

# PAHRUMP TOWN BOARD AGENDA

Mike	Vicky	Carolene	Tom	Harley
Darby	Parker	Endersby	Waters	Kulkin
Chair	Vice-Chair	Clerk	Member	Member

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## NOTICE TO MEMBERS OF THE AUDIENCE

The Pahrump Town Board meets the second and fourth Tuesday of each month at 7:00 PM in the Nye County Building, 2100 E. Walt Williams Drive. Agendas are available at the Town Office on the Thursday prior to each Board meeting and are posted on the Town website at [www.pahrumpnv.org](http://www.pahrumpnv.org)

BOARD MEMBER	PHONE	EMAIL	TERM EXPIRES DECEMBER 31
Mike Darby	764-0751	<a href="mailto:mdarby@pahrumpnv.org">mdarby@pahrumpnv.org</a>	2012
Vicky Parker	764-8809	<a href="mailto:vparker@pahrumpnv.org">vparker@pahrumpnv.org</a>	2012
Carolene Endersby	764-8791	<a href="mailto:cendersby@pahrumpnv.org">cendersby@pahrumpnv.org</a>	2014
Dr. Tom Waters	764-0949	<a href="mailto:twaters@pahrumpnv.org">twaters@pahrumpnv.org</a>	2014
Harley Kulkin	727-1525	<a href="mailto:hkulkin@pahrumpnv.org">hkulkin@pahrumpnv.org</a>	2014

NOTE: Town Board agendas will be posted online at [www.pahrumpnv.org](http://www.pahrumpnv.org).

There may be a quorum of Pahrump Advisory Board members present at Town Board meetings.

## TOWN OF PAHRUMP MISSION STATEMENT

**“Our mission is to balance our history as a rural community with our need to provide appropriate and sustainable services to our citizens and those who visit our community. We will do this by demonstrating honest, responsive leadership and partnering, when appropriate, to augment our resources.”**

SPECIAL NOTE: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Pahrump Town Office in writing or call 775-727-5107, prior to the meeting. Assisted listening device is available at Town Board Meetings upon request with 24 hour advance notice.

"Audience members and speakers may not use provocative, rude, obnoxious, abusive, inflammatory, slanderous, or offensive comments. Any person who makes such remarks or otherwise disrupts the meeting with loud outbursts, shouting, threats or other disruptive behavior will be warned by the Chair that his or her behavior is unacceptable. If after receiving a warning, any person persists in disrupting the meeting, the Chair shall order that person to leave and may utilize law enforcement to enforce that order. These rules are specifically permitted under Nevada Open Meeting Law and do not violate anyone's constitutional rights."

**PAHRUMP TOWN BOARD MEETING  
NYE COUNTY ADMINISTRATIVE COMPLEX  
2100 E WALT WILLIAMS DRIVE  
TUESDAY – 7:00 P.M.  
January 10, 2012  
AGENDA**

- 1. Call to Order, Moment of Silence, and Pledge of Allegiance.**
- 2. Discussion and Possible Decision** on Electing a Chair, Vice-Chair and Town Clerk for the 2012 Pahrump Town Board Pursuant to the Town Board Policy. (Action Item)
- 3. Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
- 4. Announcements** (Non-Action Item)
- 5. Public Comment:** Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020(2)(c)(3). (Non-Action Item)
- 6. Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
- 7. Discussion** on Town of Pahrump Economic Development Report. (Non-Action Item)
- 8. Discussion and Possible Decision** to accept into the record the Town Manager’s Performance Evaluation from January 01, 2011 to December 31, 2011 Pursuant to the Town Manager’s Contract Section 12 “Performance Evaluation” and Town Board Policy Section 11 “Town Manager Evaluation”. (Action)
- 9. Discussion and Possible Decision** to Select and Award RFP#2011-05 to purchase one Ambulance for PVFRS and Approval of Funding as Budgeted and Payable from the Ambulance Fund. (For Possible Action)
- 10. Discussion** on where future Town Board meetings will be conducted: County Complex, Bob Ruud Community Center or other location. (Non-Action Item)
- 11. Discussion and Possible Decision** Consent agenda items: (For Possible Action)
  - a. Action – Approval of Town Vouchers.
  - b. Action – Approval of Town Board Minutes for December 13, 2011.
  - c. Action – Approval to Accept Ms. Cassandra Radwich’s resignation from the Pahrump Public Lands Advisory Board.
  - d. Action – Approval to Accept Mr. Frank Maurizio’s resignation from the Pahrump Nuclear Waste & Environmental Advisory Board.
- 12. Future Meetings/Workshops: Date, Time and Location** (Non-Action Item)
  - a. Town Board Retreat – TBD

**13. Staff's Comments (Non-Action Item)**

**14. Town Board Member's Comments (Non-Action Item)**

**15. Adjournment**

A quorum of Advisory Board members may be present at any Town Board meeting but they will not take any formal action.

*Any member of the public, who wishes to speak during public comment or on an agenda item, at the appropriate time, will be limited to three (03) minutes. Items may be taken out of order. Items may be combined. Items may be pulled or removed from the agenda at any time.*

*Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.*

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations:

PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, FLOYD'S ACE HARDWARE, and CHAMBER OF COMMERCE

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 12/14/2011	<u>DATE OF DESIRED BOARD MEETING</u> 1/10/2012
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**CIRCLE ONE:**    Action Item            Non-Action Item            Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Discussion and Possible Decision on Electing a Chair, Vice-Chair and Town Clerk  
Pahrump Town Board Pursuant to the Town Board Policy Section 6 "Officers".

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:  
6.1 At the first regular meeting of each year, the Board shall elect a Chair, Vice-Chair, and Town Clerk for that year.

BACKUP ATTACHED:     YES             NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number

## **6. OFFICERS**

6.1 At the first regular meeting of each year, the Board shall elect a Chair, Vice-Chair, and Town Clerk for that year.

### **6.2 Board Chair**

- 6.2.1 The Chairperson shall preside at all meetings of the Town Board.
- 6.2.2 The Chairperson shall appoint, with the approval of the Board, all Advisory Boards. The Chairperson shall designate a Member of the Board as liaison to each Advisory Board.
- 6.2.3 The Chairperson shall serve as the liaison to the Town Manager.
- 6.2.4 The Chairperson or designee shall represent the Board at community events.
- 6.2.5 The Chairperson is required to attend at least two (2) Board of County Commissioner meetings in each yearly quarter.

### **6.3 Board Vice-Chair**

- 6.3.1 The Vice-Chair shall preside over all meetings of the Board in the absence or incapacity of the Chairperson and shall be responsible for fulfilling the duties of the Board Chair.
- 6.3.2 The Vice-Chair shall serve as the liaison to the Town Finance Director
- 6.3.3 The Vice-Chair shall oversee the appointment of two Board members to review vouchers prior to each regular Board meeting. The review assignment may be rotated among the Board members every three months. It should also be understood that any of the Town Board members may view the vouchers rather assigned or not.

### **6.4 Town Board Clerk**

- 6.4.1 The Town Board Clerk shall oversee the responsibility for preparing and posting all Town Board agendas as required by NRS 241.
- 6.4.2 The Town Board Clerk shall oversee the responsibility for taking the minutes of all Town Board meetings and shall assure they are available for public access and maintained in accordance with requirements set forth in the NRS.
- 6.4.3 The Town Board Clerk shall oversee the responsibility for sending copies of all agendas/minutes of the Town Board meetings to the Nye County Clerk.
- 6.4.4 The Town Board Clerk shall oversee the numbering and record keeping of all ordinances and resolutions.
- 6.4.5 The Town Board Clerk shall be responsible for all official correspondence of the Town Board.
- 6.4.6 The Town Board Clerk shall read announcements and proposed ordinances at the Town Board meetings and perform other duties as required by NRS 269.019.



# Announcements

January 10, 2012

- Please note advisory board meetings in the month of February may be subject to a change of venue. This decision will be made by each individual advisory board in conjunction with Staff. Please contact advisory board officers for location specifications at a later date.
- The Youth Advisory Board will meet on January 11<sup>th</sup> at 2:30 in the Annex.
- The Arena Advisory Board will meet on January 12<sup>th</sup> at 7pm in the Annex.
- Pahrump Boundary Line Advisory Board will meet on January 12<sup>th</sup> at 6:30pm in the Town Office Conference Room.
- The Community Center Advisory Board is currently scheduled to meet on January 13<sup>th</sup> at 7pm in the Annex.
- Parks and Recreation Advisory Board will meet on January 18<sup>th</sup> at 6:30pm in the Office Conference Room.
- The Veterans Memorial Advisory Board will meet on January 19<sup>th</sup> at 6pm in the Annex.
- Incorporation Advisory Board will meet on January 25<sup>th</sup> at 6pm in the Annex.
- Public Lands Advisory Board will meet on January February 1<sup>st</sup> at 6:30 in the Annex.
- The Pahrump Tourism & Convention Council will meet on February 2<sup>nd</sup> at 8am in the Annex.
- The Nuclear Waste and Environmental Advisory Board will meet on February 3<sup>rd</sup> at 2pm in the Annex.
- RSVP will hold a quarterly training session for Caregivers on January 19<sup>th</sup> from 9am – Noon and the UNR Cooperative Extension office in Carson City. Please contact our local UNR Cooperative Extension office for further information (727.5532)
- The Breast Cancer Support Group will meet January 20<sup>th</sup> from 11:00am-12:30am at the Nathan Adelson Hospice.
- Us-TOO Prostate Cancer Support Group will meet on January 26<sup>th</sup> in the Hospital Training Room at 6:00pm. A Las Vegas Oncologist will be a special guest speaker at the meeting.
- The Social Security Administration will be in the Town Annex on January 31<sup>st</sup> at 9am.

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<u>DATE AGENDA ITEM SUBMITTED</u> 12/14/2011	<u>DATE OF DESIRED BOARD MEETING</u> 1/10/2012
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**CIRCLE ONE:**    Action Item                      Non-Action Item                      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Public Comment

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED:     YES                       NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Citizens

SPONSORED BY:

Pahrump Town Board  
Print Name

*Pahrump Town Board*  
Signature

400 N. Hwy 160  
Mailing Address

(775) 727-5107  
Telephone Number

**AGENDA ITEM REQUEST**

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**CIRCLE ONE:**    Action Item                      Non-Action Item                      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Advisory Board Reports.

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED:     YES                       NO

NAME OF PRESENTER(S) OF ITEM:    Town Board & Advisory Boards

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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Economic Development Status Report for Pahrump Town Manager 6 Jan 12

Starting new report will add activity as it occurs.

Company Code	Contact	Date	Type of Contact	Referral	Discussion Company Needs	Need Funds	Info Provided	ED Response Action	Follow-U	Status	% Success
AMO10 CO0911	PM	12/28/2011	Phone Email Mtg	Business	Company has signed options on parcels in Pahrump for renewable energy Project	TBD PPP	No further information required.	This item will be removed from ED Report until further action by company is undertaken	Contact	Active	60 **75
HEL10 CO911	CEO	12/21/2011 12/29/2011	Email Phone Mtg	Business	Company interested Partnering with Pahrump Energy Project. Discussed candidates & sites	TBD	No further information required until site visit	Site visit planned with partnering company at end of Jan 2012	Contact 1/23/2012	Active	70
HKSVK 3P0711	CEO	12/27/2011	Phone Email	Business	No longer interested in Pahrump because of no immediately available industrial facilities to meet requirements. No new site incentives-Town/County	No	All available possibilities unacceptable	Lack local government facility incentives. Remove from ED report.	Contact 1/27/2011 Terminated	Active	50 **00
MBW UNK0911	Consul	12/15/2011	Phone Email	NV Energy	Company not interested because of no available existing facilities in Pahrump.	UNK	Everything Provided Nothing further requested	Remove from ED report	Contact Pending Terminated	Active	UNK **00
BPI10 CO0711	COO	10/31/2011	Phone	NCED	Company still considering expansion Internal Evaluations, Transportation cost Concern No local incentives from Town/County	UNK	Time/Cost to build facility is uncompetitive with existing structures in other communities	No longer interested. Remove from ED report	None Terminated	Active	**UNK Down **00
WSR8 CO910	CEO CEO	12/21/2011 11/3/2011	Mtg Phone	Business	Funding & Still need Incentives from Town or County. Otherwise Pahrump is uncompetitive	Yes	Info for BP provided. MOU discussed with County & Potential options	Qualified Investor presented with terms during recent meeting. Awaiting BP completion	Contact 1/27/2011	Active	**65 UP

BP= Business Plan \*\* Mark in the % of success box indicates change in rating

CEO= Chief Operating Officer, COO= Chief Operations Officer

Mtg= Meeting TBD = To Be Determined UNK= Unknown, Business= Economic Development Peer/Friend Personal Referral

NCED= Nevada Commission Economic Development

Consul= Consultant

MOU= Memorandum of Understanding

PPP= Public Private Partnership

PM= Project Manager, CMO= Chief Marketing Officer

Economic Development Status Report for Pahrump Town Manager 6 Jan12

Starting new report will add activity as it occurs.

Company Code	Contact	Date	Type of Contact	Referral	Discussion Company Needs	Need Funds	Info Provided	ED Response Action	Follow-U	Status	% Success
EE8CO 1109	CEO	12/28/2011	Phone Email Mtg	Business	Was seeking facility expansion. No acceptable site ready facility to met expansion timeline. No local incentives, Uncompetitive	YES PPP	Business assistance needed is unavailable.	Have done everything possible. Need public financial assistance to relocate	Contact Terminated	Active Semi	**25 **00
NAPC 2P-0609	CEO	12/28/2011	Email Phone Mtg	Business	Internal Challenges with company product. Nothing Town can do to assist. Referred to several Angle Investor groups.	YES	None required at this time	Remove from ED report nothing further staff can do.	Contact Terminated	Active	**25 **00
IPVEC 7CO-1210	CEO	12/29/2011 12/23/2011	Phone Email	Business	Contacted Town to update status of development Selected another Community for Project.	No	None at this time	None just maintaining relationship	Contact Terminated	Pending	50 **00
WLR 8P 510	CEO	1/3/2012 12/28/2011	Phone Email	Town	Still considering Pahrump "Provided Town/County can offer some type of incentives to be competitive	UNK PPP	Contacted with New potential Pahrump site Extended Incentives options	Emailed information, several phone follow ups. Face to face meeting set for end of month in LV	Contact 1/12/2011	Active	**UNK Made Contact
FRI 10CO 708	CEO	12/23/2011	Phone	Business	Company still considering establishing operation in Pahrump. Numerous arrangements & funding	UNK	None needed at this time	Maintaining Contact & Offer help Still pending	1/12/2012	Active	50
WD10CO 111	Owner	12/15/2011	Email meeting	Town	Coming to Pahrump after 15 Jan 2012	Yes	Decide on Pahrump	Meeting upon return to Pahrump on or around 15 jan 2012	Contact 1/15/2012	Active	**90 Up
AMX7CO 811	CEO	12/22/2011 12/29/2011	Email Meeting	Business	Conducting Site Review Evaluation Regulatory changes to industry	YES	Already Provided all requested Information	Meeting after new year. Still Conducting due diligence	Contact 1/12/2012	Active	UNK

**NOTE:** Joint County & Town Meeting on Advancing Economic Development Incentives to be held on 7 Jan 12.

\*\* mark next to % of Success means change in rating

BP=Business Plan

CEO= Chief Operating Officer, COO= Chief Operations Officer

MOU= Memorandum of Understanding

Mtg= Meeting

TBD = To Be Determined

UNK= Unknown, Business= Economic Development Peer/Friend Personal Referral

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**AGENDA ITEM REQUEST**

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<u>DATE AGENDA ITEM SUBMITTED</u> 12/14/2011	<u>DATE OF DESIRED BOARD MEETING</u> 1/10/2012
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**CIRCLE ONE:**      Action Item              Non-Action Item            Presentation

**ITEM REQUESTED FOR CONSIDERATION:**

Discussion and Possible Decision on the Town Manager’s Performance Evaluation from January 01, 2011 to December 31, 2011 Pursuant to the Town Manager’s Contract Section 12 “Performance Evaluation” and Town Board Policy Section 11 “Town Manager Evaluation”.

***If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.***

**BRIEF SUMMARY OF ITEM:**

11.4 Town Board Members shall: (1) create a performance evaluation for the Town Manager; (2) distribute the evaluations to the entire Board; (3) have the Town Board Clerk oversee the summary of the findings to be presented to the Town Manager by the Town Board Chair; (4) provide an opportunity for the Town Manager to discuss the evaluation with the Board within thirty (30) days of its completion.

BACKUP ATTACHED:     YES             NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board

**SPONSORED BY:**

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number

## **11. TOWN MANAGER EVALUATIONS**

- 11.1 The Town Board and the Town Manager shall jointly develop the performance evaluation process and criteria to be used.
- 11.2 The Town Board and the Town Manager shall annually define and provide in writing the goals and performance objectives that they determine necessary for the proper operation of the Town of Pahrump and the attainment of the Town Board's policy objectives.
- 11.3 The Town Board is responsible to review and evaluate the performance of the Town Manager at least once annually. Based on the evaluation, the Town Board shall make determinations regarding Town Manager pay treatment and contract negotiations.
- 11.4 Town Board Members shall: (1) create a performance evaluation for the Town Manager; (2) distribute the evaluations to the entire Board; (3) have the Town Board Clerk oversee the summary of the findings to be presented to the Town Manager by the Town Board Chair; (4) provide an opportunity for the Town Manager to discuss the evaluation with the Board within thirty (30) days of its completion.

**2011 TOWN MANAGER PERFORMANCE EVALUATIONS  
WILLIAM A. KOHBARGER**

	DARBY, MIKE	PARKER, VICKY	ENDERSBY, CAROLENE	WATERS, DR. TOM	KULKIN, HARLEY
<b>I. RELATIONS WITH BOARD</b>					
A. Maintains open communications?	1	5	1	4	4
B. Keeps Board apprised of Town business?	3	5	1	3	3
C. Exercises sound judgment?	1	5	3	4	4
<b>II. PLANNING</b>					
A. Anticipates needs/problems?	1	5	2	3	4
B. Proposes effective solutions/alternatives?	1	5	3	4	4
C. Obtains facts and considers long-term implications?	2	5	2	3	4
D. Provides Board w/ all necessary information for decision?	1	5	1	2	4
E. Town Board goals incorporated in plans?	1	3	2	3	3
<b>III. ORGANIZATION SKILLS</b>					
A. Able to arrange work and apply resources?	2	5	2	3	3
B. Makes decisions / implements action at appropriate time?	3	4	1	4	4
C. Ability to come up w/ creative solutions?	1	5	3	3	3
D. Obtains best possible value for money spent?	1	5	3	4	4
E. Smooth running departments, internal communications?	1	5	4	2	4
<b>IV. BUDGET / FINANCE</b>					
A. Reports Town's financial position timely?	1	4	2	4	4
B. Practices & policies designed to maintain sound finances?	2	5	3	4	3
C. Short and long term goals for asset mgmt?	2	4	4	4	3
D. Pursues / suggests creative financial solutions?	1	4	4	4	4
<b>V. COMMUNITY RELATIONS</b>					
A. Customer svc oriented; approachable to public?	1	4	1	4	4
B. Communicates clearly and honestly with public?	1	4	1	3	4
C. Do departments reflect "customer first" attitude?	4	4	4	5	4
<b>VI. PERSONNEL RELATIONS</b>					
A. Builds and motivates a team?	1	4	2	2	4
B. Earns cooperation and respect of subordinates?	1	4	1	2	4
C. Encourages employees to update skills/training?	1	4	4	3	3
D. Promotes teamwork among Department Heads?	1	5	3	3	4
E. Recognizes excellence in employees?	2	2	2	4	4
F. Overall management style in dealing w/ employees?	1	4	1	2	4
<b>VII. MANAGEMENT SKILLS</b>					
A. Ability to resolve conflicts inherent in public agency?	3	5	2	3	4
B. Good negotiator?	1	5	3	4	4
C. Listens, understands and communicates that understanding?	1	4	1	4	4

**2011 TOWN MANAGER PERFORMANCE EVALUATIONS  
WILLIAM A. KOHBARGER**

D. Handles stress well?	1	4	3	5	5
E. Exhibits resilience; maintains motivation?	2	4	3	3	4
F. Follows through in a timely manner?	1	3	2	2	3
G. Proactive in recognizing issues and initiating action?	1	4	2	3	3
H. Handles people well in difficult situations?	1	4	1	3	5
I. Communicates expectations clearly?	2	5	1	4	3

**VIII. LEADERSHIP**

A. Inspires a shared vision and enlists support?	1	4	1	3	3
B. Seeks/pursues opportunities to improve organization?	2	4	2	3	4
C. Enables others to succeed by instilling trust/collaboration?	1	5	1	3	4
D. Creates standard of excellence and models behavior?	1	4	1	2	4
E. Conforms to high ethical standards of profession?	3	5	2	4	4
F. Follows through in a timely manner?	1	3	2	3	3

**IX. COMMUNICATION BEHAVIORS**

A. Encourages different ideas & perspectives?	2	5	2	3	4
B. Willing to change perspective?	2	5	2	4	4
C. Open to negative or constructive feedback?	1	5	3	5	4
D. Informs Board on work & organizational status?	2	4	2	3	4
E. Gives open & constructive feedback?	2	5	3	4	4
F. Deals with conflict effectively?	1	4	2	3	4
G. Provides constructive feedback to Town Board?	3	5	2	4	4

H. Involves Board in decision-making when appropriate?	3	5	1	3	4
I. Sets clear direction for Town?	1	4	1	4	3

DARBY, MIKE  
 PARKER, VICKY  
 ENDERSBY, CAROLINE  
 WATERS, DR. TOM  
 KULKIN, HARLEY

<b>TOTALS</b>	77	219	105	168	189	
<b>DIVIDED BY # OF ANSWERS</b>	50	50	50	50	50	
<b>AVERAGES</b>	1.5	4.4	2.1	3.4	3.8	15.16
<b>DIVIDED BY # OF RATERS</b>						5

<b>X. AVERAGE SCORE</b>	<b>OVERALL AVERAGE</b>					<b>3.032</b>
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**EXAMPLES**

**I. RELATIONS WITH BOARD**

**A. Maintains open communications?**

Mostly available for one-on-one; quick to return calls.

Always keeps me informed.

Yes, he has an "open door" policy and makes himself available.

Gave me wrong evaluation form.

**B. Keeps Board apprised of Town business?**

Above average - room to add more of the after results.

**2011 TOWN MANAGER PERFORMANCE EVALUATIONS**  
**WILLIAM A. KOHBARGER**

Always keeps me informed.

Mostly, however, there were two instances where the TM was on the BoCC agenda and TB members learned it from other sources.

**C. Exercises sound judgment when advising Board?**

Well versed on background and NRS's.

Keeps the Town Board out of trouble

Yes, but sometimes his judgement is marred by "fear that a TB member will leak something to the press."

At the last meeting, memo regarding airport sounded more like command on how to vote rather than suggestion.

**II. PLANNING**

**A. Anticipates needs/problems?**

Look to future works with Board.

Airport.

On goals and objectives, I told him he needs to be more proactive, he is reactive.

**B. Proposes effective solutions/alternatives?**

Good at helping to solve problems; good ideas.

Airport.

He has handled identified problems such as Personnel, Fire Department, and Room Tax for Airport.

He is reactive to after the fact.

**C. Considers facts and long-term implications?**

Usually sure-footed in his suggestions.

I have not seen this demonstrated.

**D. Provides Board w/ all information for decision?**

Good back-up.

Always provides me enough information to make good decisions.

Sometimes information is withheld causing the TB to table items that, with the information, could have voted.

I have to check outside resources for further info.

**E. Town Board goals incorporated in plans?**

Town Board and Manager need to more focus on short list of goals.

Eventually.

I hope not because other's goals are not necessarily what I feel is good for the town.

**III. ORGANIZATION SKILLS**

**A. Able to arrange work and apply resources?**

Organization could be improved - sometimes forgets requests.

I talk to staff. They say he does.

**2011 TOWN MANAGER PERFORMANCE EVALUATIONS**  
**WILLIAM A. KOHBARGER**

He is efficient under pressure ONLY.

**B. Makes decisions / implements action at appropriate time?**

Works well with staff and Board to maximize to get most from least.

Usually.

See above.

**C. Ability to come up w/ creative solutions?**

Could initiate more.

Airport.

Lack of "out of the box" thinking.

**D. Best possible value for money spent?**

Above average. Listens to staff / Board to get max results.

Mr. Kohbarger has a good Finance Director and he listens to him.

I believe he tries very hard here. And, he takes the responsibility for results even when there are disagreements.

Office stone sign purchased, then required park signs w/o advisory board input.

**E. Smooth running departments, internal communications?**

Many different personalities work effectively under Manager.

Regular staff meetings allowing input from all.

Comments from staff and my observations confirm that he has an adequate staff. They tend to work in spite of the Town Manager.

Not from what I have heard.

**IV. BUDGET / FINANCE**

**A. Reports Town's financial position timely?**

Good at working within budget

Works hard to accomplish this.

BoCC have monthly reports, we get it once a year.

**B. Practices/policies designed to maintain sound finances?**

Room for improvement to create financial assets.

He listens to Finance Director.

Works hard to accomplish this.

If they are I don't see them unless they are his project, i.e. airport.

**C. Short and long term goals for asset mgmt?**

Not known specifically, so communication could be improved.

He listens to Finance Director.

Works hard to accomplish this.

Have these been communicated to the board and public?

**D. Pursues / suggests creative financial solutions?**

Always looking to get the most.

**2011 TOWN MANAGER PERFORMANCE EVALUATIONS**  
**WILLIAM A. KOHBARGER**

Airport.

Works hard to accomplish this.

How can I spend tax money? Cannot think outside the box.

**V. COMMUNITY RELATIONS**

**A. Customer svc oriented; approachable to public?**

With **reasonable people** does a good job.

Business License Workshops.

He works hard on this but has some residents he could never please.

It's hard to tell, half the people want him gone and half the people like him.

**B. Communicates clearly and honestly with public?**

Good balance between need to and need not to know.

He has an open door policy with the public.

Creating outlandish fees for information does not help inform the public.

**C. Do departments reflect "customer first" attitude?**

Staff is generally well liked.

They try hard to do so.

The departments accomplish this with or without the Town Manager.

Majority of staff are exceptional.

**VI. PERSONNEL RELATIONS**

**A. Builds and motivates a team?**

Staff seems to be motivated to work.

Unfortunately, his "team" sometimes works around him to do what they think is best.

There is no team.

**B. Earns cooperation and respect of subordinates?**

Strong leader for staff and Town.

Except for one.

Comments from staff and my observations confirm obedience but not respect.

There is dissension among the troops.

**C. Encourages employees to update skills/training?**

Employees seem knowledgeable but that information isn't shared w/ Board.

This may be hindered by the budget. I don't see the encouragement but I don't see a hinderance either.

Obviously not, as that had to be a goal/objective submitted by a board member.

**D. Promotes teamwork among Department Heads?**

Department Heads seem to strongly support Manager.

Through staff meetings.

The Dept Heads are professionals that will get the job done. They work as a team whether he promotes it or not.

See "B".

**2011 TOWN MANAGER PERFORMANCE EVALUATIONS**  
**WILLIAM A. KOHBARGER**

**E. Values excellence in employees?**

Manager seems to utilize the best skills employees have to offer to get the best job done.

Comments from staff and my observations confirm low turnover. He is quick to praise a job well done.

I can't recall seeing performance awards. We have some great employees in this town.

**F. Rate his overall management style?**

Commands authority with a soft touch.

Most comments show a 'lack of follow-through' but I don't see a particular 'Style' here.

Needs improvement, see above.

**VII. MANAGEMENT SKILLS**

**A. Ability to resolve conflicts inherent in public agency?**

With most situations.

Has ability but doesn't demonstrate it always.

**B. Good negotiator?**

Has saved Town lots of \$\$ on different issues.

Union contract.

Yes, with entities and agencies but not with the public.

He is not forceful enough.

**C. Listens, understands and communicates that understanding?**

Works good to listen and offer solutions.

Yes, very good here, but there must be consistency and follow-thru.

He turns a deaf ear to opposing views and argues, instead of listening and agreeing to disagree.

**D. Handles stress well?**

Extremely good at not responding when provoked!

He is usually polite when the public attacks him.

Yes, very well...on the outside. He also takes the 'hits' that others deserve.

No. He has a "paranoid" attitude at times thinking you are out to get him when in fact you just want info.

**E. Exhibits resilience; maintains motivation?**

Always enthusiastic about the future.

If they are his "projects" he does well. If not, only under pressure.

**F. Follows through in a timely manner?**

Room to push to get things done faster.

Sometimes.

This was a serious problem and was discussed many times. It is getting better.

Only under pressure. Last minute.

**G. Proactive in recognizing issues and initiating action?**

Would like to see more suggestions and solutions.

**2011 TOWN MANAGER PERFORMANCE EVALUATIONS**  
**WILLIAM A. KOHBARGER**

There were many issues the Town Board was not made aware of. The TM handled these issues because "it was his job".

He is a reactive not proactive type person.

**H. Handles people well in difficult situations?**

Always good at responding to different people.

Most of the time and he is steadily improving in this area.

He lets personal feelings get in the way, loses temper and yells.

**I. Communicates expectations clearly?**

Would like to see more Town/Community working together.

Yes, but he needs to pay attention to details and follow-up.

He works slowly, but accomplishes what interests him.

**VIII. LEADERSHIP**

**A. Inspires a shared vision and enlists support?**

Would like to see more enthusiasm for big goals - Fairgrounds Development, etc.

This is a problem area. He tries hard but it needs to be improved. Success w/ Fire Dept engine, letter to Editor, etc.

I feel as though he does not inform me as often as he should.

**B. Seeks / pursues opportunities to improve organization?**

Seems to be always looking for opportunity.

If they are his visions.

**C. Enables others to succeed by instilling trust/collaboration?**

Staff seems to feel free to be independent thinkers and take charge of their jobs.

I've heard the shouting from the staff meetings. Then, they all walk out smiling.

Comments from staff & my observations confirm lack of trust. However, staff feels enabled by each other.

He is too secretive about things that don't need to be, thereby creating an atmosphere of distrust.

**D. Creates standard of excellence and models behavior?**

Good improvement after discussion on certain behavior.

He must learn how to model excellence and behavior.

He perpetuates a division in the town among people. He should do the opposite.

**E. Conforms to high ethical standards of profession?**

Good family boy!

Again, he tries hard and there has been improvement.

To state otherwise would give credence to rumor.

**F. Timely follow through on commitments & requests?**

Could push a little harder to get things done.

Sometimes.

**2011 TOWN MANAGER PERFORMANCE EVALUATIONS**  
**WILLIAM A. KOHBARGER**

He tries hard to please FIVE bosses. He is learning how to 'appear' successful but can still improve.

He works best under pressure. Slowly without pressure.

**IX. COMMUNICATION BEHAVIORS**

**A. Encourages differing ideas & perspectives?**

Always open to new ideas.

Absolutely.

He has done better this year dealing with me.

**B. Willing to change perspective?**

Always open and willing to see another point of view and change opinion.

Yes, when presented with compelling information.

No, but I think he listens to me.

**C. Open to negative or constructive feedback?**

Easy to work with.

I asked him to change a specific behavior and he did.

He gets it all the time and gives the impression that he is listening.

He gets angry.

**D. Informs Board on work & organizational status?**

Greatly improved this year.

Via email and Town Manager reports.

This is something new with the Goals and Objectives. Needs improvement.

In my position, he does, but as a member he did not.

**E. Gives open & constructive feedback?**

Always open about his opinion.

He does to me and he is usually correct.

The staff comments state NO but, in my opinion, he does. Could still improve.

Sometimes, unless he "thinks" it is personal.

**F. Deals with conflict effectively?**

Does a good job.

He uses his negotiating skills.

The staff comments state NO but, in my opinion, he does. Could still improve.

Takes it personal first.

**G. Provides constructive feedback to Town Board?**

Regularly makes suggestions for improvements or comments on a good job.

I get a lot of feedback from him.

This is difficult for him. He has scheduled a Retreat to accomplish this.

**H. Involves Board in decision-making when appropriate?**

Good at keeping Board informed about issues.

I can't think of a time when I was left out of the loop.

**2011 TOWN MANAGER PERFORMANCE EVALUATIONS**  
**WILLIAM A. KOHBARGER**

Not as much as he should. It "bites" him and we look for better the next time.

**I. Sets clear direction for Town?**

Follows Board direction, would like to see more suggestions.

He tries this but he requires clear direction from the TB.

His direction.

**XI. ADDITIONAL COMMENTS**

*Easy to work with - would like to see more initiation of ideas to help Town achieve goals. Would like to see stronger leadership to move Pahrump forward in a positive way to solve our community's shortcomings.*

*As stated, there were two instances where the TM was on the BoCC agenda and TB members learned it from other sources. I would like the Town Manager to be more cognizant of the Town Board members and strive to keep us from hearing about incidents and meetings that impact the Town from other sources. I know how tough it is to communicate everything to the Town Board but the effort MUST be there. I made comments on ratings 5, 4, 2, or 1. The 3-rating comments are merely to clarify the rating.*

*Mr. Kohbarger has a tendency to work at making the town divide. We have two very different groups in town (rural) and more city-oriented and he has a tendency to lean towards the city-oriented but instead of trying to have the two work together, he pushes them apart. We need to work together. One of my goals earlier was for Mr. Kohbarger to visit different groups in town and he chose to go to the Rotary and others but skipped the car groups, Tuesday Bike Night at Sonic, Rough Riders, Gymkanna, 4H, CCSC or basically anything rural. These people are usually so busy feeding and taking care of their animals, they don't have time to go to meetings. To me, this shows his unwillingness to help the town work together. This was a goal that he manipulated to his advantage.*

**XII. ACTION PLAN**

**MAJOR STRENGTHS:**

Control in stressful situations; knowledge of Nevada laws & procedures; ability to work with others; willingness to accept new ideas; experience to help others achieve their goal.

The Town Manager encourages all personnel to a high level of customer service. He also works closely with staff in implementing the stated goals specifically regarding asset management. He encourages staff to pursue creative solutions to issues by consulting and utilizing staff's expertise. The staff is also encouraged and supported in their efforts to update their skills and participate in on-going training. Also, by utilizing the depth of experience with the department heads, as well as their staff, it has offered the town a high level of service.

Job knowledge; negotiation skill.

1. Care and concern for the Town and the residents; 2. Willingness to stand up to those opposed to the Town functioning as a Town entity; 3. Participation in Town functions and rapport with business owners; 4. Knowledge of NRS', union negotiations, personnel issues, and overall Town functions.

**AREAS FOR IMPROVEMENT:**

Stronger position on future of Pahrump - willingness to take on more; keep track of requests and follow through timely.

**2011 TOWN MANAGER PERFORMANCE EVALUATIONS**  
**WILLIAM A. KOHBARGER**

Communication is the key area needing improvement. Lack of adequate two way communication on all levels from citizens, staff, local government, and private as well as government agencies has resulted in decisions and actions to be less than successful in most instances. The lack of appropriate and adequate communication skills when interfacing with the public often results in prolonged poor public relations. The lack of adequate communication skills also has burdened staff with an overload of efforts needed to 'put out fires' rather than working towards goals that benefit the community. The ultimate consequence from the presence of poor communication skills is the inability to have a shared vision for the board, staff, and community. Instead an atmosphere of distrust is created which lowers the overall standards of excellence to a level of dysfunctional behavior.

**Follow-up and follow-through.**

1. Attention to detail in dealing with requests from Town Board members; 2. Ensure Town Board members receive the necessary training to be effective Town Board members; 3. Include TB members in the decision making process. Ask our opinions and don't assume that he has all the answers; 4. Continue to improve image of Town Manager with the residents; 5. Work to make STAFF a team that functions out of loyalty and respect and without fear of loss of their jobs.

**GOALS FOR NEXT RATING PERIOD:**

Enhance the style of communication with individuals to a level based on positive solutions that is for the good of the community, and not just responding to what an individual wants to hear or being argumentative if you don't agree. Think "out of the box" for solutions to issues that face the community as a whole, and work as long and as hard as necessary to reach a well planned, well designed solution that represents what would be best for the community as a whole.

Enhance communication levels with every individual within your sphere of influence tenfold.

**5 year Strategic Plan; Last Chance Park.**

1. Responding in a timely manner to Town Board member requests; 2. Accomplish more things that TB members can see. It would allow the citizens to "see" positive things he does; 3. Ensure training is completed for Advisory Board members. Ensure effective RETREAT completed for Town Board members; 4. There are several items on the list of Goals and Objectives that could use focused attention.

**Color Coding**

Mr. Darby

Mrs. Parker

Ms. Endersby

Dr. Waters

Mr. Kulkin

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 12/14/2011	<u>DATE OF DESIRED BOARD MEETING</u> 1/10/2012
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**CIRCLE ONE:**    Action Item                  Non-Action Item                  Presentation

**ITEM REQUESTED FOR CONSIDERATION:**

Discussion and Possible Decision to Select, Award, and Approve Funding for RFP #2011-05, to purchase one Ambulance for PVFRS and Approval of Funding as Budgeted and Payable from the Ambulance Fund.

***If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.***

**BRIEF SUMMARY OF ITEM:**

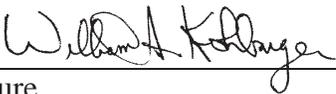
See attached Memo from Town Manager, RFP #2011-05 and recommended/accepted bidder documentation.

BACKUP ATTACHED:     YES                   NO

NAME OF PRESENTER(S) OF ITEM:    Chief Scott Lewis, PVFRS

**SPONSORED BY:**

William A. Kohbarger, Town Manager  
Print Name

  
Signature

400 N. Hwy 160  
Mailing Address

(775) 727-5107 ext. 305  
Telephone Number

MEMO  
TOWN OF PAHRUMP  
TOWN BOARD MEETING AGENDA ITEM  
MEETING DATE: 01/10/12

TO: Town Board

FROM: William A. Kohbarger, Pahrump Town Manager

DATE: 01/10/12

RE: **Discussion and Possible Decision** to Select and Award RFP#2011-05 to purchase one Ambulance for PVFRS and Approval of Funding as Budgeted and Payable from the Ambulance Fund. (For Possible Action)

**1.) Background**

The Town is purchasing an ambulance do to an ambulance being involved in an accident. The ambulance that was involved in the accident was a high mileage (300,000) ambulance therefore after conferring with the Insurance Company; staff decided it was in the best interest of the Town to utilize the funds from the Insurance Company and the Ambulance Fund to purchase a new ambulance.

Staff requested permission from the Town Board during the regularly scheduled Town Board meeting on December 13, 2011 in which the Town Board granted permission.

After obtaining permission staff placed an RFP in the local and regional papers to obtain bids. The Town received four (04) bids. Upon reviewing the bids submitted, staff determined that the most responsible and responsive bidder was Wheeled Coach Ambulance at \$134,500.00. NOTE: It was determined that the other three bids did not meet bid specifications. (See attached memo from Chief Lewis) NOTE II: All bids can be viewed at the Town Offices.

**2.) Fiscal Impact**

There are sufficient funds available in the Town's Ambulance Fund (\$108,994.20) along with the funds from the Insurance Company (\$25,505.80) for this project.

**3.) Town Manager Recommendation and Board Action Requested**

The Town Manager recommends that the Town Board *move to approve awarding RFP #2011-05 to Wheeled Coach Ambulance and to Approve Funding in an Amount in an amount not to exceed \$134,500.00 from the Proposed Funding Sources as Outlined in this Memo.*

If you have any additional questions, we would be happy to answer them.

***Pahrump Valley Fire-Rescue Services***

***Administrative Offices***

*300 North Highway 160*

*Pahrump, Nevada 89060*

*(775) 727-5658 fax: (775) 751-4010*

*Scott F. Lewis, Fire Chief*

***Memorandum***

Date: January 5, 2012

To: Pahrump Town Board

From: Pahrump Valley Fire-Rescue Service, Apparatus Selection Committee

Subject: ***Recommendation for One Ambulance***

\*\*\*\*\*

Town Board:

On December 13, 2011, the Pahrump Town Board approved the solicitation of bids for a new ambulance.

Pahrump Valley Fire-Rescue Service re-convened our apparatus selection committee with the goal of confirming specifications, reviewing submitted bids and rendering a recommendation for the purchase of one new ambulance. Members of the committee included Fire Chief Scott Lewis, James “Scott” Perry and Rodd Fernandes.

Specifically, the committee completed their review referencing the following objective: *To form a partnership with an ambulance manufacturer that intends to be in business for years to come, provides exceptional customer service, offers a solid warranty and has a readily available service team, is financially stable and will provide us with safe ambulances that can withstand our severe climate and road conditions.*

Formal bid requests were noticed using previously created specifications based on our existing and proven ambulance fleet design.

A total of (4) four bids were received.

***Taylor Made:***

Taylor Made Ambulance submitted the lowest bid value at \$114,835. However, review of their proposal package revealed only drawings and no written details. Therefore, it was unclear as to whether or not the bid price included the gurney requirements. If not the price was be subject to a \$5,000 increase. In addition, the chassis did not reflect the bid requirements and the listed warranty for the electrical system was limited to 6 years

or 72,000 miles. Considering the fact that our ambulances average 100,000 miles annually, the warranty would apply for less than one year.

Wheeled Coach Ambulance:

Wheeled Coach Ambulance submitted a proposal that included the specified chassis and design. The Wheeled Coach proposal also met our committee's specifications including the safety walk through from chassis to the ambulance body.

Wheeled Coach submitted a bid value of \$134,500 with a build time frame of 90-120 days.

Med Tec Ambulance:

Med Tech Ambulance submitted a proposal with a bid value of \$128,373 which was determined to be non-compliant due to the absence of the full safety walk through between the ambulance body and the chassis cab. In addition, the build time was significantly longer at 180 days.

North Star/Braun Ambulance:

North Star/Braun Ambulance submitted a bid proposal of \$138,045. Their bid package was non-compliant in several areas which included, but was not limited to: the proposal was listed with an incorrect chassis configuration and the submitted drawings did not reflect the bid specifications. The build time was the longest at 200-220 days.

***Recommendation***

Our ambulances accrue high annual mileage, are subject to harsh weather conditions, and transport patients daily over the 5,000' elevation of the Springs Mountains. Hence, it is the committee's intent to recommend an ambulance manufacturer based upon adherence to established safety standards, exceptional customer service support, equipment reliability, and conformance to our specifications rather than a low dollar bid approach.

Therefore, Pahrump Valley Fire-Rescue Service Apparatus Selection Committee respectfully recommends the bid for one (1) Type I Ambulances be awarded to Wheeled Coach (Dealer: Rocky Mountain Ambulance) at a cost of **\$134,500** (includes transport to Pahrump).

Thank you for your time and consideration in this matter. If you require further information or have any questions, please do not hesitate to contact Chief Lewis.

*Pahrump Valley Fire-Rescue Service  
Apparatus Selection Committee*

## Metropolitan Appraisal

PO Box 1324, Brighton, MI 48116

810 220 5304 fx 810 227 0062

[metro1@ccmeast.net](mailto:metro1@ccmeast.net)

[www.metro1.biz](http://www.metro1.biz)

11/04/2011

Our File #; 11847

Date received; 10/18/2011

### ASC Risk

5546 Camino Al Norte #2-433.

North Las Vegas, NV 89031

Attention; Diane Evans

**Re; Claim #;** P2431102598-01  
**Insured;** Pahrump Valley Fire & Rescue  
**Date of Loss;** 096/27/2011  
**Risk;** 2007 Dodge / Wheeled Coach Type 1 Ambulance  
Vin # 3D6WG46AX86136162

**Assignment;** Per your instructions we inspected the ambulance at Saitta Trudeau Dodge in Pahrump, NV We found front end, frame and box collision damage from unit driving through a drainage ditch. Stryker Cot has been declared a total loss by the manufacturer.

**Further actions;** We wrote estimate for repair on all visible damage using OEM parts and located repair facilities in Las Vegas Chapman Dodge and Arrow Frame for the chassis repair and Rocky Mountain Ambulance for the conversion. An allowance for towing to Las Vegas and recertification is included.

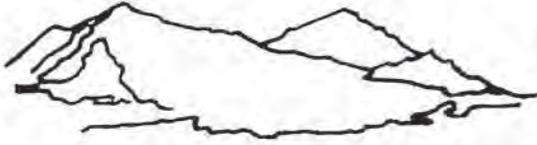
**Repair estimate; \$25,505.80** Vehicle is insured for replacement cost .We have searched for a replacement 2007 or newer Dodge/ Wheeled Coach Type 1 ambulance and have not been able to locate one. The closest one is a 2007 Ford/ Osage Ambulance for \$75,000.00. The value of the insured's vehicle based on this unit would be 75K. This makes their unit repairable.

**Attachments.** Estimate, Photos and Comparative Listing.

**Recommendations;** We suggest settlement based on our estimate of \$25,505.80 minus any deductible that may apply.

This concludes our activity on this loss. Thank you for letting us handle this claim on your behalf. If we may be of any further service on this or any other matter, please contact our office.

Appraiser,  
Bob Moore



**ROCKY MOUNTAIN**

Ambulance Sales & Service, Inc.

J. Royce Barton, Dealer

**TOWN OF PAHRUMP**  
**Pahrump Valley Fire-Rescue Services**  
**Bid # 2011-05**

**DATE OF BID:** December 28, 2011

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**BIDDER / BONDED DEALER:**

**ROCKY MOUNTAIN AMBULANCE  
SALES & SERVICE, INC.**

312 South Main Street  
P. O. Box 600243  
Paragonah, Utah 84760

**PHONE:** 435- 477- 3430

**FAX:** 435- 477- 3796

**e-mail:** [rma2@scinternet.net](mailto:rma2@scinternet.net)

**BONDED DEALER NUMBER: UTAH 1364**

**SIGNED:**

J. Royce Barton  
Its President

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**AMBULANCE MANUFACTURER: WHEELED COACH INDUSTRIES, INC.**  
**2737 NORTH FORSYTH**  
**WINTER PARK, FL 32792**

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**MODEL YEAR :** 2012 Chevrolet 3500 Type I walk-through  
**Wheeled Coach ambulance 153 x 95 x 72**

**AMBULANCE BID PRICE: \$134,500.00**

**F.O.B. : 90-120 days after receipt of chassis**

**TERMS:** Net upon delivery with signed certificate of acceptance - No Federal, State, or Local Taxes are included. \*\* Prices are quoted for 60 days \*\*

**BID #2011-05**

**NOTICE OF INVITATION TO BID**

**TITLE: ONE (1) TYPE 1 CHEVROLET C3500  
AMBULANCE**

Notice is hereby given that the Town of Pahrump, County of Nye, State of Nevada, is accepting bids for one (1) 2012 Type 1 Chevrolet C3500 Ambulances.

Bid Specifications and Instructions to Bidders are available on our website at [www.pahrumpnv.org](http://www.pahrumpnv.org) or at the Town Office, 400 N. Highway 160. A 10% surety bond is required.

If you have further questions concerning this bid, contact Fire Chief Scott Lewis at 775-209-5883.

All bids must be in writing and complete. Bids must be sealed in an appropriate envelope and be plainly identified and marked Bid #2011-<sup>05</sup>~~05~~. Faxed or emailed bids will not be considered. Bids must be submitted to the Town of Pahrump located at 400 North Highway 160, Pahrump, NV 89060, on or before December 28, 2011, no later than 4:30 p.m.

Bids may be awarded at the regularly scheduled meeting of the Pahrump Town Board on January 10, 2012. The Town of Pahrump reserves the right to reject any and all bids.

**BID #2011-05**

**TOWN OF PAHRUMP**  
*Pahrump Valley Fire-Rescue Services*

**INSTRUCTIONS TO BIDDERS**

**TITLE: ONE 2012 Chevrolet C3500, Type I Ambulance**

**1. PREPARATION OF BID FOR One 2012 Type I, Chevrolet C3500 Ambulance**

- A). Bidders are expected to examine the specifications and all instruments of the Invitation to Bid. Failure to do so will be at the Bidder's risk.
- B). Any irregularities or lack of clarity in the Invitation and Bid should be brought to the attention of Town of Pahrump for correction or clarification. Unless ambiguities or irregularities existing in the Invitation and Bid are brought to the attention of the Town of Pahrump, they shall be construed in favor of Town of Pahrump.
- C). Any addendum issued shall become a part of the bid. Bidder is required to acknowledge the addendum by signing and returning it with the original bid documents.
- D). A duly authorized representative of the bidder shall sign each sheet of the Invitation and Bid. The representative must print or type the bidding firm's name on each sheet of the Invitation and Bid.
- E). Bidder must furnish the required information typed or written in ink on this form.
- F). Erasures and/or corrections shall be initialed (in ink) by the person signing the bid.
- G). All price quotes shall be F.O.B. destination and exclusive of Federal and State taxes.
- H). Failure on the part of the bidder to submit specifications or technical information as requested may result in bid disqualification.
- I). In the event of an error in extension, unit price will prevail.
- J). Bidder shall state a realistic delivery date excluding Saturdays, Sundays and holidays. Delivery may be considered in bid award.
- K). Specifications set forth in this Invitation and Bid are provided as a guide and standard of quality desired. It is not the intent of Town of Pahrump to restrict any bidder. However, a bidder deviating from the specifications must denote any and all exceptions on each item of the bid. Otherwise, it will be assumed that the bidder meets the specifications in all areas.
- L). All equipment or supplies shall be new, currently in production, and of the manufacturer's latest design, unless otherwise stated.

Initials



**INSTRUCTIONS TO BIDDERS**

**TITLE: ONE 2012 Chevrolet C3500, Type I Ambulance**

**Page 2**

M). Alternate bid proposals will be considered, provided the alternate is fully described and illustrated by brochures, photographs, literature, written specifications, or any combination thereof, and accompanying bidder's response. Town of Pahrump decision with respect to equality shall be final.

**2. SUBMISSION OF BIDS**

- A. Bids and addenda must be enclosed in a sealed envelope addressed to Town of Pahrump at the address provided in the Invitation to Bid Announcement. The Town of Pahrump prior to the receiving time specified must receive all bids and addenda: to be considered. All envelopes containing bids must have the name and address of the bidder, date of opening, and the invitation title on the face of the envelope.
- B. Telephone or telegraph bids will not be accepted.
- C. A 10% bid surety is required; such surety will be acceptable only in the form of a bid bond, certified check, or cashier's check in the amount prescribed. The surety must accompany the bid. After an award has been made (by Pahrump Valley Fire-Rescue Service) the surety of the unsuccessful bidders shall be returned. The surety of the successful bidder shall be retained until satisfactory performance has been rendered.
- D. Unsigned bids will be rejected.
- E. At the time specified, the bids will be opened in the presence of a town official and made available for review.
- F. Bids received late will be rejected.
- G. Bids must be prepared on the forms provided, signed as an acceptance of terms and conditions of the Bid by an officer of the firm authorized to sign bids, with all requested information clearly indicated for each line item quoted.

**3. NO BIDS**

- A. In the event that the addressee chooses not to bid on this invitation, but wishes to receive future invitations in this category, mark "NO BID" on the face of the envelope, affix your first name and address thereto and return it to the Town of Pahrump.
- B. Three (3) "No Responses" may remove your name from the bidder's mailing list in this category.

**Initials**



**INSTRUCTIONS TO BIDDERS**

**TITLE: ONE 2012 Chevrolet C3500, Type I Ambulance**

Page 3

**4. WITHDRAWAL OF BIDS**

- A. Bids may be withdrawn by written or telegraphic notice received prior to the bid opening time.
- B. Withdrawal requests received after the bid opening time cannot be considered.

**5. ADDENDA**

- A. Any irregularities or lack of clarity in the Invitation and Bid must be brought to the attention of Town of Pahrump in writing no less than five business days prior to the bid opening. Unless so noted, subject matters shall be interpreted to favor Town of Pahrump.
- B. If deemed necessary, written addenda shall be issued to all holders of bid documents, with the original bid documents considered modified by addenda. All addenda must be acknowledged by signature where provided and returned, either with the bid submission or under separate cover, clearly marked with the bid title and date of opening prior to close of the bid receiving period. Verbal interpretations are not to be relied upon.

**6. ALTERNATE BIDS**

- A. Quotations for product deviating from specifications will be entertained as an alternate only if submitted as provided in the bid with decision as to equivalence to rest with Town of Pahrump. Unless the bid is "Brand Name or Equal", bidders are to respond to the primary specifications if they intend to also submit an alternate bid. All submissions of alternate products must include the technical specifications.
- B. Samples are to be made available by bidder at the request of Town of Pahrump within 7 days of the request. Currently used product or annual usage is indicated merely to guide the bidder and does not constitute intent to purchase brand of quantity unless to stated in the bid.
- C. Bidder may quote alternate delivery, ordering, etc., other than requested if so stated in the bid; however, the cost to Town of Pahrump of such alternate delivery, ordering, etc., shall be a factor in the bid evaluation.

**7. BID EVALUATION**

- A. The product bid shall be of new and of current manufacturer unless otherwise stated in the bid and shall be bid F.O.B. destination.
- B. Delivery must be stated in realistic terms and will be a factor in vendor evaluation

Initials



**INSTRUCTIONS TO BIDDERS**

**TITLE:** *ONE 2012 Chevrolet C3500, Type I Ambulance*

**Page 4**

- C. Bids will be evaluated for price, conformance to the specifications, instructions to bidders, special conditions, suitability for intended use, and other factors as appropriate, with the award to the bidder deemed to greatest advantage to Town of Pahrump.
- D. Town of Pahrump reserves the right to accept or to reject any and all or any part of a bid received, to waive irregularities, and to hold bids for sixty days prior to the award.
- E. Equipment supplier(s) and/or local representatives demonstrated capabilities and qualifications.

**8. AWARD OF CONTRACT**

- A. Award shall be made on the basis that is most advantageous to Town of Pahrump. In all instances, the decision rendered by Town of Pahrump shall be final.
- B. Town of Pahrump reserves the right to reject any or all bids, to waive any informalities in the bid form, and to hold the bids for a maximum of sixty (60) days from the opening before awarding or rejecting a bid.
- C. Severability exists with regard to acceptance or rejection of any item or group of items bid unless the bidder has qualified his bid by specific limitations.
- D. A purchase order and/or contract issued to the successful bidder shall be considered sufficient notification of the award of bid.
- E. No contract awarded may be assigned to any other person.
- F. If the acceptable low bids received are for the same total amount of unit price, Town of Pahrump may award the contract to one of the bidders by drawing lots in public, or negotiating between the lowest bidders.
- G. The bid award recommendation will be made in a public meeting.
- H. In no event, shall this Invitation and Bid be construed as an obligation on the part of Town of Pahrump to issue an award.
- I. Bid surety, if required, will be returned after receipt of any required performance bonds and certificates of insurance from the awarded bidder.

**9. DEFAULT**

- A. Failure of the awarded bidder to perform either as bid or mutually agreed subsequent to the award shall constitute default, with remedies on the part of Town of Pahrump including (but not limited to);
- B. The procurement of like service or goods from another firm, with the defaulting contractor liable for any excess costs; or
- C. Refusal by Town of Pahrump to entertain bids by the defaulting supplier for a period of not less than on (1) year; or

Initials



**INSTRUCTIONS TO BIDDERS**

**TITLE: ONE 2012 Chevrolet C3500, Type I Ambulance**

**Page 5**

- D. Recovery of any actual damages or losses from the defaulting contractor resulting from the default.

**10. AWARD LIMITATION**

While the intent of this Invitation and Bid is to select a sole vendor for the item(s) contained in this bid that is most advantageous to Town of Pahrump, Town of Pahrump reserves the right to purchase from another supplier for particular applications where it is determined that the awarded vendor does not offer a product appropriate for a particular or unique application, without recourse by the awarded vendor.

**11. COLLUSION**

Any agreement or collusion among bidders or prospective bidders to bid a fixed price or restrict the competitive bid process in any way shall render the bids of such bidders void.

**12. SAMPLES REQUIRED**

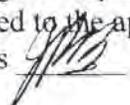
- A. Bidders may be *required* to submit with the completed bid documents, samples of each item being offered if they are not of the specific manufacturer's product(s) specified. These samples shall be used for bid evaluation.

**13. APPEALS BY UNSUCCESSFUL BIDDERS**

Any unsuccessful bidder may appeal a pending bid award prior to award by Town of Pahrump. The appellant must:

- A. Submit a written protest to Town of Pahrump within five (5) workdays after the bid opening.  
B. Describe, in the written protest, the issues to be addressed on appeal.  
C. Post, with the written protest, a bond with good and solvent surety authorized to do business in this state or submit other security in the amount of 25% of the total dollar value of appellant's bid, up to a maximum bond or other security amount of \$250,000.  
D. Not seek any type of judicial intervention until Town of Pahrump has rendered its final decision on the protest.

Town of Pahrump will stay any award actions until after the department has responded in writing to the protest. If an appeal is granted, the full amount of the posted bond will be returned to the appellant.

Initials 

**INSTRUCTIONS TO BIDDERS**

**TITLE:** *ONE 2012 Chevrolet C3500, Type I Ambulance*

**Page 6**

If the appeal is denied or not upheld, a claim may be made against the bond for expenses suffered by the Town of Pahrump because of the unsuccessful appeal.

Town of Pahrump is not liable for any costs, expenses, attorney's fees, loss of income or other damages sustained by the appellant in a bid process.

**14. FAMILIARITY WITH LAWS**

The bidder is presumed to be familiar with all Federal, State and Local laws, ordinances, code rules and regulations that may in any way affect this contract. Ignorance on the part of the bidder shall in no way relieve the bidder from the responsibility to comply with these qualifications.

**15. TAXES**

The bid price shall not include any local, State or Federal taxes.

Initials

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**Town of Pahrump**

**Pahrump Valley Fire-Rescue Services**

**Bid Specifications for One 2012 Chevrolet C3500, Type I Ambulance**

1. One 2012 Chevrolet C3500, Type 1 ambulance
2. Type 1 walk-through. Full height cab to module walk-through.
3. Chassis must have Chevrolet Ambulance Prep. Package with dual alternators and high idle feature that maintains the vehicle's charging system with emergency lights on.
4. Chevrolet 6.6 L Duramax Diesel engine with a 5 year/ 100,000 mile power train warranty.
5. Gross Vehicle Weight minimum 13,200 lbs.
6. Chevrolet original equipment manufacturer (OEM) fuel tank.
7. Fuel fill housing: Cast aluminum fuel fill shall be installed according to the chassis manufacturer instructions.
8. Alternator – dual output.
9. Mirrors – trailer towing, with remote control and heat.
10. Vehicle must have Silverado package with cruise control, intermittent wipers, tinted windows, chrome front bumper, power locks, power windows, day time running lights, and black rubber flooring.
11. High back OEM captain chairs.
12. Seven OEM radial tires including a loose spare tire.
13. Phoenix brand – Stainless steel wheel covers.
14. A map book holder between the two front seats in front of the walk through.
15. QVM Certification proof. If QVM has been lost during the past five years, the manufacturer must state why.
16. Bidder must provide proof (copy) of ISO 9001:2000 Certification.
17. American Welding Standard Certified Welders: AWS D12 certification must be provided.
18. Bidder must provide proof (copy) of: ISO 17025 certified 3<sup>rd</sup> party testing for Federal KKK 1822-F Specifications.
19. KKK Required Label Package provided on interior O2 panel compartment door.
20. This agency is committed to partnering with an ambulance manufacturing company that has safety programs in place for modular body construction. At minimum, in addition to roof static load testing, side static load testing with a min. side load of 22,700 lbs.
21. Electrical: The battery system will be wired in accordance with Federal KKK –A 1822 F specifications. The switch must be physically isolated from other switching to preclude inadvertent activation. The system must meet SAE J541 for starter circuit voltage drop for heavy-duty applications.
22. The electrical system shall have a 75-amp solid state contactor to activate the master power. An additional Cole-Hersee switch shall be provided in the electrical cabinet as a back-up.
23. A 200-amp power disconnect switch shall be provided for module power.
24. The modular box size shall be 153" x 95" with minimum 72" (raised) interior headroom. Do not bid a smaller box.
25. No two stage manufacturing. All will be completed within the same facility.

**Town of Pahrump**

**Pahrump Valley Fire-Rescue Services**

**Bid Specifications for One 2012 Chevrolet C3500, Type I Ambulance**

26. The modular body will be one piece, all aluminum, welded construction with a 15 year min. warranty.
27. The modular frame will be a minimum 2x2x14" centers with extruded box tubing. Structural enhancement shall include a machine rolled crowned roof 1.5" with 5" gusset plates on all corners.
28. High strength extrusions will be utilized for all roof rail perimeter frame and vertical corner posts of the body.
29. A full set of DOT marker lights and reflectors will be provided. In addition, each of the four modular body corners will contain a recess mounted clearance light.
30. There will be a drip rail over each of the exterior compartment doors.
31. Metal tapping plates will be welded to the body or frame to secure the installation of equipment such as cabinets, benches, cylinders, etc. Self tapping are not to be used.
32. There shall be ten mounting points, five on each frame rail. The modular body will be attached to the frame rails using 3/4" grade eight bolts.
33. The exterior compartments will be constructed of .090 aluminum and shall be constructed so that they are water tight.
34. The compartments will be welded in place to the side and floor structure. The floor will be at least two (2) inches below the door frame lip to help prevent equipment from falling out.
35. The inside of the compartments shall be fully finished with a chip resistant bacteriostatic, anti-fungal, mildew resistant sprayed finish. All exterior compartments will be vented to displace air when the door is closed.
36. The environmental system shall be separate from the cab. The system shall have a self-contained purification unit. An alternative type heat/AC unit is unacceptable.
37. The air conditioning and heating unit will be service accessible through a tilt out access panel in a dedicated environmental cabinet on the bulkhead.
38. The installed system shall have a three-part filtering system that includes an anti-microbial pre-filter of 100% Dacron fiber that destroys micro organisms. The filter shall remove particles 10 microns and larger at 35% efficiency.
39. The second stage filtration of activated charcoal dispersed over a fiber medium to assist in odor removal.
40. The third stage filtration will be a high efficiency particulate air filter that removes particles of 03 microns and larger at 99.97% efficiency.
41. The system must exchange air within the vehicle through the sealed filtering system in the module every 90 seconds.
42. All filters shall be easily accessible for changing.
43. The air delivery system shall be sealed to prevent air from bypassing the filtration system.
44. There shall be a thermostat installed in the action area switch panel. There shall be a three-speed fan control with the thermostat automatically adjusting the heat and AC.



**Town of Pahrump**

**Pahrump Valley Fire-Rescue Services**

**Bid Specifications for One 2012 Chevrolet C3500, Type I Ambulance**

45. Six exterior compartments shall be installed on the modular box.
46. Compartment "A" 68" high x 22" wide is located forward most on the curb side. This section is accessible from the interior and exterior.
47. The interior of Compartment A to have a single wood door with clear Lexan insert (hinged right).
48. The above cabinets will have center pull handles, plunger roller latches on the top and bottom of each door, and 1 lever latch on the above mounted doors.
49. Compartment A shall have (2) adjustable shelves.
50. Compartments A, B2, and F shall have "hold open" socket and plungers to allow greater pass-through access to compartment interior.
51. All other exterior doors or compartment doors shall be held open via overhead gas struts.
52. Compartment B1 shall be 21.5" high x 24" wide, and 18.5" deep and will be located adjacent to the backboard storage compartment. This compartment is used for storage.
53. Compartment B2 shall be 84" high x 15" wide x 18.5" deep and will be located rearward most on the curbside of the modular. This compartment will be for vertical storage of backboards.
54. A seatbelt type strap shall be installed in compartment B2 -side to side- half way up the compartment.
55. Compartment D shall be 61" high x 32" wide x 18.5" deep and will be located rear most on the street side. The compartment will also have (2) adjustable shelves.
56. Compartment E shall be 39" high x 32" wide x 18.5" deep and will be located behind compartment F. It shall have one fixed and one adjustable shelf and an exterior retrieval for sharps and infectious waste that can be deposited from the inside of the vehicle.
57. Compartment F shall be 59" high x 20" wide x 18.5" deep and will be located behind the driver. This compartment will be for oxygen storage.
58. Compartment F will have a dog leg recessed area with a minimum of 7.5" wide and a total depth of 21.5". This space can be used for a stair chair or folding stretcher.
59. The outer face of the doors shall be formed from one sheet of 5052-H32 aluminum and shall be flush with the side body. All corners shall be a welded a minimum of two inches in each direction.
60. The inner door frame shall be a .125"/.250" thick aluminum extrusion. The extrusion shall extend around the entire Inner perimeter of the door skin. Where the corners meet, each shall be welded to prevent pulling apart.
61. Both patient compartment and exterior compartment doors will be provided with an extended rubber seal consisting of a custom hollow cell bulb gasket.
62. All doors will be attached using 1/4 -20 stainless steel hex bolt with stainless steel piano hinges with a pin of at least .250" in diameter.
63. Door latches, hinges, and hardware shall be stainless steel. All exterior patient and equipment compartment doors shall have a flush slam latches with stainless steel hardware. Cable operated latches are not acceptable.

**Town of Pahrump**

**Pahrump Valley Fire-Rescue Services**

**Bid Specifications for One 2012 Chevrolet C3500, Type I Ambulance**

64. TriMark 9" door paddle handles latches with a full floating ergonomic handle shall be utilized.
65. The curbside and primary rear entrance doors to by the patient compartment shall have upper and lower emergency release allowing the striker bolt latch. Release levers shall be yellow rubber coated.
66. An "L" shaped 1" diameter stainless steel tube assist handle shall be installed on the inside of each patient entry door.
67. Trailing doors shall have a patented side release paddle handle that eliminates the necessity of reaching into the patient compartment through the door.
68. All compartment doors shall be constructed as the entry doors. All access doors must be encased by a doorjamb that is separate from the body skin.
69. The rear modular doors shall use a Cast Product type open door holder to be placed at the upper side of the doors.
70. The interior surface of the patient compartment doors shall be made of brushed aluminum.
71. The center of all interior entry door panels will include a 7" red/white reflective stripe.
72. Exterior compartment door panels (interior side) will be made of diamond plate aluminum.
73. A hidden "unlock" switch will be located in the grille area (passenger side) to unlock the front cab doors only.
74. Compartment and entry doors shall be painted separately from the modular body.
75. Exterior compartment lighting for storage compartments will be accomplished utilizing low voltage, factory sealed, recessed mounted lights activated by magnetic switches.
76. An additional compartment light shall be added to the right front below the fixed shelf.
77. The curbside modular door will have a sliding window w/ screen installed.
78. Curbside door will have a minimum opening of 73".
79. An open door indicator light or compartment ajar light will be automatically activated at the console.
80. Rear modular doors will have fixed upper windows with privacy glass. 22.5" x 13.5".
81. The modular will be constructed with additional enhancement with structural box section aluminum.
82. The floor top shall consist of 7-ply, 3/4", and marine grade plywood. The plywood will be coated with a marine resin coat prior to installation. The floor must extend full length and width.
83. The entire underside of the rear module will be sealed.
84. The rear step bumper shall be reinforced and constructed of 10 gauge steel "C". The center portion shall be hinged to allow it to be flipped up. A gator grip surface shall be used.
85. The rear bumper assembly shall have I-beam constructed skid plates with tow eyes mounted to the frame/bumper.
86. There will be a 1/2 inch gap between the bumper and the body for drainage. Above the rear bumper, there will be a protective diamond plate kick panel affixed with ceramic coated stainless steel screws.

**Town of Pahrump**

**Pahrump Valley Fire-Rescue Services**

***Bid Specifications for One 2012 Chevrolet C3500, Type I Ambulance***

87. Stone guards shall be mounted 28" high at the front corners to protect the lower box.
88. Fender flares will be constructed of rubber and provided around the rear wheel well.
89. Diamond plate running boards with gator strips shall be installed under the cab doors.
90. The vehicle shall have a skirt line/rub rail installed. It shall be 2" wide x 1" high with 45 degree beveled edges.
91. Mud flaps shall be installed at the front and rear.
92. The Vehicle shall be painted: Red – the entire vehicle except the upper modular box roof FLNA 3047. White – Upper modular box and down to and including the upper drips rails.
93. 3-M Striping shall be used. Bright yellow, center strip 6", with angle upward on front of modular box. 1" on either side to be left blank, 3-M, 1", reflective stripe on either side of center stripe across the cab and modular box. Lettering and striping to match current fleet.
94. Star of Life to be installed on the roof.
95. KKK label package to be installed.
96. Wiring shall consist of copper and conform to SAE J1292 requirements. Wiring shall be GXL cross linked, high temperature polyethylene or better insulation, rated to 300 degrees F. All wires carrying a load in excess of 5 amps shall be required of the same size as a power lead.
97. Wires shall be permanently marked by number and function codes.
98. All added wiring shall be located in accessible, enclosed, and protected locations and kept at least 6" away from exhaust components. All wiring in the oxygen compartment shall be enclosed in metal conduit.
99. All conduits, looms and wiring shall be secured to the body or frame with insulated metal cable strips.
100. All circuit connections will be made on screen printed circuit boards with all circuits fully numbered and clearly marked.
101. A service loop of wire or harness shall meet KKK-A-1822-F specifications.
102. All wires between the cab and module shall be connected to a terminal strip or block.
103. No splices shall be permitted, except for pig tail devices.
104. An instrument console will house a switching panel and radio installation. The console will incorporate full-sized rocker switches, status indicator lamps, throttle control, and volt gauge.
105. All switches and controls for the patient compartment including those for the heat/air unit will be located in this area.
106. Four antenna coax which will include Motorola mounts on the roof of the vehicle. One in the electrical cabinet, another in the driver's seat base, and the third in the exterior compartment E.
107. There shall be cigarette style outlets with diode protection. A 12-volt cigarette style outlet will be installed in the action area. An additional cigarette style outlet will be located in the right front bulkhead.

**Town of Pahrump**

**Pahrump Valley Fire-Rescue Services**

***Bid Specifications for One 2012 Chevrolet C3500, Type I Ambulance***

108. A 20 amp. Super Auto Eject shall be installed and located on the face of the module.
109. A shoreline indicator light shall be installed above the shoreline.
110. A 110 VAC, shoreline (with medical grade GFI protection) shall be located in the action area, inside of the front bulkhead compartment, curbside over the foot of the squad bench, in the telemetry area, and in the O2 interior cabinet for IV warmer.
111. A Vanner 20-1050 CUL combination 1050 watt inverter / 55-10 amp battery charger/conditioner.
112. Driving lights / PIA Model 5112 installed and wired to the headlight switch.
113. The ambulance shall have a Datcon voltmeter installed on the front switch console.
114. A Kussmaul sequencer load manager shall be installed to operate all emergency lights with a five second delay. The switch shall be mounted in the console.
115. The sequencer shall have an in-gear override / neutral safety switch.
116. A Whelen 295-HFSR MI (hands free – silent test) shall be installed with "Q" sound.
117. Siren will be wired to the OEM horn ring.
118. Two 100-Watt siren speakers (Cast Products SAD P4314) will be mounted in the front bumper.
119. A back-up alarm with auto reset will be installed to activate when the ambulance is placed into reverse. The device must meet or exceed OSHA and SAE J994 requirements and be rated (SAE) for Type C or B.
120. All lights must meet Federal KKK 1822-F Specifications
121. Warning, scene, and load lights shall be installed as specified.
122. Vanner 5860 WC warning light flashers to be installed for all warning lights.
123. Seven (7) 900 Series Super LED warning lights shall be installed across the front of the modular box.
124. Front Modular Box warning lights include: Six-RED- and one center Clear Whelen Super LED 900 series lights. Red Red Red Clear Red Red Red (spaced equally).
125. Front six 900 series lights to be labeled as light bar. They are to be wired to dual flash through an internal flasher.
126. Whelen Super LED Red warning lights: Two each side and Two rear facing. The two rear facing shall be seen through the windows of the opened rear modular doors.
127. One Whelen 900 Series Super LED clear to be center front mounted.
128. One Whelen 900 Series Super LED Amber located center above rear doors.
129. One Whelen LED 5L TIR 6 flashing light to be installed on the interior upper/outer corner of the curbside entry door. To be wired through the ignition switch when door is open and ignition on.
130. Four Whelen Red LED warning lights mounted in the front grille.
131. Two Whelen RED LED intersection warning lights mounted on the front fenders.

**Town of Pahrump**

**Pahrump Valley Fire-Rescue Services**

**Bid Specifications for One 2012 Chevrolet C3500, Type I Ambulance**

132. Two red and two amber LED warning lights shall be installed with applicable flasher in the corner cap clearance lights.
133. Red LED marker lights as clearance lights.
134. Vanner 5860 WC for KKK F Lighting package with flasher.
135. Two Whelen 9H, 8-32 degree scene lights installed on each side and controlled by a rocker switch on the control console.
136. Two rearward facing scene lights illuminate when the vehicle is placed into reverse.
137. Two Whelen 9HL, 8-32 degree scene lights to be installed at the rear. These lights will illuminate when the rear doors are open. These lights will illuminate when the vehicle is placed into reverse.
138. Two clear Whelen M4C flashing warning lights shall be mounted in the lower grille area. Lights shall be set to flash intermittently with a double flash.
139. LED style taillights shall be mounted in the rear kick plate. Two lights will be red, two clear back-up lights, and two amber turn/hazard lights.
140. Whelen taillight package shall be installed to cover 32 square inches of lighted surface area.
141. LED license plate light.
142. The patient compartment ceiling will be seamless, white in color, smooth, hardened material, and flat to eliminate bio fluid infiltration.
143. Patient compartment dome lighting will consist of seven (7) dual intensity LED lights. Four shall be mounted over the primary patient area and three over the squad bench. The lights shall be mounted in the headliner.
144. The attendant shall be able to control the level of light provided by the seven (7) LED lights via a switch in the action control panel. The four lights over the primary patient will illuminate on the low setting when the side or rear modular doors are opened.
145. A stop well light shall be installed in the curbside stop well area and shall illuminate when the door is opened.
146. A 12-volt direct current incandescent light with switch shall be installed in the action area.
147. A 100,000+ candle power spotlight shall be hard wired into the 12-volt vehicle system and mounted in the cab area accessible to either driver or passenger.
148. Additional compartment lights shall be installed in the right front cabinet below the shelf and in the D exterior compartment between the shelf areas.
149. A "Little Lite" light with flex shaft shall be installed on the passenger side of the front console.
150. There will be a momentary switch checkout timer located inside the curbside door entry. When activated, the light and functions within the box will come on for 5-15 minutes.
151. A digital clock with count-down timer shall be located above the action area.



**Town of Pahrump**

**Pahrump Valley Fire-Rescue Services**

**Bid Specifications for One 2012 Chevrolet C3500, Type I Ambulance**

152. Two stereo speakers shall be flush installed in the ambulance box roof with a volume switch in the action area.
153. A suction pump shall be installed with an in-board vacuum aspirator, which will be mounted above the action area tray. The on/off switch is to be located on the attendant console.
154. A SSCOR suction system with model #22000 regulator, disposable SSCOR canister and holder shall be incorporated. Model #22002 with 4 additional disposable SSCOR canisters shall be shipped loose.
155. The unit insulation shall be certified to meet smoke and flammability requirements set forth in FMVSS302. The insulation shall have R-14 value and the ceiling will be insulated with three-inch thick temperature rated R-11.
156. Additional reflective insulation shall be added to the wall and ceiling areas.
157. An overhead grab rail shall be installed and run the full length of the modular body.
158. There shall be "L" shaped styled grab handles on the interior of the modular doors.
159. Oxygen "M" or "H" style rack for large oxygen tanks will be located in the left front compartment with (3) ratchet style straps.
160. An electric oxygen system with Ohio Style outlets shall be installed with a manual bypass switch in the action area. Oxygen Ports shall be located in the action area and at the head of the squad bench.
161. Two Flow Meter oxygen regulators with dial type 7MFA 1105 shall be installed for interior oxygen ports.
162. A large 50 psi oxygen regulator shall be provided.
163. Cot Mount for Stryker Cot (MX PRO).
164. A Stryker rear safety hook shall be installed.
165. Cot: (One) Stryker MX PRO Cot with three stage IV Pole, head end (2 bottle holder, base tray, pocketed head end storage pouch, and dual brake shall be provided with mattress, straps, and shoulder straps (for vehicle one).
166. Two IV Holders, one located streetside, and another located curbside up at the ceiling. They shall have a hook and Velcro for stabilizing the bags.
167. Modular box interior vertical edges shall be protected by aluminum extrusions, the face material shall be constructed of commercial grade laminate and adhered using high quality poly vinyl adhesive with thermal press application. There shall be no voids of the adhesive material and the cabinet surfaces.
168. Interior cabinet construction shall consist of Feather Ply Plywood and shall be ¾ inches thick.
169. Cabinets shall use 8 mm dowels and placed no more than 32 mm apart. Dowels shall be hardwood and pre-glued.



**Town of Pahrump**

**Pahrump Valley Fire-Rescue Services**

**Bid Specifications for One 2012 Chevrolet C3500, Type I Ambulance**

170. Interior cabinet doors shall use European style hinges and 3 mm edge banding. Center and lower cabinets shall be flush mounted using stainless steel piano hinges.
171. The counter tops shall be covered with acrylic material incorporating a one inch lip around the tray. It shall be permanently affixed and sealed around the edges.
172. Patient area flooring shall be impervious to fluids, glued to the floor, and be colored "Brushed Pewter". The floor shall roll up on the sides and rear of the patient compartment.
173. A threshold shall be formed where the floor meets the passenger compartment to eliminate fluids from flowing over.
174. An EVS Style, High back bucket seat with 3 point seat belt shall be installed. The seat shall be constructed of seamless material.
175. The Attendant seat shall have a metal base with diamond plate floor and a lever latch.
176. Patient compartment seats and upholstery shall be constructed of 32-ounce nylon reinforced commercial vinyl material. All material must meet OSHA Blood Borne Pathogen requirements.
177. Seat belts and patient restraints shall be provided for the patient and crew safety. A three point at the attendant's seat, 3 patient restraints on the squad bench, and the ability to seat belt three seated patients.
178. Three "medical glove" boxes shall be installed with Lexan hinges over the curbside door and glove box cabinet.
179. The squad bench lid shall be attached to the single squad bench assembly using stainless steel piano hinges. The lid will be a single piece, with a locking device that secures automatically.
180. The squad bench shall be held open by a min. #60 gas strut.
181. (1) bio-hazard trash container and (1) Sharps disposal container shall be located at the head of the squad bench. Each shall be located in a motion stable bin with lock.
182. A CPR seat shall be installed with a fixed back section.
183. Interior Cabinet "M" shall be located above the telemetry area and will be approx. 7.25 inches high and the same depth as the other street side cabinets.
184. There shall be an open area for telemetry equipment on the rear side of the CPR seat.
185. Cabinets J/K will consist of one long cabinet approx. 45" wide with grey Lexan sliders that cover the entire opening. The cabinets shall have a fixed center divider with one adjustable shelf on either side of the center. Clips shall be used to secure the shelves.
186. Interior Cabinets L1 & L2 shall be one large cabinet with clear Lexan sliding doors covering the single opening.
187. 1-Biohazard waste and 1-sharps disposal (one-gallon) containers to be located in the action area. The trash is to be removed through an exterior compartment just below the action area. Both waste areas will have a flip-up type container.

**Town of Pahrump**

**Pahrump Valley Fire-Rescue Services**

***Bid Specifications for One 2012 Chevrolet C3500, Type I Ambulance***

188. The action area will be covered with a solid surface poured acrylic material with a 1" lip. The tray will be permanently fixed and sealed around the edges.
189. The telemetry area shall also be covered with a poured acrylic material with a 1" lip. This will be permanently fixed and sealed around the edges.
190. Interior cabinets shall contain shelves in areas (1) O, (2) J/K, and (2) L1/L2
191. Vertical Dividers shall be located in cabinets J/K and L1/L2
192. A Fire Extinguisher, 5lb ABC shall be shipped loose.
193. A DOT lettering package with roof star shall be installed prior to delivery.
194. Lettering: All lettering shall match current fleet with vehicle numbers to be determined.
195. IV Warmer, Smithworks, 12 VFM4L02 mounted in cabinet "O". It shall be powered by a 110 power installed within the vehicle. With adapter 12 VRFE.
196. Cast Products- Double oxygen cylinder cup holder. D & E base. Two wall mount oxygen cylinder holders (Cast Product 0A0009).
197. To be included: Owner's manual, electrical schematics, full parts manual, bottle of touch up paint.

## Town of Pahrump

Pahrump Valley Fire-Rescue Services Bid # 2011-05

**Chevrolet 3500 one ton (2-wheel drive)**

FOB

Box Size 153\_ x 95 x \_\_72\_\_ Wheeled Coach ambulance conversion \_\_

Headroom increased to 72 inches -

Wheel Covers, Chevrolet OEM

Aisle space per KKK

Full height walk-through

Console, Chevrolet

Heat/AC Pure (one 1) Air system 3-filters: dust / charcoal / hepa filter

Standard Right Fornt E1 / E2 cabinet

**Battery** Sw, 5 min Timer, F1, Fig 5B, Batt under Hood - activated thru

OEM ignition switch timer function upon ignition off.

Momentary rocker sw on dr. side of cab console as shutoff and reactivate

Emergency failsafe switch for batteries

Build to KKK 1822-E federal specifications

Exterior compartments - Zolotone finish

BODY Style:

A standard

B1, storage compartment

B2, back board compartment

**3/4 D** compartment with dual doors

Latch, Paddle, Trimark, For trailing door - compartment D

E, storage & retrieval for sharps & waste (under action area)

F, O2 tank storage area

Cmpt F-- with dog leg for stair chair storage

Fuel Fill Housing, Cast

Divider in backboard compartment - B2

Shelf 1) in right front compartment A UPPER AREA

Shelf 1) additional in right front compartment A LOWER AREA

shelf, Fixed w/ **bio waste** -in exterior compartment E

Shelf, 1) additional in exterior compartment E

Shelf, 1) in exterior compartment - D

Shelf, in exterior compartment - D 2nd shelf

Door windows: curbside door upper slider -Privacy Glass

Door windows/ rear upper fixed - Privacy glass

Door handles - patient entry & compartment - Trimark with safe pass system

Switch, Stealth - hidden in grille to unlock cab doors only

Cast, Grabber grabber style for rear entry doors

Socket & plunger hold open /cmpt. A, B2 & F for full compartment access

Socket & plunger hold open for compartment "D" both doors

Door panels upper & lower curbside / rear doors upper & lower stainless

Chevron reflective tape on center door panels

Fender flares / rubber

Rear bumper -- step with flip up center / with gator grip & **LED lights**

GATOR GRIP / running boards

Skirtrails, Extruded rubber with reflective tape

Skirtrail reflective tape: color white - or -- red/white

Stone guard front diamond Plate 28"

Kickplate, rear with recess for license plate and & 3 tail lights

License plate holder, Cast

Mud flaps / rear

Mud flaps / front

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**WHITE:** Upper mod box roof & down to drip rails  
Paint Remainder of vehicle / **Red**  
Color: Sikkens FLNA 3047  
3-M reflective striping - **after market** 6" yellow 1" white  
Small bottle touch up paint / all paint colors  
Roof star installed  
KKK Label package Installed

Coax cable 1) base antenna mount w/ coax - electrical cabinet  
Coax cable 1) base antenna mount w/ coax - driver seat base  
Coax cable 1) base antenna mount w/ coax - exterior compt E  
Coax cable 1) base antenna mount w/ coax - exterior compt E  
Diode protection 30 amp service for 12 volt outlets  
Outlets: 12 volt Cigarette style in action area  
Outlets: 12 volt Cigarette style 1) in right front cabinet

Super Auto Eject 20 amp, w/ interrupter, ,model  
Shoreline indicator light  
Outlet, 110 duplex 1) in Action Area 1) in Right front cabinet  
Outlet 110 duplex 1) in telemetry area  
Outlet, 110 duplex 1) curbside at foot of squad bench  
Outlet, 110 duplex 1) cabint K for IV warmer  
Inverter / Charger, Vanner 20-1050 CUL-DC  
Prewire Driving lights 20A circuit -- Ignition HOT

Meter, Analog, Volts, Datcon  
Emergency master switch (non sequencer)  
Siren speakers, Cast SAD/P4314 thru front bumper  
Siren, Whelen, WS-295-SLSA1, standard  
Siren wired for "Q" sound  
Siren switch thru horn ring  
Switch, 12 v rocker (for front lights (no light bar) label "light bar"  
for front - SIX (2) red warning lights  
Alarm, Backup, Auto Reset cutoff

**LIGHT BARS - None**

900 SUPER LED LIGHTS- Front in lieu of light bar - (seven total)

900 Super LED - internal flasher as follows:

**3) FRONT** --on either side of center clear (**6 total here**) -

WIRE: ACTION SCAN THRU LIGHTS INTERNAL FLASHER

6 lights on front - wired thru "Light Bar" switch

900 super LED 2) on rear upper outer corners / RED - action scan (NOT on BID)

900 Super LED steady burn (wired through flasher) as follows:

900 super LED 2) on each side of module 4 -total here )

900super LED 2) on rear / thru rear door windows UPPER area

(WIRE PRIMARY/SECONDARY THRU 3860 FLASHER)

900 super LED 900's Amber LENS ILOS 1 center rear - thru flasher

Light Super LED 900's CLEAR 1 Center front- thru flasher

Light M4 C, LED, whelen, Red 2) in upper grille

2) in upper grille area

wired thru 5860 flasher

Light 700 Super LED -

2) as front intersection lights

wired thru 5860 flasher

Light 5L TIR6, Whelen red, IATS ignition hot... Inter of C/S entry door

INTERIOR - upper outer corner to flash when door is opened

Housing, 5L/5S, for grille & wig wag lights

**WIG WAG LIGHTS front of vehicle:**

Light, **M4 C, LED**, Whelen, Clear (front wig wag lights)

Light on driver side to alternate flash with light on passenger side

Switch: Headlight flashers

Wired: first to shed, last on through sequencer

Corner Cap lights: **LED style with flashing option**

High intensity - flashers Low intensity - marker lights

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Light, **clearance Red LED**, on rear above rear doors  
 Scene Light, Halogen, Whelen, 900 H, CLR, **8-32** degree  
 2) each side as scene lights  
 Load Light, Halogen, Whelen, 900, CLR, **8-32** degree  
 2) on rear as load lights  
**Rear Scene Lts** 1) each side to activate w/ reverse gear  
 Flasher, Vanner 5860, KKK E Specifications  
 Circuit, Neutral Power for: Sequencer /  
 Light, **License tag (2) trucklite # 15205 LED**  
 Tailights, Whelen, LED stop/tail, halogen backup **WC logo**  
 Tail lights / Trucklite, Red, Clear, Amber, **LED in rear kickplate**

Driving lights wired thru headlight dimmer switch  
 Headliner / module PVC  
**Interior Lights / Whelen 8048 LED --**  
 Light, Stepwell / trucklite -- by curbside door  
 Light, Xantech, 5-inch in Action area  
 Spotlight, handheld, 100,000 CP  
 Light, Compartments - additional 1) each Lower R/F area  
 Light, Compartments - additional 1) In compartment D between shelves  
 Light, Flexshaft, Little Lite 12-inch - JR504900 - pass side of front console  
 Timer/Circuit, 15 Minute, Intermatic, Const Hot, Std Model  
 to operate: curbside domes on HIGH - with separate circuit  
 Circuit, Check out lights  
 Clock, Digital 24 hour TSD360-3024 backlit  
 Speakers, Rear --two in liner with vol. Control  
 Suction Pump, Thomas - for suction system 1) port in action area  
**Insulation - fiberglass, unfaced**  
**Insulation, Reflective IATS** . . Except under floor  
 Grabrail, overhead -- run entire length of vehicle  
 Handrails (3) L style for Trimark handles

Handle L-style on entry doors  
 Rack, O2 - Versatile, M - or H tank  
 Ratchet straps  
 O2 system / ELECTRIC w/ manual bypass  
 2) ports in action area 1) curbside at head of squad bench  
 Suction Containers:  
 Regulator/Holder SSCOR 22000, STD model ( stainless steel holder)  
 Cot Mount Stryker 6360-30-10 dual position  
 Cot Mounts, Stryker, Mods, Rear Safety Hook Installed

Cot listed Below  
 IV hooks: 2 Perko clip with straps / 1) curbside 1) streetside  
 Seat belt-strap, across backboard compartment opening  
 Seat belt-strap, across stair chair opening

Mica, Caldera beige over pewter brushed

Flooring - brushed pewter  
 Chair, Attendant, Gunmetal, seamless  
 Metal base with diamond plate door  
**Inventory Seal holes in Lexan door sliders**  
 Glove box holder over CS door- hold 3 glove boxes with gray lexan  
 hinged / top w/ holes for access to gloves

Right Front cabinet -- Pure Air  
 Door, Single wood, **CLEAR** lexan insert  
 C-pull handle

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Plunger roller / top and bottom of R/F door

**Lexan doors -- CLEAR**

Lock, Key, KV-70 on E1 drug area

**Squad Bench with Bio waste (sharps & waste drop)**

Lid, Squad bench, SINGLE with sharps and waste drop

Red plexi door over both bio waste openings

Handle, Paddle latch on squad bench

Gas strut hold open on squad bench - minimum 60#

Cabinet H & I deleted for 3/4 D compartment

Cabinet M 1/2 Height FULL Depth

Cabinet O full height

Cabinet M, O - Clear Lexan sliding doors

**CPR** side seat, - FIXED back

Cabinet J, K, combined into one cabinet

fixed center divider with 1) adjustable shelf on each side of center divider

L1 and L2 combined into one cabinet with fixed center divider and

1) shelf each side of center divider

Cabinet M, O CLEAR lexan slier

**bio waste/Action Area** poured acrylicgray , rounded corners

Action area & Telemetry work surface poured acrylic /gray

**Shelf: Interior cabinets Adjustable:**

(1) Cabinet O

(2) Cabinet J/K 1 on each side of fixed divider

(2) L1, L2 one on each side of fixed divider

Divider, vertical streetside upper cabinet J/K and L1/L2

Cabinet J, K, L1, L2 Clear lexan slider

Fire ext. 5 lb. ABC, loose

Spare tire shipped Loose

Decal package, DOT - star of life

**After Market Installation @ Rocky Mountain Ambulance**

Custom Lettering: - \_\_\_\_\_

(3) Pahrump Valley Fire-Rescue

(1) Pahrump Valley (front of vehicle)

(1) Pahrump Fire EMS (rear)

(4) Each Medic ...with numbers

(4) each M- .with numbers on front bumper

12" star of life insignia on rear

**3M color striping -**

50 PSJ for large O2

2-each Flowmeters w/ green tips -- **dial type only**

4-Additional SSCOR canisters / LOOSE

IV hooks: CAST fold down Locate:

**Smithworks** Floor mount IV warmer 12VFM4L02

Driving lights installed

Dual O2 holder - shipped loose

wall mounts for O2 holder

**Stryker PERFORMANCE pro**

IV pole 3 stage

Pull handle & base lift bar

Head end O2 bottle holder only on **MX pro** (permanent mount)

Base tray NOT available now - Base storage NET

Pocketed **Back rest** pouch

Dual brake

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# WHEELED COACH

*Delivers ...*

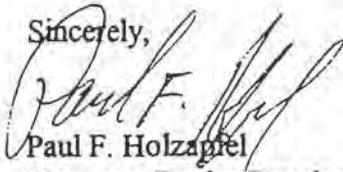
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To Whom It May Concern:

This letter serves notice that Wheeled Coach Industries, Inc. does not subcontract any portion of the construction of its Modular ambulances. This excludes the chassis which are purchased from Ford Motor Company. Wheeled Coach manufactures the aluminum modular body, interior cabinets, fiberglass parts, vacuum formed parts, electrical harnesses and all patient compartment upholstery parts.

Please let me know if you need additional information.

Sincerely,



Paul F. Holzappel  
Manager, Dealer Development

/nat



2011 Chevrolet Type I walk-thru

# Chevrolet

Type-1

At Wheeled Coach we understand that EMS is tough work; every situation has unique demands and you need an ambulance that is up to the challenge. Each of our Medic Series vehicles is computer-designed and manufactured to perform under the most demanding circumstances.

When you select our Chevrolet chassis platform, you'll get the industry leading Wheeled Coach ISO 9001 certified commitment to quality and safety. Plus, every vehicle is packed with features such as our exclusive SafePASS™ Patient Access Safety System, DuraLite™ cabinets, DuraSeam™ seamless doors and door jambs, a highly reliable electrical system, and our patented PureAir™ air filtration system.

All of this and more, crafted to meet your unique EMS demands, with the fastest delivery time in the industry.

## Exclusive Emergency "Direct Release" Door Tabs



Standard on Every Wheeled Coach Vehicle



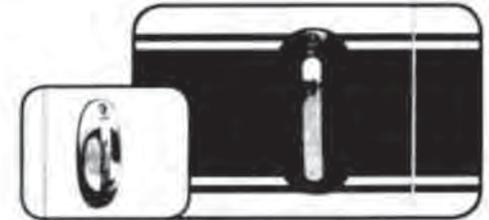
Wheeled Coach Industries operates a quality management system which complies with ISO 9001:2008



## Free Floating, Extra Wide and Deep Door Handles

### Free Floating, Extra-Wide and Deep Door Handle

- Firm grip even with heavy gloves
- Stronger, more durable design
- Chrome bezel is optional



**DRAWINGS FOR:**

**TYPE I**

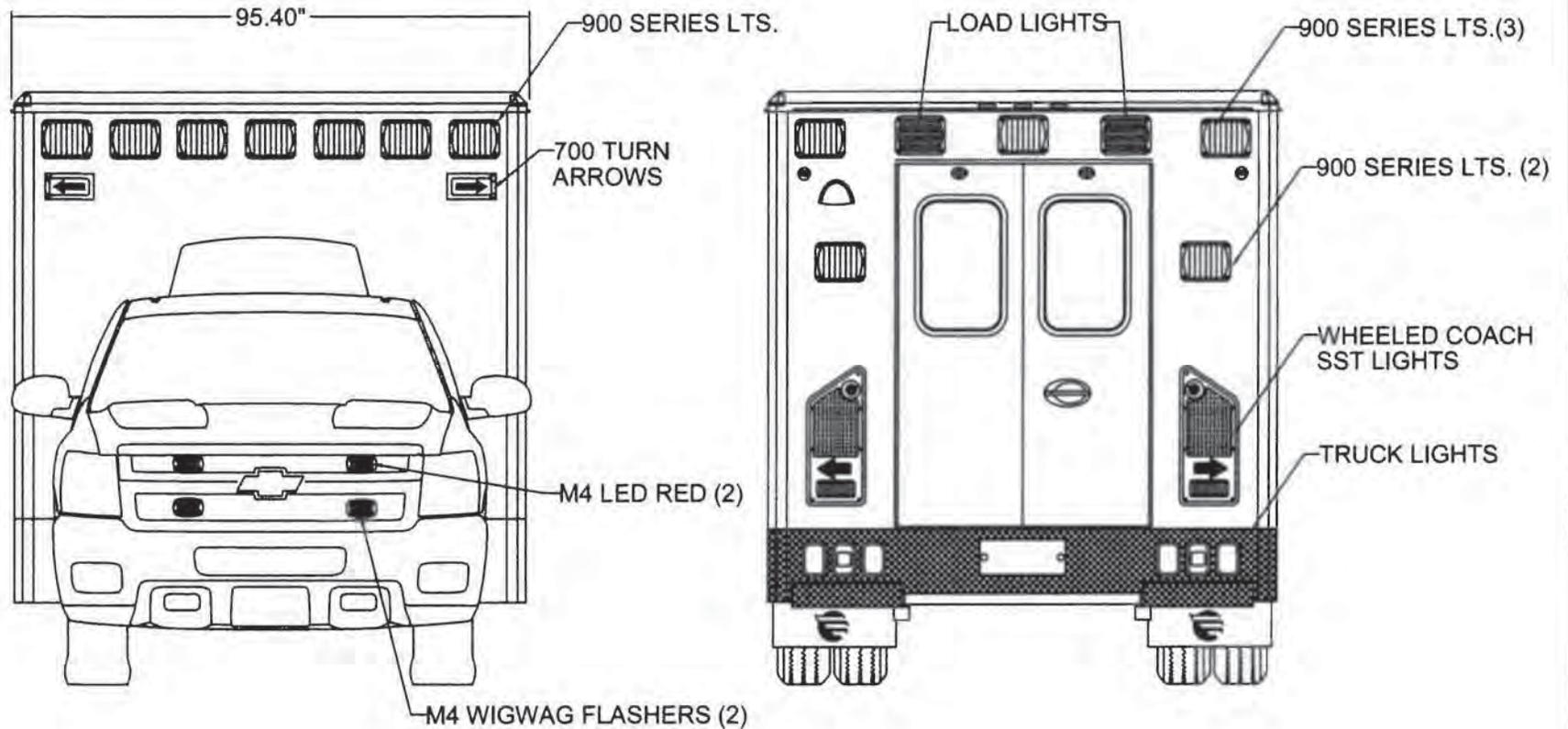
Walk-through  
**AMBULANCE**

**WHEELED COACH  
AMBULANCE**

CA111536

PAHRUMP VALLEY FIRE-RESCUE SERVICES

153 x 95 x 72



EXTERIOR COMPARTMENT DIMENSIONS IN INCHES

INTERIOR DIMENSIONS				JAMB OPENING		INTERIOR DIMENSIONS				JAMB OPENING	
COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH	COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH

TYPE I CHEVY 165 W.B.  
FRONT / REAR  
EXTERIOR VIEWS  
FULL HEIGHT WALK THRU

DATE: 06/20/11  
SCALE:   
DRAWN BY: LJG  
PART NO: CA111536

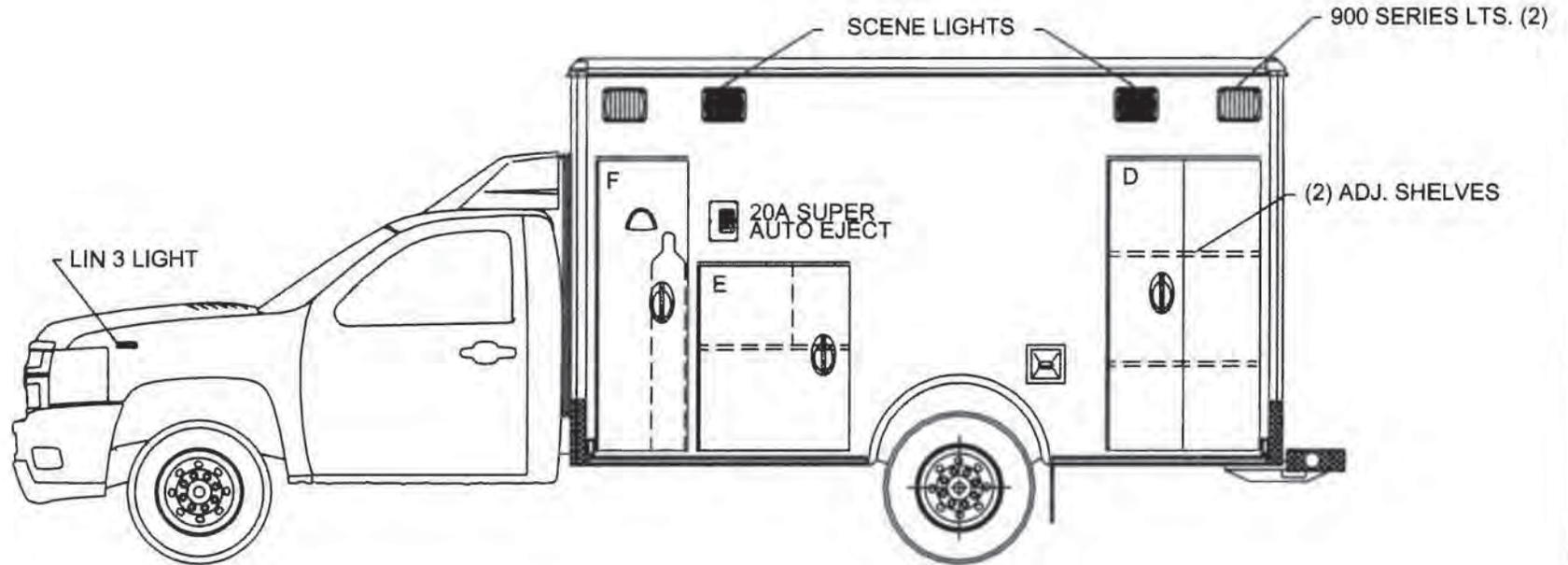
153 x 95 x 72

BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

CA111537

PAHRUMP VALLEY FIRE-RESCUE SERVICES

153 x 95 x 72



EXTERIOR COMPARTMENT DIMENSIONS IN INCHES

INTERIOR DIMENSIONS				JAMB OPENING		INTERIOR DIMENSIONS				JAMB OPENING	
COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH	COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH
D	61.50	32.75	18.25	58.50	29.25						
E	38.75	32.25	18.50	36.25	29.75						
F	59.00	20.00	18.50	58.25	16.75						



TYPE 1 CHEVY 3500 HD  
FULL HEIGHT WALK THRU  
LEFT EXTERIOR

DATE: 06/20/11 SCALE:  
DRAWN BY: LJG DRAW NO: CA111537

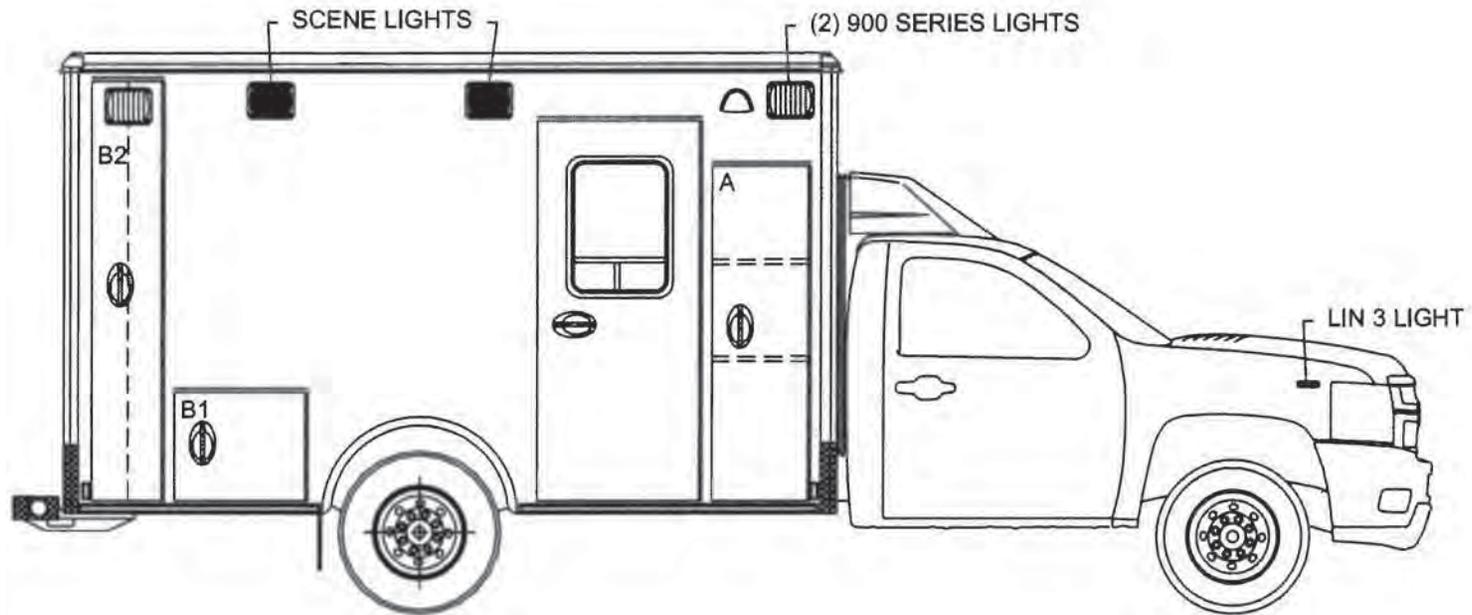
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153 x 95 x 72

CA111538

PAHRUMP VALLEY FIRE-RESCUE SERVICES

153 x 95 x 72



EXTERIOR COMPARTMENT DIMENSIONS IN INCHES

INTERIOR DIMENSIONS				JAMB OPENING		INTERIOR DIMENSIONS				JAMB OPENING	
COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH	COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH
A				65.25	16.00						
B1	22.25	24.00	18.50	19.00	21.50						
B2	85.25	15.25	18.50	81.75	13.00						



TYPE 1 CHEVY 3500 HD  
FULL HEIGHT WALK THRU  
RIGHT EXTERIOR

DATE: 06/20/11 SCALE:  
DRAWN BY: LJG DWG NO: CA111538

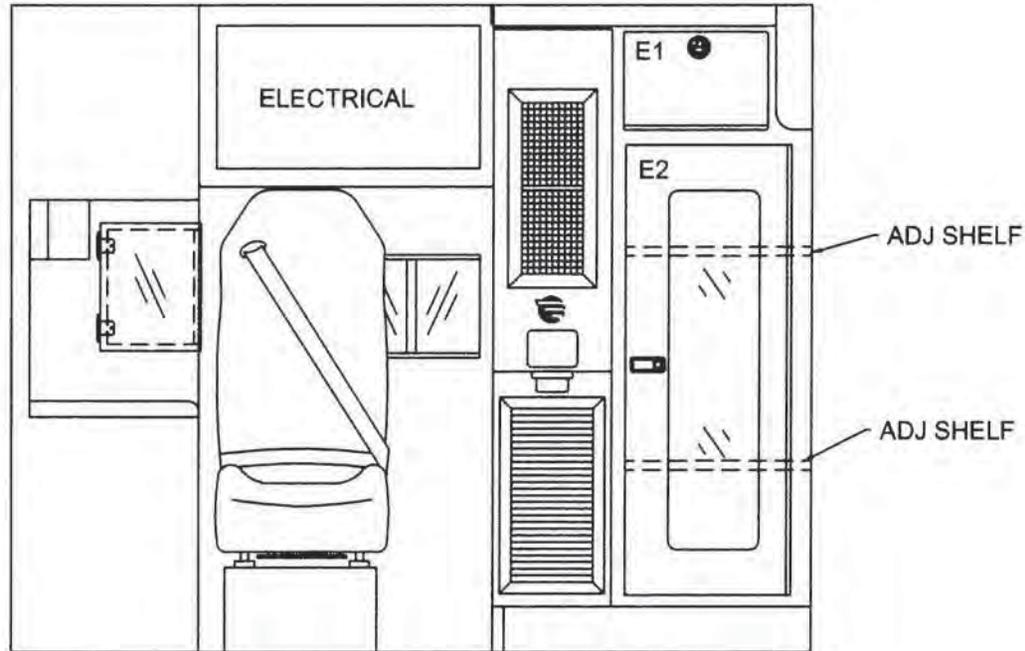
153 x 95 x 72

BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

CA111539

PAHRUMP VALLEY FIRE-RESCUE SERVICES

153 x 95 x 72



INTERIOR CABINET DIMENSIONS IN INCHES

CABINET	HEIGHT	WIDTH	DEPTH	
E1	12.00	15.00	15.00	
E2	51.00	21.00	20.00	
				BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING



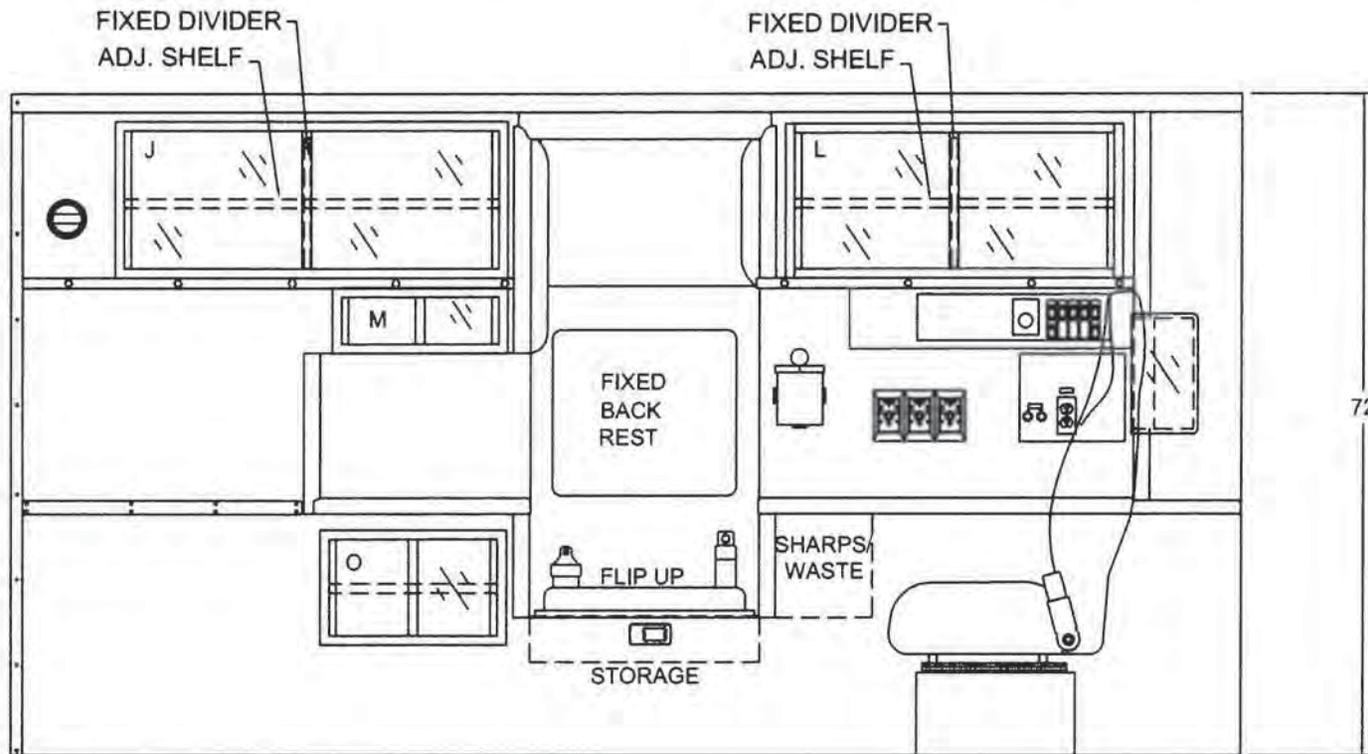
TYPE 1 CHEVY 3500 HD  
FULL HEIGHT WALK THRU  
BULKHEAD VIEW

DATE: 06/21/11 SCALE:  
OWN BY: LJG DRAWING: CA111539  
153 x 95 x 72

CA111540

PAHRUMP VALLEY FIRE-RESCUE SERVICES

153 x 95 x 72



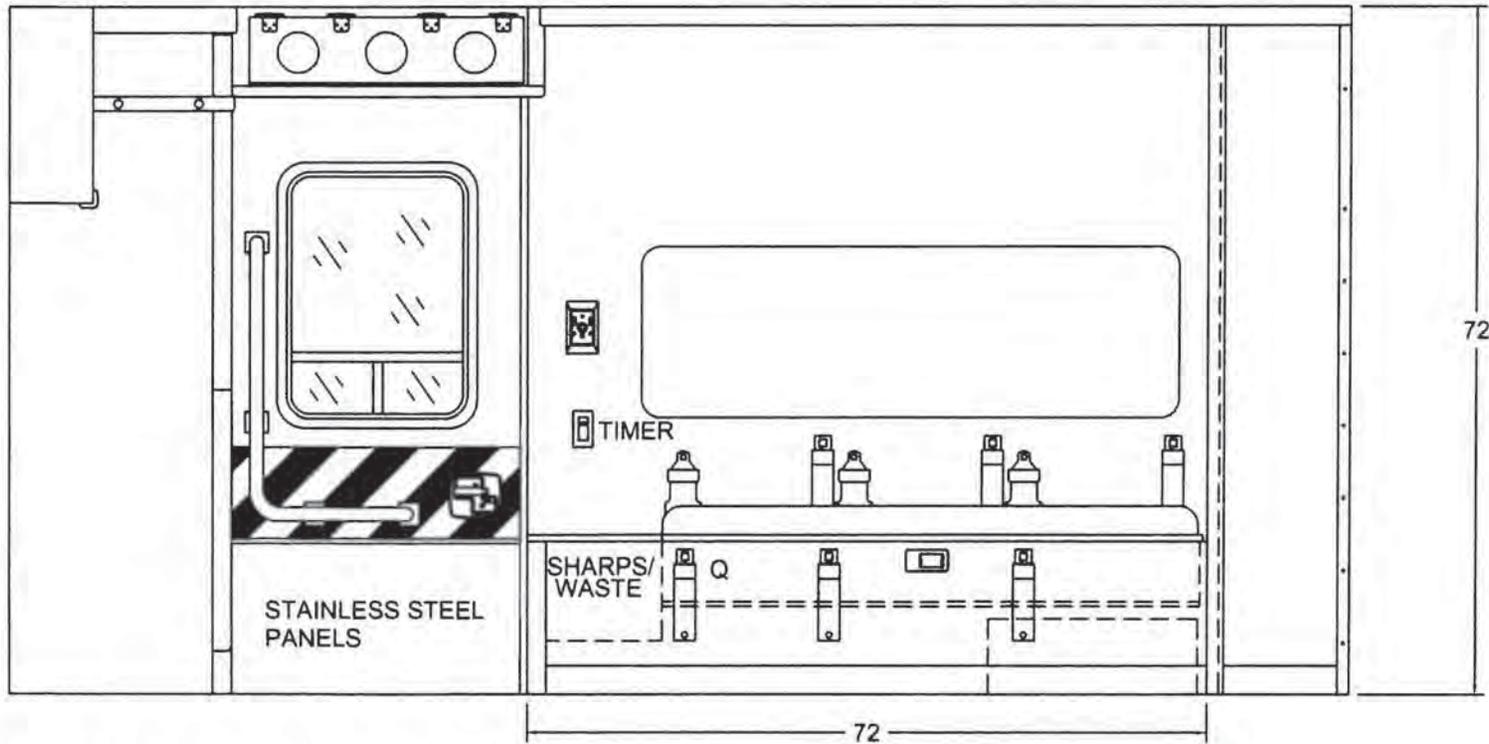
BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

	INTERIOR CABINET DIMENSIONS IN INCHES								
	CABINET	HEIGHT	WIDTH	DEPTH	CABINET	HEIGHT	WIDTH	DEPTH	
	J	20.25	46.00	19.50	M	7.00	22.25	19.50	TYPE 1 CHEVY 3500 HD LEFT INTERIOR
					O	15.00	22.25	19.50	
	L	20.25	44.25	19.50					
									DATE 06/21/11
									SCALE DRAWN BY LJG
									DVG NO CA111540

CA111541

PAHRUMP VALLEY FIRE-RESCUE SERVICES

153 x 95 x 72



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INTERIOR CABINET DIMENSIONS IN INCHES

CABINET	HEIGHT	WIDTH	DEPTH	CABINET	HEIGHT	WIDTH	DEPTH
Q	6.00	59.75	18.75				



TYPE 1 CHEVY 3500 HD  
RIGHT INTERIOR

DATE  
06/21/11

SCALE

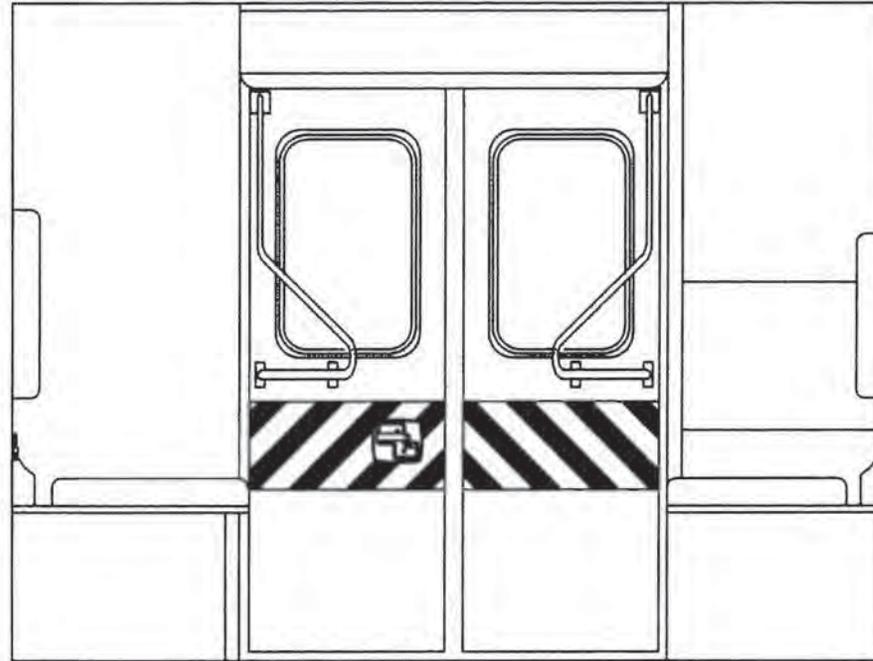
DRAWN BY  
LJG

DWG NO  
CA111541

CA111542

PAHRUMP VALLEY FIRE-RESCUE SERVICES

153 x 95 x 72



BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

INTERIOR CABINET DIMENSIONS IN INCHES

COMPT.	HEIGHT	WIDTH	DEPTH	COMPT.	HEIGHT	WIDTH	DEPTH



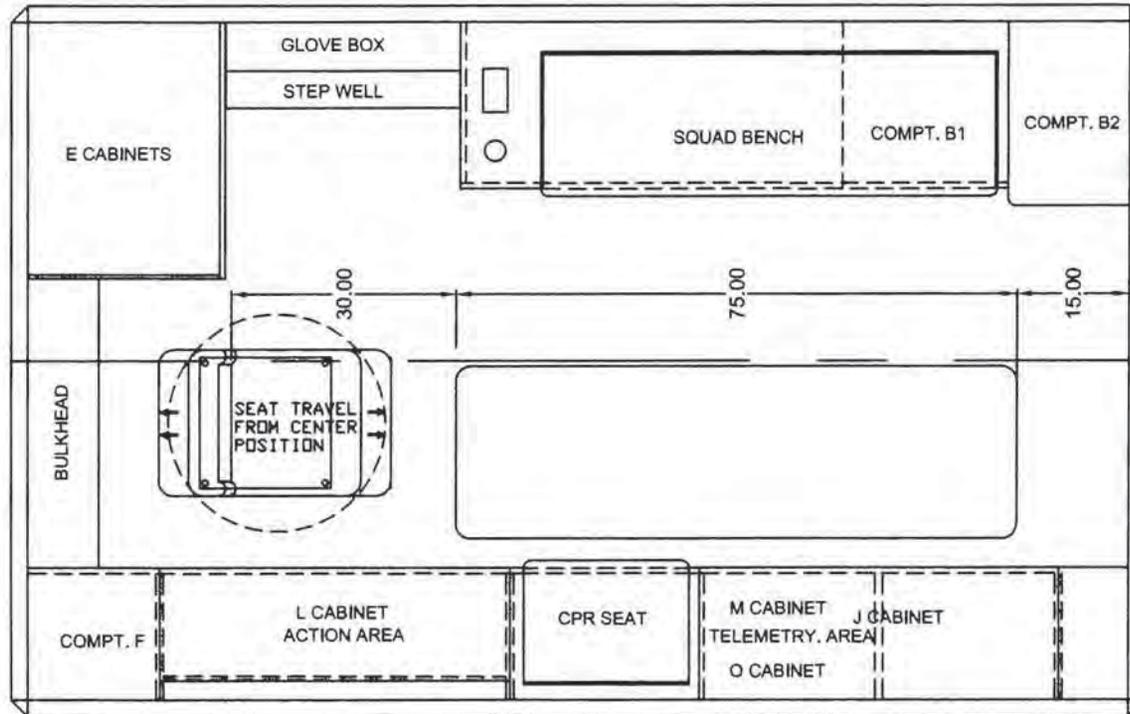
TYPE 1 CHEVY 3500 HD  
REAR BULKHEAD INTERIOR

DATE: 06/21/11	SCALE:
DRAWN BY: LJG	CHECKED BY: CA111542

CA111543

PAHRUMP VALLEY FIRE-RESCUE SERVICES

153 x 95 x 72



BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

INTERIOR CABINET DIMENSIONS IN INCHES

CABINET	HEIGHT	WIDTH	DEPTH	CABINET	HEIGHT	WIDTH	DEPTH



TYPE 1 CHEVY 3500 HD FLOOR PLAN

DATE:	06/21/11	SCALE
DWN BY:	LJG	DWG NO
		CA111543



**CHEVROLET TYPE I AMBULANCES**



## **ROCKY MOUNTAIN**

Ambulance Sales & Service, Inc.

J. Royce Barton, Dealer

### **J. ROYCE BARTON, PRESIDENT**

#### **DEALER LOCATION & SERVICE CENTER:**

ROCKY MOUNTAIN AMBULANCE  
SALES & SERVICE, INC. (435) 477-3430  
312 SOUTH MAIN STREET FAX: (435) 477-3796  
PARAGONAH, UT 84760 E-MAIL: rma@interspan.com

**DEALER: 22 YEARS**  
**UTAH BONDED #1364**

#### **AMBULANCE MANUFACTURER LOCATION:**

WHEELED COACH INDUSTRIES  
2737 NORTH FORSYTH ROAD  
WINTER PARK, FLORIDA 32792 (407) 677-7777

**YEARS IN**  
**OPERATION: 39**

**VEHICLE WARRANTY SERVICE:** MODULAR CONVERSION WARRANTY, IF NECESSARY, IS DONE AT YOUR LOCATION, WHEN POSSIBLE, TO MINIMIZE DOWN TIME ON YOUR VEHICLE. WE ALSO DO WORK AT OUR SERVICE CENTER IN PARAGONAH. CHASSIS WARRANTY WILL BE DONE BY THE CHASSIS DEALERSHIP OF YOUR CHOICE.

**PARTS:** WE HAVE ALL COMMONLY REQUESTED PARTS IN STOCK AT OUR LOCATION IN UTAH. WE CAN SHIP NEXT DAY UPS. WE ARE VERY DEDICATED TO PROVIDING 100% CUSTOMER SATISFACTION.

#### **PARTS / SERVICE HOT LINE:**

WHEELED COACH INDUSTRIES OFFERS THE ONLY 1-800 24-HOUR 7-DAY A WEEK PARTS AND SERVICE HOT-LINE. YOU CAN REACH SOMEONE FOR ASSISTANCE AT ANY TIME DAY OR NIGHT - **1-800-628-8178**.

**\*\*\*\*\*Compare WHEELED COACH to any other Manufacturer. Time and Time again, You will find that O N L Y WHEELED COACH PROVIDES THE LEVEL OF Quality outlined in this portfolio. Add them all up and we are confident that WHEELED COACH will always be #1 with YOU TOO!!**



*is proud to recognize*

*J. Royce Barton*

---

*as a*

**Quality Vehicle Salesperson**

for Wheeled Coach Emergency Vehicles

May 8, 1991



Ronald H. Cartwright  
President

Chuck Reaves  
Instructor

Mark S. Van Arnam  
Vice President - Sales



The World's Largest Manufacturer of Ambulances

---

2778 North Forsyth Road, Winter Park, Florida 32792 • Post Office Box 677339, Orlando, Florida 32867-7339  
(407) 677-7777 • Fax 679-1337

May 3, 1993

Mr. Royce Barton  
Rocky Mountain Ambulance  
312 South Main  
Paragonah, UT 84760

Dear Royce:

This letter serves as formal confirmation that the state of Alaska has now become part of your territory, which includes Idaho, Nevada and Utah.

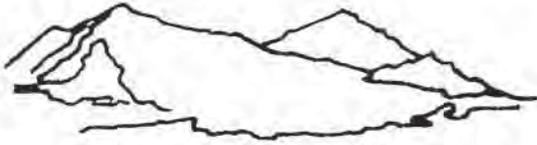
Should you have any questions, please feel free to contact me.

Sincerely,

Robert C. Otto  
Vice President, Sales & Marketing

/dg

cc: Ron Bell



## **ROCKY MOUNTAIN**

Ambulance Sales & Service, Inc.

J. Royce Barton, Dealer

*December 2011*

***Your Nevada Dealer:*** Royce Barton, owner of Rocky Mountain Ambulance Sales & Service, Inc. is the exclusive Wheeled Coach ambulance Dealer in Utah, Idaho, Nevada, and Alaska. Over the past 22 years, Royce has sold 735 Wheeled Coach Ambulances; **he has sold 133 in the State of Nevada alone.** With an extensive background in Fire / EMS service, and his years of selling only Wheeled Coach ambulances, Royce is very familiar with his customer area and also his customers needs. Royce personally delivers all of his ambulances and gives orientation and training to EMS personnel, with advanced training to ambulance mechanics or vehicle maintenance personnel.

Royce has a vast understanding of the manufacturing process including electrical and mechanical operation of ambulance components and parts. With this background, he is an excellent Technician. He has solved customer problems over the phone with his intricate and detailed knowledge of wire color, connections, and component operations.

***Other services we offer:*** *Rocky Mountain Ambulance Sales & Service, Inc. has a full parts department stocked with lights, light bulbs, electrical switches and components, siren parts, vehicle repair parts, sharps and suction containers, and --- the list goes on. Our knowledgeable full-time parts department is our way of providing after delivery support to you our customer.*

**DEALER LICENSE**

**FOR:**

**ROCKY MOUNTAIN AMBULANCE  
SALES & SERVICE, INC.**

**UTAH / BONDED #1364**



STATE OF UTAH  
DEPARTMENT OF COMMERCE

REGISTRATION

EFFECTIVE DATE: 02/08/2011  
EXPIRATION DATE: 03/01/2012  
ISSUED TO: ROCKY MOUNTAIN AMBULANCE SALES &  
SERVICE, INC.



REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S)

5838776-1051 Motor Vehicle Dealer Registration

*Rhonda J. Burt*  
SIGNATURE OF HOLDER

# **REFERRALS**

**ROCKY MOUNTAIN AMBULANCE  
SALES & SERVICE, INC.**

## **NEVADA**

**THE FOLLOWING IS A LIST OF OUR CUSTOMERS WHO HAVE PURCHASED A WHEELED COACH AMBULANCE FROM ROCKY MOUNTAIN AMBULANCE SALES & SERVICE, INC.**

**PLEASE FEEL FREE TO CONTACT THESE PEOPLE AND FIND OUT ABOUT THEIR VEHICLE, THEIR DEALINGS WITH ROCKY MOUNTAIN, AND THE TYPE OF SERVICE THAT WE HAVE RENDERED BEFORE, DURING AND AFTER THE SALE.**

**WE FEEL YOU WILL FIND THAT ALL CUSTOMERS OF ROCKY MOUNTAIN AMBULANCE SALES & SERVICE, INC. ARE HAPPY WITH THEIR VEHICLES, AND HAPPY WITH OUR SERVICE TO THEM. IN FACT, MANY OF THEM HAVE BECOME GOOD FRIENDS.**

**WASATCH COUNTY**

UT

CONTACT PERSON: KENT BERG  
ADDRESS: 805 WEST 100 SOUTH, BOX 69, HEBER, UT 84023  
PHONE: 435-654-1661  
AMBULANCE TYPE: I / FORD / F-350 / 4X4 / WALK-THRU / 72" HR  
AMBULANCE TYPE: I / CHEVROLET / CK31403 / 4X4 / WALK-THRU / 72" HEADROOM  
AMBULANCE TYPE: III / FORD / E-350  
MODEL YEAR: 1998, 1999, 2006, 2007, 2011  
COMMENTS:

**GRAND COUNTY**

UT

CONTACT PERSON: JEFFREY DAVIS, DIRECTOR  
ADDRESS: 125 EAST CENTER STREET, MOAB, UT 84532  
PHONE: 435-259-1342  
AMBULANCE TYPE: I / FORD / F-350 / WALK-THRU / 72" HEADROOM  
AMBULANCE TYPE: I / CHEV / C3500 / WALK-THRU / 72" HEADROOM / 4X4  
AMBULANCE TYPE: II / VAN, CRUSADER PLUS, XL (AFTER MARKET 4X4)  
AMBULANCE TYPE: VII / MODUVAN / FORD / E-350  
MODEL YEAR: 2000, 2001, 2004, 2006, 2007, 2009, 2011  
COMMENTS:

**BEAVER AMBULANCE**

UT

CONTACT PERSON: WESLEE ROBINSON  
ADDRESS: 1090 NORTH MAIN, BEAVER, UT 84713  
PHONE: 435-421-9277  
AMBULANCE TYPE: I / CHEVROLET / CC31403 / WALK-THRU / 72" HR  
AMBULANCE TYPE:  
AMBULANCE TYPE: 7 / CITIMEDIC PLUS / CHEVROLET / CG33503  
MODEL YEAR: 2009, 2011  
COMMENTS:

**OREM CITY**

UT

CONTACT PERSON: RUSSELL LEE  
ADDRESS: 1450 WEST 550 NORTH  
PHONE: 801-229-7540  
AMBULANCE TYPE: I / FORD / F-350 / WALK-THRU / 4X4  
AMBULANCE TYPE: I / FORD / F-350 / WALK-THRU / 72" HEADROOM  
AMBULANCE TYPE: I / CHEV / CC31403 / CRAWL THRU / 72" HEADROOM  
MODEL YEAR: 2000, 2001, 2002, 2004, 2006, 2007, 2008, 2009, 2011  
COMMENTS:

**FAIRBANKS NORTH STAR BOROUGH**

AK

CONTACT PERSON: BOB WELLS  
ADDRESS: 3175 PEGER ROAD, FAIRBANKS, AK 99707  
PHONE: 907-459-1012  
AMBULANCE TYPE: I / FORD / F-350 / 4 X 4 / WALK-THRU  
AMBULANCE TYPE: I / CHEV / K3500 / 4X4 / WALK-THRU / 72" HR  
AMBULANCE TYPE: III / FORD / E-350 / 62" H.R.  
MODEL YEAR: 1995 (2), 1996 (2), 1997 (2), 2000, 2001, 2003 (2), 2004, 2005, 2006  
2008 (2), 2011  
COMMENTS:

**POWER COUNTY**

ID

CONTACT PERSON: DI JONES, DIRECTOR  
ADDRESS: 560 N. OREGON TRAIL, AMERICAN FALLS, ID 83211  
PHONE: 208-221-1129  
AMBULANCE TYPE: TYPE I / CHEV / CK31403 / WALK-THRU / 72" HR / 4X4  
AMBULANCE TYPE:  
AMBULANCE TYPE:  
MODEL YEAR: 2011 (2)  
COMMENTS:

**SCHWEITZER FIRE DISTRICT**

ID

CONTACT PERSON: SPENCER NEWTON  
ADDRESS: 7094 SCHWEITZER MOUNTAIN ROAD, SANDPOINT, ID 83864  
PHONE: 208-290-5588  
AMBULANCE TYPE: 1 / CHEV. / CK31403 / WALK-THRU / 72" HR / 4X4  
AMBULANCE TYPE:  
AMBULANCE TYPE:  
MODEL YEAR: 2011  
COMMENTS

**CASSIA REGIONAL MEDICAL CENTER**

ID

CONTACT PERSON: DOUG ADAMS  
ADDRESS: 1501 HILAND AVENUE, BURLEY, ID 83318  
PHONE: 208-677-6580  
AMBULANCE TYPE: I / FORD / F-350 / WALK-THRU  
AMBULANCE TYPE: I / CHEVROLET / C-3500 / WALK-THRU / 72" HR  
AMBULANCE TYPE: I / CHEVROLET / K-3500 / CRAWL-THRU / 4X4 / 67" HR  
MODEL YEAR: 1990, 1994, 1998, 2006, 2011  
COMMENTS:

**WHITE PINE COUNTY**

NV

CONTACT PERSON: MIKE SIMON, DIRECTOR  
ADDRESS: 801 CLARK STREET SUITE 5, ELY, NV 89301  
PHONE: 775-289-2033  
AMBULANCE TYPE: I / F-3H2 (F-350) TYPE I - WALK-THRU / 4 X 4 / FORD  
AMBULANCE TYPE: III / SHD / E-450 / 72" HEADROOM  
AMBULANCE TYPE: VII / MODUVAN / FORD / E-350  
MODEL YEAR: 1994, 1995, 1996, 1997, 2001, 2002, 2005, 2011(2)  
COMMENTS:

**LINCOLN COUNTY - CALIENTE**

NV

CONTACT PERSON: GEORGE ROWE  
ADDRESS: 1040 LINCOLN STREET, P.O. BOX 184, CALIENTE, NV 89008  
PHONE: 775-962-1312  
AMBULANCE TYPE: I / FORD / F-350 / WALK-THRU / 72" HR, 4X4  
AMBULANCE TYPE: III / FORD / E-350  
AMBULANCE TYPE:  
MODEL YEAR: 1991, 2002, 2011  
COMMENTS:

**WHITE PINE COUNTY**

**NV**

CONTACT PERSON: MIKE SIMON, DIRECTOR  
ADDRESS: 801 CLARK STREET SUITE 5, ELY, NV 89301  
PHONE: 775-289-2033  
AMBULANCE TYPE: I / F-3H2 (F-350) TYPE I - WALK-THRU / 4 X 4 / FORD  
AMBULANCE TYPE: III / SHD / E-450 / 72" HEADROOM  
AMBULANCE TYPE: VII / MODUVAN / FORD / E-350  
MODEL YEAR: 1994, 1995, 1996, 1997, 2001, 2002, 2005, 2011(2)  
COMMENTS:

**LINCOLN COUNTY - CALIENTE**

**NV**

CONTACT PERSON: GEORGE ROWE  
ADDRESS: 1040 LINCOLN STREET, P.O. BOX 184, CALIENTE, NV 89008  
PHONE: 775-962-1312  
AMBULANCE TYPE: I / FORD / F-350 / WALK-THRU / 72" HR, 4X4  
AMBULANCE TYPE: III / FORD / E-350  
AMBULANCE TYPE:  
MODEL YEAR: 1991, 2002, 2011  
COMMENTS:

**CENTRAL LYON COUNTY FIRE DISTRICT**

**NV**

CONTACT PERSON: CAPTAIN JIM MORGAN  
ADDRESS: 231 CORRAL DRIVE, DAYTON, NV 89403  
PHONE: 775-246-6209  
AMBULANCE TYPE: I / FORD / F-376 / 4X4 / WALK-THRU / 72" HEADROOM  
AMBULANCE TYPE: I / FORD / F-350 / 4X4 / PASS-THRU / 67" HR  
AMBULANCE TYPE:  
MODEL YEAR: 1994 (3), 1997 (2), 2001, 2004 (3), 2006, 2007(2), 2010(2)  
COMMENTS:

**EAST FORK FIRE DISTRICT (DOUGLAS COUNTY)**

**NV**

CONTACT PERSON: STEVEN H. EISELE  
ADDRESS: 941 MITCH DRIVE, GARDNERVILLE, NV 89410  
PHONE: 775-782-9041  
AMBULANCE TYPE: I / FORD / F-350 / 4X4 / PASS-THRU / 72" HR  
AMBULANCE TYPE: I / FORD / F-350 / PASS-THRU / 72" HR  
AMBULANCE TYPE:  
MODEL YEAR: 2002 (2), 2004, 2006, 2007, 2008, 2010  
COMMENTS:

**ELKO COUNTY**

**NV**

CONTACT PERSON: CHRIS SLOMAN, DIRECTOR  
ADDRESS: 569 IDAHO STREET, ELKO, NV 89801  
PHONE: 775-738-8046  
AMBULANCE TYPE: I / FORD / F-350 / WALK-THRU  
AMBULANCE TYPE: I / DODGE / RAM / DC3L64 / CRAWL-THRU / 72" HR  
AMBULANCE TYPE: III / FORD / E-350  
MODEL YEAR: 1991, 1993, 1994, 1995 (2), 1997, 2003, 2008 (2)  
COMMENTS:

**FERNLEY VOLUNTEER FIRE DEPARTMENT**

**NV**

CONTACT PERSON: ED HESTON, BATTALION CHIEF  
ADDRESS: 195 EAST MAIN, FERNLEY, NV 89408  
PHONE: 775-722-3403  
AMBULANCE TYPE:  
AMBULANCE TYPE: III / FORD / E-450 / SHD / 72" HEADROOM  
AMBULANCE TYPE:  
MODEL YEAR: 2002, 2006  
COMMENTS:

**PAHRUMP VALLEY FIRE & RESCUE**

**NV**

CONTACT PERSON: CHIEF SCOTT LEWIS  
ADDRESS: 300 NORTH HIGHWAY 160, PAHRUMP, NV 89048  
PHONE: 775-764-1536  
AMBULANCE TYPE: I / FORD / F-350 / WALK-THRU / 72" HEADROOM  
AMBULANCE TYPE: I / DODGE / RAM / DC3L64 / CRAWL-THRU / 72" HR  
AMBULANCE TYPE:  
MODEL YEAR: 2001, 2002, 2003, 2005(3), 2008(4)  
COMMENTS:

**PERSHING COUNTY**

**NV**

CONTACT PERSON: CHIEF CHUCK RASCO  
ADDRESS: 1075 ARBIO LANE, LOVELOCK, NV 89419  
PHONE: 775-273-7823  
AMBULANCE TYPE: I / FORD / F-350 / WALK-THROUGH  
AMBULANCE TYPE:  
AMBULANCE TYPE:  
MODEL YEAR: 1995, 2000, 2008  
COMMENTS:

**ELKO COUNTY - JACKPOT**

**NV**

CONTACT PERSON: SHELLY HESTER  
ADDRESS: 510 SNYDER WAY, JACKPOT, NV 89825  
PHONE: 775-755-2652  
AMBULANCE TYPE: I / DODGE / RAM / DC3L64 / CRAWL-THRU / 72" HR  
AMBULANCE TYPE:  
AMBULANCE TYPE:  
MODEL YEAR: 2008  
COMMENTS:

**CHURCHILL COMMUNITY HOSPITAL**

**NV**

CONTACT PERSON: RICK SCHWALL  
ADDRESS: 801 EAST WILLIAMS AVENUE, FALLON, NV 89406  
PHONE: 775-423-3151  
AMBULANCE TYPE: I / FORD / F-350 / WALK-THRU  
AMBULANCE TYPE: III / FORD / E-450 / SHD / 163 X 95 X 72  
AMBULANCE TYPE:  
MODEL YEAR: 1990, 1991, 1997, 1999, 2000, 2001, 2003 (2), 2007  
COMMENTS:

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 12/14/2011	<u>DATE OF DESIRED BOARD MEETING</u> 1/10/2012
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**CIRCLE ONE:**    Action Item                      Non-Action Item                      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Discussion on where future Town Board meetings will be conducted: County Complex, Bob Ruud Community Center or other location.

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

BACKUP ATTACHED:     YES                       NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 12/14/2011	<u>DATE OF DESIRED BOARD MEETING</u> 1/10/2012
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**CIRCLE ONE:**    Action Item                      Non-Action Item                      Presentation

**ITEM REQUESTED FOR CONSIDERATION:**  
Approval to accept Town Board minutes for December 13, 2011.

Consent Agenda Item  
*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

**BRIEF SUMMARY OF ITEM:**  
See attached copy of the above listed minutes.

**BACKUP ATTACHED:**     YES                       NO

**NAME OF PRESENTER(S) OF ITEM:**    Pahrump Town Board

**SPONSORED BY:**

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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**PAHRUMP TOWN BOARD MEETING  
NYE COUNTY ADMINISTRATIVE COMPLEX  
2100 E WALT WILLIAMS DRIVE  
TUESDAY – 7:00 P.M.  
December 13, 2011  
MINUTES**

PRESENT:

Town Board:

Vicky Parker  
Carolene Endersby  
Dr. Tom Waters  
Harley Kulkin

Staff:

Bill Kohbarger, Town Manager  
Bret Meich, Attorney  
Scott Lewis, Chief  
Matt Luis, Buildings & Grounds Manager  
Al Balloqui, Community Business and Development Services Manager  
Samantha Carns, Executive Assistant

ABSENT:

Town Board:

Mike Darby

1. Call to Order, Moment of Silence, and Pledge of Allegiance.

Vicky Parker called the meeting to order announcing Mike Darby was unable to attend due to a family illness.

Tom Waters led in the moment of silence and pledge of allegiance.

2. Discussion and Possible Decision regarding Moving the Order of or Deleting an Agenda Item(s).

Mrs. Parker asked to move the consent agenda to item 5.5 and also asked to switch numbers 9 & 10.

There were no objections.

3. Presentation of Certificates to the Pahrump Valley High School Girls Soccer Team 4A State Champions.

Mrs. Parker presented the awards.

4. Presentation of Certificates of Appreciation to the Individuals Responsible for Conducting the "Halloween Safe Night" held annually at the Pahrump Nugget.

Mrs. Parker presented the awards.

5. Announcements

Carolene Endersby read the announcements.

Sandy Jennings announced the VITA program would have offices at the old Manse school from February 7<sup>th</sup> Tuesdays through Thursdays from 9am to 3pm.

Sam Jones invited all who wished to participate in making Ron Paul signs at his residence on December 17<sup>th</sup> to attend.

Butch Harper announced a military family had been chosen for a better Christmas and should anyone want to help with donations of gifts to please contact him.

Jeff Rathjen of the Pahrump Nugget thanked the community for supporting the PVYA by attending their Christmas concert.

Mr. Rathjen announced the Nugget, in conjunction with Saitta Trudeau, would be offering rides home from New Years Eve celebrations from 10pm to 2am on December 31<sup>st</sup>/January 1<sup>st</sup>.

He also announced the Nugget was asked to be part of the 9/11 unity run and therefore were looking to bring 30,000-40,000 motorcyclists to town for the event. He asked anyone who would like to help those affected by 9/11 to contact him.

Paula Elefante thanked all who helped and attended the Powwow.

Dr. Waters announced volunteers were needed for advisory boards.

Mr. Kulkin announced the BLM had sent a letter stating the Town had the legal right to proceed with the airport in the chosen location.

#### **5.5 Discussion and Possible Decision Consent agenda items:**

*(was item 22)*

- a. Action – Approval of Town Vouchers.*
- b. Action – Approval of Town Board Minutes for November 08, 2011.*
- c. Action – Approval to Amend Job Descriptions for the Executive Assistant and Tourism Coordinator positions within the Administration Department.*
- d. Action – Approval to Accept Mr. David Yoder’s resignation from the Pahrump Community Center Advisory Board.*
- e. Action – Approval to Accept Ms. Wendy Beilby’s resignation from the Pahrump Tourism and Convention Council.*
- f. Action – Approval to Accept Ms. Deborah Davis to the Pahrump Tourism and Convention Council.*

**Mr. Kulkin motioned to approve.**

**Mrs. Endersby seconded.**

**Motion carried, 4-0.**

#### **6. Public Comment**

Public comment was heard.

#### **7. Advisory Board Reports from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards.**

Dr. Waters encouraged citizens to apply for membership with advisory boards.

Bob Adams, Chair of the PLAB, stated BLM had promised to pay for the mitigation expenses with Last Chance Park however they had run into some budgeting issues.

He also said the equestrian community had asked for the PLAB to organize a horse only trail.

Will Bond, Secretary of the PLAB, said they were trying to form a meeting for individuals interested in the shooting park. He added the fact that Nye County had the highest percentage of gun owning residents in the country.

8. Discussion on Town of Pahrump Economic Development Report.

There were no questions on the Economic Development Report.

9. Discussion and Possible Decision to Select, Award, and Approve Funding for RFP#2011-02, Creation of a Tourism Website.

*(heard as item 10)*

Kelli Buffi, PTCC Chairwoman, introduced herself and fellow PTCC member, James Horton. Mrs. Buffi stated the PTCC has been looking to have a website for quite some time and, after reviewing the bids, they unanimously decided to recommend Noble Studios as their tourism experience and professional copy stood out aiding to make it the overall best submission. She said they had a staff well equipped for social media, a utility the Town of Pahrump had been looking into. She also stated that, due to their experience, Nobel would do very well in merging tourism and economic development in producing the website.

After giving information concerning the founders of Nobel Studios, Mrs. Buffi asked all business community members in the audience whose organizations contributed to the room tax fund and supported the recommendation to stand.

Mr. Horton expanded on Mrs. Buffi's statements adding that Brian K Media did not include a professional copy in his bid as required by the RFP specifications and that should anything happen to Mr. Shoemake there would be problems since he was a one man show.

Mrs. Buffi said a tourism website was an entirely different form of publication than a business or government website therefore a specialist in this field was required. She said Nobel Studios stood out from the rest with extensive experience in tourism geared websites.

Dr. Waters said he understood the PTCC's distinction however asked how they came to the decision to make this recommendation.

Mrs. Buffi said a selection committee went through six (6) proposals and brought the top three (3) forward after the PTCC as a whole reviewed the material.

After quoting NRS 320.065, Dr. Waters said after studying and listening to the PTCC meeting four times, he did not believe anything was ever said negatively about Brian K Media and relative experience had been the main issue at hand. He stated that in looking at the top two bidders the PTCC made the most appropriate decision.

Mrs. Buffi thanked Dr. Waters for seeing the fact they had been looking for a specialized company to create and maintain a specialized website.

Mrs. Endersby said she was very impressed with the caliber of submissions and asked how the PTCC saw their choices would interact with the Governor's plans for Nevada tourism.

Mrs. Buffi said the state government structure was what brought the PTCC to look further into creating a tourism website.

Mrs. Endersby asked the Chamber's opinion on this and if they had a response.

Mr. Kohbarger said he had a meeting with Mike Dreyer, Brian Shoemake, and Bill Carns a few days prior and knew the Chamber was in support of the project although they did not express support for any particular company.

Mr. Kulkin spoke of the Governor's Convention on Tourism saying tourism would aid in the creation of jobs for local citizens and therefore it was the key. He said that when making a decision he would speak with staff to find their opinions and experiences concerning items.

Mrs. Parker commented social media was the future for tourism and incredibly important and this was an alley Nobel Studios could help with over the local contractor.

Mrs. Endersby asked if the PTCC were planning any more projects which could impact funding for fiscal year 2012.

Mrs. Buffi said there were no plans for additional major projects in the fiscal year.

Mrs. Endersby stated it was her understanding social media was being handled by staffed and asked for an overview of who would be handling this for the tourism website or if it would be the same individual who handled the office aspects.

Mr. Kohbarger stated Samantha Carns was handling the social media accounts for the Town of Pahrump along with Arlette Ledbetter. He said that in the future it would be determined whether or not Ms. Carns handled tourism social media accounts or if it would be transferred to the tourism website company.

**Mrs. Endersby motioned the RPF be awarded to Nobel Studios in the amount of \$28,965 to include specifications for an amount not to exceed \$31,000.**

**Mr. Kulkin seconded.**

Public comment was heard with three (3) speaking for the motion, thirteen (13) against, and five (5) speaking neither for nor against.

Mrs. Parker chose to call an end to public comment for time.

**Motion carried, 4-0.**

**10. Discussion and Possible Decision to Approve expending funds for Phase I of the Columbarium Project at the Veterans Section of Chief Tecopa Cemetery not to exceed \$10,500.**  
*(heard as item 9)*

Dr. Waters said they had been looking at the columbarium as many families of veterans had the ashes of their loved one(s) in their homes waiting for it and he hoped the Board would choose to move forward with funding the project.

Jose Telles, Vice Chairman of the PVMAB, introduced himself and Carl Jones, member of the PVMAB. The two proceeded to give a PowerPoint presentation concerning general information, pricing, and some of the research which went into choosing the suggested option.

**Dr. Waters motioned to approve expending funds for phase I of the columbarium project in an amount not to exceed \$10,344.**

**Mr. Kulkin seconded.**

Mr. Kulkin asked for photos of the proposed columbarium to which Mr. Jones displayed a draft drawing via the doc camera.

Mrs. Endersby asked about the funding of future phases.

Mr. Telles stated the columbarium would hold 72 niches with the Town charging \$450 per nitch. He added this fee was modeled after other veteran cemeteries as they charged \$450 since

it was granted in veteran burial benefits from the government. With this fee the columbarium would bring in over \$48,000 once full leaving over \$38,000 to finish the project therefore they would not as the Town Board for other funds as this project would eventually be self funded. He added most private cemeteries ended up with around \$12,000 in fees per person.

Mr. Sullivan verified, per Mrs. Endersby's request, these funds would be put into the cemetery fund.

Public comment was heard with one (1) speaking for the motion and two (2) speaking neither for nor against.

**Motion carried, 4-0.**

**11. Discussion and Possible Decision to Approve Change Order #1 in the Amount of \$4,860.00 to provide 72-sheets of 5-ply CD Plywood, install new 2x4's (Approximately 100' x 2') and Install 3-new Copper Roof Drains for the Bob Ruud Community Center Roof Construction Project and All Matters Properly Related Thereto.**

Mr. Luis spoke of some recent dramas concerning outside agencies since repair on the community center roof began. He said that throughout all issues Anthony Roofing had been professional and hard working even working weekends to make up for lost time which resulted from the dramas. Mr. Luis said that he was confident Anthony Roofing would continue to do such.

Mr. Kohbarger proceeded to show before and after photos of the roof.

Mr. Luis, with the help of Anthony of Anthony Roofing, detailed the processes which took place and why the work order was required.

Mrs. Endersby asked why a Contractors' Board Inspector had to step in.

Mr. Luis stated this was requested from a party whose identity had been withheld from them.

Mr. Kohbarger said a report would be submitted to the Town Board concerning the unnecessary complications which arose on both State and County levels.

Mrs. Endersby asked Anthony Roofing be completely exonerated of all allegations in this report.

Mr. Kulkin stated that in the original contract the Town Board approved to spend 'x' amount of dollars per sheet therefore this work order change fell under that agreement.

**Mr. Kulkin motioned to approve Change Order #1.**

**Dr. Waters seconded.**

Butch Clendenen, Chairman of the CCAB, said this was something discussed in depth at their meetings as board members knew problems such as this could arise.

**Motion carried, 4-0.**

**12. Discussion and Possible Decision to Approve Funding for Kitchen Repairs/Upgrades for the Bob Ruud Community Center.**

Mr. Luis stated the proposed upgrades to the kitchen included newer equipment, electrical upgrades, cabinetry, energy/cost efficiency, and user friendliness. He said they were not trying to accomplish a commercial kitchen but a kitchen which would be suitable for events. He added the changes had been spoken about and agreed upon by the CCAB.

Mrs. Endersby asked for clarification on fees as she believed the repairs and upgrades could result in a deficit.

Mr. Kohbarger stated the fees would not result in a deficit and that, if needed, the capital fund would cover any overage.

**Mr. Kulkin motioned to approve funding not to exceed \$32,000.**

**Mrs. Endersby seconded.**

Mrs. Parker thanked the CCAB for all they had done.

Public comment was heard with three (3) speaking for the motion and three (3) speaking neither for nor against.

**Motion carried, 4-0.**

**13. Discussion and Possible Decision to Approve Staff Placing an RFP in the local and regional newspapers for one (01) Ambulance to be funded from the Capital Outlay Ambulance Fund.**

Fire Chief Scott Lewis began by saying this issue was separate from the two ambulances which were previously out for RFP. He gave detail on the unit, Medic 6, saying that, due to a single vehicle accident, it could be tied up in investigations and litigation for two to three years and had extensive damages, making it vulnerable to future issues, along with high mileage.

Mrs. Endersby asked how long the process of obtaining this new ambulance would be. Chief Lewis said they were hoping to have bids in for review in January and funds from the insurance agency equal to \$25,000 would be available immediately. He added that, after litigation was complete and the opposing attorney signed off for release of Medic 6, the ambulance would still be property of the Town of Pahrump and therefore could be used for parts and/or future training exercises.

Mr. Kulkin expressed concern and suggested it may be prudent to wait until the first of the year when the two ambulances from RFP #2011-03 came in as he didn't understand the need for this additional ambulance.

Chief Lewis stated the ambulances in reserve were not completely available as one Ford was unusable and the other had over 400,000 miles.

Mr. Kulkin asked if the order for two (2) ambulances could be changed to three (3).

Legal Counsel stated that as a change to the order would result in a 50% increase, it was their suggestion the Town go out to bid again for the new ambulance.

**Mrs. Endersby motioned to approve.**

**Dr. Waters seconded.**

Public comment was heard with three (3) speaking for the motion and one (1) speaking neither for nor against the motion.

**Motion carried, 4-0.**

Mrs. Parker called for a ten (10) minute break.

**14. Discussion and Possible Decision to Amend Pahrump Town Ordinance# 35 and Providing for Other Matters Properly Related Thereto.**

Mr. Kohbarger stated PTO 35 had gone through changes eighty (80) changes and nine (9) workshops since the process of changing it began a few months prior. He added that he had spoken to each Town Board member concerning the new and proposed changes.

Dr. Waters said he agreed with Mr. Kohbarger however he did not have the opportunity to speak with citizens concerning their thoughts on the completed and proposed ordinance therefore perhaps the item could be tabled.

Mrs. Endersby agreed with tabling the item as the state was holding workshops to change their regulations in the near future. She said the Town need to ensure compliance with any changes the State may make.

Mr. Kohbarger said the changes Mrs. Endersby spoke of would not take place until around June 2013.

Mr. Kulkin stated he believed all should be considered equally and either everyone should need a license or no one should. He added the only way entities should be treated differently was in fee structure.

Mr. Kohbarger requested, should the item be tabled, it be table until the second meeting in January.

**Dr. Waters motioned to table the item until the second meeting in January.  
Mrs. Endersby seconded.**

**Motion carried, 3-1, with Mrs. Parker voting nay.**

**15. Discussion and Possible Decision to Approve Resolution #2011-12, A Resolution Adopting a Fee Structure Pursuant to Pahrump Town Ordinance No 35, as Amended.**

**Mr. Kulkin motioned to table the item until the second meeting in January.  
Mrs. Endersby seconded.**

**Motion carried, 4-0.**

**16. Discussion and Possible Decision to Amend Pahrump Town Ordinance #32 and Providing for Other Matters Properly Related Thereto.**

Mr. Kohbarger gave information concerning why they proposed these changes, stating the extra revenues would go to the airport. He added the Town had received ninety-one (91) letters of commitment from aircraft owners.

Dr. Waters said he was very comfortable with the Town Manager's suggestion adding into consideration for 1% going to the fairgrounds.

Mrs. Endersby concurred and stated this was an important component of moving forward with the airport project.

Mr. Kulkin added that it was no secret he felt the fairgrounds was an important part of Pahrump's future.

**Dr. Waters motioned to approve.  
Mr. Kulkin seconded.**

Mr. Kohbarger said Charlie Gronda, Airport Planning Director, was available for any questions. The Board thanked Mr. Gronda for his services.

Public comment was heard with two (2) speaking against the motion and one (1) speaking neither for nor against.

Mr. Gronda, with the help of Mr. Kohbarger, stated the remainder of the airport process would take around thirty (30) months.

Mr. Kulkin pointed out the idea was to eventually become an industrial park and not only an airport.

Dr. Waters clarified there would still be progress toward the fairgrounds and that at this time something needed to be done in order to keep from losing the airport project.

**Motion carried, 4-0.**

Legal Counsel suggested the vote be rescinded and a new motion be made to adopt PTO 32 as amended in the backup.

**Mrs. Endersby motioned to reconsider the previous motion.  
Mr. Kulkin seconded.**

**Motion carried, 4-0.**

**Dr. Waters motioned to adopt the amended PTO 32 as stated in the backup.  
Mrs. Endersby seconded.**

**Motion carried, 4-0.**

**17. Discussion and Possible Decision to Approve Amending the By-laws of all Advisory Boards.**

Mr. Kohbarger stated this item was placed on the agenda after the PLAB asked to have a proposed change in their bylaws. After review and speaking with Town Board members, it was decided the change, along with a second amendment, would be beneficial to all advisory boards.

**Dr. Waters motioned to approve the amendments proposed in the backup.  
Dr. Waters rescinded his motion upon comment from Mr. Kulkin.**

Mr. Kulkin expressed desire for a change of wording concerning absences.  
Mr. Kohbarger clarified the wording and explained the briefly detailed the process of advisory board member removal due to unexcused absences.

Mrs. Endersby said she felt all boards should be made aware of the change and have input into the bylaws, perhaps in the January workshop.

**Mrs. Endersby motioned to table the item until February 14<sup>th</sup>.  
Mr. Kulkin seconded.**

Mrs. Parker said the changes were so basic the item did not need to be such a big deal for the need to table especially considering the Town Board had the task of setting the rules for advisory boards. She added this was an important addition as there had been issues in the past.

Mr. Kohbarger suggested the two amendments be approved at the current meeting and additional proposals be made and considered during the advisory board workshop.

**Mrs. Endersby rescinded her motion and Mr. Kulkin rescinded his second.**

**Dr. Waters motioned to approve.**  
**Mr. Kulkin seconded.**

Public comment was heard with two (2) speaking neither for nor against the motion.

**Motion carried, 3-1, with Mrs. Endersby voting nay.**

**18. Discussion and Possible Decision Regarding the future of the Pahrump Community Center Advisory Board.**

Mr. Kohbarger stated the advisory board was given a purpose upon its creation and that purpose had been fulfilled. He said it was now at the discretion of the Town Board to dissolve the board, extend its existence, or edit the purpose with a new goal. He added the Boundary Line Advisory Board would be on the January agenda as their six month timeline had expired.

Dr. Waters said he wished to hear the opinion of the CCAB liaison as to how they felt as did Mrs. Endersby.

Mrs. Endersby added the CCAB had worked very hard and diligently with passion and felt their existence should be extended an additional year.

Mr. Kulkin said he wished to hear from the CCAB, commenting they were a very unique and passionate board however he had some disappointment that a few members seemed to be set on a witch hunt. He said their opinions and decisions helped him to come to new opinions concerning the repair and future possibilities of this community center. He expressed a desire for a new board to determine possibilities of a new community center in the future.

Mrs. Parker said she believed the task of the CCAB was completed and they had been a tremendous help. She agreed with Mr. Kulkin concerning the formation of a new advisory board adding that members of the CCAB could apply for it although citizens with other expertise would also be appreciated.

Mrs. Endersby stated she felt there was no need to form a new board as the current board could be positively challenged by the task of ideas concerning a new community center therefore she could not agree with dissolving the CCAB.

Dr. Waters said the purpose of the CCAB could be changed to which Mr. Kulkin and Mrs. Parker responded volunteers of other backgrounds could be very helpful.

**Mr. Kulkin motioned the CCAB be dissolved as of January 31, 2011**

Dr. Waters asked for an amendment so the Town Board could have future requests facilitated by the CCAB.

**Mr. Kulkin amended his motion to state the CCAB be dissolved as of February 29, 2011.**  
**Dr. Waters seconded.**

Public comment was heard with four (4) speaking against the motion.

Mrs. Endersby said the decision for an advisory to remain active or be dissolved should remain with the advisory board.

**Motion carried, 3-1, with Mrs. Endersby voting nay.**

**19. Discussion and Possible Decision Regarding the future of the Fall Festival (Fair & Festival).**  
*(heard after item 11)*

Mr. Kulkin said he was looking into putting an item on the agenda within the coming months and therefore wished to table the item.

**Mr. Kulkin motioned to table the item indefinitely.**

**Dr. Waters seconded.**

**Motion carried, 4-0.**

**20. Discussion and Possible Decision to Approve the Town to Sponsor a Community Yard Sale at the Bob Ruud Community Center and/or Petrack Park in February 2012.**

Mrs. Parker said she suggested this item because citizens had been illegally selling items on street corners and such and she felt this could be a compromise. As Missy Arms, Town of Pahrump Business License Technician, began checking into the policies and procedures for such an event she realized it would become an incredible burden to staff due to the fact the state required sales tax numbers for each vendor.

Dr. Waters asked if Mrs. Parker was suggesting the item be withdrawn due to complications adding that he felt the same way as she did concerning the item as it had seemed like a great idea for the community until receiving further information from Mrs. Arms.

Mrs. Endersby commended Mrs. Parker for her thoughts and intentions when she proposed the item.

Mr. Kulkin said some individuals had set sales up in areas which were unsafe such as the corner of Mesquite and Hwy 160 which was considered a dangerous intersection without corner sales. He expressed an interest in trying to find an alternative which could get them around the legal bureaucracies and asked staff to look into it.

**Item died due to lack of a motion.**

**21. Discussion and Possible Decision to Approval to Transfer Ambulance Fund Delinquent Accounts for July through November 2011 for Further Collection and Related Accounting Adjustments.**

Mrs. Parker noted that 62% of ambulance billing resulted in bad debts.

Mr. Kulkin said he would still like to see the Town create a form for citizens 65 or older who needed help with their ambulance bill as they did not need to be hounded concerning these matters. He said he would put something concerning this on the following agenda.

**Dr. Waters motioned to approve.**

**Mrs. Endersby seconded.**

No members of the public chose to comment.

**Motion carried, 3-1, with Mr. Kulkin voting nay.**

**22. Discussion and Possible Decision Consent agenda items:**

*g. Action – Approval of Town Vouchers.*

*h. Action – Approval of Town Board Minutes for November 08, 2011.*

*i. Action – Approval to Amend Job Descriptions for the Executive Assistant and Tourism Coordinator positions within the Administration Department.*

- j. *Action – Approval to Accept Mr. David Yoder’s resignation from the Pahrump Community Center Advisory Board.*
- k. *Action – Approval to Accept Ms. Wendy Beilby’s resignation from the Pahrump Tourism and Convention Council.*
- l. *Action – Approval to Accept Ms. Deborah Davis to the Pahrump Tourism and Convention Council.*  
*(heard as item 5.5)*

**23. Future Meetings/Workshops: Date, Time and Location**

- a. *January 09, 2012 @ 5:30 p.m. Workshop – Town Board & Advisory Boards*
- b. *Town Board Retreat – TBD*

**24. Staff’s Comments**

- a. *Town Manager Report*

Dr. Waters asked as to the results concerning item 4 on the Town Manager’s Report. Mr. Kohbarger responded that the results showed the cracks were not substantial. He said Gothic would submit a report to GC Wallace who would submit the report to Mr. Kohbarger and Mr. Luis who would then submit it to the Town Board.

**25. Town Board Member’s Comments**

Dr. Waters said he felt many people could have their questions answered if they went to advisory board meetings rather than going to Town Board meetings without all of these facts with the request Board members ignore the suggestions of their advisory boards.

Mrs. Endersby said she agreed completely with Dr. Waters on the point. She asked to direct staff to take the RFP process into review and come back to the Town Board with a better and updated proposed process.

Mr. Kulkin wished all happy holidays and suggested a New Year’s Resolution to use respect. He said everyone would not always agree however respect always needed to be exchanged. He also stated that just because there were disagreements it did not make people enemies.

Mrs. Parker agreed with Mr. Kulkin and said as the Board sometimes made hard decisions they were charged with doing what was right for the Town regardless of whether or not it was the popular choice.

She added that until one becomes a Board member they could not really realize how difficult some decisions were to make.

She wished all a Merry Christmas, Hanukkah, Kwanzaa, or other holiday celebration as well as for a great 2012.

**26. Adjournment**

The meeting was adjourned at 12:27am.

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 12/18/2011	<u>DATE OF DESIRED BOARD MEETING</u> 1/10/2011
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**CIRCLE ONE:**    Action Item            Non-Action Item            Presentation

**ITEM REQUESTED FOR CONSIDERATION:**

Approval to accept the resignation of Ms. Cassandra Radwich from the Public Lands Advisory Board

Consent Agenda Item 11c.

***If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.***

**BRIEF SUMMARY OF ITEM:**

See attached the respective resignation letter.

BACKUP ATTACHED:     YES             NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board/PLAB

**SPONSORED BY:**

Pahrump Town Board

Print Name

*Pahrump Town Board*

Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107

Telephone Number

PLAB  
Pahrump, Nevada

To Whom It May Concern:

Unfortunately, due to an outside commitment, I will no longer be able to serve on the Public Lands Advisory Board, effective December 18, 2011. It has been a pleasure to serve with all of you.

Respectfully,

A handwritten signature in cursive script that reads "Cassandra Radwich".

Cassandra Radwich

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 12/29/2011	<u>DATE OF DESIRED BOARD MEETING</u> 1/10/2011
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**CIRCLE ONE:**    Action Item                  Non-Action Item                  Presentation

**ITEM REQUESTED FOR CONSIDERATION:**

Approval to accept the resignation of Mr. Frank Maurizio from the Nuclear Waste & Environmental Advisory Board

Consent Agenda Item 11d.

***If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.***

**BRIEF SUMMARY OF ITEM:**

See attached the respective resignation letter.

BACKUP ATTACHED:     YES                   NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board/NW&EAB

**SPONSORED BY:**

<u>Pahrump Town Board</u>	<u><i>Pahrump Town Board</i></u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107</u>
Mailing Address	Telephone Number

581 China Street  
Pahrump, Nevada 89048  
December 29, 2011

Chairman

Pahrump Nuclear Waste & Environmental Advisory Board

C/O Pahrump Town Board

Pahrump, Nevada 89048

Dear Chairman:

This is to officially advise you that on January 2, 2012 I will no longer be able to serve on the PNW&E Advisory Board. I am obliged to tender my resignation as an advisory board member, effect on the above date.

Although I am moving on to new and positive challenges from both professional and personal perspectives, I will be sad to have to leave the work our committee has done behind. We have just begun to make some progress in positively influencing the management of hazardous waste in Nye County.

I would like to thank you for your support and cooperation during my period on the Advisory board. Despite this move at this time, I would hope to return again and become involved in serving the community.

I urge you to continue on with this important and meaningful community service work. Without dedicated volunteers, Pahrump would not have the substantial community support and input that your involvement provides.

Yours truly,

Frank J Maurizio

**AGENDA ITEM REQUEST**

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<u>DATE AGENDA ITEM SUBMITTED</u> 12/14/2011	<u>DATE OF DESIRED BOARD MEETING</u> 1/10/2012
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**CIRCLE ONE:**    Action Item                      Non-Action Item                      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Future Meetings/Workshops: Date, Time and Location

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:  
Town Board Retreat - TBD

BACKUP ATTACHED:     YES                       NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 12/14/2011	<u>DATE OF DESIRED BOARD MEETING</u> 01/10/12
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**CIRCLE ONE:**    Action Item                      Non-Action Item                      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Town Board Member's Comments

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

BACKUP ATTACHED:     YES                       NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 12/14/2011	<u>DATE OF DESIRED BOARD MEETING</u> 1/10/2012
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**CIRCLE ONE:**    Action Item            Non-Action Item            Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Adjournment

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*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:  
Good Night Town Board, Citizens and Staff.

BACKUP ATTACHED:     YES             NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board

**SPONSORED BY:**

<u>Pahrump Town Board</u> Print Name	<u>Pahrump Town Board</u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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