

SPECIAL PAHRUMP TOWN BOARD MEETING
TOWN ANNEX
270 N. HWY. 160
Tuesday – 6:00 P.M.
August 12, 2008

AGENDA

1. **Call to Order**, Pledge of Allegiance, and Welcome.
2. **Discussion and decision** regarding agenda items.
3. **Public Comment.** Action may not be taken on matters considered during this period until specifically included on an agenda as an action item (NRS241.020 (2) (C) (3)).
4. **Discussion and decision** regarding creating 2008-2009 Town Manager Goals and Objectives.
5. **Future Meetings/Workshops: Date, Time and Location.**
6. **Adjournment.**

A quorum of Nye County Commissioners may be present at any Town Board meeting but they will not take any formal action.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-727-5107 prior to the meeting. Assisted listening devices are available at Town board meetings upon request.

POSTED IN THE PAHRUMP TOWN OFFICE, TOWN ANNEX, COMMUNITY CENTER, COUNTY COMPLEX, FLOYD'S ACE HARDWARE AND CHAMBER OF COMMERCE

SUGGESTED GOALS OBJECTIVES

Short-term Goals

- ❖ Improve the Relationship between the Town & County by setting-up monthly reviews with county officials/departments heads regarding economic development, nuisance abatement and overall issues facing Pahrump. Report significant changes, roadblocks and interactions to the Town Board. To be completed by October 30, 2008.
- ❖ Prepare for Pahrump's participation in the 2010 Census and designate a staff member to jointly work with Census 2010 staff and pass on updates and plans to the Town Manager. To be completed by September 30, 2008
- ❖ Be the principal player in forming a team that consist of the Sheriff's Department, County Planning Department, Pahrump Fire Department and Pahrump Code Enforcement Officer to re-write and obtain passage of a new Nuisance Abatements Code on both the Town and County to assist in the battle of cleaning-up Pahrump. (Code Enforcement/Nuisance Abatement of Hwy 160 area) To be completed by April 30, 2009.
- ❖ Review and make possible changes to the Personnel Policy Manual, Town Manager Policy Manual and Town Board Policy Manual. This will be done in cooperation with CHRM. To be completed by October 31, 2008.
- ❖ Implement a Communication package (Information Sharing) between the Town Board, Town Staff and Citizens of Pahrump. This will be done in cooperation with the Radio & TV stations; Reader Board signs (Casinos), Internet e-mailings and the Nye County School District. To be completed by December 31, 2009.
- ❖ Spear head and Team with the parties involved in bringing a public/private mass transportation network to Pahrump, for the purpose of providing mass transit to and from McCarran Airport which includes the designation of park & ride areas along Hwy 160. Provide a report to the Town Board for this program. To be completed by June 30, 2009.
- ❖ Address with the County the entitlement challenges (impact fees, application process, etc...) facing businesses expanding and those relocating to Pahrump. Team with the County to make changes in the processes to become a business friendly environment. To be completed by January 31, 2009.
- ❖ Create a "One Stop Shop" for incoming businesses/residents that will identify "Community Contacts", "Community Development", "Workforce", "Utilities", "Quality of Life" and "Taxes & Incentives". This "one Stop Shop" will be placed on the Town's website. To be completed by March 30, 2009.

- ❖ Direct and oversee PAVED to establish an affordable housing organization committee. The objective would be to work with HUD in selecting two sites in Pahrump for affordable housing to assist young families and senior citizens. To be completed by June 30, 2009.

Long-term Goals

- ❖ Continue to oversee, guide and work diligently to ensure the Pahrump Airport is completed in a timely manner! Work closely with the Aries, FAA, NDOT and BLM to ensure communications are open, paperwork is process quickly & properly and trouble shoot any problems. To be completed over the next 24-36 months.
- ❖ Spear head the Economic Corridor from Jean, Nevada to the southern part of Pahrump. Collaborate with the “Powers to be” to bring fiber optic, natural gas, more electrical transmission lines and short cut to California and Ivanpah airport. This will greatly aid in establishing Pahrump as a distribution consideration. This would include the proposed Pahrump beltway. To be completed over the next 24-36 months.
- ❖ Recruit light industry and more commercial businesses into Pahrump. (New restaurants, shopping stores (JC Penney, Target, Gap, etc...)). To be completed over the next 12-24 months.
- ❖ Support a proposed Business Enterprise Zone. This was accepted by the Town Board two years ago in applying \$50,000 public funds and \$100,000 in private funds for a State grant for infrastructure. The State of Nevada decided Pahrump was not considered needy enough for a grant. The intention was to assist in establishing a GID/SID on 640 acres the public roads & utilities to attract industry in securing long term quality jobs. Part of recommended area has been accepted under Brownfield’s program. Brownfield’s designation significantly increases the probability of receiving State & Federal development grants. To be completed over the next 12-24 months.

SPECIAL MEETING - "WORKSHOP"
PAHRUMP TOWN BOARD
July 21, 2007

MINUTES

PRESENT

Laurayne Murray
John McDonald
Don Rust
Nicole Shupp
Dan Sprouse

ABSENT

Call to Order

Chairperson Murray called the meeting to order at 7:00 PM.

Public Comment: Action may not be taken on matters considered during this period until specifically included on an agenda as an action item - NRS 241.020 (2)(C)(3).

None

Discussion and decision regarding proposed PTO #62 prohibiting noise disturbances caused by human activities, human electronic and mechanical artifacts.

Member McDonald stated he sponsored PTO #62 in response to complaints received from the public and the intent was to target useless noise. He recommended the Board review the ordinance for changes and submit a draft to the Town Attorney for review before the first reading at a regularly scheduled Town Board meeting.

Member McDonald recommended the acceptable construction times be modified to read one hour prior to sunrise and one hour after sunset. He recommended against using the decibel meter for noise level measurement. He also recommended deleting the word "fire alarm" from #10. Member Shupp was opposed to #4, #5, and #9. Chairperson Murray stated the purpose of this meeting was to gather information and receive public comment.

Pete Wallace, Pahrump Valley Speedway, requested an extension on #4 from 10 PM to 12 AM on Friday and Saturday nights. Richard Lee complained about boom box stereos and stated this was a huge problem in his neighborhood. Jane Schmidt stated loud music was a problem, including the offensive language, and cited dirt bikes as a disturbance. Johnnie Walker stated noisy engines were a problem and opposed any requirement to sign a noise complaint. Art Jones spoke in favor of extended hours for the speedway. Vicky Parker thanked Member McDonald for his extensive research and recommended adding a definition that prohibited yelling, hollering and shouting. Eloise Pennington stated the Sheriff's Office had not solved her issues with neighborhood animals and loud music was a problem.

Member McDonald read letters in favor of a noise ordinance from Shirl Holt, Jeanne Halsey-Haddox, Vivian L. Owen, and Charlotte Stephens. Member Sprouse stated he had received a comment regarding agricultural noises such as farm equipment. Member McDonald stated noises that are associated with industry and business are not useless and do not constitute a disturbance. Chairperson Murray read a comment from John Koenig which asked for "useless sound" to be defined and spoke against the ordinance. She added Laura Billman requested the Board extend the quiet hour past 6 PM.

The Town Board agreed the revisions were as follows:

- Delete item #4
- Change item #6 from "6 AM to 8 PM" to "one hour prior to sunrise and one hour after sunset".
- Add a provision to item #7 that would include posting signage within 100 yards of a quiet zone.
- Delete the hours listed on #8 and add "one hour prior to sunrise and one hour after sunset".
- Add the hours of "9 PM to 7 AM" to #9.
- Add a "yelling, hooting, and shouting" definition.
- Delete the word "fire alarm" from #10.
- Change the penalty on the first violation to a warning at the discretion of the officer.

Member McDonald agreed to meet with staff and legal to prepare the proposed ordinance.

Chairperson Murray adjourned the meeting for a break at 11:04 AM and resumed the meeting at 11:15 AM.

Discussion and decision regarding strategic planning, and goals & objectives for Town Manager, and matters properly related thereto.

Chairperson Murray stated each Board Member submitted goals and objectives. The Town Manager reviewed and discussed the information with the Board. The following goals and objectives were established:

1. Implement a back up training program. Designate a back up employee to be trained in the primary employee's critical job duties. Includes the administrative staff (Human Resources Assistant, Financial Assistant, Customer Service, and Business License Technicians). To be completed June 30, 2008.
2. Desk manuals which include critical elements of each of five (5) administrative positions (listed above). To be completed June 30, 2008.
3. Schedule a special Town Board meeting for the Town Board to identify issues with the Personnel Policy Manual, Town Manager Policy Manual, and Town Board Policy Manual and schedule a review with Beller and Associates. To be completed December 31, 2007 (depending on the availability of Beller and Associates)
4. Correct deficiencies reported by Daniel C. McArthur, CPA in his Management Letter issued in conjunction with his Audit Report for the fiscal year ended June 30, 2006. To be completed June 30, 2008.
5. Internal newsletter for Town employees to inform them about the Town operations and informal news. To be completed on a trial basis for six months.
6. Deliver a comprehensive plan to the Town Board for a Town recycle program. To be delivered June 30, 2008.
7. Deliver a comprehensive plan to the Town Board for a public transportation program. To be delivered June 30, 2008.
8. Deliver a comprehensive plan for staffing PVFRS to appropriate levels (defined by the PVFRS Capital Improvement Plan), to include funding options. To be completed June 30, 2008.
9. Prepare for Pahrump's participation in the 2010 Census and designate a staff member to attend updates. To be evaluated June 30, 2008.
10. Prepare a comprehensive package for new building projects to include; a process to identify a new project, method of contact with the person responsible for the project, and a method to determine fees. To be delivered October 9, 2007.
11. Prepare a comprehensive communications package for internal and public information sharing to be presented. To be delivered October 9, 2007
12. The Town Manager report will be completed on a monthly basis.
13. The Town Manager will state, in a public speaking situation, that his opinions are his own and not that of the Town Board.
14. Develop relevant facts and formulate optional solutions for Town Board consideration based on the Town Board stated objectives.

Demonstrate focus on long range goal planning with the board and implementing the priorities and policies set by the Board, as described in job description.

15. Goals should be documented and provided to the Board within one (1) week following their development. Monitoring and status reports should be provided.
16. The Town Manager will provide back up to support budget decisions. Budgeting will reflect the goals and priorities set by the Town Board.
17. The Town Manager will provide responses to requests for public information and documents within 3 days.
18. The Town Manager will ensure that any back up material submitted by persons, including Town Board members, is thorough and complete particularly in regard to requests for funding.
19. Provide to Town Board members copies of pertinent portions of past Fire and Rescue study materials as requested by Town Board members for their individual review prior to placement on an agenda for public reading and discussion.

The Town Managers current list of projects is as follows:

1. Develop an "Affordable Housing" policy for Town Board Consideration.
2. Complete "Brothel Fee" agreement with Nye County.
3. Complete emergency generator installation for fire station, community center and town office.
4. Develop designated cemetery site for veterans and update Cemetery ordinance to in part allow for veteran burials in designated site.
5. Complete Community Center roof and exterior re-model project.
6. Prepare policy recommendation for consumer fireworks shooting site. Obtain site approval if necessary.
7. Complete Field C Park lighting project.
8. Complete Kellogg Road fire station construction.
9. Recycle existing Kellogg Road station as Buildings and Grounds facility.
10. Obtain BLM approval for Last Chance Park project.
11. Complete ordinance codification project.
12. Refurbish public restrooms as Petrack Park/Community Center.
13. Complete pool deck replacement project.
14. Complete revisions to Solid Waste Ordinance and Pahrump Valley Disposal franchise agreement.
15. Complete Truck Route Ordinance with Nye County.
16. Complete water/sewer utility appraisal if necessary.

Member Rust motioned to approve the Town Manager goals and objectives as reviewed and revised.

Member Sprouse seconded.

Motion carried 5/0.

Adjournment

Chairperson Murray adjourned the meeting at 2:25 p.m.

Respectfully submitted,

Don Rust
Town Clerk

CC: Town Board
Nye County Treasurer
Nye County Commissioners
Nye County Planning
Nye County Clerk
Dan McArthur

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