during a war or in a campaign for which a campaign badge has been authorized. It is also Nevada Southern Detention Center's policy to support community organizations that support the advancement of these persons through counseling, job training, and job placement programs.

It is our expectation that cooperation between Nevada Southern Detention Center and your organization will result in equal opportunity to all qualified persons regardless of age, race, color, sex, religion, national origin, disability, or veteran status.

We look forward to working with your organization in developing appropriate methods for achieving this mutual goal.

Yours truly,


Janet Belnap

Human Resources Manager
Nevada Southern Detention Center
2190 E. Mesquite
Pahrump, NV 89060
(W) 775-751-4510
(F) 775-751-7933

PAHRUMP TOWN BOARD 2 SEATS – 4 YEAR TERM			
CANDIDATE NAME	MAILING ADDRESS & PHONE		DATE FILED
Bock, Roberta "Granny"	850 S. Leslie St Pahrump, NV 89048 (775)537-0166		03/05/12
Dolan, Bill	5570 Oakridge Ave. Pahrump, NV 89048 (702)400-0190		03/16/12
Frank, Eugene M.	4991 E. Cheyenne Way Pahrump, NV 89061 (818)642-9449 eugenefrank@sbcglobal.net		03/16/12
Goldstein, Richard	150 S. Hwy 160 Ste 8 PMB 318 Pahrump, NV 89048 (775)751-5239 ricksq18@yahoo.com		03/06/12
Greco, Anthony	5980 Pahrump Valley Blvd Pahrump, NV 89048 (775)751-8036		03/05/12
Guajardo, Oscar	2261 Carson St. Pahrump, NV 89048 (775)253-0169		03/16/12
Maurizio, Frank J.	581 China St. Pahrump, NV 89048 (775)209-5898 Frjm303@gmail.com		03/16/12
Mead, Lois	1600 Huracan St. Pahrump, NV 89048 (775)727-1293 lmeadwarranty@msn.com		03/15/12
Newcomb, Frank	3540 Prairie Ave Pahrump, NV 89048 (775)990-6124 newcombrpt@earthlink.net		03/16/12
Parker, Vicky	2561 Zuni Pahrump, NV 89048 (775)910-1151 jmvicky@aol.com		03/16/12
Riches, Amy	1470 Hays St. Pahrump, NV 89060 (775)727-7340 bill-amy@hotmail.com		03/12/12
Swift, Matthew G.	6501 Vicki Ann Rd. Pahrump, NV 89048 (775)513-7306 elceres@hotmail.com		03/16/12

March 2012

March 2012

S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb 26	27	28	29	Mar 1	2	3
				2:00pm 3:00pm CEDS (VEA)	11:30am 12:00pm Mtn Falls 1:00pm 2:00pm NW&EAB	
4	5	6	7	8	9	10
	11:30am 12:00pm A&T	9:00am 10:00am VEA Tom (VEA) - Rebecca Oscarson 2:00pm 2:30pm Jared Strait (Your Office) - Samantha Carris	9:30am 10:30am Dennis B 10:30am 11:00am Dr Waters (Clock) 3:00pm 3:30pm Bridge 6:00pm 7:30pm Rotary 7:00pm 7:30pm Public	7:00am 8:00am Tourism 9:00am 9:30am POOL 10:00am 11:00am Ad 10:00am 11:00am Bro 11:00am 12:00pm Ad 2:00pm 3:00pm CEDS-	8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela Webster 10:30am 11:30am D Shelton	
11	12	13	14	15	16	17
	2:00pm 6:00pm Town Board Audit Meetings	9:00am 9:30am Utility Meeting 11:00am 11:30am SSTI 7:00pm 11:00pm TB Meeting (County Complex)	8:00am 11:00am High School Career Day 1:00pm 4:00pm Open Meeting Law 6:00pm 7:30pm Rotary 6:00pm 6:30pm Regional Planning Co	11:30am 1:30pm Mtn Falls Shea Bradley 2:00pm 2:30pm CEDS	10:00am 12:00pm POOL/PACT 12:00pm 5:00pm Dr Reilly (Town Annex)	
18	19	20	21	22	23	24
	8:30am 10:00am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela Webster 12:30pm 1:30pm Mir Weaver RCMS	10:30am 11:30am Ms. Bulter 3:00pm 3:30pm Robin Hunt FAA	11:00am 11:30am Starting New Business Need help (Your Office) - Sama 2:00pm 3:00pm TSAC (High School) 6:00pm 7:30pm Rotary	10:00am 11:00am Ad Hoc Contour 11:00am 12:00pm Ad Hoc Mtg (Admin offic 11:30am 1:30pm Pot L 2:00pm 2:30pm CEDS 2:00pm 2:30pm Reilly-	12:00pm 1:00pm NOTO	
25	26	27	28	29	30	31
	10:15am 11:15am Dr. Appt (Las Vegas)	9:00am 9:30am Greco Hearing 10:00am 10:30am I Love Yogurt 2:00pm 3:00pm Capital Improvement 7:00pm 11:00pm TB M	12:00pm 1:30pm CCA 6:00pm 7:30pm Rotary	7:30am 6:30pm Town Board Retreat 2:00pm 2:30pm CEDS		

Feb 26 - Mar 3

Mar 4 - 10

Mar 11 - 17

Mar 18 - 24

Mar 25 - 31

April 2012

April 2012							May 2012						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	22	23	24	25	26	27	28
29	30						29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 1	2	3 9:00am 10:00am VEA Tom (VEA) - Rebecca Oscarson 1:30pm 2:00pm City Managers Conference Call (Call in number: 229-104	4 9:00am 10:30am Realtor Quarterly 6:00pm 7:30pm Rotary 7:00pm 7:30pm Public Lands	5 11:00am 12:00pm Ad Hoc Mtg (Admin office) - Pamela Webster	6 8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela Webster	7
8	9	10 9:00am 9:30am Utility Meeting 7:00pm 11:00pm TB Meeting (County Complex)	11 6:00pm 7:30pm Rotary 6:00pm 6:30pm Regional Planning Commission	12 7:00am 8:00am Tourism 10:00am 10:30am LOGMAN Conference Call (Call in number: (702) 229-1048) - Betsy Fretwell	13	14
15	16	17 9:30am 10:00am City Managers Conference Call (229-1048) - Betsy Fretwell	18 6:00pm 7:30pm Rotary	19 11:00am 12:00pm Ad Hoc Mtg (Admin office) - Pamela Webster	20 8:30am 9:30am Bi-Weekly Economic Development Update Mtg (Admin Office) - Pamela Webster	21
22	23 9:00am 10:00am HR Eval 10:00am 11:00am Public Safety Meeting (Nye Admin office) - Richard L. Osborne	24 7:00pm 11:00pm TB Meeting (County Complex)	25 6:00pm 7:30pm Rotary	26	27	28
29	30 5:00pm 6:00pm Nevada Outreach (NOTO)	May 1	2	3	4	5

Apr 1 - 7

Apr 8 - 14

Apr 15 - 21

Apr 22 - 28

Apr 29 - May 5

