

PAHRUMP TOWN BOARD AGENDA

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|---------------------|----------------------------|----------------------------|----------------------|-------------------------|
| Mike Darby Chair | Vicky Parker Vice-Chair | Carolene Endersby Clerk | Tom Waters Member | Harley Kulkin Member |
|---------------------|----------------------------|----------------------------|----------------------|-------------------------|

NOTICE TO MEMBERS OF THE AUDIENCE

The Pahrump Town Board meets the second and fourth Tuesday of each month at 7:00 PM in the Nye County Building, 2100 E. Walt Williams Drive. Agendas are available at the Town Office on the Thursday prior to each Board meeting and are posted on the Town website at www.pahrumpnv.org

| BOARD MEMBER | PHONE | EMAIL | TERM EXPIRES DECEMBER 31 |
|-------------------|----------|--|-----------------------------|
| Mike Darby | 764-0751 | mdarby@pahrumpnv.org | 2012 |
| Vicky Parker | 764-8809 | vparker@pahrumpnv.org | 2012 |
| Carolene Endersby | 764-8791 | cendersby@pahrumpnv.org | 2014 |
| Dr. Tom Waters | 764-0949 | twaters@pahrumpnv.org | 2014 |
| Harley Kulkin | 727-1525 | hkulkin@pahrumpnv.org | 2014 |

NOTE: Town Board agendas will be posted online at www.pahrumpnv.org.

There may be a quorum of Pahrump Advisory Board members present at Town Board meetings.

TOWN OF PAHRUMP MISSION STATEMENT

“Our mission is to balance our history as a rural community with our need to provide appropriate and sustainable services to our citizens and those who visit our community. We will do this by demonstrating honest, responsive leadership and partnering, when appropriate, to augment our resources.”

SPECIAL NOTE: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Pahrump Town Office in writing or call 775-727-5107, prior to the meeting. Assisted listening device is available at Town Board Meetings upon request with 24 hour advance notice.

"Audience members and speakers may not use provocative, rude, obnoxious, abusive, inflammatory, slanderous, or offensive comments. Any person who makes such remarks or otherwise disrupts the meeting with loud outbursts, shouting, threats or other disruptive behavior will be warned by the Chair that his or her behavior is unacceptable. If after receiving a warning, any person persists in disrupting the meeting, the Chair shall order that person to leave and may utilize law enforcement to enforce that order. These rules are specifically permitted under Nevada Open Meeting Law and do not violate anyone's constitutional rights."

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
November 08, 2011
AGENDA**

- 1. Call to Order, Moment of Silence, and Pledge of Allegiance.**
- 2. Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
- 3. Presentation** by Dr. Nancy Yu, Southwest Medical on the services they offer in Pahrump. (Non-Action Item)
- 4. Presentation** by Mr. Ken Shockley, Director of Veteran Services Nye & Esmeralda Co. Veterans Services on Veteran Services within the Town of Pahrump and other matters related to Veterans living in and around the Town of Pahrump. (Non-Action Item)
- 5. Announcements** (Non-Action Item)
- 6. Public Comment:** Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020(2)(c)(3). (Non-Action Item)
- 7. Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
- 8. Discussion** on Town of Pahrump Economic Development Report. (Non-Action Item)
- 9. Discussion and Possible Decision** to Approve Scope of Work for GC Wallace to provide for Engineering & Surveying Services for the Petrack Park Lighting Design (Field C) not to Exceed \$15,000 payable from Park Impact Fees. (For Possible Action)
- 10. Discussion and Possible Decision** to Select, Award, and Approve Funding for RFP#2011-04, New Roof for the Bob Ruud Community Center. (For Possible Action)
- 11. Discussion and Possible Decision** to Approve Funding for the Interior Restoration of the Bob Ruud Community Center. (For Possible Action)
- 12. Discussion and Possible Decision** to Approve Resolution #2011-10, A Resolution Supporting Completion of the Nuclear Regulatory Commission’s Review of the Yucca Mountain License Application. (For Possible Action)
- 13. Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. Action – Approval of Town Vouchers.
 - b. Action – Approval of Town Board Minutes for October 25, 2011.

- c. Action – Approval to Accept Mr. Nick Moore’s resignation from the Pahrump Parks & Recreation Advisory Board.

14. Future Meetings/Workshops: Date, Time and Location (Non-Action Item)

- a. January 2012 Workshop – Town Board & Advisory Boards
- b. Town Board Retreat – TBD

15. Staff’s Comments (Non-Action Item)

- a. Town Manager Report

16. Town Board Member’s Comments (Non-Action Item)

17. Adjournment

A quorum of Advisory Board members may be present at any Town Board meeting but they will not take any formal action.

Any member of the public, who wishes to speak during public comment or on an agenda item, at the appropriate time, will be limited to three (03) minutes. Items may be taken out of order. Items may be combined. Items may be pulled or removed from the agenda at any time.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations:

PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, FLOYD’S ACE HARDWARE, and CHAMBER OF COMMERCE

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

| | |
|---|---|
| DATE AGENDA ITEM SUBMITTED <u>10/21/2011</u> | DATE OF DESIRED BOARD MEETING <u>11/8/2011</u> |
|---|---|

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Presentation by Dr. Nancy Yu, Southwest Medical on the services they offer in the Town of Pahrump.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

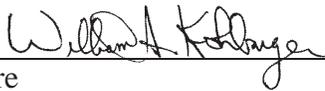
BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Dr. Nancy Yu, Southwest Medical

SPONSORED BY:

William A. Kohbarger, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext. 305
Telephone Number

AGENDA ITEM REQUEST

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| <u>DATE AGENDA ITEM SUBMITTED</u> 10/21/2011 | <u>DATE OF DESIRED BOARD MEETING</u> 11/8/2011 |
|---|---|

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Presentation by Mr. Ken Shockley, Director of Veteran Services Nye & Esmeralda Co. Veterans Services on Veteran Services within the Town of Pahrump and other matters related to Veterans living in and around the Town of Pahrump.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Mr. Ken Shockley, Director of VS

SPONSORED BY:

William A. Kohbarger, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext. 305
Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

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| DATE AGENDA ITEM SUBMITTED <u>10/24/2011</u> | DATE OF DESIRED BOARD MEETING <u>11/8/2011</u> |
|---|---|

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Announcements.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See Attached.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board, Citizens & Staff

SPONSORED BY:

| | |
|---|---|
| <u>Pahrump Town Board</u> Print Name | <u><i>Pahrump Town Board</i></u> Signature |
|---|---|

| | |
|--|--|
| <u>400 N. Hwy 160</u> Mailing Address | <u>(775) 727-5107 ext.</u> Telephone Number |
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Announcements

November 8, 2011

- The Youth Advisory Board will meet on November 9th at 2:30pm in the Town Annex.
- The Arena Advisory Board will meet on November 10th at 7pm in the Town Annex.
- Pahrump Boundary Line Advisory Board will meet on November 10th at 6:30pm in the Town Office Conference Room
- The Community Center Advisory Board is currently scheduled to meet on November 11th, Veteran's Day, at 7pm in the Town Annex.
- Parks and Recreation Advisory Board will meet on November 16th at 6:30pm in the Town Annex.
- Incorporation Advisory Board will meet on November 23rd at 6pm in the Town Annex.
- The Pahrump Tourism Board will meet on December 1st at 8am in the Town Annex.
- Public Lands Advisory Board will meet on December 7th at 7pm in the Town Annex.
- The Nuclear Waste and Environmental Advisory Board will meet on December 9th at 2pm in the Town Annex"
- The Breast Cancer Support Group will meet November 18th from 11:00am-12:30am at the Nathan Adelson Hospice.
- The 13th Annual Pahrump Powwow will take place from November 18th through the 20th at Petrack Park. For further information contact Paula Elefante at 209.3444.
- The Pahrump Valley Youth Activities will be holding a Bowl-a-Thon on November 19th from 3pm-6pm at the Pahrump Nugget.
- Nye Communities Coalition will be sponsoring the annual community Thanksgiving Dinner on November 24th from 1pm-3pm at the old Manse Elementary School. If you are able to volunteer please contact Linda DeMeo, Ron Fairbairn, or Monica King. If you are able to supply donations non-perishable foods may be taken to the Homestead Café.
- Pahrump Valley Youth Activities will be holding a Christmas Music in Valley on December 11th at the Pahrump Nugget with show times at 2:00pm and 6:00pm.
- The Social Security Administration will be in the Town Annex on November 29th at 9am.

THE 13th ANNUAL PAHRUMP POWWOW

In Honor and Memory of Joe Morris, USMC,
WW2 Navajo Code Talker



**Native American Crafts, Music
Food and Dancing
Daily Raffles & Sunday 50/50**

**Michael Reifel - MC
Richard Vigil - Head Gourd Dancer**

DRUMS

SOUTHERN SOUL

WHITE CLOUD

DANCE CONTESTS

ALL Dancers & Drums Welcome

www.travelnevada.com

Powwow Walk for Diabetes

Saturday, November 19

walk.powwow@ymail.com or 775-751-1529

Best Western Motel Ph. 866-713-9688

NOVEMBER 18, 19 & 20, 2011

Petrack Park

pahrumpowwow@yahoo.com or 775-209-3444

Pahrump Valley Youth Activities

BOWL-A-THON

**PAHRUMP
NUGGET**
HOTEL - CASINO

ALL AGES WELCOME!

November 19, 3 - 6 pm

Pahrump Valley



YOUTH ACTIVITIES

Pahrump Nugget Bowling Center

681 S. Hwy 160

Pahrump, NV 89048

775-751-6525



Single Players - \$15

6 player teams - \$60 per team

OR towards the kids

pledge a minimum of .10 cents per pin

(Includes shoes and 2-Games of bowling)

50/50 Raffle

and for the kids...

Prizes for getting the most pledgers

Prizes for raising the most money

For more information please contact

Rodney Camacho 775-513-6569

Tom Saitta 775-727-0102

or contact the Pahrump Nugget Bowling Center

Pick up sign up sheets at

Pahrump Nugget

Saitta Trudeau Chrysler Dodge and Jeep

Freedom of Praise Ministries

681 S. Hwy 160

1541 E. Wahkiakum Ave.

921 S. Highway 160, #401

All proceeds benefit the Pahrump Valley Youth Activities

Help Give Our Neighbors a Reason to be *thankful* this

Thanksgiving.

Support the
**NyE Communities Coalition Holiday Task Force
Annual Community Thanksgiving Dinner.**

November 24, 2011 ~ 1:00 - 3:00 pm
1020 E. Wilson Road, The Old Manse Elementary School.

Volunteer Needs

- Dining Room Set Up
- Decoration Crew
- Greeters
- Kitchen Help
- Servers
- Beverage Service
- Dessert Table
- Clean Up

Donations Needed

NON-PERISHABLE FOOD

items are being accepted at the
Homestead Café located at
2780 Homestead.

Suggested Non-perishable food items:
Yams, Stuffing, Cranberry Sauce,
Green Beans, Coffee, Sugar,
Artificial Sweeteners, Paper Cups,
Paper Plates, Napkins, To-Go Boxes,
Iced Tea mix, Lemonade.

MONETARY CONTRIBUTIONS

and local Grocery store Gift Cards
can be dropped off or mailed to:

NyE Communities Coalition
1020 E. Wilson Road
Pahrump, Nevada, 89048

Please make checks payable to
NyE Communities Coalition and note
"Thanksgiving Dinner" on the memo line.

If you know of any
home bound
individual who would
appreciate a
Thanksgiving dinner,
please give us a call.



To volunteer or donate your time, talent or resources contact:
Linda DeMeo 775-209-4683, Ron Fairbairn 775-751-1804
or Monica King 775-751-6171.

In celebration of this joyous season the
PAHRUMP VALLEY YOUTH ACTIVITIES
presents

A Christmas Musical

IN THE VALLEY

featuring the

Pahrump Valley
Children's Choir

AT THE

PAHRUMP
NUGGET
HOTEL • CASINO

2 Exciting Shows

SUNDAY, DECEMBER 11, 2011

2 PM & 6 PM

TICKETS:

Adults: \$5.00

Seniors/Students: \$2.00

also appearing...

Elisa LeeLee Arias

Tamara Lee Jones

Barbara Ferguson

Ronda Van Winkle

Pahrump Valley
Gospel Choir

Pahrump Valley
High School Choir

Mack Taggart

and special appearance by...

Ventriloquist
Linda Groover

accompanied by...

Pastor George Ferguson

AN EVENING OF CHRISTMAS FAVORITES
THE WHOLE FAMILY WILL ENJOY



All proceeds of this concert will benefit the Pahrump Valley Youth Activities, providing summer youth programs to the children of the Town of Pahrump.

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|----------------------------|-------------------------------|
| DATE AGENDA ITEM SUBMITTED | DATE OF DESIRED BOARD MEETING |
| 10/24/2011 | 11/08/11 |

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Public Comment

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board & Citizens

SPONSORED BY:

| | |
|---------------------------|----------------------------------|
| <u>Pahrump Town Board</u> | <u><i>Pahrump Town Board</i></u> |
| Print Name | Signature |

| | |
|-----------------------|-----------------------|
| <u>400 N. Hwy 160</u> | <u>(775) 727-5107</u> |
| Mailing Address | Telephone Number |

AGENDA ITEM REQUEST

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| 10/24/2011 | 11/8/2011 |

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Advisory Board Reports.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Town Board & Advisory Boards

SPONSORED BY:

| | |
|---------------------------|----------------------------------|
| <u>Pahrump Town Board</u> | <u><i>Pahrump Town Board</i></u> |
| Print Name | Signature |

| | |
|-----------------------|----------------------------|
| <u>400 N. Hwy 160</u> | <u>(775) 727-5107 ext.</u> |
| Mailing Address | Telephone Number |

AGENDA ITEM REQUEST

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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Discussion on Town of Pahrump Economic Development Report.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached ED Report

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Town Manager & Staff

SPONSORED BY:

| | |
|---|---|
| <u>Pahrump Town Board</u> Print Name | <u><i>Pahrump Town Board</i></u> Signature |
|---|---|

| | |
|--|--|
| <u>400 N. Hwy 160</u> Mailing Address | <u>(775) 727-5107 ext.</u> Telephone Number |
|--|--|

Economic Development Status Report for Pahrump Town Manager 2 Nov 11

Starting new report will add activity as it occurs.

| Company Code | Contact | Date | Type of Contact | Referral | Discussion Company Needs | Need Funds | Info Provided | ED Response Action | Follow-U | Status | % Success |
|-----------------|------------|-------------------------------------|-----------------------|--------------|---|------------|---|---|----------------------|--------|-----------|
| AMO10 CO0911 | PM | 10/11-12/20: 10/12/2011 | Phone Email Mtg | Business | Company interested in Pahrump for location for renewable energy Project | TBD PPP | Town Information Package | Follow up on 9 Nov 11 at County Regional Renewable Energy Workshop #7 | Contact 11/9/2011 | Active | 60 |
| HEL10 CO911 | CEO | 11/3/2011 11/3/2011 11/9/2011 | Email Phone Mtg | Business | Company interested Partnering with Pahrump Energy Project. Discussed candidates & sites Major Sponsor in upcoming Energy Conference | TBD | Meeting on Workshop | Follow up on 9 Nov 11 at Count Regional Renewable Energy Workshop #7 | Contact 11/9/2011 | Active | 70 |
| HKSVK 3P0711 | CEO | 10/25-31/20: 11/1/2011 | Phone Email | Business | Consultant for Foreign Gov & Business interested in Pahrump for location on manufacturing & green energy. Provides funding & products FTZ | No | Meetings & introduction have been set. | Set meeting with potential company to partner with | Contact 11/9/2011 | Active | 50 |
| MBW UNK0911 | Consul | 11/2/2011 11/2/2011 | Phone Email | NV Energy | Uncommitted requiring additional information on Pahrump | UNK | | No response from company plan to provide additional info | Contact Pending | Active | UNK |
| BPI10 CO0711 | COO | 10/31/2011 | Phone | NCED | Company still considering expansion Internal Evaluations, Transportation cost Concern | UNK | | No longer sense of urgency Seeking additional incentives currently nothing to offer | 11/7/2011 | Active | **UNK |
| WSR8 CO910 | CEO CEO | 10/25/2011 11/3/2011 | Mtg Phone | Business | Funding & Still need Incentives from Town or County. On locating Facility | Yes | Info for BP provided. MOU discussed with County & Potential options | Qualified Investor presented with terms during recent meeting. Awaiting BP completion | Contact 11/4/2011 | Active | **65 |

BP= Business Plan ** Mark in the % of success box indicates change in rating

CEO= Chief Operating Officer, COO= Chief Operations Officer

MOU= Memorandum of Understanding

Mtg= Meeting TBD = To Be Determined UNK= Unknown, Business= Economic Development Peer/Friend Personal Referral

PPP= Public Private Partnership

NCED= Nevada Commission Economic Development

Consul= Consultant

PM= Project Manager, CMO= Chief Marketing Officer

Economic Development Status Report for Pahrump Town Manager 2 Nov11

Starting new report will add activity as it occurs.

| Company Code | Contact | Date | Type of Contact | Referral | Discussion Company Needs | Need Funds | Info Provided | ED Response Action | Follow-U | Status | % Success |
|-------------------|---------|--------------------------|-----------------------|----------|---|------------|--|---|-----------------------------|-------------------|-----------|
| EE8CO 1109 | CEO | 10/28/2011 | Phone Email Mtg | Business | Company interested in Pahrump for new site Relocate facility for expansion | YES PPP | Motivation dropping lack of support for Pahrump site Business assistance needed | Have done everything possible. Need public financial assistance to relocate | Contact 11/28/2011 | Active Semi | **25 |
| NAPC 2P-0609 | CEO | 10/31/2011 10/26/2011 | Email Phone Mtg | Business | Getting closer to completing product adjustment Need site, discussed requirements Internal Challenges | YES | None required at this time | Referred business contacts to assist work needed to complete Business assistance helpful | Contact 11/7/2011 | Active | **25 |
| IPVEC 7CO-1210 | CEO | 10/14/2011 | Phone Email | Business | Contacted Town to update status of development | No | None at this time | None just maintaining relationship | Contact 11/22/2011 | Pending Active | 50 |
| WLR 8P 510 | CEO | 10/25/2011 | Phone Email | Town | Attempting to renew interest in Pahrump Had prior challenges in establishing operation here. Lack of defined local incentives | UNK PPP | Contacted with New potential Pahrump site Extended Incentives options | Emailed information, several phone follow ups. Requested face to face meeting. Out of Town | Contact Pending Still | Active | **UNK |
| FRI 10CO 708 | CEO | 10/26/2011 | Phone | Business | Company still considering establishing operation in Pahrump. Numerous arrangements & funding | UNK | None needed at this time | Maintaining Contact & Offer help Still pending | 11/14/2011 | Active | 50 |
| WD10CO 111 | Owner | 11/1/2011 10/26/2011 | Email meeting | Town | Re-valuated & decided to self funding for Town sit | Yes | Decide on Pahrump | Located site Nego terms | Contact 11/4/2011 | Active | 90 |
| AMX7CO 811 | CEO | 11/1/2011 11/3/2011 | Email Meeting | Business | Conducting Site Review Evaluation | YES | | Introduced to Potential Partner Conducting due diligence | Contact 11/3/2011 | Active | UNK |

NOTE: Joint County & Town Meeting on Advancing Economic Development Incentives to be held on 4 Nov 11.

** mark next to % of Success means change in rating

BP=Business Plan

CEO= Chief Operating Officer, COO= Chief Operations Officer

MOU= Memorandum of Understanding

Mtg= Meeting

TBD = To Be Determined

UNK= Unknown, Business= Economic Development Peer/Friend Personal Referral

PPP= Public Private Partnership

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Consul= Consultant

PM= Project Manager, CMO= Chief Marketing Officer

AGENDA ITEM REQUEST

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|---|---|

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Discussion and Possible Decision to Approve Scope of Work for GC Wallace to provide for Engineering & Surveying Services for the Petrack Park Lighting Design (Field C) not to Exceed \$15,000 payable from Park Impact Fees Fund.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached copy of Memo from the Town Manager and GC Wallace Scope of Work Petrack park Lighting Design Cost Analysis.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Mr. Kohbarger, Pahrump Town Manager

SPONSORED BY:

William A. Kohbarger, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107
Telephone Number



G. C. WALLACE, INC.
G. C. WALLACE OF CALIFORNIA, INC.
G. C. WALLACE HOLDINGS, INC.

Writer's Contact Information:

Derick D.J Yoro, PE, LEED AP
Vice President
702.804.2143
dyoro@gcwallace.com

070-11-051

October 21, 2011

Mr. William A. Kohbarger
Town Manager
Town of Pahrump
400 N. Highway 160
Pahrump, NV 89060

Re: Town of Pahrump – Petrack Park Lighting Design

Dear Mr. Kohbarger:

G. C. Wallace, Inc. (GCW) is pleased to provide this proposal for engineering and surveying services for:

The specific scope of work for this project is as follows:

1. Coordinate with the Town to establish the desired requirements for the upgrade. Provide electrical calculations and design work to bring new power to a designated location where new switchgear will be located to provide the power requirements for existing facilities and new lighting for the soccer field. GCW will provide design drawings including site plans, single lines, and details for permit submittal (limited to two review cycles / one revision) and construction. GCW will provide limited construction support to include providing clarification of design intent as needed and up to two site visits during construction and one site visit upon completion of the project. All design and support will be under the direct supervision of a Nevada registered Professional Engineer.

We propose to provide the services described above on a Salary Cost basis with an estimated budget of \$9,500.00.

2. Optional services:

Should the Town desire to implement the used lighting fixtures for lighting the soccer field, additional lighting/electrical contractor services will be required to upgrade the fixtures and aim each light for optimal performance on the desired field. GCW is available to coordinate (not perform) these additional services. This will include two site visits for verification of labor performed.

We propose to provide the optional services described in Item 2 above on a Salary Cost basis with an estimated budget of \$4,500.00.

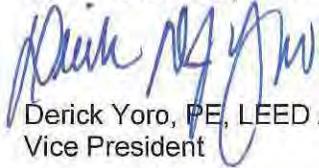
The fee for any Additional Services that may be requested by Client will either be negotiated and an addendum issued prior to commencement of said Additional Services or by mutual agreement, will be invoiced on a Salary Cost basis in accordance with the contract accepted by the Pahrump Town Board on July 14, 2009. Reimbursables will be a direct cost estimated to be **\$700.00** for

reproduction of drawings, postage, shipping charges, mileage and other out-of-pocket expenses. These items will be invoiced at our actual costs.

If this proposal meets with your approval and reflects your understanding of the scope of work requested of GCW, please indicate your acceptance by signing the Letter of Authorization (provided under separate cover) and return an executed copy to this office. Receipt of the signed Letter of Authorization will serve as notice to proceed.

We would be happy to discuss any questions or clarifications you may require regarding this proposal. We look forward to working with you on this project.

Cordially,
G. C. WALLACE, INC.



Derick Yoro, PE, LEED AP
Vice President

c: Josh Johnson, GCW

EXHIBIT A
LETTER OF AUTHORIZATION

BETWEEN

PAHRUMP TOWN BOARD
(Hereinafter "CLIENT")
400 N. Hwy 160
Pahrump, NV 89060

AND

G. C. WALLACE, INC.
(Hereinafter "GCW")
6655 South Cimarron Road
Las Vegas, Nevada 89113

This Letter of Authorization, made and entered into on this 21st day of October, 2011, by and between CLIENT ("CLIENT"), and G. C. Wallace, Inc., a Nevada corporation ("GCW"), adds to, modifies or otherwise amends that certain Agreement for Professional Services between CLIENT and GCW, approved by the Town Board on July 14, 2009 (the "Agreement"), with regard to the Services, fees, basis of payment, schedule for performance, provision for additional services, or other such matters set forth below:

CLIENT Project Number or Description:
GCW Proposal, Project Number or Description: 072-11-051

As prepared and submitted by Derick Yoro, PE, LEED AP

Except as specifically amended by this Letter of Authorization, all the terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Letter of Authorization to be executed on the date and year first written above.

PAHRUMP TOWN BOARD

G. C. WALLACE, INC.,

a Nevada corporation

By: _____

By: _____

Printed Name: _____

Printed Name: Derick Yoro, PE, LEED AP

Title: _____

Title: Vice President

Date: _____

Date: October 21, 2011

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

| | |
|---|---|
| <u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2011 | <u>DATE OF DESIRED BOARD MEETING</u> 11/8/2011 |
|---|---|

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Discussion and Possible Decision to Select, Award and Approve Funding for RFP# 2011-04, New roof for the Bob Ruud Community Center.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached copy of a Memo from the Town Manager and Buildings & Ground Manager

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Mr. Kohbarger, Pahrump Town Manager

SPONSORED BY:

William A. Kohbarger, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext. 305
Telephone Number

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 11-08-11

TO: Town Board

FROM: William A. Kohbarger, Pahrump Town Manager
Matt Luis, Buildings & Grounds Manager

DATE: 11/08/11

RE: Select, award and approve funding for RFP#2011-04: New Roof for the Bob Ruud Community Center.

1.) Background

Over a year ago, the Bob Ruud Community Center experienced interior damage and mold contamination when the roof developed leaks after a heavy rain storm. The water breached roof areas over the A&B rooms and foyer areas and caused mold and water damage to the interior of the community center. The new roof is the first step in the re-opening of the Bob Ruud Community Center.

A Request for Proposal was issued, and the Town received three (03) bids to replace the roof. Two of the three bids submitted met the requirements as established in the RFP. After review and consideration of the two qualifying bids:

1. Antony Roofing \$34,000
2. Commercial Roofers, Inc \$52,661

Staff recommends the selection and award of RFP# 2011-04 to Anthony Roofing in the amount of \$34,000. (See attached bid)

NOTE: One bid did not follow the proper procedure, therefore it was disqualified. All bids can be reviewed at the Town Office.

2.) Fiscal Impact

There are sufficient funds available in the remaining Nye County Supplemental Grant, insurance claim settlement, and Town Capital Fund for this project.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town Board *move to select, award and approve funding for RFP # 2011-04 to Anthony Roofing & Waterproofing in the amount thirty-four thousand dollars and no cents (\$34,000) to re-roof the Bob Ruud Community Center per the bid specifications.*

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 11-08-11

If you have any additional questions, we would be happy to answer them.

Attachment – Summary Chart of Proposed Costs

| | A | B | C |
|----|--|---------------|---------------|
| 1 | PROJECTED PROJECT COSTS | | |
| | Description | Amount | |
| 2 | Replace Roof | 34,000 | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | Estimated Project Costs | | 34,000 |
| 16 | FUNDING SOURCES | | |
| | Description | Amount | |
| 17 | | | |
| 18 | Supplemental Grant - Available Balance | | |
| 19 | Insurance Claim | | |
| 20 | Town of Pahrump Town Capital Fund | | |
| 21 | Total Funding Sources | | 34,000 |

TOWN OF PAHRUMP
BID RESULT

BID # 2011-04

Description: Re-Roof Community Center

Bidder Name: Anthony Roofing & Waterproofing
Contact Name: Anthony Jr.
Address: 390 W. Basin
Pahrump, NV 89060
Phone: 751-0837
E-mail: www.anthonyroofing-waterproofing.com

BID PRICE: \$ 34,000.00

Signature of Bidder _____ Date _____

FOR OFFICIAL USE ONLY

Did bid submission meet Specifications? Yes No
If Exceptions were listed, was overall product/project satisfactory? Yes No

Town Board Meeting Date: 11/08/11

SUCCESSFUL BIDDER? Yes No

Attest: William H. Kibben

ANTHONY ROOFING & WATERPROOFING

3190 W. BASIN AVE. PAHRUMP, NV. 89060-2838

PH. (775) 751-0837 * (877) 207-3388

MONETARY LIMIT \$200,000 * LIC. # 70415

www.anthonyroofing-waterproofing.com

PROPOSAL

DATE: October 31st 2011

SUBMITTED TO:

Town of Pahrump
400 N. Hwy 160
Pahrump, NV. 89060
Ph. 775-764-0436
Fax 775-751-4669

JOB ADDRESS:

Bid #2011-04
Bob Ruud Community Ctn.
150 No. Hwy 160
Pahrump, NV. 89060

We hereby submit specifications and estimates for:

ROOFING PROJECT AS FOLLOWS:

(4) Four Ply, Class A, Built-up-Roof over wood deck **Upper Roof** (approx. 4500 sq. ft.)
Tear-off and haul away existing (5) roofs 7000 sq ft. To include Asbestos Mastic and Silver Paint. Nail on one layer #25 fiberglass base sheet with cap nails. Install new metal edging as needed. Solid mop (2) two layers #11 fiberglass ply sheets with hot asphalt. Finish to be a #75 fiberglass white cap sheet embedded in asphalt. Lift A/C units and roof under to above specs.

* There will be an extra charge for any plywood needing replaced @ \$40.00 per sheet.

* **Lower Roof** 2500 sq. ft. to be a base sheet, (2) ply's , and Gravel @ 400 lbs. per sq. embedded in a flood coat of asphalt (too flat for mineral cap sheet, less than 1/4" in 12")

WARRANTY: Complete work shall be covered by a five (5) year warranty ensuring against leaks including the cost of labor and material. Roof life expectancy 20 years.

PRICE: \$34,000.00 **TERMS:** Total due upon completion of roofing.

This proposal, upon acceptance and signature, shall become a binding contract.

ACCEPTED BY _____ **DATE** ____ / ____ 2011



Anthony Roofing & Waterproofing

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 11-08-11

TO: Town Board

FROM: William A. Kohbarger, Pahrump Town Manager
Matt Luis, Buildings & Grounds Manager

DATE: 11-08-2011

RE: Approve Funding for the Restoration of the Bob Ruud
Community Center.

1.) Background

After completion of the re-roofing of the Bob Ruud Community Center additional tasks will be required to restore the facility for public use.

These estimated costs are outlined on the attached chart, and include remediation of Rooms A & B & Foyer; environmental testing and restoration of interior walls, including drywall and painting and energy system upgrade.

2.) Fiscal Impact

There are sufficient funds available in the remaining insurance claim settlement and Town Capital Fund for this project.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town Board *move to approve funding for the Restoration of the Bob Ruud Community Center project in an amount not to exceed \$52,000 from proposed funding sources as outlined in this memo.*

If you have any additional questions, we would be happy to answer them.

Attachment – Summary Chart of Proposed Costs

MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 11-08-11

| 1 | A | B | C |
|----|--|---------------|---------------|
| | PROJECTED PROJECT COSTS | | |
| | Description | Amount | |
| 2 | Modifications for Energy System Upgrades & Gutter system | 15,000 | |
| 3 | Remediation of Rooms A & B & Foyer Areas | 14,000 | |
| 4 | Environmental Testing of Building | 10,000 | |
| 5 | Dry Wall Replacement | 5,000 | |
| 6 | Repainting of Interior | 5,000 | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | Contingency | 3,000 | |
| 15 | Estimated Project Costs | | 52,000 |

| 16 | FUNDING SOURCES | | |
|----|--|--|--|
| | Description | | |
| 17 | Estimated Pool Pact Insurance Settlement | | |
| 18 | Town of Pahrump Town Capital Fund | | |

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
10/26/2011 11/8/2011

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Discussion Possible Decision to Approve Resolution 2011-10, a Resolution Supporting Completion of the Nuclear Regulatory Commission's Review of the Yucca Mountain License Application

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

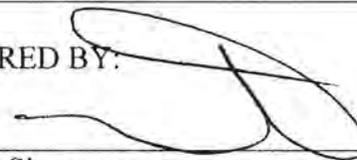
BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: _____

SPONSORED BY:

Dr. Tom Waters; NW&EAB Liason

Print Name



Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107 ext.

Telephone Number

**PAHRUMP NUCLEAR WASTE &
ENVIRONMENTAL ADVISORY BOARD MEETING MINUTES**
FRIDAY October 07, 2011, 2:00 P.M.

Meeting Location: Town Annex Bldg. located at Bldg., 270 North Highway 160

1) Call to Order and Pledge of Allegiance.

Meeting was called to order at 2:09 pm. Board Members Present: John Pawlak, Levi Kryder, Dale Griffith, Cheryl Beeman
Guests: Michael Voegele

2) Discussion and possible decision regarding moving the order of or deleting an agenda item(s). (Action)
No action taken

3) Correspondence and Announcements and Board Member Reports.
None

4)) Discussion, direction and possible decision regarding:

a) Acceptance of Board Members Resignations:

The members accepted with regret the resignations of George Sausman, Damon Shea and Heather Gang. Motion by C. Beeman, seconded by D. Griffith, vote 4-0 motion passed

b) Recommendation to Approve New Members to forward to Town Board for Final Approval.

J. Pawlak suggested we accept Michael Smith of Pahrum Valley Disposal as a new member recommended by Damon Shea, C. Beeman asked about getting him to submit an application to the Town. Motion to accept made by D. Griffith, seconded by L. Kryder, vote 4-0 motion passed.

5) Discussion, direction and possible decision regarding possible recommendation and possible decision on the removal of members who have unexcused absences in accordance with the Bylaws (Section III Membership – F., G., & H):

- a) F. It is the responsibility of an Advisory Board member to attend all meetings or notify the Chairperson or Vice-Chairperson when he or she will be absent.
- b) G. Unexcused absences by an Advisory Board member for three consecutive meetings or four out of six meetings shall be grounds for removal of said member.
- c) H. Recommendation for removal of an Advisory Board member shall be submitted in writing to the Town Board, after a majority of the Advisory Board members vote in favor of said removal. Final disposition of removal from the Advisory Board shall be at the discretion of the Town Board.

Members discussed that we are in conformance with the Bylaws, that all members have notified the Chair or Vice-Chair as to their attendance at meetings, however the Chair or Vice Chairs have not been communicating such information to the group. We will strive to send meeting reminders out to folks and inform the entire group as to whether or not a quorum has been achieved. Otherwise no action taken on this item.

6) Discussion, direction and possible decision regarding Results of the Contour Enterprises October 3rd, Presentation to the Town of Pahrum.

The Town Board meeting was cancelled and moved to October 11, 2011 at 7:15 pm. No action taken on this item.

7) Discussion, direction and possible decision regarding possible changes to the Pahrump Nuclear Waste & Environment Advisory Board's Mission Statement.

It was decided to forego the Mission Statement and remove it from the Agendas in favor of the Purpose Section II A and B as outlined within the Bylaws. Motion by D. Griffith, seconded by L. Kryder, vote 4-0 motion passed.

8) Discussion regarding Environmental issues.

a) Discussion and possible decision on development of a Resolution in Support of YMP and Forwarding such Resolution to the Pahrump Town Advisory Board.

The group reviewed several resolutions that had been drafted on behalf of Nye County regarding YMP editing one with advice from M. Voegele for presentation to the Town Board at a future date. C. Beeman will make the revisions and distribute it for review prior to our next meeting. Motion to proceed by D. Griffith, seconded by C. Beeman, vote 4-0 motion passed.

b) Discussion and possible decision on Assisting the Parks and Recreation Advisory Board on a Proposal for a New Park.

J. Pawlak indicated that members of the Parks and Rec. AB had requested assistance from our Board. C. Beeman asked if a site plan has been drafted for review? J. Pawlak indicated that he would invite members of the Parks and Rec. AB to attend our next meeting to present. No other action taken.

An additional item under this topic was brought up to the Board by M. Voegele regarding the Sitewide EIS for the N2S2 which the comment period has been extended to Dec. 2nd, 2011

9) Discussion regarding Nuclear Issues.

M. Voegele presented the information and the website www.nv.doe.gov. That folks may want to review and provide comments.

Also presented was information regarding the Open House for the Pahrump Museum taking place on Oct. 29th from 9 – 4. This is the 20th anniversary of the founding of the museum and there will be a ribbon cutting for the Yucca Mountain exhibits.

10) Discussion, direction and possible decision regarding Future Meetings/Workshops: Date, Time and Location. (Action)

Motion by C. Beeman for November 4th, 2011 @ 2:00 pm, seconded by D. Griffith, vote 4-0 motion passed.

11) Public Comment. Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020 (2)(C)(3).

There was none.

12) Adjournment.

Motion to adjourn by L. Kryder made at 3:17, seconded by D. Griffith, motion passed: 4-0

RESOLUTION #2011-10
PAHRUMP TOWN BOARD

A RESOLUTION OF THE PAHRUMP TOWN BOARD SUPPORTING
COMPLETION OF THE NUCLEAR REGULATORY COMMISSION'S
REVIEW OF THE YUCCA MOUNTAIN LICENSE APPLICATION

WHEREAS, the Nuclear Waste Policy Act (“NWPA”) of 1982, as amended, (“Act”) selected Yucca Mountain, located in Nye County as the only site to be characterized as the nation’s first high-level radioactive waste repository; and

WHEREAS, Congress in July 2002, in accordance with provisions of the Act, as amended, overrode Nevada’s notice of disapproval; and

WHEREAS, Yucca Mountain was designed to be the site for development of a permanent repository for United States spent nuclear fuel and defense high level radioactive waste; and

WHEREAS, the U. S. Department of Energy (“USDOE”), in accordance with the Act, submitted a License Application (“LA”) to the Nuclear Regulatory Commission (“NRC”); and

WHEREAS, that LA, in accordance with NRC regulations, was accepted for review by the NRC; and

WHEREAS, the USDOE has since requested withdrawal of its submission of the LA “with prejudice”; and;

WHEREAS, the request for withdrawal has been denied by the Atomic Safety and Licensing Board (ASLB) and challenged in Federal Court; and

WHEREAS, the Commissioners of the NRC voted and reached a tie vote and therefore were not able to overturn the decision of the ASLB that the USDOE does not have the legal authority to withdraw the Yucca Mountain license application; and

WHEREAS, the nation needs to move forward on the established NWPA strategy that provides for the permanent storage of spent nuclear fuel and high level radioactive waste; and

WHEREAS, the Pahrump Town Board (“Board”) recognizes that further delays in the development of a permanent geologic repository will result in significant public expenditures and potentially jeopardize the future expansion of nuclear power production and energy independence; and

WHEREAS, the Board is convinced that until such time as the NRC completes its review of the LA, the Town of Pahrump, Nye County, the State of Nevada and the nation will be denied a scientific and technical determination of the potential of the Yucca Mountain repository to be built and operated safely and successfully.

RESOLUTION #2011-10
PAHRUMP TOWN BOARD

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Yucca Mountain licensing proceedings should be restarted and the NRC should complete a thorough and detailed review of the License Application; and
2. If upon completion of the license application review by the NRC staff and the licensing proceeding before the ASLB, the conclusion is that the Yucca Mountain repository can be constructed and operated safely, the Town Board of Pahrump supports such construction and operation.

Motion proposed by Town Board Member:

Motion seconded by Town Board Member:

Vote: Ayes: Nays: Absent:

Approved on the _____ day of _____, 2011.

Mike Darby, Chairman
Pahrump Town Board

Carolene Endersby, Clerk
Pahrump Town Board

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

| | |
|---|---|
| <u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2011 | <u>DATE OF DESIRED BOARD MEETING</u> 11/8/2011 |
|---|---|

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Approval to accept Town Board minutes for October 25, 2011.

Consent Agenda Item 13b.
If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached copy of the above listed minutes.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

| | |
|--|---|
| <u>Pahrump Town Board</u> Print Name | <u><i>Pahrump Town Board</i></u> Signature |
| <u>400 N. Hwy 160</u> Mailing Address | <u>(775) 727-5107</u> Telephone Number |

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
October 25, 2011
MINUTES**

PRESENT:

Town Board:

Mike Darby
Vicky Parker
Dr. Tom Waters
Harley Kulkin

Staff:

Bill Kohbarger, Town Manager
Seaton Curran, Attorney
Scott Lewis, Chief
Matt Luis, Buildings & Grounds Manager
Al Balloqui, Community Business and Development Services Manager
Samantha Carns, Executive Assistant

ABSENT:

Town Board:

Carolene Endersby

1. Call to Order, Moment of Silence, and Pledge of Allegiance.

Mr. Darby called the meeting to order.

Dr. Waters led in the moment of silence and Pledge of Allegiance.

2. Discussion and Possible Decision regarding Moving the Order of or Deleting an Agenda Item(s).

Vicky Parker asked to move the consent agenda to item 2.5.

A consensus was reached among the Board and the item was moved.

2.5 Discussion and Possible Decision Consent agenda items:

- a. Action – Approval of Town Vouchers.*
- b. Action – Approval of Town Board Minutes for October 11, 2011.*
- c. Action – Approval to Accept Mr. Mike Hrubetz to the Public Lands Advisory Board.*

Mr. Darby stated the Board would comment before a motion was made on general items however discussion could happen after a motion on items such as consent agenda or those considered as general housekeeping.

Mrs. Parker motioned to approve.

Dr. Waters seconded.

Motion carried, 4-0.

Mr. Kohbarger announced Mrs. Endersby had submitted her statement of being unable to attend the meeting over thirty (30) days prior resulting in an excused absence.

3. Presentation by Mr. Mark Spencer, BLM Field Manager Pahrump Field Office on projects within the Town of Pahrump and other matters related to Pahrump.

Mark Spencer, BLM field manager for the Pahrump field office, introduced himself and Frederick Marcell, lead reality specialist in the field office.

He continued to discuss BLM updates and plans, with the aid of a PowerPoint presentation. In doing this he also discussed a resource management plan, Last Chance Park, renewable energy, activities, and field office associate contact information as they pertained to Pahrump and the local area.

Each Town Board member thanked Mr. Spencer for his presentation and help on Last Chance Park.

4. Announcements

Dr. Waters read the announcements and also announced the Veterans Dedication Sign on Hwy 160 would be celebrated with a ceremony at the location.

He informed all a memorial services would be held for Mr. Bob Baker who had passed over the weekend at the VFW the following Saturday at 11am.

Mr. Darby announced the Desert Squares square dancing club met every Thursday at 6pm at the United Methodist Church and were looking for interested people to join the club no matter their experience.

Phil Huff invited all to the museum for a ribbon cutting and dedication ceremony October 29th and November 6th. He said a full day of activities would take place from 9:00am-4:00pm.

James Gregory gave more information concerning the Prostate Cancer Support Group, stating October would be their last meeting for the year with meetings resuming in January. He spoke of guest speakers would be attending upcoming meetings. He said the group was a nonprofit organization with the goal of aiding and informing people who could or who had family who could develop prostate cancer.

Jeffery Rathgen of the Pahrump Nugget announced there would be a safe night for Halloween on October 31st at the Nugget from 5pm to 9pm in the events center. He invited all to join in the event for a safe Halloween experience.

Paula Elefante announced the Powwow had a business license and thanked the Board for recognizing Bob Baker and announcing his memorial as he had been such a cherished asset to the community.

5. Public Comment

Public comment was heard.

6. Advisory Board Reports from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards.

Mr. Kulkin said the Boundary Line Advisory Board had spoken with officials who said there would be an item on the next election ballot concerning the boundary line. He said the information he had been given was looking at either making Nye County Smaller or to create a new county.

Dr. Waters said the Nuclear Waste Board was having a special meeting and would discuss it at the following Town Board meeting.

Bob Adams, Chairman of the PLAB, thanked BLM staff for their presentation and close cooperation to achieve positive results. He said the PLAB was working on a trail project in the Wheeler pass area as well as the Bell Vista shooting range. He added they were looking to get more people involved in helping lay out a design which could work.

7. Discussion on Town of Pahrump Economic Development Report.

Dr. Waters said he liked the format and had no questions. He thanked Mr. Balloqui and Mr. Kohbarger for choosing the report format which had been submitted by Mr.

8. Discussion and Possible Decision to Select and Award RFP #2011-01, Video Production Services and approve funding payable from Tourism Room Tax Fund.

Kelly Buffi, Chair of the PTCC introduced herself and PTCC member and selection committee member, James Horton.

She reminded the Board and citizens the promotional video was very important to the Town in marketing as it would be used in a multitude of ways. She spoke of what was desired in the video in order to pull tourists in.

She said videos would be shown of the top four (4) companies.

Mr. Horton asked all to keep in mind a demo video exists to show what an organization is capable of and not necessarily intended to be a draft of the proposed project.

Mrs. Buffi and Mr. Horton proceeded play each of the top four (4) bid proposals.

Mrs. Buffi detailed how the videos had been judged by the viewing committee.

Dr. Waters said he felt he came to a similar conclusion as the viewing panel adding in the bids from Joshua Tree Productions and KPVM did not meet the bid requirements.

He said he wanted local businesses to have a leg up however they needed to be in the same category as the first or even second place bid.

He thanked the PTCC for their information, presentation, and cooperation saying he agreed the proposal from M Creative was the best choice.

Mr. Kulkin thanked the PTCC for all of the information and said the Goal M Creative had stated in their proposal stood out as it matched their video as they presented it. He said the video had the viewer captivated and wanting to see more helping him feel it was the best choice.

Mrs. Parker said she had been shown a video at the Nevada League of Cities which included beautiful photos however she found it boring and not captivating at all. She continued by saying, of the four (4) bids, M Creative did the best job of keeping her entranced. She said she had very limited experience in the area of media however the viewing committee which rated the videos had a combined eighty (80) years of media experience.

Mr. Darby said he had learned at the Nevada League of Cities the most advantageous form of promoting a community could be someone with a camera phone posting a video on YouTube.

Mrs. Parker motioned to award RFP #2011-01 to M Create Group and approve funding payable from Tourism Room Tax Fund.

Dr. Waters seconded.

Public comment was heard with two (2) speaking for the motion, nineteen (19) speaking against it, and five (5) speaking neither for nor against.

Mr. Kulkin requested further Board comment which was agreed upon by the rest of the Board.

Mrs. Parker addressed a comment by saying the RFP was written by members of the PTCC, not an out of town entity as someone had suggested. She reiterated the committee's eighty (80) years of combined experience, saying she had confidence in their abilities.

Mr. Kulkin said the RFP did not have a qualification of location and that he was interested in the long term investment of the most tourists visiting Pahrump. He mentioned M Creative had a tremendous amount of rewards and presented the best quality video. He said each submission had an equal opportunity to submit an amazing video.

Mr. Kulkin said they needed to look at future revenues and he felt the PTCC had done this.

Dr. Waters said he hoped citizens could look at the facts rather than pure emotion. Although he wanted to keep the video local and KPVM had done a well on their bid, the rules of the RFP were clear to all. He said in looking at all four videos, he made a decision without personal feelings on the best product which, in his opinion, was M Creative. He added he wanted and preferred local however the choice came down to who presented the best product.

Mr. Darby said he believed the intent of the production was to sell Pahrump and felt any of the videos could achieve that goal well. He said he could not support the item as he felt it would be most beneficial for the community to provide leeway for locals.

Motion carried, 3-1, with Mr. Darby voting nay.

9. Discussion and Possible Decision Regarding the future of the Fall Festival (Fair & Festival).

Mr. Kulkin spoke of previous controversy concerning the Fall Festival and people who were not happy with the various problems which had occurred.

He said he believed one action the Board could do was to take control of the festival and form an ADHA committee under the Town Manager in order to organize on the Fall Festival.

Mrs. Parker said staff did not want the festival back as it had been taken a tremendous amount of staff time.

Dr. Waters agreed and proposed the Board consider contract with a private entity to do the Fall Festival in order to keep it a private entity affair.

Mr. Kohbarger said the Board could direct staff to go to an RFP as the item was written in a way they could do anything.

Mr. Kulkin motioned for staff to go out for an RFP for someone to run the Fall Festival. Dr. Waters seconded.

Mrs. Parker said it was her understanding the Town had no control over the event as it had been given to a private entity.

Mr. Kohbarger stated staff along with legal would do some research on the item. He proceeded to give information concerning fees the Town incurred via staff contributions toward the Festival in 2011 for a total of approximately \$5,400 donated. He said he wanted the Board to know how much the Town was still involved in an event which they no longer ran.

Mrs. Parker asked the motion be withdrawn in lue of legal research.

Mr. Kulkin said vendors reserved their spaces about a year in advance therefore the issue needed to be taken care of as soon as possible. He also mentioned PAVED was not given a written agreement or contract when they received the permission to take over the festival.

Dr. Waters asked Mr. Kulkin to amend his motion to state if staff found it was legal to proceed.

Mr. Kulkin amended his motion to have the addition of “if staff finds it legal to proceed”.

Dr. Waters seconded.

Mrs. Parker said she still wanted a legal opinion before she could vote on the topic.

Mr. Kohbarger requested the motion state staff could charge for fees and services used for the festival.

Mr. Darby stated Mr. Sullivan, Finance Director, had asked the item be tabled for financial reasons as he had not been able to attend the meeting.

Mr. Kulkin said he could amend his motion to state fees would be liable to any entity which took over the festival.

Mrs. Parker said she had an issue with the fact the Board was limiting themselves to only one option when there could be a number of options therefore she did not feel comfortable proceeding.

Mr. Kulkin withdrew his motion.

Mrs. Parker motioned to table.

Dr. Waters seconded.

Motion carried, 4-0.

10. Discussion and Possible Decision to Direct Staff to Initiate the Process of Amending the Business License Ordinance(s), Including but Not Limited to Drafting and Publishing the Title and a Summary of the Proposed Ordinance.

Mr. Kohbarger stated the item was the beginning of the process and gave information concerning the process which ended with the publication in December for an effective date of January 2012.

Dr. Waters asked for the public works office to be able to review the information prior to implementation.

Mr. Kohbarger stated the item was only to direct staff to move forward with making changes to the ordinance and had nothing to do with the process of doing so.

Mrs. Parker motioned to direct staff to initiate the process of amending the business license ordinance including but not limited to drafting and publishing the title and summary of the proposed ordinance.

Mr. Kulkin seconded.

Public comment was heard with two (2) speaking neither for nor against the motion.

Motion carried, 4-0.

11. Discussion and Possible Decision to Direct Staff to Initiate the Process of Amending the Room Tax Ordinance(s), Including but Not Limited to Drafting and Publishing the Title and a Summary of the Proposed Ordinance.

Mr. Kohbarger stated the item was to move forward with initiating the process just as the previous item. He gave four possible options which could be looked into as amendments however he reminded the Board there were other possibilities which could come to light after the process was initiated which the Board would then choose from and critique.

Mr. Kulkin said he didn't like the thought of raising any taxes and said he wanted the public to know the process would be initiated because the County had recently taken action to move forward with the airport. He said upon looking at the options and viable answer could be to raise the room tax to 1% or even ½%.

Mr. Darby said decisions would not be made at present time as it was simply an item to initiate the process.

Mrs. Parker motioned to direct staff to initiate the process of amending the room tax ordinance(s), including but not limited to drafting and publishing the title and a summary of the proposed ordinance.

Mr. Kulkin seconded.

Public comment was heard with six (6) speaking against the item.

Motion carried, 3-1, with Mr. Darby voting nay.

12. Discussion and Possible Decision Consent agenda items:

d. Action – Approval of Town Vouchers.

e. Action – Approval of Town Board Minutes for October 11, 2011.

*f. Action – Approval to Accept Mr. Mike Hrubetz to the Public Lands Advisory Board.
(heard as item 2.5)*

13. Future Meetings/Workshops: Date, Time and Location

a. January 2012 Workshop – Town Board & Advisory Boards

Dr. Waters asked Mr. Kohbarger to add a TBD time for a Town Board retreat.

14. Staff's Comments

a. Town Manager Report

Mr. Kohbarger asked if there were any questions on the report.

Dr. Waters said he thought the RFP was out for the Bob Ruud Community Center roof despite information in the report stating it was still to come. He also expressed concern there were no projected completion dates on the goals.

Mr. Kohbarger confirmed the RFP was out however at the time of the report's completion it had not been.

He also said completion dates should be attached to goals within the following month.

Mr. Darby said he was concerned about the graffiti removal goal as he felt the Town should be much more proactive in contacting property owners in order to get things cleared up.

Mr. Kohbarger said contacting the Sherriff's office was the first step in the process and in the next department head meeting he would be speaking with Mr. Luis and Chief Lewis to look out for graffiti while about Town.

Mr. Kohbarger addressed a public comment which had been made during the night stating the Town did not receive \$800,000 from CCA but rather the County received those funds. He said of that \$800,000, the Town was given approximately \$85,000. He also said the requirement for something to go out to bid was \$25,000.

15. Town Board Member's Comments

Dr. Waters addressed some comments that they would raise room taxes, stating the motion was merely to begin the process of amending the ordinance.

Mr. Kulkin said one percent (1%) of a room tax upgrade would not drive away tourists.

He said he looked at (10:09pm).

He said he knew KPVM existed because the Town gave them a tv frequency they possessed.

Mrs. Parker said she thought the Town should seriously consider an economic development video to entice businesses to locate to Pahrump.

16. Adjournment

Mr. Darby adjourned the meeting at 10:12pm.

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

| | |
|---|---|
| <u>DATE AGENDA ITEM SUBMITTED</u> 10/27/2011 | <u>DATE OF DESIRED BOARD MEETING</u> 11/8/2011 |
|---|---|

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Approval to accept the resignation of Mr. Nick Moore from the Pahrump Park and Recreation Advisory Board (PP&RAB).

Consent Agenda Item

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached the respective resignation email.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board/PP&RAB

SPONSORED BY:

| | |
|---|---|
| <u>Pahrump Town Board</u> Print Name | <u><i>Pahrump Town Board</i></u> Signature |
|---|---|

| | |
|--|--|
| <u>400 N. Hwy 160</u> Mailing Address | <u>(775) 727-5107 ext.</u> Telephone Number |
|--|--|

Samantha Carns

From: Nick Moore [nick_aceplace@hotmail.com]
Sent: Thursday, October 27, 2011 2:23 PM
To: scars@pahrupnv.org
Subject: FW: PARB

Hello

I regreatably have to submit my resignation from the Park and Recreation Advisory Board. I truly wish I could stay on, but with new personal and business obligations I have to sacrifice a few existing ones. I thank eveyone for the opportunity to try and help and move forward our great young community in the Parks and Rec field, and I wish the existing board the best. Thank you again for the opportunity to serve.

Nick Moore
775-209-6936

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

| | |
|---|---|
| <u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2011 | <u>DATE OF DESIRED BOARD MEETING</u> 11/8/2011 |
|---|---|

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Future Meetings/Workshops: Date, Time and Location

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
Janaury 2012 - Workshop with Town Board and Advisory Boards.
Town Board Retreat - TBD

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

| | |
|--|---|
| <u>Pahrump Town Board</u> Print Name | <u>Pahrump Town Board</u> Signature |
| <u>400 N. Hwy 160</u> Mailing Address | <u>(775) 727-5107</u> Telephone Number |

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

| | |
|---|---|
| <u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2011 | <u>DATE OF DESIRED BOARD MEETING</u> 11/8/2011 |
|---|---|

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Staff's Comments

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached Town Manager Report.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Staff

SPONSORED BY:

| | |
|---|---|
| <u>Pahrump Town Board</u> Print Name | <u><i>Pahrump Town Board</i></u> Signature |
|---|---|

| | |
|--|---|
| <u>400 N. Hwy 160</u> Mailing Address | <u>(775) 727-5107</u> Telephone Number |
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Town Manager Report

11/08/11

1. **Bob Ruud Community Center (BRCC)**
 - a. RFP #2011-04, New Roof for the BRCC is on this Town Board agenda as well as an item to approve the funding to complete the mitigation and restoration of the BRCC after the new roof is completed.

2. **PTO 32: Amendment to the Room Tax Ordinance**
 - a. See attached amendment to PTO 32. The attached amendment shows the Town Manager's recommendation of reallocating 2% from the Fairgrounds Room Tax fund to create an Airport Room Tax fund.
 - b. Also attached is a chart that shows four (4) possible options in creating an Airport Room Tax fund
 - i. Option #1 shows a 2% allocation from the Fairgrounds RTF
 - ii. Option #2 shows a 1% allocation from the Fairgrounds RTF and a half of one percent from both the Parks and Arena RTF.
 - iii. Option #3 shows a 1% allocation from the Fairgrounds RTF and 1% allocation from the Economic Development RTF.
 - iv. Option #4 shows a 15 increase in the overall Room Tax rate from 9% to 10% plus a half of one percent from both the Tourism and Fairgrounds RTF.

3. **PTO 35: Red-line Amendment to the Business License Ordinance**
 - a. See attached two red-line versions of PTO 35. The first red-line copy is the Town Attorney's rendition of the second red-line amendment as submitted by the Town Manager. The Town Attorney reviewed and incorporated the Town Manager's rewrite into the proper legal terminology, while responding to the Town Manager's comments that were placed throughout the re-write. If the Town Board has questions and/or changes to PTO 35, please contact the Town Manager with those questions/changes as soon as possible.
 - b. Workshops: The Town Manager is going to hold several workshops for the business community between the November 08th Town Board meeting and the December 13th Town Board meeting to share with them the proposed changes.

4. **Pool**
 - a. Gothic Landscaping and the Town are still waiting for Universal Concrete to provide an action plan to repair the cracks in the new decking. GC Wallace has contacted Gothic on several occasions requesting the action plan.

5. **BLM Projects**
 - a. The Town Manager is working on a report (G&O #28) that will detail the status of all Town of Pahrump/BLM projects. The Town Manager is awaiting questions/timelines from the BLM before submitting the report to the Town Board.

6. **Airport**
 - a. Staff is working on an amendment to PTO 32 to create a revenue stream for the construction and operation of the Airport. See Town Manager report item #2 above.

7. **Fire Department**
 - a. An investigator from the Occupational Safety & Health Administration (OSHA) was in Town again investigating more complaints filed by a former employee. Chief Lewis is cooperating fully with the OSHA investigator. The Town is very confident that all reported violations will be unfounded.

8. **2011-2012 Goals & Objectives**
 - a. See attached Worksheet.

9. **Department Head Reports:**
 - a. Fire-Rescue Service (October 2011)

10. **Town of Pahrump Newsletters**
 - a. September 2011
 - b. October 2011

11. **Town Manager Calendars:**
 - a. November 2011
 - b. December 2011

AMENDMENT TO PAHRUMP TOWN ORDINANCE NO. 32

ORDINANCE TO AMEND THE IMPOSITION OF THE ROOM TAX AND OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, the Town of Pahrump desires to allocate room tax monies for the operation of an airport; and

WHEREAS, Pahrump Town Ordinance No. 32 concerns the imposition of room taxes within the Town of Pahrump.

NOW, THEREFORE, the Town Board of the unincorporated Town of Pahrump, Nye County, Nevada, does hereby ordain as follows:

Section 1. Amendment

Pahrump Town Ordinance No. 32 is hereby amended by repealing Section 32.110(c) through (f) and replacing said section with the following:

- (c) One percent (1%) shall be designated for the economic development of the Town; and
- (d) One percent (1%) shall be designated for the Fairgrounds; and
- (e) One-half of one percent ($\frac{1}{2}$ of 1%) shall be designated for the Pahrump Parks and Recreation Board; and
- (f) One-half of one percent ($\frac{1}{2}$ of 1%) shall be designated for the Pahrump Arena Board; and
- (g) Three percent (3%) shall be designated for the Town to promote tourism; and
- (h) Two percent (2%) shall be designated for the Airport.

Section 2. Severability

If any section, sentence, clause, or phrase of this Ordinance is held invalid or unconstitutional by any court of competent jurisdiction, it shall in no way affect the validity of any remaining portions of this Ordinance.

Section 3. Effective Date

This Ordinance shall be in full force and effect from and after its passage, adoption, and second publication in a newspaper printed and published within the Town of Pahrump, County of Nye, State of Nevada.

| Room Tax Funds | Option #1 | Option #2 | Option #3 | Option #4 |
|----------------------|-----------|-----------|-----------|-----------|
| Airport | 2% | 2% | 2% | 2% |
| Tourism | 3% | 3% | 3% | 2.5% |
| Fairgrounds | 1% | 2% | 2% | 2.5% |
| Parks | ½ % | 0% | ½ % | ½ % |
| Arena | ½ % | 0% | ½ % | ½ % |
| Economic Development | 1% | 1% | 0% | 1% |
| State | 1% | 1% | 1% | 1% |
| Total | 9% | 9% | 9% | 10% |

NOTE: Option #4 is an increase in the Room Tax from 9% to 10%.

Options #1, #2, and #3 are reallocations.

PAHRUMP TOWN ORDINANCE NO. 35

AN AMENDMENT TO ORDINANCE NO. 35 OF THE UNINCORPORATED TOWN OF PAHRUMP, TO REVISE AND RESTATE THE TOWN'S ~~REGULATIONS CONCERNING THE PURPOSE, SCOPE, DEFINITIONS, LICENSING OF BUSINESSES, INCLUDING BUT NOT LIMITED TO:~~ LICENSE REQUIRED; STATE LICENSE REQUIRED; QUALIFICATIONS OF APPLICANTS; LICENSE APPLICATION AND PROCEDURE; EXCEPTIONS; LICENSE TERM; NONPROFIT PERMITS; APPLICABLE BUSINESSES; ~~AND REPEALING REPEAL OF~~ PAHRUMP TOWN ORDINANCE NO. 31, AND OTHER MATTERS PROPERLY RELATING THERETO.

~~WHEREAS, current regulations regarding business license management within the Town of Pahrump must be updated to reflect, among other things, additional definitions; and~~

~~WHEREAS, the Town Board of the unincorporated Town of Pahrump is desirous of regulating, licensing, controlling and keeping accurate statistics on businesses in the unincorporated Town of Pahrump; and~~

~~WHEREAS, the Town Board of the unincorporated Town of Pahrump is desirous of insuring that citizens and customers will not be subject to illegal or unethical business practices; and~~

~~WHEREAS, the Town Board of the unincorporated Town of Pahrump realizes that the licensing of businesses will contribute to the health, safety and welfare of the citizens and consumers of Pahrump; and~~

~~WHEREAS, to accomplish this it is appropriate to replace current regulations regarding the licensing of businesses within the Town of Pahrump in their entirety with updated regulations.~~

~~NOW, THEREFORE, the Town of Pahrump, Nevada does ordain:~~

~~35.000 Declaration of Town Policy:~~

~~It is declared to be the policy of this town to regulate the management of Business License in a manner that is consistent with the Nevada Revised Statutes:~~

~~NOW, THEREFORE, the Town Board of the unincorporated Town of Pahrump, Nye County, Nevada, does hereby ordain as follows:~~

**BUSINESS LICENSES
PAHRUMP TOWN ORDINANCE NO. 35**

SECTION:

1 |

35.000 Declaration of Town Policy

- 35.010 Purpose of Ordinance
- 35.020 Short Title
- 35.030 Scope
- 35.040 Definitions
- 35.050 License Required
- 35.060 License Officer, Powers and Duties; Investigation of Applicants
- 35.070 State License Required
- 35.080 Qualifications of Applicants
- 35.090 License Application and Procedure
- 35.100 Exemptions
- 35.110 License Restrictions
- 35.120 License Posting
- 35.130 Conducting Business at Location Other than Licensed
- 35.140 Change of Location
- 35.150 Change of Ownership
- 35.160 One Act Constitutes Doing Business
- 35.170 Separate License for Branch Establishments
- 35.180 Separate License for Different Business Names Located in Same Building
- 35.190 License Term
- 35.200 License Renewal
- 35.210 Nonprofit Permits
- 35.220 ~~Solicitors~~Solicitors, Peddlers, and Temporary Merchants
- 35.230 Enforcement
- 35.240 Appeal
- 35.250 Penalties
- 35.260 Applicable Businesses
- 35.280 Existing Businesses
- 35.290 Constitutionality
- 35.300 Repeal of Conflicting Ordinances
- 35.310 Severability
- 35.320 Effective Date

35.000 DECLARATION OF TOWN POLICY: It is declared to be the policy of the Town of Pahrump to regulate the operation of businesses in a manner that is consistent with the Nevada Revised Statutes.

35.010 **PURPOSE OF ORDINANCE:** The business license provisions as set forth herein have been established to license and regulate all lawful trades, callings, industries, occupations, professions and businesses, as more fully set forth in ~~Section 35.270~~NEV. REV. STAT. 269.170, conducted within the unincorporated limits of the Town and to protect the health, safety and general welfare of the public.

35.020 SHORT TITLE: This ordinance shall be known and may be cited as PAHRUMP, NEVADA, BUSINESS LICENSE ORDINANCE.

35.030 SCOPE: It shall be unlawful for any person, either directly or indirectly, to engage in or carry on any business, trade, profession or calling, ~~as more fully set forth in Section 35.270,~~ within the limits of the Town without first applying for and obtaining a license or permit as hereinafter set forth.

35.040- DEFINITIONS: For the purposes of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein, unless the context clearly indicates a different meaning:

- APPLICANT: A person who has applied for a Town business license.
- BUSINESS Vocations, occupations, performance of services wherein a charge is made or compensation accepted, as set forth in Section 35.270 ~~hereof~~ 260 herein, professions and enterprises carried on or conducted for profit or benefit within the Town, specifically excluding, however, employees of another with wages and or commissions as the sole compensation.
- LICENSE OR PERMIT: Permission granted by the licensing authority to engage in the business or activity for which the license or permit is granted.
- LICENSE FEE OR PERMIT FEE: Money required by Town ordinances or resolutions to be paid to obtain, renew, or maintain a license or permit.
- LICENSE OFFICER: The Town Manager or ~~designee of the Town of Pahrump~~ Manager's designee.
- NONRESIDENT: Places of business located outside of Town ~~limits~~.
- RESIDENT: Places of business located within the Town ~~limits~~.
- PEDDLER/MERCHANT: Any person or vendor who performs any of the acts defined as peddling, soliciting or as a temporary merchant.
- PEDDLE OR SOLICIT: Means selling, offering for sale or soliciting orders for goods or services upon the streets, sidewalks or alleys of the Town, or by going from dwelling to dwelling or place to place whether by foot or by other means of transportation.

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PERSON: Natural persons, partnerships, joint ventures, societies, associations, clubs, trustees, trusts or corporations; or any officers, agents, employees, factors or any kind of personal representatives of any thereof, in any capacity, acting either for himself or for any other person, under either personal appointment or pursuant to law.

PREMISES: Lands, structures, places and any personal property which is either affixed to or is otherwise used in connection with any such business conducted on such premises.

PRINCIPAL: (A) Any person who is an officer, director, trustee, personal representative or general partner or who has an ownership interest in, or voting control of, the business equal to or greater than ten percent (10%) of the entire ownership or voting control of such business. If the ownership interest or voting control is held by a person other than an individual, then each representative or general partner of such person is principle.

(b) Any person who is or will be directly engaged in the administration or supervision of the business; and

(c) Any other person if, in the License Officer's opinion, exercises, or is capable of exercising, significant influence over the business.

TEMPORARY MERCHANT: Any person who engages in the temporary business of selling, offering for sale or soliciting orders for goods or services from a permanent or fixed location. A business shall be deemed temporary if its fixed location is for a period of thirty one days or less.

TRADE: The performance of a person's means of livelihood for pay without being under the supervision of a person who holds a valid license within the Town for such occupation.

TRADESMAN: A person residing in the Town, who for his livelihood, operates a business that does not require commercial office space and travels to the job site to perform the service or contract.

TOWN: The unincorporated Town of Pahrump, County of Nye, State of Nevada.

LICENSEE: A person who has been granted a license or permit.

35.050 LICENSE REQUIRED:

- (A) It is unlawful for any person to commence, carry on, engage in, or continue in the Town any business, ~~as set forth in Section 35.270 hereof,~~ without holding a valid, unexpired license issued pursuant to this Ordinance. Each day or portion thereof in which a violation is committed, continued or permitted constitutes a separate offense.
- (B) A business license shall only be issued if the applicant has a fixed place of business from which the business will actually be conducted.
- (C) A license may be issued for a tradesman using an existing business address. A tradesman may use his residential address for conduction business or for advertising purposes and may use the address and phone number of the existing business or for advertising purposes and may use the address and phone number of the existing business or a post office box. An answering service, cellular phone, or pager number may be used for advertising.

35.060 LICENSE OFFICER, POWERS AND DUTIES; INVESTIGATION OF APPLICANTS:

The License Officer shall be responsible for the collection of all license fees and shall issue licenses in the name of the Town to all persons qualified under the provision of this ordinance.

The License Officer shall:

- (A) Make Rules. Promulgate and enforce all reasonable rules and regulations necessary to the operation and enforcement of this Ordinance.
- (B) Adopt Forms. Adopt all forms and prescribe the information to be given therein as to character and other relevant matters for all necessary papers.
- (C) Require Affidavits. Require applicants to submit all affidavits and oaths necessary to the administration of this Ordinance.
- (A) Investigate. Investigate and determine the eligibility of any applicant for a license as prescribed herein and the compliance by the applicant with all Town regulations.
- (B) Give Notice. Notify any applicant of the acceptance or rejection of his application and shall, upon his refusal of any license or permit, at the applicant's request, state in writing the reasons thereof and deliver them to the applicant.

35.070- STATE LICENSE REQUIRED:

- (A) No license to conduct any business which is regulated and licensed under any provision of the Nevada Revised Statutes shall be issued unless the required State license has been obtained therefore.
- (B) No license to engage in business as a seller of tangible personal property may be granted unless the applicant for the license presents written evidence that:

- 1) The department of taxation has issue or will issue a permit for this activity, and this evidence clearly identifies the business by name; or
- 2) Another regulatory agency of the state has issued or will issue a license required for this activity.

35.080- QUALIFICATIONS OF APPLICANTS: The general standards below prescribe the qualifications to be considered and applied by the License Officer to every applicant for a license:

- (A) License History. The license history of the applicant in this or another state. Whether a prior license has been revoked or suspended, the reasons therefore, and the demeanor of the applicant subsequent to such action.
- (B) Federal Personal History. Such other facts relevant to the general personal history of the applicant as shall be found necessary to a fair determination of the eligibility of the applicant for a license.
- (C) No Obligation to the Town. The applicant shall not be in default under the provisions of this Ordinance or indebted or obligated in any manner to the Town except for current utilities.

35.090- LICENSE APPLICATION AND PROCEDURE: Every person required to procure a license under the provision of this Chapter shall submit an application to the License Officer as follows:

- (A) Form. A written statement upon forms provided by the License Officer, to include an affidavit to be sworn to by the applicant, before a notary public of this State or the License Officer.
- (B) Contents. This disclosure of all information required by this Chapter and any other information which the License Officer determines to be necessary to the fair administration of this Chapter, including but not limited to:
 - 1) If a special permit or license from a Federal, State, or County agency is required for the business, proof that such permit or license has been obtained. An application cannot be accepted without the aforementioned documents.
- (C) After compliance with the provisions of subsections 35.090(A) and (B) a license, if approved, can be issued.

(D) This section is to satisfy efforts by a person providing a current copy of their business license issued by the State of Nevada and a description of their Town location

~~(D)~~

35.100 EXCEPTIONS:

The following are not subject to this Ordinance:

- (A) A governmental entity.

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(B) A nonprofit religious, charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C. § 501(c).

(C) A person who operates a business from his or her home and whose net earnings from that business are not more than 66 2/3 percent of the average annual wage, as computed for the preceding calendar year pursuant to chapter 612 of NEV. REV. STAT. and rounded to the nearest hundred dollars.

(D) A natural person whose sole business is the rental of four or fewer dwelling units to others.

(E) A business organized pursuant to chapters 82 or 84 of NEV. REV. STAT.

Upon demand by the Town Manager or designee, all persons and entities operating within the Town as an excepted person or entity pursuant to this section must evidence their qualifications for exempt status by competent documentation

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~~(E) 35.100- EXCEPTIONS:~~

~~A person under the age of eighteen (18) years and a Town resident for thirty (30) days performing any service or offering any product on a casual basis and not as a full-time occupation, such as sale and/or delivery of newspapers, magazines and greeting cards shall not be deemed to be in business or soliciting business.~~

~~Federal, State or County agencies including the Town shall be exempt from provision of this Chapter.~~

~~A person performing any service or offering any product on a casual basis and not as a full-time occupation which business in total gross income and whose estimate of gross income for the next calendar year is less than \$6,000.00.~~

~~The following are not subject to this Ordinance:~~

~~-A governmental entity.~~

~~-A nonprofit religious, charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C. § 501(c).~~

~~-A person who operates a business from his or her home and whose net earnings from that business are not more than 66 2/3 percent of the average annual wage, as computed for the preceding calendar year pursuant to chapter 612 of NEV. REV. STAT. and rounded to the nearest hundred dollars.~~

~~-A natural person whose sole business is the rental of four or fewer dwelling units to others.~~

~~-A business organized pursuant to chapters 82 or 84 of NEV. REV. STAT.~~

~~35.110- LICENSE RESTRICTIONS: No license shall be issued if:~~

~~(A) The conduct of any business or performance of any act in connection thereto would involve a violation of any Ordinance of the Town ~~and/or County.~~~~

~~(B) An unsatisfactory report is received from the Nye County Health ~~Dept. Department~~ in connection with the care and handling of food and the preventing of nuisances and the spread of disease, for the protection of health.~~

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(C) The conduct of any business or performance of any act would involve a violation of any statute of the State of Nevada or other licensing authority, including the County ~~or the Town of Nye.~~

35.120- LICENSE POSTING:

- (A) It shall be the duty of a person conducting a licensed business in the Town to keep his license posted at all times in a prominent place on the premises used for such business. Failure to post the license may be grounds for revocation of the license.
- (B) In the event a license is revoked or terminated prior to its expiration date, it shall be removed from display and may be picked up by the License Officer or designee.

35.130- CONDUCTING BUSINESS AT A LOCATION OTHER THAN LICENSED: In the event that a licensee shall conduct his business at a location other than the place for which the license was issued or shall fail to conduct his business at the place for which the license was issued, the License Officer shall revoke such license forthwith, and a license shall not be issued subsequently to such licensee until a revised application, along with payment of assessed penalty fees, is received.

35.140- CHANGE OF LOCATION: The location of any licensed resident business or occupation, or of any permitted act, may be changed, including a resident home business; provided that ten (10) days written submission of a revised application, together with any required fees. Failure to comply with this Section will result in the assessment of a penalty fee.

35.150- CHANGE OF OWNERSHIP: No license may be assigned or transferred to any person other than those named therein to carry on the business. In the event that the ownership of the business changes, a new application must be submitted by the new owner. Any prepaid license fee by the prior owner will be retained by the Town. Failure to comply with this Section will result in the closing of the business and a penalty assessed.

35.160- ONE ACT CONSTITUTES DOING BUSINESS: For the purposes of this Ordinance, a person shall be deemed to be in business or engaging in a profit enterprise, and thus subject to the requirements of this Ordinance, if that person does one act consisting of:

- (A) Selling any goods or service, excluding a private sale between individuals of real and/or personal property which private sale is unique, exclusive and singular in nature, such as the sale of a private residence or a “garage sale” at a private residence and which sale cannot be construed as a continuous sale of goods or services to the general public at large.
- (B) Soliciting business or offering goods or services for sale or hire.
- (C) Acquiring or using any vehicle or any premises in the Town for business purposes.
- (D) Advertising by sign, exhibit, publication, displaying on a motor vehicle or business card indicating that such person is engaged in a business, trade or profession.

35.170 SEPARATE LICENSE FOR BRANCH ESTABLISHMENTS: A license shall be obtained for each branch or location staffed with at least one full-time employee as if each such branch or location is a separate business, provided that warehouses, storage yards and distributing plants used in connection with and incidental to a licensed business shall not be deemed to be separate places of business or branches, but the addresses of such warehouses, storage yards and distributing plants must be included on the business license application.

~~35.170- SEPARATE LICENSE FOR BRANCH ESTABLISHMENTS: A license shall be obtained in the manner prescribed herein for each branch establishment or location of the business engaged in, as if each such branch establishment or location is a separate business; provided, that warehouses, storage yards and distributing plants used in connection with and incidental to a licensed business shall not be deemed to be separate places of business or branch establishments, but the addresses of such warehouses, storage yards and distributing plants must be included on the business license application. (Employee requirements Employee Requirements)~~

35.180- SEPARATE LICENSE FOR DIFFERENT BUSINESS NAMES LOCATED IN THE SAME BUILDING: If more than one business is conducted in the same building, with different business names, the license fee shall be assessed separately for each business at such location.

35.190- LICENSE TERM: All licenses issued pursuant to the provisions of this Ordinance shall be subject to payment of the required fees and shall be for the period specified. All licenses issued pursuant to the provisions of this Ordinance shall be subject to payment of the required licensing fees and shall be renewed each year, ~~by on or before~~ the anniversary of the start date of each individual license issued.

35.200- LICENSE RENEWAL:

- (A) The License Officer shall mail a notice of renewal to all licensees not later than thirty (30) days prior to the expiration of such license.
- (B) License fees shall be paid on or before the anniversary date of each ~~individual~~ license issued. Failure to make such payment ~~timely and the continuation of doing business~~ shall be grounds for revocation of ~~one's~~ license, in addition to ~~the other~~ penalties ~~as provided in subsection 35.220(E) below~~ identified herein.
- (C) Failure to mail a renewal notice by the Town or the failure of the licensee, for any reason, to receive the notice shall not serve as an excuse or justification for the licensee to fail to obtain a license or renewal thereof, nor shall it constitute a defense in any civil or criminal action for operation of a business without a license or refusal to pay the penalties as provided in this Ordinance.
- (D) If a business license is cancelled due to failure to make payment of required fees and an application for a new license is made within the prescribed license period, the applicant shall pay the required fee plus ~~the any~~ penalties ~~provide in subsection 35.220(E) below~~ as

provided herein ~~or by resolution~~ or by resolution before the requested license may be issued.

(D)

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~~35.210~~ NONPROFIT PERMITS:

- ~~(A) Nonprofit permits may be issued to any person or organization operating pursuant to IRS Publication 557 designation.~~
- ~~(B) An applicant for a nonprofit permit shall submit an application to the License Officer along with the appropriate IRS designation certificate(s) and shall furnish such additional information and affidavits as the License Officer shall reasonably require.~~
- ~~(C) Should the License Officer determine that the applicant cannot submit the proper IRS designation certificate then the regular license fee shall be applicable.~~

~~35.220~~ Solicitors, peddlers, and temporary merchants:

~~35.220~~ SOLICITORS, PEDDLERS, AND TEMPORARY MERCHANTS:

- (A) Any solicitor, peddler, or temporary merchant of merchandise to engage in or transact business within the Town ~~of Pahrump~~ for the sale of any goods, wares, or merchandise, or for the purpose of selling the same without first having obtained a ~~permit from the Town Manager~~ business license as provided herein.

~~35.230~~ ENFORCEMENT:

- (A) Notice to Comply. When an inspection report indicates a violation of this Ordinance or of any law or ordinance, the License Officer shall issue to the affected person a notice to comply.
 - 1) The notice issued in compliance with this Ordinance, shall be in writing and shall apprise the person affected of his specific violations. In the absence of the person affected or his agent or employee, copy of such notice shall be affixed to some structure on the same premises. Depositing such notice in the United States mail shall constitute service thereof.
- (B) Compliance Required.
 - 1) The notice shall require compliance within seven (7) calendar days of service on the affected person.
 - 2) If the affected person was found to be operating a business without the proper license, the notice will so state that the business is to cease operations immediately and remain closed until such time that a proper license has been obtained.

~~35.240~~ APPEAL:

- (A) An applicant who has been denied a license, or whose license has been suspended or revoked, may appeal such denial, suspension or revocation to the Town Board. The Town Clerk will place the appeal on the next available Town Board agenda. The decision of the Town Board will be final.
- (B) The Town reserves any and all civil remedies and rights available to it, including the right to seek an injunction or restraining order for the prevention of any threatened violation and for the recovery of any damages suffered.

35.250- PENALTIES: Any person violating the provisions of this Ordinance shall be guilty of a misdemeanor; and, upon conviction thereof, shall be punished as the Nevada Revised Statutes allow for a misdemeanor crime. Whenever in this Ordinance any act is prohibited, or is made or declared to be unlawful, or an offense or a misdemeanor, or whenever in such Ordinance the doing of any act is required, or the failure to do any act is made or declared to be unlawful, or an offense or misdemeanor, the doing of any such prohibited act, or the failure to do any such required act, shall constitute a violation of this Ordinance. Every day of violation of this Ordinance constitutes a separate offense.

35.260 APPLICABLE BUSINESSES. This ordinance shall be applicable to ~~the following businesses:~~

- ~~(A) Artisans, artists, assayers, auctioneers, bakers, banks and bankers, barbers, boilermakers, cellars and places where soft drinks are kept or sold, clothes cleaners, foundries, laundries, lumberyards, manufacturers of soap, soda, borax or glue, markets, newspaper publishers, pawnbrokers, funeral directors and wood and coal dealers.~~
- ~~(B) Boot makers, cobblers, dressmakers, milliners, shoemakers, tailors.~~
- ~~(C) Boardinghouses, hotels, lodging houses, restaurants and refreshment saloons.~~
- ~~(D) Barrooms, gaming, manufacturers of liquors and other beverages, saloons.~~
- ~~(E) Billiard tables, bowling alleys, caravans, circuses, concerts and other exhibitions, dance houses, melodeons, menageries, shooting galleries, skating rinks, theaters.~~
- ~~(F) Corrals, hay yards, livery and sale stables, wagon yards.~~
- ~~(G) Electric light companies, illuminating gas companies, power companies, telegraph companies, telephone companies, water companies.~~
- ~~(H) Carts, drays, express companies, freight companies, job wagons, omnibuses and stages.~~
- ~~(I) Brokers, commission merchants, factors, general agents, mercantile agents, merchants and traders, stockbrokers.~~
- ~~(J) Drummers, hawkers, peddlers, solicitors.~~
- ~~(K) Insurance agents, brokers, analysts, adjusters and managing general agents within the limitations and under the conditions prescribed in NRS 680B3020.~~

~~All professions, trades or business within businesses that the Town not specified in Section 35.260 (A) above, has the power to license according to NEV. REV. STAT. 269.170, as amended.~~

35.270 EXISTING BUSINESSES: All businesses currently existing and operating within the unincorporated Town of Pahrump shall comply with the provisions of this Ordinance prior to the first day of July of the year of the passage of this Ordinance.

35.280 CONSTITUTIONALITY: If any section, clause, or phrase of this ordinance shall be declared unconstitutional by a court of competent jurisdiction, the remaining provisions of this ordinance shall continue in full force and effect.

35.290 REPEAL OF CONFLICTING ORDINANCES: All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance hereby adopted are hereby repealed.

35.300 SEVERABILITY: Every Section of this ordinance, and every part of each section hereof is hereby declared to be independent of each other and parts of sections, and the holding of any section or any part thereof to be voided or ineffective for any case, shall not be deemed to affect, nor shall it affect, any other section or part of section in this ordinance contained.

35.310 EFFECTIVE DATE: This ordinance shall be in full force and effect from and after its passage, adoption and second publication in ~~the Pahrump Valley Times, a newspaper printed and published within the County of Nye, State of Nevada~~ publication having general circulation within the Town.

BILL NO. 94-11

PAHRUMP TOWN ORDINANCE NO. 35

~~SUMMARY: PAHRUMP, NEVADA BUSINESS LICENSE ORDINANCE; INCLUDING ALL MATTERS PROPERLY RELATING THERETO.~~

TITLE:

AN AMENDMENT TO ORDINANCE NO. 35 OF THE UNINCORPORATED TOWN OF PAHRUMP, TO REVISE AND RESTATE THE TOWN'S REGULATIONS CONCERNING THE AN ORDINANCE PROVIDING FOR THE PURPOSE, SHORT TITLE, SCOPE, DEFINITIONS, LICENSE REQUIRED, LINCENSE OFFICER, POWERS AND DUTIES; INVESTIGATION OF APPLICANTS; STATE LICENSE REQUIRED; QUALIFICATIONS OF APPLICANTS; LICENSE APPLICATION AND PROCEDURE; EXCEPTIONS; LICENSE RESTRICTIONS, LICENSE POSTING; CONDUCTING BUSINESS AT LOCATION OTHER THAN LICENSED; CHANGE OF LOCATION; CHANGE OF OWNERSHIP; ONE ACT CONSTITUES DOING BUSINESS; SEPARARTE LICENSE FOR BRANCH ESTABLISHMENTS; SEPARATE LICENSE FOR DIFFERENT BUSINESS NAMES LOCATED IN SAME BUILDING; LICENSE TERM; LICENSE FEES; LICENSE RENEWAL; NONPROFIT PERMITS; ENFORCEMENT; APPEAL; PENALTIES; APPLICABLE BUSINESSES; AND REPEALING PAHRUMP TOWN ORDINANCE NO. 31 ORDINANCE DOES NOT SUPERCEDED PTO NO 31; EXISTING BUSINESSES; CONSTITUTIONALITY; REPEAL OF CONFLICTING ORDINANCES; SEGERABILITY; EFFECTIVE DATE; AND OTHER MATTERS PROPERLY RELATING THERETO.

~~WHEREAS, the Town Board of the unincorporated Town of Pahrump is desirous of regulating, licensing, controlling and keeping accurate statistics on businesses in the unincorporated Town of Pahrump, and~~

~~WHEREAS, the Town Board of the unincorporated Town of Pahrump is desirous of insuring that citizens and customers will not be subject to illegal or unethical business practices; and~~

~~WHEREAS, the Town Board of the unincorporated Town of Pahrump realizes that the licensing of businesses will contribute to the health, safety and welfare of the citizens and consumers of Pahrump;~~

WHEREAS, current regulations regarding business license management within the Town of Pahrump must be updated to reflect, among other things, additional definitions; and

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WHEREAS, to accomplish this it is appropriate to replace current regulations in their entirety with updated regulations.

NOW, THEREFORE, the Town of Pahrump, Nevada does ordain:

35.000 Declaration of Town Policy.

It is declared to be the policy of this town to regulate the management of Business License in a manner that is consistent with the Nevada Revised Statutes:

NOW, THEREFORE, the Town Board of the unincorporated Town of Pahrump, Nye County, Nevada, does hereby ordain as follows:

**BUSINESS LICENSES
PAHRUMP TOWN ORDINANCE NO. 35**

SECTION:

- 35.010 Purpose of Ordinance
- 35.020 Short Title
- 35.030 Scope
- 35.040 Definitions
- 35.050 License Required
- 35.060 License Officer, Powers and Duties; Investigation of Applicants
- 35.070 State License Required
- 35.080 Qualifications of Applicants
- 35.090 License Application and Procedure
- 35.100 Exemptions
- 35.110 License Restrictions
- 35.120 License Posting
- 35.130 Conducting Business at Location Other than Licensed
- 35.140 Change of Location
- 35.150 Change of Ownership
- 35.160 One Act Constitutes Doing Business
- 35.170 Separate License for Branch Establishments
- 35.180 Separate License for Different Business Names Located in Same Building
- 35.190 License Term
- ~~35.200 License Fees~~
- 35.200 License Renewal
- 35.210 Nonprofit Permits
- ~~35.220 Solicitors, Peddlers, and Temporary Merchants~~
- 35.230 Enforcement
- 35.240 Appeal

- 35.250 Penalties
- 35.260 Applicable Businesses
- ~~35.270 Ordinance Does Not Supersede PTO No. 31~~
- 35.280 Existing Businesses
- 35.290 Constitutionality
- 35.300 Repeal of Conflicting Ordinances
- 35.310 Severability
- 35.320 Effective Date

35.010 **PURPOSE OF ORDINANCE:** The business license provisions as set forth herein have been established to license and regulate all lawful trades, callings, industries, occupations, professions and businesses, as more fully set forth in Section 35.270, conducted within the unincorporated limits of the Town and to protect the health, safety and general welfare of the public.

Comment [B1]: This not make sense. 35.270 states "Ordinance Does Not Supersede PTO NO 31. I think this is typo.

35.020 **SHORT TITLE:** This ordinance shall be known and may be cited as PAHRUMP, NEVADA, BUSINESS LICENSE ORDINANCE.

35.030 **SCOPE:** It shall be unlawful for any person, either directly or indirectly, to engage in or carry on any business, trade, profession or calling, as more fully set forth in Section 35.270, within the limits of the Town without first applying for and obtaining a license or permit as hereinafter set forth.

Comment [B2]: Again this does not make sense. See Comment B1.

35.040 **DEFINITIONS:** For the purposes of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein, unless the context clearly indicates a different meaning:

- APPLICANT:** A person who has applied for a Town business license.
- BUSINESS** Vocations, occupations, performance of services wherein a charge is made or compensation accepted, as set forth in Section 35.270 hereof, professions and enterprises carried on or conducted for profit or benefit within the Town, specifically excluding, however, employees of another with wages and or commissions as the sole compensation.
- LICENSE OR PERMIT:** Permission granted by the licensing authority to engage in the business or activity for which the license or permit is granted.
- LICENSE FEE OR PERMIT FEE:** Money required by Town ordinances or resolutions to be paid to obtain, renew, or maintain a license or permit.
- LICENSE OFFICER:** The Town Manager ~~and/or~~ designee of the Town of Pahrump ~~or person designated as such officer.~~

Comment [B3]: See Comments B1 & B2.

NONRESIDENT:

Places of business located outside of Town limits.

Comment [B4]: Do we need this line?

RESIDENT:

Places of business located within the Town limits.

Comment [B5]: Do we need this line?

Peddler/Merchant

Any person or vendor who performs any of the acts above defined as peddling, soliciting or as a temporary merchant.

Peddle or solicit:

Means selling, offering for sale or soliciting orders for goods or services upon the streets, sidewalks or alleys of the Town, or by going from dwelling to dwelling or place to place whether by foot or by other means of transportation.

PERSON:

Natural persons, partnerships, joint ventures, societies, associations, clubs, trustees, trusts or corporations; or any officers, agents, employees, factors or any kind of personal representatives of any thereof, in any capacity, acting either for himself or for any other person, under either personal appointment or pursuant to law.

Comment [B6]: What is a "Nature Person"?

PREMISES:

Lands, structures, places and ~~also~~, any personal property which is either affixed to or is otherwise used in connection with any such business conducted on such premises.

PRINCIPAL:

(A) Any person who is an officer, director, trustee, personal representative or general partner or who has an ownership interest in, or voting control of, the business equal to or greater than ten percent (10%) of the entire ownership or voting control of such business. If the ownership interest or voting control is held by a person other than an individual, then each representative or general partner of such person is principle.

(b) Any person who is or will be directly engaged in the administration or supervision of the business; and

(c) Any other person if, in the License Officer's opinion, exercises, or is capable of exercising, significant influence over the business.

Temporary Merchant

Any person who engages in the temporary business of selling, offering for sale or soliciting orders for goods or services from a permanent or fixed location. A business shall be deemed

Town Meeting DRAFT

temporary if its fixed location is for a period of thirty one days or less.

TRADE:

The performance of a person's means of livelihood for pay without being under the supervision of a person who holds a valid license within the Town for such occupation.

TRADESMAN:

A person residing in the Town, who for his livelihood, operates a business that does not require commercial office space and travels to the job site to perform the service or contract.

LICENSEE:

A person who has been granted a license or permit.

35.050 LICENSE REQUIRED:

(A) It is unlawful for any person to commence, carry on, engage in, or continue in the Town any business, as set forth in Section 35.270 hereof, without holding a valid, unexpired license issued pursuant to this Ordinance. Each day or portion thereof in which a violation is committed, continued or permitted constitutes a separate offense.

(B) A business license shall only be issued if the applicant has a fixed place of business from which the business will actually be conducted.

~~(A)~~(C) A license may be issued for a tradesman using an existing business address. A tradesman may use his residential address for conduction business or for advertising purposes and may use the address and phone number of the existing business or for advertising purposes and may use the address and phone number of the existing business or a post office box. An answering service, cellular phone, or pager number may be used for advertising.

Comment [B7]: This does not make sense. There are no businesses listed in section 35.270. What am I missing?

35.060 LICENSE OFFICER, POWERS AND DUTIES; INVESTIGATION OF APPLICANTS:

The License Officer shall be responsible for the collection of all license fees and shall issue licenses in the name of the Town to all persons qualified under the provision of this ordinance. The License Officer shall:

- (A) Make Rules. Promulgate and enforce all reasonable rules and regulations necessary to the operation and enforcement of this Ordinance.
- (B) Adopt Forms. Adopt all forms and prescribe the information to be given therein as to character and other relevant matters for all necessary papers.
- (C) Require Affidavits. Require applicants to submit all affidavits and oaths necessary to the administration of this Ordinance.
- (A) Investigate. Investigate and determine the eligibility of any applicant for a license as prescribed herein and the compliance by the applicant with all Town regulations.

(B) Give Notice. Notify any applicant of the acceptance or rejection of his application and shall, upon his refusal of any license or permit, at the applicant's request, state in writing the reasons thereof and deliver them to the applicant.

35.070 STATE LICENSE REQUIRED:

- (A) No license to conduct any business which is regulated and licensed under any provision of the Nevada Revised Statutes shall be issued unless the required State license has been obtained therefore.
- (B) No license to engage in business as a seller of tangible personal property may be granted unless the applicant for the license presents written evidence that:
 - 1) The department of taxation has issue or will issue a permit for this activity, and this evidence clearly identifies the business by name; or
 - 2) Another regulatory agency of the state has issued or will issue a license required for this activity.

35.080: QUALIFICATIONS OF APPLICANTS: The general standards below prescribe the qualifications to be considered and applied by the License Officer to every applicant for a license:

- (A) License History. The license history of the applicant in this or another state. Whether a prior license has been revoked or suspended, the reasons therefore, and the demeanor of the applicant subsequent to such action.
- (B) Federal Personal History. Such other facts relevant to the general personal history of the applicant as shall be found necessary to a fair determination of the eligibility of the applicant for a license.
- (C) No Obligation to the Town. The applicant shall not be in default under the provisions of this Ordinance or indebted or obligated in any manner to the Town except for current utilities.

35.090 LICENSE APPLICATION AND PROCEDURE: Every person required to procure a license under the provision of this Chapter shall submit an application to the License Officer as follows:

- (A) Form. A written statement upon forms provided by the License Officer, to include an affidavit to be sworn to by the applicant, before a notary public of this State or the License Officer.
- (B) Contents. This disclosure of all information required by this Chapter and any other information which the License Officer determines to be necessary to the fair administration of this Chapter, including but not limited to:
 - 1) If a special permit or license from a Federal, State, or County agency is required for the business, proof that such permit or license has been obtained. An application cannot be accepted without the aforementioned documents.

Comment [B8]: I would like to go paperless here. In other words, if an applicant supplies the Town with their state approved paperwork, all we do is scan that paperwork which will serve as their application. No need to fill out another application if they were approved by the a state agency. For those applicants, who do not need a state license, then they must fill out the Town application.

(C) After compliance with the provisions of subsections 35.090(A) and (B) a license, if approved, can be issued.

35.100 EXCEPTIONS:

- (A) A person under the age of eighteen (18) years and a Town resident for thirty (30) days performing any service or offering any product on a casual basis and not as a full-time occupation, such as sale and/or delivery of newspapers, magazines and greeting cards shall not be deemed to be in business or soliciting business.
- (B) Federal, State or County agencies including the Town shall be exempt from provision of this Chapter.
- (C) A person performing any service or offering any product on a casual basis and not as a full-time occupation which business in total gross income and whose estimate of gross income for the next calendar year is less than \$6,000.00.

35.110 LICENSE RESTRICTIONS: No license shall be issued if:

- (A) The conduct of any business or performance of any act in connection thereto would involve a violation of any Ordinance of the Town ~~and/or County~~.
- (B) An unsatisfactory report is received from the Nye County Health Dept. in connection with the care and handling of food and the preventing of nuisances and the spread of disease, for the protection of health.
- (C) The conduct of any business or performance of any act would involve a violation of any statute of the State of Nevada or other licensing authority including the County or the ~~Town~~.

35.120 LICENSE POSTING:

- (A) It shall be the duty of a person conducting a licensed business in the Town to keep his license posted at all times in a prominent place on the premises used for such business. Failure to post the license may be grounds for revocation of the license.
- (B) In the event a license is revoked or terminated prior to its expiration date, it shall be removed from display and may be picked up by the License Officer or ~~designee~~ ~~his duty~~ ~~authorized agent~~.

35.130 CONDUCTING BUSINESS AT A LOCATION OTHER THAN LICENSED: In the event that a licensee shall conduct his business at a location other than the place for which the license was issued or shall fail to conduct his business at the place for which the license ~~shall have been~~ ~~was~~ issued, the License Officer shall revoke such license forthwith, and a license shall not be issued subsequently to such licensee until a revised application, along with payment of assessed penalty fees, is received.

Comment [B9]: Need this section to be the same as the State of Nevada's requirement. I believe the State requirement is \$17,397.00 annually.

Comment [B10]: This sentence does not read well. I believe the word "which" should be installed.

35.140 CHANGE OF LOCATION: The location of any licensed resident business or occupation, or of any permitted act, may be changed, including a resident home business; provided that ten (10) days written submission of a revised application, together with any required fees. Failure to comply with this Section will result in the assessment of a penalty fee.

35.150 CHANGE OF OWNERSHIP: No license may be assigned or transferred to any person other than those named therein to carry on the business. In the event that the ownership of the business changes, a new application must be submitted by the new owner. Any prepaid license fee by the prior owner will be retained by the Town. Failure to comply with this Section will result in the closing of the business and a penalty assessed.

35.160 ONE ACT CONSTITUTES DOING BUSINESS: For the purposes of this Ordinance, a person shall be deemed to be in business or engaging in a profit enterprise, and thus subject to the requirements of this Ordinance, if that person does ~~one~~ act consisting of:

- (A) Selling any goods or service, excluding a private sale between individuals of real and/or personal property which private sale is unique, exclusive and singular in nature, such as the sale of a private residence or a “garage sale” at a private residence and which sale cannot be construed as a continuous sale of goods or services to the general public at large.
- (B) Soliciting business or offering goods or services for sale or hire.
- (C) Acquiring or using any vehicle or any premises in the Town for business purposes.
- (D) Advertising by sign, exhibit, publication, displaying on a motor vehicle or business card indicating that such person is engaged in a business, trade or profession.

35.170 SEPARATE LICENSE FOR BRANCH ESTABLISHMENTS: A license shall be obtained in the manner prescribed herein for each branch establishment or location of the business engaged in, as if each such branch establishment or location is a separate business; provided, that warehouses, storage yards and distributing plants used in connection with and incidental to a licensed business shall not be deemed to be separate places of business or branch establishments, but the addresses of such warehouses, storage yards and distributing plants must be included on the business license application.

35.180 SEPARATE LICENSE FOR DIFFERENT BUSINESS NAMES LOCATED IN THE SAME BUILDING: If more than one business is conducted in the same building, with different business names, the license fee shall be assessed separately for each business at such location.

35.190 LICENSE TERM: All licenses issued pursuant to the provisions of this Ordinance shall be subject to payment of the required fees and shall be for the period specified. All licenses issued pursuant to the provisions of this Ordinance shall be subject to payment of the required licensing fees and shall be renewed each year, by the anniversary of the start date of each individual license issued.
~~The annual term of a license shall commence of July 1 of each year; provided, however, the fee~~

Comment [B11]: Need to address “REDBOX” and other such businesses here. Bad idea to charge for each and every location. Just need to list all sites on the BL.

Comment [B12]: 35.200 LICENSE FEES: (A) Any person issued a business license pursuant to this Ordinance, or who renews a business license previously issued shall pay an annual fee of \$50.00. (This was deleted)

~~shall be prorated for a new business for the first period if the business does not commence at the beginning of the period. Prorations will be computer on a monthly basis.~~

35.2000 LICENSE RENEWAL:

- (A) The License Officer shall mail a notice of renewal to all licensees not later than thirty (30) days prior to the expiration of such license.
- (B) ~~Annual~~ license fees shall be paid ~~by June 30 on or before the anniversary date of each individual license issued.~~ Failure to make such payment timely and the continuation of doing business shall be grounds for revocation of license in addition to the penalties as provided in subsection 35.220(E) below.
- (C) Failure to mail a renewal notice by the Town or the failure of the licensee, for any reason, to receive the notice shall not serve as an excuse or justification for the licensee to fail to obtain a license or renewal thereof, nor shall it constitute a defense in any civil or criminal action for operation of a business without a license or refusal to pay the penalties as provided in this Ordinance.
- (D) If a business license is cancelled due to failure to make payment of required fees and an application for a new license is made within the prescribed license period, the applicant shall pay the required fee plus the penalties provide in subsection 35.220(E) below before the requested license may be issued.

Comment [B13]: Can't find 35.220(E). I believe this is a typo. It should have stated 35.210(E). Anyway all fees are being removed and placed into a resolution.

~~Penalty: A penalty shall be added for failure to make payment on a license renew fee as follows:~~

- ~~(1) Should said payment be more than ten days late and less than 31 days late, a penalty fee of \$10.00 shall be added to the renewal fee.~~
- ~~(2) Should said payment be 31-60 days or less late, a penalty fee of \$25.00 shall be added to the renewal fee.~~
- ~~(3) Should said payment be 61-90 days or less late, a penalty fee of \$50.00 shall be added to the renewal fee.~~
- ~~(4) Should said payment be in excess of 90 days late, a penalty fee of \$100.00 shall be added to the renewal fee.~~

35.2120 NONPROFIT PERMITS:

- (A) Nonprofit permits may be issued to any person or organization operating ~~pursuant to IRS Publication 557 designation without profit primarily to further eleemosynary, public, charitable, educational, literary, fraternal or religious purpose for no fee.~~
- (B) An applicant for a nonprofit permit shall submit an application to the License Officer along with ~~the appropriate IRS 501(c)(3) or 501(c)(5) designation certificate(s)~~ and shall furnish such additional information and affidavits as the License Officer shall reasonably require.

Comment [B14]: All FEES will be removed from the Ordinance and placed into a resolution.

- (C) Should the License Officer determine that the applicant cannot submit the proper IRS designation certificate does not have a principal purpose which is primarily charitable, nonprofit, fraternal or eleemosynary, then the regular license fee shall be applicable.

35.220 Solicitors, peddlers, and temporary merchants:

- (A) Any solicitor, peddler, or temporary merchant of merchandise to engage in or transact business within the Town of Pahrump for the sale of any goods, wares, or merchandise, or for the purpose of selling the same without first having obtained a permit from the Town Manager.

35.230 ENFORCEMENT:

- (A) Notice to Comply. When an inspection report indicates a violation of this Ordinance or of any law or ordinance, the License Officer ~~or his designated agent~~ shall issue to the affected person a notice to comply.
- 1) The notice issued in compliance with this Ordinance, shall be in writing and shall apprise the person affected of his specific violations. In the absence of the person affected or his agent or employee, copy of such notice shall be affixed to some structure on the same premises. Depositing such notice in the United States mail shall constitute service thereof.
- (B) Compliance Required.
- 1) The notice shall require compliance within seven (7) calendar days of service on the affected person.
 - 2) If the affected person was found to be operating a business without the proper license, the notice will so state that the business is to cease operations immediately and remain closed until such time that a proper license has been obtained.

35.240 APPEAL:

- (A) An applicant who has been denied a license, or whose license has been suspended or revoked, may appeal such denial, suspension or revocation to the Town Board. The Town Clerk will place the appeal on the next available Town Board agenda. The decision of the Town Board will be final.
- (B) The Town reserves any and all civil remedies and rights available to it, including the right to seek an injunction or restraining order for the prevention of any threatened violation and for the recovery of any damages suffered.

35.250 PENALTIES: Any person violating the provisions of this Ordinance shall be guilty of a misdemeanor; and, upon conviction thereof, shall be punished as the Nevada Revised Statutes allow for a misdemeanor crime. Whenever in this Ordinance any act is prohibited, or is made or declared to be unlawful, or an offense or a misdemeanor, or whenever in such Ordinance the doing of any act is required, or the failure to do any act is made or declared to be unlawful, or an

offense or misdemeanor, the doing of any such prohibited act, or the failure to do any such required act, shall constitute a violation of this Ordinance. Every day of violation of this Ordinance constitutes a separate offense.

35.260 APPLICABLE BUSINESSES. This ordinance shall be applicable to the following businesses:

- (A) Artisans, artists, assayers, auctioneers, bakers, banks and bankers, barbers, boilermakers, cellars and places where soft drinks are kept or sold, clothes cleaners, foundries, laundries, lumberyards, manufacturers of soap, soda, borax or glue, markets, newspaper publishers, pawnbrokers, funeral directors and wood and coal dealers.
- (B) Boot makers, cobblers, dressmakers, milliners, shoemakers, tailors.
- (C) Boardinghouses, hotels, lodging houses, restaurants and refreshment saloons.
- (D) Barrooms, gaming, manufacturers of liquors and other beverages, saloons.
- (E) Billiard tables, bowling alleys caravans, circuses, concerts and other exhibitions, dance houses melodeons, menageries, shooting galleries, skating rinks, theaters.
- (F) Corrals, hay yards, livery and sale stables, wagon yards.
- (G) Electric light companies, illuminating gas companies, power companies, telegraph companies, telephone companies, water companies.
- (H) Carts, drays, express companies, freight companies, job wagons, omnibuses and stages.
- (I) Brokers, commission merchants, factors, general agents, mercantile agents, merchants and traders, stockbrokers.
- (J) Drummers, hawkers, peddlers, solicitors.
- (K) Insurance agents, brokers, analysts, adjusters and managing general agents within the limitations and under the conditions prescribed in NRS 680B3020.
- (L) All professions, trades or business within the Town not specified in Section 35.260 (A) above.

Comment [B15]: Is there a better way to state the following instead of listing all the businesses below?

~~35.270 ORDINANCE DOES NOT SUPERCEDE PTO NO. 31: — Nothing in this ordinance shall in any way supersede, modify or annul the provisions of PTO No. 31 entitled, “Peddlers, Solicitors and Temporary Merchants”.~~

35.270 EXISTING BUSINESSES: All businesses currently existing and operating within the unincorporated Town of Pahrump shall comply with the provisions of this Ordinance prior to the first day of July of the year of the passage of this Ordinance.

35.280 CONSTITUTIONALITY: If any section, clause, or phrase of this ordinance shall be declared unconstitutional by a court of competent jurisdiction, the remaining provisions of this ordinance shall continue in full force and effect.

35.300 REPEAL OF CONFLICTING ORDINANCES: All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance hereby adopted are hereby repealed.

35.3040 SEVERABILITY: Every Section of this ordinance, and every part of each section hereof is hereby declared to be independent of each other and parts of sections, and the holding of any section or any part thereof to be voided or ineffective for any case, shall not be deemed to affect, nor shall it affect, any other section or part of section in this ordinance contained.

35.3120 EFFECTIVE DATE: This ordinance shall be in full force and effect from and after its passage, adoption and second publication in the Pahrump Valley Times, a newspaper printed and published within the County of Nye, State of Nevada.

Comment [B16]: Is this section needed?

Town Manager DRAFT

Goals & Performance Objectives 2011 Monthly Update

| Date Started/ Activity | Goal | Nov-11 | Projected Completion Date |
|---------------------------|--|--|---------------------------|
| 10/18/2011 | <p>#1 (MD #1) Groundbreaking for fair ground to include arena soccer fields, parking lot, well and septic as Town's first utility which would include having to press State Legislature for waiver from UINC service area this would not have to be more than 60 to 80 acre possible north west side off of Ironwood Street and could be or should be a joint venture with Nye County as this land has been labeled Nye County Fair Grounds.</p> <p>Large outdoor amphitheaters could be made out of the large ravines with some creative grading and conform to flood control in mind. There should be enough high ground to flatten off for a large carnival to set up and if construction companies will trade work for in-kind grading, then work could begin shortly after plans are drawn up. The concept is much like Logandale/Clark County fairgrounds flat land and large steel buildings for events and auctions/show of livestock events, barn dances, etc. Keep it simple, many places today host western theme events and draw large crowds, such as county fairs/rodeos.</p> | <p>Finance Director and Town Manager met with County staff to discuss moving forward with a well and soccer field development. Set another meeting w/County Staff for early November to involve Town's Engineer.</p> | 24-months |
| 10/20/2011 | <p>#2 (MD#2) Bring back graffiti Clean-Up as a monthly volunteer day to help clean up Pahrump, use time in between dates to contact property owner for release to be signed, setup paint collection/donation maybe Home Depot, Ace or Wal*Mart will contribute. It is important that this has a very low/no impact cost to the Town. Mr. Darby would be happy to be the point person for this with you.</p> | <p>Town Manager contacted Sheriff Office to determine where what level the Graffiti program is currently operating. Cpt. Becht advised that the program is still in operation and that the S.O. has not received any requests within the past month or two to remove graffiti.</p> | On-Going |
| 10/18/2011 | <p>#3 (VP#1) Revise Business License Program</p> | <p>Town Manager and Town Attorney placed the Business License Ordinance (PTO 35) on the October 25, 2011 Town Board agenda to start the legal procedure for Changing the Ordinance</p> | 12/31/2011 |
| 10/13/2011 | <p>#4 (VP#2) Complete Last Chance Park</p> | <p>Town Manager and Mr. Adams, PLAB met with BLM staff to discuss Trails Program and Last Chanced Park. BLM advised that they have funds to mitigate the Last Chance property in question. A teleconference has been arranged for October 25, 2011 involving Town staff (Town Manger and Mr. Adams), BLM (Mr. Spencer, Field Manager and Ms. Sprowl, BLM Archeologist) and Ms. Palmer, State Historical Preservation</p> | 7/1/2012 |

| | | |
|------------|---|------------|
| 10/25/2011 | Office staff. Town Manager participated in a telephone conferece with Ms. Palmer, SHPO and Mr. Spencer, BLM to discuss the status of Last Chacne Park. The consesus was that the LCP was going to move forward and that the BLM had obtained funds to complete the mitigation. The Town and BLM would be meeting soon to set a schedule to proceed with the mitigation of LCP. | |
| 10/17/2011 | #5 (VP#3) Continue working with FAA, BLM, Fish and Wildlife, etc., on Airport Town Manager submitted a Financial Action Plan (FAP) to the FAA and BLM which stated the Town was attempting to create a revenue stream for the construction and operation of the Airport. | 12/31/2015 |
| 10/19/2011 | Town Manager had a conversation with an FAA representative pertaining to the FAP. FAA advised that the Town's FAP has been sent up the flagpole and that we should be hearing soon if it gets approved. | |
| 10/24/2011 | Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential Through-the-Fence (RTTF) Access to federally obligated airports. | |
| 11/3/2011 | #6 (VP#4) Complete 5-Year Strategic Plan Town Manager met with all Town Department Heads to discuss their roles in the 5-year strategic plan. | 6/30/2012 |
| | #7 (CE#1) Rewrite and obtain passage of a new Nuisance Abatement Code working with both Town and County to assist in the development and enforcement of Town and County nuisance abatement regulations and compliance ordinances. | 12/31/2013 |
| | #8 (CE#2) Expand on the implementation of a 'Communication Package' for information sharing between the Town Board, Town Staff, and Citizens of Pahrump. The purpose is to meet Sunshine Act laws and State NRS regulations. | 6/30/2012 |
| Oct-11 | #9 (CE#4) Place economic development as a number one priority to promote commercial business development, job development, light industry, etc., by working with the County Administration, County and State Economic Development Agencies, Town staff, and public/private resources. Town staff (Town Manager/Community Services Development Manager/Finance Director) has met with County staff and County ED agencies on several ED opportunities. | On-going |

#10 (CE#5) Create a "One Stop Shop" for incoming businesses/residents that will identify Community Contacts, Community Development, Workforce Development, Infrastructure Development (utilities), and Education Resources. This "One Stop Shop" will be placed on the Town's website.

12/31/2012

#11 (CE#6) Implement a back up training program for staff. The purpose is to designate a back up employee to be trained in the primary employee's critical job duties. Prepare manuals which include critical elements of each position.

1/31/2012

#12 (CE#7) Complete Ruud Community Center roof repairs and/or construction of new Community Center.

Oct-11 Staff (Building & Grounds Manager) has been research and putting together an RFP to replace both roof on the Ruud Community Center.
10/18/2011 Staff (Human Resources) placed the above mentioned RFP in the local and regional newspapers

3/31/2012

#13 (CE#8) Complete Field C Park lighting project.

10/21/2011 Staff (Building & Grounds Mgr) contacted GC Wallace to request Petrack Park Lighting Design cost analysis. GCW provided a cost analysis of \$15,000.00 for the engineering which will be placed on the November 08, 2011 Town Board agenda for approval.

12/31/2012

#14 (CE#9) Refurbish public restrooms at Petrack Park.

3/31/2013

#15 (CE#10) Oversee, guide, and work diligently to ensure the Pahrump Airport is completed in a timely manner.

10/24/2011 Processed and sent back to the FAA the Federal Aviation Administration's (FAA) Interim Policy on Residential Through-the-Fence (RTTF) Access to federally obligated airports.

12/31/2015

#16 (CE#12) Complete goal established in 2006 to develop a 'Business Enterprise Zone' by completing Brownfield designation to significantly increase the probability of receiving State and Federal development grants.

6/30/2013

#17 (CE#16) Improve public relations for the Town.

On-Going

#18 (CE#18) Continue work toward question of Town Incorporation.

9/26/2011

Town Manager met with Mr. Hartman, Incorporation AB to answer questions pertaining to incorporation. We discussed several options to proceed forward including city of Henderson changing the CTX in 2001.

On-Going

10/6/2011

Town Manager met with City of Henderson City Manager asking him questions on how the City of Henderson was able to effectively change the CTX in 2001. Henderson CM advised he would forward the report.

10/24/2011

Town Manger met with Mr. Hartman to discuss one issue pertaining to the IAB. The issue was solved and Mr. Hartman will be updating the IAB.

#19 (CE#21) Find and implement ways to help people who are disabled get to Town Board meetings.

6/30/2012

#20 (CE#24) Hold workshops/training as to Advisory Board roles, policies, and procedures.

On-Going

#21 (TW#1) Brief status of all 'finalized' Goals monthly / Give estimated completion dates / State "closed" when completed.

On-Going

#22 (TW#2) Ensure TM has a continual review of all items on the selected Town Manager Evaluation Form.

On-Going

#23 (TW#3) Ensure Town Board members are kept current on all items on the selected Town Manager Evaluation Form.

On-Going

#24 (TW#4) Review all Town Ordinances to assure practicality and currency and codify.

Oct-11

Staff (Town Manager and Town Attorney) started the process to change two Ordinances (PTO 35 & PTO 32) placing both Ordinances on the October 25, 2011 Town Board agenda.

On-Going

#25 (TW#7) Incorporate all Town Board Goals into plans of action.

In progress but no report to show at this time.

12/31/2011

#26 (TW#8) Develop with TB, long- and short-term goals for the Town of Pahrump.

9/27/2011

Town Board and Town Manager agreed to twenty-nine (29) Goals during the September 27, 2011 Town Board meeting. (15 short-term & 14 long-term)

9/27/2011

#27 (HK#1) Keep on top of international tourist attraction project. Assisting Contour and Vercitas when and where ever

10/10/2011

Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report

On-Going

10/11/2011

Town Manager arranged meetings with Town Board members and Contour Entertainment to answer questions pertaining to Phase I Final Report

Oct-11

Created AD Hoc Committee to review, assist and development strategies to ensure a successful outcome. Have two members agreed to participate and am working on more.

#28 (HK#3) Compile an information packet to be distributed to Town Board members as to the status of all Town/BLM projects.

10/25/2011

Mark Spencer, BLM Pahrump Field Manager gave a presentation at the Town Board updating the status on all Town/BLM projects.

12/31/2011

10/27/2011

Town Manager created a report of all Town/BLM projects (Last Chance Park, Land Sales, RMP-Disposable Land, Trail-Wheeler Recreational Area, Bell Vista Shooting Range, and Proposed Pahrump Valley General Aviation Airport. Waiting on timelines/questions from the BLM.

#29 (HK#5) Name badges for office personnel. Make current the Town Board member list/plaque on wall in Town office.

10/20/2011

Town Manager delegated this project to Ms. Carns. Ms. Carns contacted the company that created the Plaque and ordered the necessary material and updates.

11/22/2011

Pahrump Fire - Rescue Service



Monthly Report Oct-11

Scott F. Lewis
Fire Chief

Department Responses:

Monthly Response Total:

| | <u>October</u> |
|---------------|----------------|
| Fire: | 153 |
| EMS: | 529 |
| Total: | 682 |

Response Type:

Fire Incident Type:

| | Month |
|---|--------------|
| Fires (structures, vehicles, brush, etc.) | 16 |
| Rescue/MVAs/Medical Assists | 62 |
| Hazardous Conditions/No Fire: | 4 |
| Service Assignments: | 55 |
| Good Intent Calls: | 2 |
| False Calls(alarms & intentional) | 10 |
| Special Incidents (miscellaneous) | 4 |
| Total: | 153 |

EMS Responses:

| | Month |
|------------------------|--------------|
| 911 Transports | 294 |
| Interfacility Transf. | 177 |
| AMA: | 58 |
| Totals: | 529 |
| Civilian Fire Deaths: | 0 |
| Civilian Fire Injuries | 0 |
| Firefighter Injury | 0 |
| Other Public Servants: | 0 |

Apparatus and Facilities:

Apparatus Issues:

- * Medic 6 (Dodge) out-of-service
- * Tower Ladder 1 out-of-service
- * Two new ambulances ordered.

Building Issues:

- * Station 1: No changes
- * Station 5: No changes.
- * Station 3: No changes.
- * Station 2: No changes.

Activities:

Completed:

- * Annual Physicals are completed
- * Annual Fire Prevention (Schools) completed
- * PVFRS concluding annual firefighter physicals
- * Crews participated at annual PDOP at Ian Deutch Park
- * Completed Asst. to FF Grant Application
- * Completed Fall Festival Activities
- * Lt. Smith appeared on local television for "Fire Prevention Tips"
- * Awarded two bid for two new ambulances
- * Two HAZ Mat Team members attended HAZ Mat Expo (LEPC Funded)
- * Fire Chief attended a meeting (Tecopa, CA) for the proposed solar project
- * Crews attended Pahrump Museum Ribbon Cutting
- * Fire Chief attended numerous meetings with Nye Planning, Buildings and Safety, VEA/Utility, DV Hospital, etc.

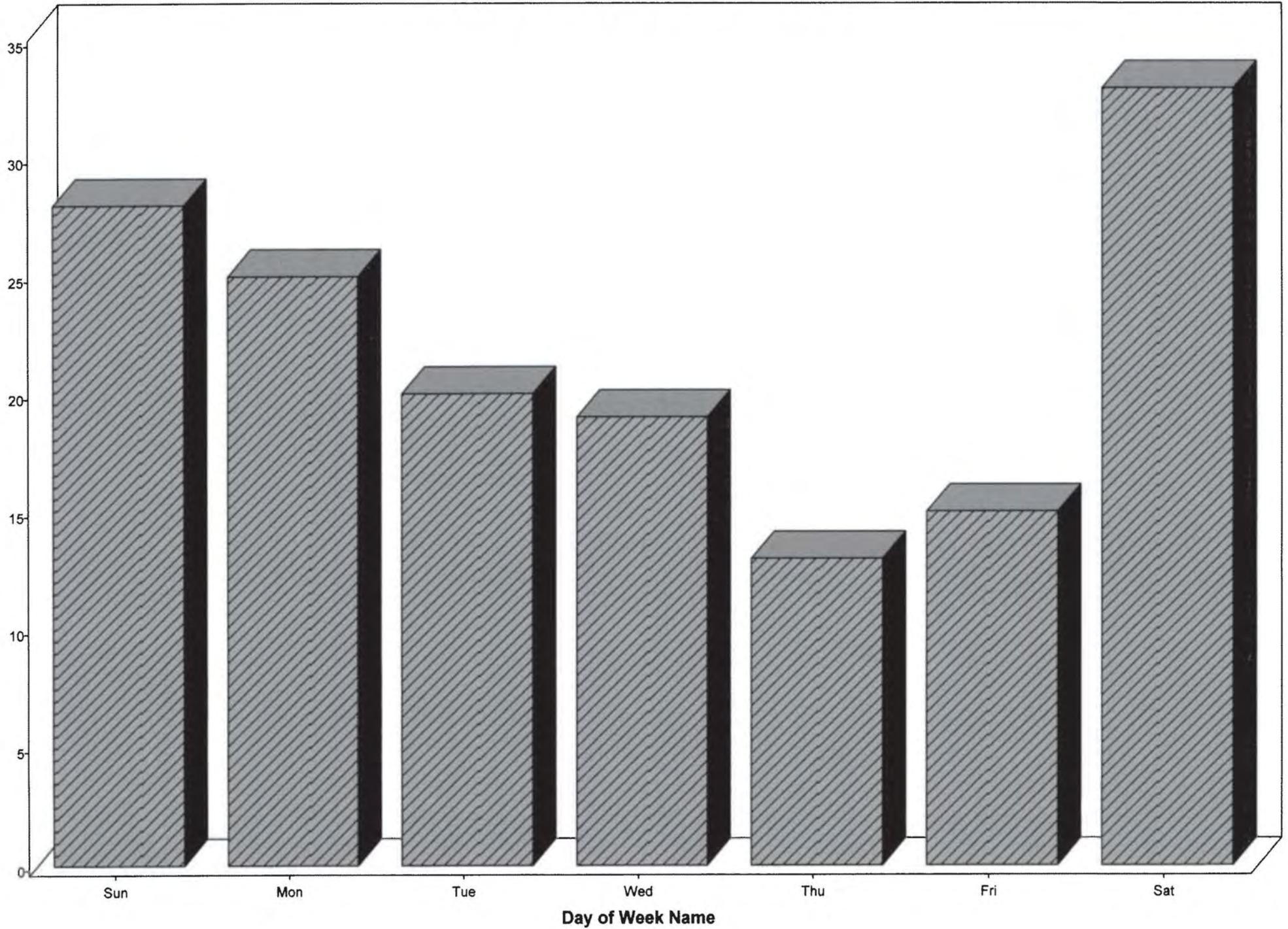
Upcoming:

- * Continue Pre-Fire Plans

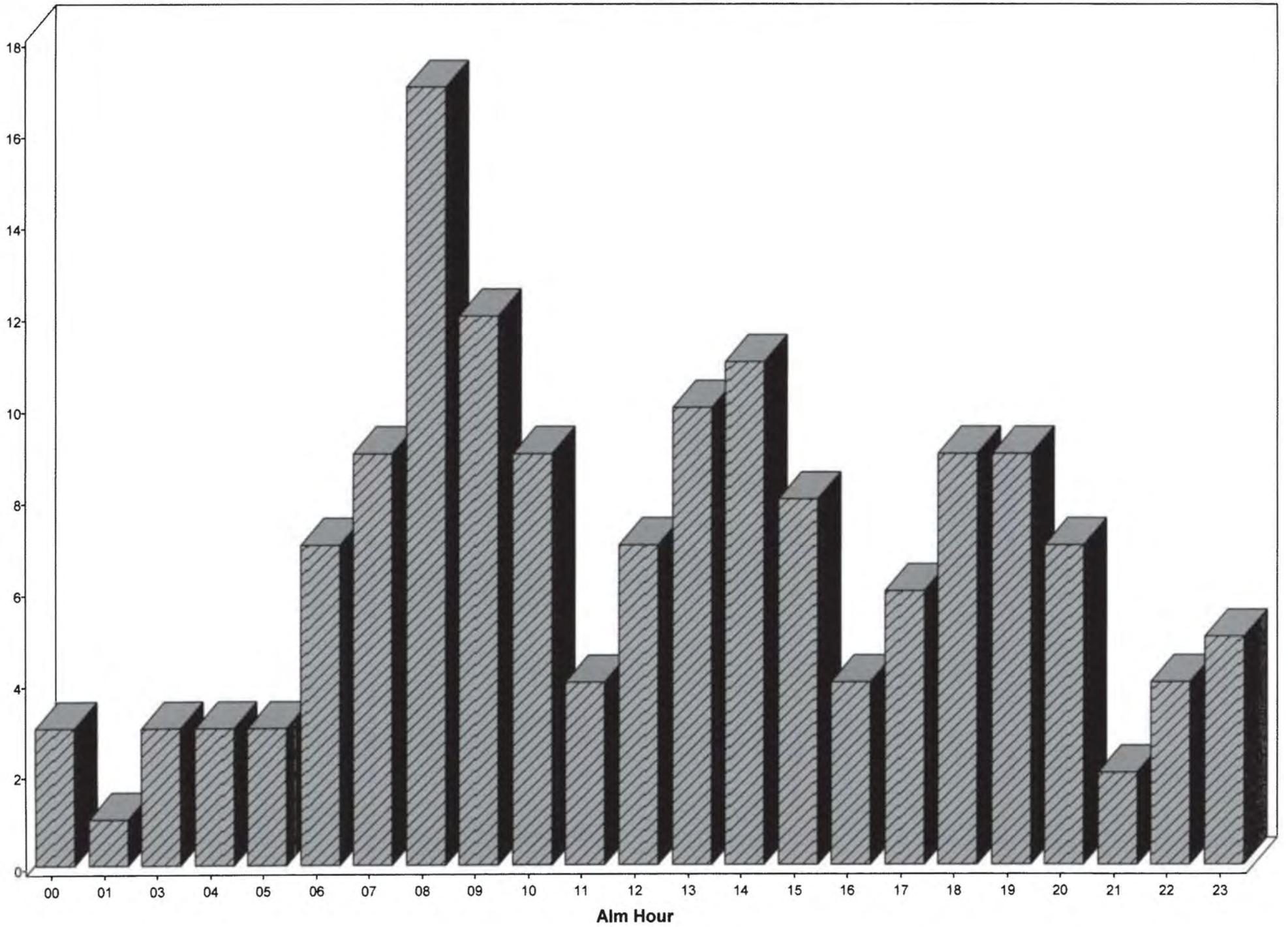
Miscellaneous:

- * The attached "Thank You" letters were received.

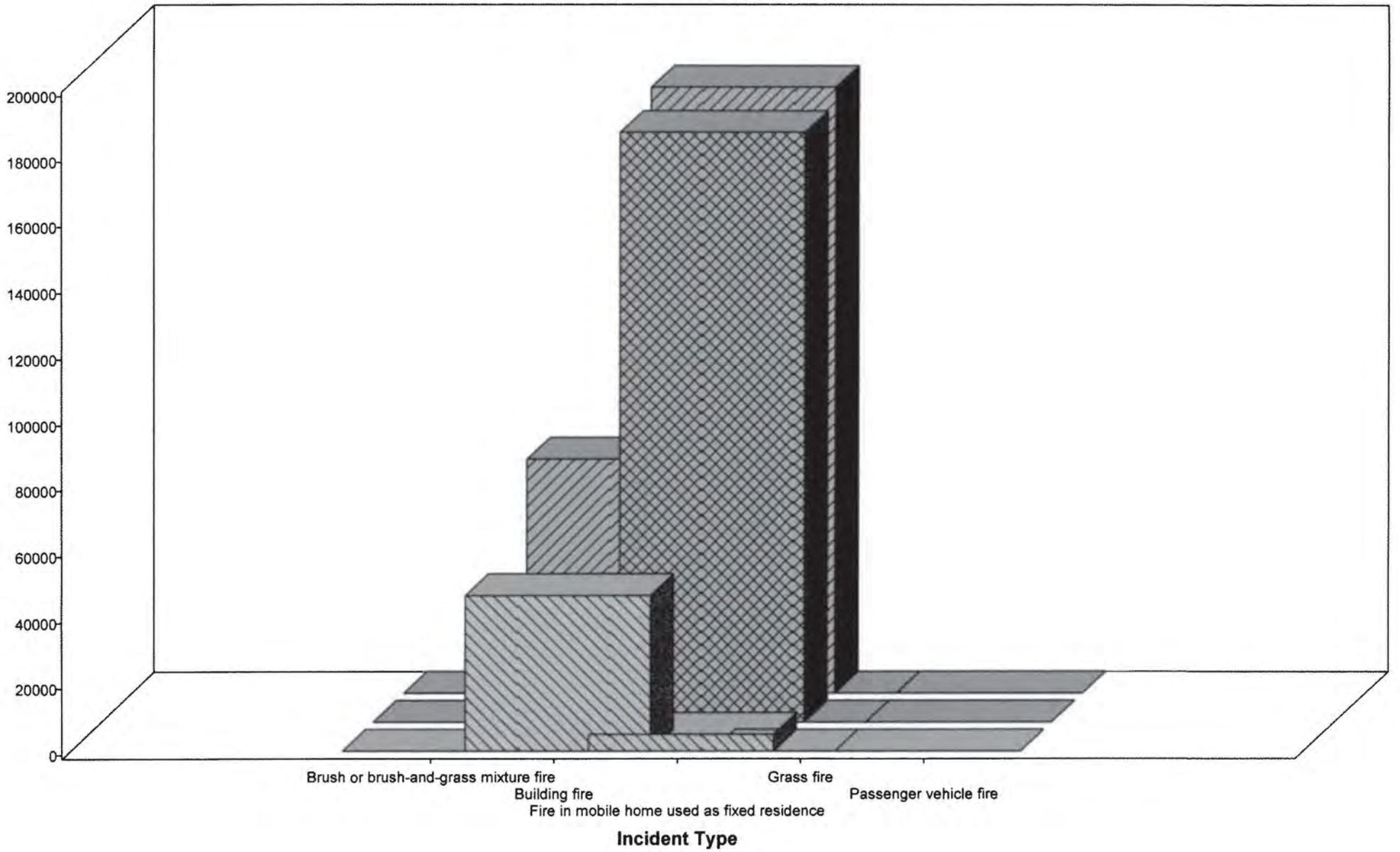
Incident Responses by Day of Week
Alarm Date Between {10/01/2011} And {10/31/2011}



Count of Incidents by Alarm Hour
Alarm Date Between {10/01/2011} And {10/31/2011}

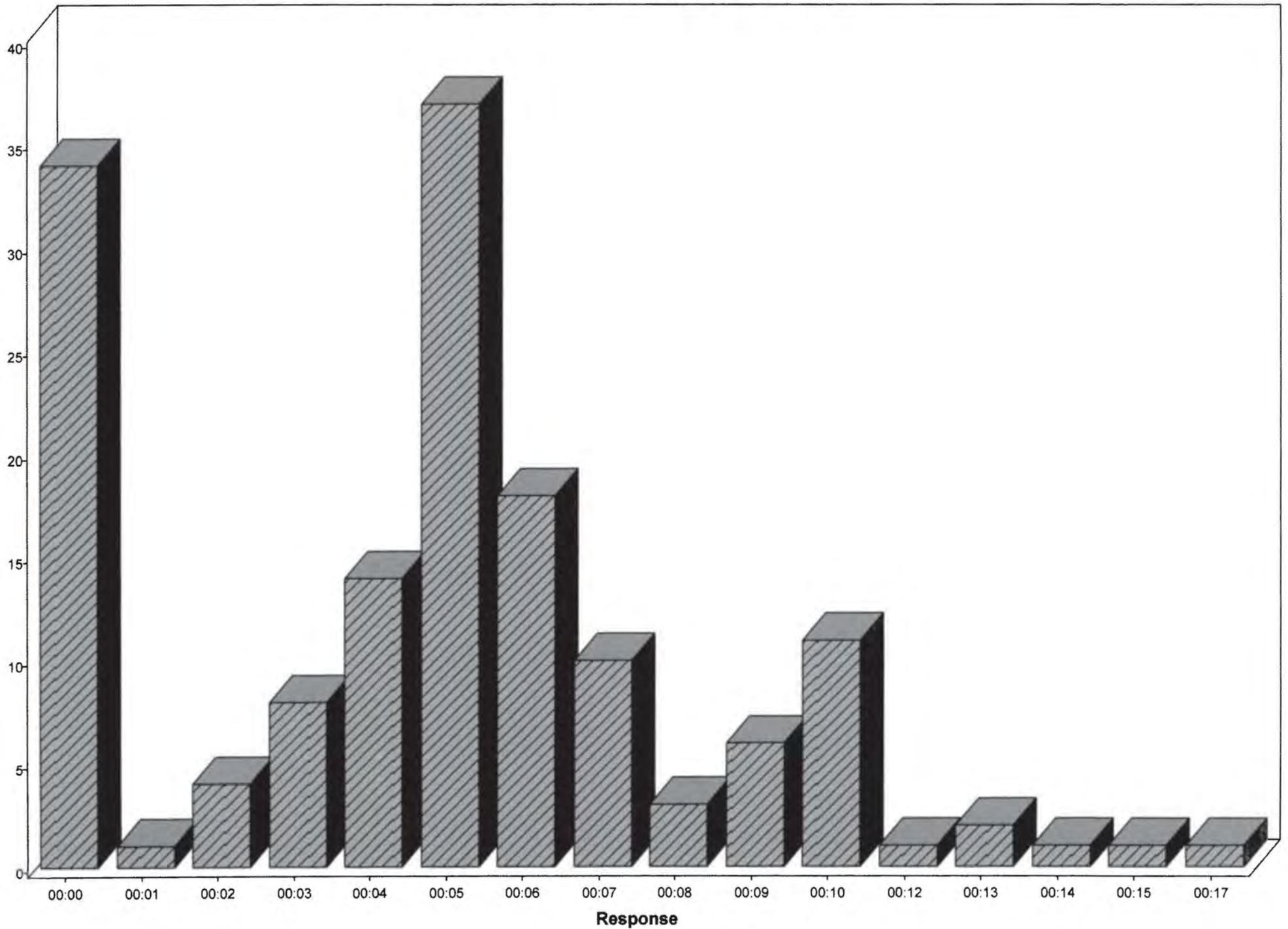


Fire Loss Analysis
 Alarm Date Between {10/01/2011} And {10/31/2011}



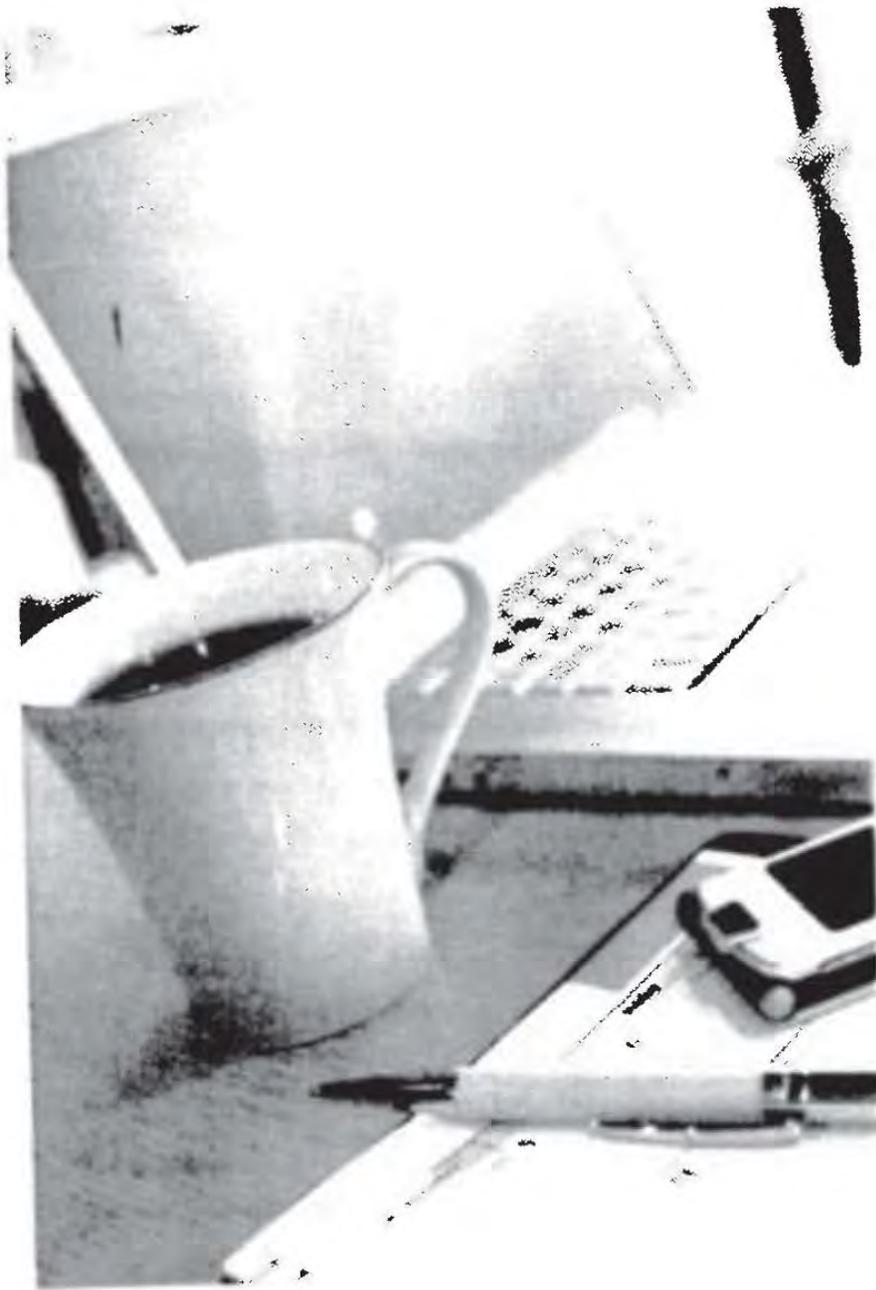
Value
 Loss
 Saved

NFIRS Incidents by Response Time (in minutes)
Alarm Date Between {10/01/2011} And {10/31/2011}



To Emergency Medical
Workers

Many Thanks
to Special You





I know I can't
wait when you come
for me you helped
save my life

In this busy world
where the hours
are so precious,
it really means a lot
when special people like you
take the time
to help others.

Thank You So Much

Love

Tom Clarke

Scott Lewis

From: [REDACTED].org]
Sent: Wednesday, September 14, 2011 10:32 AM
To: Scott Lewis
Subject: Fwd: THANK YOU LETTER

Sent from my iPhone

Begin forwarded message:

From: [REDACTED]@yahoo.com>
Date: September 14, 2011 10:26:30 AM PDT
To: [REDACTED].org>
Subject: THANK YOU LETTER
Reply-To: [REDACTED]>

Dear LT. Smith: I just wanted to thank you and your partner Shannon (I hope I got her name right) for spending so much time with our family this past Sat. evening. You both were so very helpfull in dealing with my son David. I can't begin to say how much you have done for us as a family. I have done what the deputy said i should do and there is now a TPO in place. You went well above what anyone could have ever hoped for and it has brought peace to the kids first and foremost and to us as well. As you know we have been trying to get the kids help and because of you it is at long last becoming a fact. Thank you seems like so little to say but it means so much more than that.

Dear Chief Lewis: the above mentioned ladies are some angels indeed they spent hours with our family, not just because of what my son did, but because they were willing to listen to both of them. They went so far above and beyond in doing what they could to help I felt that it needed to be brought to your attention. Lt. Smith sat and talked with my son for a long period of time she was kind never cross and did what she could to help him understand the severity of what he had done. I want to commend the P>V>F>D for having not only these two but all of the staff you have under your command.

Our family thanks you more than you will ever know. God Bless

The Cooper Family

Family Disaster Plan

Chief Scott Lewis
Pahrump Fire Chief

Disasters can strike without warning often forcing evacuations from our homes or leaving us without basic necessities for days or weeks.

To be best prepared, a family must plan for a variety of emergency situations. Knowing what to do can help alleviate fears regarding potential disasters, make actual disaster situations less stressful, and save precious time in the face of an unfolding disaster.

First, a family must determine the type of disasters that affect the community. Identify natural disasters, human-caused, or other technical disasters which could immediately impact both your community and your family.

Establish a household disaster plan that covers preparation and response should a disaster occur. The plan should be simple as most disasters are stressful and can create confusion.

- Identify two places to meet:
 - Immediately outside of the home for sudden emergencies
 - Outside your neighborhood if you cannot return to your house.
- Identify two out-of-town contacts:
 - A relative or friend should be a PRIMARY CONTACT
 - A relative or friend should be a ALTERNATE CONTACT
- Plan how to take care of your pets
- Have readily accessible telephone numbers for relatives, friends, and/or pet care.

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| 2 | Town Board Members |
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Town Business

What is Happening within Your Town?

William A. Kohbarger
 Town Manager

School Year – The school year is upon us. Please be mindful of all the youths when driving our streets. Remember to slow down (15 mph) in and around school zones. Good luck to all the students!

Pahrump Community Pool – The pool will be closing for the season on September 5, 2011. Once the closing is final more work will be completed on the pool. Thanks to all who attended this past season.

Movie Night @ the Park – Movie Night has completed its run. This year we saw five movies with one being cancelled due to weather. It was a very successful season. The Parks & Recreation Committee is already looking at ways to make this experience even better next summer.

Contour Entertainment Interim Report (Destination Park) – Contour submitted their Interim Report to the Town on Friday, August 28th. It was released to the Town Board & staff, as per their contract, merely as a benchmark of progress. The interim report is full of statistical data and does not include a lot of the juicy details that everyone is anticipating. The Final report will be delivered at the October 11th regularly scheduled Town Board Meeting at 7:00 p.m. in the Nye County Complex at which representatives from Contour will personally present. As usual the public is invited and the report will be part of the backup for that meeting, as well as on the Town's website.

Pahrump Valley General Aviation Airport – The Town received yet another grant to continue moving forward with the EIS process (Phase II) for the Pahrump Valley Airport. This grant is worth \$600,000 and is 95% paid by the FAA. If all goes well the construction of the Pahrump Valley Airport will be begin within 24 months.

As a refresher, the Pahrump Valley airport will be a General Aviation airport located south of Gamebird @ Barney approximately 2 miles into the desert along the Nevada/California border. The access road to the airport is planned to come off Gamebird, between Leslie and Winchester.

continued on page 2

- Be familiar with emergency evacuations routes
- Assemble a Disaster Supply Kit and stock emergency supplies:
 - Keep supplies readily accessible in a portable container (large plastic garbage can w/wheels) to meet your needs for a minimum of three days.
 - Battery powered radio
 - Flashlights w/Spare batteries
 - Re-sealable plastic bags
 - Towels, Paper cups, plates, and utensils
 - Toothbrushes, toothpaste, shampoo, deodorant, and other toiletries
 - Large heavy-duty plastic trash bags
 - Change of clothing with extra shoes and socks
 - Blankets or sleeping bags
 - Maps and Extra house and car keys
 - First Aid Kits
 - Stock enough food and water to last a minimum of two weeks.
 - One gallon of water per person per day
 - Store water in tightly sealed, non-breakable plastic containers / Change water every six months
 - Food shall be canned and boxed food.
 - Pack foods in sealed metal or plastic containers
 - Replace food every six months
 - Include “special diet” foods.
 - Maintain a supply of medications and prescriptions.
 - Hearing aid batteries
 - Spare eyeglasses or contacts
 - Automatic Electronic Defibrillator
 - Medical Alert Bracelets
 - Keep a small disaster kit within your vehicle.
 - Keep a portable, battery operated radio or television and extra batteries in your Disaster Supplies Kit.
 - Maintain a NOAA Weather Radio with a tone alert feature and battery back-up.
 - Enroll the family in a first-aid and CPR class. Both are offered at Pahrump Valley Fire-Rescue Service.
 - Check the expiration dates on any of the items stored within your kit biannually.
- Conduct Disaster Preparedness Drills at least twice a year.
 - Include your pets in the drills
- If any of your family members have disabilities, consider their disabilities when assembling a Disaster Supply Kit.
 - Wheel chairs, canes, and/or walkers
 - Means for communicating if there is a severe speech, language, or hearing disability
 - Maintain a list of dialysis centers both in and out of your immediate area.

We have reviewed the tip of the iceberg with regard to family emergency planning. For a free guide to Emergency Preparedness, visit Pahrump Valley Fire Rescue at 300 North Highway 160 or telephone us at 727-5658, extension #6. References: Emergency Preparedness Guide, Positive Promotions www.fema.gov

The runway will be 5,000’ long expanded to 6,000’. The construction phase will take approximately 30 months. The total cost of this project will be approximately \$33,000,000.

Pahrump Tourism & Convention Council Advisory Board (PTCC)

– The PTCC is taking the next steps in bringing more tourism/visitors to Pahrump. They have requested that a Video and Tourism Website be created to market Pahrump. The PTCC with the approval of the Town Board have placed Requests for Proposal (RFP’s) in the local and regional newspapers in an attempt to get the above mentioned projects completed. The Video and Website will be displayed at events and shows all over America and some parts of Europe. The PTCC is utilizing Room Tax Funds to fund these projects. In addition, the PTCC was able to obtain matching grants funds for these projects from the Nevada Commission of Tourism (NCOT). Nice job PTCC!

Pahrump Newest Employees – Mr. John Trent, Buildings & Grounds and Ms. Samantha Carns, Executive Assistance (Administration) have been recently hired to fill position left open by retirements. Congrats to John and Samantha. ❖

Calendar of Events

THE MAKAHA SONS – LUAU & CONCERT

NEVADA TREASURES RV RESORT
 Saturday, September 17th, 2011 6:00 p.m.
 Imu Ceremony with dinner & show to follow.

AUTUMN HEALTH FAIR

DESERT VIEW HOSPITAL
 Saturday, October 15th, 2011
 At the event Southwest Medical Associates in collaboration with the Southern Nevada Immunization and Health Coalition will be administering flu shots to interested adults.

| | | |
|----------------------------|--|--|
| Town Board Meetings | 2nd & 4th Tuesday 7:00 p.m. | Nye County Administrative Complex |
|----------------------------|--|--|

Town of Pahrump
 400 N. Hwy 160
 Pahrump, NV 89060

Pahrump Town Board

| | |
|-------------------------------|----------|
| Mike Darby, Chairman | 764-0751 |
| Vicky Parker, Vice-Chairman | 764-8809 |
| Carolene Endersby, Town Clerk | 764-8791 |
| Dr. Tom Waters | 764-0949 |
| Harley Kulkin | 764-5009 |

www.pahrumpnv.org

Changing the Conversation

Mrs. Carolene Endersby
Pahrump Town Board

"Theodore Roosevelt said that it is not the critic who counts, not the man who points out how the strong man stumbles or where the doer of deeds could have done better.

The credit belongs to the man who is actually in the arena, whose face is marred by the dust and sweat and blood; who errs and comes short again and again; who at his best knows high achievement and at his worst fails after daring greatly."

This statement by President Teddy Roosevelt made at the turn of the 20th Century is an apt description of what members of the various Pahrump Advisory Boards must feel like when they work through an issue on their agenda. The same can be said for the members of the Pahrump Town Board, past and present.

Often volunteers that step forward to serve their community by being on a board feel let down and unappreciated from the constant criticism and polarization tactics that come from a small percent of the population.

The view that objective truth is almost irrelevant; that just because one's belief is passionately held, it must be the correct view -- just leaves people feeling frustrated. When people do not take the responsibility to listen to what others think, then we as a community have failed at the basic function of 'being open to learning'.

Learning from each other is the basis for a civil *continued on page 2*

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Town Business

What is Happening within Your Town?

William A. Kohbarger
 Town Manager

Pahrump Community Pool – The pool has been closed for one month now. More work has started on the pool deck as well as installing a new Sump Pump. The new Pool Deck started to crack within a few weeks after opening. Instead of closing the Pool the Town and Contractor decided to wait until the season ended to repair the cracks. It appears the whole deck may need to be replaced. Since the deck is under warranty there will be no cost to the Town.

Contour Entertainment Interim Report (Destination Park) – Contour submitted their Phase I Final Report to the Town on Tuesday, October 11th. Mr. Chris Brown, President - Contour Entertainment and Mr. Don Holbrook, Partner - The Vercitas Group were present at the Town Board meeting. Mr. Brown gave a 45 minute presentation outlining the concepts and strategies. The Town Board will be digesting the report over the next couple of weeks in an attempt to decide what will be the next step. The Final Report is available on the Town's website for viewing. The following are a few excerpts from the report.

1. Adventure Springs Lake – This would include a lake area of about 8.5 acres with walkways, landscape and desert landscape of about 6 acres.
2. Visitor Center Including Reservations Center – Approximately 2,000 square feet (sq ft).
3. Iconic Tower – Observation tower with café / bar at base, flex rooms for small parties and events. Approximately 6,300 sq ft over six stories.
4. Reservation and Reception Center for Think Tank Attraction – Minimum of about 2,500 sq ft with likely expansion with other elements for more casual visitor experiences including simulators, games, and rides to about 4,000 sq ft indoors.
5. Cinema – Five (5) screen cinema with a total of 590 seats. Two theaters with 80 seats each, two with 100 seats each and one theater with 130 seats.
6. Family Entertainment Center – Indoor areas of approximately 33,000 sq ft and outdoor areas in the range of 160,000 sq ft including go-kart tracks and miniature golf for a total of 4 to 5 acres.

community. The learning that takes place is not necessarily formal education but instead is the sharing of ideas, aspirations and expectations between friends and neighbors within the larger community. Without an informed educated community people are performing on a lower standard and not doing what they are capable of doing.

We have a responsibility to each other to be as informed and able to speak with fact based knowledge as possible. It is the same in communities as it is with families when encouraging children to be productive and positive forces in the world around them; we must also encourage each other to be willing to find positive ways to move forward. When children receive nothing but criticism they soon lose hope for the future. When people hear nothing but a cacophony of criticism they lose hope for the future of their community.

Let us start a new conversation together which is based on learning from each other. If an effort fails we can profit from things that go wrong; we can learn from our mistakes, and press ahead to successfully complete projects that are meant for the betterment of the community. Let us all come together in an effort to solve our major problems.

Calendar of Events

THE 13TH ANNUAL PAHRUMP POWWOW

PETRACK PARK

Friday, Saturday, & Sunday November 18th, 19th & 20th, 2011
Native America Crafts, Music, Food and Dancing

PAHRUMP VALLEY YOUTH ACTIVITIES BOWL-A-THON

PAHRUMP NUGGET BOWLING CENTER

Saturday, November 19th, 2011 3:00 p.m. to 6:00 p.m.
All ages welcome. Proceeds benefit the Pahrump Valley Youth Activities

NYE COMMUNITIES COALITION HOLIDAY TASK FORCE ANNUAL COMMUNITY THANKSGIVING DINNER

THE OLD MANSE ELEMENTARY SCHOOL

Thursday, November 24th, 2011 1:00 p.m. to 3:00 p.m.
Help give our neighbors a reason to be Thankful this Thanksgiving.

Town of Pahrump

400 N. Hwy 160
Pahrump, NV 89060

Pahrump Town Board

| | |
|-------------------------------|----------|
| Mike Darby, Chairman | 764-0751 |
| Vicky Parker, Vice-Chairman | 764-8809 |
| Carolene Endersby, Town Clerk | 764-8791 |
| Dr. Tom Waters | 764-0949 |
| Harley Kulkin | 764-5009 |

www.pahrumpnv.org

7. Target Golf Shooting Range – The 3-story driving platform, gallery and bar / restaurant is about 5,000 sq ft and the range takes up about an additional 8 acres.
8. Event Space – Flexible for many types of events. This area would be prepped and ready to accommodate any type of event, which could range from BMX competitions to Renaissance Festivals.
9. Retail, Dining and Entertainment District – This could house the Chamber of Commerce or other public offices.
10. Parking – The initial plan would be about 7 acres for 700 cars and some parking for buses.

Pahrump Valley Fire & Rescue Service – The Town Board approved the purchase of two (2) new ambulances. The totals cost for the two ambulances is \$275,316.00. The funds for this expenditure came from the Ambulance Enterprise Fund and from Brothels Fees.

An investigator from the Occupational Safety & Health Administration (OSHA) was in town investigating several complaints filed against the Pahrump Valley Fire Rescue Service. Overall a total of fifteen (15) complaints were filed.

Out of those fifteen complaints, fourteen complaints were dismissed. NOTE: two of the fifteen complaints were outside of OSHA's scope of work (rules and regulations) therefore they were not addressed by OHSA.

The last complaint was valid, however the good thing about that complaint is staff was already addressing the issue and repairing the problem before the inspection.

So the finding on this complaint will be "Valid but the Town is working on replacement of the defective items".

Overall, the Town passed with flying colors. The official report will not be available for approximately 30-days. Once the report is available Town Officials will make it open to the public.

Town Board Retreat – The Town Board Retreat was cancelled due to unexpected issues. The Town Board is currently working on setting a date to hold their first Town Board Retreat. Once that date is set, it will be released to the public as well as the location of the Retreat.

Pahrump's Newest Employees – Mr. Tim Gunderson, Pahrump Valley Firefighter. Congrats Tim. ❖

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| Town Board Meetings | 2nd & 4th Tuesday 7:00 p.m. | Nye County Administrative Complex |
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November 2011

| November 2011 | | | | | | | December 2011 | | | | | | |
|---------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 | | | 1 | 2 | 3 | | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------------|---------------|---------------------|--|--|---|-----------|-----------|
| | Oct 30 | 31 | Nov 1 | 2 | 3 | 4 | 5 |
| Oct 30 - Nov 5 | | | 9:00am VEA Tom; VE 3:00pm Dept Head M | 3:30pm Dept Head M 6:00pm Rotary 7:00pm Public Lands | 10:00am Hidden Hills ! 10:30am Community A | | |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| Nov 6 - 12 | | 10:00am Endersby | 9:00am Community F 9:00am Utllity Meetin 7:00pm Town Board | Staff Annual 8:00am County Meeti 9:30am Unemployme 6:00pm Rotary | 7:00am Tourism 11:30am Greg-Saddle | | |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| Nov 13 - 19 | | | 9:30am Canceled: Cit 3:00pm Dept Head M | 11:30am Chamber Lur 6:00pm Rotary | | | |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| Nov 20 - 26 | | | 7:00pm Town Board | 6:00pm Rotary | | | |
| | 27 | 28 | 29 | 30 | Dec 1 | 2 | 3 |
| Nov 27 - Dec 3 | | 5:00pm Nevada Outri | | 6:00pm Rotary | | | |

December 2011

| December 2011 | | | | | | | January 2012 | | | | | | |
|---------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | 31 | | | | |

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------------|-------------------|--------------------|--|---------------------------------------|----------------|--------------------|-----------|
| | Nov 27 | 28 | 29 | 30 | Dec 1 | 2 | 3 |
| Nov 27 - Dec 3 | | | | | | 10:30am Pahump Tov | |
| | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| Dec 4 - 10 | POOL/PACT Retreat | | | 6:00pm Rotary 7:00pm Public Lands | 7:00am Tourism | | |
| | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| Dec 11 - 17 | | | 9:00am Utility Meetin 7:00pm Town Board | 6:00pm Rotary 6:00pm Regional Plar | | | |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| Dec 18 - 24 | | | 9:00am City Manager 3:00pm Dept Head M | 6:00pm Rotary | | | |
| | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| Dec 25 - 31 | | 5:00pm Nevada Outr | 7:00pm Town Board | 6:00pm Rotary | | | |

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

| | |
|---|---|
| DATE AGENDA ITEM SUBMITTED <u>10/24/2011</u> | DATE OF DESIRED BOARD MEETING <u>11/8/2011</u> |
|---|---|

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Town Board Member's Comments

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

| | |
|---|---|
| <u>Pahrump Town Board</u> Print Name | <u><i>Pahrump Town Board</i></u> Signature |
|---|---|

| | |
|--|---|
| <u>400 N. Hwy 160</u> Mailing Address | <u>(775) 727-5107</u> Telephone Number |
|--|---|

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

| | |
|---|--|
| <u>DATE AGENDA ITEM SUBMITTED</u> 10/24/2011 | <u>DATE OF DESIRED BOARD MEETING</u> 11/08/11 |
|---|--|

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Adjournment

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
Good Night Town Board, Citizens and Staff.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

| | |
|---|--|
| <u>Pahrump Town Board</u> Print Name | <u>Pahrump Town Board</u> Signature |
|---|--|

| | |
|--|---|
| <u>400 N. Hwy 160</u> Mailing Address | <u>(775) 727-5107</u> Telephone Number |
|--|---|