



Town of Pahrump 2100 E. Walt Williams Drive, Suite 100 Pahrump, NV 89048 Phone: 775.727.5107

## Pahrump Community Parks Rental Agreement

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

EVENT NAME: \_\_\_\_\_

EVENT TYPE: \_\_\_\_\_

DATE(S) OF EVENT: \_\_\_\_\_

TIME: SETUP: \_\_\_\_\_ START: \_\_\_\_\_ END: \_\_\_\_\_ TEARDOWN: \_\_\_\_\_

NUMBER OF EXPECTED PARTICIPANTS: \_\_\_\_\_

Does a **Certificate of Liability Insurance** naming the Town of Pahrump as Certificate Holder or as Additionally Insured need to be submitted?  YES  NO *\*Insurance is required if there are over 50 attendees.*

Overnight Permit Approved?  YES  NO Number of Overnight Permits Required: \_\_\_\_\_

Is a Concession Stand needed for your event: YES \_\_\_\_\_ NO \_\_\_\_\_ Which Park? \_\_\_\_\_  
*If you plan on using the Concession stands for any event a \$100 dollar deposit is required and a \$20 per day fee.*

### PLEASE INDICATE WHICH AREA YOU WILL BE USING:

- Petrack Park:** Field A \_\_\_\_\_ Field B \_\_\_\_\_ Field C \_\_\_\_\_ Horseshoe Pit \_\_\_\_\_
- Ian Deutch Memorial Park:** Field 1 \_\_\_\_\_ Field 2 \_\_\_\_\_ Field 3 \_\_\_\_\_ Field 4 \_\_\_\_\_ Gazebo \_\_\_\_\_ Pavilion \_\_\_\_\_
- Simkins Park:** Field A \_\_\_\_\_ Field B \_\_\_\_\_ Gazebo \_\_\_\_\_

*There is currently no charge for the gazebo area, if there are less than 50 attendees. For more than 50 attendees, Insurance will also be required.*

Would you like your event placed on the marquee?  YES  NO *\*The marquee is not available for private events.*  
If yes, what wording: \_\_\_\_\_

**Please note marquee space is limited. Town of Pahrump reserves to right to remove, replace, or deny space on the marquee.**

Special Requests: \_\_\_\_\_

Is electricity needed:  YES  NO Will anyone be selling food or alcohol?  YES  NO

Field Fee per Day: **\$100 per field:** \_\_\_\_\_ **X \$100 =** \_\_\_\_\_

*Please indicate how many fields you will be using. There is currently no charge for the gazebo area, if there are less than 50 attendees.*

Less than 24 hours **Entire Park Fee \$300:** \_\_\_\_\_

**Total User Fee Due: \$** \_\_\_\_\_



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**DEPOSIT: \$300 REFUNDABLE IF PARK AREA IS CLEANED AND NOTHING IS BROKEN OR DAMAGED.** This deposit shall be in the form of a check or money order, payable to the Town of Pahrump. Deposit must be submitted to the Town Office. If not received, the event is subject to cancellation. **EVENT WILL NOT BE POSTED TO THE CALANDER UNTIL DEPOSIT AND PAYMENT IS RECEIVED.**

BY SIGNING THIS FORM, I AGREE TO:

- Behave responsibly in accordance with all park rules as posted. Each group is responsible for leaving the park area in the order in which it was found, picking up trash and taking all items that were brought in, back out.
- Complete any required vendor paperwork should there be any intent to sell food, alcohol, or merchandise at the event and supply it to the Town Office no later than five (5) days prior to the event.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date