

RESOLUTION NO. 2013-08
A RESOLUTION TO UPDATE THE POLICY AND GUIDELINES FOR RULES
OF PROCEDURE AT PAHRUMP TOWN BOARD MEETINGS

WHEREAS, the Town of Pahrump Town Board desires to update the established policy and guidelines for Rules of Procedure at the Town Board Meetings, now

THEREFORE BE IT RESOLVED The Town policy and guidelines for rules of procedure at Town Board meetings are as follows:

I. GOVERNING PROCESS.

The Pahrump Town Board shall be governed by the rules contained in the current edition of Robert's Rules of Order, Newly Revised, hereinafter referred to as RONR, in all cases in which they are applicable. Legal counsel to the Board, or another person so designated by the Board, will serve as the Board's parliamentarian and will advise the chair regarding rules of procedure.

II. IDENTIFICATION

Any person who addresses the Board must first give their name and state their place of residence. If they represent an organization, they must also identify that organization. If they are an elected and running for an elected position, they must state this information for the record.

III. ORDER OF AGENDA

Any item on the agenda that requires a presentation by a person who is traveling from outside Pahrump will be extended the courtesy of having that agenda item placed near the beginning of the meeting upon request.

During a Board meeting, Board members should remain in the assembly at all times unless an emergency, illness, and/or a member needs to recuse themselves from an item.

Consent Agenda Items. All items contained therein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non controversial and do not deviate from past Board direction or policy. However, any Board Member, the Town Manager, or the Town Legal Counsel may withdraw an item from the Consent Agenda by requesting said withdrawal before there is a motion under consideration to approve the Consent Agenda items. After such a motion is under consideration, withdrawal of items may only be accomplished through an amendment to the main motion.

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IV. OPEN PUBLIC COMMENT

Every agenda will include time for Public Comment, where any person may address the Board or audience pursuant to NRS 241.020. Public Comment may address any subject within the authority of the Board. The Chair may prohibit comments that address subject matters outside the scope of the Board's authority.

In order to efficiently manage the time of the Board, Public Comment shall be limited to three (3) minutes unless extended by the Chair. Members of the public will only be allowed to speak one time under the Public Comment period; and members of the public may not designate their time to be used by others.

Public Comment is for the expression of thoughts and/or concerns by the Public. Board members should refrain from engaging the public during this portion of the meeting and hold their comments for the Board comment period.

V. SPEAKING ON AGENDA ITEMS

When the Board invites public comment on an agenda item, which often occurs after a motion has been made and seconded, comments shall be limited to three (3) minutes. The Chair may either shorten or lengthen the time allocated for a particular member of the public, all members of the public, and/or the amount of time allocated for an agenda item, subject to being overruled by a majority vote of the Board. No member of the Board or of the public may speak before being recognized by the Chair.

On the portion of the agenda designated as "Announcements" persons with important announcements regarding things happening in the community or elsewhere may very briefly make an announcement to such effect. There is an aggregate time limit for this item of 15 minutes.

It would be appreciated if those making presentations would limit their aggregate time to 15 minutes.

VI. POINT OF ORDER

Any member the Board may interrupt a discussion at any time by calling for a point of order or Point of Privilege. The Chair must address the point of order before the discussion continues.

**VII. DISRUPTIVE OR IRRELEVANT COMMENTS OR BEHAVIOR
PROIDBITED**

Abusive, inflammatory, slanderous, offensive, irrational and threatening comments or behavior toward the Board, Town employees, and/or any person in the Board's presence will not be tolerated. You may be asked to leave the podium, removed from the meeting, and/or subjected to criminal sanctions.

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THIS RESOLUTION SUPERSEDES AND REVOKES RESOLUTION 2009-02, 2011-02, and 2012-05.

Motion proposed by Town Board Member: *Dr. Waters*

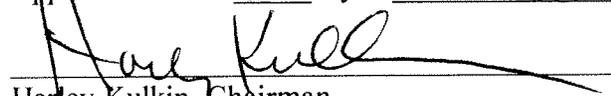
Motion seconded by Town Board Member: *Mr. Adams*

Vote: *4 - 1* Ayes: *4*

Nays: *1*

Absent: *0*

Approved on this *12* day of *November*, 2013



Harley Kulkin, Chairman
Pahrump Town Board



Dr. Tom Waters, Clerk
Pahrump Town Board