

# PAHRUMP TOWN BOARD AGENDA

Mike Darby Chair	Vicky Parker Vice-Chair	Carolene Endersby Clerk	Tom Waters Member	Harley Kulkin Member
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## NOTICE TO MEMBERS OF THE AUDIENCE

The Pahrump Town Board meets the second and fourth Tuesday of each month at 7:00 PM in the Nye County Building, 2100 E. Walt Williams Drive. Agendas are available at the Town Office on the Thursday prior to each Board meeting and are posted on the Town website at [www.pahrumpnv.org](http://www.pahrumpnv.org)

BOARD MEMBER	PHONE	EMAIL	TERM EXPIRES DECEMBER 31
Mike Darby	764-0751	<a href="mailto:mdarby@pahrumpnv.org">mdarby@pahrumpnv.org</a>	2012
Vicky Parker	764-8809	<a href="mailto:vparker@pahrumpnv.org">vparker@pahrumpnv.org</a>	2012
Carolene Endersby	764-8791	<a href="mailto:cendersby@pahrumpnv.org">cendersby@pahrumpnv.org</a>	2014
Dr. Tom Waters	764-0949	<a href="mailto:twaters@pahrumpnv.org">twaters@pahrumpnv.org</a>	2014
Harley Kulkin	727-1525	<a href="mailto:hkulkin@pahrumpnv.org">hkulkin@pahrumpnv.org</a>	2014

NOTE: Town Board agendas will be posted online at [www.pahrumpnv.org](http://www.pahrumpnv.org).

There may be a quorum of Pahrump Advisory Board members present at Town Board meetings.

## TOWN OF PAHRUMP MISSION STATEMENT

**“Our mission is to balance our history as a rural community with our need to provide appropriate and sustainable services to our citizens and those who visit our community. We will do this by demonstrating honest, responsive leadership and partnering, when appropriate, to augment our resources.”**

SPECIAL NOTE: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Pahrump Town Office in writing or call 775-727-5107, prior to the meeting. Assisted listening device is available at Town Board Meetings upon request with 24 hour advance notice.

Audience members and speakers may not use provocative, rude, obnoxious, abusive, inflammatory, slanderous, or offensive comments. Any person who makes such remarks or otherwise disrupts the meeting with loud outbursts, shouting, threats or other disruptive behavior will be warned by the Chair that his or her behavior is unacceptable. If after receiving a warning, any person persists in disrupting the meeting, the Chair shall order that person to leave and may utilize law enforcement to enforce that order. These rules are specifically permitted under Nevada law and do not violate anyone's constitutional rights.

**PAHRUMP TOWN BOARD MEETING  
NYE COUNTY ADMINISTRATIVE COMPLEX  
2100 E WALT WILLIAMS DRIVE  
TUESDAY – 7:00 P.M.  
September 27, 2011  
AGENDA**

- 1. Call to Order, Moment of Silence, and Pledge of Allegiance.**
- 2. Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
- 3. Announcements** (Non-Action Item)
- 4. Public Comment:** Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020(2)(c)(3). (Non-Action Item)
- 5. Advisory Board Reports** from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards. (Non-Action Item)
- 6. Discussion** on Town of Pahrump Economic Development Report. (Non-Action Item)
- 7. Discussion and Possible Decision** to Approve Repairs to the Fire Department Ladder Truck not to exceed \$35,000.00 payable from the Town Capital Improvement Fund. (For Possible Action)
- 8. Discussion** regarding the FY12 General Fund Town Manager Budget Management recommendations. (Non-Action Item)
- 9. Discussion and Possible Decision to** Approve funding for the Pahrump Fair and Festival Parade Traffic Control in an Amount not to exceed \$10,000 from the Fall Festival Fund. (For Possible Action)
- 10. Discussion and Possible Decision** to approve funding for the acquisition and installation of a digital TV transmitter in an amount not to exceed \$25,000 budgeted and payable from the TV Tower Capital Fund (For Possible Action)
- 11. Discussion and Possible Decision** to Amend Section 1 of the Contract with Contour Entertainment, Inc. and The Vercitas Group to State that the Town's Penalty would be Thirty Percent Instead of Not to Exceed One-Third of the Contract Amount. (For Possible Action)
- 12. Discussion and Possible Decision** to Create a Town Manager Evaluation Form and Process. (For Possible Action)
- 13. Discussion and Possible Decision** Consent agenda items: (For Possible Action)
  - a. Action – Approval of Town Vouchers.
  - b. Action – Approval of Town Board Minutes for September 13, 2011.

- c. Action – Approval of Request for the Pahrump Powwow Grant in an Amount Not to Exceed \$3,500 provided that the funds aren't used for any of the Prohibited items and provided that the reimbursement doesn't exceed 50% of the event short fall as specified in the guidelines payable from the State Tourism Room Tax Fund, as presented in the attached materials.
- d. Action – Approval to Accept Mr. David Yoder to the Community Center Taskforce AB.
- e. Action – Approval to Accept Mr. Patrick K. Michel to the Pahrump Tourism & Convention Council AB.
- f. Action – Approval to Accept the Resignation of Bill Dolan from the Pahrump Veterans Memorial Advisory Board.

**14. Future Meetings/Workshops: Date, Time and Location (Non-Action Item)**

- a. Special Town Board Meeting to review Contour Report: October 3, 2011 7:00 p.m.
- b. Town Board Retreat: October 4, 2011 Noon to 8:00 p.m. Mesquite, NV.

**15. Staff's Comments (Non-Action Item)**

**16. Town Board Member's Comments (Non-Action Item)**

**17. Adjournment**

A quorum of Advisory Board members may be present at any Town Board meeting but they will not take any formal action.

*Any member of the public, who wishes to speak during public comment or on an agenda item, at the appropriate time, will be limited to three (03) minutes. Items may be taken out of order. Items may be combined. Items may be pulled or removed from the agenda at any time.*

*Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.*

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations:

PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, FLOYD'S ACE HARDWARE, and CHAMBER OF COMMERCE





# Announcements

September 27, 2011

- Á Incorporation Advisory Board will meet on September 28<sup>th</sup> at 6pm in the Town Annex.
- Á Public Lands Advisory Board will meet on October 5<sup>th</sup> at 7pm in the Town Annex.
- Á The Pahrump Tourism Board will meet will be on October 6<sup>th</sup> at 8am in the Town Annex.
- Á The Nuclear Waste and Environmental Advisory Board will meet on October 7<sup>th</sup> at 2pm in the Town Annex.
- Á Parks and Recreation Advisory Board will meet on October 12<sup>th</sup> at 6:30pm in the Town Annex.
- Á The Arena Advisory Board will meet on October 13<sup>th</sup> at 7pm in the Town Annex.
- Á Pahrump Boundary Line Advisory Board will meet on October 13<sup>th</sup> at 6:30pm in the Town Office Conference Room.
- Á The Community Center Advisory Board is currently scheduled to meet on October 14<sup>th</sup> at 7pm in the Town Annex.
- Á The Veterans Memorial Advisory Board will meet on October 20<sup>th</sup> at 6pm in the Town Annex.
- Á The Pahrump Fair and Festival by PAVED will take place September 29<sup>th</sup> – October 2<sup>nd</sup> at Petrack Park.
- Á The Miniature Goat Club will be having a show at Petrack Park from October 6<sup>th</sup> – October 10<sup>th</sup>.
- Á The Community Assessment Resource Team will be holding listening sessions for the General Public are planned for Tuesday, October 11, 12:30 PM – 1:30 PM at Mountain Falls and Wednesday, October 12, 5:15 PM – 6:15 PM at the Pahrump Nugget Hotel & Casino. After said sessions they will hold a Town Meeting on Thursday, October 13, from 6:00 PM to 8:00 PM in the Nye County Commissioners Chambers.
- Á The Breast Cancer Support Group will meet October 21<sup>st</sup> from 11:00am-12:30am at the Nathan Adelson Hospice.
- Á Pahrump Disability Outreach Program will be sponsoring Pumpkin Days October 21<sup>st</sup> – October 24<sup>th</sup> at Ian Deutch Memorial Park.
- Á Us-TOO Prostate Cancer Support Group will meet on October 27<sup>th</sup> in the Hospital Training Room from 6:00 PM.
- Á The Social Security Administration will be in the Town Annex on October 25<sup>th</sup> at 9am.
- Á Desert View Hospital will be holding an Autumn Health Fair on October 15, 2011. At the event Southwest Medical Associates in collaboration with the Southern Nevada Immunization and Health Coalition will be administering flu shots to interested adults.

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
9/14/2011	9/27/11

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**CIRCLE ONE:**    Action Item                      Non-Action Item                      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Public Comment

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*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

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BACKUP ATTACHED:     YES                       NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board & Citizens

SPONSORED BY:

<u>Pahrump Town Board</u>	<u><i>Pahrump Town Board</i></u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107</u>
Mailing Address	Telephone Number

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

DATE AGENDA ITEM SUBMITTED	DATE OF DESIRED BOARD MEETING
9/14/2011	9/27/2011

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**CIRCLE ONE:**    Action Item                      Non-Action Item                      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Advisory Board Reports.

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*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

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BACKUP ATTACHED:     YES                       NO

NAME OF PRESENTER(S) OF ITEM:    Town Board & Advisory Boards

SPONSORED BY:

<u>Pahrump Town Board</u>	<u><i>Pahrump Town Board</i></u>
Print Name	Signature

<u>400 N. Hwy 160</u>	<u>(775) 727-5107 ext.</u>
Mailing Address	Telephone Number

MEMO  
TOWN OF PAHRUMP  
TOWN BOARD MEETING AGENDA ITEM  
MEETING DATE: 9-27-11

TO: Town Board

FROM: Kelly Buffi, Chairperson, Pahrump Tourism and Convention Council

DATE: 9/27/11

RE: PTCC Advisory Board Update to Town Board: Denial of Grant Request for Pahrump Fair and Festival (PAVED) for the amount of \$15,000.

**1.) Background**

After reviewing the grant submittal the PTCC found sufficient justification under their established grant guidelines recommend to the Town Board denial for grant funding for the Pahrump Fair and Festival (PAVED) for the amount of \$15,000.

The reasons for denial are as follows:

- 1.) The board had unanswered questions on the financial P&L and balance sheet regarding the organization's event funding and sustainability.
- 2.) The board lacked definition of where marketing funds would be used.
- 3.) The board had unanswered questions on various attraction funds (i.e. advertising, entertainment and rodeo.)
- 4.) No representative was present to address PTCC concerns.
- 5.) The grant application was not submitted within the 120 day grant guideline requirements, so that there could be a timely and adequate review of grant financial projections and marketing requests under eligibility standards.

Additional information regarding the grant request is as follows:

Projected Income	\$ 71,000
Projected Total Expense	\$ 79,000
Projected Loss	\$ ( 8,000)

By definition the possible grant is limited to the projected loss of \$8,000. Or, in the alternative, the grant is limited to the \$15,000 projected for marketing expense minus the net income, if any. However, no details were provided on where the figure of \$15,000 comes from other than \$1,300 of that total was for radio (for a local radio

MEMO  
TOWN OF PAHRUMP  
TOWN BOARD MEETING AGENDA ITEM  
MEETING DATE: 9-27-11

station) and prior year data.

Prior year data shows total “marketing” of \$27,976., including guide printing costs and commissions of some type. Prior year total minus commissions and guide printing costs totaled \$13,039.

If you have additional questions, please provide a written list and they will be considered and addressed by the PTCC at their next meeting.

Attachments – PTCC Grant Application for the Pahrump Fair and Festival from PAVED.

## Arlette Ledbetter

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**From:** Arlette Ledbetter [aledbetter@pahrumprnv.org]  
**Sent:** Friday, September 02, 2011 8:38 AM  
**To:** 'paula glidden'  
**Cc:** Bill Kohbarger; Alice Eychaner; Christine Grevich ; Jack Sanders; James Horton; Karen Spalding ; Kelly Buffi; Michael Sullivan ; Nora McCall; Vicky Parker; 'Wendy Beilby'  
**Subject:** PAVED Grant Request Denial

Dear Paula Glidden,

I am sending you this correspondence on behalf of the Pahrump Tourism and Convention Council to inform you the PAVED grant request for \$15,000 in matching marketing funds was denied on 9/1/11.

Mr. Jack Sanders, Pahrump Family Winery, stated "the Fall Festival (or equivalent) has been a traditional event here in Pahrump since it started with a handful of people, who got together to celebrate the end of the season harvest. It has grown, even with its ups and downs, as a featured annual event drawing people in from all over Southern Nevada, California and Utah and should continue to draw."

For this reason, the Pahrump Tourism and Convention Council agree it is important to let the current organizers know why their request was turned down and to enable them to correct these deficiencies in the future.

The reasons for denial are as follows:

- 1.) The grant application did not meet the 120 day rule for submittal.
- 2.) The board had unanswered questions on the financial P&L and balance sheet
- 3.) The board lacked definition of where marketing funds would be used.
- 4.) The board had unanswered questions on individual department funds (i.e. advertising, entertainment and rodeo)
- 5.) No representative for PAVED present

If you have any questions please feel free to contact me at the number listed below or attend our Pahrump Tourism and Convention Council meeting on the first Thursday of each month in the Town Annex.

Regards,

*Arlette Ledbetter*

Town of Pahrump  
400 N Hwy 160  
Pahrump, NV 89048  
PH: 775.727.5107 ext. 310  
FAX: 775.727.0345

## Arlette Ledbetter

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**From:** paula glidden [sisters11@hotmail.com]  
**Sent:** Friday, September 02, 2011 9:36 AM  
**To:** arlette ledbetter; mzbdywyze13@aol.com  
**Cc:** karen` spalding; kelly buffy; bill kohbarger; Michael Sullivan  
**Subject:** RE: Grant Request Application

**Flag Status:** Flagged

Arlette,  
Thanks for the info but I have not seen this previously. I certainly would have connected on it before all this. Honestly, I have gone back in my e-mail, junk and deleted and unfortunately, it is too far back datewise. Mine only goes back to August 16th. Anyways, I am sorry I missed it and I did have additional info that I just received from the Radio stations in Vegas that I really wanted considered. Unfortunately, they took longer to respond and get the commercial together than last year. That is why I included last years bills to show the comparable spending that we do. Thanks for your input. 120 day rule is tough on events like this as we can not possibly have all the outside advertising ready and paid for before. These bills are just too large for us to pay that much in advance and therefore are not done until later in the process. Thanks again.  
Paula

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**From:** aledbetter@pahrumprnv.org  
**To:** mzbdywyze13@aol.com; sisters11@hotmail.com  
**CC:** karenspalding@ymail.com; kellybuffi@yahoo.com; bkohbarger@pahrumprnv.org; msullivan@pahrumprnv.org  
**Subject:** FW: Grant Request Application  
**Date:** Fri, 2 Sep 2011 08:16:28 -0700

Hi All,

Thank you for your recent communication.

Attached is an email I sent to you, Paula, after receiving your grant application. This email also includes the deadline date for backup material and the meeting date to hear your grant request.

Regards,  
Arlette

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**From:** Arlette Ledbetter [mailto:aledbetter@pahrumprnv.org]  
**Sent:** Friday, August 12, 2011 10:19 AM  
**To:** 'paula glidden'  
**Cc:** Bill Kohbarger; Alice Eychaner; Christine Grevich ; Jack Sanders; James Horton; Karen Spalding ; Kelly Buffi; Michael Sullivan ; Nora McCall; Vicky Parker; Wendy Beilby  
**Subject:** Grant Request Application

## Arlette Ledbetter

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**From:** paula glidden [sisters11@hotmail.com]  
**Sent:** Friday, September 02, 2011 2:05 PM  
**To:** arlette ledbetter; mzbdywyze13@aol.com  
**Cc:** karen` spalding; kelly buffy; Michael Sullivan; bill kohbarger  
**Subject:** RE: Grant Request Application

**Flag Status:** Flagged

That's fine- that's hat I planned on. We know you can't pay until after the event and the bill is paid, but for us that is after the event in some cases. Thanks anyway-  
Paula

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**From:** aledbetter@pahrupnv.org  
**To:** sisters11@hotmail.com; mzbdywyze13@aol.com  
**CC:** karenspalding@ymail.com; kellybuffi@yahoo.com; msullivan@pahrupnv.org; bkohbarger@pahrupnv.org  
**Subject:** FW: Grant Request Application  
**Date:** Fri, 2 Sep 2011 09:55:07 -0700

Dear Paula,

I am attaching your response to the email I previously copied to you.

I understand your concerns and I truly would like to provide assistance. I believe the 120 day rule is more than reasonable. I am required to comply with the same deadlines one time per year with Nevada Commission on Tourism.

I know the PTCC would be reasonable in reviewing your marketing plan and invoices. I understand your dilemma with invoicing but we operate on a reimbursement basis and that will solve the invoicing issues.

Regards,  
Arlette

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**From:** paula glidden [mailto:sisters11@hotmail.com]  
**Sent:** Friday, August 12, 2011 10:33 AM  
**To:** arlette ledbetter  
**Cc:** bill kohbarger; lazyaj@gmail.com; cgreivich@saddlewest.com; jack@sanderswinery.com; manager@preferredrv.com; karen` spalding; kelly buffy; Michael Sullivan; nora.mccall@att.net; vicky parker; wendy.beilby@pahrupnugget.com  
**Subject:** RE: Grant Request Application

Thanks Arlette,

we are still getting the commercials worked out and therefore I do not have them as of yet. Hopefully, I will have them by Aug 24th to submit to you. The print media will of course have the "Sponsorship" logo and website and verbiage as requested if approved. Thanks for the update and I will push them to get them completed and a final price for all.

THanks

Paula Glidden

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From: aledbetter@pahrumprnv.org

To: sisters11@hotmail.com

CC: bkohbarger@pahrumprnv.org; lazyaj@gmail.com; cgrevich@saddlewest.com; jack@sanderswinery.com; manager@preferredrv.com; karenspealding@ymail.com; kellybuffi@yahoo.com; msullivan@pahrumprnv.org; Nora.McCall@att.net; vparker@pahrumprnv.org; wendy.beilby@pahrumprnugget.com

Subject: Grant Request Application

Date: Fri, 12 Aug 2011 10:19:17 -0700

Hi Paula,

I received your grant request on August 8<sup>th</sup>. I have some recommendations according to the grant guidelines and have outlined them as follows:

The purpose for the 120 day rule (all applications must be received 120 days prior to the scheduled event) is to allow staff and the advisory board to have enough time to review the grant request application and the attached material.

## **MARKETING GUIDELINES**

- 2.1 The purpose of the PTCC is to increase the number of tourists visiting the Town of Pahrump and, ideally, to increase the number of overnight stays. As such, the PTCC will not consider requests seeking grant funds to perform advertising within a fifty (50) mile radius of the Town of Pahrump. Be advised, however, that requirements at the state level may differ and should be considered if state funding is also anticipated.
- 2.2 In addition to the standard grant request application, the applicant must submit copies of all proposed marketing collateral. This includes, but is not limited to, the following:
  - (a) For print advertising (newspapers, magazines, flyers, etc.), a copy of the proposed advertisement.
  - (b) For radio and television advertising, a written copy of the proposed script.
  - (c) For Internet advertising, a copy of the proposed advertisement.
- 2.3 All marketing collateral (newspapers, magazines, flyers, radio, television, Internet, etc.) must contain the following:
  - (a) The following wording: "Sponsored by the Town of Pahrump and the Pahrump Tourism and Convention Council."
  - (b) The PTCC website address.
  - (c) The Town of Pahrump and PTCC logo.

- 2.4 A detailed listing of where and when the advertisement will be run.
- (a) For newspapers and magazines, the name of the publication and the publication dates.
  - (b) For flyers, the number of flyers to be produced, distribution locations and distribution dates.
  - (c) For radio and television, the name of the station, the dates the ad will be run, and the total number of spots.
  - (d) For Internet, the name of the website, the dates the will be run, and the number of impressions.
  - (e) For other forms of marketing, similar information describing where and when the advertisement will be run.
- 2.5 A detailed listing of the cost of the marketing. This is to include a quote, or proposal, from the media outlet.

The deadline for additional backup is Wednesday, August 24<sup>th</sup> for the September 1<sup>st</sup> PTCC meeting. Please provide the above information for grant consideration.

Regards,

*Arlette Ledbetter*

Town of Pahrump  
400 N Hwy 160  
Pahrump, NV 89048  
PH: 775.727.5107 ext. 310  
FAX: 775.727.0345

**PAHRUMP TOURISM AND CONVENTION COUNCIL ("PTCC")**

**Form PTCC-03: Grant Request Application Packet**

Rec'd 8/8/11

In completing this grant request application, please refer to the published "Grant Request Guidelines" for definitions, acceptable uses of grant funds, etc.

Type of Application:           Marketing  
  
  Start-Up  
  
  Infrastructure  
  
  Cultural

**APPLICATION CHECKLIST**

This checklist is for your use in completing your PTCC Grant Request. Please submit the original grant request in the order and methods listed below.

Name of Applicant:           PAVED, INC

**Application Package**

- Application Checklist
- Cover Sheet
- Application Narrative
- Event Budget
- Signed Certification Page

**Supporting Materials**

- Signed "Receipt and Acknowledgment" of Grant Request Guidelines
- Current Board of Directors list
- Most recent financial statement (Balance Sheet and Profit/Loss Statement)
- IRS Form 990 (if available)
- Annual audit results (if available) *None*
- Marketing collateral (section 2 of the Grant Request Guidelines)
- List of volunteer involvement and in-kind contributions
- Any supplemental materials relevant to this grant request

PAHRUMP TOURISM AND CONVENTION COUNCIL ("PTCC")

Form PTCC-03: Grant Request Application Packet

COVER SHEET

Name of Applicant: PAVED, INC  
 Address: 361 Frontage Rd.  
 City, State, Zip: Pahrump, NV. 89048  
 Tax ID #: 20-1334660  
 Contact Person: Paula Glidden  
 Telephone/Fax: 775-209-4412  
 E-Mail/Website: sisters11@hotmail.com

Type of Organization: Governmental  Non-Profit  For Profit  Individual

Details of project/event – please include the name, date(s), time(s), location(s), purpose and other pertinent information

Pahrump Fair & Festival

September 29, 30, October 1 & 2, 2011

Petrack Park, PV Museum

Total Projected Event Income: \$ 71,000  
(This should match total income from page 4)  
 Total Projected Event Expenses: \$ 79,000  
(This should match total expenses from page 4)  
 Total Projected Event Income/(Loss): \$ 8,000  
(This should match total income/(loss) from page 4)  
 Grant Amount Requested: \$ 15,000

Has this project/event received a PTCC grant in the past? YES  NO  If yes, when? \_\_\_\_\_

Has your organization received a PTCC grant in the past? YES  NO  If yes, when? \_\_\_\_\_

How many times has this project/event been held in the past? 10<sup>+</sup> years

**PAHRUMP FALL AND FESTIVAL  
SPONSORED BY P.A.V.E.D.  
361 FRONTAGE RD.  
PAHRUMP, NEVADA 89048  
775-234-8822**

July 20,2011

TO: Town of Pahrump, PTCC Board  
From: Pahrump Fair and Festival, sponsored by PAVED, Inc.

Re: Grant Monies

To Whom It May Concern,

We are pleased to present the Pahrump Fair and Festival for 2011. This years' theme is "*Come On...Get Happy*" We are excited to again hold this Festival to benefit the Town, its People and our Future growth.

1.-Mission Statement: The PAVED organization is committed to building a Fairgrounds area for the people of Pahrump to enjoy and benefit from. Therefore: Our mission is to undertake a voluntary method in which to develop, build and grow a Fairgrounds area. This endeavor will serve to avail itself to the Town people and outsiders alike for the ongoing purpose of ensuring a location for events, workshops, conventions, etc..., while being of financial benefit to the Town in the form of growth, opportunity and revenues.

Applicant's History: The PAVED Organization has been in force since August of 2005. It merged with RCWS and has become a 501C3 and is currently active. This group has been designated by the current Town Manager, Mr. William Kohbarger, to develop a Fairgrounds area. We have been diligent in this quest and have developed a plan for such a venue. Currently we are in the process of taking the plan to the Town and County for further input.

2.-Purpose of the Grant: Currently, the Pahrump Fair and Festival, under PAVED, Inc, has not asked or received monies from the Town, for the Festival. We rely on what is made each year. Previously, this Festival has raised over 125,000.00 which are in the Town's possession. It is our goal or objective to grow this entity to become larger at a larger Fairgrounds location.

The target market for our Fair is actually Las Vegas. Although a large amount of people attend from Pahrump, Beatty, Tonopah, etc... our goal is to make it enticing to our neighbors in Las Vegas and beyond. Some of the limitation for additional market is due

to the current location. It is a smaller area and therefore will not allow for the traffic overflow and influx of people that could attend if the area was larger. We hope to change this with a better location and access for all.

Our request is for funding for the advertising that we do outside of the area. The advertising has been limited, as we can not extend large amounts for this although we know that it is an integral part and should be expanded. This Festival is nearing a 50 year history and we work very hard so that they will continue for future generations. We invite all agencies in Town to participate at their desire and try to assist them in any way we can, such as discount rates, placement and special times.

3.-Advertising and Marketing: This project has consistently been advertised in the local newspapers, guides, Radio, Television stations and flyers around the Town. We also advertise on Radio in Las Vegas, Baker, Barstow, Laughlin etc.. We advertise in Horse magazine, and Parade and we do a large article in the Rodeo News magazine. We will also be advertised on the Rocky Mountain Professional Rodeo Association and Website. Please refer to the maps of coverage area for the Radios. We are also working to develop a Tri-Fold which can be placed outside the area for further advertisement and information.

4.-Local Impact-Vast! We estimate that this Festival generates \$1/2 Million dollars into the local economy if not more. The growth and continued success is imperative for this Town and its' Tourism industry. The number of visitors to our Town is equivocal, but it is our intention to get a better number on this and be able to provide it to Sponsors, the Town and the like for information and statistical usage. We know that the hotels sell out for this event even in nearby towns. RV campsites are usually fuller and in some cases fully booked.

We are specifically doing a Survey this year for all attendees. We will attempt to get their originating location and current status here in Town, such as are they temporary vs. permanent and length of stay etc... We will be offering a large gift based on their survey completion. We will also be questioning their opinion regarding the current location and future possibilities.

The overall expectation is to continue a great event and a necessary event for the Town. We feel that this year should be a great success and that monies made will assist in the final quest of the Fairgrounds property and development. Our goal is also to expand our Sponsorships and Contributors. We have proved the need for this Festival and look forward to its' continued success and growth.

Thanks you for your consideration....

Pahrump Fair and Festival, sponsored by PAVED, Inc.

**P.A.V.E.D., INC**  
**dba Pahrump Fair and Festival**

**Consolidated Profit and Loss**

For the year to date ending July 31, 2011

	<b>Pahrump Fair &amp;</b>		
	<b>Festival</b>	<b>P.A.V.E.D</b>	<b>Total</b>
<b>Income</b>			
<b>Pahrump Fair &amp; Festival</b>			
Vendor Fees	13,055		13,055
Advertising Sales	995		995
Arena Event Sales	500		500
Refunds	(450)		(450)
Total Fair & Festival Income	14,100	-	14,100
<b>May West Fest</b>			
Vendor Fees	1,616		1,616
Entry Fees	1,720		1,720
Merchandise	146		146
Sponsorships	1,680.00		1,680
Entertainment	199		199
Donations	750		750
Raffles	435		435
Total May West Fest	6,545	-	6,545
Total Income	20,645	-	20,645
<b>Expenses</b>			
<b>Pahrump Fair &amp; Festival</b>			
Advertising/Publicity	4,489	50	4,538
Beer & Soda	5,275		5,275
Parade Expense	150		150
Total Pahrump Fair & Festival	9,913	50	9,963
<b>May West Fest</b>			
Advertising/Publicity	865		865
Entertainment	953		953
Prizes/Trophies/Pins	3,117		3,117
Insurance	640		640
Other Misc expense	2,329		2,329
Total May West Expense	6,086	-	6,086
<b>Administrative Expense</b>			
Accounting Fees	200		200
Insurance	-	264	264
Taxes/License	75		75
Rent	-	3,150	3,150
Office Supplies	76.12		76
Postage	18		18
Telephone/Internet/Web	560	239	799
Events	232		232
Deposits-Park/annex/arena	720		720
Total Administrative	1,881	3,653	5,534
<b>Total Expense</b>	<b>17,880</b>	<b>3,703</b>	<b>21,583</b>
<b>Net Income (loss)</b>	<b>2,765</b>	<b>(3,703)</b>	<b>(938)</b>

**P.A.V.E.D., INC**  
**dba Pahrump Fair and Festival**  
**Consolidated Balance Sheet**  
**As of July 31, 2011**

	<b>Pahrump Fair &amp;</b>		
	<b>Festival</b>	<b>P.A.V.E.D</b>	<b>Total</b>
	<hr/>	<hr/>	<hr/>
<b>Assets</b>			
Current Assets			
Cash and equivalents	4,527	591	5,119
Accounts Receivable	500	-	500
Other current assets	47	-	47
Due from Fair & Festival	-	10,901	10,901
<b>Total Current Assets</b>	<hr/> <b>5,075</b>	<hr/> <b>11,493</b>	<hr/> <b>16,567</b>
<b>Liabilities and Equity</b>			
Current Liabilities			
Accounts Payable	25	-	25
Due to P.A.V.E.D	10,901	-	10,901
<b>Total Current Liabilities</b>	<hr/> <b>10,926</b>	<hr/> <b>-</b>	<hr/> <b>10,926</b>
<b>Equity</b>			
Equity	10,767	25,261	36,028
Unrestricted Net Assets	(19,383)	(10,066)	(29,450)
Net Income	2,765	(3,703)	(938)
<b>Total Equity</b>	<hr/> <b>(5,852)</b>	<hr/> <b>11,493</b>	<hr/> <b>5,641</b>
<b>Total Liabilities and Equity</b>	<hr/> <b>5,075</b>	<hr/> <b>11,493</b>	<hr/> <b>16,567</b>

**Short Form  
Return of Organization Exempt From Income Tax**  
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code  
(except black lung benefit trust or private foundation)

**2010**

Department of the Treasury  
Internal Revenue Service

▶ Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions). All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.

**Open to Public Inspection**

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

**A** For the 2010 calendar year, or tax year beginning , 2010, and ending , 20

**B** Check if applicable:  
 Address change  
 Name change  
 Initial return  
 Terminated  
 Amended return  
 Application pending

<b>C</b> Name of organization PAVED INC	<b>D</b> Employer identification number 20-1334660
Number & street (or P.O. box, if mail is not delivered to street addr.) Room/suite PO BOX 9222	<b>E</b> Telephone number (775) 990-4043
City or town, state or country, and ZIP + 4 PAHRUMP NV 89060-9222	<b>F</b> Group Exemption Number. . . . ▶

**G** Accounting Method:  Cash  Accrual Other (specify) ▶

**H** Check  if organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

**I** Website: ▶ WWW.PAHRUMPEDO.COM

**J** Tax-exempt status (check only one) –  501(c)(3)  501(c)( ) (insert no.)  4947(a)(1) or  527

**K** Check  if the organization is not a section 509(a)(3) supporting organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

**L** Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ. . . . ▶ \$ 151,705

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I.)  
 Check if the organization used Schedule O to respond to any question in this Part I

<b>REVENUE</b>	<b>1</b> Contributions, gifts, grants, and similar amounts received . . . . .	<b>1</b>	603
	<b>2</b> Program service revenue including government fees and contracts . . . . .	<b>2</b>	
	<b>3</b> Membership dues and assessments . . . . .	<b>3</b>	
	<b>4</b> Investment income . . . . .	<b>4</b>	
	<b>5a</b> Gross amount from sale of assets other than inventory . . . . .	<b>5a</b>	
	<b>b</b> Less: cost or other basis and sales expenses . . . . .	<b>5b</b>	
	<b>c</b> Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) . . . . .	<b>5c</b>	
	<b>6</b> Gaming and fundraising events . . . . .		
	<b>a</b> Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . .	<b>6a</b>	
<b>b</b> Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceed \$15,000) . . . . .	<b>6b</b>	151,102	
<b>c</b> Less: direct expenses from gaming and fundraising events . . . . .	<b>6c</b>	160,108	
<b>d</b> Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . .	<b>6d</b>	-9,006	
<b>7a</b> Gross sales of inventory, less returns and allowances . . . . .	<b>7a</b>		
<b>b</b> Less: cost of goods sold . . . . .	<b>7b</b>		
<b>c</b> Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) . . . . .	<b>7c</b>		
<b>8</b> Other revenue (describe in Schedule O) . . . . .	<b>8</b>		
<b>9 Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . . ▶	<b>9</b>	-8,403	
<b>EXPENSES</b>	<b>10</b> Grants and similar amounts paid (list in Schedule O) . . . . .	<b>10</b>	
	<b>11</b> Benefits paid to or for members . . . . .	<b>11</b>	
	<b>12</b> Salaries, other compensation, and employee benefits . . . . .	<b>12</b>	
	<b>13</b> Professional fees and other payments to independent contractors . . . . .	<b>13</b>	
	<b>14</b> Occupancy, rent, utilities, and maintenance . . . . .	<b>14</b>	5,508
	<b>15</b> Printing, publications, postage, and shipping . . . . .	<b>15</b>	284
	<b>16</b> Other expenses (describe in Schedule O) . . . . .	<b>16</b>	7,584
<b>17 Total expenses.</b> Add lines 10 through 16 . . . . . ▶	<b>17</b>	13,376	
<b>ASSETS</b>	<b>18</b> Excess or (deficit) for the year (Subtract line 17 from line 9) . . . . .	<b>18</b>	-21,779
	<b>19</b> Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .	<b>19</b>	25,261
	<b>20</b> Other changes in net assets or fund balances (explain in Schedule O) . . . . .	<b>20</b>	
	<b>21</b> Net assets or fund balances at end of year. Combine lines 18 through 20 . . . . . ▶	<b>21</b>	3,482

Part V Other Information (Note the statement requirements in the instructions for Part V.)

Check if the organization used Schedule O to respond to any question in this Part V

33 Did the organization engage in any activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O

Table with columns Yes, No and row 33 with X in No column

34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)

Table with columns Yes, No and row 34 with X in No column

35 If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but not reported on Form 990-T, explain in Schedule O why the organization did not report the income on Form 990-T.

a Did the organization have unrelated business gross income of \$1,000 or more or was it a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements?

Table with columns Yes, No and row 35a with X in No column

b If "Yes," has it filed a tax return on Form 990-T for this year (see instructions)?

Table with columns Yes, No and row 35b with X in No column

36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N

Table with columns Yes, No and row 36 with X in No column

37a Enter amount of political expenditures, direct or indirect, as described in the instructions.

37a [ ]

b Did the organization file Form 1120-POL for this year?

Table with columns Yes, No and row 37b with X in No column

38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?

Table with columns Yes, No and row 38a with X in No column

b If "Yes," complete Schedule L, Part II and enter the total amount involved.

38b [ ]

39 Section 501(c)(7) organizations. Enter:

a Initiation fees and capital contributions included on line 9

39a [ ]

b Gross receipts, included on line 9, for public use of club facilities

39b [ ]

40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911; section 4912; section 4955

b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year, that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I

Table with columns Yes, No and row 40b with X in No column

c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958

[ ]

d Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization

[ ]

e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T

Table with columns Yes, No and row 40e with X in No column

41 List the states with which a copy of this return is filed. NV

42a The organization's books are in care of SEE ATTACHMENT #3

Telephone no. [ ]

Located at [ ] ZIP + 4 [ ]

b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?

Table with columns Yes, No and row 42b with X in No column

If "Yes," enter the name of the foreign country: [ ]

See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.

c At any time during the calendar year, did the organization maintain an office outside of the U.S.? If "Yes," enter the name of the foreign country: [ ]

Table with columns Yes, No and row 42c with X in No column

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here and enter the amount of tax-exempt interest received or accrued during the tax year 43 [ ]

44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ

Table with columns Yes, No and row 44a with X in No column

b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ

Table with columns Yes, No and row 44b with X in No column

c Did the organization receive any payments for indoor tanning services during the year?

Table with columns Yes, No and row 44c with X in No column

d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O

Table with columns Yes, No and row 44d with X in No column

**SCHEDULE A**  
(Form 990 or 990-EZ)

**Public Charity Status and Public Support**

OMB No. 1545-0047

**2010**

Department of the Treasury  
Internal Revenue Service

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Open to Public Inspection

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

Name of the organization PAVED INC	Employer identification number 20-1334660
---------------------------------------	--

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1  A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2  A school described in section 170(b)(1)(A)(ii). (Attach Schedule E.)
- 3  A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4  A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state: \_\_\_\_\_
- 5  An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6  A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7  An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8  A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9  An organization that normally receives: (1) more than 33 1/3 % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3 % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 10  An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 11  An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h.
  - a  Type I
  - b  Type II
  - c  Type III-Functionally integrated
  - d  Type III-Other
- e  By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that it is a Type I, Type II or Type III supporting organization, check this box
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
 

	Yes	No
(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? .....		X
(ii) A family member of a person described in (i) above? .....		X
(iii) A 35% controlled entity of a person described in (i) or (ii) above? .....		X
- h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in col. (i) listed in your governing document?		(v) Did you notify the organization in col. (i) of your support?		(vi) Is the organization in col. (i) organized in the U.S.?		(vii) Amount of support
			Yes	No	Yes	No	Yes	No	
<b>Total</b>									



- 11 Does the organization operate gaming activities with nonmembers?  Yes  No
- 12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming?  Yes  No

13 Indicate the percentage of gaming activity operated in:

a The organization's facility	13a	%
b An outside facility	13b	%

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶ \_\_\_\_\_

Address ▶ \_\_\_\_\_

- 15a Does the organization have a contract with a third party from whom the organization receives gaming revenue?  Yes  No
- b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ \_\_\_\_\_ and the amount of gaming revenue retained by the third party ▶ \$ \_\_\_\_\_
- c If "Yes," enter name and address of the third party:

Name ▶ \_\_\_\_\_

Address ▶ \_\_\_\_\_

16 Gaming manager information:

Name ▶ \_\_\_\_\_

Gaming manager compensation ▶ \$ \_\_\_\_\_

Description of services provided ▶ \_\_\_\_\_

Director/officer       Employee       Independent contractor

- 17 Mandatory distributions:
  - a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license?  Yes  No
  - b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ \_\_\_\_\_

**Part IV Supplemental Information.** Complete this part to provide the explanations required by Part I, line 2b, columns (iii) and (v), and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also complete this part to provide any additional information (see instructions).

**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

OMB No. 1545-0047

**2010**

Open to Public  
Inspection

Name of the organization

PAVED INC

Employer identification number

20-1334660

2009 PAYROLL TAXES  
CORPORATE FILING NV  
PO BOX RENTAL  
ADVERTISING & PROMOTIONS  
DUES AND SUBSCRIPTIONS  
HOSTED CONVENTIONS AND SEMINARS  
ROUNDTABLE  
PFF  
OFFICE EQUIPMENT AND REPAIRS  
INSURANCE  
LICENSE & PERMITS  
MEETING SUPPLIES  
PROFESSIONAL SERVICES  
TELEPHONE AND WEB SITE

**990 CURRENT OFFICERS, DIRECTORS, TRUSTEES, AND KEY EMPLOYEES**

ATTACHMENT 2: PAGE 1 - 990-EZ PAGE 2, PART IV

OPEN TO PUBLIC  
INSPECTION

For calendar year 2010 or tax period beginning \_\_\_\_\_, and ending \_\_\_\_\_

Name of Organization  
PAVED INC

Employer Identification Number  
20-1334660

(A) Name and Address	(B) Title and Average Hrs per Week	(C) Compensation (If not paid, enter 0)	(D) Cont. to Employee Ben. Plans & Def. Comp.	(E) Expense Account & Other Allowances
PAULA GLIDDEN PAHRUMP, NV 89048	PRESIDENT 4.00		0	0
ROXANNE BLUM PAHRUMP, NV 89048	SECRETARY 3.00		0	0
SANDY HIGGINS PAHRUMP, NV 89060	TREASURER 4.00		0	0
PHIL HUFF PAHRUMP, NV 89048	DIRECTOR 2.00		0	0
BOB IRVING PAHRUMP, NV 89060	DIRECTOR 2.00		0	0

12:32 PM  
06/03/11  
Cash Basis

PAVED  
Profit & Loss  
January through December 2010

Jan - Dec 10

Ordinary Income/Expense	
Income	
4030 · Federal Grants	602.77
<b>Total Income</b>	<b>602.77</b>
Expense	
7130 · FUTA (Form 940)	67.41
7140 · NUCI (State Unemployment)	274.60
7150 · State Business Tax	42.08
7155 · Corp State Business Filing	135.00
8100 · Expenses	
8100-1 · PO Box Rental	58.00
<b>Total 8100 · Expenses</b>	<b>58.00</b>
8110 · Advertising & Promotion	497.05
8115 · Dues & Subscriptions	180.00
8120 · Hosted Conventions & Seminars	147.08
8121 · Roundtable	78.79
8122 · Pahrump Fair & Festival	7,574.57
8125 · Office Equipment	
8125-1 · Computer repair	80.00
8125 · Office Equipment - Other	628.86
<b>Total 8125 · Office Equipment</b>	<b>708.86</b>
8130 · Insurance	
8130-1 · Liability Insurance	510.00
8130-2 · Event	4,961.23
8130-3 · Errors and Omissions	800.00
<b>Total 8130 · Insurance</b>	<b>6,271.23</b>
8135 · Office Rent	4,950.00
8140 · License & Permits	35.00
8150 · Postage, shipping, delivery	27.10
8155 · Miscellaneous	12.95
8156 · Meeting supplies	76.85
8165 · Printing & Copying	257.25
8180 · Professional Services	
8181 · Accounting	121.02
8182 · Legal Service	170.00
<b>Total 8180 · Professional Services</b>	<b>291.02</b>
8190 · Telephone & telecommunications	279.19
8197 · Web Site	340.60
<b>Total Expense</b>	<b>22,304.63</b>
<b>Net Ordinary Income</b>	<b>-21,701.86</b>

12:32 PM  
06/03/11  
Cash Basis

PAVED  
Profit & Loss  
January through December 2010

	Jan - Dec 10
Other Income/Expense	
Other Expense	
80000 · Ask My Accountant	3,000.00
Total Other Expense	3,000.00
Net Other Income	-3,000.00
Net Income	<u>-24,701.86</u>

12:33 PM  
06/03/11  
Accrual Basis

PAHRUMP FAIR AND FESTIVAL  
Profit & Loss  
January through December 2010

Jan - Dec 10

Ordinary Income/Expense

Income

1010 · Arts & Crafts entries	637.00
1110 · Duckie Sales	7,313.00
1210 · Carnival Sales	66,463.48
1310 · Beer & Soda Sales	
1310-1 · Sponsorship	3,000.00
1310-2 · Product left over	236.19
1310 · Beer & Soda Sales - Other	15,253.70

Total 1310 · Beer & Soda Sales 18,489.89

1510 · Parade entries 1,544.00

1610-11 · Advertising Sales 2011 23,230.00

1710 · Vendor sales

1710-1 · Mom & Pops

    1710-11 · Insurance 350.00

    1710-1 · Mom & Pops - Other 850.00

Total 1710-1 · Mom & Pops 1,200.00

1710-2 · Non-Profit 1,500.00

1710-3 · Food Vendor 9,150.00

1710-4 · Candidate 975.00

1711 · Electric 2,400.00

1712 · Corner Space 375.00

1710 · Vendor sales - Other 12,750.00

Total 1710 · Vendor sales 28,350.00

1810 · Horseshoes 450.00

1910 · Arena Event Sales

    1910-1 · Wood carvings sold 100.00

    1910 · Arena Event Sales - Other 4,144.00

Total 1910 · Arena Event Sales 4,244.00

5000-2 · Donation 381.00

Total Income 151,102.37

Expense

2010 · Arts & Crafts 4,949.58

12:33 PM  
06/03/11  
Accrual Basis

PAHRUMP FAIR AND FESTIVAL  
Profit & Loss  
January through December 2010

Jan - Dec 10

2110 · Duckie Expenses	
2110-1 · Prize Money	1,725.00
2110-2 · Donation	1,000.00
2110 · Duckie Expenses - Other	1,447.51
Total 2110 · Duckie Expenses	4,172.51
2210 · Carnival	21,372.59
2310 · Beer & Soda	
2310-2 · Supplies	724.51
2310 · Beer & Soda - Other	1,541.45
Total 2310 · Beer & Soda	2,265.96
2410 · Entertainment	
2410-1 · Other expenses	6,412.72
2410-2 · Small Stage	300.00
2410 · Entertainment - Other	15,791.93
Total 2410 · Entertainment	22,504.65
2500 · Logistics	
2501 · Transportation	1,200.00
2502 · Security	3,440.00
2503 · PortaPots	4,780.00
2504 · Trash Disposal	1,957.41
2500 · Logistics - Other	5,282.30
Total 2500 · Logistics	16,659.71
2510 · Parade	
2510-1 · Parade Prizes	75.00
2510 · Parade - Other	621.05
Total 2510 · Parade	696.05
2610 · Publicity	
2610-1 · Advertising	8,738.67
2610-2 · Guide Printing & delivery	5,959.00
2610-3 · Guide creation/layout	1,900.00
2610-4 · Commission @ 30%	7,078.50
2610-5 · Radio	4,300.00
Total 2610 · Publicity	27,976.17

12:33 PM  
06/03/11  
Accrual Basis

PAHRUMP FAIR AND FESTIVAL  
Profit & Loss  
January through December 2010

	Jan - Dec 10
<b>2710 · Vendor</b>	
2710-1 · Application expense	1,333.50
2710-11 · Mom & Pop's insurance	415.60
2710-12 · Tent	1,005.00
2710 · Vendor - Other	45.50
<b>Total 2710 · Vendor</b>	<b>2,799.60</b>
<b>2810 · Insurance</b>	
2810-1 · Liability	4,961.23
<b>Total 2810 · Insurance</b>	<b>4,961.23</b>
<b>2910 · Arena Events</b>	
2910-1 · Bull Shot	
2910-3 · Tickets	427.00
2910-1 · Bull Shot - Other	40,587.89
<b>Total 2910-1 · Bull Shot</b>	<b>41,014.89</b>
2910-2 · Rooms	5,182.15
2910 · Arena Events - Other	4,164.80
<b>Total 2910 · Arena Events</b>	<b>50,361.84</b>
<b>8112 · Bank fees</b>	<b>217.08</b>
<b>8115 · Dues &amp; Subscriptions</b>	<b>150.00</b>
<b>8145-1 · Office expense</b>	
8145-2 · Office rent	450.00
8145-1 · Office expense - Other	108.00
<b>Total 8145-1 · Office expense</b>	<b>558.00</b>
<b>8145 · Office Supplies</b>	<b>157.32</b>
<b>8150 · Postage</b>	<b>318.29</b>
<b>8160 · Telephone</b>	<b>42.00</b>
<b>8197 · Web Site &amp; Domain</b>	<b>695.13</b>
<b>8200 · Events</b>	<b>83.41</b>
<b>8201 · Deposit on park/annex/commu...</b>	<b>0.00</b>
<b>Total Expense</b>	<b>160,941.12</b>
<b>Net Ordinary Income</b>	<b>-9,838.75</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
5000-1 · Donation/Non-cash	250.00
50000 · Advance	555.00
<b>Total Other Income</b>	<b>805.00</b>

12:33 PM  
06/03/11  
Accrual Basis

PAHRUMP FAIR AND FESTIVAL  
Profit & Loss  
January through December 2010

	Jan - Dec 10
Other Expense	
80000 · Ask My Accountant	-417.15
Total Other Expense	-417.15
Net Other Income	1,222.15
Net Income	<u>-8,616.60</u>

**PAHRUMP TOURISM AND CONVENTION COUNCIL ("PTCC")**

**Form PTCC-03: Grant Request Application Packet**

**EVENT BUDGET**

Do not include any anticipated grant funds from the PTCC on this form. List all sources of revenue for this project/event (other than PTCC grants) and all projected expenses. For the purposes of this budget, include only cash revenues/expenses and in-kind support; do not include volunteer time. If desired, you may use your own income statement form rather than this form (provided that all required information is supplied); simply state "See Attached" and attach your form.

<u>REVENUES</u>		<u>EXPENSES</u>	
Governmental Grants	<u>0</u>	Marketing/Advertising**	<u>\$ 15,000</u>
Foundation Grants	<u>0</u>	Salaries/Benefits*	<u>0</u>
Corporate Grants	<u>0</u>	Professional Fees	<u>0</u>
Sponsorships	<u>0</u>	Travel*	<u>0</u>
Advertising (programs, etc.)	<u>6000<sup>00</sup></u>	Training*	<u>0</u>
Admissions	<u>0</u>	Equipment*	<u>5000<sup>00</sup></u>
Booth Rentals / FEES	<u>(30)40K</u>	Insurance	<u>8500<sup>00</sup></u>
Concessions	<u>0</u>	Rodeo EVENT	<u>25,000<sup>-</sup></u>
Donations	<u>0</u>	Entertainment	<u>21,000<sup>-</sup></u>
In-Kind Support	<u>0</u>	FEES - TOWN, State	<u>1500<sup>-</sup></u>
Carnival Tickets	<u>30,000</u>	Rodeo FEED / tickets	<u>2000<sup>-</sup></u>
Beer Sales	<u>5000</u>	Committee Needs - AK Parade, BEER SET UP Misc.	<u>1000<sup>-</sup></u>
<b>TOTAL</b>	<u>71,000<sup>✓</sup></u>	<b>TOTAL</b>	<u>\$ 79,000<sup>-</sup></u>

**PROJECTED INCOME/(LOSS):** \$ 8,000 loss

\* = Pursuant to Section 1.16 of the "Grant Request Guidelines," these expenses are not eligible for grant funding.

\*\* = Provide details on a separate page.

**PAHRUMP TOURISM AND CONVENTION COUNCIL ("PTCC")**

**Form PTCC-03: Grant Request Application Packet**

**CERTIFICATION**

The undersigned attests that all information contained in this grant request application is true and correct to the best knowledge of the signer as of the date signed. The undersigned represents and warrants that s/he has full authority to sign this grant request application on behalf of the applicant.

Paula Glidden  
SIGNATURE OF AUTHORIZED AGENT

7-14-11  
DATE

PAULA GLIDDEN  
PRINTED NAME OF AUTHORIZED AGENT

**FOR PTCC USE ONLY**

The grant request was heard on (date): \_\_\_\_\_

The grant request is:            **APPROVED**            **DENIED**

Approved amount: \_\_\_\_\_

Authorized Uses of Funds:	<u>Marketing/Advertising</u>	<u>\$</u>
	<u>Start-Up Expenses</u>	<u>\$</u>
	_____	<u>\$</u>
	_____	<u>\$</u>
	<b>TOTAL</b>	<u>\$</u>

\_\_\_\_\_  
Signature of Authorized PTCC Representative

\_\_\_\_\_  
Date

Phone: (775) 537-6100  
Fax: (775) 537-6574



e-mail: [knye@knye.com](mailto:knye@knye.com)

1230 Dutch Ford Rd., Pahrump, NV 89048

---

April 20, 2011

Paula Glidden  
The Land Office II  
1591 Hwy 372  
Pahrump, Nevada 89041

Pre-Invoice  
Fall Festival 2011

200 60 second spots                      \$1,300

Package includes writing, voice over and all production costs.

Thank you for choosing KNYE Radio for your advertising needs for Pahrump's upcoming Fall Festival.

Best Wishes,

A handwritten signature in cursive script that reads "Karen".

Karen Jackson  
Owner-Operator

**PAVED, INC.**

<b>Business Entity Information</b>			
Status:	Active	File Date:	4/13/2004
Type:	Domestic Non-Profit Corporation	Entity Number:	C9729-2004
Qualifying State:	NV	List of Officers Due:	4/30/2012
Managed By:		Expiration Date:	
NV Business ID:	NV20041442471	Business License Exp:	

<b>Additional Information</b>	
Central Index Key:	

<b>Registered Agent Information</b>			
Name:	PAVED INC c/o director	Address 1:	361 S FRONTAGE RD
Address 2:	#1	City:	PAHRUMP
State:	NV	Zip Code:	89048
Phone:		Fax:	
Mailing Address 1:		Mailing Address 2:	
Mailing City:		Mailing State:	NV
Mailing Zip Code:			
Agent Type:	Noncommercial Registered Agent		

<b>Financial Information</b>			
No Par Share Count:	0	Capital Amount:	\$ 0
<b>No stock records found for this company</b>			

<b>Officers</b>				<input type="checkbox"/> Include Inactive Officers
<b>Secretary - ROXANNE BLUM</b>				
Address 1:	3791 S RODEO AVENUE	Address 2:		
City:	PAHRUMP	State:	NV	
Zip Code:	89048	Country:		
Status:	Active	Email:		
<b>Treasurer - PATRICIA CAMERON</b>				
Address 1:	PO BOX 4252	Address 2:		
City:	PAHRUMP	State:	NV	
Zip Code:	89041	Country:	USA	
Status:	Active	Email:		
<b>President - PAULA GLIDDEN</b>				
Address 1:	1370 APPALOOSA	Address 2:		
City:	PAHRUMP	State:	NV	
Zip Code:	89060	Country:		
Status:	Active	Email:		
<b>Director - PHIL HUFF</b>				
Address 1:	P O BOX 561	Address 2:		
City:	PAHRUMP	State:	NV	
Zip Code:	89041	Country:	USA	

Status: Active

Email:

<b>Actions\Amendments</b>			
Action Type:	Articles of Incorporation		
Document Number:	C9729-2004-001	# of Pages:	18
File Date:	4/13/2004	Effective Date:	
(No notes for this action)			
Action Type:	Initial List		
Document Number:	C9729-2004-002	# of Pages:	1
File Date:	4/13/2004	Effective Date:	
List of Officers for 2004 to 2005			
Action Type:	Registered Agent Change		
Document Number:	C9729-2004-003	# of Pages:	1
File Date:	4/21/2004	Effective Date:	
ROD SHERER			
1301 S HIGHWAY 160 PAHRUMP NV 89048 SSH			
Action Type:	Annual List		
Document Number:	20050130515-92	# of Pages:	2
File Date:	4/11/2005	Effective Date:	
(No notes for this action)			
Action Type:	Amended List		
Document Number:	20050524680-42	# of Pages:	2
File Date:	10/31/2005	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20060429686-03	# of Pages:	2
File Date:	7/03/2006	Effective Date:	
06-07			
Action Type:	Annual List		
Document Number:	20070184956-92	# of Pages:	2
File Date:	3/15/2007	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20080307201-13	# of Pages:	1
File Date:	4/30/2008	Effective Date:	
08-09			
Action Type:	Merge In		
Document Number:	20090275268-31	# of Pages:	28
File Date:	3/18/2009	Effective Date:	12/05/2008
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20090379581-34	# of Pages:	2
File Date:	4/30/2009	Effective Date:	
(No notes for this action)			
Action Type:	Resignation of Officers		
Document Number:	20090685769-82	# of Pages:	1
File Date:	9/15/2009	Effective Date:	
(No notes for this action)			
Action Type:	Resignation of Officers		
Document Number:	20090685794-90	# of Pages:	1
File Date:	9/15/2009	Effective Date:	
(No notes for this action)			

Action Type:	Registered Agent Change		
Document Number:	20090687206-20	# of Pages:	1
File Date:	9/16/2009	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20100569013-27	# of Pages:	2
File Date:	7/30/2010	Effective Date:	
(No notes for this action)			
Action Type:	Registered Agent Change		
Document Number:	20100606895-87	# of Pages:	1
File Date:	8/12/2010	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20110424777-15	# of Pages:	1
File Date:	6/07/2011	Effective Date:	
(No notes for this action)			

Type	Num	Date	Account	Amount	
OVER THE HUMP					
Jan - Dec 10					
Check	1017	9/3/2010	1000 · US BANK	\$855.00	
Check	1118	8/4/2010	1000 · US BANK	\$430.00	
Check	1116	8/2/2010	1000 · US BANK	\$405.00	
Check	1105	6/29/2010	1000 · US BANK	\$250.00	
Jan - Dec 10					\$1,940.00

JUST HORSES MAGAZINE

Type	Num	Date	Account	Amount	
Jan - Dec 10					
Check	1019	9/9/2010	1000 · US BANK	\$275.00	\$275.00
Jan - Dec 10					

LOTUS BROADCASTING

Type	Num	Date	Account	Amount	
Jan - Dec 10					
Check	1023	9/13/2010	1000 · US BANK	\$3,000.00	\$3,000.00
Jan - Dec 10					

PV TIMES

Type	Num	Date	Account	Amount	
Jan - Dec 10					
Check	1	9/22/2010	1000 · US BANK	\$45.50	
Check	1029	9/17/2010	1000 · US BANK	\$343.00	
Check	1026	9/14/2010	1000 · US BANK	\$703.00	
Check	1015	9/1/2010	1000 · US BANK	\$66.25	
Check	1013	8/31/2010	1000 · US BANK	\$703.00	
Check	1008	8/18/2010	1000 · US BANK	\$703.00	
Check	1120	8/9/2010	1000 · US BANK	\$77.00	
Check	1104	6/29/2010	1000 · US BANK	\$523.00	
Check	103	4/12/2010	1000 · US BANK	\$320.00	
Jan - Dec 10					\$3,483.75

PAHRUMP MEDIA

Type	Num	Date	Account	Amount	
Jan - Dec 10					
Check	1028	9/17/2010	1000 · US BANK	\$800.00	
Check	1009	8/24/2010	1000 · US BANK	\$250.00	
Jan - Dec 10					\$1,050.00

KPVM-TV

Check

10	9/1/2010	Guide commission	\$7,078.50	
		Printing of Guide	\$5,959.00	
		Creation/layout	\$1,900.00	
				\$14,937.50

\$24,686.25

# KNYE FM INVOICE/AFFIDAVIT

FROM: KNYE 95.1 FM  
 1230 DUTCH FORD ROAD  
 PAHRUMP, NEVADA 89048  
 775-537-6100

Invoice # 10-09-060  
 Date: 09/30/2010  
 Account: 0354  
 Order: 0354-001  
 Acct Rep: HOUSE ACCOUNT

TO: PAHRUMP FALL & FESTIVAL  
 PAULA GLIDDEN  
 361 Frontage Rd #1  
 PAHRUMP, NV 89048

PAYMENT IS DUE UPON  
 RECEIPT. A \$50 LATE FEE  
 WILL BE APPLIED THE 15TH.

Sponsor: PAHRUMP FALL & FESTIVAL  
 Re: PAHRUMP FALL & FESTIVAL

Date	Time	Length & Type	Tape/Script	Notes	Amount	Balance Forward
09/26/10	650AM	:60CA	0354-001		<PKG>	0.00
09/26/10	750AM	:60CA	0354-001		<PKG>	
09/26/10	850AM	:60CA	0354-001		<PKG>	
09/26/10	950AM	:60CA	0354-001		<PKG>	
09/26/10	1150AM	:60CA	0354-001		<PKG>	
125 TOTAL BROADCASTS					PACKAGE TOTAL:	1,300.00

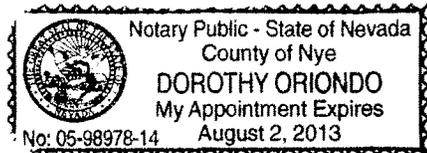
*pd 10/15/10  
 CLK # 1058*

AFFIDAVIT OF PERFORMANCE: I Certify that, in accordance with the Official Station Logs, announcements were broadcast as shown on this invoice

Station Official: *Karen Jackson*

Notary Public: *Dorothy Oriando*

SWORN TO and subscribed before me on this 5TH day of OCT, 2010



# KNYE FM INVOICE/AFFIDAVIT

FROM: KNYE 95.1 FM  
 1230 DUTCH FORD ROAD  
 PAHRUMP, NEVADA 89048  
 775-537-6100

Invoice # 10-09-060  
 Date: 09/30/2010  
 Account: 0354  
 Order: 0354-001  
 Acct Rep: HOUSE ACCOUNT

TO: PAHRUMP FALL & FESTIVAL  
 PAULA GLIDDEN

PAYMENT IS DUE UPON  
 RECEIPT. A \$50 LATE FEE  
 WILL BE APPLIED THE 15TH.

Sponsor: PAHRUMP FALL & FESTIVAL  
 Re: PAHRUMP FALL & FESTIVAL

Date	Time	Length & Type	Tape/Script	Notes	Amount
09/16/10	1258AM	:60CA	0354-001		<PKG>
09/16/10	358AM	:60CA	0354-001		<PKG>
09/16/10	458AM	:60CA	0354-001		<PKG>
09/16/10	650AM	:60CA	0354-001		<PKG>
09/16/10	750AM	:60CA	0354-001		<PKG>
09/16/10	850AM	:60CA	0354-001		<PKG>
09/16/10	1050AM	:60CA	0354-001		<PKG>
09/16/10	1250PM	:60CA	0354-001		<PKG>
09/16/10	150PM	:60CA	0354-001		<PKG>
09/16/10	420PM	:60CA	0354-001		<PKG>
09/16/10	550PM	:60CA	0354-001		<PKG>
09/16/10	850PM	:60CA	0354-001		<PKG>
09/17/10	158AM	:60CA	0354-001		<PKG>
09/17/10	258AM	:60CA	0354-001		<PKG>
09/17/10	530AM	:60CA	0354-001		<PKG>
09/17/10	850AM	:60CA	0354-001		<PKG>
09/17/10	950AM	:60CA	0354-001		<PKG>
09/17/10	1120AM	:60CA	0354-001		<PKG>
09/17/10	250PM	:60CA	0354-001		<PKG>
09/17/10	350PM	:60CA	0354-001		<PKG>
09/17/10	520PM	:60CA	0354-001		<PKG>
09/17/10	650PM	:60CA	0354-001		<PKG>
09/17/10	750PM	:60CA	0354-001		<PKG>
09/17/10	950PM	:60CA	0354-001		<PKG>

CONTINUED

CA=Commercial Announcement

CP=Commercial Program

# KNYE FM INVOICE/AFFIDAVIT

FROM: KNYE 95.1 FM  
 1230 DUTCH FORD ROAD  
 PAHRUMP, NEVADA 89048  
 775-537-6100

Invoice # 10-09-060  
 Date: 09/30/2010  
 Account: 0354  
 Order: 0354-001  
 Acct Rep: HOUSE ACCOUNT

TO: PAHRUMP FALL & FESTIVAL  
 PAULA GLIDDEN

PAYMENT IS DUE UPON  
 RECEIPT. A \$50 LATE FEE  
 WILL BE APPLIED THE 15TH.

Sponsor: PAHRUMP FALL & FESTIVAL  
 Re: PAHRUMP FALL & FESTIVAL

Date	Time	Length & Type	Tape/Script	Notes	Amount	Balance Forward 0.00
09/18/10	1258AM	:60CA	0354-001		<PKG>	
09/18/10	358AM	:60CA	0354-001		<PKG>	
09/18/10	458AM	:60CA	0354-001		<PKG>	
09/18/10	650AM	:60CA	0354-001		<PKG>	
09/18/10	750AM	:60CA	0354-001		<PKG>	
09/18/10	1050AM	:60CA	0354-001		<PKG>	
09/18/10	1250PM	:60CA	0354-001		<PKG>	
09/18/10	150PM	:60CA	0354-001		<PKG>	
09/18/10	450PM	:60CA	0354-001		<PKG>	
09/18/10	650PM	:60CA	0354-001		<PKG>	
09/18/10	750PM	:60CA	0354-001		<PKG>	
09/18/10	850PM	:60CA	0354-001		<PKG>	
09/19/10	158AM	:60CA	0354-001		<PKG>	
09/19/10	258AM	:60CA	0354-001		<PKG>	
09/19/10	530AM	:60CA	0354-001		<PKG>	
09/19/10	650AM	:60CA	0354-001		<PKG>	
09/19/10	850AM	:60CA	0354-001		<PKG>	
09/19/10	950AM	:60CA	0354-001		<PKG>	
09/19/10	1150AM	:60CA	0354-001		<PKG>	
09/19/10	250PM	:60CA	0354-001		<PKG>	
09/19/10	350PM	:60CA	0354-001		<PKG>	
09/19/10	550PM	:60CA	0354-001		<PKG>	
09/19/10	850PM	:60CA	0354-001		<PKG>	
09/19/10	950PM	:60CA	0354-001		<PKG>	

CONTINUED

CA=Commercial Announcement

CP=Commercial Program

# KNYE FM INVOICE/AFFIDAVIT

FROM: KNYE 95.1 FM  
 1230 DUTCH FORD ROAD  
 PAHRUMP, NEVADA 89048  
 775-537-6100

Invoice # 10-09-060  
 Date: 09/30/2010  
 Account: 0354  
 Order: 0354-001  
 Acct Rep: HOUSE ACCOUNT

TO: PAHRUMP FALL & FESTIVAL  
 PAULA GLIDDEN

PAYMENT IS DUE UPON  
 RECEIPT. A \$50 LATE FEE  
 WILL BE APPLIED THE 15TH.

Sponsor: PAHRUMP FALL & FESTIVAL  
 Re: PAHRUMP FALL & FESTIVAL

Date	Time	Length & Type	Tape/Script	Notes	Amount	Balance Forward 0.00
09/20/10	1258AM	:60CA	0354-001		<PKG>	
09/20/10	358AM	:60CA	0354-001		<PKG>	
09/20/10	530AM	:60CA	0354-001		<PKG>	
09/20/10	650AM	:60CA	0354-001		<PKG>	
09/20/10	750AM	:60CA	0354-001		<PKG>	
09/20/10	950AM	:60CA	0354-001		<PKG>	
09/20/10	1150AM	:60CA	0354-001		<PKG>	
09/20/10	1250PM	:60CA	0354-001		<PKG>	
09/20/10	250PM	:60CA	0354-001		<PKG>	
09/20/10	350PM	:60CA	0354-001		<PKG>	
09/20/10	550PM	:60CA	0354-001		<PKG>	
09/20/10	750PM	:60CA	0354-001		<PKG>	
09/21/10	158AM	:60CA	0354-001		<PKG>	
09/21/10	258AM	:60CA	0354-001		<PKG>	
09/21/10	458AM	:60CA	0354-001		<PKG>	
09/21/10	850AM	:60CA	0354-001		<PKG>	
09/21/10	1050AM	:60CA	0354-001		<PKG>	
09/21/10	150PM	:60CA	0354-001		<PKG>	
09/21/10	420PM	:60CA	0354-001		<PKG>	
09/21/10	550PM	:60CA	0354-001		<PKG>	
09/21/10	650PM	:60CA	0354-001		<PKG>	
09/21/10	750PM	:60CA	0354-001		<PKG>	
09/21/10	850PM	:60CA	0354-001		<PKG>	
09/21/10	950PM	:60CA	0354-001		<PKG>	

CONTINUED

CA=Commercial Announcement

CP=Commercial Program

# KNYE FM INVOICE/AFFIDAVIT

FROM: KNYE 95.1 FM  
 1230 DUTCH FORD ROAD  
 PAHRUMP, NEVADA 89048  
 775-537-6100

Invoice # 10-09-060  
 Date: 09/30/2010  
 Account: 0354  
 Order: 0354-001  
 Acct Rep: HOUSE ACCOUNT

TO: PAHRUMP FALL & FESTIVAL  
 PAULA GLIDDEN

PAYMENT IS DUE UPON  
 RECEIPT. A \$50 LATE FEE  
 WILL BE APPLIED THE 15TH.

Sponsor: PAHRUMP FALL & FESTIVAL  
 Re: PAHRUMP FALL & FESTIVAL

Date	Time	Length & Type	Tape/Script	Notes	Amount	Balance Forward 0.00
09/22/10	1258AM	:60CA	0354-001		<PKG>	
09/22/10	358AM	:60CA	0354-001		<PKG>	
09/22/10	530AM	:60CA	0354-001		<PKG>	
09/22/10	650AM	:60CA	0354-001		<PKG>	
09/22/10	750AM	:60CA	0354-001		<PKG>	
09/22/10	950AM	:60CA	0354-001		<PKG>	
09/22/10	1150AM	:60CA	0354-001		<PKG>	
09/22/10	1250PM	:60CA	0354-001		<PKG>	
09/22/10	150PM	:60CA	0354-001		<PKG>	
09/22/10	250PM	:60CA	0354-001		<PKG>	
09/22/10	350PM	:60CA	0354-001		<PKG>	
09/22/10	950PM	:60CA	0354-001		<PKG>	
09/23/10	158AM	:60CA	0354-001		<PKG>	
09/23/10	258AM	:60CA	0354-001		<PKG>	
09/23/10	458AM	:60CA	0354-001		<PKG>	
09/23/10	850AM	:60CA	0354-001		<PKG>	
09/23/10	1050AM	:60CA	0354-001		<PKG>	
09/23/10	1150AM	:60CA	0354-001		<PKG>	
09/23/10	1250PM	:60CA	0354-001		<PKG>	
09/23/10	450PM	:60CA	0354-001		<PKG>	
09/23/10	550PM	:60CA	0354-001		<PKG>	
09/23/10	650PM	:60CA	0354-001		<PKG>	
09/23/10	750PM	:60CA	0354-001		<PKG>	
09/23/10	850PM	:60CA	0354-001		<PKG>	

CONTINUED

CA=Commercial Announcement

CP=Commercial Program

# KNYE FM INVOICE/AFFIDAVIT

FROM: KNYE 95.1 FM  
 1230 DUTCH FORD ROAD  
 PAHRUMP, NEVADA 89048  
 775-537-6100

Invoice # 10-09-060  
 Date: 09/30/2010  
 Account: 0354  
 Order: 0354-001  
 Acct Rep: HOUSE ACCOUNT

TO: PAHRUMP FALL & FESTIVAL  
 PAULA GLIDDEN

PAYMENT IS DUE UPON  
 RECEIPT. A \$50 LATE FEE  
 WILL BE APPLIED THE 15TH.

Sponsor: PAHRUMP FALL & FESTIVAL  
 Re: PAHRUMP FALL & FESTIVAL

Date	Time	Length & Type	Tape/Script	Notes	Amount	Balance Forward 0.00
09/24/10	1258AM	:60CA	0354-001		<PKG>	
09/24/10	358AM	:60CA	0354-001		<PKG>	
09/24/10	530AM	:60CA	0354-001		<PKG>	
09/24/10	650AM	:60CA	0354-001		<PKG>	
09/24/10	750AM	:60CA	0354-001		<PKG>	
09/24/10	950AM	:60CA	0354-001		<PKG>	
09/24/10	1050AM	:60CA	0354-001		<PKG>	
09/24/10	150PM	:60CA	0354-001		<PKG>	
09/24/10	250PM	:60CA	0354-001		<PKG>	
09/24/10	350PM	:60CA	0354-001		<PKG>	
09/24/10	750PM	:60CA	0354-001		<PKG>	
09/24/10	950PM	:60CA	0354-001		<PKG>	
09/25/10	158AM	:60CA	0354-001		<PKG>	
09/25/10	258AM	:60CA	0354-001		<PKG>	
09/25/10	458AM	:60CA	0354-001		<PKG>	
09/25/10	850AM	:60CA	0354-001		<PKG>	
09/25/10	1050AM	:60CA	0354-001		<PKG>	
09/25/10	1150AM	:60CA	0354-001		<PKG>	
09/25/10	1250PM	:60CA	0354-001		<PKG>	
09/25/10	250PM	:60CA	0354-001		<PKG>	
09/25/10	450PM	:60CA	0354-001		<PKG>	
09/25/10	550PM	:60CA	0354-001		<PKG>	
09/25/10	650PM	:60CA	0354-001		<PKG>	
09/25/10	850PM	:60CA	0354-001		<PKG>	

CONTINUED

CA=Commercial Announcement

CP=Commercial Program

# KPVM-TV

## Invoice

<b>Date</b>	INVOICE#
9/1/10	3232F

**Make Checks Payable to: KPVM-TV**  
**KPVM PO Box 2075 Pahrump, NV 89041**  
**We will pick up check – delivery purposes**

Pahrump Fair and Festival c/o PAVED
--

P.O. No.	TERMS	DUE DATE
	Upon Receipt	Upon Receipt

DESCRIPTION	RATE	AMOUNT
Pahrump Fair and Festival Guide 2010 30% commission of sales on Guide of \$23,595	\$7,078.50	\$ 7,078.50
Printing and delivery of Guide	\$5,959.00	\$13,037.50
Creation of Ad content and layout of guide	\$1,900.00	\$14,937.50
Thank you for your participation in the Fall Festival 2010 Official Guide. If you have any questions please call (775) 209-6734		<b>\$14,937.50</b> Due immediately

*pd ok # 10/13*

**PAHRUMP FAIR AND FESTIVAL**

2050 S HIGHWAY 160  
PAHRUMP, NV 89048-6241

94-169/1212

1023

DATE

9-13-10

PAY TO THE  
ORDER OF

LOTUS Broadcasting

\$ 3,000

three thousand dollars

DOLLARS



Security Feature  
Included  
Deposit on Back



Five Star Service Guaranteed

usbank.com

MEMO

RADIO ADVERTISING

Paula Glidden

MP

⑆ 121201694⑆ 153754012471⑆ 1023

097.1

Subj: **Check for Fair & Festival for Friday**  
Date: 6/29/2010 12:02:22 P.M. Pacific Daylight Time  
From: [wthompson@pvtimes.com](mailto:wthompson@pvtimes.com)  
To: [SandyHigns@aol.com](mailto:SandyHigns@aol.com)

B#10

*Pd 6/29/10  
Ck #1104*

Sandy: The ad is \$523.00. I had my days mixed up so don't need it until tomorrow by 10 am. Can I pick it up someplace in the morning. Thanks, Wilma

Wilma Thompson  
Office: 775-727-5102  
Cell: 775-209-0070

ASK ME ABOUT -- Pahrump Rural Phone Book, Annual Progress Edition, Graduation Special, Home Improvement/Car Care Magazine, Pahrump Medical Directory, Festival Guide, At Home in Pahrump and, of course, The Pahrump Valley Times and our TMC product The Nye County Nifty Nickel.

KEEP ME IN MIND when you need printing done. We do SIGNS, BANNERS, CAR MAGNETS, BUSINESS CARDS, FLYERS, FORMS and INVOICES. Our prices are VERY competitive.

Over The Hump Saver-GT

890 Buol Road

Pahrump, NV 89048

# Invoice

Date	Invoice #
6/1/2010	03/03/14654

<b>Bill To</b>
Pahrump Fair & Festival

**PAID**  
 OK #1105  
 Thankyou -

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Full Color Full Page June 2010 Issue	225.00	225.00
	Check received 7/1/10		<250.00>

Thank You for your business  
 We are now accepting credit cards: [www.overthehumpsaver.com](http://www.overthehumpsaver.com)

**Total** \$225.00

credit applied 25.00  
 to July 2010 ad -

PAHRUMP MEDIA GROUP  
MOJAVE NEWS  
250 W. NOPAH VISTA AVE.  
PAHRUMP, NV 89048  
775-751-1600 FAX 775-751-1388

# Mojave News Invoice

Invoice ID: 10070169  
Invoice Date: 7/26/2010  
Account ID: 0575  
Order ID: 0575-003  
Account Rep: LARRY WILLIAMS

Amount Due: \$250.00

Amount Paid: \_\_\_\_\_

PAHRUMP FAIR AND FESTIVAL  
1591 HWY 372  
PAHRUMP, NV 89048

Thank you for your business. Payment and Ad/Changes Due by 20th of Month prior to publication.

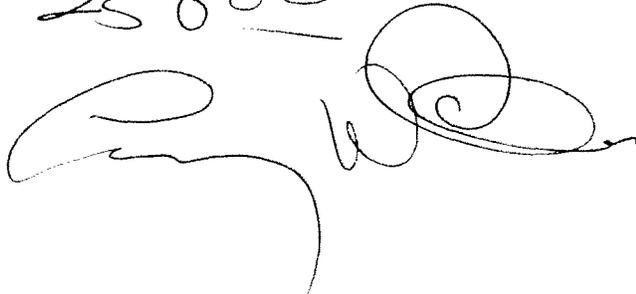
Sponsor: PAHRUMP FAIR AND FESTIVAL / Non-Broadcast Charge  
AUGUST ISSUE INSIDE BACK COVER

Page 1

Date	Description	Cost
7/26/2010	AUGUST ISSUE INSIDE BACK COVER	250.00
1 Total Items		Total Cost: 250.00

~~Invoice changed~~

I RECEIVED  
CHECKS  
FOR  
250.00



Amount Due: **250.00**



Over The Hump Saver-GT

890 Buol Road

Pahrump, NV 89048

# Invoice

Date	Invoice #
7/1/2010	03/03/14799

<b>Bill To</b>
Pahrump Fair & Festival

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
2	Full Color Full Page Side by Side Pages July 2010 Issue	215.00	430.00
	Apply overpayment from Check #1105	-0.00	

Thank You for your business  
We are now accepting credit cards: [www.overthehumpsaver.com](http://www.overthehumpsaver.com)

**Total**

**\$430.00**

The Pahrump Mirror

1570 E. Highway 372  
Pahrump, NV 89048

# Invoice

Date	Invoice #
7/15/2010	825

Bill To
Pahrump Fair and Festival C/O PAVED 361 S. Frontage Rd. Suite #1 Pahrump, NV 89048

Description	Amount
Color Full Page, June 24 run date	480.00
<i>pd 8-4-10 ck #1117</i>	
<b>Total</b>	<b>\$480.00</b>



The Pahrump Mirror  
1570 E. Highway 372  
Pahrump, NV 89048

# Invoice

Date	Invoice #
8/12/2010	906

Bill To
Pahrump Fair and Festival C/O PAVED 361 S. Frontage Rd. Suite #1 Pahrump, NV 89048

Description	Amount
Color Full Page, August 12 run date	480.00
<i>ck # 1010 Pd 8/24/10</i>	
<b>Total</b>	<b>\$480.00</b>



**Over The Hump Saver-GT**

**890 Buol Road**

**Pahrump, NV 89048**

**Invoice**

Date	Invoice #
9/1/2010	03/03/15060

<b>Bill To</b>
Pahrump Fair & Festival P.O. Box 9215 Pahrump, NV 89060 ATTN: Sandy Higgins

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Glossy Front Cover September 2010 Issue	425.00	425.00
2	Full Color Full Page September 2010 Issue	215.00	430.00

*PAID 9/3/10  
CK # 1017*

Thank You for your business We are now accepting credit cards: <a href="http://www.overthehumpsaver.com">www.overthehumpsaver.com</a>	<b>Total</b>	<b>\$855.00</b>
--	--------------	-----------------

# Just Horses All Breed Magazine

P.O. Box 44508  
Boise ID 83711-0508  
208-336-6707

# Invoice

DATE INVOICE #  
8/30/2010 7961

### BILL TO

Pahrump Festival & Fair  
Paula Glidden  
361 Frontage Rd, Ste # 1  
Pahrump, NV 89048

### SHIP TO

Paula Glidden  
775-751-5959  
C 775-209-4412  
sistersll@hotmail.com

TERMS REP  
Due on recpt TI

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Rodeo/Fair	10" x 7.5 full color Display Advertising Fair & Rodeo page	1	275.00	275.00

Thank you for advertising in " JUST HORSES"

Phone#  
208-336-6707

**Total**

9/9/10  
ck # 1019  
\$275.00



The Pahrump Mirror  
1570 E. Highway 372  
Pahrump, NV 89048

# Invoice

Date	Invoice #
9/9/2010	912

Bill To
Pahrump Fair and Festival C/O PAVED 361 S. Frontage Rd. Suite #1 Pahrump, NV 89048

Description	Amount
2x6, August 19 and 26 run dates "Horseshoe Tournament"	96.00
2x6, September 9 run date "Horseshoe Tournament"	48.00
<b>Total</b>	<b>\$144.00</b>

*Pd 10-1-10  
C/P 2/10/51*

The Pahrump Mirror  
1570 E. Highway 372  
Pahrump, NV 89048

# Invoice

Date	Invoice #
9/30/2010	950

Bill To
Pahrump Fair and Festival C/O PAVED 361 S. Frontage Rd. Suite #1 Pahrump, NV 89048

Description	Amount
Color Full Page, September 9 run date	480.00
<b>Total</b>	<b>\$480.00</b>

*pd 10-1-10  
ck #1051*







***Pahrump Valley Fire-Rescue Services***

***Administrative Offices***

*300 North Highway 160*

*Pahrump, Nevada 89060*

*(775) 727-5658 fax: (775) 727-7896*

*Scott F. Lewis, Fire Chief*

**MEMORANDUM**

**Date:** September 22, 2011

**To:** Bill Kohbarger

**From:** Scott F. Lewis  
*Fire Chief*

**Subject:** *Tower Ladder 1*

.....  
**Issue:**

On September 9, 2011 at 06:00 hours, Tower Ladder 1 was enroute to Las Vegas for a Town Board approved special assignment. Approximately one mile (after turning from Hwy 160 onto Hwy 95) the truck emitted a bellow of white smoke and the engine stalled forcing the driver to pull off of the roadway.

The roadside investigation revealed that the truck did not overheat and all fluids were at their appropriate levels. A sequence of telephone calls brought the Fire Chief, Town Manager, and two Town Board members to the scene. The team inspected the truck and determined that there was direct evidence of a catastrophic engine failure, thus the truck was towed back to Paulson's in Pahrump.

Upon their initial tear-down inspection, Paulson's determined that the 8V-92 diesel engine had 7 of the 8 pistons frozen within their respective cylinders. There was further determination that labeled internal parts were not located within their specified locations and it appeared that an improper rebuild had been completed on the engine prior to being delivery to Pahrump.

Over the course of the next two days, further evidence was uncovered which affirmed the initial findings. The evidence was reviewed with the Fire Chief, Town Manager, and two Town Board members.

**Options:**

*In-Frame Repair:*

A separate damage inspection was conducted on September 14 with Mr. Darby, Mr. Paulson, and a mechanic from third party independent. As a result of the inspection, it was agreed that the severely damaged engine should not be rebuilt as there were too many unknown mechanical variables remaining to foster confidence for not having a repeat failure.

*Used Engine Swap vs. Remanufactured:*

The idea of installing a “used” engine was discussed, but was determined to be a high risk option considering the absence of a warranty and the liability associated with using the tower in emergency situations 75’ above the ground fighting a fire or conducting a rescue operation. Therefore, the consensus was that a remanufactured engine with a warranty was the most prudent and safest approach option.

The low risk option for installation of a remanufactured engine considers the logistics of removing and replacing the engine from a non-tilt cab. It also considers the fact that we want to help ensure a “one time” replacement rather than the possibility of several with a used. In addition, the labor hours and the accrued “down time” for multiple removal and installation with a used engine would be prohibitive.

**Expenditure:**

Concluding from our September 14, 2011 inspection, it was agreed upon to proceed to submit the proposal to the Town Board with one of the following two options. 1. Purchase a used unknown engine with no warranty or 2. Purchase a remanufactured engine with warranty. It is anticipated that the cost shall not exceed \$30,000.

**Cost:**

The overall replacement of the engine has been set at approximately \$30,000.

**Funding:**

Finance Director Mr. Sullivan was kept informed of the situation and the anticipated costs. He advised the funds could be taken from the Capital Funds project.

**Training:**

The damage has been determined not to be at the hands of the driver, but an apparent improperly rebuilt engine installed in the Tower Ladder prior to taking delivery.

I am available for any questions that you may have.

Scott Lewis  
Fire Chief

# ROD PAULSON, INC.

---

4590 NORTH LESLIE ST  
PAHRUMP NV 89060  
775.751.8766  
775.751.8755 fax  
[rpi@pahrump.com](mailto:rpi@pahrump.com)

9-22-2011

To: Pahrum Valley Fire Dept.  
Regarding Engine work on Tower 1

Remove engine from truck. Send for Detroit Custom Remanufactured. Serial # 08ff1274 Mo# 8087-7800 engine type is 8v92ta 475 HP. Custom #1071620. We will reinstall engine and all necessary components as needed, replace all fluids.

The price is based on the core being manufacturable. If there are any parts that are not manufacturable there will be additional costs. Auxiliary braking system (if applicable, i.e. Jake Brake, these would be remanufactured and reinstalled back on your engine at an additional charge).

Estimated price of engine and total labor for job to be \$30,000 including shipping.

Standard time 6 weeks from time of order.

Engine lost lubrication to top side. Engine did not overheat. Parts were improperly installed at time of repairs, when engine was worked on previously. Also found with disassembly of the cylinder head and cylinder kits, pistons, liners and connecting rod numbers were in wrong position. Oil pressure regulators were placed on wrong side of block. Did not tear down past this point, possible more internal problems. Needs to be tore down and rebuilt properly.



**MEMO  
TOWN OF PAHRUMP  
TOWN BOARD MEETING AGENDA ITEM  
MEETING DATE: 09-27-2011**

**TO:** Town Board

**FROM:** William Kohbarger, Town Manager  
Michael Sullivan, Finance Director

**DATE:** September 21, 2011

**RE:** Discussion Regarding the FY12 General Fund Town Manager Budget Management Recommendations.

**1.) Background**

The FY12 budget was adopted in compliance with the Department of Taxation requirements, but with the understanding that the Town Manager would update the Town Board of his budget management recommendations to help reduce the size of the structural deficit.

The adopted FY12 Tentative Budget was prepared as a “base budget” and, as pointed out during the budget workshops and hearings, contained a structural deficit of approximately \$740,000. A structural deficit occurs when the current expenditures exceed current revenues and the budget is balanced through the use of the fund’s ending fund balance (ie accumulated savings.) In this shrinking economy we would be unable to sustain the variance beyond the current year projections or in future years.

However, at the time, since the FY11 revenues from the State were not fully collected and certain other projected costs such as the CBA and medical health insurance benefit premiums were still in negotiation, my recommendation was to adopt the FY12 budget as proposed.

It should be noted, that regardless of the annual budget projections in any fiscal year, the goal of the Town Manager and staff is always to actively monitor and manage budget spending in relation to revenue collections, and most important, to survive the current economic situation as the budget year unfolds.

**2.) FY11 Budget Goal Recommendations**

The attached chart summarizes the major budget areas we are anticipating will significantly shrink the projected \$740,000 structural deficit.

- Actual revenue collections for FY11 exceeded projections by \$375,000, and hopefully will continue into the FY12 base.

**MEMO  
TOWN OF PAHRUMP  
TOWN BOARD MEETING AGENDA ITEM  
MEETING DATE: 09-27-2011**

- Personnel savings from vacancies and better medical insurance rates will create \$78,000 in savings.
- Budgeted capital outlays of \$118,000 in the General Fund will be essentially eliminated.
- Additional Material and Supply budgets will be reduced by approximately \$70,000.

The total Town Manager FY12 budget management recommendations amount to approximately \$641,000.

The remaining \$100,000 of the structural deficit will need to be addressed in the future months or absorbed by the projected higher FY11 EFB, which will be known after the FY11 external audit is completed near the end of 2011.

No layoffs or furloughs are planned at this time, and but we will need to defer major capital improvement projects unless alterative funding sources can be found.

We will be happy to answer any additional questions you may have.

TOWN OF PAHRUMP  
TOWN MANAGER FY12 BUDGET REDUCTION RECOMMENDATIONS

	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
<b>A</b>	<b><u>Revenues</u></b>		
	Increase in CTX projections.	(175,000)	
	Increase in Property Tax Projections	(200,000)	
	<b>Sub total - GF Revenues/Transfers</b>		<b>(375,000)</b>
<b>B1</b>	<b><u>Personnel - Wages</u></b>		
	FRS Trainer (other .5 fte in Amb fund)	(38,408)	
	<b>Sub total - Personnel</b>		<b>(38,408)</b>
<b>B2</b>	<b><u>Personnel - Benefits</u></b>		
	<b>Medical Insurance Premium Savings</b>		<b>(40,000)</b>
<b>C</b>	<b><u>Capital Outlay</u></b>		
	Admin Capital Outlay	(2,000)	
	B & G Capital Outlay	(45,000)	
	FRS Capital Outlay	(65,000)	
	Arena Capital Outlay	(3,000)	
	TV Capital Outlay	(3,000)	
	<b>Sub total Capital Outlay</b>		<b>(118,000)</b>
<b>D</b>	<b><u>Material &amp; Supplies</u></b>		
	Administration	(30,000)	
	B&G	(25,000)	
	FRS	(5,000)	
	Arena	0	
	TV Tower	0	
	Transfers - Cemetery Fund	(10,000)	
	<b>Sub Total Material &amp; Supplies</b>		<b>(70,000)</b>
<b>E</b>	<b><u>Summary</u></b>		
	<b>Total General Fund Budget Reduction Recommendations</b>		<b>(641,408)</b>
	<b>Budget Variance @ 05/17/11</b>		<b>740,000</b>
<b>F</b>	<b>Variance</b>		<b>98,592</b>

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED      DATE OF DESIRED BOARD MEETING  
9/21/2011      9/27/2011

**CIRCLE ONE:**    Action Item      Non-Action Item      Presentation

**ITEM REQUESTED FOR CONSIDERATION:**

Approve funding for the Pahrump Fair and Festival Parade Traffic Control in an Amount not to exceed \$10,000 from the Fall Festival Fund.

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

**BRIEF SUMMARY OF ITEM:**

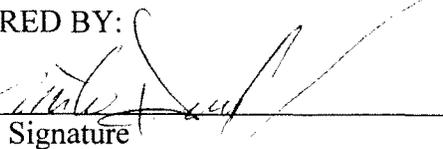
Request for immediate emergency agenda item was submitted by Mr. Darby upon receiving word the Parade could be canceled due to funding.  
See attached invoices.

BACKUP ATTACHED:     YES       NO

NAME OF PRESENTER(S) OF ITEM:    Mike Darby

SPONSORED BY:

Mike Darby, Chairman  
Print Name

  
Signature

400 N. Hwy 160  
Mailing Address

(775) 727-5107 ext.  
Telephone Number



**Samantha Carns**

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**From:** Y 3ã Á[ @æ\*^!Á\ [ @æ\*^!O]æ { ]}çÊ i\*á  
**Sent:** V@!•âæ ÈU^] ç{ à^!ÁGGÆFFÁK I ÁJT  
**To:** Úæ ç @æOæ)•  
**Subject:** Ø, kUææ^Á•ç æ

Backup for PAVED agenda item.

-----Original Message-----

From: William Becht  
To: [bkohbarger@pahrumprnv.org](mailto:bkohbarger@pahrumprnv.org)  
Cc: [wbecht@co.nye.nv.us](mailto:wbecht@co.nye.nv.us)  
Subject: Parade Estimate  
Sent: Sep 22, 2011 12:56 PM

Bill,

The estimate for the Fall Festival parade for 2011 will be \$3,600.00. I'm sorry I don't have accessto anything more official right now but hopefully this will suffice.

Thank you

Bill Becht

Sent from my iPad  
William A. Kohbarger, ICMA-CM  
Pahrump Town Manager

Sent on the Now Network™ from my Sprint® BlackBerry

## Samantha Carns

---

**From:** William Kohbarger [bkohbarger@pahrumprnv.org]  
**Sent:** Thursday, September 22, 2011 4:20 PM  
**To:** 'Samantha Carns'  
**Subject:** FW: Parade Costs

Samantha,

More backup for the PAVED item. Se below emails.

William A. Kohbarger, ICMA-CM  
Pahrump Town Manager  
400 N. Hwy 160  
Pahrump, NV 89060  
775-727-5107 ext 305s

\*\*\*\*\*PRIVATE AND CONFIDENTIAL\*\*\*\*\*

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---

**From:** William Becht [<mailto:wbecht@co.nye.nv.us>]  
**Sent:** Thursday, September 22, 2011 4:11 PM  
**To:** William Kohbarger  
**Subject:** FW: Parade Costs

Bill,

Here is the email sent to Paula yesterday. You know the one she said I hadn't sent.

Don't know whats up with that.

Thanks

Bill

---

**From:** William Becht  
**Sent:** Wednesday, September 21, 2011 3:21 PM  
**To:** 'sisters11@hotmail.cpm'  
**Cc:** Tony DeMeo; Pamela Webster  
**Subject:** Parade Costs

Paula,

This will be written notice that the estimated cost to provide NCSO personnel for traffic control for the Pahrump Fair and festival Parade for 2011 will not exceed \$3,600.00.

If I can be of any other assistance please contact me ASAP so we can work it out.

**Captain William Becht**

"If you work for a man, in heaven's name work for him! If he pays you wages that supply you your bread and butter, work for him, speak well of him, think well of him, stand by him and stand by the institution he represents."

-- Elbert Hubbard



STATE OF NEVADA  
DEPARTMENT OF TRANSPORTATION  
123 E. WASHINGTON AVENUE  
LAS VEGAS, NV 89101

FAX COVER SHEET

DATE: Sept 22, 2011

TO: PAHRUMP TOWN OFFICE

AGENCY: \_\_\_\_\_

FAX NUMBER: (775) 727-0345

PHONE NUMBER: \_\_\_\_\_

NUMBER OF PAGES TRANSMITTING: 2  
(This includes Cover Sheet)

COMMENTS: Paula Glidden requested fax of cover page for Temporary Occupancy Permit # 73-11 for Pahrump Fall Festival Parade.

NAME: John Roberts

AGENCY: NDOT Traffic

FAX NUMBER: (702) 3856511

PHONE NUMBER: (702) 385-6500

DOES SENDER WANT DOCUMENTS RETURNED TO THEM? (NDOT use only)

YES X NO \_\_\_\_\_

District 1 - Permit No. 73-11

**APPLICATION AND PERMIT FOR TEMPORARY OCCUPANCY OF NEVADA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY (UNDER THE PROVISIONS OF NRS-408.423 AND 408.210)**

1. LOCATION WHERE EVENT AND/OR OCCUPANCY IS PROPOSED:

State Hwy 1100, Hwy 1100 from Colorado to Boothill  
Local Name of Highway Street Address or Nearest Cross Street  
Between Milepost 8 and Milepost 11

2. DESCRIBE IN DETAIL THE EVENT, NUMBER OF PARTICIPANTS, PROPOSED ROUTE, SCHEDULED DATES AND TIME OF EVENT. ATTACH PLANS OR DRAWINGS OF PROPOSED ROUTE.

- ① Pahrump Fair & Festival to be held Oct. 1, 2011 (Saturday) approximately 100% lots on single, entire.
- ② Parade Route travels North from Loop Rd. to Boothill
- ③ Closure of Road will be a maximum of 4 hours from 8:30 a.m. to 12:30 p.m.
- ④ There are no proposed Road projects planned for that time.

PRODUCTION TITLE: Pahrump Fair & Festival Parade  
PRODUCTION COMPANY TITLE: Pahrump Fair & Festival Committee  
LOCATION MANAGER: Paula Glidden TELEPHONE: 775-209-4412

- 3. SPECIFIC TERMS AND CONDITIONS APPURTENANT TO THIS PERMIT ARE LISTED ON PAGE 2.
- 4. PERMITTEE ACCEPTS SAID TERMS AND CONDITIONS AND ANY ADDITIONAL TERMS AND CONDITIONS STATED IN THIS PERMIT.

Paula Glidden For PAVED  
Name of Permittee

3600 Frontage Rd  
Address

Pahrump NV 89048  
City, State, Zip  
17700

Paula Glidden  
Signature of Permittee or Authorized Agent

President 775-209-4412  
Title Telephone/Fax

7-11-2011  
Date of Application

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

<u>DATE AGENDA ITEM SUBMITTED</u> 9/14/2011	<u>DATE OF DESIRED BOARD MEETING</u> 9/27/2011
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**CIRCLE ONE:**    Action Item                  Non-Action Item                  Presentation

**ITEM REQUESTED FOR CONSIDERATION:**

Discussion and Possible Decision to Approve funding for the aquisition and installation of a digital TV transmitter in an amount not to exceed \$25,000 budgeted and payable from the TV Tower Capital Fund.

***If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.***

**BRIEF SUMMARY OF ITEM:**

See attached memo.

BACKUP ATTACHED:     YES                   NO

NAME OF PRESENTER(S) OF ITEM: \_\_\_\_\_

**SPONSORED BY:**

William A. Kohbarger, Town Manager

Print Name

\_\_\_\_\_  
Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107 ext. 305

Telephone Number

MEMO  
TOWN OF PAHRUMP  
TOWN BOARD MEETING AGENDA ITEM  
MEETING DATE: 09-27-2011

TO: Town Board

FROM: William Kohbarger, Town Manager  
Matt Luis, Buildings & Grounds Manager

DATE: September 21, 2011

RE: Discussion and possible decision to approve funding for the acquisition and installation of a digital TV transmitter in an amount not to exceed \$25,000 budgeted and payable from the TV Tower Capital Fund.

**1.) Background**

The Town is ready to begin the conversion of our five TV transmitters to digital format as required by the FCC. The FCC has established a grant program that may help reduce our costs, but communities must first install and have a digital license issued, before submitting for reimbursement based on eligible cost, age and technology of each transmitter. This will be the first in a series of funding approval requests to convert all of the Towns existing channels, and we expect to have the conversion completed over the next six months.

The Town budgeted these replacements for FY12 in a TV Tower Capital special revenue fund, and we will not be using General Fund monies. The federal reimbursement is from a pool of money which is allocated based on a point system and intended to assist rural communities based on census data and service areas. At this time until we submit our reimbursement request, we do not know the extent of the percentage which may be reimbursed.

**2.) Fiscal Impact**

There currently are sufficient funds available and budgeted in the TV Tower Capital Fund.

**3.) Town Manager Recommendation and Board Action Requested**

The Town Manager recommends that the Town Board *move to approve the acquisition and installation of a digital TV transmitter in an amount not to exceed \$25,000, payable from budgeted funds in the TV Tower Capital Fund.*

If you have any additional questions, I would be happy to answer them.



## Agreement for Entertainment Concept Investigation and Assessment

THIS AGREEMENT ("Agreement") made this 14th day of June, 2011, by and between the Town of Pahrump, an unincorporated town in the State of Nevada ("Town") and Contour Entertainment, Inc. and The Vercitas Group (together "Independent Contractor").

WHEREAS, Town desires to procure the services of professional services entities to investigate and assess the potential for an entertainment concept in the Town; and

WHEREAS, Independent Contractor is in the business of providing such services and is agreeable to providing the services in accordance with provisions of this Agreement;

NOW, THEREFORE, in consideration of the agreements contained herein, Town and Independent Contractor agree as follows:

### 1. SERVICES & COMPENSATION.

The scope of work and compensation therefor is defined in the proposal prepared by Independent Contractor, attached hereto and incorporated herein as Exhibit 1. Where the proposal and the terms set forth in this Agreement differ, the terms in this Agreement control.

At the completion of the scope of work for the initial phase reflected in the proposal, Independent Contractor shall determine with supporting documentation and calculations if the type of project anticipated by Independent Contractor in the proposal is a viable project based on reasonable business judgment by Independent Contractor. If the project is not viable, Independent Contractor shall return the fees of \$151,600 to Town in entirety.

If Independent Contractor finds that the development has a high probability of success, the Town must proceed with the second phase of the assessment. If Town declines to proceed with the second phase within a reasonable time and under reasonable terms, Town agrees to pay Independent Contractor a cancellation fee of thirty percent to be negotiated by the parties but not to exceed one third of the contract amount for loss of economic opportunity and profit to offset their investment of time, resources and know how with regard to the project.

The Parties anticipate that a future agreement may be executed for success and performance fees during a subsequent phase. The paragraph at page seven of Exhibit 1 shall have no weight in those negotiations.

Upon receipt by Town, invoices submitted by Independent Contractor are due within thirty (30) days.

2. INDEMNIFICATION CLAUSE. Independent Contractor shall indemnify, defend and hold harmless Town, its board members, staff, officers, employees and agents from and

against any and all liability, loss, damage, expense, actions and claims, including costs and reasonable attorney's fees incurred by Town, its board members, staff, officers, employees, and agents in defense thereof, arising out of, connected with or resulting directly or indirectly on account of or out of the performance of activities pursuant to this Agreement; provided, however, this paragraph does not purport to indemnify the Town against liability for damages arising out of bodily injuries to persons or damages caused by or resulting from the sole negligence of Town, its board members, staff, officers, employees and agents. Town shall not be responsible, under any circumstances, for Independent Contractor's lost profits, economic losses, or special, incidental, or consequential damages, whether in an action in contract or tort.

3. **ASSIGNABILITY.** It is agreed that this Agreement must not be assigned, transferred, conveyed, or otherwise disposed of by either party in any manner, unless approved in writing by the other party. Notwithstanding the foregoing limitation, Independent Contractor may use qualified subcontractors under its supervision for any or all work performed pursuant to this Agreement.

4. **INDEPENDENT CONTRACTOR RELATIONSHIP.** Nothing contained in this Agreement shall establish an employer-employee relationship between Town and Independent Contractor or its employees, subcontractors or independent contractors. Independent Contractor shall be solely responsible and shall assume exclusive liability for the actions, conduct, supervision and instruction of its employees, subcontractors or independent contractors. Independent Contractor is a licensee of the Town and not an employee. The relationship of the parties shall not be construed as an agency relationship, nor shall it be construed as a partnership or joint venture. Independent Contractor shall be solely responsible for all of the following regarding all Independent Contractor related activities: SIIS, unemployment insurance (state and federal), FICA, federal withholding taxes (including quarterly federal tax returns), and all other local state or federal taxes it may be obligated to pay as a licensee, including all corporate fees of Independent Contractor. Independent Contractor agrees it shall have no right, demand or claim under this Agreement or by reason of the relationship between Town and Independent Contractor for SIIS compensation, unemployment insurance (state or federal), FICA, federal withholding taxes (including quarterly federal tax returns) or any corporate fees. Independent Contractor hereby forever relinquishes any and all right, demand and claim to any of the foregoing.

5. **CONSENT AND UNDERSTANDING.** This Agreement contains the complete and integrated understanding and agreement between the parties and supersedes any understanding, agreement or negotiation whether oral or written not set forth herein. No provision of this Agreement will be deemed waived, amended, or modified by either party unless such waiver, amendment or modification is in writing and signed by the authorized agents of both parties.

6. **SEVERABILITY.** If any provision of this Agreement or its application to any person or circumstances is held invalid the remainder of the Agreement, or the application of the provision to other persons or circumstances, shall not be affected.

7. **ATTORNEY'S FEES.** Should a dispute arise between the parties to this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs.

8. **LAW AND VENUE.** This Agreement shall be governed by and construed under the laws of the State of Nevada. Any action commenced between the parties arising from or relating to this Agreement shall be resolved by means of binding arbitration with a single arbitrator, which shall be determined by the mutual agreement of the parties. This Agreement was entered into in Nye County, Nevada, and any arbitration will take place in this county.

IN WITNESS WHEREOF, the Town and Independent Contractor have executed this Agreement as of the date first above written.

TOWN OF PAHRUMP  
Name: Mike Darby  
Title: Chairman, Town Board

Signature: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Carolene Endersby

CONTOUR ENTERTAINMENT, INC.  
Name: Chris Brown  
Title: President

Signature: \_\_\_\_\_

THE VERCITAS GROUP  
Name: Don A. Holbrook  
Title: Partner

Signature: \_\_\_\_\_

**EXHIBIT 1**

## AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED 8/23/2011	DATE OF DESIRED BOARD MEETING 9/27/2011
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**CIRCLE ONE:**    Action Item                  Non-Action Item                  Presentation

ITEM REQUESTED FOR CONSIDERATION:

Discussion and Possible Decision to Create a Town Manager Evaluation Form and Process.

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

See attached Evaluation description & one page PowerPoint report; the current Pahrump Town Manager Evaluation Form; current Pahrump Supervisor Evaluation form; Churchill County manager Evaluation Report; and Performance: 360 Degree - Manager Effectiveness Evaluation form

BACKUP ATTACHED:     YES                   NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board

SPONSORED BY:

Pahrump Town Board

Print Name

*Pahrump Town Board*

Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107

Telephone Number

## EVALUATIONS

A recent study by Salary.com showed that 60 percent of workers do not believe that performance reviews, or evaluations, does much to boost employee performance over the long term. Many managers are ineffective at conducting performance evaluations, which also includes helping **their employees set goals and defining clear objectives for job** performance, and managers often fail to hold their employees accountable for meeting job objectives. Defining employees' job descriptions and your expectations for their performance is the first step in holding employees accountable for meeting their objectives.

**Job performance refers to the standard of work that corresponds to good quality and productivity.** When analyzing job performance, you have to understand the aspects of the job you are completing as well as the goals that you are working to achieve. The elements of job performance consist of knowledge, thoroughness, responsiveness, motivation and support. To set objectives for job performance, define the elements of the job performance, create goals that represent this definition and work to achieve these goals.

Define the elements of the job performance. In terms to job performance, knowledge is the amount of information you know about your work. Thoroughness refers to the amount of effort you put into the tasks that need to be completed. Responsiveness refers to **the balance between your use of leadership and your cooperation in solving conflicts in the work place.** Motivation is the willingness to complete the assignments and contend with difficult or overwhelming conflicts. Support is your ability to be a team player, to help others and to cooperate with others.

**Create goals related to the definition of the job performance.** For example, if you are working on a project that needs to be completed in a short period of time, the goal related to the knowledge component of job performance could be for you to learn more about the subject of the project. The goal related to thoroughness could be for you to make a time schedule and complete certain aspects of the project by these dates so by the time the deadline comes, you won't have to complete the entire project all at once.

**An employee evaluation's purpose is to assess the employee's performance in meeting their assigned job duties.** Evaluations are a way of ensuring employee accountability of actions in the workplace. Evaluations assess employees' work against set standards of employees in the same field. Evaluations measure and assess an employee's productivity and comprehension of workplace systems.

### Goals and Objectives: Writing them: 1

- **Definition of Goals:**
- Goals describe future expected outcomes or states. They provide programmatic direction. They focus on ends rather than means.
- Example 1: provide high quality information services that satisfy user needs.
- Example 2: acquire or make available, in a timely manner, all externally produced information resources needed by the organization

### Goals and Objectives: Writing them: 2

- **Definition of Objectives:**
- Objectives are clear, realistic, specific, measurable, and time-limited, statements of action which when completed will move towards goal achievement. Objectives tell how to meet a goal.
- Generally, two types:
  - Outcome objectives: address ends to be obtained
  - Process objectives: specify the means to achieve the outcome objectives (some sources call these "action" objectives, some call them activities to accomplish)

### Goals and Objectives: Writing them: 3

- Examples of objectives:
- Outcome objectives: Examples
  - To have a 75% customer satisfaction rating on reference requests by xxx date
  - By end of FY xx 50% of all employees will be aware of at least 3 library services
- Note that outcome objectives can be in the form of ultimate, intermediate or immediate

### Goals and Objectives: Writing them: 4

- Objectives (con't)
- Process objectives: examples
  - To provide information consulting services for any company unit that requires it.
  - To provide online database search training on Lexis-Nexis to all users of the service.
- Process objectives begin with words such as provide, train, serve, and need an end date.

### Goals and Objectives: Writing them: 5

- Goals should be stated first and should be general. They are best when categorized around major responsibilities, areas of need, or programs.
- Objectives should be written for each goal because they specify how you will accomplish the goal. They need end dates.
- A good source for how to write goals and objectives:
- [http://www2.uta.edu/cusn/courses/5306/cp/write\\_goals\\_obj.pdf](http://www2.uta.edu/cusn/courses/5306/cp/write_goals_obj.pdf)

### Historical Approaches to Planning

1. Scientific planning (early 20<sup>th</sup> century)
2. Planning, Programming and Budgeting Systems (PPBS) (1970's)
3. Management by Objective (MBO) (1970's and 1980's)











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		<b>NAME:</b>
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J		Maintains current technical knowledge and ability sufficient to manage work and completes assignments.
F€		Actively pursues expanding mastery of knowledge and abilities in the duties and responsibilities of the position.
FF		Demonstrates knowledge and skill in the operation of equipment required for the job. Keeps all license/certificates current. Prepares complete and technically accurate records and reports when required as part of the job. Takes care of equipment and materials.
FG		Demonstrates awareness of resources available which are necessary to perform job duties.
FH		Uses time effectively. Completes assignments on time and discerns priority. Identifies and selects appropriate alternatives. Demonstrates problem solving abilities for level of assignments. Completes assignments and follows through.
FI		Understands relationship between his/her position and other positions, departments and the public.
Fí		Is present at work and meetings in a consistent timely manner. Dress and grooming appropriate to the position.
Fî		Is fair and impartial in dealing with others. Is sensitive to ethical issues.
Fï		Shows good judgment in a variety of circumstances.

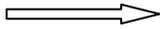
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		<b>NAME:</b>
		<b>JOB TITLE:</b>
		<b>DATE OF HIRE:</b>
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Fì		<b>Effectively adjusts to changing priorities and circumstances, demonstrates tolerance with work associates and job conditions, demonstrates respect for others.</b>
€	€	
		<b>For Supervisory Personnel</b>
F		<b>Provides clear and concise directions and evaluations.</b>
G		<b>Is well prepared for presentations and is able to speak to small and large groups.</b>
H		<b>Confers with subordinates, supervisors, and public, as appropriate. Is able to listen and respond in a manner which demonstrates understanding of ideas, information and opinions expressed.</b>
I		<b>Applied knowledge of personnel policies and procedures.</b>
Í		<b>Applies methods for motivating employees.</b>
Î		<b>Demonstrates working knowledge of organization and operations. Participates in professional/supervisory development initiatives.</b>
Ï		<b>Is able to deal with multiple projects and prioritizes plans. Is able to coordinate activities with other personnel and departments. Is organized and knows status of all work activities. Is able to manage costs by completing work within established budgets.</b>
ì		<b>Takes responsibility and is accountable for own actions. Promotes team work. Displays cooperative behavior to other supervisors and subordinates.</b>
€	€	€^!æ^kV[ æ
		<b>Please list the goals and objectives you wish the employee to accomplish in the next evaluation period.</b>



# Churchill County Manager Evaluation Report

Employee Name: _____ Date: _____ Anniversary Date _____ (original hire / rehire date) Dept. _____
Current Job Title: <u>County Manager</u> Current Bi-Weekly Rate: \$ _____ Current Range: _____ Current Step: _____ Rating Period from: <u>07/01/10</u> to: <u>06/30/11</u>



### *Purpose of Evaluation*

This is an implementation tool to identify an employee's strengths and area(s) of improvement directly relating to job performance, development and progress.

### **RESPONSIBILITIES**

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### **ACCOMPLISHMENTS (since last evaluation)**

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### *Rating Definitions*



The following rating system should be applied as objectively as possible within each area:

- (E) Excellent = individual performs all tasks in an exceptional manner. Requires little or no supervision. Consistently exceeds expectations.
- (G) Good = Individual performs many tasks well & all other tasks adequately. Requires little or no supervision. Meets all standards and frequently exceeds expectations – goes above and beyond the call of duty at times.
- (S) Satisfactory = Performs all tasks satisfactorily. Requires normal supervision. Meets the standards – does what is expected the way it is expected to be done. Occasionally may fall below the standard, but lapses are offset by occasionally exceeding expectations.
- (F) Fair = Performs most tasks satisfactorily, although not all. Requires more than normal supervision. Meets the standards much of the time, but there are occasional lapses where performance falls below standard. Lacks consistency in meeting standards.
- (U) Unsatisfactory = Fails to perform many tasks well. Requires close and constant supervision. Fails to meet the standards much of the time. Frequent coaching and supervision required.

### **I. JOB KNOWLEDGE**

*Understands the job and is conscientious in following instructions with a commitment toward achieving results. Maintains current technical knowledge and ability sufficient to manage work and complete assignments; actively pursues expanded mastering of knowledge and abilities in the duties and responsibilities of the position; prepares complete and technically accurate reports or records when required as part of the job; takes care of equipment and materials; demonstrates awareness of resources available which are necessary to perform job duties; combines technical knowledge with creativity to produce value added results.*

<b>Overall Rating: (circle one)</b>	<b>E</b>	<b>G</b>	<b>S</b>	<b>F</b>	<b>U</b>
<b>Comments:</b>					

## II. INTERACTIONS/COMMUNICATIONS

*Exhibits positive, professional and courteous interaction and communication with elected officials, department heads, supervisors, coworkers, citizens, government agencies and other organizations. Readily shares information and provides assistance; verbally communicates information in an understandable manner, written communications are consistently clear and accurate; demonstrates understanding of instructions; demonstrates tolerance in working with coworkers, others and with changes in job conditions; demonstrates tolerance of differing behaviors, customs and communication styles; understands and works toward group goals and objectives; encourages and is receptive to new ideas and procedures.*

<b>Overall Rating: (circle one)</b>	<b>E</b>	<b>G</b>	<b>S</b>	<b>F</b>	<b>U</b>
<b>Comments:</b>					

## III. JOB PRODUCTIVITY

*Uses and understands established procedures while using original and innovative ideas and methods to improve efficiency. Uses time effectively; completes assignments on time; understands relationships between his/her position and other jobs, departments/agencies and the public; uses resources effectively; is organized and knows status of all work activities; identifies and takes action to reduce the need for duplicate actions and for future use of resources.*

<b>Overall Rating: (circle one)</b>	<b>E</b>	<b>G</b>	<b>S</b>	<b>F</b>	<b>U</b>
<b>Comments:</b>					

## IV. PLANNING

*Listens and solves problems, anticipating needs and efficient use of resources; discerns priority assignments; identifies and selects appropriate alternatives; demonstrates problem solving abilities; looks beyond the short-term result to long-term effect. Able to deal with multiple projects and prioritizes and plans for them; directs activities and coordinates activities with other personnel and departments; develops reasonable goals and objectives based on sound planning; demonstrates ability to manage costs by completing work within established budgets; solicits and effectively uses feedback from employees, department heads, commissioners and the public.*

<b>Overall Rating: (circle one)</b>	<b>E</b>	<b>G</b>	<b>S</b>	<b>F</b>	<b>U</b>
<b>Comments:</b>					

## V. PUBLIC RELATIONS

*Able to provide clear and concise directions and evaluations; is well-prepared for presentations; is able to speak to small and large groups; confers with commissioners, subordinates, supervisors and the public as appropriate; listens and responds in a manner which demonstrates understanding of ideas, information and opinions expressed.*



**Commissioner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Employee's comments:**

*I certify that this report has been discussed with me. I understand my signature does not necessarily indicate agreement.*

**Employee's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**RECOMMENDATION**

**Merit Increase:** \_\_\_\_\_ %       **YES**     **NO**

**New Salary:** \_\_\_\_\_      **Proposed Range:** \_\_\_\_\_      **Proposed Step:** \_\_\_\_\_

**Other Action:**

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**Effective Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

# Performance: 360 Degree - Manager Effectiveness Evaluation

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## Introduction

In keeping with [Company Name]'s goal to continuously improve, we are asking for your candid feedback on the performance of your manager this past year. A summary of all feedback received will be prepared for each individual manager so that he or she can use the feedback to learn and develop as a manager. Your individual feedback will be averaged into all the responses received in order to protect your anonymity and ensure that the results each manager receives are completely confidential. HR will also prepare an overall summary to assess areas for additional company-provided management training.

Thank you for your contribution to this very important process.

Name of Manager: \_\_\_\_\_

## Instructions

Using the following rating scale, please circle the number that best reflects your rating of your manager's performance during the past year.

## Rating Scale

1=Unacceptable

2=Needs improvement

3=Meets standard

4=Exceeds standard

5=Outstanding

6= Have not experienced or observed

## Valuing Behaviors

Seeks input from all team members

1 2 3 4 5 6

Measures results instead of individual styles

1 2 3 4 5 6

Maintains a balance between "people" issues and "business" issues

1 2 3 4 5 6

Shows genuine concern for team members

1 2 3 4 5 6

Keeps the focus on fixing problems rather than finding someone to blame

1 2 3 4 5 6

Treats people fairly, without showing favoritism

1 2 3 4 5 6

Cares about me

1 2 3 4 5 6

Protects confidentiality

1 2 3 4 5 6

Recognizes and rewards my individual contributions in a manner meaningful to me

1 2 3 4 5 6

### **Interdependence Behaviors**

Supports a team environment by recognizing and rewarding collaboration, cooperation and activities contributing to others' success

1 2 3 4 5 6

Recognizes and rewards team-supportive actions and behaviors

1 2 3 4 5 6

Recognizes and supports the work of other departments

1 2 3 4 5 6

Doesn't criticize those who are not present

1 2 3 4 5 6

Considers the impact of actions and decisions on other departments before implementing

1 2 3 4 5 6

### **Communication Behaviors**

Encourages others to express different ideas and perspectives

1 2 3 4 5 6

Is open to other perspectives and is willing to change his/her position when presented with compelling information

1 2 3 4 5 6

Open to negative and/or constructive feedback

1 2 3 4 5 6

Keeps me informed on status of my work and updates in the organization

1 2 3 4 5 6

Gives open and constructive feedback

1 2 3 4 5 6

Effectively deals with conflict

1 2 3 4 5 6

Lets me know how I am doing

1 2 3 4 5 6

Involves me in decision-making when appropriate

1 2 3 4 5 6

Sets a clear direction for our department

1 2 3 4 5 6

### **Valuing Diversity Behaviors**

Ensures that department activities are inclusive by verifying scheduling needs

1 2 3 4 5 6

Seeks input/feedback from diverse individuals and groups, including internal/external customers

1 2 3 4 5 6

Treats everyone with respect and fairness

1 2 3 4 5 6

### **Leadership Behaviors**

Encourages and embraces change by challenging status quo

1 2 3 4 5 6

Provides cross-functional development opportunities for team members

1 2 3 4 5 6

Encourages and supports my involvement in training and development activities and events

1 2 3 4 5 6

Encourages and supports my involvement in community activities and events

1 2 3 4 5 6

Encourages and supports my involvement in company activities and events

1 2 3 4 5 6

Actions and behaviors are consistent with words

1 2 3 4 5 6

Is trustworthy

1 2 3 4 5 6

Is a role model for continuous improvement

1 2 3 4 5 6

Uses a coaching management style, rather than an authoritarian boss management style

1 2 3 4 5 6

Supports me, helps me achieve results

1 2 3 4 5 6

Supports a customer service approach for both internal and external customers

1 2 3 4 5 6

Deals with issues that need to be addressed

1 2 3 4 5 6

Provides a clear sense of purpose and direction, roles and responsibilities, for me individually and for our group team members

1 2 3 4 5 6

### **General Feedback**

Optional: Type or print your answers, add additional pages if needed. Please be as specific as possible by including examples.

What activities, behavior, feedback or coaching would you like your manager to stop doing? Please explain.

List and briefly describe examples of the behavior, activities, feedback or coaching your manager has provided that makes your job and work environment more enjoyable and meaningful to you.

Please provide comments that you feel will be meaningful for your manager to sustain or improve his or her effectiveness.

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 9/15/2011	<u>DATE OF DESIRED BOARD MEETING</u> 9/27/2011
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**CIRCLE ONE:**    Action Item            Non-Action Item            Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Approval to accept Town Board minutes for September 13, 2011

Consent Agenda Item 11b.  
*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:  
See attached copy of the above listed minutes.

BACKUP ATTACHED:     YES             NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
---	---

<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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**PAHRUMP TOWN BOARD MEETING  
NYE COUNTY ADMINISTRATIVE COMPLEX  
2100 E WALT WILLIAMS DRIVE  
TUESDAY – 7:00 P.M.**

**September 13, 2011**

**MINUTES**

**PRESENT:**

Town Board:

Mike Darby  
Vicky Parker  
Carolene Endersby  
Dr. Tom Waters  
Harley Kulkin

Staff:

Bill Kohbarger, Town Manager  
Seaton Curran, Attorney  
Matt Luis, Buildings & Grounds Manager  
Scott Lewis, Fire Chief  
Samantha Carns, Executive Assistant

**1. Call to Order, Moment of Silence, and Pledge of Allegiance.**

Mike Darby called the meeting to order.

Tom Waters led in the moment of silence and Pledge of Allegiance.

**2. Discussion and Possible Decision regarding Moving the Order of or Deleting an Agenda Item(s).**

Harley Kulkin asked items 11, 12, and 13 be moved to items 5a, 5b, and 5c.

Carolene Endersby asked items 16c and 16d be pulled from the consent agenda for further discussion.

Motion carried, 5-0.

**3. Announcements**

Bill Kohbarger, Town Manager, recognized the newest members to the Town of Pahrump staff.

Fire Chief Scott Lewis announced information concerning earthquake and other emergency preparedness.

Mrs. Endersby read the announcements.

Dr. Waters said there would be a special community assessment hearing on October 12<sup>th</sup> at 2:00pm for Veterans in the Chamber office.

Vicky Parker said the Community Center Task Force would hold a meeting on September 16<sup>th</sup>. She also spoke of a survey for Nye County Planning offices.

Phil Huff, a representative for PAVED, spoke of the Pahrump Fair and Festival, assuring the festival would take place with adequate security. He went on to give information concerning things which could be expected at the festival.

Andy Alberti announce the Nye Gold Seekers would meet the following Saturday from 2:00pm at the Pahrump Museum. He gave information concerning their endeavors.

4. Public Comment

Public comment was heard.

5. Advisory Board Reports from Advisory Board Chairpersons and/or Town Board Liaisons on the Status of Advisory Boards.

Bill Garlough, Chairman of the Boundary Line Advisory Board, said they would have a financial report within the following month and that the Nye County Manager had informed them he would do what he could to be in attendance for the report. He asked all to go to the meeting because they would be putting an item on the Esmeralda County agenda.

Bob Adams, Chairman of the Public Lands Advisory Board, said the recreational trails program which had previously been submitted was received by BLM and they would attend a joint meeting with the two BLM offices which had the land surrounding Pahrump. He added they were also working on developing the Bell Vista Gun Range and would have a report to bring to the Town Board within one or two months on whether or not it would be feasible. He also stated there were a total of four (4) openings on the board including alternates.

Butch Clendenen, Chairman of the Community Center Task Force, said a number of items concerning the Task Force where on the agenda therefore status information would be held until that point.

Mrs. Endersby asked if any dates or times had changed for meetings to please inform staff so all records could be updated.

5a. Discussion and possible decision to approve Resolution 2011-11, a Resolution to Rescind Resolution 2011-04 and Change the Community Center Taskforce to a Town of Pahrump Advisory Board.  
(was item 11)

Mrs. Parker gave information, stating the Taskforce had discussed their wishes to adopt advisory board bylaws with a 9-0 vote and, therefore, it made sense to follow through as the Town Board.

Mrs. Endersby clarified with legal counsel that it would be alright to dissolve a taskforce and create a new advisory board with the same members.

Seaton Curran, acting legal counsel, said it was up to the Town on whether or not to have the same members as the repealing of the Resolution would mean the former entity would be dissolved.

Dr. Waters asked for clarification on if it would be necessary for members to re-apply. Mr. Curran stated members could re-apply however the Board could choose to transfer membership without the application process.

**Mrs. Parker motioned to approve and change with the current membership transferred from the Taskforce to the new advisory board.**

**Mr. Kulkin seconded.**

Butch Clendenen, Community Center Chairman, said not matter what the mission would be the same for an advisory board as it was for the Taskforce. He said they did not try to change the board by adopting the bylaws, they only wished to have the rules as an advisory board. He added if the Town Board wished for them to be an advisory board rather than a taskforce, they would be happy to made the change as they just wanted to get things taken care of.

Public comment was heard with two (2) speaking neither for nor against the motion.

Mrs. Parker stated she had a letter from the attorney which said there was no legal violation to vote on Taskforce items.

**Motion carried, 5-0.**

- 5b. Discussion and possible decision to approve Staff to place a Request for Proposal (RFP) in the Local and Regional Newspapers for the repair of the roof above Rooms A & B and separately, the Main Room of the Bob Ruud Community Center.**  
*(was item 12)*

Mrs. Parker said the Taskforce had worked with Matt Luis with specific items to be on the RFP. She also said that, according to the insurance company, the roof needed to be repaired before the interior could be repaired.

Mr. Clendenen stated it was discussed and decided upon by the Taskforce to accomplish the requirements to get the Bob Ruud Community Center reopened.

Mr. Kulkin stated going out to RFP was an attempt to gather more information in order to make better decisions.

Dr. Waters asked if it the item was a request from the Taskforce and also asked for staff recommendation.

Mr. Kohbarger stated staff did not have a recommendation at present time as the roof simply needed to be repaired.

Mrs. Endersby asked staff that if the processed was proceeded with the Board, it not impact the future remediation of the interior. She asked if the roof could be done separately from the repairs. Mr. Kohbarger stated the roof needed to be repaired prior to remediation.

**Mr. Kulkin motioned to request staff to place a Request for Proposal (RFP) in the local and regional newspapers for the repair of the roof above rooms A & B and separately, the main room of the Bob Ruud Community Center.**

**Mrs. Parker seconded.**

Public comment was heard with one (1) speaking for the motion one (1) speaking neither for nor against it.

**Motion carried, 5-0.**

- 5c. Discussion and possible decision to direct Staff to open the Main Room of the Bob Ruud Community Center as soon as possible after adding additional HEPA filter and air-sampling proves it feasible.**  
*(was item 13)*

Mrs. Parker said the air had been tested the previous Friday and Converse had submitted a report earlier that day therefore she requested it be admitted into the backup if there was no objection from the Board.

Mr. Kohbarger provided an adequate number of copies for members of the public, Town Board, and staff. He then proceeded to walk through the report with all present with the assistance of Matt Luis, Buildings and Grounds Manager.

In conclusion of the report Mr. Kohbarger stated the recommendation from the company in order to open the building was to completely seal off rooms 'A' and 'B' to ensure no air could escape into other parts of the building.

Mr. Luis said the company also suggested three more air tests take place before the opening of the Bob Ruud Community Center at \$1,500 per test. He spoke of possible legal repercussions should someone enter the building knowing of the mold infestation and become ill. Although he had confidence the rooms could be sealed off, the chance of a having court issues which could open the Town to liability issues was too great.

Mr. Kohbarger stated staff's recommendation was to fix the roof and completely repair and re-do rooms 'A' and 'B'. He added this was a preliminary report with the full report scheduled to be received the following Thursday.

Mrs. Parker said the type of mold which was recorded in the Bob Ruud Community Center at unbelievably high levels was the same she had heard normally made people sick.

Mr. Kulkin asked staff state the requirements by the insurance company to re-open the Community Center.

Mr. Kohbarger responded there must be three clear inspections. With the combined cost of \$4,500 and only \$600 being available from the insurance agencies, the Town would be responsible for \$3,900.

Mr. Kulkin said he had no doubt the rooms could be sealed off however the chance of liability was too high as each lawsuit required a \$50,000 deductible.

Dr. Waters said that in looking at all issues and possibilities it was not cost effective to the Town, community, or citizen health to consider opening the Bob Ruud Community Center at that time.

Mr. Darby agreed.

**Mrs. Parker motioned not to open any rooms in the Community Center until all of the roof was repaired and all mold remediated and a clean bill of health was issued.**

**Mr. Kulkin seconded.**

Mrs. Endersby asked for staff clarification on what a clean bill of health would constitute.

Mr. Kohbarger responded it would be issued should air samplings be done in the same locations with results under the prescribed limits.

Public comment was heard with eleven (11) speaking against the motion, and six (6) speaking neither for nor against.

Mr. Darby called for a five minute recess.

Mr. Kulkin continued, saying he was trying to look at the future of the building and suggested it seemed the immediate problem was for the Fall Festival and perhaps a the Town could set

up an arts and crafts tent. He stated most of the mold was in room 'A' which did not have plastic or even windows as many members of the public had been speaking of.

Dr. Waters said it was not feasible to disregard all the rules. He added Beck Environmental would speak with the Community Center Advisory Board at their next meeting.

**Motion carried, 5-0.**

*The Board made a consensus to move items 10 and 7 to 5d and 5e.*

- 5d.** Discussion and Possible Decision to Request the Town Board to Sponsor the 2012 Pahrump Valley Community Children's Annual Easter EGG Hunt being held on April 07, 2012 at 9:00 a.m. at Petrack Park: B-Field & Playground Area.  
*(was item 7)*

**Mrs. Parker motioned to approve.**

**Mr. Kulkin seconded.**

Mrs. Endersby asked if there was an involved cost to which she received the response there was no cost for the Town and it would mainly be for insurance responsibility.

No members of the public chose to comment.

**Motion carried, 5-0.**

- 5e.** Discussion and Possible Decision to adopt a new Agenda Behavior Warning to be placed on the agenda cover sheet.  
*(was item 10)*

Mrs. Parker stated she had asked that a warning statement be drawn up by the lawyers and the recent warnings had caused some controversy and issues.

Mrs. Endersby read the two suggested paragraphs.

Mrs. Parker stated her preference was the second, Mr. Kulkin preferred the first, and Dr. Waters preferred the second with the change of "Under Nevada Open Meeting Law".

**Mrs. Parker motioned to put a new behavior warning on the agenda being the second presented with the aforementioned changed.**

**Dr. Waters seconded.**

Mr. Kulkin state the statement meant nothing if it was not followed through.

Public comment was heard with three (3) speaking for the motion, and one (1) speaking neither for nor against it.

**Motion carried, 5-0.**

- 6.** Discussion on Town of Pahrump Economic Development Report.

Mrs. Parker said she thought Mr. Kohbarger should get further involved in Economic Development as there hadn't been many results.

Mrs. Endersby asked Mr. Kohbarger to request Al Balloqui, Community Business & Development Services Manager, look at the report and outline which companies which were still active or longer active along with the statuses of each listed. She said the coding was fine however if there were companies which the Town no longer had relationships with, what needed to be done to keep that from happening again. She also requested Mr. Balloqui be present at the following Town Board meeting.

Dr. Waters said there was a company listed which seemed to have no information therefore its place in the report did not make sense. He also said there was a listing from over a month beforehand without an update. He requested current information and the status of the companies which had previously been on the report along with clarification.

7. Discussion and Possible Decision to Request the Town Board to Sponsor the 2012 Pahrump Valley Community Children's Annual Easter EGG Hunt being held on April 07, 2012 at 9:00 a.m. at Petrack Park: B-Field & Playground Area.  
*(moved and heard as item 5d)*
8. Discussion and Possible Decision on the Town Board setting a date for a Public meeting to receive the Final Report from Contour Entertainment.

#### **MOTION**

Mr. Darby said the previously proposed times were not proper, therefore he suggested the item be placed on the agenda.

Mrs. Parker said she did not like the idea of having a special meeting during the day but would prefer the evening and a date needed to be set for a regular Town Board meeting.

Mrs. Endersby requested the meeting start earlier on the same date as a regular meeting. She asked staff how long the report may take.

Mr. Kohbarger responded he wasn't sure how to answer the question however in a diligent way it could be as short as an hour however with public comment it could be four hours or longer. He referenced the Growponics issue as an example.

Dr. Waters said he wished to have the meeting October 11<sup>th</sup> as a special meeting only if the following Town Board meeting was not a double meeting with many agenda items. He added a special meeting was the only way to address the item.

Mrs. Parker stated she was not willing to sit through two meetings in one night nor for limiting public comment.

**Mr. Kulkin motioned to have a Special Town Board meeting on October 3, 2011 at 7:00pm with Contour Entertainment and the Vercitas Group.**

**Mrs. Parker seconded.**

Public comment was heard with two (2) speaking neither for nor against the motion.

**Motion carried, 4-1, with Mr. Darby voting nay.**

9. Discussion and Possible Decision on Creating the 2011-2012 Town Board Goals and Performance Objectives.

Per Mrs. Endersby's request, Mr. Kohbarger clarified the goals would be set by the Town Board for Town Staff.



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**Mrs. Parker motioned to approve and establish the 29 agreed upon goals.  
 Mr. Kulkin seconded.**

Public comment was heard with two (2) speaking neither for nor against.

**Motion carried, 5-0.**

- 10. Discussion and Possible Decision to adopt a new Agenda Behavior Warning to be placed on the agenda cover sheet.  
 (moved and heard as item 5e)
- 11. Discussion and possible decision to approve Resolution 2011-11, a Resolution to Rescind Resolution 2011-04 and Change the Community Center Taskforce to a Town of Pahrump Advisory Board.  
 (moved and heard as item 5a)
- 12. Discussion and possible decision to approve Staff to place a Request for Proposal (RFP) in the Local and Regional Newspapers for the repair of the roof above Rooms A & B and separately, the Main Room of the Bob Ruud Community Center.  
 (moved and heard as item 5b)

13. Discussion and possible decision to direct Staff to open the Main Room of the Bob Ruud Community Center as soon as possible after adding additional HEPA filter and air-sampling proves it feasible.  
*(moved and heard as item 5c)*

14. Discussion and possible decision to create an Events Advisory Board to actively create and/or pursue groups/events and bring those groups/events to the Town of Pahrump.

Mr. Kulkin said the Tourism Board had been doing a great job getting the word out about Pahrump however generally people want to visit places to participate in an event. He said after speaking with many people it sounded as though others thought an Events Advisory Board would be a good idea and should be attempted to see if it worked in bringing more tourists to Pahrump.

Mrs. Parker said on face it sounded like a good idea however they desperately wanted someone to take over the Fall Festival because it took so much staff time and funds. She added that traveling around the state there were towns who had events throughout the year however they also employed a Event Director full time, which the Town of Pahrump could not afford to do.

Mrs. Endersby said as the Town had the PTCC and the Chamber of Commerce which both used the term "convention" in their description there would normally be a group in the same category to coordinate events. She asked the PTCC to look at their name and mission statement to see if they did not have a desire to be involved in event planning. She said she felt Mr. Kulkin's concerns were legitimate however community events normally were done by employees rather than volunteers.

Dr. Waters and Mr. Darby each agreed with Mrs. Parker and Mrs. Endersby.

Mr. Kulkin stated the PTCC told him they had the Convention Counsel added to their title for grant purposes and had no wish to organize events.

**Mr. Kulkin motioned to create an events advisory board.**

**Dr. Waters seconded.**

Mrs. Endersby asked the issue be looked at by the Chamber of Commerce and PTCC.  
Mr. Kulkin said there was nothing prohibiting an entity from talking with the proposed board.

Public comment was heard with two (2) speaking for the motion, two (2) speaking against it, and two (2) speaking neither for nor against it.

Mr. Kulkin said it sounded as though thoughts were too big concerning the proposed board and people were making a lot of assumptions. He emphasized the advisory board would be to see if event planning could be accomplished.

**Motion failed, 2-3, with Mrs. Parker, Mrs. Endersby, and Dr. Waters voting nay.**

15. Discussion and possible decision to create a Town Board and Advisory Board Workshop. The Workshop to be held January 2012 in the Town of Pahrump and meet Open Meeting Law requirements, date/time/place to be announced.

Mrs. Endersby said she submitted the item originally to take the place of the retreat however she could not do so as she had originally voted against the retreat. She said she would like to do this workshop especially considered it had just been made a goal/objective.

Dr. Waters said he thought it was a good idea.  
Mr. Kulkin agreed.

Mrs. Parker said previous Town Boards had a joint meeting between the Town Board and all advisory boards where all were able to explain in detail what they were working on.

**Mrs. Endersby motioned to create a Town Board and Advisory Board Workshop as specified.**

**Dr. Waters seconded.**

Public comment was heard with one (1) speaking neither for nor against.

**Motion carried, 5-0.**

**16. Discussion and Possible Decision Consent agenda items:**

- a. *Action – Approval of Town Vouchers.*
- b. *Action – Approval of Town Board Minutes for August 23, 2011.*

**Mrs. Endersby motioned to approve items ‘a’ and ‘b’ with the correction of dates for the Community Assessment sessions.**

**Motion died due to lack of a second.**

**Mrs. Parker motioned to approve items ‘a’ and ‘b’ with the aforementioned changes.**

**Dr. Waters seconded.**

**Motion carried, 5-0.**

- c. *Action – Approval to Accept Mr. Frank Maurizio to the Community Center Taskforce.*

Mrs. Parker asked to hear from the Community Center Advisory Board chair on the acceptance of Mr. Maurizio.

Mr. Clendenen clarified the recommendation was Mr. Maurizio be the first alternate which passed with an 8-0 vote.

Mrs. Endersby expressed concerns because of comments previously made and wanted to make sure the Board comfortable and without issues.

Mr. Clendenen said he did not believe there would be many issues with Mr. Maurizio serving on the Community Center Advisory Board and he would be more of an asset to them.

**Mrs. Endersby motioned to approve.**

**Dr. waters seconded.**

Mr. Kulkin stated in his opinion Mr. Maurizio had entered outside of the realm of simply disagreeing and he felt it would create a more disruptive atmosphere as the way Mr. Maurizio had gone about things was incorrect therefore he could not support his placement on the Community Center Advisory Board.

Dr. Waters said when a Chair makes a recommendation for membership it should be supported regardless of how the Town Board felt.

Mr. Darby stated he would set his personal opinions aside.

Public comment as heard with three (3) speaking for the motion.

Mrs. Parker said she had been threatened by Mr. Maurizio twice previously regarding the Community Center Advisory Board however she was relying on Mr. Clendenen to see appropriate behavior was used.

Mr. Kulkin said he was not voting based on personal feelings, but on what would be best for the Town.

**Motion carried, 4-1, with Mr. Kulkin voting nay.**

- d. *Action – Approval to Accept the Resignation of Mr. George Sausman from the Pahrump Nuclear Waste and Environmental Advisory Board.*

Mrs. Endersby said she had pulled the item because she was astonished and saddened to see Mr. Sausman submit his resignation. She asked for feedback as to why he'd chosen to resign whether personal or because of issues on the advisory board.

Mrs. Parker concurred as she considered him a great member of the board.

Dr. Waters stated that, as the liaison, he was told the resignation was primarily due to personal reasons along with a few others.

**Dr. Waters motioned to accept.  
Mrs. Parker seconded.**

**Motion carried, 5-0.**

**17. Future Meetings/Workshops: Date, Time and Location**

- a. *Town Board Retreat: October 4, 2011 Noon to 8:00 p.m. Mesquite, NV.*

Mr. Kohbarger stated he had emailed all Town Board members with information concerning the two individuals who agreed to facilitate the Town Board retreat, both of which had over 25 years experience. He stated the facilitators asked for input on questions for the agenda as well as requests for how the meeting should run.

Mr. Kulkin inquired as to the date of reservations for the retreat.

Mr. Kohbarger responded check in would be at 2:00pm on October 4, to which Mrs. Parker added the hotel usually had rooms ready before hand available for early check in per guest request.

**18. Staff's Comments**

Mr. Kohbarger clarified a statement made earlier in the evening by Mr. DeCanio stating the meeting with Pool Pact was attended via teleconference.

**19. Town Board Member's Comments**

Mrs. Parker asked as to the status of a request from a citizen that a portable microphone be available during meetings for public comment.

Mr. Kohbarger said the request to County had been put in eight to ten weeks beforehand.

Mr. Kulkin referenced a comment made by Mr. Sam Jones that his hands were tied stating that all of their hands were tied and the Community Center Advisory Board had helped the Town Board move forward more quickly than they would have without their advise and work.

Mrs. Endersby mentioned the Redistricting Committee meeting and the Master Plan Revision Committee.

Dr. Waters said he wanted to make sure the members who were resigning were receiving certificates of Appreciation, which staff confirmed.

He asked for consideration that perhaps the report which would be presented at the Community Center Advisory Board meeting be placed on the following Town Board meeting agenda.

**20. Adjournment**

Mr. Darby adjourned the meeting at 12:13am.

## AGENDA ITEM REQUEST

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED 9/6/2011	DATE OF DESIRED BOARD MEETING 9/27/2011
--	--

**CIRCLE ONE:**        Action Item                Non-Action Item            Presentation

**ITEM REQUESTED FOR CONSIDERATION:**

Approval of Request for the Pahrump Powwow Grant in an Amount Not to Exceed \$3,500 provided that the funds aren't used for any of the Prohibited items & provided that the reimbursement doesn't exceed 50% of the event short fall.

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

**BRIEF SUMMARY OF ITEM:**

Provisions are specified in the guidelines payable from the State Tourism Room Tax Fund as presented.

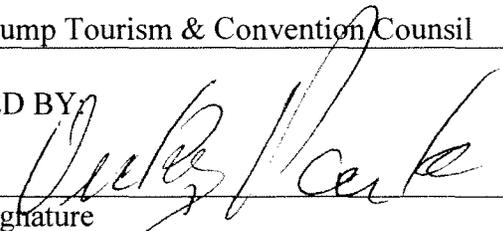
Please see attached grant application.

BACKUP ATTACHED:     YES             NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Tourism & Convention Council

SPONSORED BY

Vicky Parker; PTCC Liason  
Print Name

  
Signature

400 N. Hwy 160  
Mailing Address

(775) 727-5107 ext.  
Telephone Number

PAHRUMP TOURISM AND CONVENTION COUNCIL ("PTCC")

Form PTCC-03: Grant Request Application Packet

*Rec'd  
8/23/11  
Arlette*

In completing this grant request application, please refer to the published "Grant Request Guidelines" for definitions, acceptable uses of grant funds, etc.

- Type of Application:
- Marketing
  - Start-Up
  - Infrastructure
  - Cultural

**APPLICATION CHECKLIST**

This checklist is for your use in completing your PTCC Grant Request. Please submit the original grant request in the order and methods listed below.

Name of Applicant: PAHRUMP Powwow

**Application Package**

- Application Checklist
- Cover Sheet
- Application Narrative
- Event Budget
- Signed Certification Page

**Supporting Materials**

- Signed "Receipt and Acknowledgment" of Grant Request Guidelines
- Current Board of Directors list
- Most recent financial statement (Balance Sheet and Profit/Loss Statement)
- IRS Form 990 (if available)
- Annual audit results (if available)
- Marketing collateral (section 2 of the Grant Request Guidelines)
- List of volunteer involvement and in-kind contributions
- Any supplemental materials relevant to this grant request

PAHRUMP TOURISM AND CONVENTION COUNCIL ("PTCC")

Form PTCC-03: Grant Request Application Packet

COVER SHEET

Name of Applicant: PAHRUMP POWWOW

Address: PO BOX 854

City, State, Zip: PAHRUMP, NJ 89041

Tax ID #: 56-2384632

Contact Person: PAULA ELEFANTE

Telephone/Fax: 775-209-3444

E-Mail/Website: PAHRUMPPOWWOW@YAHOO.COM

Type of Organization: Governmental Non-Profit For Profit Individual

Details of project/event – please include the name, date(s), time(s), location(s), purpose and other pertinent information

POWOWS WILL BE HELD THE WEEKEND OF NOV 18<sup>th</sup> AT PETRACK PARK

Total Projected Event Income: \$ 6700 -  
(This should match total income from page 4)

Total Projected Event Expenses: \$ 11400 -  
(This should match total expenses from page 4)

Total Projected Event Income/(Loss): \$ (5100.00) (\$4700)  
(This should match total income/(loss) from page 4)

Grant Amount Requested: \$ 6500 -

Has this project/event received a PTCC grant in the past? YES NO If yes, when? \_\_\_\_\_

Has your organization received a PTCC grant in the past? YES NO If yes, when? \_\_\_\_\_

How many times has this project/event been held in the past? THIS IS AN ANNUAL EVENT

**“We create a cultural and educational experience for all peoples through indigenous music, dance, drums and food.”**

We have applied and have been awarded both Advertising and Cultural Grants from the town for the past several years.

November is Native American Heritage Month, our goals and objectives are to bring together Native Americans for music and dance and to share this experience with the community.

Our target population for participants in the powwow includes singers and dancers from California, Nevada, Arizona, New Mexico, Utah and Colorado. Our targeted non Native American visitors are people from all the surrounding communities. We have had up to approximately 8000 for the weekend.

A Powwow cannot happen without a MC, Arena Director, Drums and Sound Equipment. We are seeking funds to cover these expenses.

This is an annual event and there are no other organizations participating in putting on this event. We do allow space for some non profits to set up at the powwow in order to share and inform visitors of services available.

We have applied to NCOT for a grant for a marketing grant. We have been approved for \$1900.00. This grant is for our fliers and website.

As a part of our marketing strategy when we send our vendor applications out we enclose approximately 100 fliers in each envelope and our vendors share those at other powwow's they attend leading up to the Pahrump Powwow. We also send the fliers to the Reservations and Colonies in the Southwestern US. We are listed on several Powwow Calendars on the internet, a listing in the Indian Country Today magazine calendar and have a small ad in the Sept/Oct Nevada magazine. The Indian Country Today magazine has a circulation of approximately 50,000.

The impact on the Pahrump economy will include the people coming in that will be staying at our hotels (2 room nights), some of our vendors do camp. They do enjoy our restaurants; buy gas, shop at WalMart, Albertsons, and Home Depot. These shopping opportunities are within walking distance of the park.

**PAHRUMP TOURISM AND CONVENTION COUNCIL ("PTCC")**

**Form PTCC-03: Grant Request Application Packet**

**EVENT BUDGET**

Do not include any anticipated grant funds from the PTCC on this form. List all sources of revenue for this project/event (other than PTCC grants) and all projected expenses. For the purposes of this budget, include only cash revenues/expenses and in-kind support; do not include volunteer time. If desired, you may use your own income statement form rather than this form (provided that all required information is supplied); simply state "See Attached" and attach your form.

**REVENUES**

**EXPENSES**

Governmental Grants	<u>1900.00</u>	Marketing/Advertising**	<u>2500.</u>
Foundation Grants	<u>0</u>	Salaries/Benefits*	<u>0</u>
Corporate Grants	<u>0</u>	Professional Fees	<u>\$000.</u>
Sponsorships	<u>0</u>	Travel*	_____
Advertising (programs, etc.)	_____	Training*	_____
Admissions	_____	Equipment*	_____
<u>Booth Rentals</u>	<u>3000.</u>	<u>AWARDS</u>	<u>3000.</u>
<u>Concessions</u>	_____	<u>SANITATION + INS</u>	<u>900</u>
Donations	_____	_____	_____
In-Kind Support	_____	_____	_____
<u>50/50 SALES</u>	<u>200</u>	_____	_____
<u>DONATION DRAWING</u>	<u>100</u>	_____	_____
<u>(APPLYING) NAC</u>	<u>1500.</u>	_____	_____

**TOTAL** \_\_\_\_\_ 6700.  
 IN ACCOUNT 3100  
9800

**TOTAL** \_\_\_\_\_ 11,400

**PROJECTED INCOME/(LOSS):** \$1,600  
<1200.00>

\* = Pursuant to Section 1.16 of the "Grant Request Guidelines," these expenses are not eligible for grant funding.  
 \*\* = Provide details on a separate page.

**PAHRUMP TOURISM AND CONVENTION COUNCIL ("PTCC")**

**Form PTCC-03: Grant Request Application Packet**

**CERTIFICATION**

The undersigned attests that all information contained in this grant request application is true and correct to the best knowledge of the signer as of the date signed. The undersigned represents and warrants that s/he has full authority to sign this grant request application on behalf of the applicant.

*Paula J. Elefante*  
SIGNATURE OF AUTHORIZED AGENT

8-23-11  
DATE

PAULA J ELEFANTE  
PRINTED NAME OF AUTHORIZED AGENT

**FOR PTCC USE ONLY**

The grant request was heard on (date): \_\_\_\_\_

The grant request is:            **APPROVED**            **DENIED**

Approved amount: \_\_\_\_\_

Authorized Uses of Funds:	<u>Marketing/Advertising</u>	<u>\$</u>
	<u>Start-Up Expenses</u>	<u>\$</u>
	_____	<u>\$</u>
	_____	<u>\$</u>
	<b>TOTAL</b>	<u>\$</u>

\_\_\_\_\_  
Signature of Authorized PTCC Representative

\_\_\_\_\_  
Date

# THE 13th ANNUAL PAHRUMP POWWOW



Native American Crafts, Music  
Food and Dancing  
Daily Raffles & Sunday 50/50

Michael Reifel - MC  
Richard Vigil - Head Gourd Dancer

DRUMS

SOUTHERN SOUL  
WHITE CLOUD

DANCE CONTESTS

ALL Dancers & Drums Welcome

[www.travelnevada.com](http://www.travelnevada.com)

Best Western Motel Ph. 866-713-9688

NOVEMBER 18, 19 & 20, 2011

Petrack Park

[pahrumpowwow@yahoo.com](mailto:pahrumpowwow@yahoo.com) or 775-209-3444

8/2011

8/2012

PAULA J ELEFANTE  
1710 W HORN RD  
PAHRUMP, NV 89048

(This document was filed electronically.)

LES PAINTER

3200 HARDY , USA

PAHRUMP

NV

89048

KIM F BRODD

150 N LESLIE #11 , USA

PAHRUMP

NV

89060

ROBERT DUGAN

1620 NO LESLIE ST

PAHRUMP

NV

89060

PAULA J ELEFANTE

1710 W HORN RD , USA

PAHRUMP

NV

89048



NEVADA  
COMMISSION  
ON TOURISM

June 16, 2011

Paula Elefante  
Pahrump Social Powwow Inc  
PO Box 854  
Pahrump NV 89041

Dear Paula:

At a June 16, 2011 meeting of the Nevada Commission on Tourism, your grant application for Pahrump Powwow was approved for \$1,900.00.

The Grant Number assigned to your grant is IT-12-09. Please refer to this assigned grant number in all correspondence.

**They anticipate approximately 2,500 people to attend from outside of a 100 mile radius, including the many people that travel with the dancers, drummers and vendors. Almost all of their vendors are from Arizona. Recommend funding the website portion for \$600.00 and the flyers for \$1,300.00.**

The enclosed Grant Agreement Form should be signed and returned right away (both page 1 and page 2). The Grant Agreement is a contract and must be on file in the Commission's offices before any reimbursement of costs can be made. **An extra copy of the agreement is enclosed for your files.**

Reimbursements for expenses associated with your project may begin as early as July 1, 2011 and must be completed no later than June 30, 2012. The **Grant Reimbursement Form – Marketing Grant** is available online at <http://travelnevada.biz/grants.aspx> under the Marketing Grant Section. Two sets for each request must be submitted by mail with original signatures along with one copy of the receipts, invoices or signed contracts. These documents must be dated within the grant award date and the fiscal year end date (from July 1, 2011 through June 30, 2012).

The GRANT EVALUATION form must be completed before your final (or your only) request for reimbursement is approved. This form may be completed online by logging into your user account and clicking on the project evaluation tab at <http://travelnevada.biz/grants.aspx>. Volunteer hours spent on your project may be used as a "match" and should be submitted on the **Certificate of Volunteer Hours Form – Marketing Grants** along with the evaluation.

If your grant is for travel or trade shows, follow the GRANT TRAVEL REIMBURSEMENT GUIDELINES also available at <http://travelnevada.biz/grants.aspx>.

If your grant includes costs associated with printed materials (Including, but not limited to, programs, literature, posters, signs and advertising), where possible, you should include the Nevada Commission on Tourism's website: [www.travelnevada.com](http://www.travelnevada.com) and our logo. Projects funded to produce videos, photos, etc. will require the grant recipient to provide copy of such to the territory and NCOT.

**YOU MUST COMMIT THE FUNDS BY JUNE 30, 2012. YOUR FINAL GRANT REIMBURSEMENT MUST BE RECEIVED BY THE NEVADA COMMISSION ON TOURISM NO LATER THAN JUNE 30, 2012.**

Funds are intended to promote tourism as outlined in your grant application; any specific conditions placed upon the use of these funds are specified above.

Should you have any questions, please give us a call.

Sincerely,

Kari Frlot  
Rural Grants Manager  
775.687.0620

Christian Passink  
Rural Programs Manager  
775.687.0643

Governor

Brian Sandoval

Lieutenant Governor  
& Commission Chair

Brian K. Krolicki

Interim Director

Larry Friedman

401 North Carson Street  
Carson City, NV 89701

Phone

775.687.4322

800.237.0774

Fax

775.687.6779

Website

TravelNevada.com

Form **990-N**  
 Department of the Treasury  
 Internal Revenue Service

**Electronic Notice (e-Postcard)**  
 for Tax-Exempt Organizations not Required To File Form 990 or 990-EZ

OMB No. 1545-2085

**2010**

Open to Public Inspection

**A** For the 2010 calendar year, or tax year beginning 1/1/2010, and ending 12/31/2010.

**B** Check if applicable  
 Terminated, Out of Business  
 Gross receipts are normally \$50,000 or less

**C** Name of organization: PAHRUMP SOCIAL POWWOW INC  
 d/b/a:  
PO Box 854  
Pahrump, NV, US, 89048

**D** Employer Identification Number  
56-2384632

**E** Website:

**F** Name of Principal Officer: Paula J Elefante  
1710 W Horn Rd  
Pahrump, NV, US, 89048

**Privacy Act and Paperwork Reduction Act Notice.** We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in Code section 6104.

The time needed to complete and file this form and related schedules will vary depending on individual circumstances. The estimated average times is 15 minutes.

**Note:** This image is provided for your records only. Do NOT mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

together for greater savings



← Powwows.com - What is a Pow Wow?

### What is a Pow Wow?

Like 1

This is a time to renew thought of the old ways and to preserve a rich heritage. There are several different stories of how the powwow was started. Some believe that the War dance Societies of the Ponca and other Southern Plains Tribes were the origin of the powwow.

Another belief is that when the Native Americans were forced onto reservations the government also forced them to have dances for the public to come and see. Before each dance they were lead through the town in a parade, which is the beginning of the Grand Entry.

Powwow singers are very important figures in the Native American culture. Without them there would be no dancing. The songs are of many varieties, from religious to war to social.

As various tribes gathered together, they would share their songs, often changing the songs so singers of different tribes could join. With these changes came the use of "vocables" to replace the words



of the old songs. Thus, some songs today are sung in "vocables" with no words.

Yet they still hold special meaning to those who know the song. Many songs are still sung in Native American Languages either newly composed or revivals of old songs. These songs are reminders to the Indian people of their old ways and rich heritage.

Dances have always been a very important part of the life of the American Indian. Most dances seen at powwows today are social dances which might have had different meanings in earlier days. Although dance styles and content have changed, their meaning and importance has not. The outfits worn by the dancers, like the styles of clothing today evolve over time, it is not a stagnant culture, but a vibrant and changing way of life.

Powwows are organized by committees that work for weeks before the event. At the powwow, the MC runs the events. The MC works with the Arena Director to keep the powwow organized and running smoothly. These two individuals along with the committee work hard to bring the people together to dance and fellowship together in the circle.

The powwow begins with the Grand Entry. This is the entry of all the people entering the arena. This originally was a parade through the town the powwow was in. Even today in some powwows, these parades are still held. During the Grand Entry, everyone is asked to stand as the flags are brought into the arena. The flags carried generally include the U.S. Flag, Tribal Flags, the POW Flag, and Eagle Staffs of various Native Nations present. These are usually carried by veterans. Native Americans hold the United States Flag in an honored position despite the horrible treatment received from this country. The flag has a dual meaning. First it is a way to remember all of the ancestors that fought against this country. It is also the symbol of the United States which Native Americans are now a part. The flag here also reminds people of those people who have fought for this country.



Shop

What are you searching?

- Native American Information
- Tribes
- Jobs
- Casinos
- Scholarships
- Colleges and Universities
- Native American Articles
- Native Profiles
- Pow Wow
  - Dance Styles
- Native American History
- Native American Culture
- Food
- PowWows.com
- On the Trail
- News
  - Pow Wow Information
- Drum Groups
- Mcs
- Arena Directors
- Vendors
- Pow Wow Organizations

THE 2011 Nissan VERSA® HATCHBACK

UP TO \$500  
 NMAC CASH BACK\*  
 AND  
 0% APR  
 FOR QUALIFIED BUYERS\*\*

Bottom LINE

**PAHRUMP SOCIAL POWWOW, INC.**

<b>Business Entity Information</b>			
Status:	Active	File Date:	8/15/2003
Type:	Domestic Non-Profit Corporation	Entity Number:	C19905-2003
Qualifying State:	NV	List of Officers Due:	8/31/2012
Managed By:		Expiration Date:	
NV Business ID:	NV20031432750	Business License Exp:	

<b>Additional Information</b>	
Central Index Key:	

<b>Registered Agent Information</b>			
Name:	PAULA J ELEFANTE	Address 1:	1710 W HORN RD
Address 2:		City:	PAHRUMP
State:	NV	Zip Code:	89048
Phone:		Fax:	
Mailing Address 1:		Mailing Address 2:	
Mailing City:		Mailing State:	
Mailing Zip Code:			
Agent Type:	Noncommercial Registered Agent		

<b>Financial Information</b>			
No Par Share Count:	0	Capital Amount:	\$ 0
<b>No stock records found for this company</b>			

<b>Officers</b>				<input type="checkbox"/> Include Inactive Officers
<b>Secretary - KIM F BRODD</b>				
Address 1:	150 N LESLIE #11	Address 2:		
City:	PAHRUMP	State:	NV	
Zip Code:	89060	Country:	USA	
Status:	Active	Email:		
<b>Treasurer - ROBERT DUGAN</b>				
Address 1:	1620 NO LESLIE ST	Address 2:		
City:	PAHRUMP	State:	NV	
Zip Code:	89060	Country:		
Status:	Active	Email:		
<b>Director - PAULA J ELEFANTE</b>				
Address 1:	1710 W HORN RD	Address 2:		
City:	PAHRUMP	State:	NV	
Zip Code:	89048	Country:	USA	
Status:	Active	Email:		
<b>President - LES PAINTER</b>				
Address 1:	3200 HARDY	Address 2:		
City:	PAHRUMP	State:	NV	
Zip Code:	89048	Country:	USA	

Status: Active

Email:

**Actions\Amendments**

<b>Action Type:</b>	Articles of Incorporation		
<b>Document Number:</b>	C19905-2003-001	<b># of Pages:</b>	4
<b>File Date:</b>	8/15/2003	<b>Effective Date:</b>	
(No notes for this action)			
<b>Action Type:</b>	Annual List		
<b>Document Number:</b>	C19905-2003-002	<b># of Pages:</b>	2
<b>File Date:</b>	7/15/2004	<b>Effective Date:</b>	
List of Officers for 2004 to 2005			
<b>Action Type:</b>	Amendment		
<b>Document Number:</b>	C19905-2003-003	<b># of Pages:</b>	2
<b>File Date:</b>	9/23/2004	<b>Effective Date:</b>	
CERTIFICATE OF AMENDMENT FILED ADDING IRS LANGUAGE. 2 PGS. MDC			
<b>Action Type:</b>	Annual List		
<b>Document Number:</b>	20050424905-41	<b># of Pages:</b>	1
<b>File Date:</b>	9/22/2005	<b>Effective Date:</b>	
(No notes for this action)			
<b>Action Type:</b>	Resignation of Officers		
<b>Document Number:</b>	20060710252-35	<b># of Pages:</b>	1
<b>File Date:</b>	11/01/2006	<b>Effective Date:</b>	
(No notes for this action)			
<b>Action Type:</b>	Registered Agent Resignation		
<b>Document Number:</b>	20060710253-46	<b># of Pages:</b>	1
<b>File Date:</b>	11/01/2006	<b>Effective Date:</b>	
(No notes for this action)			
<b>Action Type:</b>	Reinstatement		
<b>Document Number:</b>	20070822803-92	<b># of Pages:</b>	1
<b>File Date:</b>	11/30/2007	<b>Effective Date:</b>	
(No notes for this action)			
<b>Action Type:</b>	Acceptance of Registered Agent		
<b>Document Number:</b>	20070822804-03	<b># of Pages:</b>	1
<b>File Date:</b>	11/30/2007	<b>Effective Date:</b>	
(No notes for this action)			
<b>Action Type:</b>	Annual List		
<b>Document Number:</b>	20080565176-50	<b># of Pages:</b>	1
<b>File Date:</b>	8/25/2008	<b>Effective Date:</b>	
(No notes for this action)			
<b>Action Type:</b>	Annual List		
<b>Document Number:</b>	20090773582-03	<b># of Pages:</b>	1
<b>File Date:</b>	11/04/2009	<b>Effective Date:</b>	
(No notes for this action)			
<b>Action Type:</b>	Annual List		
<b>Document Number:</b>	20100760505-36	<b># of Pages:</b>	1
<b>File Date:</b>	10/08/2010	<b>Effective Date:</b>	
(No notes for this action)			
<b>Action Type:</b>	Annual List		
<b>Document Number:</b>	20110615487-55	<b># of Pages:</b>	1
<b>File Date:</b>	8/23/2011	<b>Effective Date:</b>	
(No notes for this action)			

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED      DATE OF DESIRED BOARD MEETING  
9/14/2011      9/27/2011

CIRCLE ONE:      Action Item        Non-Action Item      Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Approval to accept Mr. David Yoder to the Community Center Advisory Board as a second alternate.

Consent Agenda

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:  
See attached application for Mr. Dave Yoder.  
See Item 6 of Community Center AB Sept. 9 Minutes

BACKUP ATTACHED:     YES       NO

NAME OF PRESENTER(S) OF ITEM:    Community Center Advisory Board

SPONSORED BY:

Vicky Parker, Liaison Community Ctr AB

Print Name



Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107 ext.

Telephone Number

**PLEASE READ BACK OF APPLICATION BEFORE COMPLETING**

**TASK FORCE Application**

Applicant Name: David Yoder  
Home Address: 830 E Flag City: Pahrump Zip: NV  
Mailing Address: 59imp City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Unlisted? Yes  No  Fax: \_\_\_\_\_  
Cell #: 775/764-0302 Work #: \_\_\_\_\_  
E-Mail Address: DC YODER @ ATT.NET

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to the Bob Ruud Community Center Task Force:

*was chairman of Entertainment for Fall foastival 2 yrs  
I kept the budget way under what was allowed.  
I am totally debt free! Have worked the center  
many times. I also was in building maint. for 12 yrs*

Are you currently employed by a public entity? Yes  No  If yes, which entity? NYE school dist.

I have attached my resume/letter of interest: Yes  No

I certify that I am a *QUALIFIED ELECTOR*, that my primary *RESIDENCE* is *WITHIN THE BOUNDARIES* of the Town Task Force to which I am applying, and that the information provided is true and accurate to the best of my knowledge.

David E Yoder  
Signature

8-15-11  
Date

The Pahrump Town Manager will receive and have all applications placed on the Pahrump Town Board's Agenda. You may mail or deliver this application to the Pahrump Town Manager's Office, Pahrump Town Office at the following address:

**Pahrump Town Manager  
400 North Highway 160  
Pahrump, Nevada 89060**

*(This document becomes a public record once it has been received by the Town of Pahrump.)*

**COMMUNITY CENTER TASK FORCE MEETING  
TOWN ANNEX  
Friday, September 9, 2011  
MINUTES**

**PRESENT:**

Task Force:

Edgar Anderson  
Harley Kulkin  
Butch Borasky  
Billy H. Orum  
Michael A. Mack  
Kenneth Bent  
Samuel L. Jones  
Butch Clendenen  
Vicky Parker

Staff:

Matt Luis, Building and Grounds Manager

Town Board Liaison:

Vicky Parker

**ABSENT:**

**1. Call to Order – Pledge of Allegiance**

Meeting started at 7:00 pm

**2. Discussion and Possible Decision** regarding Moving the Order of or Deleting an Agenda item(s). (For Possible Action)

None

**3. Announcements** (Non-Action Item)

None

**4. Public Comment:** Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020(2)(c)(3). (Non-Action item)

None

**5. Approval of Minutes** dated August 26, 2011. (For Possible Action)

Mr. Borasky made the motion to except the minutes as written. Mr. Orum seconded. Motion Carried 8-0-1. Mr. Kulkin did not vote.

- 6. Discussion and Possible Decision** to accept either Mr. David Yoder or Mr. Philip Huff as 2nd Alternate Member of the Community Center Task Force. (For Possible Action)  
Mr. Borasky made the motion to except Mr. David Yoder as 2<sup>nd</sup> alternate to the Community Center Task Force. Mr. Mack seconded. Motion carried 9-0.
- 7. Report and Discussion** by Mr. Mike Mack, Mr. Sam Jones and Mr. Kenneth Bent on the findings of their 2<sup>nd</sup> Bob Ruud Center investigation. (For Possible Action)  
It was established that the roof on A & B rooms has a greater than the required ¼" per foot pitch.
- 8. Discussion and Possible Decision** on creating a detailed scope of work document to attach to the RFP for roof repairs and other possible repairs. (For Possible Action)  
Mr. Borasky made a motion to recommend to the Town Board that they include the following items to the scope of work attached to the RFP for roof repairs.
- 1) Strip down to sheeting and remove all materials.
  - 2) Option of standing seam metal roof.
  - 3) Pay all required permit fees.
  - 4) Lift off AC units and replace to code.
  - 5) Replace all damaged sheeting at an established cost per sheet.
- Mr. Orum seconded the motion. Motion carried 9-0.
- 10. Future Meetings/Workshops: Date, Time, and Location** (Non-Action Item)  
Next Community Center Task Force meeting will be a special meeting held on Friday September 16<sup>th</sup>, 2011 at 7:00 pm in the Town Annex Building.
- 11. Board Member's Comments** (Non-Action Items)  
None
- 12. Adjournment**  
Meeting adjourned at 8:07 pm.

**AGENDA ITEM REQUEST**

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DATE AGENDA ITEM SUBMITTED      DATE OF DESIRED BOARD MEETING  
9/14/2011      9/27/2011

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CIRCLE ONE:      Action Item        Non-Action Item      Presentation

ITEM REQUESTED FOR CONSIDERATION:

Approval to Accept Mr. Patrick K. Michel to the Pahrump Tourism & Convention Council AB.

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Consent Agenda

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*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

See attached resignation letter.

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BACKUP ATTACHED:     YES       NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Tourism & Convention Council

SPONSORED BY:

Vicky Parker; PTCC Liasion

Print Name

  
Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107 ext.

Telephone Number

**PLEASE READ BACK OF APPLICATION BEFORE COMPLETING**

*Town Advisory Board (TAB) Application*

Name of Board: PTCC

Applicant Name: Patrick K. Michel

Home Address: [REDACTED]

Mailing Address: same as above City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: [REDACTED] Unlisted? Yes  No  Cell Phone Some

Work Phone: 775-751 7777 x228 Fax: \_\_\_\_\_

E-Mail Address: pmichel@terriblescasinos.com

Please provide a brief description of your qualifications, experience, or interests that would be considered an asset to this Advisory Board:

See attached.

Are you currently employed by a public entity? Yes  No  If yes, which entity? \_\_\_\_\_

I have attached my resume/letter of interest: Yes  No

*I certify that I am a QUALIFIED ELECTOR, that my primary RESIDENCE is WITHIN THE BOUNDARIES of the Town Advisory Board area to which I am applying, and that the information provided is true and accurate to the best of my knowledge.*

[Signature]

8-4-11

Signature

Date

**The Pahrump Town Manager will receive and have all applications placed on the Pahrump Town Board's Agenda. You may mail or deliver this application to the Pahrump Town Manager's Office, Pahrump Town Office at the following address:**

**Pahrump Town Manager  
400 North Highway 160  
Pahrump, Nevada 89060**

*(This document becomes a public record once it has been received by the Town of Pahrump.)*

I am currently the General Manager at the successful Terrible's Town Casino and Terrible's Lakeside Casino and RV Park which is rated top in the top 5 nationally.

I currently sit on the board of Pahrump Valley Youth Organization and am a current member of the Rotary Club of Pahrump.

I consider myself an involved professional and family oriented member of the Pahrump community.

**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Bob Ruud Community Center.

DATE AGENDA ITEM SUBMITTED  
9/14/2011

DATE OF DESIRED BOARD MEETING  
9/27/2011

**CIRCLE ONE:** Action Item      Non-Action Item      Presentation

ITEM REQUESTED FOR CONSIDERATION:

Approval to Accept the Resignation of Bill Dolan from the Pahrump Veterans Memorial Advisory Board.

Consent Agenda

*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:

See attached resignation letter.

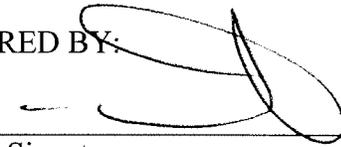
BACKUP ATTACHED:     YES       NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Veterans Memorial AB

SPONSORED BY:

Dr. Tom Waters; PVMAB Liasion

Print Name

  
Signature

400 N. Hwy 160

Mailing Address

(775) 727-5107 ext.

Telephone Number

Sept 15, 2011

Mr. Kohbarger,

It is with great regret that I tender my resignation to the PVMAB effective this date.

Thanks you,

Bill Dolan





## **Town Manager Report**

09/27/11

### 1. **Bob Ruud Community Center**

- a) Mr. Luis, Building & Grounds Mgr is working on obtaining an asbestos report on the roof while putting together the Request for Proposal (RFP) for the roof.
- b) The Town received the completed air quality report from Converse Consulting which showed that there were several elevated levels of mold in Room A. (See attached report) Mr. Luis make copies of the report and distribute same to the Community Center Advisory Board.

2. **POOL** – The Pool Deck cracks were reviewed by the Town, Engineers and Gothic Landscaping. It was determined to wait until after the season was finished to start work on the deck. Universal Concrete started work this week (09/19/11) on the deck and is expected to be finished within the two weeks. It appears they may have to refinish the entire deck to avoid having a two-tone look (old finish/new finish).

### 3. **BLM Projects**

- a. **Last Chance Park** –A meeting had been arranged with the BLM, State Historic Preservation Society and the Town for the week of Sept 19<sup>th</sup>, but the Town didn't receive a meeting notice. In speaking with the BLM they assured me that they are putting together a meeting to discuss this issue. Once the meeting has happened and more details become available they will be pasted onto the Town Board.
- b. **R&PP Lease** – The Town received a Close out letter from the BLM pertaining to a R&PP lease which the Town received eleven and half years ago. (See attached)
- c. **Airport** – The Town is still awaiting word from the BLM as to the status of the lease for the airport land. It is the contention of the Pahrump Regional BLM Office that they cannot give the Town a lease since the Town is not incorporated. A meeting was scheduled to discuss this issue with the Town staff/Attorney, FAA staff/Solicitor and BLM staff/Solicitor but at the last minute the BLM cancelled the meeting and advised that the meeting was set just for the FAA and BLM solicitors to talk.
- d. **Comprehensive Recreation Plan for Wheeler Area (CRPWA)**: BLM has promised to set a meeting with Mr. Adams and me during the week of October 10, 2011 to discuss the trails plans.
- e. **NOTE**: The BLM owes the Town two meetings (Last Chance Park & CRPWA), one report (K. Sprowl – Last Chance) and one decision (Airport lease. These concerns have been forwarded to the BLM via email.

4. **Business License Ordinance/Resolution**: Staff is working on re-writing of the BL Ordinance. With a little luck the Ordinance should be completed shortly. Staff is also creating a Resolution that will contain all BL fees.

5. **Airport:**

a. The Town received a letter from the FAA advising that they are in receipt of the executed Grant Agreement for the subject project. (See attached) The subject project that they are referring to is the Grant for Phase II of the EIS.

b. Representatives of the FAA stopped in Town for an impromptu meeting. We discussed the BLM stance and the FAA advised, it is their contention that the Town is a recognized political subdivision of the State of Nevada therefore we are capable of receiving federal grants and they will continue to work with the Town in the creation of the Pahrump Valley General Aviation Airport.

6. **Fire Department:** The PVFRS is currently replacing three fire fighters who left to take positions with other communities. The Town Board was introduced at the last Town Board meeting to one of the three new hires. Once the other two are hired, they too will be brought to the Town Board for introductions.

7. **2011-2012 Goals & Objectives:** Twenty-nine G&O's were created at the last Town Board meeting. Starting in October the Town Board will receive a monthly update report which will give the status of all 29 G&O's. The report will be provided in an excel spreadsheet format and once a G&O is completed it will be placed on the Town Board agenda for closure.

8. **Correspondence:**

a. State of Nevada Department of Environmental Protection

b. Department of Water and Power, the City of Los Angeles

9. **Department Head Reports:**

a. Fire-Rescue Service (August 2011)

10. **Town Manager Calendars:**

a. September 2011

b. October 2011



# Converse Consultants

Geotechnical Engineering, Environmental & Groundwater Science, Inspection & Testing Services

September 15, 2011

Donna J. Squires  
ASC Nevada Insurance Pool  
1755 East Plumb Lane, #148  
Reno, NV 89502

Subject: Report  
*Airborne and Visual Fungal Assessment*  
Water Damaged Bob Rudd Community Center  
Highway 160  
Pahrump, Nevada 89060  
Converse Consultants Project No. 09-73109-11  
Claim # P243-10-02298-01

Dear Ms. Squires:

In accordance with the *Authorization for Services*, Converse Consultants (Converse) provided the subject services on September 9, 2011. The assessment was requested to perform air quality sampling in the areas sampled on December 29, 2010, and to reevaluate the extent of fungal contamination in the subject building. Water intrusion had reportedly occurred from a water leak from the roof. According to building personnel the water leak has not been fixed.

## Scope of Services

The airborne, surface, and visual fungal assessment included the professional services of Mr. Steven Havens, a Converse employed mold trained professional. The following services were provided:

1. The previously water damaged areas in the subject building were visually assessed for fungal contamination using non-destructive methods.

2. Air sampling was conducted at four areas (Rooms A & B, hall between Rooms A and B, and main area with the stage) for airborne fungal spore levels. In addition, two outdoor airborne fungal spore samples were collected for the purposes of comparison (front and back of the building). The sampling was performed in the same areas as was sampled on December 29, 2010.

## Methods

Samples were analyzed by EMLab P&K (EML) of San Bruno, California. EML participates in the American Industrial Hygiene Association's (AIHA) Environmental Microbiology Proficiency Analytical Testing (EMPAT) program and is accredited under the AIHA Environmental Microbiology Laboratory Accreditation Program (EMLAP).

Airborne fungal particulate samples were collected using current industry standard methods. Airborne samples were collected using Air-O-Cell cassettes with fifteen liters per minute of air drawn through them for five minutes (75 liters total). The flow rate of the preset constant flow pump (Bio Pump Plus) is checked regularly using a primary calibrator. The samples were collected at breathing zone heights (i.e., approximately five feet from the floor). The cassettes were placed in a zip lock poly bag and shipped to EML via FedEx using chain-of-custody procedures for microscopic analysis.

## Results and Discussion

### Visual Assessment

There was readily visible potential fungal contamination in the following areas:

1. Room A: Visible potential mold and water damage was found along the lower south and west walls, water staining on the wooden ceiling above the drop ceiling. The water damaged ceiling tiles and insulation has been removed.

2. Hall between Rooms A and B: The mold and water damaged drywall has been removed. Black staining was observed on the wood studs.
3. Room B: Visible potential mold and water staining was found along the lower west and north walls, water staining on the wooden ceiling above the drop ceiling. The water damaged ceiling tiles and insulation has been removed.

### Environmental Airborne Fungal Spore Analysis

The Air-O-Cell cassette sampling enclosed report titled *Spore Trap Report: Non-Viable Methodology* indicated that total airborne fungal levels in one (1) sample collected (middle of Room A) was elevated above measured outdoor levels.

#### **1. Middle of Room A, Sample PCC-IA-03:**

*Basidiospores* (560 spores per cubic meter [s/M<sup>3</sup>] compared to 210 and 160 s/M<sup>3</sup> outdoors), *Chaetomium* (160 s/M<sup>3</sup> compared to zero s/M<sup>3</sup> outdoors), *Penicillium/Aspergillus* type (1,300 s/M<sup>3</sup> compared to 53 s/M<sup>3</sup> outdoors), *Stachybotrys* (3,400 s/M<sup>3</sup> compared zero outdoors) and *Ulocladium* (350 s/M<sup>3</sup> compared to zero s/M<sup>3</sup> outdoors).

*Stachybotrys* and *Chaetomium* are typically associated with indoor fungal growth on cellulose materials (e.g., drywall). *Penicillium/Aspergillus* type spores are common to the outdoors and can also be associated with indoor fungal growth.

The results of the Air-O-Cell cassette samples (enclosed reports titled *Spore Trap Report: Non-Viable Methodology*) indicated total fungal spore levels in three (3) indoor samples collected (middle of Room B, hall between Room A and B next to restrooms and main area in front of the stage) were less than the total average outdoor levels. The indoor fungal levels in these areas may be regularly detected outdoors in Nevada during the month of September (refer to the enclosed *MoldRANGE: Extended Outdoor Comparison* sheets). Converse considers these fungal spore levels to be background.

## Conclusions

Based upon the previously described results, the following conclusions are made:

1. The fungal air sampling indicated that fungal contamination was present in the contained areas of the west side of the building (Room A). Visual fungal growth was observed in Room A and B and in the hallway between the rooms.
2. The results of the airborne fungal particulate sampling in the main area of the building indicated that it was as safe as what is typical of the outdoors regarding the fungal spores identified and at the specific time of sampling.

## Recommendations

Based upon the previously described results and conclusions, the following recommendations are made:

Converse strongly recommends that the repairs are made to the roof and the remediation activities area completed in the areas outlined in the visual assessment portion of this report.

Converse does not recommend putting off repairs for any length of time if the building is to be used before being repaired, Converse recommends the following:

1. Individuals with compromised or undeveloped immune systems, allergies/asthma, fungal sensitivities, or other respiratory system problems should not enter the containment area set up in Rooms A and B and the restroom area/hall between Rooms A and B without proper training and protective equipment (e.g., respirator).
2. Fungal air sampling should be performed in the main area of the building on a quarterly basis and before any group activities are to be held.
3. The west side of the building should be sealed off from the main areas of the building using poly sheeting and duct tape to include the ventilation systems. The area should be sealed off in a manner

that no air is allowed to escape from the west side of the building in to the main area of the building. The area should be placed under a negative pressure system.

4. Inspection of the west side of building should be performed by a properly trained person using protective equipment (e.g., respirator) on a bi-weekly basis, and before any group activity. During the inspection if the inspector finds that the poly sheeting is starting to come loose, the inspector should resecure the sheeting with duct tape.

**Note:** If the inspector finds a breach in the containment, air sampling in the main area of the building should be performed as soon as possible.

5. Inspection of the west side of building should be performed by a properly trained person using protective equipment (e.g., respirator) after any wet weather activity. During the inspection, if the inspector finds that water has leaked in to the area, the water should be removed as soon as possible and the affected area dried to ensure that the wall systems have not been impacted. Engendering factors should be implemented to capture any water leaking in from the roof.

#### Limitations

This report is for the use of ASC, as it applies to the subject residence. Converse is not responsible for any claims or damages associated with interpretation of available information. Converse is not responsible for any contamination or its proliferation. We applied our conclusions and recommendations using appropriate professional standards, but cannot guarantee particular results. This assessment should not be regarded as a guarantee that no other hazardous conditions exist at the subject residence. In the event that changes in the nature of the property occur, or additional relevant information about the property is brought to our attention, the conclusions and recommendations contained in this assessment may not be valid unless these changes and additional relevant information are reviewed and our conclusions and recommendations are modified in writing.

The airborne spore trap (Air-O-Cell) sampling and analysis method used during this assessment is the current, most commonly used method in the industry. However, it does not distinguish between the fungal spores associated with *Aspergillus* and *Penicillium* genera (as well as some other fungal genera) due to their microscopic similarities. There are hundreds of species of each of these fungal genera, and they are very commonly found in outdoor air samples (e.g., approximately 90% of the time as the *Aspergillus/Penicillium*-like group). The species of *Aspergillus* and/or *Penicillium* fungi present on the spore trap samples collected indoors during this assessment could be different from those collected outdoors. If this information were available the interpretation of the results could be affected. However, current technology is not adequate to cost effectively and properly distinguish the species of the *Aspergillus/Penicillium*-like spores collected on the spore trap samples. Therefore, the *Aspergillus/Penicillium*-like spore species populations on the spore trap samples are assumed to be similar between indoors and outdoors for the purposes of this assessment.

Thank you for the opportunity to be of service. Should you have any questions or comments regarding this report, please do not hesitate to call.

Respectfully submitted,

Converse Consultants

Reviewed and Approved



Steven Havens  
Project Manager



Kathi Brandmueller, PE, CEM  
Senior Engineer

Attachments: A – Fungal Remediation Operating Procedures  
B – EMLab P&K Laboratory Results  
C – Photos

cc/with attachments/ via e-mail: William A. Kohbarger, Pahrump  
Town Manager

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# Attachment A

## Fungal Remediation Operating Procedures

### Step #1: Communication

1. Consult with Converse prior to remediation activities to define the areas of removal and provide oversight for the project (if desired by Owner).
2. Consult with the reconstruction contractor prior to removal to facilitate efficient reconstruction of the space.
3. Develop a project time line and communicate this with building representative(s)/occupant(s) prior to the remediation and reconstruction project. Provide contact numbers if occupants have questions about the project.

### Step #2: Personnel

1. At least two abatement personnel should be present at all times during the abatement.
2. Ensure all abatement personnel are trained in the handling of fungal contaminated materials including their health effects and methods of controlling and protecting against exposure.
3. Because the fungal abatement will necessitate the use of respirators, the abatement personnel should be familiar with their company's written Respiratory Protection Program. They should also be medically qualified to wear a respirator, trained on its limitations and use, and fit tested within the last year.
4. The abatement company should have provided right-to-know training on exposure to any chemicals used during abatement (use not recommended) and the health effects, control methods and other pertinent information regarding exposure to these chemicals and/or microbial organisms.

### Step #3: Personal Protective Equipment (PPE)

1. Full faced negative pressure respirators with cartridges that protect against micron size particulates (e.g., P100 [HEPA] filter) should be used during the abatement and/or disturbance of the fungal contamination. A similarly equipped half-mask with the use of goggles or safety glasses may be substituted, if appropriate. Fungal spores

should not be allowed to come in contact with mucous membranes (i.e., eyes, nose, mouth, etc.).

2. Disposable Tyvek (or equivalent) coveralls covering both the head and the shoes should be used.
3. Gloves (neoprene, rubber, nitrile, leather, or cotton depending on the material to be removed) should be used. Leather is recommended when sharp material is expected to be encountered during the fungal abatement.
4. Pliers or cutters to break up metal mesh in plaster walls should be used. These and other tools are used to reduce skin contact with sharp objects.

#### Step #4: Personal Hygiene

1. Wash hands after exiting the enclosure and prior to using the hands to place anything in the mouth. Fungal organisms can cause dermatitis. Ingestion of bacteria or fungi can cause severe diarrhea.
2. During the exit from the enclosure, remove the coveralls leaving them inside either the enclosure or the first stage (dirty room) of the two-stage decontamination room. In some cases, space will not allow for construction of the decontamination room.
3. In the change area, take off the respirator. Remove the cartridges. Clean the surfaces of the cartridges with a disinfectant wipe and keep the cartridges for reuse. Soak and clean the respirator in a gallon of disinfectant (1/2 oz. A-33 quaternary ammonium disinfectant per gallon of water). Rinse the respirator in water and dry with a clean towel.
4. After an exhaust fan with a HEPA filter is used on a job site the pre-filter is covered with 4-6 mil poly and sealed with duct tape.

#### Step #5: Containment of Affected Area

1. Isolate the work area from occupied spaces using plastic (4-6 mil poly or equivalent) sheeting sealed with duct tape (including ventilation ducts/grills, fixtures, and other openings). The duct tape should be secured in a manner that will not allow loss of adhesion during the anticipated life of the containment (i.e., use tack strips, rigid enclosures, staples, etc.).

2. Use a negative air machine with a HEPA filter to generate negative pressurization. Use the appropriate sized unit at the appropriate flow rate for the space. Do not use the same units for asbestos abatement and fungal abatement. If units are shared, a break in the HEPA filter could change a fungal contaminated area into an asbestos contaminated area as well.
3. The negative air machines should be ducted outdoors, especially if the space outside containment is occupied. This will prevent the indoor spread of contamination if the negative air machine malfunctions or other chemicals are used in the containment (not recommended) which is not filtered by the machines.
4. If space allows, construct a two-stage decontamination room with a changing area and a dirty room attached to the entrance of the containment area.
5. If the area of work outside is dusty, then a square hole may be cut in the containment and fitted with a pleated residential air filter (MERV 11 or better) to filter the make up air. The entry to the containment should be well sealed to prevent unfiltered outside air entry.
6. Contaminated materials removed in containment should be placed in poly bags or wrapped in plastic before being removed from inside containment. They should also be wiped before removal.

#### Step #6: Control of Exposure to Adjacent Areas

1. Vacating people from spaces is not necessary but is recommended for individuals with compromised immune systems, infants, recent surgery patients, people with chronic inflammatory lung diseases or individuals with respiratory health concerns (i.e., asthma, hypersensitivity pneumonitis, severe allergies, etc.).
2. In general, there are fewer occupant complaints about the remediation if the adjacent spaces are vacated. The complaints about construction related odors are reduced and there is more space to place cleanup supplies.

### Step #7: Anti-Microbial Paint/Chemical Use and Water Use

1. Anti-microbial paint/chemical use during or after fungal abatement is **NOT** recommended. Use of these materials does little or nothing to assist in the fungal abatement, may be illegal with regard to pesticide use regulations, and can lead to occupant complaints from associated chemical odors. The goal of fungal abatement is removal of contamination; not killing the fungi or covering it up.
2. Water use during fungal abatement to reduce airborne dust levels is encouraged but should be minimal and should include the addition of a surfactant (e.g., mild detergent). Water should be applied by lightly misting to minimize fungal spore disturbance.

### Step #8: Removal of Containment Materials

1. Contaminated materials generated in the containment that cannot be cleaned should be removed from the building in sealed plastic bags. The outside of the bags should be cleaned with a damp cloth and a detergent solution or HEPA vacuumed in the decontamination chamber prior to their transport to uncontaminated areas of the building. There are no special requirements for the disposal of fungal contaminated materials. However, some disposal companies (i.e., Republic at Apex, NV) request that the contaminated materials be sprayed with bleach (or equivalent). Fungal contaminated materials that are bagged can be disposed of with other general waste.
2. Debris and broken plaster or drywall with sharp edges should be placed in 55-gallon drums inside the containment area to prevent container puncture. Before removal from the containment area, close the drum and clean the outside surface.

### Step #9: Cleaning of the Containment Area

1. The contained area and decontamination area should be HEPA vacuumed and cleaned with a damp cloth and/or mop with a mild detergent solution and be visibly clean prior to the removal of isolation barriers.

### Step#10: Visual and Air Sampling Post-Abatement Verification

1. Prior to re-construction and re-occupancy of the previously fungal contaminated space a post abatement verification visual inspection and air sampling should be done either by or under the supervision of a Industrial Hygienist who is familiar with fungal assessment and remediation. The surfaces in the containment should not be painted or coated before the post abatement verification. If surfaces remain discolored they may still pass visual inspection if the discolored material is not removable. Re-occupancy may occur when the space passes the visual inspection and airborne fungal spore sampling in the containment.
2. The configuration of the contained area during the post abatement verification should include 1) HEPA filtered negative air machine(s) adequate to create a negative pressurization in the enclosed area(s), 2) HEPA filtered air scrubber(s) with the exhaust pointed toward the abated area, and 3) tightly sealed entry/exit points.
3. The fungal spore levels detected in the containment during the post abatement verification should be less than or similar to outdoor air for the genera of spores detected. Before air sampling is conducted the visual assessment shall not have revealed any visible fungal contamination.
4. The containment and negative air pressure is not to be removed until air samples return with acceptable spore counts and the area is visibly free of fungal contamination.

### Step #11: Containment Use During Reconstruction

1. After the fungal abatement containment area has been properly remediated the containment enclosure can be used to contain the dusts generated by the reconstruction (e.g., sheetrock sanding and cutting activities). This is done to reduce the problems with clean up when reconstruction is completed. The use of the HEPA exhaust filter is not required. The two-stage decontamination area is also not needed.

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Attachment B  
EMLab P&K Laboratory Results



Report for:

**Mr. Steve Havens**  
**Converse Consultants, Las Vegas**  
731 Pilot Road  
Suite H  
Las Vegas, NV 89119-4429

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Regarding: Project: 09-73109-11; Pahrump Community Center  
EML ID: 828810

Approved by:

Lab Manager  
Dr. Kamashwaran Ramanathan

Dates of Analysis:  
Spore trap analysis: 09-12-2011

Service SOPs: Spore trap analysis (1038)

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For clarity, we report the number of significant digits as calculated; but, due to the nature of this type of biological data, the number of significant digits that is used for interpretation should generally be one or two. All samples were received in acceptable condition unless noted in the Report Comments portion in the body of the report. Due to the nature of the analyses performed, field blank correction of results is not applied. The results relate only to the items tested.

EMLab P&K ("the Company") shall have no liability to the client or the client's customer with respect to decisions or recommendations made, actions taken or courses of conduct implemented by either the client or the client's customer as a result of or based upon the Test Results. In no event shall the Company be liable to the client with respect to the Test Results except for the Company's own willful misconduct or gross negligence nor shall the Company be liable for incidental or consequential damages or lost profits or revenues to the fullest extent such liability may be disclaimed by law, even if the Company has been advised of the possibility of such damages, lost profits or lost revenues. In no event shall the Company's liability with respect to the Test Results exceed the amount paid to the Company by the client therefor.

Document Number: 200091 - Revision Number: 5

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Client: Converse Consultants, Las Vegas  
C/O: Mr. Steve Havens  
Re: 09-73109-11; Pahrump Community Center

Date of Sampling: 09-09-2011  
Date of Receipt: 09-12-2011  
Date of Report: 09-12-2011

**SPORE TRAP REPORT: NON-VIABLE METHODOLOGY**

Location:	PCC-IA-01: Middle of room B		PCC-IA-02: Hall between room A and B, next to the restroom		PCC-IA-03: Middle of room A	
Comments (see below)	None		None		None	
Lab ID-Version‡:	3678499-1		3678500-1		3678501-1	
	raw ct.	spores/m3	raw ct.	spores/m3	raw ct.	spores/m3
Alternaria			1	13	1	13
Arthrinium						
Ascospores*			1	53	1	110
Aureobasidium						
Basidiospores*	1	53	4	210	5	560
Bipolaris/Drechslera group					1	13
Botrytis						
Chaetomium					12	160
Cladosporium	2	110	1	53	1	110
Curvularia						
Epicoccum						
Fusarium						
Myrothecium						
Nigrospora						
Other brown	1	13	1	13	1	13
Other colorless						
Penicillium/Aspergillus types†			3	160	12	1,300
Pithomyces						
Rusts*						
Smuts*, Periconia, Myxomycetes*	4	53	9	120	29	390
Stachybotrys					252	3,400
Stemphylium						
Torula						
Ulocladium	1	13			26	350
Zygomycetes						
Background debris (1-4+)††	3+		3+		4+	
Sample volume (liters)	75		75		75	
<b>§ TOTAL SPORES/m3</b>		<b>240</b>		<b>630</b>		<b>6,400</b>

**Comments:**

Spore types listed without a count or data entry were not detected during the course of the analysis for the respective sample.  
 \* Most of these spore types are not seen with culturable methods (Andersen sampling), although some may appear as non-sporulating fungi. Most of the basidiospores are "mushroom" spores while the rusts and smuts are plant pathogens.  
 † The spores of *Aspergillus* and *Penicillium* (and others such as *Acremonium*, *Paecilomyces*) are small and round with very few distinguishing characteristics. They cannot be differentiated by non-viable sampling methods. Also, some species with very small spores are easily missed, and may be undercounted.  
 †† Background debris indicates the amount of non-biological particulate matter present on the trace (dust in the air) and the resulting visibility for the analyst. It is rated from 1+ (low) to 4+ (high). Counts from areas with 4+ background debris should be regarded as minimal counts and may be higher than reported. It is important to account for samples volumes when evaluating dust levels.  
 The Limit of Detection is the product of a raw count of 1 and 100 divided by the percent read. The analytical sensitivity (counts/m3) is the product of the Limit of Detection and 1000 divided by the sample volume.  
 For more information regarding analytical sensitivity, please contact QA by calling the laboratory.  
 ‡ A "Version" indicated by -"x" after the Lab ID# with a value greater than 1 indicates a sample with amended data. The revision number is reflected by the value of "x".  
 § Total Spores/m3 has been rounded to two significant figures to reflect analytical precision.

Client: Converse Consultants, Las Vegas  
C/O: Mr. Steve Havens  
Re: 09-73109-11; Pahrump Community Center

Date of Sampling: 09-09-2011  
Date of Receipt: 09-12-2011  
Date of Report: 09-12-2011

**SPORE TRAP REPORT: NON-VIABLE METHODOLOGY**

Location:	PCC-IA-04: Main area in front of the stage		PCC-OA-05: Outdoors in front of the building		PCC-OA-06: Outdoors in back of the building	
Comments (see below)	None		None		None	
Lab ID-Version‡:	3678502-1		3678503-1		3678504-1	
	raw ct.	spores/m3	raw ct.	spores/m3	raw ct.	spores/m3
Alternaria			1	13		
Arthrinium						
Ascospores*			2	110	1	53
Aureobasidium						
Basidiospores*	1	53	4	210	3	160
Bipolaris/Drechslera group					1	13
Botrytis						
Chaetomium						
Cladosporium			2	110	2	110
Curvularia						
Epicoccum						
Fusarium						
Myrothecium						
Nigrospora						
Other brown						
Other colorless						
Penicillium/Aspergillus types†	2	110			1	53
Pithomyces						
Rusts*						
Smuts*, Periconia, Myxomycetes*	5	67	36	480	35	470
Stachybotrys						
Stemphylium						
Torula						
Ulocladium	1	13				
Zygomycetes						
Background debris (1-4+)††	3+		3+		3+	
Sample volume (liters)	75		75		75	
<b>§ TOTAL SPORES/m3</b>		<b>240</b>		<b>920</b>		<b>850</b>

**Comments:**

Spore types listed without a count or data entry were not detected during the course of the analysis for the respective sample.  
 \* Most of these spore types are not seen with culturable methods (Andersen sampling), although some may appear as non-sporulating fungi. Most of the basidiospores are "mushroom" spores while the rusts and smuts are plant pathogens.  
 † The spores of *Aspergillus* and *Penicillium* (and others such as *Acremonium*, *Paecilomyces*) are small and round with very few distinguishing characteristics. They cannot be differentiated by non-viable sampling methods. Also, some species with very small spores are easily missed, and may be undercounted.  
 †† Background debris indicates the amount of non-biological particulate matter present on the trace (dust in the air) and the resulting visibility for the analyst. It is rated from 1+ (low) to 4+ (high). Counts from areas with 4+ background debris should be regarded as minimal counts and may be higher than reported. It is important to account for samples volumes when evaluating dust levels.  
 The Limit of Detection is the product of a raw count of 1 and 100 divided by the percent read. The analytical sensitivity (counts/m3) is the product of the Limit of Detection and 1000 divided by the sample volume.  
 For more information regarding analytical sensitivity, please contact QA by calling the laboratory.  
 ‡ A "Version" indicated by -"x" after the Lab ID# with a value greater than 1 indicates a sample with amended data. The revision number is reflected by the value of "x".  
 § Total Spores/m3 has been rounded to two significant figures to reflect analytical precision.

Client: Converse Consultants, Las Vegas  
C/O: Mr. Steve Havens  
Re: 09-73109-11; Pahrump Community Center

Date of Sampling: 09-09-2011  
Date of Receipt: 09-12-2011  
Date of Report: 09-12-2011

**MoldRANGE™: Extended Outdoor Comparison**

**Outdoor Location: PCC-OA-05, Outdoors in front of the building**

Fungi Identified	Outdoor data	Typical Outdoor Data for † September in Nevada (n‡=757)						Typical Outdoor Data for † The entire year in Nevada (n‡=8706)					
		very low	low	med	high	very high	freq %	very low	low	med	high	very high	freq %
<b>Generally able to grow indoors*</b>													
Alternaria	13	13	13	13	40	48	43	13	13	13	40	53	31
Bipolaris/Drechslera group	-	13	13	13	30	53	24	13	13	13	27	40	16
Chaetomium	-	13	13	13	13	40	12	13	13	13	20	27	9
Cladosporium	110	53	80	160	320	530	95	53	53	120	270	430	88
Curvularia	-	13	13	13	40	53	22	13	13	13	27	40	8
Nigrospora	-	13	13	13	13	27	4	13	13	13	13	27	3
Penicillium/Aspergillus types	-	53	110	210	430	640	89	53	100	210	370	530	85
Stachybotrys	-	13	13	13	16	40	5	13	13	13	40	53	4
Torula	-	13	13	13	14	39	5	13	13	13	27	40	4
<b>Seldom found growing indoors**</b>													
Ascospores	110	13	13	53	110	130	68	13	13	53	110	160	57
Basidiospores	210	13	27	80	160	320	80	13	27	67	160	270	76
Rusts	-	8	13	13	27	93	5	13	13	13	27	53	5
Smuts, Periconia, Myxomycetes	480	27	40	110	290	570	90	13	27	53	210	470	77
<b>§ TOTAL SPORES/m3</b>	<b>920</b>												

†The 'Typical Outdoor Data' represents the typical outdoor spore levels for the location and time frame indicated. The last column represents the frequency of occurrence. The very low, low, med, high, and very high values represent the 10, 20, 50, 80, and 90 percentile values of the spore type when it is detected. For example, if the frequency of occurrence is 63% and the low value is 53, it would mean that the given spore type is detected 63% of the time and, when detected, 20% of the time it is present in levels above the detection limit and below 53 spores/m3. These values are updated periodically, and if enough data is not available to make a statistically meaningful assessment, it is indicated with a dash.

§ Total Spores/m3 has been rounded to two significant figures to reflect analytical precision.

\*The spores in this category are generally capable of growing on wet building materials in addition to growing outdoors. Building related growth is dependent upon the fungal type, moisture level, type of material, and other factors. *Cladosporium* is one of the predominant spore types worldwide and is frequently present in high numbers. *Penicillium/Aspergillus* species colonize both outdoor and indoor wet surfaces rapidly and are very easily dispersed. Other genera are usually present in lesser numbers.

\*\*These fungi are generally not found growing on wet building materials. For example, the rusts and smuts are obligate plant pathogens. However, in each group there are notable exceptions. For example, agents of wood decay are members of the basidiomycetes and high counts of a single morphological type of basidiospore on an inside sample should be considered significant.

‡n = number of samples used to calculate data.

Interpretation of the data contained in this report is left to the client or the persons who conducted the field work. This report is provided for informational and comparative purposes only and should not be relied upon for any other purpose. "Typical outdoor data" are based on the results of the analysis of samples delivered to and analyzed by EMLab P&K and assumptions regarding the origins of those samples. Sampling techniques, contaminants infecting samples, unrepresentative samples and other similar or dissimilar factors may affect these results. In addition, EMLab P&K may not have received and tested a representative number of samples for every region or time period. EMLab P&K hereby disclaims any liability for any and all direct, indirect, punitive, incidental, special or consequential damages arising out of the use or interpretation of the data contained in, or any actions taken or omitted in reliance upon, this report.

Client: Converse Consultants, Las Vegas  
C/O: Mr. Steve Havens  
Re: 09-73109-11; Pahrump Community Center

Date of Sampling: 09-09-2011  
Date of Receipt: 09-12-2011  
Date of Report: 09-12-2011

**MoldRANGE™: Extended Outdoor Comparison**

**Outdoor Location: PCC-OA-06, Outdoors in back of the building**

Fungi Identified	Outdoor data	Typical Outdoor Data for † September in Nevada (n‡=757)						Typical Outdoor Data for † The entire year in Nevada (n‡=8706)					
		very low	low	med	high	very high	freq %	very low	low	med	high	very high	freq %
<b>Generally able to grow indoors*</b>													
Alternaria	-	13	13	13	40	48	43	13	13	13	40	53	31
Bipolaris/Drechslera group	13	13	13	13	30	53	24	13	13	13	27	40	16
Chaetomium	-	13	13	13	13	40	12	13	13	13	20	27	9
Cladosporium	110	53	80	160	320	530	95	53	53	120	270	430	88
Curvularia	-	13	13	13	40	53	22	13	13	13	27	40	8
Nigrospora	-	13	13	13	13	27	4	13	13	13	13	27	3
Penicillium/Aspergillus types	53	53	110	210	430	640	89	53	100	210	370	530	85
Stachybotrys	-	13	13	13	16	40	5	13	13	13	40	53	4
Torula	-	13	13	13	14	39	5	13	13	13	27	40	4
<b>Seldom found growing indoors**</b>													
Ascospores	53	13	13	53	110	130	68	13	13	53	110	160	57
Basidiospores	160	13	27	80	160	320	80	13	27	67	160	270	76
Rusts	-	8	13	13	27	93	5	13	13	13	27	53	5
Smuts, Periconia, Myxomycetes	470	27	40	110	290	570	90	13	27	53	210	470	77
<b>§ TOTAL SPORES/m3</b>	<b>850</b>												

†The 'Typical Outdoor Data' represents the typical outdoor spore levels for the location and time frame indicated. The last column represents the frequency of occurrence. The very low, low, med, high, and very high values represent the 10, 20, 50, 80, and 90 percentile values of the spore type when it is detected. For example, if the frequency of occurrence is 63% and the low value is 53, it would mean that the given spore type is detected 63% of the time and, when detected, 20% of the time it is present in levels above the detection limit and below 53 spores/m3. These values are updated periodically, and if enough data is not available to make a statistically meaningful assessment, it is indicated with a dash.

§ Total Spores/m3 has been rounded to two significant figures to reflect analytical precision.

\*The spores in this category are generally capable of growing on wet building materials in addition to growing outdoors. Building related growth is dependent upon the fungal type, moisture level, type of material, and other factors. *Cladosporium* is one of the predominant spore types worldwide and is frequently present in high numbers. *Penicillium/Aspergillus* species colonize both outdoor and indoor wet surfaces rapidly and are very easily dispersed. Other genera are usually present in lesser numbers.

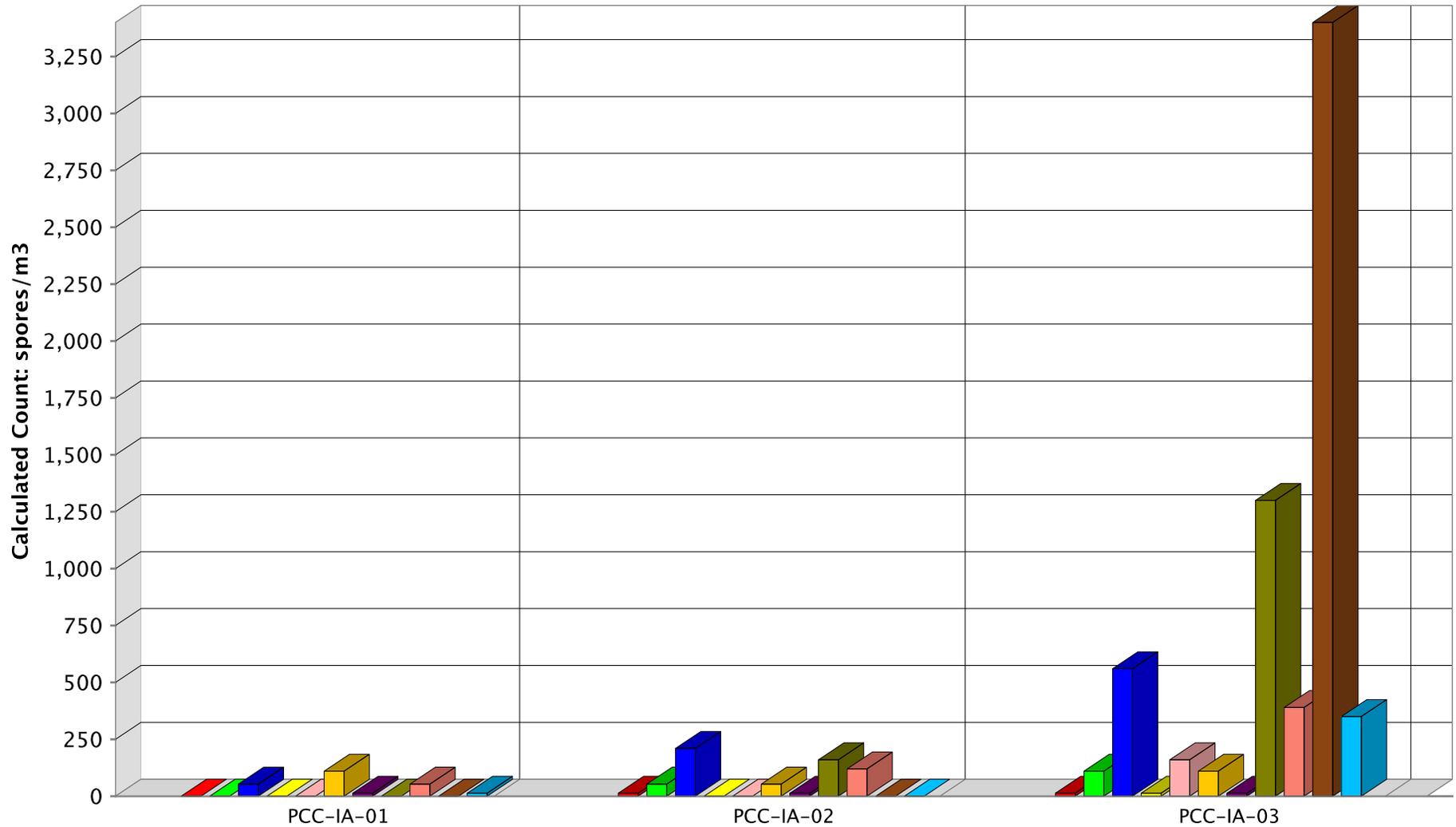
\*\*These fungi are generally not found growing on wet building materials. For example, the rusts and smuts are obligate plant pathogens. However, in each group there are notable exceptions. For example, agents of wood decay are members of the basidiomycetes and high counts of a single morphological type of basidiospore on an inside sample should be considered significant.

‡n = number of samples used to calculate data.

Interpretation of the data contained in this report is left to the client or the persons who conducted the field work. This report is provided for informational and comparative purposes only and should not be relied upon for any other purpose. "Typical outdoor data" are based on the results of the analysis of samples delivered to and analyzed by EMLab P&K and assumptions regarding the origins of those samples. Sampling techniques, contaminants infecting samples, unrepresentative samples and other similar or dissimilar factors may affect these results. In addition, EMLab P&K may not have received and tested a representative number of samples for every region or time period. EMLab P&K hereby disclaims any liability for any and all direct, indirect, punitive, incidental, special or consequential damages arising out of the use or interpretation of the data contained in, or any actions taken or omitted in reliance upon, this report.

**SPORE TRAP REPORT: NON-VIABLE METHODOLOGY**

- Alternaria
- Ascospores
- Basidiospores
- Bipolaris/Drechslera group
- Chaetomium
- Cladosporium
- Other brown
- Penicillium/Aspergillus types
- Smuts, Periconia, Myxomycetes
- Stachybotrys
- Ulocladium

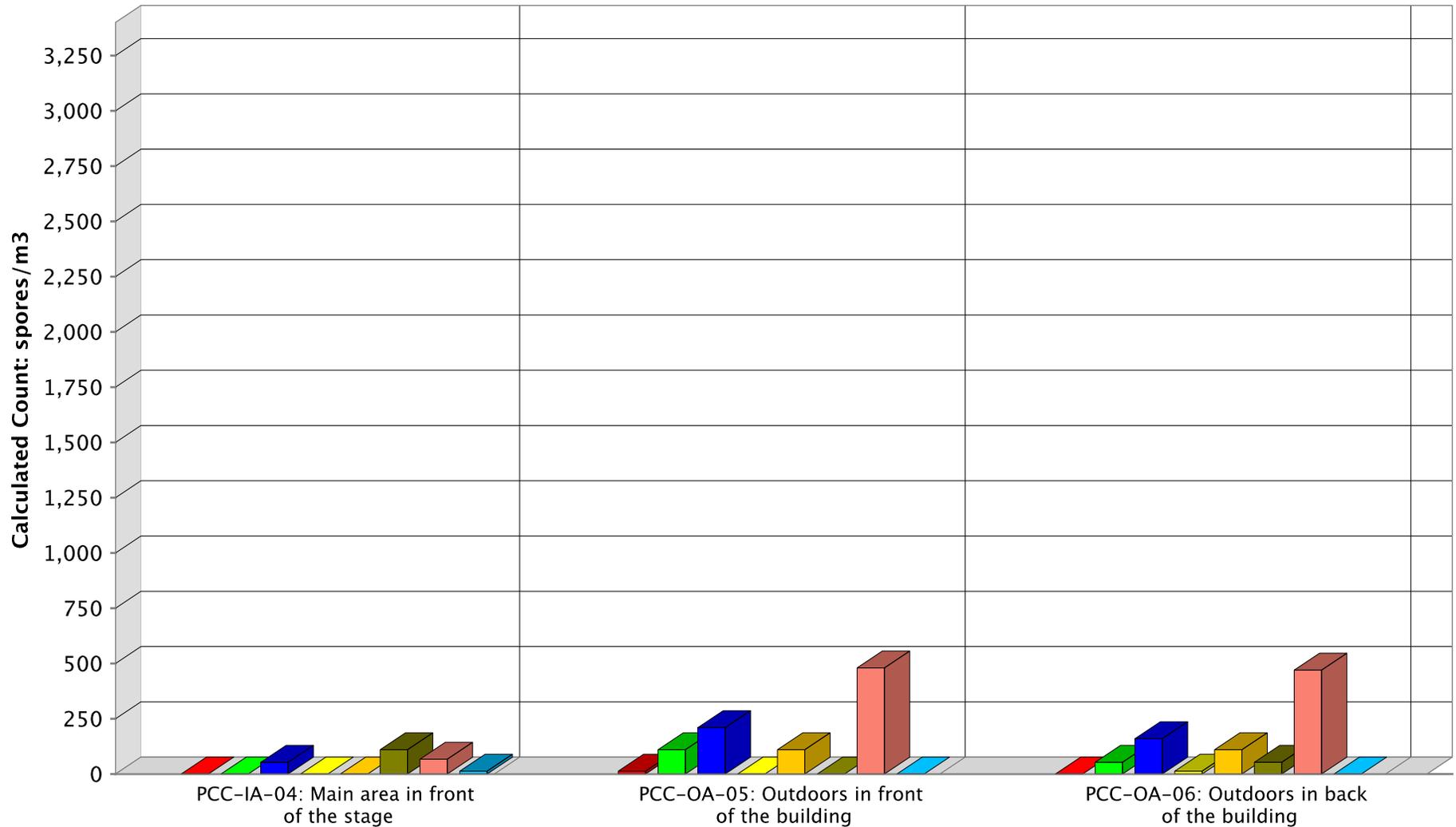


**Comments:**

Note: Graphical output may understate the importance of certain "marker" genera.  
 EMLab P&K, LLC

### SPORE TRAP REPORT: NON-VIABLE METHODOLOGY

- Alternaria
- Ascospores
- Basidiospores
- Bipolaris/Drechslera group
- Cladosporium
- Penicillium/Aspergillus types
- Smuts, Periconia, Myxomycetes
- Ulocladium



**Comments:**

Note: Graphical output may understate the importance of certain "marker" genera.  
 EMLab P&K, LLC



WEATHER		FOG	RAIN	SNOW	WIND	CLEAR
NONE		X				
LIGHT						
MODERATE						
HEAVY						

CONTACT INFORMATION

COMPANY/BRANCH: CONVERSE CONSULTANTS Address: 791 PILOT ROAD SUITE H, LAS VEGAS, NV 89119

CONTACT: MR. STEVEN HAVENS

PHONE: 702-469-4782

EMAIL RESULTS? YES EMAIL: LVHAVENS@SMAIL.COM

PROJECT INFORMATION

PROJECT: PAHRUMP COMMUNITY CENTER PROJECT NO.: 0973105-11

PROJECT ZIP CODE: 92170

SAMPLING DATE: 9/9/2011

LAB CONTACTS: LHVAVENS@SMAIL.COM

TURN AROUND TIME CODES

STD - STANDARD (DEFAULT 48-72 HOUR)  
 ND - 24 HOUR (+80%)  
 SD - SAME BUSINESS DAY RUSH (+75%)  
 WH - WEEKEND/HOLIDAY (+100%)

RUSHES RECEIVED AFTER 2PM OR ON WEEKENDS, WILL BE CONSIDERED RECEIVED THE NEXT BUSINESS DAY. PLEASE ALERT US IN ADVANCE OF WEEKEND ANALYSIS NEEDS.

LAB INVOICE TO: LHVAVENS@SMAIL.COM

SEND INVOICE TO: LHVAVENS@SMAIL.COM

NOTES (TIME OF DAY, TEMP, RH, ETC.)

1038, 78°F, 24% RH  
 1050  
 1059  
 1031, 75°F, 24% RH  
 1111, 97°F  
 1120, 84% RH

SAMPLE ID	DESCRIPTION	SAMPLE TYPE (BELOW)	TURK/ANALYZE TIME (ABOVE)	TOTAL VOLUME/AREA (AS APPLICABLE)	NOTES (TIME OF DAY, TEMP, RH, ETC.)
PCC-1A-01	MIDDLE OF ROOM B	ST	STD	75L	1038, 78°F, 24% RH
PCC-1A-02	HALL BETWEEN ROOMS A & B, NEXT TO THE RESTROOM	ST	STD	75L	1050
PCC-1A-03	MIDDLE OF ROOM A	ST	STD	75L	1059
PCC-1A-04	MAIN AREA IN FRONT OF THE STAGE	ST	STD	75L	1031, 75°F, 24% RH
PCC-0A-05	OUTDOORS IN FRONT OF THE BUILDING	ST	STD	75L	1111, 97°F
PCC-0A-06	OUTDOORS IN BACK OF THE BUILDING	ST	STD	75L	1120, 84% RH

SAMPLE TYPE CODES		RELINQUISHED BY		DATE & TIME	
BC - BIOCASSETTE	CP - CONTACT PLATE	STEVE HAVENS	8-3-11	9/10/2011	17:10
ATS - ANDERSEN 1-9TEAM	ST - SPORE TRAP; ZEPON, ALLERGENCO, BURKARD...				
A2S - ANDERSEN 2-9TEAM					
SAS - SURFACE AIR SAMPLER	P - PURE CULTURE				

RECEIVED BY		DATE & TIME	
FEDEX	9-12-11		
	9:30		

REQUESTED SERVICES (4 BOXES)

NON-CULTURABLE

TAPE SWAB BULK

SPORE TRAP

000828810

TEST	RESULT
FUNGI - SPORE TRAP ANALYSIS	X
FUNGI W/ OTHER BIOLOGICAL PARTICLES	X
FUNGI - DIRECT MICROSCOPIC EXAM	X
FUNGI - STANDARD QUANT ANALYSIS (INCL ASP SPECIATION)	X
BACTERIA - QUANTITATIVE ANALYSIS	
E-COL/COUREFORM SCREEN (44K, 45K, 46K, 47K RUSH AVAIL)	
LEGIONELLA - QUANTITATIVE ANALYSIS (WATER & SWABS ONLY)	
FUNGI W/ PENICILLIN & ASP SPECIATION	
FUNGI W/ CLAD & ASP SPECIATION	
FUNGI - FULL SPECIATION	
MYCOPHOTON	X
MOLDSTAT™ REPORT WITH MY SPORE TRAP REPORT	X
MOLDPLATE	X

---

Attachment C  
Photographs

Photo No. 1:  
Sample No.  
PCC-IA-01  
was collected  
from the  
room B.



Photo No. 2:  
Sample No.  
PCC-IA-03  
was collected  
from the  
room A.



Photo No. 4:  
Sample No.  
PCC-OA-05  
was collected  
outdoors in  
front of the  
building.



Photo No. 5:  
Sample No.  
PCC-OA-06  
was collected  
outdoors in  
back of the  
building.

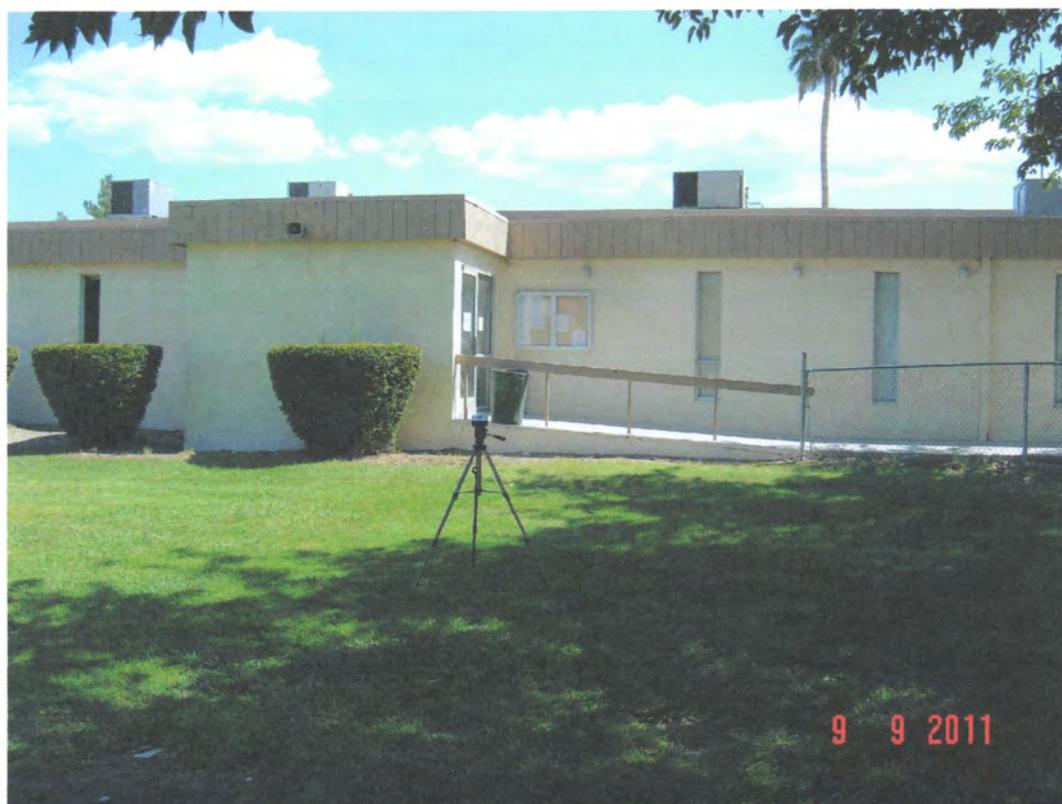


Photo No. 3:  
Sample No.  
PCC-IA-04  
was collected  
from the  
main area in  
front of the  
stage.



Photo No.6:  
View of the  
potential  
mold, and  
water  
damaged  
drywall along  
the west wall  
in room B.



Photo No.7:  
View of the  
potential  
mold, and  
water  
damaged  
drywall along  
the west wall  
in room A.





## United States Department of the Interior



### BUREAU OF LAND MANAGEMENT

Southern Nevada District  
Pahrump Field Office  
4701 N. Torrey Pines Drive  
Las Vegas, NV 89130

<http://www.blm.gov/nv/st/en/fo/lvfo.1.html>

In Reply Refer To:  
N-63104/N-63104-01  
2912 (NVS0300)

William A. Kohbarger  
Town Manager  
Town of Pahrump  
400 N. Highway 160  
Pahrump, NV 89060

Dear Mr. Kohbarger:

This purpose of this letter is to notify the Town of Pahrump that the Recreation and Public Purpose (R&PP) lease, issued to the Town for a municipal golf course has been closed and removed from record. This R&PP lease, serialized N-63104/N-63104-01, was issued on May 6, 1999 for a period of 10 years.

Mr. Al Balloqui, Community Business and Economic Development Manager, notified the Bureau of Land Management on June 10, 2009, that the Town of Pahrump will allow the lease to expire since it is financially incapable of developing the leased federal lands into a municipal golf course. Therefore, the BLM has proceeded to close this R&PP lease and remove it from record.

If you have any questions, please contact Frederick Marcell, Realty Specialist, at (702) 515-5092.

Sincerely,

Mark Spencer  
Pahrump Field Manager



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

**San Francisco Airports District Office  
831 Mitten Road, Room 210  
Burlingame, California 94010-1303**

September 16, 2011

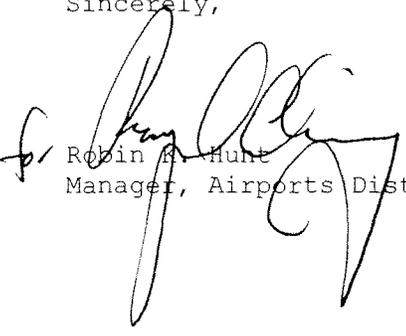
Mr. William Kohbarger  
Town Manager  
Town of Pahrump  
400 North Highway 160  
Pahrump, Nevada 89060

Dear Mr. Kohbarger:

Airport: **Pahrump, NV**; AIP Project No. 3-32-0025-05;  
Grant Agreement

This acknowledges receipt of the executed Grant Agreement for the subject project.

Sincerely,

  
Robin A. Hunt  
Manager, Airports District Office



STATE OF NEVADA
Department of Conservation & Natural Resources
DIVISION OF ENVIRONMENTAL PROTECTION

Brian Sandoval, Governor
Leo M. Drozdoff, P.E., Director
Colleen Cripps, Ph.D., Administrator

August 17, 2011

Distributed: BACC
Rick
Darrell
George
Tom

Douglas S. Maughan
Controller
Wulfenstein Construction
1111 S. Highway 160, PO Box 38
Pahrump, NV 89041

Re: Notice of Alleged Air Quality Violation: No.'s 2347 and 2348
Class II Air Quality Operating Permit AP1611-0519.02 (FIN A0475)

Dear Mr. Maughan:

On August 4, 2011, the Nevada Division of Environmental Protection, Bureau of Air Pollution Control (NDEP) and Wulfenstein Construction (Wulfenstein) held an enforcement conference to discuss Wulfenstein's alleged failure to comply with permitted emission limits and operate required air pollution controls as required by their Class II Air Quality Operating Permit. Based on the information presented during the conference the NDEP determined that issuance of Notice of Alleged Air Quality Violation and Order (NOAV) No.'s 2347 and 2348 was warranted. The failure to comply with permitted emission limits and operate required air pollution controls represents an air quality violation under NAC 445B.275 Violations: Acts constituting; notice (see below).

The attached NOAV No.'s 2347 and 2348 allege that Wulfenstein is in violation of Nevada Administrative Code (NAC) 445B.275 Violations: Acts constituting; notice. NAC 445B.275 states, in part, that: "1. Failure to comply with any requirement of NAC 445B.001 to 445B.3791, inclusive, any applicable requirement or any condition of an operating permit constitutes a violation. As required by Nevada Revised Statutes NRS 445B.450, the Director shall issue a written notice of an alleged violation to any owner or operator for any violation, including, but not limited to:

(c) Failure to construct or maintain any facility in accordance with any condition of an operating permit.

NOAV No.'s 2347 and 2348 constitute major violations under NAC 445B.281 Violations: Classification; administrative fines. This NOAV is the third issued to Wulfenstein with in the last 60 months.



STATE OF NEVADA  
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
DIVISION OF ENVIRONMENTAL PROTECTION  
BUREAU OF AIR POLLUTION CONTROL  
901 SOUTH STEWART ST., SUITE 4001  
CARSON CITY, NEVADA 89701-5249

NO. 2347

**NOTICE OF ALLEGED AIR QUALITY VIOLATION AND ORDER**

**NOTICE OF ALLEGED AIR QUALITY VIOLATION**

**Person(s) to Whom Served:** Douglas S. Maughan, Controller  
**Company Name:** Wulfenstein Construction  
**Address:** 1111 S. Highway 160, PO Box 38  
Pahrump, NV 89041  
**Permit Number:** AP1611-0519.02 **FIN:** A0475  
**Site of Alleged Violation:** Gravel Pit Road—Pahrump, NV  
**Date of Observation:** June 1, 2011 **Arrival:** 9:30am **Departure:** 10:40am  
**Ambient Temperature:** 84 °F **Clear:** **Cloudy:** X **Rain:** **Snow:**  
**Wind Speed:** 3-4 mph **Wind Direction:** SSW

**It is alleged that the following regulation was violated by the person named in this notice:**

**NAC 445B.275 Violations: Acts constituting; notice.** 1. Failure to comply with any requirement of NAC 445B.001 to 445B.3791, inclusive, any applicable requirement or any condition of an operating permit constitutes a violation. As required by NRS 445B.450, the Director shall issue a written notice of an alleged violation to any owner or operator for any violation, including, but not limited to:

(c) Failure to construct or operate a stationary source in accordance with any condition of an operating permit

**It is alleged that the following act or practice constitutes the violation:**

Excess emissions: failure to control emissions from screen

**Evidence:**

Wulfenstein Construction (Wulfenstein) operates an aggregate processing facility and asphalt batch plant under Class II Air Quality Operating Permit (AQOP) AP1611-0519.02 issued by the Nevada Division of Environmental Protection, Bureau of Air Pollution Control (NDEP) on July 9, 2006. The plant is located south of Pahrump in Nye County, NV.

On June 1, 2011, an NDEP inspector observed large, dense plumes of dust emanating from the pit while driving north on Highway 160. The inspector observed that the emission controls (wet dust suppression-water sprays) required by AQOP AP1611-0519 were not operating on PF 1.043, 3-deck the screen, of the Actech crusher plant (System 16). The operator of the plant admitted that the water sprays were not on. The screen system was shut down and did not operate the remainder of the day.

NDEP-BAPC performed a Method 9 Visible Emission Observation was done on the screen which indicated a six minute average opacity of 53 percent. Wulfenstein was advised to not operate the screen unless they could control emissions.

On July 25, 2011, the NDEP sent Wulfenstein a draft NOAV with a letter requesting their attendance at an enforcement conference on August 4, 2011.

On August 3, 2011, Wulfenstein conducted a Method 9 Visible Emission Observation on the Actec screen. No readings above the permitted limit of 10% were observed. The water sprays controlled emissions.

STATE OF NEVADA  
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
DIVISION OF ENVIRONMENTAL PROTECTION  
BUREAU OF AIR POLLUTION CONTROL  
901 SOUTH STEWART ST., SUITE 4001  
CARSON CITY, NEVADA 89701-5249

NO. 2348

**NOTICE OF ALLEGED AIR QUALITY VIOLATION AND ORDER**

**NOTICE OF ALLEGED AIR QUALITY VIOLATION**

**Person(s) to Whom Served:** Douglas S. Maughan, Controller

**Company Name:** Wulfenstein Construction

**Address:** 1111 S. Highway 160, PO Box 38  
Pahrump, NV 89041

**Permit Number:** AP1611-0519.02 **FIN:** A0475

**Site of Alleged Violation:** Gravel Pit Road—Pahrump, NV

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(c) Failure to construct or operate a stationary source in accordance with any condition of an operating permit

**It is alleged that the following act or practice constitutes the violation:**

Failure to use pollution control device

**Evidence:**

Wulfenstein Construction (Wulfenstein) operates an aggregate processing facility and asphalt batch plant under Class II Air Quality Operating Permit (AQOP) AP1611-0519.02 issued by the Nevada Division of Environmental Protection, Bureau of Air Pollution Control (NDEP-BAPC) on July 9, 2006. The plant is located south of Pahrump in Nye County, NV.

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ANTONIO R. VILLARAIGOSA  
*Mayor*

Commission  
THOMAS S. SAYLES, *President*  
ERIC HOLOMAN, *Vice President*  
RICHARD F. MOSS  
CHRISTINA E. NOONAN  
JONATHAN PARFREY  
BARBARA E. MOSCHOS, *Secretary*

RONALD O. NICHOLS  
*General Manager*

## Notice of Availability

**To:** Agencies, Organizations, and Interested Parties

**Subject:** Notice of Availability of Draft Environmental Impact Statement/  
Environmental Impact Report for the Barren Ridge Renewable  
Transmission Project (SCH # 2008041038)

Los Angeles Department of Water and Power (LADWP) and the U.S. Department of Agriculture, Forest Service (Forest Service), and U.S. Department of the Interior, Bureau of Land Management (BLM) prepared a Draft Environmental Impact Statement/Environmental Impact Report (Draft EIS/EIR) for the consideration of LADWP's proposed Barren Ridge Renewable Transmission Project (BRRTP). LADWP is the lead agency under the California Environmental Quality Act (CEQA), and the Forest Service and BLM are co-lead agencies under the National Environmental Policy Act (NEPA).

### Project Location

The proposed BRRTP is located within southwestern Kern County and northwestern Los Angeles County. It would span a distance of 76 miles from the Mojave Desert south to the San Fernando Valley and further extend 12 miles west to the Castaic Power Plant. The project study area is generally defined by the following limits: the northern boundary is the southern slopes of the Tehachapi Mountains, eastern boundary parallels State Route 14, southern boundary parallels the Santa Clara River, and the western boundary parallels Interstate 5. Within this study area, several alternatives have been identified that traverse public lands located in the Mojave Desert through the Antelope Valley and across the Angeles National Forest. Please refer to the enclosed map for the location of the alternatives under consideration.

### Project Description

LADWP's proposed BRRTP would consist of the following five project components:

- 1) Expansion of the existing Barren Ridge Switching Station;

**Water and Power Conservation ... a way of life**



Commenting during the public review period provides an opportunity for early and meaningful participation on a proposed action and may also establish standing for administrative review of decisions made by the lead agencies. After the decision has been made, those who provided substantive comments during the comment period and met the information requirements of 36 CFR 215.6 are eligible to appeal a Forest Service decision (Appeals Reform Act). Please refer to the Forest Service legal notice available on the Project website for more information on the Forest Service appeal process.

### **Public Meetings**

Five public meetings will be conducted on the dates, times, and locations listed below. The public meetings will inform the public about the proposed project and alternatives that were analyzed in the EIS/EIR and provide an opportunity for agencies, organizations, and interested individuals to provide written comments on the adequacy of the Draft EIS/EIR. The meetings will include an "open house" from 5:30p.m. and 8:30pm with a formal presentation at 7:00pm.

<b>DATE</b>	<b>LOCATION</b>
September 20, 2011	Hughes-Elizabeth Lakes Union School 16633 Elizabeth Lakes Road Lake Hughes, CA 93532
September 21, 2011	Mojave Veterans Building, Room 1 15580 "O" Street Mojave, CA 93501
September 27, 2011	Agua Dulce Elementary School 11311 W. Frascati Street Agua Dulce, CA 91390
September 28, 2011	Santa Clarita Activity Center 20880 Centre Pointe Parkway Santa Clarita, CA 91350
September 29, 2011	Leona Valley Elementary School 9063 West Leona Avenue Leona Valley, CA 93536

### **Ways to Submit Comments**

During the public review period, written comments concerning the adequacy of the Draft EIS/EIR may be submitted in one of the following ways listed below. Comments must be

# Action Alternatives

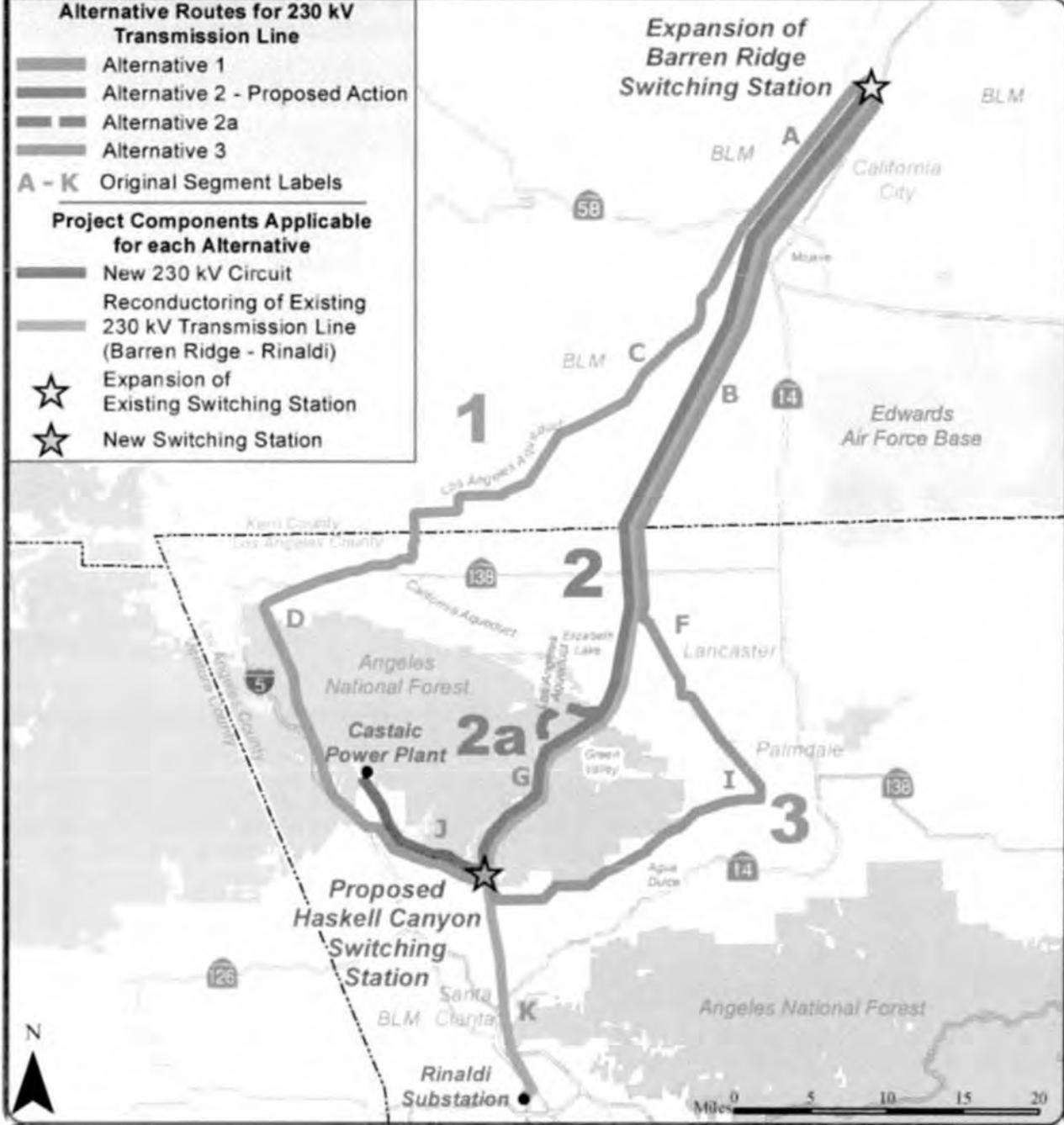
## Alternative Routes for 230 kV Transmission Line

-  Alternative 1
-  Alternative 2 - Proposed Action
-  Alternative 2a
-  Alternative 3

## A - K Original Segment Labels

## Project Components Applicable for each Alternative

-  New 230 kV Circuit
-  Reconductoring of Existing 230 kV Transmission Line (Barren Ridge - Rinaldi)
-  Expansion of Existing Switching Station
-  New Switching Station



# Pahrump Fire - Rescue Service



## Monthly Report Aug-11

Scott F. Lewis  
Fire Chief

---

### Department Responses:

Monthly Response Total:

	<u>July</u>
<b>Fire:</b>	<b>114</b>
<b>EMS:</b>	<b>501</b>
<b>Total:</b>	<b>615</b>

---

### Response Type:

#### Fire Incident Type:

	Month
Fires (structures, vehicles, brush, etc.)	21
Rescue/MVAs/Medical Assists	32
Hazardous Conditions/No Fire:	2
Service Assignments:	40
Good Intent Calls:	1
False Calls(alarms & intentional)	17
Special Incidents (miscellaneous)	1
<b>Total:</b>	<b>114</b>

#### EMS Responses:

	Month
911 Transports	266
Interfacility Transf.	142
AMA:	93
<b>Totals:</b>	<b>501</b>
Civilian Fire Deaths:	0
Civilian Fire Injuries	1
Firefighter Injury	0
Other Public Servants:	0

---

### Apparatus and Facilities:

Apparatus Issues:

- \* Two front line Dodge ambulances (2007 models) have exceeded 270,000 miles with no engine, transmission, large drive train replacement, or major repairs.
- \* Posted specifications for two new ambulances

*Building Issues:*

- \* Station 1: No changes
- \* Station 5: No changes.
- \* Station 3: No changes.
- \* Station 2: No changes.

**Activities:**

Completed:

- \* Crews participated at the NCSO "GREAT PROGRAM"
- \* Crews participated at the Threadz Fest
- \* Chief Lewis participated at the scheduled "water protection meeting"
- \* Mutual Aid Agreement completed
- \* Applicable apparatus "Mist" systems completed.
- \* Rec'd HAZ Mat equipment from LEPC Grant.
- \* Fire Chief attended numerous meetings with Nye Planning, Buildings and Safety, VEA/Utility, DV Hospital, etc.

Upcoming:

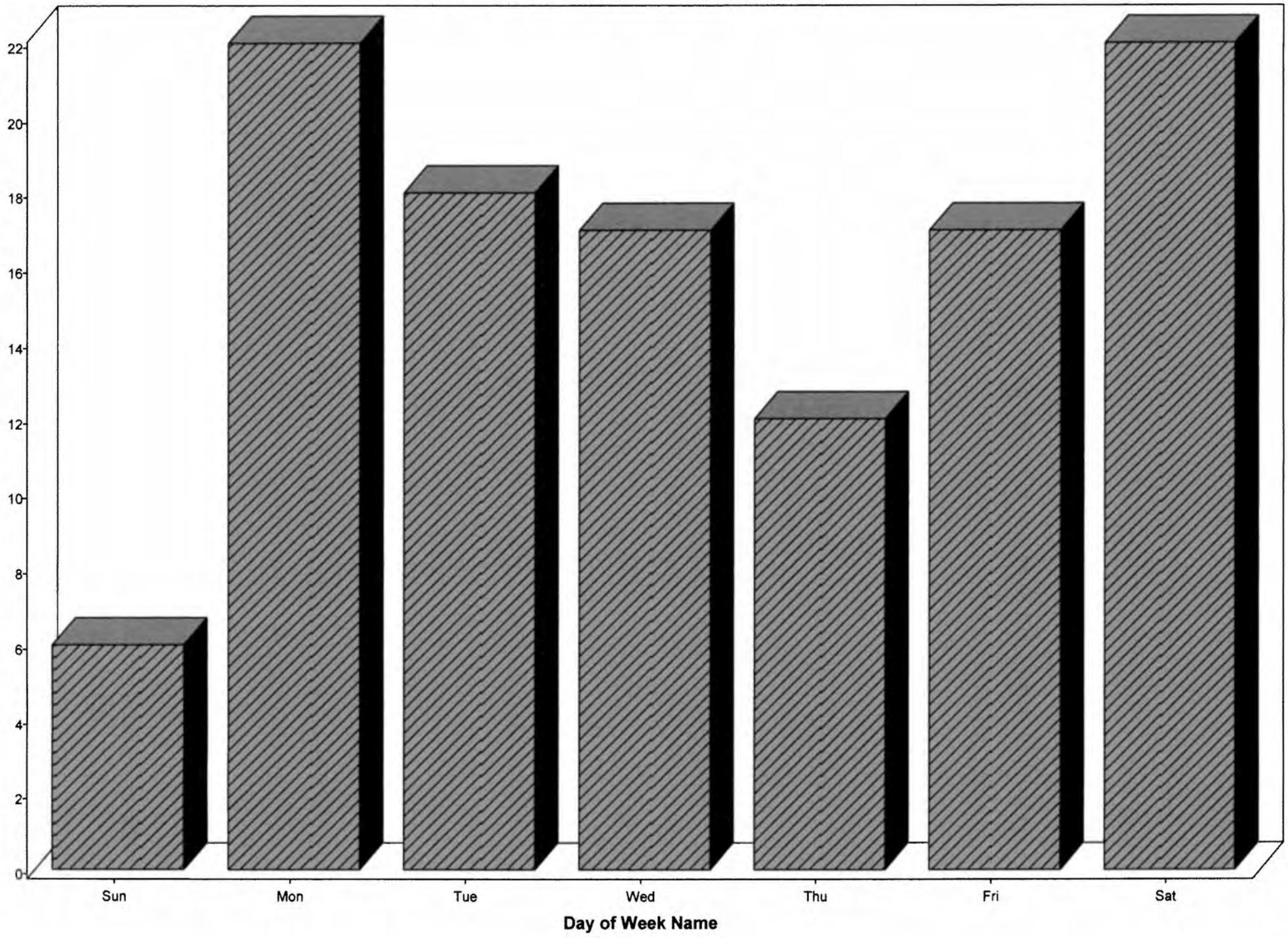
- \* Continue Pre-Fire Plans
- \* Completing the application for the Assistance to FF Grant.

**Miscellaneous:**

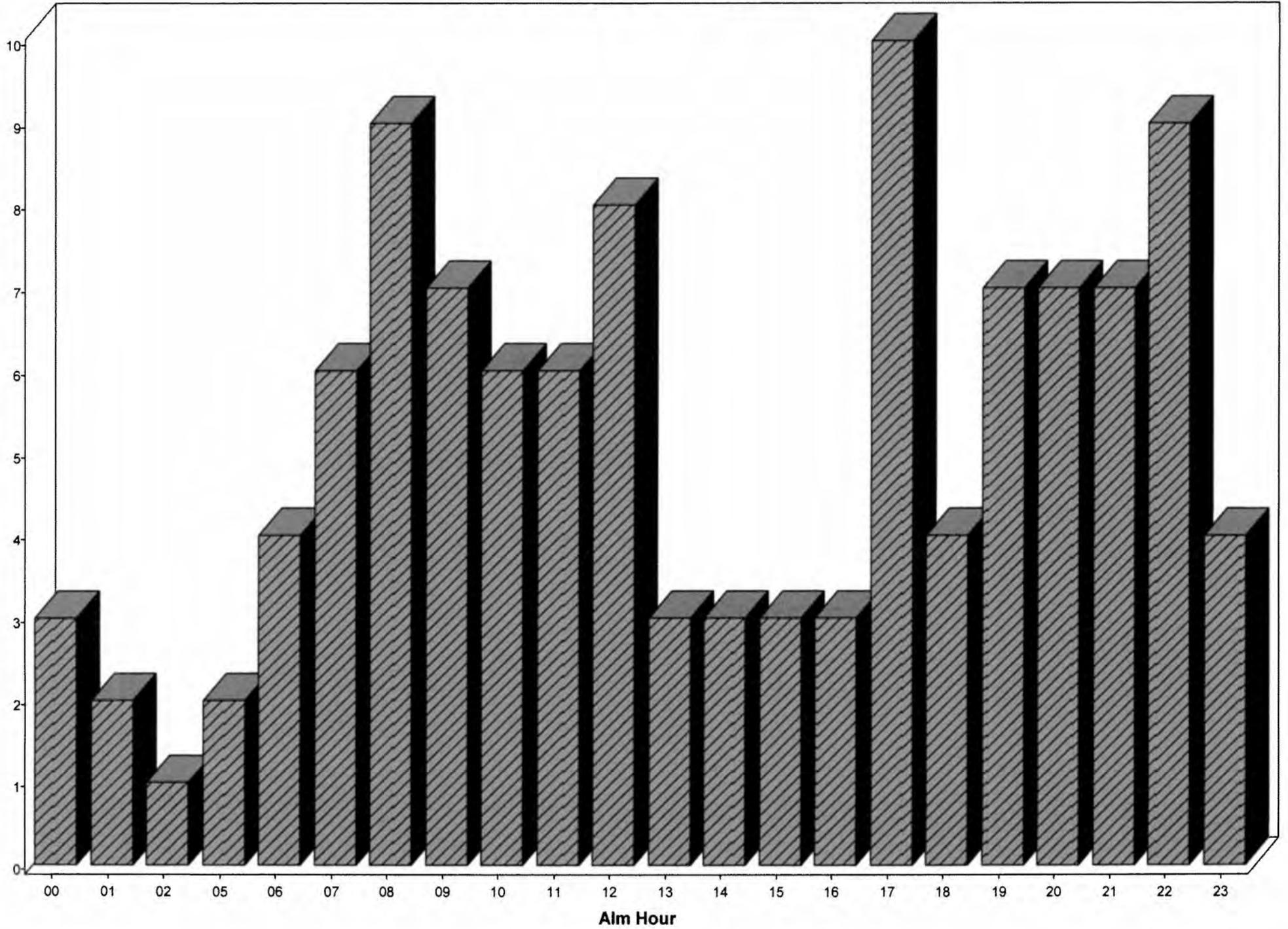
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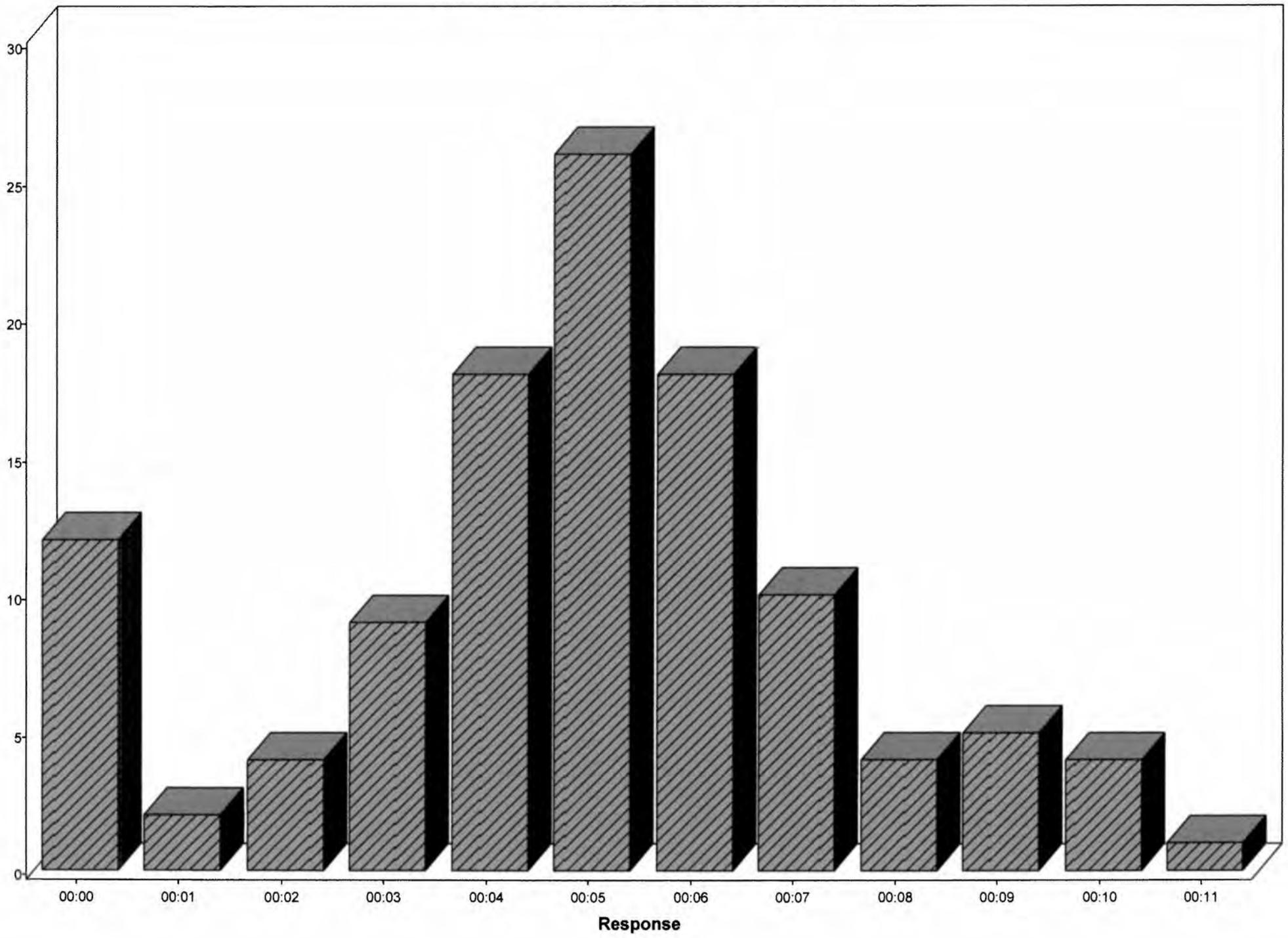
Incident Responses by Day of Week  
Alarm Date Between {08/01/2011} And {08/31/2011}



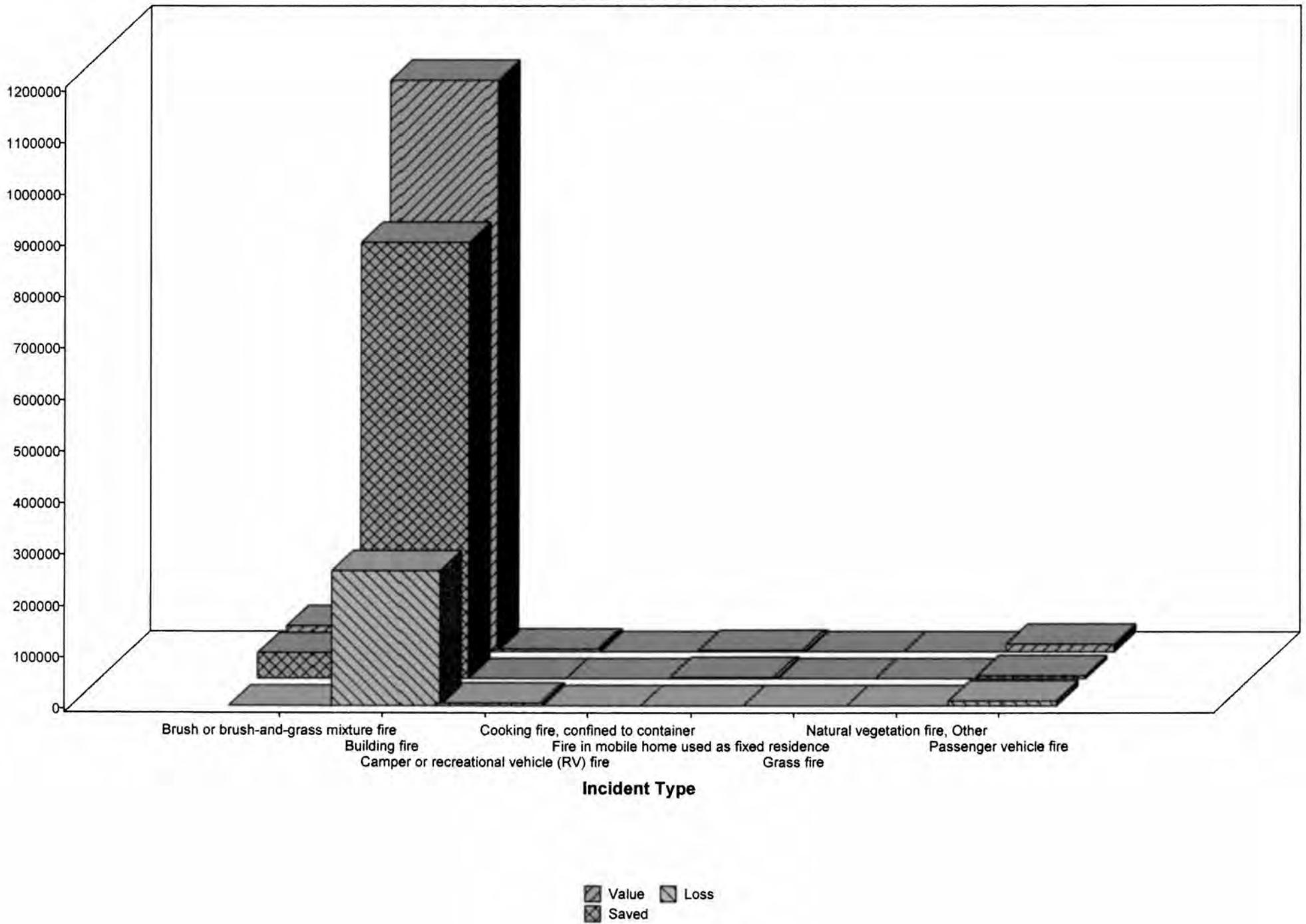
Count of Incidents by Alarm Hour  
Alarm Date Between {08/01/2011} And {08/31/2011}



NFIRS Incidents by Response Time (in minutes)  
Alarm Date Between {08/01/2011} And {08/31/2011}



Fire Loss Analysis  
 Alarm Date Between {08/01/2011} And {08/31/2011}



Value
  Loss
  Saved

# September 2011

September 2011							October 2011						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Aug 28 - Sep 3	Aug 28	29	30	31	Sep 1	2	3	
					9:30am 10:30am FAA			
Sep 4 - 10	4	5	6	7	8	9	10	
			9:00am 10:00am VEA Tom (VEA) - Rebecca Oscarson 3:00pm 4:00pm Dept Head Meeting (Town Manager Office) - Wi	8:30am 10:30am Channel 30 10:30am 11:00am Chan 6:00pm 7:30pm Rotary 7:00pm 7:30pm Public L	Staff Vacation			
Sep 11 - 17	11	12	13	14	15	16	17	
				Staff Vacation			AB IEDC Conference	
		10:00am 10:30am Ron Cameran	9:00am 9:30am Utility 9:30am 10:00am City M 11:00am 11:30am Mirror 1:30pm 2:30pm Discuss	10:30am 11:30am Mrs Endersby 6:00pm 7:30pm Rotary 6:00pm 6:30pm Region	10:00am 10:30am UICN-County	ICMA Annual Conference		
Sep 18 - 24	18	19	20	21	22	23	24	
	Use-Vacation	ICMA Annual Conference			6:00pm 7:30pm Rotary	9:00am 10:00am NOTO 2:00pm 3:00pm Illegal s	12:00pm 12:30pm Ribbon Cutting	
			AB IEDC Conference					
Sep 25 - Oct 1	25	26	27	28	29	30	Oct 1	
		5:00pm 6:00pm Nevada Outreach (NOTO)	7:00pm 7:30pm Town Board	Staff Vacation				
				6:00pm 7:30pm Rotary				

# October 2011

October 2011							November 2011						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Sep 25	26	27	28	29	30	Oct 1
9/25 - 30							
	2	3	4	5	6	7	8
10/2 - 7			NLC Annual Conference				
			9:00am 10:00am VEA Tom (VEA) - Rebecca 3:00pm 4:00pm Dept H	6:00pm 7:30pm Rotary 7:00pm 7:30pm Public Lands			
	9	10	11	12	13	14	15
10/9 - 14			9:00am 9:30am Utility 9:30am 10:00am City M 9:30am 10:00am City M 7:00pm 7:30pm Town B	6:00pm 7:30pm Rotary 6:00pm 6:30pm Regional Planning Commission	7:00am 8:00am Tourism		1:00pm 3:00pm Community Forum
	16	17	18	19	20	21	22
10/16 - 21			3:00pm 4:00pm Dept Head Meeting (Town Manager Office) - William Kohbarger	6:00pm 7:30pm Rotary		Staff Vacation	
	23	24	25	26	27	28	29
10/23 - 28	Staff Vacation						
		10:00am 11:00am Public Safety Meeting (Nye Admin	7:00pm 7:30pm Town Board	6:00pm 7:30pm Rotary			
	30	31	Nov 1	2	3	4	5
10/30 - 11/4	Staff Vacation						
		5:00pm 6:00pm Nevada Outreach (NOTO)					



**AGENDA ITEM REQUEST**

Requests and backup must be into the Town Office by **3:00 p.m. ten (10) business days before the preceding Town Board meeting** you wish the item presented. Town Board meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the County Complex.

<u>DATE AGENDA ITEM SUBMITTED</u> 9/14/2011	<u>DATE OF DESIRED BOARD MEETING</u> 9/27/2011
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**CIRCLE ONE:**    Action Item            Non-Action Item            Presentation

ITEM REQUESTED FOR CONSIDERATION:  
Adjournment

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*If request for funding is approved by the Town Board, an invoice or letter from the requestor to Town of Pahrump/Accounts Payable is required to receive funding.*

BRIEF SUMMARY OF ITEM:  
Good Night Town Board, Citizens and Staff.

BACKUP ATTACHED:     YES             NO

NAME OF PRESENTER(S) OF ITEM:    Pahrump Town Board

SPONSORED BY:

<u>Pahrump Town Board</u> Print Name	<u><i>Pahrump Town Board</i></u> Signature
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<u>400 N. Hwy 160</u> Mailing Address	<u>(775) 727-5107</u> Telephone Number
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