

PAHRUMP TOWN BOARD AGENDA

Harley	Bill	Tom	Robert	Amy
Kulkin	Dolan	Waters	Adams	Riches
Chair	Vice-Chair	Clerk	Member	Member

TOWN OF PAHRUMP MISSION STATEMENT

Our mission is to balance our history as a rural community with our need to provide appropriate and sustainable services to our citizens and those who visit our community. We will do this by demonstrating honest, responsive leadership and partnering and when appropriate to augment our resources.

NOTICE TO MEMBERS OF THE AUDIENCE

The Pahrump Town Board meets the second and fourth Tuesday of each month at in the Nye County Building, 2100 E. Walt Williams Drive. Agendas are available at the Town Office on the Thursday prior to each Board meeting and are posted on the Town website at www.pahrumpnv.org Also Please find a video of our Pahrump Town Board meetings at the following link - URL **Granicus Instructions:**

http://nyecounty.granicus.com/MediaPlayer.php?view_id=3&clip_id=330

BOARD MEMBER	PHONE	EMAIL	TERM EXPIRES
			DECEMBER 31
Harley Kulkin	727-1525	hkulkin@pahrumpnv.org	2014
Bill Dolan	910-1617	bdolan@pahrumpnv.org	2016
Dr. Tom Waters	764-0949	twaters@pahrumpnv.org	2014
Robert Adams	910-1965	radams@pahrumpnv.org	2014
Amy Riches	764-0751	ariches@pahrumpnv.org	2016

A quorum of Advisory Board members may be present at any Town Board meeting, but they will not take any formal action.

SPECIAL NOTES:

Public comment is limited to 3 minutes, unless extended by the Town Board Chair. It is requested that advisory reports and or presentations be kept to 15 minutes.

Any member of the public who is disabled and requires accommodation, assistance or a wireless microphone at this meeting is requested to notify the Pahrump Town Office in writing or call 775-727-5107, prior to the meeting. Assisted listening device is available at Town Board Meetings upon request with 24 hour advance notice.

MEETING CONDUCT:

Audience members and speakers may not use provocative, rude, obnoxious, abusive, inflammatory, slanderous, or offensive comments. Any person who makes such remarks or otherwise disrupts the meeting with loud outbursts, shouting, threats or other disruptive behavior will be warned by the Chair that his or her behavior is unacceptable. If after receiving a warning, any person persists in disrupting the meeting, the Chair shall order that person to leave and may utilize law enforcement to enforce that order. The Town Board shall have the power to prevent, punish and restrain any disorderly conduct. NRS269.215.

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY CENTER
2100 E. Walt Williams Drive
TUESDAY – 5:00 P.M.
February 11, 2014
AGENDA**

- 1. Call to Order, Moment of Silence, and Pledge of Allegiance.**
- 2. Consideration** to Move the Order of or Delete an Agenda Item(s).
- 3. Public Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS 241.020(2)(c)(3). (Non-Action Item).
- 4. Board and Staff Comments:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. NRS 241.020(2)(c)(3). (Non-Action Item).
- 5. Announcements** (Non-Action Item)
- 6. Consideration to adopt** Consent agenda items: (For Possible Action)
 - a. Action – Approval of Town Vouchers.
 - b. Action – Approval of Special Town Board meeting minutes for January 15, 2014.
 - c. Action – Approval of Appointing Kathleen Cheney, Erin Hubbell, Michael Zaman to the Public Lands Advisory Board.
 - d. Action – Approval to transfer Ambulance Fund Delinquent Accounts for October 2013 through December 2013
- 7. Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
- 8. Consideration** to approve vendors for the High Desert Cup Music Festival and Cannabis Expo to park and occupy RV spaces at Petrack Park during the April event (For Possible Action).
- 9. Consideration** to approve successful bid award for replacement of four monitor defibrillators and two semi-automatic defibrillators (For Possible Action).
- 10. Consideration** to remove all money related items and anything related to Resolutions and Ordinances from the Consent Agenda (For Possible Action).
- 11. Consideration** to approve the issuance of a Request for Proposal to alter the Bob Ruud Community Center signage from lettered to digital (For Possible Action).
- 12. Consideration** to approve letter of support for Off Highway Vehicle usage on Nye County roadways (For Possible Action).
- 13. Presentation** by Town Attorney regarding the Town’s ability to de-annex property (Non-Action Item).
- 14. Closed Session(s).**

Discussion and Possible Decision regarding a Closed Session, to receive information and advice from the Town Attorney regarding potential or existing litigation pursuant to NRS 241.015(3)(b)(2). (For Possible Action)

15. Future Meetings/Workshops: Date, Time and Location: Regular Town Board Meeting February 25, 2014, Next Citizens Coffee is February 19th, 2014 (Non-Action Item)

16. Public/Board/Staff Comment: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS 241.020(2)(c)(3). (Non-Action Item)

17. Adjournment

A quorum of Advisory Board members may be present at any Town Board meeting but they will not take any formal action.

Any member of the public, who wishes to speak during public comment on any item, will be limited to three (03) minutes. Items may be taken out of order. Items may be combined. Items may be pulled or removed from the agenda at any time.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request. This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, and CHAMBER OF COMMERCE

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 5:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
1/28/2014	2/11/2014

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Consideration of moving the order of or deleting an Agenda Item(s).

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u>	<u>Pahrump Town Board</u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107 ext.</u>
Mailing Address	Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 5:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED 1/28/2014	DATE OF DESIRED BOARD MEETING 2/11/2014
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Announcements

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
See attached announcements.

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: X YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Citizens, Town Board & Staff

SPONSORED BY:

<u>Pahrump Town Board</u>	<u>Pahrump Town Board</u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107</u>
Mailing Address	Telephone Number

Announcements

February 11th, 2014

- The following advisory boards are currently scheduled to meet in the 'A' Room of the Bob Ruud Community Center:

- Public Lands Advisory Board on March 4th, 2014 at 6:30 pm
- Nuclear Waste and Environmental Advisory Board on March 7th, 2014 at 11:00 am
- Community Center/Civic Center Advisory Board on March 7th, 2014 at 4:00 pm
- Youth Advisory Board on February 12th at 2:30 pm
- Arena Advisory Board on February 13th at 7:00 pm
- Parks & Recreation Advisory Board on February 19th at 6:30 pm
- Veterans' Memorial Advisory Board on February 20th at 6:00 pm

- The following advisory boards are currently scheduled to meet in the 'B' Room of the Bob Ruud Community Center:

- Tourism Advisory Board on March 6th, 2014 at 8:00 am

- The Social Security Office meets the last Tuesday of the month at the Bob Ruud Community Center starting at 9:00 am.

AGENDA ITEM REQUEST

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<u>DATE AGENDA ITEM SUBMITTED</u> 1/28/2014	<u>DATE OF DESIRED BOARD MEETING</u> 2/11/2014
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Approval of Special Town Board meeting minutes for January 15, 2014 (Consent Agenda Item B).

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

See attached minutes

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Pahrump Town Board

SPONSORED BY:

Pahrump Town Board
Print Name

Pahrump Town Board
Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

**SPECIAL PAHRUMP TOWN BOARD MEETING
BOB RUUD COMMUNITY CENTER
150 N. Highway 160
WEDNESDAY – 2:00 P.M.
January 15, 2014
AGENDA**

PRESENT:

Town Board:

*Harley Kulkin
Bill Dolan
Dr. Tom Waters
Robert Adams
Amy Riches*

Staff:

*Susan Holecheck, Town Manager
Brett Meich, Legal Counsel
Michael Sullivan, Finance Director
Scott Lewis, Fire Chief
Stephanie Massimino, Executive Assistant*

1. Call to Order, Moment of Silence, and Pledge of Allegiance.

*Mr. Kulkin called the meeting to order.
Dr. Waters led the Moment of Silence and Pledge of Allegiance.*

2. Public Comment: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3).

No Public comment was made.

3. Board and Staff Comments: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. NRS 241.020(2)(c)(3).

Mr. Adams stated that he did not like special meetings and would prefer these did not happen anymore.

Mr. Dolan stated that at the April budget meeting he had requested all meetings of any kind be at the Nye County building and asked why this meeting was not at the Nye County Building.

Ms. Holecheck stated because she had started in July she was unaware of this request and she would only have meetings at the Nye County Building from now if there had to be a special meeting.

4. Consideration to approve an emergency acquisition of a refurbished fire pumper

Ms. Holecheck stated this was to replace the one vehicle.

Chief. Scott Lewis stated this meeting to help the fire the department refurbishes a fire pump. These apparatus' were made for desert use. They also believe long term that buying

used vehicles would be more cost effective and best long term for the department. He stated to offset the cost of buying the new pump they would be selling two older vehicles.

Mr. Dolan stated what does a used one cost?

Chief Lewis stated this used one would cost 450,000 to 500,000.

Mr. Dolan asked what would motor replacement cost.

Chief Lewis stated no one has been willing to change the motor.

Mrs. Riches asked are all the modifications included in the cost.

Chief Lewis stated yes the modifications were included in the cost.

Mr. Adams asked why it was a 1999 engine.

Chief Lewis stated yes this year is not brand new but all the newer features needed would be added.

Ms. Holecheck stated that when the engine broke down her, the lieutenant, and the Fire Chief all went out and looked at the engine and then had a strong discussion about should they just repair or buy a new engine.

Mr. Adams stated he would have preferred that the Fire Department had come before the board before they needed to have an emergency bought right away without being able to shop around more.

Chief Lewis stated this particular issue has not been before the board but mechanical issues with this engine had been before the board several times.

Mr. Adams asked when the engine broke down.

Chief Lewis stated the Monday before Christmas of 2013.

Dr. Waters asked why there were only two options given to the Town Board.

Chief Lewis stated that there were very limited options for the Town.

Dr. Waters asked also is reducing the fleet going to cause an issue in responses time.

Chief Lewis stated that it was necessary at the moment and that most of the equipment they are getting rid of is not in use currently.

Mrs. Riches stated she felt that if the Chief was saying he needed this then the Board should support it.

Public comment was heard.

Mr. Dolan motioned to approve an emergency acquisition of a refurbished fire pumper with it not to exceed 150,000.

Mr. Adams seconded.

Motion carried, 5-0.

5. Consideration to seek an RFP for two refurbished fire pumps

Mr. Kulkin was hoping that it would include researching buying used products as well as new.

Chief Lewis stated that would be no problem but for the board to keep in mind that when looking around they looked at new more so that long term the repair cost would be lower.

Mr. Dolan motioned to approve an RFP for two refurbished fire pumpers and bring it back to the board with all information and also including looking at used options and finance options.

Mrs. Riches seconded.

Motion carried, 5-0.

6. Public/Board/Staff Comment: Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3).

No Comments were made.

7. Adjournment

Meeting Adjourned at 3:08 pm.

PLEASE READ BACK OF APPLICATION BEFORE COMPLETING

Town Youth Advisory Board (TAB) Application

Name of Board: Public Lands

Applicant Name: ERIN HUBBELL

Home Address: [REDACTED] City: PAHRUMP Zip: [REDACTED]

Mailing Address: [REDACTED] City: PAHRUMP Zip: [REDACTED]

Home Phone: [REDACTED] Unlisted? Yes No Fax: _____

Cell Phone: [REDACTED] Work #: [REDACTED]

E-Mail Address: [REDACTED]

Signature of Parent of Guardian for Consent: _____

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to this Advisory Board:

LOCAL BUSINESS OWNER - INVOLVED WITH EQUESTRIAN GROUPS - HORSE OWNER - OVER 30 YEARS IN CONSTRUCTION MANAGEMENT - CUSTOMER RELATIONS MANAGER -

Are you currently employed by a public entity? Yes No If yes, which entity? _____

I have attached my resume/letter of interest: Yes No

I certify that I am between 14 to 19 years of age, that my primary RESIDENCE is WITHIN THE BOUNDARIES of the Town Pahrump to which I am applying, and that the information provided is true and accurate to the best of my knowledge.

E. Hubbell _____
Signature Date

The Pahrump Town Manager will receive and have all applications placed on the Pahrump Town Board's Agenda. You may mail or deliver this application to the Pahrump Town Manager's Office, Pahrump Town Office at the following address:

Pahrump Town Manager
400 North Highway 160
Pahrump, Nevada 89060

PLEASE READ BACK OF APPLICATION BEFORE COMPLETING

Town Advisory Board (TAB) Application

Name of Board: Pahrump Land Advisory Board - PLAB

Applicant Name: Michael C. Zaman

Home Address: [REDACTED] City: Pahrump Zip: [REDACTED]

Mailing Address: _____ City: _____ Zip: _____

Home Phone: [REDACTED] Cell #: [REDACTED]

Work #: _____ Preferred # for Public Use: _____

E-Mail Address: [REDACTED]

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to this Advisory Board:

I was the secretary of the PLAB this past year. I am the secretary/treasurer of the Pahrump Valley 4 Wheelers. I attend most Town Board meetings to stay current on town events. I work with the BLM and Forest Services concerning our local surrounding public lands.

Are you currently employed by a public entity? Yes No If yes, which entity? _____

I have attached my resume/letter of interest: Yes No

I certify that I am a QUALIFIED ELECTOR, that my primary RESIDENCE is WITHIN THE BOUNDARIES of the Town Advisory Board area to which I am applying, and that the information provided is true and accurate to the best of my knowledge.

Michael C. Zaman
Signature

1-22-14
Date

The Pahrump Town Manager will receive and have all applications placed on the Pahrump Town Board's Agenda. You may mail or deliver this application to the Pahrump Town Manager's Office, Pahrump Town Office at the following address:

**Pahrump Town Manager
400 North Highway 160
Pahrump, Nevada 89060**

(This document becomes a public record once it has been received by the Town of Pahrump.)

PLEASE READ BACK OF APPLICATION BEFORE COMPLETING

Town ~~XXXXXX~~ Advisory Board (TAB) Application

Name of Board: PUBLIC LANDS ADVISORY BOARD

Applicant Name: KATHLEEN CHENEY

Home Address: [REDACTED] City: PAHRUMP Zip: [REDACTED]

Mailing Address: SAME City: _____ Zip: _____

Home Phone: _____ Unlisted? Yes ___ Fax: _____

Cell Phone: [REDACTED] Work #: —

E-Mail Address: [REDACTED]

Signature of Parent of Guardian for Consent: _____

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to this Advisory Board:

NATIVE OF NEVADA - MEMBER OF NYE COUNTY SEARCH & RESCUE - COMMUNITY EMERGENCY RESPONSE TEAM MEMBER - EQUINE TRAIL & ENDURANCE RIDER. RETIRED PEACE OFFICER - MEMBER OF THIS COMMUNITY FOR 10 YRS

Are you currently employed by a public entity? Yes ___ No If yes, which entity? _____

I have attached my resume/letter of interest: Yes ___ No

I certify that I am between 14 to 19 years of age, that my primary RESIDENCE is WITHIN THE BOUNDARIES of the Town Pahrump to which I am applying, and that the information provided is true and accurate to the best of my knowledge.

Kathleen Cheney
Signature

12-16-2013
Date

The Pahrump Town Manager will receive and have all applications placed on the Pahrump Town Board's Agenda. You may mail or deliver this application to the Pahrump Town Manager's Office, Pahrump Town Office at the following address:

**Pahrump Town Manager
400 North Highway 160
Pahrump, Nevada 89060**

**MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 02-11-2014**

TO: Town Board

FROM: Susan Holecheck, Pahrump Town Manager
Michael Sullivan, Finance Director
Melissa Raetz, Ambulance Billing Supervisor

DATE: February 11, 2014

RE: Approval to Transfer Ambulance Fund Delinquent Accounts for
October 2013 thru Dec 2013 for Further Collection and Related
Accounting Adjustments.

1.) Background

To ensure timely and accurate recording of our revenues, Generally Accepted Accounting Principles (GAAP) requires that the outstanding delinquent Ambulance accounts receivable balances be reviewed periodically so that appropriate accounting entries are recorded to reflect the probability of collecting the amounts due.

After a reasonable effort has been made to collect an outstanding balance by the Ambulance office staff, then we turn the delinquent accounts over to an outside professional collection agency to pursue. This transaction involves charges to the allowance for doubtful accounts; accounts receivable, and bad debt expense. This is so that our accounts receivable balance reflects the true value of our future revenues available for expenses, and not an inflated or unrealistic level.

If the additional efforts by the collection agency are successful, then a recovery of the write off is made. This involves two basic parts: first, there is a reversal of the write-off entry, and secondly, the payment is posted to the receivable just as if it had never been written off.

2.) Fiscal Impact

The current FY 2014 Ambulance Fund Budget is sufficient to reflect these adjusting transactions.

3.) Town Manager Recommendation and Board Action Requested

The Town Manager recommends that the Town *Board move to approve the Ambulance Fund charges to Allowance for Doubtful Accounts in the amount of \$168,087.00 for the period Oct thru Dec, 2013 as presented in the attached materials.*

If you have any additional questions, we would be happy to answer them.

**MEMO
TOWN OF PAHRUMP
TOWN BOARD MEETING AGENDA ITEM
MEETING DATE: 02-11-2014**

(Attachment A – Town of Pahrump Fire-Rescue Service Ambulance Doubtful Accounts Chart for Oct, 2013 thru Dec, 2013.)

TOWN OF PAHRUMP
AMBULANCE FUND ACCOUNTS RECEIVABLE
BAD DEBT WRITE OFFS
FISCAL YEAR 2014
FOR THE PERIOD OCTOBER - DECEMBER, 2013

Oct-Dec 2014

1	CATEGORY	QTY	TOTAL CHARGES BILLED	CONTRACTUAL ADJUSTMENTS BY INSURANCE PROVIDERS	NET BILLABLE CHARGES	INSURANCE & PATIENT PAYMENTS RECEIVED	BALANCES RECOMMENDED FOR WRITE OFF & COLLECTIONS
2	BAD DEBTS	295	356,372	97,089	259,283	106,390	152,893
3	BANKRUPTCY	0	0	0	0	0	0
4	DECEASED	52	63,626	22,354	41,272	26,313	14,960
5	SMALL BALANCES	15	20,450	5,877	14,573	14,238	335
6	HARDSHIP	0	0	0	0	0	0
7	TOTALS	362	440,448	125,320	315,128	146,941	168,187

AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
1/28/2014	2/11/2014

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Advisory Board Reports

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Town Board & Advisory Boards

SPONSORED BY:

<u>Pahrump Town Board</u>	<u>Pahrump Town Board</u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107</u>
Mailing Address	Telephone Number

Town of Pahrump Advisory Board Meeting Schedule

Current as of February 2014

<u>1st Monday</u>	<u>1st Tuesday</u> Public Lands Advisory Board <i>Mr. Adams</i> Community Center Room 'A' 6:30pm	<u>1st Wednesday</u>	<u>1st Thursday</u> Tourism Advisory Board <i>Mr. Adams</i> Community Center Room 'B' 8:00am	<u>1st Friday</u> Nuclear Waste & Environ. AB <i>Mrs. Riches</i> Community Center Room 'A' 11:00 am Civic Center Advisory Board <i>Mr. Kulkin</i> Community Center Room 'A' 4:00pm
<u>2nd Monday</u>	<u>2nd Tuesday</u> Town Board Meeting County Chamber 5pm	<u>2nd Wednesday</u> Youth Advisory Board <i>Dr. Waters</i> Community Center Room 'A' 2:30pm	<u>2nd Thursday</u> Arena Advisory Board <i>Mrs. Riches</i> Community Center Room 'A' 7:00pm	<u>2nd Friday</u>
<u>3rd Monday</u>	<u>3rd Tuesday</u>	<u>3rd Wednesday</u> Parks & Recs Advisory Board <i>Mr. Kulkin</i> Community Center Room 'A' 6:30pm	<u>3rd Thursday</u> Veteran's Mem. Advisory Board <i>Dr. Waters</i> Community Center Room 'A' 6pm	<u>3rd Friday</u>
<u>4th Monday</u>	<u>4th Tuesday</u> Town Board Meeting County Chamber 5pm	<u>4th Wednesday</u>	<u>4th Thursday</u>	<u>4th Friday</u>



AGENDA ITEM REQUEST

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<u>DATE AGENDA ITEM SUBMITTED</u> 1/28/2014	<u>DATE OF DESIRED BOARD MEETING</u> 2/11/2014
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Consideration to approve vendors at the High Desert Cup Music Festival and Cannabis Expo to park and occupy RV spaces at Petrack Park during the April Event.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
It is anticipated that 25-50 vendors will have RVs at the Expo and they are desirous of staying near the Park, as opposed, to staying at a property

STAFF COMMENTS/RECOMMENDATIONS:
Permission is granted to vendors during the Fall Festival so staff does not see a problem at this time with granting permission.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

Susan Holecheck, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 5:00 p.m. in the Nye County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 1/28/2014	<u>DATE OF DESIRED BOARD MEETING</u> 2/11/2014
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CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Consideration to approve successful bid award for the replacement of four monitor defibrillators and two semi-automatic defibrillators.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

An internal committee was established to evaluate the Fire Department's current EMS monitor/defibrillators. The committee has issued a recommendation, however the project exceeds the established budget allotment. The funds remain available for the additional cost.

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Scott Lewis, Fire Cheif

SPONSORED BY:

Susan Holecheck
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext. 305
Telephone Number

Pahrump Valley Fire-Rescue Services

Administrative Offices

300 North Highway 160

Pahrump, Nevada 89060

(775) 727-5658 fax: (775) 751-4010

Scott F. Lewis, Fire Chief

Memorandum

Date: January 28, 2014
To: Pahrump Town Board
From: Fire Chief Lewis and the Monitor Committee
Subject: **Recommendation for Award of RFP #2014-001**

Town Board:

The Pahrump Town Board previously approved a Request for Proposal (RFP) for the replacement of (4) four monitor defibrillators and (2) semi-automatic AED monitors at a cost not to exceed \$110, 000.00.

Pahrump Valley Fire Rescue assembled a committee whose goal was to create specifications, review submitted bids, and render a recommendation regarding the new EMS monitors. Members of the committee included Allan McFall, Anthony Butler, Matt Smith, Mike McFate, Nate Alexander, Noe Martinez, and Ryan Lesko.

Specifically, the committee completed the review referencing a common objective: *To utilize available funding for acquisition of safe and efficient monitor defibrillators that exceeds both short and long term operational objectives while ensuring financial and service responsibility to the community.*

The process further included Town (billing) staff to help ensure a collaborative team effort to obtain a product that directly interfaces with the Town’s chosen Tritech electronic personal care report (EPCR) billing software.

Therefore, specifications were created referencing feedback provided not only by our firefighters who will operate the equipment, but the Town’s billing staff who will invoice the captured treatment data.

A total of (2) two bids were received; however, both bids exceeded the \$110,000 project budget.

Enerspect a dealer for Philips Products submitted two proposals for consideration. The first proposal (A) consisted of (4) four new Philips monitor/defibrillators and (2) two new Philips AED monitors at a cost of \$120,991.50.

Enerspect's alternate proposal (B) included (4) four new Philips monitor/defibrillators and (2) refurbished Philips AED monitors. Since the RFP did not specify the opportunity for refurbished equipment, this proposal was excluded from further consideration.

The second proposal was submitted by the Zoll Corporation. Zoll submitted a proposal; for (4) new monitor/defibrillators and (2) AED monitors at a cost of \$121,262.00 which included the trade-in values of our four older monitor defibrillators.

Enerspect's bid package outlined specific benefits including the direct ability to interface with the Tritech software, opportunity to easily upgrade the AEDs to ALS monitors, a local sales/service center in Henderson, NV, and the highest accumulated scores referencing the product's adherence to the bid specifications.

Recommendation

Considering the fact that both bid proposals exceeded the allotted budget, two options are available to the Town.

The Town can award the bid to the vendor recommended by the committee with a revised budget or the Town can choose to re-bid the project.

It is the committee's recommendation to award the proposal based upon the ability to directly interface with the Town's software package, adherence to the RFP requirements, customer service and support location, and overall conformance to our specifications despite the increase from the previously anticipated budget cap.

Therefore, the Selection Committee respectfully recommends the proposal for the replacement of (4) four monitor/defibrillators and (2) two AED monitors are awarded to Enerspect (Philips) at a cost not to exceed the revised budget of \$120,991.50.

Thank you for your time and consideration in this matter. If you require further information or have any questions, please do not hesitate to contact Chief Lewis.

*Town of Pahrump
Monitor Defibrillator Committee*



QUOTATION

TO:
Pahrump Valley Fire & Rescue
300 North Hwy 160
Pahrump, NV 89060
Attn.: Chief Scott Lewis

*** Proposal A ***

PHONE: 775.727.5658

Enerspect Medical Solutions, LLC
 35 E Horizon Ridge Pkwy
 #110 PMB 50
 Henderson, NV 89002
 Tel. 888-522-5574
 info@enerspect.com
 www.enerspect.com

QUOTE #: 6312

DATE: 1/13/2014

CONTACT: TJ Smith
Clinical & Sales Specialist
702.217.9423
tj.smith@enerspect.com

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	DISC PRICE	TOTAL PRICE
4	M3536A	HeartStart MRx Monitor/Defibrillator model includes manual defibrillation, AED mode, ECG arrhythmia detection, automated testing.MRx Includes: case, 1 battery, bedrail hook, 5-lead snap ECG cable, pad cable & protective display cover, test load, 1 roll of paper, & IFU	10700.00	7,490.00	29,960.00
4	A23	Color: Grey - SpO2, NBP, and EtCo2, 75mm printer - pulse oximeter, non-invasive blood pressure and end tidal CO2; includes adult re-usable fingertip transducer, adult blood pressure cuff and interconnect cable, and adult filter line (M1920A)	9615.00	6,730.50	26,922.00
4	B01	Noninvasive Transcutaneous Pacing	2350.00	1,645.00	6,580.00
4	B02	12-Lead ECG Acquisition- includes 10-wire trunk cable (M1663A),limb leads, chest leads (standard leads: 989803176161 and 989803176161, 5/5 snap)	4000.00	2,800.00	11,200.00
4	B06	Bluetooth 12-lead transmission	2060.00	1,442.00	5,768.00
4	B10	MRx Bluetooth Event Summary Transmission	2060.00	1,442.00	5,768.00
4	C05	Lithium Ion battery: includes one rechargeable lithium ion battery with a fuel gauge. Battery provides approximately 5 hours of monitoring or 200 shocks.	415.00	290.50	1,162.00
4	C06	AC Power Module	425.00	297.50	1,190.00
4	C21	Black Soft Carry Case	0.00	0.00	0.00
4	W22	Two-year bench with loaner warranty- replaces standard one-year warranty	0.00	0.00	0.00
4	861451 - A01	Data Messenger Software (1 per PC)	215.00	150.50	602.00
4	B08	Q-CPR - includes adhesive pads (Qty, 10, 989803163291)	2995.00	2,096.50	8,386.00

Are you Tax Exempt? Please provide exemption letter/Cert. with your order.

TOTAL

1. Taxes, freight, and handling fees will be added at time of shipment if applicable.
2. Quote is valid for 60 days.
3. All purchase orders are subject to credit approval before acceptance by Enerspect.
4. Purchase orders to be faxed to Enerspect customer service at 702.586.4910 or emailed to orders@enerspect.com.
5. All discounts off list price are contingent upon payment within agreed upon terms.
6. Please provide a copy or reference to your quotation number with purchase.
7. If your organization is tax exempt, please include a tax exemption certificate with your order.



QUOTATION

Enerspect Medical Solutions, LLC

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 #110 PMB 50
 Henderson, NV 89002
 Tel. 888-522-5574
 info@enerspect.com
 www.enerspect.com

TO:

Pahrump Valley Fire & Rescue
300 North Hwy 160
Pahrump, NV 89060
Attn.: Chief Scott Lewis

Proposal A

QUOTE #: 6312

DATE: 1/13/2014

PHONE: 775.727.5658

CONTACT: TJ Smith
 Clinical & Sales Specialist
 702.217.9423
 tj.smith@enerspect.com

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	DISC PRICE	TOTAL PRICE
4	B09	Q-CPR Data Capture	200.00	140.00	560.00
2	LP1	Instructions for Use	0.00	0.00	0.00
2	SM1	Service Manual- English	82.50	57.75	115.50
2	M3536A	AED 3-lead units HeartStart MRx Monitor/Defibrillator model includes manual defibrillation, AED mode, ECG arrhythmia detection, automated testing.MRx Includes: case, 1 battery, bedrail hook, 5-lead snap ECG cable, pad cable & protective display cover, test load, 1 roll of paper, & IFU	10700.00	7,490.00	14,980.00
2	A21	SpO2 - pulse oximeter; includes adult re-usable fingertip transducer (M1191B)	2160.00	1,512.00	3,024.00
2	B08	Q-CPR - includes adhesive pads (Qty, 10, 989803163291)	2995.00	2,096.50	4,193.00
2	B09	Q-CPR Data Capture	200.00	140.00	280.00
2	861451 - A01	Data Messenger Software (1 per PC)	215.00	150.50	301.00
		SALES TAX		0.00%	0.00

Are you Tax Exempt? Please provide exemption letter/Cert. with your order.

TOTAL \$120,991.50

1. Taxes, freight, and handling fees will be added at time of shipment if applicable.
2. Quote is valid for 60 days.
3. All purchase orders are subject to credit approval before acceptance by Enerspect.
4. Purchase orders to be faxed to Enerspect customer service at 702.586.4910 or emailed to orders@enerspect.com.
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**GUIDELINES
2010 READY**

ZOLL Medical Corporation

Worldwide HeadQuarters
269 Mill Rd
Chelmsford, Massachusetts 01824-4105
(978) 421-9655 Main
(800) 348-9011
(978) 421-0015 Customer Support
FEDERAL ID#: 04-2711626

Town of Pahrump

400 N. Highway 160
Pahrump, NV 89060

Attn: **Scott Lewis, Fire Chief**

email: slewis@pahrumnpnv.org

Tel: 775-209-5883

QUOTATION 156779 V:1

DATE: January 24, 2014

TERMS: Net 30 Days

**RFP No. 2014-01 Replacement of 4 Monitor
Defibrillators and 2 Semi-Automatic
Defibrillators due 1/24/14 at 2:00 PM**

FOB: Destination

**

FREIGHT: Free Freight

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
1	601-2221011-01	<p>X Series @ Manual Monitor/Defibrillator \$14,995 with 4 trace tri-mode display monitor/ defibrillator/ printer, comes with Real CPR Help®, advisory algorithm, advanced communications package (Wi-Fi, Bluetooth, USB cellular modem capable) USB data transfer capable and large 6.5"(16.5cm) diagonal screen, full 12 ECG lead view with both dynamic and static 12-lead mode display.</p> <p>Accessories Included:</p> <ul style="list-style-type: none"> • Six (6) foot 3- Lead ECG cable • MFC cable • MFC CPR connector • A/C power adapter/ battery charger • A/C power cord • One (1) roll printer paper • 6.6 Ah Li-ion battery • USB data transfer cable • Carry case • Declaration of Conformity • Operator's Manual • Quick Reference Guide • One (1)-year EMS warranty <p>Advanced Options:</p> <p>Real CPR Help Expansion Pack \$ 995 CPR Dashboard quantitative depth and rate in real time, release indicator, interruption timer, perfusion performance indicator (PPI)</p> <ul style="list-style-type: none"> • See - Thru CPR artifact filtering <p>ZOLL Noninvasive Pacing Technology: \$2,550</p>	4	\$37,275.00	\$30,565.50	\$122,262.00 *

This quote is made subject to ZOLL's standard commercial terms and conditions (ZOLL T's + C's) which accompany this quote. Any purchase order (P.O.) issued in response to this quotation will be deemed to incorporate ZOLL T's + C's. Any modification of the ZOLL T's + C's must be set forth or referenced in the customer's P.O. No commercial terms or conditions shall apply to the sale of goods or services governed by this quote and the customer's P.O unless set forth in or referenced by either document.

Page 1 Subtotal \$122,262.00

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5. FAX PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT 978-421-0015
R EMAIL TO ESALES@ZOLL.COM.
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Catherine Prophet
Sr. EMS Account Executive
949-436-4369



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FEDERAL ID#: 04-2711626

Town of Pahrump

400 N. Highway 160
Pahrump, NV 89060

Attn: **Scott Lewis, Fire Chief**

QUOTATION 156779 V:1

DATE: January 24, 2014

TERMS: Net 30 Days

email: slewis@pahrumpnv.org

Tel: 775-209-5883

**RFP No. 2014-01 Replacement of 4 Monitor
Defibrillators and 2 Semi-Automatic
Defibrillators due 1/24/14 at 2:00 PM**

FOB: Destination

**

FREIGHT: Free Freight

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
		Masimo Pulse Oximetry				
		SP02 \$1,795 • Signal Extraction Technology (SET) • Rainbow SET				
		NIBP Welch Allyn includes: \$3,495 • Smartcuff 10 foot Dual Lumen hose • SureBP Reusable Adult Medium Cuff				
		End Tidal Carbon Dioxide monitoring (ETCO2) Oridion Microstream Technology: \$4,995 Order required Microstream tubing sets separately				
		Interpretative 12- Lead ECG: \$8,450 • 12-Lead one step ECG cable- includes 4- Lead limb lead cable and removable precordial 6- Lead set				
2	8000-0580-01	Six hour rechargeable Smart battery	4	\$495.00	\$405.90	\$1,623.60 *
3	8000-0294	SpO2 LNCS Adult Reusable Sensor(1 each)	4	\$295.00	\$221.25	\$885.00 *
4	8000-0330	SpO2 Rainbow Reusable Patient Cable: Connects to LNCS Single Use and Reusable Sensors (4 ft)	4	\$295.00	\$221.25	\$885.00 *

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Page 2 Subtotal

\$125,655.60

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QUOTATION 156779 V:1

DATE: January 24, 2014

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ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE	
5	8300-0500-01	SurePower 4 Bay Charging System including 4 Battery Charging adapters	1	\$2,583.00	\$2,118.06	\$2,118.06	**
6	8778-0104	1 Year Extended Warranty (at time of equipment sale)	4	\$990.00	\$990.00	\$3,960.00	
7	90110200499991010	AED Pro Semi-Auto/Manual. Includes: Backlit LCD screen, soft carry case, rugged over-molded outer housing, multi-patient internal memory, IrDA port, operator guide, five year factory warranty, limited lifetime outer housing warranty.	2	\$3,795.00	\$2,580.60	\$5,161.20	*
8	8000-0838	AED Pro ECG Cable AAMI	2	\$160.00	\$120.00	\$240.00	*
	8900-0402	CPR stat-padz HVP Multi-Function CPR Electrodes - 1 pair	2	\$75.00	\$56.25	\$112.50	*
10	8000-0860-01	AED Pro non-rechargeable lithium battery pack	2	\$160.00	\$120.00	\$240.00	*
11	4001-9933	ZOLL M-Series Biphasic w/Pacing, 12 lead + 2 parameters (includes CCT) Trade-In	1		(\$4,000.00)	(\$4,000.00)	***
12	4001-9928	ZOLL M-Series Biphasic w/ Pacing + 1 parameter (includes CCT) Trade-In	3		(\$4,000.00)	(\$12,000.00)	***
*Reflects National Purchasing Partners (NPP) Contract Pricing.							

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Page 3 Subtotal \$121,487.36

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**

**RFP No. 2014-01 Replacement of 4 Monitor
Defibrillators and 2 Semi-Automatic
Defibrillators due 1/24/14 at 2:00 PM**

FREIGHT: Free Freight

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
<p>**Reflects Discount Pricing.</p> <p>***Trade-In Value valid if all units purchased are in good operational and cosmetic condition, and include all standard accessories such as paddles, cables, etc. Customer assumes responsibility for shipping trade-in equipment to ZOLL Chelmsford within 60 days of receipt of new equipment. Customer agrees to pay cash value for trade-in equipment not shipped to ZOLL on a timely basis.</p>						

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TOTAL **\$121,487.36**

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AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 5:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED 1/28/2014	DATE OF DESIRED BOARD MEETING 2/11/2014
---	--

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Consideration to remove all money related items and anything related to Resolutions and Ordinances from the Consent Agenda

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

Town Board Member Bill Dolan has prepared the foregoing AIR. Staff would like to remind the Board that this has been a historical practice -many such items appearing as late as 2013 and 2012, also by removing all money related items will also remove the Town Vouchers too as they are a money item.

STAFF COMMENTS/RECOMMENDATIONS:

Staff would concur with removing these items from the Consent Agenda and appreciates that although this has not been addressed before it is being addressed at this time.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

Susan Holecheck, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.**

June 26, 2012

AGENDA

- 1. Call to Order, Moment of Silence, and Pledge of Allegiance.**
- 2. Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
- 3. Presentation** of Certificates to a Pahrump Valley High School Girls Basketball and Volleyball Teams for their accomplishments within the Valley. (Non-Action Item)
- 4. Presentation** of Certificates to Nye County Sheriff Deputies Harry Williams, Logan Gibbs and James Scott for their handling of the Events that occurred on Tuesday, June 12, 2012 at the Pahrump Town Board meeting. (Non-Action Item)
- 5. Announcements** (Non-Action Item)
- 6. Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS 241.020(2)(c)(3). (Non-Action Item)
- 7. Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. Action – Approval of Town Vouchers.
 - b. Action – Approval of Daniel C. McArthur proposal to perform a compliance review audit of Solid Waste Franchise Fee revenues in an amount not to exceed \$10,000 payable from the General Fund.
 - c. Action – Approval of Daniel C. McArthur proposal to perform a compliance review audit of Room Tax revenue in an amount not to exceed \$9,000 payable from the Room Tax Funds.
 - d. Action – Approval of Acquisition of ADA compliant Aquatic Chair for Swimming Pool in an amount not to exceed \$10,000 payable from the Pool Fund.
 - e. Action – Approval to Authorize the Signing Committee to approve the Accounts Payable for July 10th due to the cancellation of the July 10, 2012 Town Board meeting.
 - f. Action – Approval of Appointing Ms. Emily James, Mr. Cameron Lynch and Ms. Melanie Lawdensky to the Pahrump Youth Advisory Board.
- 8. Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
- 9. Discussion and Possible Decision** to Approve the Request of the Pahrump Tourism & Convention Council Advisory Board (PTCC) FY13 Marketing Projects and Nevada Commission on Tourism (NCOT) Grants in an amount not to exceed \$300,000 payable from the Tourism Room Tax Fund and All Matters Properly Related Thereto. (For Possible Action)

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
July 24, 2012
AGENDA**

1. **Call to Order, Moment of Silence, and Pledge of Allegiance.**
2. **Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
3. **Announcements** (Non-Action Item)
4. **Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS 241.020(2)(c)(3). (Non-Action Item)
5. **Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. **Action – Approval of Town Vouchers.**
 - b. Action – Approval of Town Board meeting minutes for June 12, 2012 and June 26, 2012.
 - c. Action – Approval to Transfer Ambulance Fund Delinquent Accounts for March 2012 through June 2012 for Further Collection and Related Accounting Adjustments.
 - d. **Action – Approval of Scope of Work for Valley Electric Association, Inc., for Electric Services for Petrack Park Field “C” Lighting Project in an Amount Not to Exceed \$10,500.00 payable from the Park Impact Fees.**
6. **Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
7. **Discussion and Possible Decision** to Approve a Scope of Work for GC Wallace to provide Engineering Services for an Indoor Swimming Pool Study in an Amount Not to Exceed \$13,000.00 payable from the Parks & Recreation Room Tax Fund. (For Possible Action)
8. **Discussion and Possible Decision** to Approve a Scope of Work for GC Wallace to provide Engineering Services for the Fairgrounds Onsite and Offsite Improvements (Technical Drainage Study, Fox Avenue & Dalton Street Plans, Soccer Park & Parking Lot Plans, and Construction Administration Services) in an Amount Not to Exceed \$130,000 payable from the Fairgrounds Room Tax Fund and Park Impact Fees. (For Possible Action)
9. **Discussion and Possible Decision** to Approve Increasing the Town Manager Discretionary Spending Limit for Non-Emergency Matters as Outlined in the Town Manager Job Description Essential Duties and Responsibilities Item #13 and All Other Matters Properly Related Thereto. (For Possible Action)

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
August 14, 2012
AGENDA**

1. **Call to Order, Moment of Silence, and Pledge of Allegiance.**
2. **Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
3. **Presentation** by Mr. Lee Roy Tyon, Pahrump Resident on the Rendition of the Town of Pahrump Birthday song he created in both English and Sioux. (Non-Action Item)
4. **Presentation** by Mr. Randy Burke, of Roadshows, Inc. on events that may be compatible for the Town of Pahrump. (Non-Action Item)
5. **Announcements** (Non-Action Item)
6. **Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS 241.020(2)(c)(3). (Non-Action Item)
7. **Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. **Action – Approval of Town Vouchers.**
 - b. **Action – Approval of Town Board meeting minutes for July 24, 2012.**
 - c. **Action – Approval of a Grant Application for approved expenses for the Pahrump Social Powwow from the State Tourism Room Tax Fund Not to Exceed \$3,000.00.**
 - d. **Action – Approval of a Grant Application for approved expenses for the Bob Baker Wild West Extravaganza from the State Tourism Room Tax Fund Grant Not to Exceed \$3,500.00.**
 - e. **Action – Approval of the Arena Policy and Fee Schedule 2012.**
8. **Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
9. **Discussion and Possible Decision** to Approve Waiving the Bob Ruud Community Center (BRCC) Fees for the Southern Nye County 4-H Club for the Purpose of Holding their Annual 4-H Awards Banquet. (For Possible Action)
10. **Discussion and Possible Decision** to Approve Waiving the Bob Ruud Community Center (BRCC) Fees for Ms. Senior Golden Years & her Queen Court who are requesting to hold a Spaghetti Dinner to Raise Funds for School Teachers on August 19, 2012. (For Possible Action)
11. **Discussion and Possible Decision** of a proposed Public Private Partnership between the Town of Pahrump and Front Sight Firearms Training Institute to lobby for the creation of enabling legislation for a special economic development zone that can assist Front Sight in

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
August 28, 2012
AGENDA**

1. **Call to Order, Moment of Silence, and Pledge of Allegiance.**
2. **Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
3. **Announcements** (Non-Action Item)
4. **Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS 241.020(2)(c)(3). (Non-Action Item)
5. **Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. **Action – Approval of Town Vouchers.**
 - b. **Action – Approval of the Davis Shows Carnival Contract for the Fall Festival.**
 - c. **Action – Approval of the Broken Heart Rodeo Company Contract for the Fall Festival in an Amount not to Exceed \$21,500.00.**
6. **Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
7. **Discussion and Possible Decision** to Create an Annual Pahrump Citizen of the Year Award. (For Possible Action)
8. **Discussion and Possible Decision** to Select, Award, and Approve Funding for Bid #2012-02 for the Fairgrounds On-site and Off-site Improvement Project Payable from the Fairgrounds Room Tax Fund and Park Impact Fees and Other Matters Properly Related Thereto. (For Possible Action)
9. **Discussion and Possible Decision** to Approve the Town of Pahrump Supporting and Contributing to an Economic Development Contract Between Nye County and BEC Environmental, Inc. for Economic Development Support Services in an amount not to exceed \$25,000.00 payable from the Economic Development Room Tax Fund. (For Possible Action)
10. **Discussion and Possible Decision** to Approve a Letter of Support from the Pahrump Town Board for the Draft “Community Source Water Protection Plan for Public Water Systems in Nye County Nevada”. (For Possible Action)
11. **Discussion and Possible Decision** to Approve Resolution 2012-12, A Joint Resolution by the Pahrump Town Board with Cities, Counties and Local Governments Entities Across

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
February 12, 2013
AGENDA**

1. **Call to Order, Moment of Silence, and Pledge of Allegiance.**
2. **Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
3. **Announcements** (Non-Action Item)
4. **Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3). (Non-Action Item)
5. **Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. For Possible Action – Discussion of any item from the Consent Agenda Items that needs to be reviewed before a decision is made.
 - b. For Possible Action – Approval of Town Vouchers.
 - c. For Possible Action – Approval of Town Board meeting minutes for January 22, 2013.
 - d. For Possible Action – Approval of the Resignation of Ms. Christine Grevich from the Pahrump Tourism and Convention Counsel.
 - e. For Possible Action – Approval of Accepting Ms. Phyllis Deal to the Pahrump Tourism and Convention Counsel.
 - f. For Possible Action – Approval of the Resignation of Mr. Joseph Goode from the Convention Center/Civic Center Advisory Board.
 - g. For Possible Action – Approval of Accepting Mr. Leo Blundo to the Convention Center/Civic Center Advisory Board.
 - h. For Possible Action – Approval to Transfer Ambulance Delinquent Accounts for July - December, 2012 for Further Collection and Related Accounting Adjustments.
 - i. For Possible Action – Approval to Pay 50% of the bill submitted by Mr. List, Kolesar and Leatham for the work completed on the Rural Nevada Economic Development BDR not to Exceed \$3,802.50 payable from the Tourism Room Tax Fund.
6. **Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
7. **Discussion and Possible Decision** on the Future of the Pahrump Fall Festival. (For Possible Action)
8. **Discussion and Possible Decision** on creating the 2013 Town Board Goals and Objectives. (For Possible Action)
9. **Discussion and Possible Decision** on the Appointment of a Pahrump Town Board member to the Pahrump Regional Planning Commission (RPC). (For Possible Action)

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
March 26, 2013
AGENDA**

1. **Call to Order, Moment of Silence, and Pledge of Allegiance.**
2. **Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
3. **Presentation** of a Plaque to Mr. Alec Hornbuckle for finishing 2nd at the 4H National Finals in the Light Weight Division Market Category. (Non-Action Item)
4. **Proclamation** for Medal of Honor Day, March 25, 2013. (For Possible Action)
5. **Announcements** (Non-Action Item)
6. **Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3). (Non-Action Item)
7. **Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. **For Possible Action – Approval of Town Vouchers.**
 - b. For Possible Action – Approval of Town Board meeting minutes for March 12, 2013.
 - c. For Possible Action – Approval of the Davis Shows Carnival Contract for the 2013 Fall Festival.
 - d. **For Possible Action – Approval of the Broken Heart Rodeo Company Contract for the 2013 Fall Festival in an Amount not to exceed \$23,000.00.**
 - e. For Possible Action – Approval of Accepting Mr. Jimmy Rosen to the Parks & Recreational Advisory Board.
8. **Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
9. **Discussion and Possible Decision Closed Session(s).**
 - a. **Discussion and Possible Decision** regarding a Closed Session, to receive information and advice from the Town Attorney regarding potential or existing litigation pursuant to NRS 241.015(2)(b)(2). (For Possible Action)
 - b. **Discussion and Possible Decision** regarding a Closed Session pursuant to NRS 288.220 for purposes of conferring with the Town’s Management Representatives Regarding Labor Negotiations. (For Possible Action)
10. **Future Meetings/Workshops: Date, Time and Location** (Non-Action Item)
 - a. **Town Board Retreat:** March 29, 2013 @ 9:00 a.m. Mt. Crest Community Center
11. **Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3). (Non-Action Item)

**PAHRUMP TOWN BOARD MEETING
NYE COUNTY ADMINISTRATIVE COMPLEX
2100 E WALT WILLIAMS DRIVE
TUESDAY – 7:00 P.M.
April 09, 2013
AGENDA**

1. **Call to Order, Moment of Silence, and Pledge of Allegiance.**
2. **Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
3. **Presentation** by the League of Women Voters of Pahrump. (Non-Action Item)
4. **Announcements** (Non-Action Item)
5. **Public/Board/Staff Comment:** Action may not be taken upon matters considered during this item until specifically included on an agenda for action. – NRS241.020(2)(c)(3). (Non-Action Item)
6. **Discussion and Possible Decision** Consent agenda items: (For Possible Action)
 - a. For Possible Action – Approval of Town Vouchers.
 - b. For Possible Action – Approval of Town Board meeting minutes for March 26, 2013.
 - c. For Possible Action – Approval of Funding the 2013 Earth Day Educational & Environmental Event being held on April 27, 2013 in an amount not to exceed \$2,500.
 - d. For Possible Action – Approval of the Family Movie Night in the Park Series Program in an amount not to exceed \$10,000.00 from the Parks Room Tax Fund.
 - e. For Possible Action – Approval to obtain permission to purchase through the bid process a new Tractor for the Arena pursuant to NRS 332 payable from the Arena Room Tax Fund.
 - f. For Possible Action – Approval to Accept the Resignation of Mr. John Whitney from the Convention Center/Civic Center Advisory Board.
7. **Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
8. **Discussion and Possible Decision** to Address Inaccurate & Negligent Claims of Town Action, Town Responsibilities & Related Matters that Lower the Estimation of the Town in the Community; Authorize the Town Attorney to Pursue All Legal Remedies to Address Serious and Harmful Inaccuracies. (For Possible Action)
9. **Discussion and Possible Decision** on the Appointment of a Pahrump Town Board member to the Pahrump Regional Planning Commission (RPC). (For Possible Action)
10. **Discussion and Possible Decision** Regarding having the Town of Pahrump take part in the “Battle Born – Nevada Proud” 150th Anniversary of Statehood. (For Possible Action)

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 5:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
1/28/2014 2/11/2014

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Consideration to approve attached letter of support for off highway vehicle usage on Nye County roadways.

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:
The attached document regards the authority of the Board of County Commissioners to grant shared access of some or all county roadways by off-highway vehicles as provided by NRS 490.

STAFF COMMENTS/RECOMMENDATIONS:
Once approved staff will ensure that the necessary signatures are obtained for prompt delivery to the Nye County Board of Commissioners.

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Robert Adams, Board Member

SPONSORED BY:
Robert Adams, Board Member 
Print Name Signature

400 N. Hwy 160 (775) 727-5107 ext.
Mailing Address Telephone Number



Town of Pahrump 400 N. Hwy 160 Pahrump, NV 89060 Phone:775.727.5107 Fax: 775.727.0345

DESIGNATION OF COUNTY ROADWAYS FOR SHARED ACCESS

BY OFF-HIGHWAY VEHICLES (OHVs)

PURPOSE: To designate and mark by signs shared access of county roadways by OHVs connecting trails on public lands to businesses in town.

HISTORY: To preserve OHV sport and recreation opportunities enjoyed for generations, Pahrump Citizens working with Town of Pahrump's Public Land Advisory Board GPS mapped sustainable OHV trails surrounding Pahrump in 2010 - 2011 for inclusion the BLM (Resource Advisory Plan) 2012 Revision's Route Inventory. The then TCC (Tourism & Convention Council, now TAB, Tourism AB) expressed interest in the trails map for developing OHV tourism. The trails map was presented and endorsed as an asset to bring visitors to Pahrump. Endorsed by PLAB and TCC the trails maps was presented to and endorsed unanimously by the Town Board August 23, 2011. A last leg to the greatest success of the trails plan is connecting trails on public land and businesses in town. This was brought before and passed by the Town Board March 12, 2013.

AUTHORITY OF BOCC TO ACT: NRS 490.100. 1. provides authority of Boards of County Commissioners to designate OHV routes and mark them by posting of signs. Marked OHV routes serve visitors by pointing them in the right direction and assures them the routes are legal for OHV travel. A second phase of OHV route designations may serve residents by preserving their driveway to public land access enjoyed for generations and the reason many chose to live here. Lincoln County allows shared OHV access of all county roadways, interface by authorizing OHV use of all county roads. The City of Mesquite designated marked routes connecting neighborhoods to trails on public lands.



Town of Pahrump 400 N. Hwy 160 Pahrump, NV 89060 Phone:775.727.5107 Fax: 775.727.0345

BENEFITS: Benefits of OHV recreation & competition are healthy fun sports developing the best of sportsmanship and family values. A benefit to rural communities is tourism. Marysvale, a rural community in central Utah, is in the center of the Paiute Trail System. Before the Paiute Trail, Marysvale had 7 business licenses in 1980. After the Paiute Trail opened there are 21 businesses licenses, one being an 80 space RV park with 90% occupancy spring thru fall. In 2006 OHVers spent \$8,492,880 in central Utah. A statewide example, a 2002 study by Arizona State University stated a direct expenditure to the state's economy of \$3 billion, creating 36,951 jobs resulting in \$1.1 billion of household income and \$187 million in state tax revenues.

The Pahrump Tourism Advisory Board is soon ready to launch the OHV pages of Pahrump's Base Camp to Adventure. The maps have been approved by the BLM & USFS. Draft pages are attached. Pahrump extending its hospitality by marked OHV trails connecting public lands and town businesses will benefit visitors and the community. And the Spring Mountains being a summer attraction for OHVers, will help businesses through the slack summer months.

We the undersigned Member of the Pahrump Town Board, ask that the Board of Nye County Commissioner, by the authority granted by NRS 490.100.1, designate county roadways as shared OHV routes to connect trails on public land with community businesses and direct Staff to mark routes by posting signs.

Chair: Harley Kulkin

Vice Chair: Bill Dolan

Robert Adams

Clerk: Tom Waters

Amy Riches

AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 5:00 p.m. in the Nye County Complex.

DATE AGENDA ITEM SUBMITTED DATE OF DESIRED BOARD MEETING
1/31/2014 2/11/2014

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Presentation by Town Attorney regarding the Town's ability to de-annex property

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Bret Meich, Town Attorney

SPONSORED BY:

Susan Holecheck, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext. 305
Telephone Number

AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED
1/28/2014

DATE OF DESIRED BOARD MEETING
2/11/2014

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:

Consideration to adjourn to a closed session to receive information and advice from the Town's Attorney regarding potential or existing litigation pursuant to NRS 241.015(2)(b)(2)

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

Susan Holecheck, Town Manager
Print Name


Signature

400 N. Hwy 160
Mailing Address

(775) 727-5107 ext.
Telephone Number

AGENDA ITEM REQUEST

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DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
1/28/2014	2/11/2014

CIRCLE ONE: Action Item Non-Action Item Presentation

ITEM REQUESTED FOR CONSIDERATION:
Future Meetings/Workshops

If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.

BRIEF SUMMARY OF ITEM:

STAFF COMMENTS/RECOMMENDATIONS:

BACKUP ATTACHED: YES NO

NAME OF PRESENTER(S) OF ITEM: Susan Holecheck, Town Manager

SPONSORED BY:

<u>Pahrump Town Board</u>	<u>Pahrump Town Board</u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107</u>
Mailing Address	Telephone Number

